

February 6, 2018

DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, February 6, 2018, at 5:00 p.m.

The meeting was called to order by Mack Dellafosse, President. The prayer was led by Ron Hayes. The Pledge of Allegiance was led by Ty Royer, a student at DeQuincy High School.

ROLL CALL

The roll was called by Superintendent Bruchhaus and the following members were present: Billy Breaux, Glenda Gay, John Duhon, Dean Roberts, Fred Hardy, Annette Ballard, Ron Hayes, Eric Tarver, Mack Dellafosse, Damon Hardesty, Alvin Smith, Chad Guidry, Russell Castille, Wayne Williams, and Aaron Natali.

APPROVAL OF MINUTES

Mr. Hayes, with a second by Mr. Breaux, offered a motion to approve the Minutes of January 18, 2018. The motion carried on a unanimous vote.

SUPERINTENDENT'S REPORT

Mr. Bruchhaus gave the following report:

1. Board Members have received the January school population report.
2. All Board Members have received the January Head Start Report.

Program Governance

- Policy Council meeting was held on January 20, 2018. The following items were approved:
 - ✓ December 11th Policy Council Minutes
 - ✓ December's Director's Report
 - ✓ December's Attendance Report
 - ✓ December's Financial Report
- Policy Council members attended the Calcasieu Parish School Board Budget Committee Meeting on January 23, 2018. The following items were discussed:
 - ✓ Financial Audit

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Program Operations

- Enrollment – 453
- 2018-2019 Calcasieu Early Childhood Coordinated Enrollment begins Monday, March 12th and will end Friday, March 28, 2018. This is the first round of applications to be accepted for the 2018-2019 school year.

3. I would like to report our current sales tax numbers for our general fund which show January, 2018, collections at \$5,175,505 or 35.1 % above budget for the seventh month of the 2017-2018 year.

Collections are \$5,153,497 or 34.9 % above collections for the same month last year.

Collections for the 2017-2018 year after seven months are \$36,829,579 or 40.8 % over budget and \$36,927,243 or 41 % over the same time period last year.

4. It may seem early, but just a reminder to all Board Members that your Louisiana Ethics Administration Annual Financial Disclosure Statement for 2017 is due May 15, 2018.

5. Congratulations 2017-18 Middle School Forensics Champions!

Sweepstakes Winners:

1 st Place: S.J. Welsh	Coach: Susan Chenet	
2 nd Place: W.W. Lewis	Coach: Janet Ritchie	
3 rd Place: Moss Bluff	Coaches: Deena Best, Savannah Foreman, & Deanna Brounkowski	
4 th Place: DeQuincy	Coach: Ginny Bailey	

Individual Winners:

Prose

1st Whitney Nguyen- SJ Welsh
2nd Joshua Anderson- SJ Welsh
3rd Stephen Cyr- Moss Bluff
4th John Michon- Lewis

Poetry

1st Katelyn Bonnette- SJ Welsh
2nd Everett Battin- DeQuincy
3rd Shontenaisha Manual- SJ Welsh
4th Christiansen Abney- Oak Park

Dramatic Interpretation

1st Lauren Barnes- Lewis
2nd Allonah Ashworth- Moss Bluff

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3rd Madelyn England- Moss Bluff

4th Lexie LaBove- Lewis

Humorous Interpretation

1st Emma Juhala -SJ Welsh

2nd Cohen Dugas- Lewis

3rd Nigil Ashworth;-Moss Bluff

4th Allie Benoit-Lewis

Duo Interpretation

1st Haddie Poole/Rebekah Lomex- SJ Welsh

2nd Zakiah Simon/Mariah Joseph-SJ Welsh

3rd Brady Labbie/Ethan Moss- Lewis

4th Felicia Aaron/Lashondria Abney- Oak Park

Debate

1st Hannah Marcantel- DeQuincy

2nd DeMaria Johnson- Oak Park

3rd T'Mia Green- Molo

4th Jissit de la Rosa- Lewis

Original Oratory

Original Oratory

1st Abigail Nolan- SJ Welsh

2nd Alonnie Celestine- SJ Welsh

3rd Jeremiah Victorian- Oak Park

4th Jabob Bertrand- DeQuincy

COMMITTEE REPORTS

Mr. Dellafosse read the following items:

A. C&I Committee/January 23, 2018/Annette Ballard, *Chair*

Mrs. Ballard gave the following report:

The Calcasieu Parish School Board Curriculum and Instruction Committee met Tuesday, January 23, 2018 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana.

Committee Members Present: Annette Ballard; Chair, Fredman Hardy; Vice Chair, Aaron Natali, Glenda Gay, Dean Roberts, Alvin Smith, Russell Castile, Wayne

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Williams, John Duhon.

Other Board Members Present: Mack Dellafosse, Ron Hayes, Eric Tarver, Damon Hardesty, Chad Guidry, and Billy Breaux.

The C&I Committee Meeting was called to order at 5:00 pm. by Annette Ballard, Chairman. A quorum was present. The prayer was led by Mr. Hayes and Mr. Guidry led the pledge of allegiance.

Mr. Campbell introduced the first item on the agenda, which was a recommendation to create a K-5 STEM Magnet School at E.K. Key Elementary. After a brief description of the events leading up to the recommendation, Mr. Campbell introduced Ms. Laura LeDoux, Principal of E.K. Key Elementary, who then presented a PowerPoint presentation to the committee explaining how the school would be structured and the academic advantages a K-5 STEM Magnet Academy would provide for its students.

Following the presentation, a motion was made by Mr. Guidry and seconded by Mr. Hardy to accept staff's recommendation to create a STEM magnet school for grades K-5 at E.K. Key Elementary that would serve students meeting the enrollment requirements from all elementary schools that feed Westlake, Sulphur, Vinton, Starks, and DeQuincy High Schools.

After a lengthy discussion, a motion was made by Mr. Dellafosse and seconded by Mr. Duhon to amend the motion as follows:

All students across Calcasieu Parish, provided they meet testing guidelines will be allowed entry into the K-5 Magnet School at E.K. Key. After much discussion, a call for question was asked for by Mr. Dellafosse and seconded by Mr. Tarver. The amendment failed as follows:

YEAS – 6

NAYS – 9

The original staff recommendation to approve the K-5 STEM Magnet School at E.K. Key Elementary was then voted on and was approved by the following margin:

Yeas: 14

Nays: 1

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On behalf of the committee, Mrs. Ballard offered a motion to approve the recommendation; a second was not needed. On a vote, the motion carried. There was one abstention.

The next item on the agenda called for the approval of a tuition funded option for all ineligible Pre-K applicants for the 2018-2019 school year as well as permission to hire a fiscal officer for collection and recordkeeping of tuition payments. Mr. Campbell gave a brief overview of action taken by the Board pertaining to Pre-K enrollment the previous year and their request for staff to present a tuition-based option for ineligible Pre-K students for the 2018-19 school year. Mr. Campbell then introduced Dr. Joubert, the CPSB Early Childhood Director, who presented a PowerPoint presentation that gave an overall analysis of the current Pre-K enrollment. Dr. Joubert also presented to the Board the cost per classroom to serve ineligible students and the amount of tuition per student it was projected to take to fund a tuition-based program at no cost to the district. The enrollment criteria and procedure for the 2018-2019 school year was also explained as well as the the need to hire a fiscal officer for bookkeeping and collections.

A motion was made by Mr. Hayes and seconded by Mr. Dellafosse to approve staff's proposal to create a tuition funded option for ineligible Pre-K applicants for the 2018-19 school year at a cost of \$650 per month and for permission to hire a fiscal officer for collection and recordkeeping of tuition payments.

Public input was then received from the following people through Blue Cards:

Jolene Constance

Emily Dalfrey

Darol King

Kendrea Smith

Tanya Gilley

Leah Mayeaux

Jill Fox

Melisa Crumpler

Erica Kleven

Schuyler Olivier

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A motion was then made by Mr. Tarver and seconded by Mr. Guidry to amend the motion by removing the hiring of a fiscal officer. After discussion this amendment passed unanimously.

After much discussion, Mr. Guidry offered an amendment to the original motion to change the tuition from \$650 to \$400 per month. Mr. Smith seconded the motion.

After a brief discussion, Mr. Breaux made a motion to amend Mr. Guidry's motion to raise the cost of tuition from \$400 to \$550 per month and Mr. Hardesty seconded that motion.

After a lengthy discussion, Mr. Guidry said he would like to withdraw his amendment and let Mr. Breaux's amendment stand. By unanimous consent the Board agreed to withdraw Mr. Guidry's amendment in favor of Mr. Breaux's amend to set the tuition at \$550 per month.

After a great deal of discussion, a motion was made by Mr. Tarver and seconded by Mr. Dellafosse to further amend the original motion by limiting the number of ineligible Pre-K students to 400 seats across the district, where room is available with a minimum of 16 students in each classroom. The amendment passed with

YEAS – 13

NAYS – 2

The final motion as amended to give the staff permission to create a tuition based program that would serve up to 400 ineligible Pre-K students at a cost to parents of \$550.00 per month, pending available classrooms and teachers with a minimum of 16 students per classroom carried unanimously.

Mrs. Ballard offered the motion to approve, on behalf of the committee. A second was not necessary. Mr. Castille, with a second by Mr. Guidry, made a motion to amend the original motion to state that we should revert back to the way it was done this past year and that CPSB would open the program for 400 students and pay the school board's price of \$1,800,000, based on

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**last year's calculation of 180 students allowed to go at \$810,000.
The motion failed on a roll call vote:**

Yes: Mr. Castille, Mr. Guidry, Mr. Smith

**No: Mrs. Ballard, Mr. Breaux, Mr. Dellafosse, Mr. Duhon,
Mrs. Gay, Mr. Hardesty, Mr. Hardy, Mr. Hayes, Mr. Natali,
Mr. Roberts, Mr. Tarver, Mr. Williams**

On a vote, the original motion passed unanimously.

Mr. Campbell then presented the Board with the proposed 2018-2019 District School Calendar. A motion to approve the proposed calendar was made by Mr. Dellafosse and seconded by Mr. Hayes.

Public comment was received through Blue Cards from the following people:

Teri Johnson

After a short discussion the committee agreed unanimously to adopt the recommended school calendar for the 2018-19 school year.

On behalf of the committee, Mrs. Ballard offered a motion to approve the recommendation; a second was not needed. On a vote, the motion carried.

There being no further business to discuss, Mrs. Ballard requested a motion to adjourn at 8:37 p.m. which was offered by Mr. Hayes and seconded by Mr. Tarver.

B. Budget Committee/January 23, 2018/Damon Hardesty, *Chair*

Mr. Hardesty gave the following report:

The Calcasieu Parish School Board Budget/Fiscal Management Committee met, Tuesday, January 23, 2018, in the Board Room, 3310 Broad Street, Lake Charles, Louisiana. A quorum was present.

Mr. Hardesty called the meeting to order at 8:45 p.m. and Mr. Bourne called roll.

Present: Damon Hardesty - Chairman, John Duhon - Vice Chairman, committee members Annette Ballard, Glenda Gay, Chad Guidry, Fred Hardy, Aaron Natali, Dean Roberts and

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Secretary, Wilfred Bourne. Other Board members present were Russell Castille, Ron Hayes, Mack Dellafosse, Wayne Williams and Alvin Smith.

Absent: Eric Tarver and Billy Breaux

Mr. Hardesty requested an amendment to the agenda by moving Item #5 to the A/P Committee Meeting on February 27, 2018. On a motion by Mr. Dellafosse, seconded by Mr. Guidry, the agenda item was removed.

Mr. Bourne first presented an extensive review of the Comprehensive Annual Financial Report. The 2017 fiscal year had a General Fund surplus of \$20,690,273 after transfers and special items. The General Fund had a total ending fund balance of \$92,152,153 with \$55,434,701 (16.1%) unassigned. Freddy Smith CPA, Partner, and Don McLean CPA, Audit Manager with Postlethwaite and Netterville our external auditing firm, presented the audit results for the School Board's CAFR for the fiscal year ending June 30, 2017. The School Board received an unmodified, clean audit opinion with one finding – non financial.

The Comprehensive Annual Financial Report has been submitted to the Association of School Business Officials International and the Government Finance Officers Association for national awards. The report has received certificates of excellence in financial reporting from the Association of School Business Officials International for the past 34 years and certificates of achievement for excellence in financial reporting for the past 29 years from the Government Finance Officers Association.

Mr. Duhon left the meeting at 9:00 p.m.

On motion by Mr. Dellafosse, seconded by Mr. Roberts, the 2016-2017 Comprehensive Annual Financial Report, Single Audit Report, Management Report, and Sales Tax Agency Audit Report were approved as presented.

On behalf of the committee, Mr. Hardesty offered a motion to approve the recommendation; a second was not needed. On a vote, the motion carried.

The next item presented was school audits. Mr. Foster, Internal Auditing Director, briefly discussed several school audits and recommended that the following audits be approved: Bell City High, Brentwood Elementary, Combrel-Fondel Elementary, Sam Houston High, Iowa High, J.F. Kennedy Elementary, Moss Bluff Middle, Sulphur High, Extended Day Programs at Cypress Cove Elementary, Henry Heights Elementary and Moss Bluff Elementary. While there were no significant deficiencies noted during the reviews, Internal Control Exception Reports ("ICER") were distributed to the related schools to address exceptions and ensure corrective action.

On motion by Mr. Dellafosse, seconded by Mr. Hayes, the school audits and extended programs reviews were approved as presented.

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On behalf of the committee, Mr. Hardesty offered a motion to approve the recommendation; a second was not needed. On a vote, the motion carried.

Mr. Smith left the meeting at 9:05 p.m.

Mr. Bourne then gave a current update on the status of Pod Project 10. Five Pods are near completion, three are currently in progress, one has the slab poured, three have the Pads formed and one will not start until the completion of the first Pod at the same location. This was presented as information only and did not require any action.

Mr. Bourne then discussed the fiscal year 2017 per pupil expenditure analysis for the General Fund. This was presented as information only and did not require any action.

There being no further business to discuss, on motion by Mr. Hardy and seconded by Mr. Hayes the committee adjourned the meeting at 9:38 p.m.

TAKE APPROPRIATE ACTION

Mr. Dellafosse read the following items:

A. Approval of revised 2017-2018 calendar (due to inclement weather, adding back March 12 In-Service Day as a school day)

The calendar reflecting the change is posted on our website. On a motion to approve by Mr. Hayes and a second by Mr. Tarver, the motion carried.

B. Approval of Resolution to retain outside special counsel regarding tax appeal by First Flight Holdings, LLC, and CCB Industrial Solutions, LLC

RESOLUTION

WHEREAS, the Calcasieu Parish School Board administers and collects within the Parish of Calcasieu, sales and use tax both individually and as agent for various political subdivisions;

WHEREAS, a dispute and protest has arisen in connection with an assessment of taxes due by First Flight Holdings LLC and CCB Industrial Solutions LLC;

WHEREAS, First Flight Holdings LLC and CCB Industrial Solutions LLC has filed a petition with the Board of Tax Appeals in lieu of filing suit;

WHEREAS, there exists a real necessity involving the public interest for the Calcasieu

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Parish School Board to be represented by special counsel in the appeals petition proceedings and any subsequent litigation; and

WHEREAS, the Calcasieu Parish School Board desires to retain Stutes & Lavergne Law Firm as special counsel for the Calcasieu Parish School Board in connection with the appeals petition proceedings and any subsequent litigation.

NOW, THEREFORE, BE IT RESOLVED, that Stutes & Lavergne Law Firm is hereby retained as special counsel for the Calcasieu Parish School Board in connection with the above appeals petition proceedings and any subsequent litigation, subject to the Attorney General Fee Schedule.

On a motion to approve by Mr. Duhon and a second by Mr. Hardesty, the motion carried.

BID REPORTS

Mr. Dellafosse read the following items:

A. Gillis Elementary Improvements, Phase I, Sales Tax District #3 Funds,
Bid Number 2018-07PC, Moss Architects, Inc., Designer

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: January 30, 2018

DESCRIPTION:

Gillis Elementary Improvements- Phase 1

FUNDS: Sales Tax District # 3 Funds

BID NUMBER: 2018-07PC

DESIGNER: Moss Architect, Inc.

CONTRACTOR	BASE BID	ALT. # 1	ALT. # 2
Civil Construction Company	No Bid		
	\$3,597,000.0	\$145,950.0	\$103,500.0
Gunter Construction	0	0	0
John D. Myers	NO Bid		
	\$3,227,000.0	\$131,000.0	\$100,000.0
Keiland Construction	0	0	0

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New Start Builders	No Bid			
	\$3,340,000.0	\$131,000.0	\$104,000.0	
Pat Williams Construction	0	0	0	
Shannon Smith Construction	No Bid			
	\$3,305,800.0	\$127,100.0		
Trahan Construction	0	0	\$97,900.00	
Central Auction House	No Bid			
The Committee recommends award of the contract to:				

Keiland Construction

BASE BID AND ALTERNATE NO. 1 & ALTERNATE 2 IN THE AMOUNT OF:

Three Million Four Hundred Fifty Eight Thousand and no/100

as the lowest qualified bidder meeting specifications.

DESCRIPTION OF ALTERNATES:

ALTERNATE #1: Provide all computer furniture (desk, chairs, & accessories) for computer labs and library furniture as specified

ALTERNATE #2: Provide retractable theater equipment as specified

On a motion to approve by Mr. Duhon and a second by Mr. Breaux, the motion carried.

B. College Street Vocational Center Welding Shop Upgrades/Career Development Grant Funds, Bid Number 2018-09PC

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: January 31,2018

DESCRIPTION:

College Street Voc Ctr Welding Shop Upgrades

FUNDS: Career Development Grant Funds

BID NUMBER: 2018-09PC

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DESIGNER: Brossett Architect LLC

CONTRACTOR	BASE BID
Gunter Construction , Inc	\$382,000.00
John D. Myers & Associates, Inc.	No Bid
KT Construction, LLC	No Bid
Pat Williams Construction, LLC	\$375,000.00
Sam Istre Construction, Inc.	\$391,000.00
Seth Priola Construction, LLC	\$363,000.00
Shannon Smith Construction, LLC	\$418,000.00
Trahan Construction, LLC	No Bid
Central Auction House	No Bid

The Committee recommends award of the contract to:

Seth Priola Construction LLC

(Base Bid) in the amount of:

Three Hundred Sixty three dollars & no /100

as the lowest qualified bidder meeting specifications.

On a motion to approve by Mr. Breaux and a second by Mr. Hardesty, the motion carried.

C. College Street Vocational Center Plumbing and Electrical Shop Upgrades,
Career Development Grand Funds, Bid Number 2018-08PC

The Committee to receive bids met on the date herein indicated
and reviewed bids on the following project.

DATE: February 1, 2018

DESCRIPTION:

College Street Voc Ctr Plumbing/Electrical Shop Upgrade

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FUNDS: Career Development Grant Funds

BID NUMBER: 2018-08PC

DESIGNER: Brossett Architect LLC

CONTRACTOR	BASE BID
Gunter Construction, Inc.	\$111,000.00
John D Myers & Associates , Inc.	\$85,840.00
KT Construction, LLC	No Bid
Pat Williams Construction, LLC	\$109,000.00
Sam Istre Construction, Inc.	\$79,500.00
Seth Priola Construction, LLC	\$99,500.00
Shannon Smith Construction, LLC	No Bid
Trahan Construction , LLC	No Bid
Central Auction House	No Bid

Central Auction House

The Committee recommends award of the contract to:

Sam Istre Construction, Inc.

(Base Bid) in the amount of:

Seventy-Nine Thousand Five Hundred Dollars & no/ 100

as the lowest qualified bidder meeting specifications.

On a motion to approve by Mr. Breaux and a second by Mr. Tarver, the motion carried.

D. Bid #2018-32 Cafeteria Equipment/Food Services Funds

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BID REPORTS:

ALL BIDS WERE POSTED ON WWW.CENTRALBIDDING.COM AND WWW.CPSB.ORG

BID 2018-32 CAFETERIA EQUIPMENT was opened on February 6, 2018 @ 10:00AM
EQUIPMENT ASSISTANCE GRANT

BIDS WERE SENT TO THE FOLLOWING:

ALACK REFRIGERATION
ASSOCIATED FOOD EQUIPMENT
LAFAYETTE RESTAURANT
NOLA RESTAURANT SUPPLY
SW BAR NEEDS

BID RESULTS AS FOLLOWS:

ALACK REFRIGERATION	\$ 25,325.00 (did not bid all items)
ASSOCIATED FOOD EQPT	\$ 52,011.00 LOW BID
BUCKLEWS	\$ 60,504.36
CHEF DEPOT	\$ 73,025.43
GREAT LAKES	\$100,154.00
LAFAYETTE RESTAURANT	\$ 53,200.00
NOLA RESTAURANT	\$ 43,390.00 (bid was for an alternate item)
SW BAR NEEDS	\$ 71,329.32

The staff recommends awarding Associated Food Equipment all items as the lowest responsible responsive bidder.

On a motion to approve by Mr. Hayes and second by Mr. Hardy, the motion carried.

PERMISSION TO ADVERTISE

A. Combre-Fondel Elementary Improvements – Phase I, District #31 Bond Funds

On a motion to approve by Mr. Hardy and seconded by Mr. Hardesty, the motion carried.

B. Brenda Hunter Head Start Improvements, District #31 Bond Funds

On a motion to approve by Mr. Hardy and seconded by Mr. Hardesty, the motion carried.

C. Copy Paper for CPSB/General Funds

On a motion to approve by Mr. Hardy and seconded by Mr. Duhon, the motion carried.

CORRESPONDENCE

A. Change Order Number Nine (9) for the Project, “CPSB Classroom Pods, Phase X,” Project #1715; Champeaux, Evans, Hotard, APAC, Architect; Miller & Associates Dev. Co., Inc., Contractor; *Increase* of \$12,506.79 (Riverboat Funds) and *Increase* of Twelve (12) days.

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On a motion to approve by Mr. Duhon and seconded by Mr. Hardy, the motion carried

B. Recommendation of Acceptance for the Project, “Sam Houston High School Demolition of Gym and Associated Spaces,” Champeaux, Evans, Hotard Architect; Keiland Construction, LLC, Contractor.

On a motion to approve by Mr. Hardy and seconded by Mr. Duhon, the motion carried

CONDOLENCE/RECOGNITION

Mr. Hardy asked for a thank you to LSU-Ag. Center. He asked for a letter of condolence to the family of Mrs. Betty Dufrene and a letter of condolence to the family of Mrs. Cleo Moffett.

Mr. Hardesty asked for a letter of recognition to the family of Coach Max Caldarera, Sr. and to Mr. Glen Cecchini, both being inducted into the Louisiana Sports Hall of Fame.

Mr. Williams congratulated the students that recently performed at Carnegie Hall.

Mr. Breaux commended Dr. Michelle Joubert on her recent presentation regarding Pre-Kn.

Mr. Dellafosse asked for a letter of condolence to Mrs. Shaalom St. Mary at the loss of her mother in law. He reminded everyone of the upcoming From the Classroom to a 5K run on February 24.

SCHEDULE COMMITTEES

A&P Committee.....	February 27, 2018, 5:00 p.m.
Long Range Planning Committee.....	February 27, 2018 (to follow)
Employee Benefits Committee.....	March 6, 2018, 5:00 p.m.
Board Retreat (Seed Center).....	March 22, 2018, 8:15-1:00
Budget Committee.....	March 27, 2018, 5:00 p.m.
C&I Committee (to follow).....	March 27, 2018

ADJOURN MEETING

On a motion to adjourn by Mr. Smith and a second by Mr. Duhon, the meeting was adjourned at 6:03 p.m.

Mack Dellafosse, President

Karl Bruchhaus, Secretary

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