DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board Meeting was held at 3310 Broad Street, Lake Charles, Louisiana, on Tuesday, August 4, 2023.

The meeting was called to order by Russell Castille, President The prayer and pledge were led by Karen Hardy-McReynolds.

ROLL CALL

The roll was called by Superintendent LaFargue and the following members were present:

Phyllis Ayo, Betty Washington, Mary Fontenot, Russell Castille, Tony O'Banion, Damon Hardesty, Shawn Baumgarten, Desmond Wallace, Patrick Pichon, Dean Roberts, Karen Hardy-McReynolds, Glenda Gay, Eric Tarver, and Billy Breaux.

Mr. Natali was absent.

APPROVAL OF MINUTES

On a motion to approve the Minutes of March 14, 2023 by Mr. Roberts and seconded by Mr. Tarver, the motion carried on a unanimous vote.

PRESENTATIONS

A. LSBA Video Contest Winner/College Street Vocational/Tony McCardle, Director, Career & Technical/Britney Glaser, Teacher

B. Recognizing CPSB Robotics Teams being invited to Vex Worlds Event in Dallas/Michael Hardy, Daren Dotson/Robotics Educators/LCBA

C. Counselors of the Year/Tony McCardle, Director, Career & Technical

Elementary Division:
Sharon James – Pearl Watson

Middle School Division:
Winner: Vickie Wynn - W. W. Lewis

High School Division:
Winner: Lorna Albers – Lake Charles-Boston Academy

Overall Winner:
Sharon James – Pearl Watson

D. Teachers of the Year/Jodie Fontenot, Middle School Consultant

Katherine Gertz, Elementary School Teacher of the Year, E.K. Key
Robbie Haley, Middle School Teacher of the Year, Oak Park (unavailable)
Regina Smart, High School Teacher of the Year, Westlake

E. New Teachers of the Year/Jodie Fontenot, Middle School Consultant

Katelyn Bihm, College Oaks Elementary
Demi Boudreaux, Moss Bluff Middle (unavailable)
Spencer Butts, Iowa High

F. Ron McDaniel/JCI Update

SUPERINTENDENT'S REPORT

Dr. LaFargue gave the following report:

l. You have each received your Head Start report:

Program Governance

- Policy Council meeting was held on March 20, 2023. The following items were approved:
  - ✓ February's Policy Council Minutes
  - ✓ March's Director's Report
  - ✓ March's Attendance Report
  - ✓ March's Financial Report
  - ✓ 2022-23 Dietitian Report
  - ✓ 2022-23 Health Report
  - ✓ 2023-2024 Eligibility Criteria
  - ✓ 2023 COLA Grant Application

- Calcasieu Parish Head Start Focus Area 2 Monitoring Review will be conducted in May 2023.

2. You have each received the school population report, showing numbers from the end of February compared to the numbers at the end of March for this school year.

3. I would like to report our March, 2023 sales tax numbers for our general fund which show collections at $826,368 or 6.5 % above budget for the 9th month of the 2022-2023 fiscal year.

- Collections are $13,375 or 0.1 % above collections for the same month last year.

- After 9 months, collections are $8,923,594 or 6.90 % above budget and $502,533 or 0.4% below the same period last year.

4. Hurricane Information: The summary was included in your packet.

5. There have been numerous activities throughout the district that further exemplifies the diverse offerings for our students. Last Friday there were two in particular that I would like to mention. Due to Covid and the Hurricanes, We were finally able to participate in the Special Olympics at LCBA. If you haven't had an opportunity to see our students and staff in action, please mark your calendars for next year. You will never forget the experience! Also, on Friday, our CTE – EMT program performed simulated crisis response activities behind the Sulphur 9th grade campus. The culmination of the exercises was a visit by Acadian AirMed that landed on the field and our students were able to check it out. We will have 18 students who will complete their credentialing for EMT and the day they graduate, will be eligible to work as an EMT the very next day. Next year we anticipate 40 students who will complete the EMT credentialing.

- As you all know, our teachers and staff encounter many situations in which they must be prepared for, whether they occur in the realm of academics, athletics, or on a bus in which they must act fast in a medical emergency.

- I would like to take this opportunity to welcome to the board meeting the following staff and have them come up to the front:

- CPSB bus driver: Theodore Carter
- Bus aide: Muriel Thomas
- CPAS assistant principal Laura Holmes
- CPAS principal Terry Leger
- CPAS Curriculum Coordinator Mary Fontenot
- CPAS Counselor Gretchen Monk
- CPAS SRO Destin Roy

- On March 7, 2023, at approximately 7:30 a.m., students were on the bus in route to the Calcasieu Parish Alternative School. Upon arrival, one of the students was unresponsive in the seat. The bus aide immediately informed the bus driver. The bus driver assessed the student and informed the duty teacher. The duty teacher entered the bus, assessed the student and then placed the student in the isle, flat on his back. The assistant principal entered the bus and also assessed the student. It was determined that the student had no pulse. The principal immediately communicated to the counselor to begin notification by using the crisis response tree. The Assistant Principal began chest compressions. The SRO then entered the bus to assist. Because of the student's history, it was speculated that this was an accidental overdose of fentanyl. The CPSO deputy reached on his belt and retrieved Narcan. The deputy administered Narcan through the nostrils and the curriculum coordinator began chest compressions. Within a minute, the student inhaled deeply and became responsive. The student was transported to the hospital with the assistant principal by his side. The student has recovered fully from the event.

- On most days in our district, faculty, staff, and deputies provide educational services and ensure that our students are in an environment that is conducive to learning. On this day, they not only provided educational opportunity, but also saved a student's life.

- With the frequent news related to school tragedies, we wanted the full board to have the opportunity to hear one day's story of heroism in Calcasieu Parish. We are fortunate that this scenario can be utilized as an exemplar to all staff that training pays off, when you may least expect it.

- Again, Thank you all.

- And related to this event, In our weekly Monday Momentum safety meeting, Mrs. Tanya McGee, the Executive Director of Imperial Calcasieu Human Service Authority was present to discuss our partnership. After hearing about the incident on the bus at CPAS, Mrs. McGee stated her organization can help.

- We are pleased to note that ICHSA will now provide free NARCAN to all schools. Schools having access to NARCAN as part of the school's emergency preparedness I proves opioid overdose response, and harm reduction as well as catastrophic outcomes.

- In addition, in collaboration with Imperial Calcasieu HSA, all school administrators will receive instruction on the use and administration of NARCAN, an opioid overdose reversal medication. Imperial Calcasieu HSA will provide the training and also provide NARCAN for our CPSB schools. We are in the scheduling stage of this initiative and hope to move forward as quickly as possible to take advantage of this collaborative opportunity between CPSB and Imperial Calcasieu HSA.

- Mrs. McGee will you please come forward to discuss the roll-out and answer questions from the board if there are any.

- Mr. President this concludes the superintendent report.

COMMITTEE REPORT

Budget Committee/March 28, 2023/Eric Tarver, *Chair*

Mr. Tarver gave the following report:

The Calcasieu Parish School Board Budget/Fiscal Management Committee met at 5:00 p.m., Tuesday, March 28, 2023, in the Board Room, 3310 Broad Street, Lake Charles, Louisiana. The prayer and pledge were led by Desmond Wallace. A quorum was present.

Present: Eric Tarver, Chair, Aaron Natali, Vice Chair, Phyllis Ayo, Billy Breaux, Russell Castille, Tony O'Banion, Patrick Pichon, Desmond Wallace, Betty Washington, and Wilfred Bourne – Secretary.

Other Board members present were Shawn Baumgarten and Damon Hardesty.

Absent: Glenda Gay and Karen Hardy McReynolds

Mr. Tarver called the meeting to order.

Mr. Bourne presented the first item on the agenda. 2022-2023 General Fund Budget Revision #2 includes Revenues and Other Sources of Funds of $362,212,968, an increase of $8,092,343, and Expenditures and Other Uses of Funds of $387,122,358, an increase of $36,555,470, over the original budget. General Fund Budget Revision #2 projects a current deficit of $24,909,390 resulting in a projected unassigned fund balance of $13,376,877 or 3.69% of projected revenues.

On a motion by Mr. Hardesty, seconded by Mr. Breaux, it was recommended that General Fund Budget Revision #2 for 2022-2023 be approved as presented. The motion passed.

On behalf of the committee, Mr. Tarver offered a motion to approve. A second was not needed and the motion carried on a unanimous vote.

The next item presented was school audits. Mr. Foster, Internal Auditing Director, briefly discussed several school audits and recommended that the following audits be approved: School audits for Bell City High, College St. T&I, Oak Park Middle, Sulphur High 9th Grade Campus, Westlake High. He also discussed the field reviews and account analysis conducted at the following Extended Day Program locations: TS Cooley Elementary, Cypress Cove Elementary, LeBleu Settlement Elementary, Maplewood Elementary, Prien Lake Elementary, RW Vincent Elementary, Westwood Elementary, and WT Henning who had no exceptions. While there were no significant deficiencies noted during the course of the reviews, Internal Control Exception Reports were distributed to the related schools to address exceptions and ensure corrective action.

On a motion by Mr. Natali, seconded by Dr. Washington, the school audits and the Extended Day Program reviews were approved as presented.

On behalf of the committee, Mr. Tarver offered a motion to approve. A second was not needed and the motion carried on a unanimous vote.

Next, Mr. Bourne gave an overview of the status of hurricane recovery funding. This was for information only and did not require any action.

This was for information only.

Next, Jay Bergeron, Risk Manager, presented a contract for CBIZ to perform evaluations on all CPSB sites to be completed within a three year period. CBIZ is one of three companies that were approached to submit quotes and their quote was the lowest. Mr. Bergeron explained that having these evaluations done was at the request of our current property insurance carrier, Lloyds of London. These evaluations would ensure that CPSB is adequately insured.

On a motion by Mr. Breaux, seconded by Mr. Castille, it was recommended that the contract for CBIZ be approved subject to the approval of Counsel. The motion passed.

On behalf of the committee, Mr. Tarver offered a motion to approve. A second was not needed and the motion carried on a unanimous vote.

Mr. Bergeron also discussed the contract renewal for Sedgwick Claims Management Services Inc. Sedgwick is our third-party administrator for liability and workers compensation claims. Two renewal proposals were presented. Proposal A offers a one year, 5% increase over the current annual fee, with an option to keep the same rate over the next 2 years should CPSB choose to keep Sedgwick as the TPA. Proposal B offers a 3% increase in the annual fee each year for three years and locks in Sedgwick for those three years.

On a motion by Mr. Breaux, and seconded by Mr. Pichon, it was recommended, subject to Counsel approval, that the contract for Sedgwick Claims be renewed using Proposal A so that it gives CPSB an option to approach other TPAs. The motion passed.

On behalf of the committee, Mr. Tarver offered a motion to approve. A second was not needed and the motion carried on a unanimous vote.

Mr. Bourne then gave an update on the Annual Per Pupil Expenditure Report. This was for information purposes only and did not require any action.

This was for information only.

Mr. Bourne then gave an update on the Annual Fiscal Risk Assessment Report. This was for information purposes only and did not require any action.

This was for information only.

The last item on the agenda was an open Board discussion led by Mr. Wallace on the feasibility of transitioning to a semi-monthly payroll schedule. After much discussion, a motion was presented by Mr. Wallace to conduct a survey for employees' interest on having a semi-monthly payroll. On a roll call vote, the motion passed.

Yeas – Eric Tarver, Phyllis Ayo, Tony O'Banion, Patrick Pichon, Desmond Wallace, and Betty Washington.

Nays – Aaron Natali, Billy Breaux, Russell Castille, Shawn Baumgarten, and Damon Hardesty.

On behalf of the committee, Mr. Tarver offered a motion to approve; much discussion followed. Mr. Breaux offered a subsidiary motion to table sending out the survey until the cost could be determined regarding two payrolls a month. Mrs. Fontenot seconded the motion. The motion to table failed on a 7-7 roll call vote:

For: Mr. Baumgarten, Mr. Breaux, Mr. Castille, Mrs. Fontenot, Mr. Hardesty, Mr. Pichon, Mr. Roberts

Against: Mrs. Ayo, Mrs. Gay, Mrs. Hardy-McReynolds, Mr. O'Banion, Mr. Tarver, Mr. Wallace, Dr. Washington

After much more discussion, Mr. Hardesty called the question to cease discussion, with a second by Mr. Breaux. The motion passed on a unanimous roll call vote.

For the original motion to conduct a survey, the motion carried on a roll call vote of 8-6:

For: Mrs. Ayo, Mrs. Gay, Mrs. Hardy-McReynolds, Mr. O'Banion, Mr. Pichon, Mr. Tarver, Mr. Wallace, Dr. Washington

Against: Mr. Baumgarten, Mr. Breaux, Mr. Castille, Mrs. Fontenot, Mr. Hardesty, Mr. Roberts

There being no further business to discuss, on motion by Mr. Breaux and seconded by Mr. Hardesty, the committee adjourned the meeting at 6:12 p.m.

Wilfred Bourne

Secretary

TAKE APPROPRIATE ACTION

Mr. Castille read the following:

A. Ratify, Approve, and Confirm Participation With The State of Louisiana And Other Governmental Units In The Louisiana State-Local Government Opioid Litigation Memorandum Of Understanding And Subsequent Agreements

On a motion to approve by Mr. Hardesty and a second by Mr. Baumgarten, the motion carried on a unanimous vote.

PERMISSION TO ADVERTISE

Mr. Castille read the following:

A. Westlake High School Softball Concession Stand/District 23 Bond Funds

On a motion to approve by Mr. Hardesty and a second by Mr. Breaux, the motion carried on a unanimous vote.

B. S.P. Arnett Cafeteria Renovations/District 23 Bond Funds

On a motion to approve by Mr. Hardesty and a second by Mr. Breaux, the motion carried on a unanimous vote.

C. Grass Cutting for various schools- General Funds.

On a motion to approve by Mr. Hardesty and a second by Mr. Breaux, the motion carried on a unanimous vote.

D. Band Instruments – various middle and high schools – ESSER Funds.

On a motion to approve by Mr. Hardesty and a second by Mr. Pichon, the motion carried on a unanimous vote.

HURRICANE BID REPORTS for RATIFICATON

Mr. Castille read the following:

A. CPSB Hurricane Repairs/Frasch Elementary School Roof/Daughdrill
General Contracting and Roofing Company, Inc.

On a motion to approve by Mr. Breaux and a second by Mr. Hardesty, the motion carried on a unanimous vote.

BID REPORTS

Mr. Castille read the following:

A. 70 ID CARD PRINTERS & SYSTEM BID#2023-CPID- The staff recommends awarding SOUTHERN VISUALS for lowest responsive bid of $132,000-MIS General Funds

On a motion to approve by Mr. Tarver and a second by Mr. Roberts, the motion carried on a unanimous vote.

B. Janitorial Supplies/Chemicals - We recommend the lowest responsive bids to be awarded to multiple vendors:

ECONOMICAL $304,439.45 UNIPAK $26,120.56 &
VERITIV $1,717.20- for a total of $332,277.21- General Funds

On a motion to approve by Mr. Tarver and a second by Mr. Pichon, the motion carried on a unanimous vote.

C. Copy Paper Bid#2024-01 We recommend the lowest responsive bid from CONTRACT PAPER totaling $372,262.80- General Funds

On a motion to approve by Mr. Tarver and a second by Mr. Pichon, the motion carried on a unanimous vote.

CORRESPONDENCE

Mr. Castille read the following:

A. Change Order Number Two (2) for the project, "Administrative Area Modifications, Maplewood Middle and Elementary Schools"; District 23 Bond Funds; Ellender Architects & Associates, LLC., Designer; Ryder & Ryder, LTD., Contractor; *Increase* of $26,868.35.

On a motion to approve by Mr. Breaux and a second by Mr. Hardesty, the motion carried on a unanimous vote.

Condolences/Recognitions

Mr. Roberts asked for a letter of condolence to the family of Mrs. Melissa Cox.

Mr. Wallace and Mrs. Gay asked for a letter of condolence to the family of Mr. Lash Chretien, Sr.

Schedule Committees

A&P Committee, April 25, 2023
C&I Committee, April 25, 2023

Adjourn Meeting

On a motion to adjourn by Mr. Breaux and a second by Dr. Washington, the meeting was adjourned at 6:58 p.m.

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Russell Castille, President Shannon LaFargue, Secretary