

Head Start Handbook

Addendum for COVID-19

Tardy

Students arriving late to school will be accepted at the office and walked to the child's classroom. Parents and guardians will not be allowed in the building to walk students to class at this time.

Check Out

If parents need to check out students, a phone call must be made to the school prior to arriving to check students out. Please try to make all appointments after 2:30. Parents will not be allowed to go to classrooms to sign out students. Students will be brought to the office if students must be checked out.

Visitors

If parents wish to visit the school, an appointment must be made, and a staff member will escort the parent to the specific location.

Field Trips

Field trips are suspended until further notice.

Student Personal Belongings

A cot or mat will be provided for each student for rest/nap time labeled specifically for each child; however, students may not bring towels or covers.

COVID Safety – Face Covering

Students will be required to wear a face covering during arrival, dismissal, and transitions.

Health and Safety Procedures

Students should remain home if they are ill with any type of symptoms. Each child will have their temperature checked upon arrival to school each morning. If a student has a temperature of 99.8 or above, the student will not be allowed to remain at school.