

DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, June 10, 2014, at 4:45 p.m. The meeting was called to order by Annette Ballard, President. The prayer was led by Bryan LaRocque; the Pledge of Allegiance was led by Fred Hardy.

ROLL CALL

The roll was called by Attorney Greg Belfour and the following members were present: Annette Ballard, Dale Bernard, Randy Burleigh, Clara Duhon, Chad Guidry, Fred Hardy, Bill Jongbloed, Jim Karr, Bryan LaRocque, Jim Schooler, Roman Thompson, and R. L. Webb.

Mr. Dellafosse arrived after the roll was called; Mr. Andrepont and Mr. Breaux were absent.

Mrs. Ballard announced that this would probably be Mr. Savoy's last meeting as Superintendent and the Board and audience gave Mr. Savoy a standing ovation. Mr. Karr said he appreciated the compliment to Mr. Savoy and that it was well deserved.

APPROVAL OF MINUTES**A. Calcasieu Parish School Board Meeting of May 6, 2014**

On a motion to approve by Mr. Webb and a second by Mr. Guidry, the motion carried.

B. Special Called CPSB Meeting of May 13, 2014

On a motion to approve by Mr. Webb and a second by Mr. Guidry, the motion carried.

C. Special Called CPSB Meeting of May 21, 2014

On a motion to approve by Mr. Webb and a second by Mr. Guidry, the motion carried.

D. Special Called CPSB Meeting of May 24, 2014

On a motion to approve by Mr. Burleigh and a second by Mr. Webb, the motion carried.

E. Special Called CPSB Meeting of May 27, 2014

On a motion to approve by Mr. Schooler and a second by Mr. Hardy, the motion carried.

F. Special Called CPSB Meeting of May 28, 2014

On a motion to approve by Mr. Karr and a second by Mr. Bernard, the motion carried.

G. Special Called CPSB Meeting of June 4, 2014

On a motion to approve by Mr. Webb and a second by Mr. Hardy, the motion carried.

PRESENTATIONS

A. Jamey Rasberry, Director of Lake Charles Memorial Hospital Sports Medicine, submitted the quarterly report.

B. Perfect Attendance Awards – Keith LeLeux, Director, Child Welfare and Attendance, presented the following students and awards:

Noah Alexander Fincher

14 Years

Sulphur High School

Diandre Jacobe Matthews

13 Years

Washington/Marion High School

Eliza Marie Jane Purdy

13 Years

Sam Houston High School

Sponsors:

Billy Navarre Chevrolet (\$50)

Stockwell, Sievert Law Firm (\$50)

Mr. Keith LeLeux, Director, (Framed Certificate & Acrylic “plaque”)

Mr. LeLeux thanked Karen Walker for her help in tracking this information every year and for preparing the awards presentation.

C. Presentation of AED to Ralph Wilson Elementary School – Jack Delpapa,
Representing Kiwanis of Southwest Contraband

SUPERINTENDENT’S REPORT

1. All board members have received their school population reports, as of May 31, 2014.

2. All board members have received their May, 2014 Headstart report:

- Enrollment – 453 - Waiting List – 142 - Disabilities – 39 and 31 additional evaluations in process
- Various Family Engagement activities were held such as volunteer luncheon, awards day, and family day
- Professional Learning will be held throughout the summer for Head Start, Pre-K, and Child Cares
- Health Screenings are being held for students registered for the 2013 – 2014 School Year
- Eighteen staff/child care providers were trained in CPR/First Aid

3. Continuing with our renewed efforts to keep the Board informed on financial matters, I would like to report our current sales tax numbers for our general fund show May, 2014 collections at \$163,639 over budget for the month. For the 2013-2014 year, collections are \$2,624,536 over budget. Collections for the first eleven months of the year are \$1,385,505 over the same eleven months last year.

4. Over the past four years the bus drivers have donated over \$4,600 for the KPLC Community Christmas, assisted three drivers with contributions of over \$5,000 for special needs, sent 38 pounds of letters to service members, made contributions to the Wounded Warrior Project, and collected Mardi Gras beads for the Autism Society.

COMMITTEE REPORT

Budget Committee, June 5, 2014/*Jim Schooler, Chair*

Mr. Schooler gave the following report:

The Calcasieu Parish School Board Budget/Fiscal Management Committee met at 4:45 p.m., Thursday, June 5, 2014 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana. A quorum was present. Mr. Karr said the prayer and Mr. Breaux led the pledge of allegiance.

Present: Present: Jim Schooler-Chairman, Bill Jongbloed-Vice Chairman, committee members Joe Andrepont, Billy Breaux, Mack Dellafosse, Chad Guidry, Fred Hardy, James Karr, Roman Thompson and Secretary, Karl Bruchhaus. Other Board members present were Annette Ballard, and R.L. Webb.

Absent: Dale Bernard, Randy Burleigh, Clara Duhon, and Bryan LaRocque

Mr. Schooler called the meeting to order. Mr. Bruchhaus announced the removal of Items 6 and 12 from the agenda.

Mr. Bruchhaus then presented the first item on the agenda, the adoption of 2014 millages.

General Fund (Parishwide)

Constitutional Tax	5.37	Mills
Special School Maintenance & Operations Taxes	12.67	Mills
MT #1 (9.17 mills)		
MT #2 (3.50 mills)		

Bond Sinking Funds

School District No. 21	25.2	Mills
School District No. 22	0	Mills
School District No. 23	9.4	Mills
School District No. 24	10.0	Mills
School District No. 25	44.0	Mills
School District No. 26	29.0	Mills
School District No. 27	0	Mills
School District No. 28	15.0	Mills
School District No. 30	17.2	Mills
School District No. 31	22.2	Mills
School District No. 33	14.5	Mills
School District No. 34	7.2	Mills

Renewable Taxes

School District No. 28	9.87	Mills
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On motion by Mr. Andrepont, seconded by Mr. Karr and approved, it was recommended that adoption of the 2014 millages be approved as presented.

On behalf of the committee, Mr. Schooler made a motion to approve. A second was not needed and on a vote, the motion carried.

Mr. Bruchhaus then presented Budget Revision #3 for the 2013-2014 General Fund which included projected revenues and other sources of funds of \$294,626,850, an increase of \$3,691,304. Projected expenditure changes and other uses of funds were \$295,595,896, an increase of \$3,333,848, for a projected deficit of \$969,046. Budget Revision #3 leaves projected unreserved/ undesignated fund balance at \$37,257,829, or 12.65% of projected revenues.

On motion by Mr. Karr, seconded by Mr. Andrepont and approved, it was recommended that Budget Revision #3 to the 2013-2014 General Fund be approved as presented.

On behalf of the committee, Mr. Schooler made a motion to approve. A second was not needed and on a vote, the motion carried.

Next, the 2013-2014 Special Revenue Budget Revision #1 was presented for approval. Projected revenue and other sources of funds were \$52,884,381, a decrease of \$4,607,262 from the original budget. Expenditures and other uses of funds were projected at \$52,907,888, a decrease of \$4,583,755, with a projected deficit of \$23,507, all in School Food Services, leaving a fund balance of \$2,726,806. School Food Services is the largest of the Special Revenue Funds with projected revenues and other sources of funds of \$12,418,554, a decrease of \$638,741, from the original budget. Expenditures and other uses of funds are projected at \$12,442,061, a decrease of \$1,479,938.

On motion by Mr. Andrepont seconded by Mr. Breaux and approved, it was recommended that the 2013-2014 Special Revenue Budget Revision #1 be approved as presented.

On behalf of the committee, Mr. Schooler made a motion to approve. A second was not needed and on a vote, the motion carried.

The next item presented for approval was school audits. Mr. Bruchhaus advised the committee that there were no significant audit findings and recommended that the audits for the following schools be approved: Gillis Elementary, Kaufman Elementary, R.W. Vincent Elementary, J. I Watson Elementary and a follow-up on Westlake High School. Also audited were the Extended Day Programs at E. K. Key Elementary and R. W. Vincent Elementary.

On motion by Mr. Andrepont seconded by Ms. Ballard and approved, it was recommended that the school audits be approved as presented.

On behalf of the committee, Mr. Schooler made a motion to approve. A second was not needed and on a vote, the motion carried.

Next, the revised School Activity Funds Principles and Procedures Manual was presented. The revisions consist of general formatting changes, a clarification of presented existing controls, the addition of controls derived from management directives, and additional procedures to reflect current statutes and the Louisiana Ethics Code. Mr. Foster made several clarifications on the revisions.

On motion by Mr. Andrepont, seconded by Mr. Webb and approved, it was recommended to approve revisions to the School Activity Funds Principles and Procedures Manual as presented.

On behalf of the committee, Mr. Schooler made a

motion to approve. A second was not needed and on a vote, the motion carried.

Mr. Bruchhaus then presented the 2014-2015 proposed General Fund budget. Proposed revenues and other sources of funds are \$287,002,792, a reduction of \$7,624,058 from the final revision for 2013-2014. Expenditures and other uses of funds are projected at \$290,172,337, a decrease of \$5,302,761 from the final revision of 2013-2014. The proposed budget for 2014-2015 projects an operating deficit of \$3,169,545 leaving projected unreserved/undesignated fund balance at \$34,457,716 or 12.01% of projected revenues.

A motion was made by Mr. Dellafosse, seconded by Ms. Ballard, to approve the 2014-2015 General Fund budget for advertisement and final approval at the July 2014 Board meeting.

On behalf of the committee, Mr. Schooler made a motion to approve. A second was not needed and on a vote, the motion carried.

An amendment to the motion was made by Mr. Dellafosse, and seconded by Mr. Andrepont and approved, to move the \$100 teacher supply allocation to the beginning of the school year rather than mid-year.

The original motion as amended was approved.

On behalf of the committee, Mr. Schooler made a motion to approve. A second was not needed and on a vote, the motion carried.

The next item presented was the 2014-2015 Special Revenue Funds proposed original budget. Revenues and other sources of funds for 2014-2015 Special Revenue Funds were \$51,645,865, a decrease of \$1,238,516 from the final 2013-2014 revised budget. Expenditures and other uses of funds were \$51,820,865, a decrease of \$1,087,023. The largest of the Special Revenue Funds is School Food Service with projected revenues and other sources of funds of \$12,675,865, an increase of \$257,311 from the 2013-2014 revised budget. The Food Services Fund is projecting a deficit of \$175,000, leaving a fund balance of \$2,551,806 or 20.1% of projected revenues.

Mr. LaRocque entered the meeting at 5:30 p.m.

On motion by Mr. Webb, seconded by Ms. Ballard and approved, it was recommended to approve the 2014-2015 Special Revenue Fund budget for advertisement and final recommendation at the July 2014 Board meeting.

On behalf of the committee, Mr. Schooler made a motion to approve. A second was not needed and on a vote, the motion carried.

Next, Mr. Bruchhaus presented the list of Calcasieu Parish School Board state and federally funded grant personnel. The report shows the percentage of salary paid from each grant listed by employee. There is also approximately 40% in additional costs for benefits associated with each dollar. This was given for informational purposes and did not require a motion.

The next item was on the agenda was the Audit Compliance Questionnaires.

On motion by Ms. Ballard, seconded by Mr. Webb and approved, it was recommended to approve the Audit Compliance Questionnaires as presented.

On behalf of the committee, Mr. Schooler made a motion to approve. A second was not needed and on a vote, the motion carried.

The next item presented was renewal of Property and Casualty Insurance.

On motion by Dellafosse, seconded by Ms. Ballard and approved, it was recommended to approve property and casualty coverage for 2014-2015 and reject uninsured/underinsured motorist coverage for 2014-2015.

On behalf of the committee, Mr. Schooler made a motion to approve. A second was not needed and on a vote, the motion carried.

Next, Mr. Bruchhaus presented the excess Workers' Compensation Insurance renewal.

On motion by Ms. Ballard, seconded by Mr. Andrepont and approved, it was recommended to approve the renewal of Excess Workers' Compensation Insurance with New York Marine and General Insurance Co. for a premium of \$160,967.

On behalf of the committee, Mr. Schooler made a motion to approve. A second was not needed and on a vote, the motion carried.

There being no further business to discuss, on motion by Mr. Webb, and seconded by Ms. Ballard the committee adjourned the meeting at 5:47 p.m.

TAKE APPROPRIATE ACTION

(Documentation to support items B, C, D, E are available in the official Minutes, available for review at 3310 Broad Street)

A. Select Order of Interviews of Final Four Superintendent Candidates

The names of the four finalists were drawn from a clear container and the order is as follows: Dr. Marcus Jackson, Dr. Ina Delahoussaye, Dr. Charles Michel, Mr. Karl Bruchhaus. The interviews will be held on Saturday, June 14,

2014.

B. Consider and take appropriate action on application of Louisiana Achievement Charter Academy

Mrs. Ballard asked for public comment; there was none. On a motion to deny by Mr. Schooler and a second by Mr. Webb, the motion carried.

C. Nomination of the CPSB representative on the Burton Coliseum Advisory Council

On a motion to nominate Mr. Dale Bernard by Mr. Karr and a second by Mr. Schooler, the motion carried with two nay votes.

D. Approval of Right-of-Way Instrument/Entergy Gulf States Louisiana/S.P. Arnett Middle School area

On a motion to approve by Mr. Burleigh and a second by Mr. Breaux, the motion carried.

E. Approval of Community Eligibility Provision (CEP) Option

On a motion to approve by Mr. Karr and a second by Mr. Bernard, the motion carried.

BID REPORTS

Mrs. Ballard read the following items:

A. Bid Number 2014-10PC Welding Shop and Dressing Room for Starks High School/District 24 Bond Funds

On a motion to approve by Mr. Karr and a second by Mr. Webb, the motion carried.


BID REPORT

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.
 DATE: May 20, 2014

DESCRIPTION: Welding Shop and Dressing Room Renovations for Starks High School
 FUNDS: Sd # 24 Bond Funds
 BID NUMBER: 2014-10PC
 DESIGNER: C. R. Fugatt, AIA

CONTRACTOR	BASE BID	ALT. #1	ALT. #2	Total
Sam Istre Construction	\$ 674,000.00	\$ 180,000.00		
Setex Construction Corp	\$ 710,000.00	\$ 140,000.00		
Pat Williams Construction	\$ 625,000.00	\$ 159,000.00		
Gunter Construction	\$ 591,500.00	\$ 195,200.00		
Central Auction House	No Bid			

The Committee recommends award of the contract to:
Gunter Construction -- Base Bid Only in the amount of

Five Hundred Ninety- One Thousand Five Hundred Dollars and no/100
 as the lowest qualified bidder meeting specifications.


B. Bid Number 2015-08 REBID/ Food and Supplies REBID/School Food Services

BID 2015-08 REBID – FOOD & SUPPLIES REBID was opened on May 6, 2014 @ 10:00 a.m.

BIDS WERE MAILED TO THE FOLLOWING VENDORS:
 DIAMOND FOODS

NARDONE BROS
 OASIS FOODS
 PON FOODS
 PRIMEPAK
 REINHART FOODSERVICES
 SCHWANS FOOD SERVICE
 WILLIAM-GEORGE

BID RESULTS AS FOLLOWS:

DIAMOND FOODS	\$ 17,093.00
NARDONE BROS	\$ 20,185.80
OASIS FOODS	\$127,650.00
PON FOODS	\$221,686.76
PRIMEPAK	<u>\$ 34,220.00</u>
	\$420,835.56

THE STAFF RECOMMENDS AWARDING IN THE AMOUNTS INDICATED ABOVE AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDERS.

On a motion to approve by Mr. Webb and a second by Guidry, the motion carried.

C. Bid Number 2015-14 REBID/Pest Control REBID/General Fund

BID 2015-14REBID PEST CONTROL REBID was opened on June 4, 2014 @ 10:00 am.

BIDS WERE MAILED TO THE FOLLOWING VENDORS:

DEC'S PEST
 EXTERMATRIM
 J&J EXTERMINATING
 ORKIN
 TERMINIX

BID RESULTS AS FOLLOWS:

DEC'S PEST	\$ 59,904.00
EXTERMATRIM	\$ 68,268.00

THE STAFF RECOMMENDS AWARDING TO DEC'S PEST IN THE AMOUNT OF \$59,904.00 AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

On a motion to approve by Mr. Schooler and a second by Mr. Webb, the motion carried.

PERMISSION TO ADVERTISE

Mrs. Ballard read the following items:

A. Bell City High School/Ball Field Lighting/District 28 Bond Funds

REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description: Bell City High School- Ball Field Lighting

Funds: SD # 28 Bond Funds

Designer: Moss Architects, Inc.

Advertise: TO BE DETERMINED

Wayne Savoy, Secretary
Calcasieu Parish School Board

Cc: Savoy, Bruchhaus, Heath, Trahan, Grigg, Carlisle

On a motion to approve by Mr. Webb and a second by Mr. Schooler, the motion carried.

B. Refrigerated Delivery Van/School Food Services Dept./General Funds

On a motion to approve by Mr. Schooler and a second by Mr. Webb, the motion carried.

C. Printing of Math Resource Materials/General Funds

On a motion to approve by Mr. Schooler and a second by Mr. Webb, the motion carried.

CORRESPONDENCE

Mrs. Ballard read the following items:

A. Change Order Number Two (2) for the Project, "J.I. Watson-New Middle School Site Preparation." District 25 Bond Funds; Moss Architects, Inc., Designer; McManus Construction, LLC, Contractor; *Increase* of \$158,919.20 and *Increase* of Fourteen (14) days.

After discussion regarding the amount of this Change Order, Mr. Webb offered a motion to approve, and with a second by Mr. Hardy, the motion carried.

EXECUTIVE SESSION

On a motion to adjourn into Executive Session at 5:52 p.m. by Mr. Webb and a second by Mr. Burleigh, the motion carried. The Board resumed Regular Session at 6:23 p.m. on a motion by Mr. Bernard and a second by Mr. Webb.

- A. Receive background reports on four finalists for the position of Superintendent
- B. WC3893331/Discussion of Worker Compensation Settlement/Attorney Greg Belfour

On a motion to approve WC 3893331 by Mr. Webb and a second by Mr. Guidry, the motion carried.

CONDOLENCES/RECOGNITIONS

Mr. Bernard asked for a letter of condolence to Wayne Richard, at the loss of his father.

Mr. Jongbloed offered his thanks and appreciation to Mr. Savoy for his many years as Superintendent.

Mr. Burleigh asked for a letter of condolence to Sherry Robinson, at the loss of her brother.

Mr. Hardy and Mrs. Duhon asked for a letter of condolence to the family of Mrs. Gasaway Smith.

Mrs. Duhon asked for a letter of recognition to Mr. Delpapa for his work with Ralph Wilson Elementary School.

COMMITTEE AGENDA ITEMS

Mr. Hardy asked for an operation plan for each school, to better be able to follow the money in the budget.

Mr. Webb asked for a report on unpaid lunch money for each school.

Mrs. Ballard announced that following the meeting on June 14, 2014, she would meet briefly with Mr. Belfour and the newly elected Superintendent, to discuss proposed terms of the new Superintendent’s contract. She said depending on the availability of the newly elected Superintendent, she would like to ask the Board to hold June 18, 2014, for a Special Called Board Meeting for the purpose of receiving and taking action on the contract.

SCHEDULE COMMITTEES

Special Called Board Meeting.....June 14, 2014, 9:00 a.m.
Special Called Board Meeting.....June 18, 2014, 4:45 p.m.

On a motion to adjourn by Mr. Schooler and a second by Mr. Webb, the meeting was adjourned at 6:30 p.m.

Annette Ballard, President

Wayne Savoy, Secretary