
Pursuant to LRS 42:19A (1)
any matter not on the published agenda may
be taken up by board only upon unanimous
approval of the members present.
An individual wishing to place a matter on
the agenda shall submit a request to the
Superintendent at least eight (8) days prior
to the meeting date, stating the nature of the
matter and the time required to present it.
(CPSB Policy File: BCBI)

AGENDA
CALCASIEU PARISH SCHOOL BOARD
3310 BROAD STREET
LAKE CHARLES, LOUISIANA
Tuesday, March 11, 2014

- I. Prayer— Dale Bernard**
- II. Pledge of Allegiance – Megan Gaillard, Vinton High School**
- III. Roll Call**
- IV. Approval of Minutes**
 - A. Calcasieu Parish School Board Meeting of February 11, 2014
- V. Presentations**
 - A. AP Scholars
Eva Savoy/Administrative Coordinator/Advanced Studies
June Burke/Consultant/Advanced Studies
- VI. Superintendent's Report**
- VII. Committee Reports**
 - A. **Insurance Committee, February 24, 2014**
Billy Breaux, *Chair*
 - B. **Budget Committee, February 25, 2014**
Jim Schooler, *Chair*
 - C. **Superintendent Search Committee, February 19, 2014**
R.L. Webb, *Chair*
 - D. **Superintendent Search Committee, February 25, 2014**
R. L. Webb, *Chair*
- VIII. Take Appropriate Action**
 - A. Nomination of Section 36 T10S R13W (Toomey/Starks Exit) for Oil and Gas Lease
 - B. Approval to add the holiday, Election Day, November 4, 2014, to the 2014-2015

School Calendar

- C. Permission for CPSB to join the statewide MFP litigation
- D. 2014-2015 Resolution to Employ
- E. Iowa High School Band and Choir Trip to San Antonio, TX/April 25-27, 2014
- F. Approval of Grant Award/2014-2015 Head Start Program/\$3,698,218.00
- G. Approval of Believe and Prepare Grant Proposal
- H. Approval of Head Start Grants/Sequestration, \$190,313.00 and Cost of Living Adjustment (COLA), \$46,946.00

IX. Bid Reports

A.RFP 2014-39 TEACHER INCENTIVE GRANT (ON-SITE TRAINING)

B.REVERSE AUCTION BID 2014-18 FOR 150 TIRES FOR
TRANSPORTATION DEPARTMENT/GENERAL FUND

C.RFP 2014-38 TEACHER INCENTIVE GRANT (ON-LINE MODULE)

D.BID 2014-40 POLE BARN CONSTRUCTION AT SULPHUR HIGH
(DISTRICT 30 BOND FUND/SULPHUR)

**THE FOLLOWING BIDS ARE UP FOR RENEWAL FOR THE 2014-2015
SCHOOL YEAR:**

E.2015-02 – MAGAZINES Renewal #2 /General Fund

F.2015-03 – LIBRARY BOOKS Renewal #2/General Fund

G.2015-04 – PRE-PACKAGED SCHOOL SUPPLIES Renewal #2/Grant Fund/Title

H.2015-05 – SCHOOL UNIFORMS Renewal #1/Grant Fund/Title

I.2015-06 – GRASS CUTTING Renewal #2/General Fund

J.2015-10 – FIRE ALARM INSPECTIONS Renewal #2/General Fund

K.2015-11 – HOOD SUPPRESSION INSPECTIONS Renewal #2 /General Fund

L.2015-12 – SECURITY SERVICES Renewal #2/General Fund

M.2015-15 – SPRINKLER SYSTEM INSPECTIONS Renewal #1 /General Fund

N.2015-16 – FIRE EXTINGUISHER INSPECTIONS Renewal #2/General Fund

O.2015-19 – WELL WATER MONITORING Renewal #2 /General Fund

P.2015-21 – BULK OIL Renewal #2 /General Fund

X. Permission to Advertise

- A. Stadium Improvements, Sulphur High School/District #30 Bond Funds/Ellender Architect & Associates, LLC

XI. Correspondence

- A. Beneficial Occupancy for the Project, "Additions and Renovations at Starks High School."
B. Recommendation of Acceptance for the Project "Additions and Renovations at Starks High School."

XII. Executive Session

- A. Case # 2010-1231, 14th JDC/Take appropriate action regarding recommendation of settlement
B. Case #JY11JO142989/Take appropriate action regarding tendering the SIR to ACE

XIII. Condolences/Recognitions

XIV. Committee Agenda Items

XV. Schedule Committees

- Superintendent Search Committee, March 25, 2014, 4:45 p.m.
- A&P Committee, March 25, 2014, 4:45 p.m.

ITEM IV A

DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board met in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, February 11, 2014, at 4:45 p.m. The meeting was called to order by Annette Ballard, President. The prayer was led by Bill Jongbloed; the Pledge of Allegiance was led by Dawson Pool, a student at Sulphur High School.

ROLL CALL

The roll was called by Superintendent Savoy and the following members were present: Annette Ballard, Dale Bernard, Mack Dellafosse, Chad Guidry, Fred Hardy, Bill Jongbloed, Jim Karr, Bryan LaRocque, Jim Schooler, Roman Thompson, and R. L. Webb.

Absent: Joe Andrepont, Clara Duhon, Randy Burleigh

Billy Breaux arrived after the roll was called.

APPROVAL OF MINUTES

Mr. Karr made a motion to approve the Minutes of the CPSB meeting of January 14, 2014 and with a second by Mr. Dellafosse, the motion carried. Mr. Dellafosse made a motion to approve the Minutes of the CPSB meeting of January 21, 2014 and with a second by Mr. Karr, the motion carried.

PRESENTATIONS

Jamey Rasberry, Director of Lake Charles Memorial Hospital Sports Medicine, submitted the quarterly report.

2014 Calcasieu Parish Teacher of the Year

Shelly Buller, a teacher at LaGrange High School, was presented to the Board by Pat Deaville, Director of High School Curriculum.

SUPERINTENDENT'S REPORT

Mr. Savoy gave the following report:

VIDEOGRAPHER:

Devon Friesen - LaGrange

All board members have received their school population reports, as of January 31, 2014

All board members have received their January, 2014 Headstart report:

- Enrollment – 459 - Waiting List – 142
- Disabilities – 26 and 22 additional evaluations in process
- Site Activities:
 - *J. D. Clifton:*
 - Hosted the annual “Just Mommy and Me” activity which involved a workshop on Tax Benefits and Women’s Health. The guest speaker for Tax Benefits was Ms. Laswanda Bartie, a Head Start Parent. After the workshop mothers participated in a work out session through music and movement with their child.
 - The boys received free haircuts for picture day with permission from parents from one of our Head Start parents, Mr. Markel LeBlanc.
 - *Brenda Hunter:* Site received “zero” deficiencies by Louisiana Class “A” Day Care Licensing.
 - Transitions to Pre-kindergarten meetings were held in January.
 - 2014-2015 Head Start Round Up started Monday, February 3 and will end Friday, February 14th.
 - Pre-Kindergarten and Child Cares in the Pilot are providing registration at the same time.
 - All programs are using a common application that is required in the Community Network Pilot Program and will be mandated in 2015 for birth – 5 programs in the State of Louisiana.

Continuing with our renewed efforts to keep the Board informed on financial matters, I would like to report our current sales tax numbers for our general fund show January, 2014 collections at \$887,611 over budget for the month. For the 2013-2014 year, collections are \$1,527,396 over budget. Collections for the first seven months of the year are \$1,238,240 over the same seven months last year.

CPSB Student named BESE Student Representative

Sulphur High School junior Haley Campbell was named the Louisiana Board of Elementary and Secondary Education (BESE) student representative at the 64th annual Louisiana Association of Student Councils

(LASC) Convention. Haley is the first student from Sulphur High and only the second student from Calcasieu Parish to serve as a BESE representative.

For the last 30 years, LASC selects one individual through a competitive process as the student representative to BESE in Baton Rouge. The board operates through a system of standing committees that set key education initiatives while striving to provide leadership through developing an outline for the continuous improvement of public education.

Louisiana is one of a handful of states in the nation to have a student sit on a state education regulatory board. Haley will serve on the Academic Goals and Instructional Improvement committee, which addresses issues related to accountability, academic standards and assessment.

In addition to serving as the BESE student representative, Haley sits on the City of Sulphur Mayor's Youth Council and is an altar server at Our Lady of Lasalette Church. As a 4.0 student at SHS, she is a member of the Student Council Executive Board and the Sulphur High Yearbook and Tornado Watch staffs. Haley is the daughter of Tim and Paulette Campbell.

COMMITTEE REPORT

February 4, 2014, Billy Breaux, *Chair*

The Calcasieu Parish School Board Employee Benefits Committee met in the Board Room at 3310 Broad Street, Lake Charles, Louisiana, on Tuesday, February 4, 2014 at 4:45p.m. The meeting was called to order by Billy Breaux, Chairman. Bryan LaRocque gave the invocation and Mike Hill led the Pledge of Allegiance.

The roll was called with a quorum being present. The following committee members were in attendance; Billy Breaux, Chairman, Karen Bryant, Wayne Foster, Mike Hill, John Collins, Gerald Treme, Mary Margaret David, Hattie White, Suzanne Heath, Carolyn Toups, and Sue Hinchee. Board Members also in attendance were Bryan LaRocque, Jim Schooler, Clara Duhon, Roman Thompson, Annette Ballard and R.L. Webb.

Mr. Billy Breaux called the meeting to order and informed the committee of the agenda item Retiree's with Medicare A & B-Co-pays and Out-of-Pocket.

Ms. Skylar Giardina explained to the committee that through restructuring the low option plan and exploring the Humana option, as requested by the board, an inequity amongst retirees covered under the CPSB health insurance plan was discovered. The Retirees with Medicare are not subject to the same deductibles, co-pays and co-insurance as retirees without Medicare. The committee needs to decide if we would like to continue waiving the

deductible and co-pays for retirees with Medicare. At present the board is absorbing an estimated \$965,275 in deductibles alone for 2013. Please see attached presentation for details.

After discussion a motion was made by Sue Hinchee to have another meeting with more options, including Humana option, and it was seconded by Hattie White. Mike Hill made a substitute motion to have the retirees w/Medicare subject to a \$450 deductible, seconded by Wayne Foster. After discussion, a roll called vote was called, the motion failed by 8 to 4 vote. Those opposed were: Roman Thompson, Karen Bryant, Mary Margaret David, Suzanne Heath, Carolyn Troups, Hattie White, John Collins and Sue Hinchee. Those in favor: Billy Breaux, Wayne Foster, Mike Hill and Gerald Treme. The original motion was voted on motion passed.

Ms. Giardina and Mr. Breaux answered questions from several board members. On behalf of the committee, Mr. Breaux made a motion to approve the committee recommendation. A second was not needed and on a vote, the motion carried.

There being no further business, a motion to adjourn was made by Ms. Suzanne Heath and seconded by Mr. Roman Thompson and approved unanimously at 6:40p.m.

TAKE APPROPRIATE ACTION

A. Preliminary approval to proceed with refunding of Sales Tax District 3

Lake Charles, Louisiana
February 11, 2014

The Calcasieu Parish School Board, State of Louisiana, met in regular public session at its regular meeting place in the Calcasieu Parish School Board Office, 3310 Broad Street, Lake Charles, Louisiana, at 4:45 o'clock p.m. on February 11, 2014, pursuant to written notice given to each and every member thereof and duly posted in the manner required by law.

President, Annette Ballard, called the meeting to order and on roll call, the following members were present:

Annette Ballard, Dale Bernard, Billy Breaux, Mack Dellafosse, Chad Guidry, Fredman Hardy, Jr., Bill Jongbloed, James W. Karr, Sr., Bryan LaRocque, Jim Schooler, Roman Thompson and R. L. Webb

ABSENT: Joe A. Andrepont, Randall Burleigh, and Clara Duhon

The meeting was called to order and the roll called with the above results.

Thereupon, upon motion made by Mr. Dellafosse and seconded by Mr. Breaux, the following resolution was adopted, the vote thereon being as follows:

YEAS: Mr. Bernard, Mr. Breaux, Mr. Dellafosse, Mr. Guidry, Mr. Hardy, Mr. Jongbloed, Mr. Karr, Mr. LaRocque, Mr. Schooler, Mr. Thompson and Mr. Webb

NAYS: None

ABSENT: Mr. Andrepont, Mr. Burleigh, and Mrs. Duhon

NOT VOTING: President Ballard

RESOLUTION

A RESOLUTION AUTHORIZING SALES TAX DISTRICT NO. THREE OF CALCASIEU PARISH, LOUISIANA, TO PROCEED WITH DEVELOPMENT OF A DEFEASANCE AND CURRENT REFUNDING OF THE OUTSTANDING BONDS OF SALES TAX DISTRICT NO. THREE; AUTHORIZING ISSUANCE BY SALES TAX DISTRICT NO. THREE OF NOT EXCEEDING \$6,400,000 OF SALES TAX REVENUE REFUNDING BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Calcasieu Parish School Board, acting as the governing authority of Sales Tax District No. Three of Calcasieu Parish, Louisiana (the "Issuer"), after examining available data, has determined that there is substantial need within the Issuer for defeasing and/or currently refunding certain outstanding Sales Tax Revenue Refunding Bonds by the Issuer, in accordance with the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended; and

WHEREAS, issuance of certain sales tax revenue refunding bonds of the Issuer will assist in alleviating such need;

NOW, THEREFORE, BE IT RESOLVED by the Calcasieu Parish School Board, the governing authority of Sales Tax District No. Three of Calcasieu Parish, Louisiana, as follows:

SECTION 1. Sales Tax District No. Three of Calcasieu Parish, Louisiana is hereby authorized to proceed with defeasance and current refunding of the Issuer's outstanding Sales Tax Revenue Refunding Bonds, ST Series 2004, dated April 1, 2004 on original issue, consisting of those bonds maturing November 1, 2014 through November 1, 2020, inclusive, involving the proposed issuance by Sales Tax District No. Three of not exceeding \$6,400,000 Sales Tax Revenue Refunding Bonds, ST Series 2014, as either taxable or tax-exempt, to mature not later than November 1, 2020, at a rate or rates not exceeding 3% per annum.

SECTION 2. Application is hereby formally made to the Louisiana State Bond Commission, pursuant to the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended, for consent, approval and authority to issue, sell and deliver the bonds herein authorized, to be secured by and payable from an irrevocable pledge and dedication of the net proceeds of a 1½% sales and use tax (the "Tax") on the sale at retail, the use, the lease or rental, and

the consumption and storage for use or consumption of tangible personal property and sales of services within the District, subject only to the payment of the reasonable and necessary costs and expenses of collecting and administering the Tax and paying the costs of an annual audit of collection and receipts of the Tax.

By virtue of the Issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.," adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 3. The Secretary is empowered, authorized and requested to forward to the Louisiana State Bond Commission a certified copy of this resolution which shall constitute a formal application as herein provided.

SECTION 4. There being a real public necessity for the retention and employment of legal counsel to provide specialized legal services in connection with issuance of the Bonds by the Issuer, and it appearing that the public interest requires obtaining of such specialized legal services, Joseph A. Delafield, A Professional Corporation, of Lake Charles, Louisiana ("Bond Counsel"), is hereby employed for such purposes. The fee for the work to be performed by Bond Counsel is contingent upon the issuance, sale and delivery of the Bonds, and shall be in accordance with the maximum fee schedule of the Attorney General of the State of Louisiana for comprehensive legal and coordinate professional work of bond attorneys and bond counsel in the issuance of revenue bonds.

SECTION 5. The employment of Crews & Associates, Inc., Little Rock, Arkansas, as Underwriter in connection with the Bonds is hereby approved. The compensation of the Underwriter shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Issuer and the Louisiana State Bond Commission.

SECTION 6. The employment of Government Consultants of Louisiana, Inc., Baton Rouge, Louisiana, as Financial Advisor in connection with the Bonds is hereby approved. The compensation of the Financial Advisor shall be payable from the proceeds of the Bonds and shall be subject to the approval of the School Board and the Louisiana State Bond Commission.

ADOPTED AND APPROVED on this 11th day of February, 2014.

/s/ Annette Ballard

Annette Ballard, President

/s/ Wayne R. Savoy
WAYNE R. SAVOY, Secretary

On a motion to approve by Mr. Dellafosse and a second by Mr. Breaux, the motion carried.

B. Approval of 2014-2015 School Calendar

**Calcasieu Parish Schools
SCHOOL CALENDAR 2014-2015**

Students Report to School

Wednesday, August 13, 2014

HOLIDAYS:

| | |
|-------------------------|---------------------------------------------|
| Labor Day | September 1, 2014 |
| Veterans Day | November 11, 2014 |
| Thanksgiving | November 24-28, 2014 |
| Christmas, New Year | December 22, 2014 through January 2, 2015 |
| Martin L. King, Jr. Day | January 19, 2015 |
| Mardi Gras Holiday | February 16, 17, 18, 2015 |
| Easter/Spring Break | April 3-10, 2015 |
| Last Day for Students | May 22, 2015 |
| End of Session | May 26, 2015 Report Cards Will Be Mailed |
| Independence Day | July 4, 2014 |

TEACHER INSERVICE DATES
(students will NOT attend school on these dates)

| | |
|--------------------|-------------------------------------------------------|
| August 7-8, 2014 | System-Wide Inservice (Central Office) |
| August 11-12, 2014 | Central Office and/or School Administration Inservice |
| September 22, 2014 | Central Office and/or School Administration Inservice |
| October 27, 2014 | Central Office and/or School Administration Inservice |
| February 2, 2015 | Central Office and/or School Administration Inservice |
| May 25-26, 2015 | School Administration Inservice in Each School |

TEST DATES

MAKEUP DATES

| | | |
|----------------------------|---------------------------|-------------------|
| PARCC Phase 1 (3, 4) | March 16—20, 2015 | |
| PARCC Phase 2 (3, 4) | May 4—8, 2015 | |
| PARCC Phase 1 (5, 6, 7, 8) | March 2—27, 2015 | |
| PARCC Phase 2 (5, 6, 7, 8) | April 27—May 22, 2015 | |
| LEAP SC/SS (4, 8) | April 14—15, 2015 | April 16—17, 2015 |
| iLEAP SC/SS (3, 5, 6, 7) | April 14—15, 2015 | April 16—17, 2015 |
| EOC Fall | December 1—17, 2014 | |
| EOC Spring | April 22—May 22, 2015 | |
| EXPLORE (8, 9) | March 9—13, 2015 | |
| PLAN (10) | March 9—13, 2015 | |
| ACT (11) | March 17, 2015 | March 31, 2015 |
| LAA1 | February 2—March 13, 2015 | |
| LAA2 | April 13—17, 2015 | |
| ELDA | February 2—March 13, 2015 | |

NINE-WEEK PERIODS END

| | |
|--------------------------|-------------------|
| First Nine-Weeks Period | October 9, 2014 |
| Second Nine-Weeks Period | December 19, 2014 |
| Third Nine-Weeks Period | March 12, 2015 |
| Fourth Nine-Weeks Period | May 22, 2015 |

DATES PAYCHECKS WILL BE ISSUED FOR 2014-2015 SCHOOL YEAR

| | |
|--------------------------------------|-------------------|
| July 31, 2014 | January 30, 2015 |
| August 29, 2014 | February 27, 2015 |
| September 30, 2014 | March 31, 2015 |
| October 31, 2014 | April 30, 2015 |
| November 21, 2014 | May 26, 2015 |
| December 19, 2014 or January 2, 2015 | June 30, 2015 |

Mr. Bernard made a motion to approve, with a second by Mr. Webb. Mr. LaRocque made a substitute motion to remove the testing dates from the calendar, with a second by Mr. Bernard. The substitute motion failed on roll call vote, with a tie vote:

For: Mr. Bernard, Mr. Breaux, Mr. Karr, Mr. LaRocque, Mr. Schooler, Mr. Webb
Against: Mrs. Ballard, Mr. Dellafosse, Mr. Guidry, Mr. Hardy, Mr. Jongbloed, Mr. Thompson

On a vote, the original motion passed; there were three nay votes.

Mr. Savoy asked that a footnote be added in the minutes, to state that should these test dates cause issues after any unforeseen changes from the state regarding PARCC testing, the calendar would be revisited.

C. Appointment of Special Committee regarding Superintendent Selection

On a motion to approve the Special Committee by Mr. Dellafosse, with a second by Mr. School, the motion carried.

The following board members have agreed to serve on the Special Committee Regarding Superintendent Selection:

R.L. Webb, Chairman
Joe Andrepont, Vice Chairman
Randy Burleigh
Mack Dellafosse
Clara Duhon
Chad Guidry
Bill Jongbloed

D. Approval of S.P. Arnett Middle School Band trip to Kemah, TX/May 9, 2014

Calcasieu Parish Schools

Item VIII D

Request for Board Approval of Band, Vocal, or Marching Unit Trips

School: S. P. Arnett Middle Date: 5/9/2014
Unit Requesting Trip: S. P. Arnett Band
Destination: Kemah, Tx
Justification for Trip: Band Spring Performance Trip

Benefits to School and School System: Students will be able to perform in a different environment and this trip will reward students for all their extra work throughout the year. Trips like this help with student attrition in the music program.

Schedule of Activities: 8AM depart Arnett for Kemah- 10:30AM Arrive and unload equipment- 11:00 AM perform a concert at the Boardwalk Plaza Stage-12:00 – 5:00PM eat and enjoy rides along the boardwalk-5:15PM Depart for home- 8:00PM Arrive back at Arnett.

Length of Trip (#of days) 1



List of Local Activities participating in: Christmas Concert, Pep Band at Football and Basketball Games, Solo and Ensemble Festival, District and State Band Festival, Spring Concert, Awards Ceremony.


Mode of Transportation: School Bus

Budget: \$2500 Travel: \$500
Lodging: 0 Food: \$500 (\$6 per student)
Entry Fee: \$2000(\$17.50 per student) Entry Fee: _____
Other: _____
Total: \$2500 (\$23.50 per student)

Source of Funds:

- (1) Fund Raising Projects: \$500
- (2) Student Contributions: \$2000
- TOTAL \$2500


SIGNATURE OF DIRECTOR OF SPONSOR



APPROVAL OF PRINCIPAL
1/20/14

On a motion to approve by Mr. Bernard and a second by Mr. Breaux, the motion carried.

E. Approval of Westlake High School Band trip to Dallas, TX/April 12-13, 2014

Item VIII E

Catholic Parish Schools

Request for Board Approval of Band, Vocal, or Marching Unit Trips

School: WESTLAKE H.S. Date: 1/16/14

Unit Requesting Trip: WESTLAKE H.S. BAND

Destination: DALLAS, TX

Justification for Trip: BAND SPRING TRIP

Benefits to School and School System: REWARD TRIP FOR BAND * APRIL 12-13X
trip date

Schedule of Activities:
12 SAT: GREAT WOLF LODGE WATERPARK
13 SUN: HARD ROCK CAFE

Length of Trip (#of days) 2

List of Local Activities participating in:
FOOTBALL GAMES, BASKETBALL GAMES, HOMEcoming PARADE, CHRISTMAS PARADE, DISTRICT BAND ASSESSMENT, CHRISTMAS CONCERT, SPRING CONCERT

Mode of Transportation: CHARTER BUS

Budget: Travel: \$40 per student

Lodging/AND PARK TICKET: 90⁰⁰ per student Food:

Entry Fee: Entry Fee:

Other:

Total: \$130 PER STUDENT BASED ON FULL

Source of Funds: SS ~~STUDENT~~ PASSENGER CHARTER BUS

(1) Fund Raising Projects:

(2) Student Contributions: 100%

TOTAL \$130 PER STUDENT

SIGNATURE OF DIRECTOR OF SPONSOR

APPROVAL OF PRINCIPAL

On a motion to approve by Mr. Schooler and a second by Mr. Hardy, the motion carried.

PERMISSION TO ADVERTISE

President Ballard read the following:

**A. Food and supplies for School Year 2014-2015/Food Service Department/
School Food Service Fund**

On a motion to approve by Mr. LaRocque and a second by Mr. Schooler, the motion carried.

**B. Large and small equipment, small wares/Food Service Department/
School Food Service Fund**

On a motion to approve by Mr. Dellafosse and a second by Mr. Breaux, the motion carried.

C. Janitorial Supplies for School Year 2014-2015/General Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Schooler, the motion carried.

D. Copy paper for School Year 2014-2015/General Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Hardy, the motion carried.

E. Pest Control/General Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Hardy, the motion carried.

F. Inspection of Backflow Preventers (RFP)/General Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Schooler, the motion carried.

CORRESPONDENCE

President Ballard read the following:

Change Order Number Sixteen (16) for the Project, "Additions and Renovations at Starks High School," District #24 Bond Funds; C.R. Fugatt, AIA, Designer; Pat Williams Construction Inc., Contractor; *Increase* of \$1,761.27.

On a motion to approve by Mr. Karr and a second by Mr. Webb, the motion carried.

Change Order Number Seventeen (17) for the Project, "Additions and Renovations at Starks High School," District #24 Bond Funds; C.R. Fugatt, AIA, Designer; Pat Williams Construction Inc., Contractor; *Increase* of \$8,181.76.

On a motion to approve by Mr. Karr and a second by Mr. Bernard, the motion carried.

Change Order Number Eighteen (18) for the Project, "Additions and Renovations at Starks High School," District #24 Bond Funds; C.R. Fugatt, AIA, Designer; Pat Williams Construction Inc., Contractor; *Increase* of \$9,536.01.

On a motion to approve by Mr. Karr and a second by Mr. Bernard, the motion carried.

Change Order Number Nineteen (19) for the Project, "Additions and Renovations at Starks High School," District #24 Bond Funds; C.R. Fugatt, AIA, Designer; Pat Williams Construction Inc., Contractor; *Increase* of \$18,290.46.

On a motion to approve by Mr. Karr and a second by Mr. Bernard, the motion carried.

Change Order Number Four (4) for the Project, "Classroom Pods, Phase IX," Riverboat Funds; C.R. Fugatt, AIA, Designer; Miller & Associates Dev. Co., Contractor; *Increase* of \$4,230.27.

On a motion to approve by Mr. Bernard and a second by Mr. Karr, the motion carried.

Recommendation of Acceptance for the Project "Classroom Pods, Phase IX."

On a motion to approve by Mr. Bernard and a second by Mr. Karr, the motion carried.

Beneficial Occupancy for the Project, "Classroom Pods, Phase IX."

On a motion to approve by Mr. Bernard and a second by Mr. Dellafosse, the motion carried.

CONDOLENCES/RECOGNITIONS

Mr. Dellafosse thanked Mr. Heath regarding his timely help whenever called.

Mr. Savoy, Mr. Breaux, Mr. Jongbloed, Mr. Hardy, Mr. Karr, and Mrs. Ballard thanked Mr. Deaville for his service to the school system, upon his upcoming retirement. Mr. Karr thanked Mr. Savoy, as well.

Mr. Webb asked for a letter of condolence to the family of Suzie Fontenot Wood.

Mr. Hardy asked for a letter of condolence to the family of Ethel DeRouen.

Mr. Savoy announced that Robert Pete has been chosen as the Administrative Director of High Schools.

Mr. Webb gave each board member a template for dates to be considered by the Superintendent Search Committee, as well as a binder with information from past selection processes.

COMMITTEE AGENDA ITEMS

Mr. Thompson asked for a report on textbooks and how they are purchased.

Mr. Hardy asked for information on the National Guard Youth Challenge program, for possible use in our school system.

Mr. Webb questioned how the American Press had a copy of the CPSB Audit Report from the outside auditors, before the report was given to the board at the committee meeting, as was the norm.

SCHEDULE COMMITTEES

| | |
|--------------------------------------|------------------------------|
| Superintendent Search Committee..... | February 19, 2014, 4:45 p.m. |
| Insurance Committee | February 24, 2014, 4:45 p.m. |
| Budget Committee..... | February 25, 2014, 4:45 p.m. |

On a motion to adjourn by Mr. Bernard and a second by Mr. Karr, the meeting adjourned at 6:05 p.m.

Annette Ballard, President

Wayne Savoy, Secretary

ITEM V A

Presenting the certificates of excellence to the AP Scholars

Eva Savoy, Administrative Coordinator of Gifted/Talent/Advanced Placement/REACH

June Burke, Consultant, G/T/AP/REACH

AP Exams

The AP Examinations are administered each year in May and represent the culmination of college-level work in a given discipline in a secondary school setting. Rigorously developed by committees of college and AP high school faculty, the AP Exams test students' ability to perform at a college level. Exams are scored with a range from 1 to 5, with 5 being the highest score a student can achieve.

AP Scholars -- Granted to students who receive grades of 3 or higher on three or more AP Exams

Barbe High School

Hunter Barnaba
Gurnoor Benipal
Brooke Bose
Jordan Caldwell
Matthew Carroll
Madison Claudel
Taylor Derouen
Garik Docking
Trevor Duhon
Ryan Gilchrist
Samuel Guillory
Brant Jones
Jehyung Kim
Dallas Lauderdale
Meaghan Mercy
Alexis Miller
Haider Mir
Mazzarie Parker
Swaroop Rao
Emilie Rimlinger
Melissa Shadoin
Shereen Shah
Yassara Shaikh
Brandon Smith
Sarah Sober
Owen Sullivan
Austin Theriot
Alexis Wilmore

Bell City High School

Cole Matheson

DeQuincy High School

Nicholas Devito

LaGrange High School

Emma Islam
Traval Shanklin

Sam Houston High School

Bryce Anderson
Adam Chase
Madison Dupont
William Kreider
Jaimee McGruder
Christopher Milanowski
Liqing Shen
Aaron Weaver

Sulphur High School

Tyler Austin
Austin Dupre
Zackary Hermsen
Patrick Hill
Iain Louviere
John Martin
Tyler Morgan
Meghan Prieto

Westlake High School

Wallace Frelot
Alex Stahlman

AP Scholar with Honor: Granted to students who receive an average grade of at least 3.25 on all AP Exams taken, and grades of 3 or higher on four or more of these exams.

Barbe High School

Darien Boyd
Shyrece Celestine
Tyriana Griffin-Nims
Alex Houser
Kelly Jeffers
Thomas Jones
Lucas Orsot
Brennan Travis

DeQuincy High School

Yahor Sukharutski

Sam Houston High School

Caleb Ardizzone
Trent Parker

Sulphur High School

Brandon Brewer
Erin Bryson
Samantha Hill
Christian Keever
Sean Laughlin
Trevor Newton
Ivy Phillips
Dawson Pool
Brittian Qualls

Vinton High School

Whitney Adams

AP Scholar with Distinction: Granted to students who receive an average grade of at least 3.5 on all AP Exams taken, **and** grades of 3 or higher on five or more of these exams

Barbe High School

William Baggett
Everett Bergstedt
Laura Bowers
Daniel Breaux
Jared Buck
Carey Camel
Blane Edwards
Erika Evans
Mack Guillory
Victoria Hayes
Matthew Hebert
Katherine Henning
Christopher Henry
Bradley Hoogerwerf
Robert Knox
Jacqueline Landry
Andrew Leblanc
Mark Losey
Philip Miller
Allison Mueller
Graham Ryder
Tyler Tate

Sam Houston High School

Alexandra Defelice

Sulphur High School

Jacob Dietz

Westlake High School

Claire Like
Maxwell Reeser

National AP Scholar: Granted to students who receive an average score of at least 4 on all AP Exams taken, **and** scores of 4 or higher on eight or more of these exams.

Barbe High School

Laura Bowers
Katherine Henning
Jacqueline Landry

AP International Diploma: Granted to students who receive scores of 3 or higher on five or more AP Exams in three or more subject areas. Complete requirements are available at www.collegeboard.com/apid

Barbe High School

William Baggett

ITEM VII A

MINUTES EMPLOYEE BENEFITS COMMITTEE FEBRUARY 24, 2014

The Calcasieu Parish School Board Employee Benefits Committee met in the Board Room at 3310 Broad Street, Lake Charles, Louisiana, on Monday, February 24, 2014, at 4:45 p.m. The meeting was called to order by Billy Breaux, Chairman. Fred Hardy gave the invocation and Karen Bryant led the Pledge of Allegiance.

The roll was called with a quorum being present. The following committee members were in attendance; Billy Breaux, Chairman; Dale Bernard, Diane Bagwell, Karen Bryant, Wayne Foster, Mike Hill, John Collins, Mary Margaret David, Hattie White, Suzanne Heath, Carolyn Toups, and Sue Hinchee. Board Members also in attendance were Jim Schooler and Fred Hardy.

Mr. Breaux called the meeting to order and informed the committee of the agenda items the Blue Cross renewal and the Crescent Dental renewal.

Ms. Skylar Giardina introduced Ms. Kathy Sonnier, Account Executive with Blue Cross Blue Shield of Louisiana, for presentation of the group health insurance renewal for the policy year May 1, 2014 - April 30, 2015.

Ms. Sonnier's presentation included renewal history, a financial overview and claims analysis of the group's health insurance plan, the network's report card & member cost share, and Affordable Care Act's (PPACA) impact to the plan. The following data is based on overall claims utilization for the time period of (May – January). Overall claims utilization stayed basically flat from the previous year. The average net claims per contract per month for 2012/2013 was \$655.53 and \$649.38 for 2013/2014. The health plan added 28.44 more contracts with 9,007 members covered under 5,177 contracts. The member cost share has increased from 2.8% in 2012/13 to 3.8% in 2013/14. The average covered age is 56.6 with 81.6% being female. The Rx drugs increased \$1,078,987 over last year. The drug utilization increased \$17.36 per contract average per month. The new class of drugs oral oncology and generic contraceptives now being covered at 100% with no co pay (previously excluded) has contributed to the increase. The plan changes that were made May 2013 which included increasing the deductible for the high plan to \$750, increasing office visit copays to \$30, along with the redesigning of the low option to a high deductible health plan are the main factors that attributed to overall claims leveling off. It should be noted we were trending at 12% only one year ago.

Ms. Sonnier discussed both the financial cost and added benefits that has impacted our plan through implementing the Affordable Care Act.

2013/2014 Renewal –

Implemented the required plan change which included women's preventive services (including contraceptives) and other additional wellness benefits that paid at first dollar increased the cost to the plan \$959,245. This cost was passed along to the group. PPACA also required CPSB to pay a Patient Centered Outcomes Research (PCORI) Fee. The fee for 2013 was \$1/belly button which was \$18,906. This fee was absorbed by the Health Insurance Fund. (i.e. not passed to group through increase in premiums). Total cost for implementing PPACA in 2013 was \$968,151.

2014/2015 Renewal –

The cost of PPACA Preventive & Wellness Services is estimated to cost the plan \$1,081,827. The PCORI fee is \$2/belly button for 2014 which totals \$18,014. This cost will be passed along to the group through premium increase. Effective 2014, the PPACA also requires a Transitional Reinsurance Fee which is \$63/belly button. This cost of \$567,441 will be absorbed by the Health Insurance Fund surplus (i.e. not passed to the group through increase in premiums). Lastly, also effective in 2014, PPACA now requires the plan to aggregate the out of pocket maximums. This added an additional cost to the plan of \$686,623. This cost was passed down to the group through premium increase. If the plan sets Agg OOP at \$2,350, the total cost of PPACA for 2014 is estimated to be \$2,353,905.

Ms Sonnier explained the financial impact to both the employee and the plan by aggregating the Out of Pocket.

For an employee: \$750 deductible, \$100 prescription deductible, co-insurance, office visit copays and prescription copays will now count towards the Aggregated Out of Pocket. Previously, only co-insurance counted towards out of pocket and copays were endless. This will in essence shift cost from employee to the plan. We estimate if the plan sets the Aggregate OOP to \$2,350, it will add an additional \$683,623 to the plan's claims cost. If the plan sets the Aggregate OOP to \$3,000 it will add an additional \$264,152 to the plan. Ms. Sonnier concluded her remarks by announcing a 6% increase rate increase. The final negotiated renewal rate Option 1 - 6% OOP max \$2,350 or Option 2 - 5% OOP max \$3,000 per individual. After discussions, a motion was made by Sue Hinchee for Option 2, seconded by Karen Bryant. The motion passed with a 12 to 3 vote.

A 5% discount off the employee only premium is still available to all actives and Retirees who fulfill the requirements of Preventive Care Incentive.

Ms. Skylar Giardina introduced Mr. Richie Gregory of Regions Insurance for presentation of Crescent's renewal for dental coverage renewing May 1, 2014, - April 30, 2015.

Mr. Gregory explained to the committee the renewal with Crescent would increase by 9.35% or Option 2 with MetLife the dental premium would decrease -5.28%. The current dental premium for an employee is \$28.29, the renewal with Crescent would be \$30.94 or \$26.80 with MetLife. A motion was made by Jim Schooler, seconded by Mike Hill and passed unanimously to accept the group dental renewal Option 2 with MetLife for the CPSB.

There being no further business, a motion to adjourn was made by Jim Schooler and seconded by Mike Hill and passed unanimously at 6:15 p.m.

Skylar Giardina
Secretary

ITEM VII B

MINUTES BUDGET/FISCAL MANAGEMENT COMMITTEE MEETING February 25, 2014

The Calcasieu Parish School Board Budget/Fiscal Management Committee met at 5:53 p.m., Tuesday, February 25, 2014 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana. A quorum was present.

Present: Jim Schooler - Chairman, Bill Jongbloed - Vice Chairman, committee members Joe Andrepont, Billy Breaux, Mack Dellafosse, Clara Duhon, Chad Guidry, Fred Hardy, James Karr, Bryan LaRocque, Roman Thompson and Secretary, Karl Bruchhaus. Other Board members present were Annette Ballard, Randy Burleigh, Dale Bernard and R.L. Webb.

Mr. Schooler called the meeting to order.

Mr. Bruchhaus presented the Single Audit Report for the year ended June 30, 2013. Findings involving inadequate controls over transportation work orders and supplemental/overtime pay in addition to management recommendations for contract administration, supplemental pay, maintenance department contract work, and the investment policy were reviewed with the committee.

Then, Mr. Bruchhaus presented the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2013. The General Fund had a total ending fund balance of \$46,349,614, with \$8,122,739 reserved and designated funds, and \$38,226,875 (13.4%) unreserved and undesignated funds.

The School Board received an unqualified clean audit opinion with good accountability for funds and reporting efficiency. The Comprehensive Annual Financial Report will be presented to the Government Finance Officers Association and the Association of School Business Officials for national awards. The report has received certificates of excellence in financial reporting from the Association of School Business Officials for

the past 30 years and certificates of achievement for excellence for the past 25 years from the Government Finance Officers Association.

On motion by Mr. Hardy, seconded by Mr. Webb and approved, the 2012-2013 Single Audit Report and the Comprehensive Annual Financial Report were approved as presented.

The next item presented was the Head Start Program Governance Training by Dr. Joseph A. Guillory, Head Start Consultant. Dr. Guillory complimented the School Board for their support of the Head Start program in Calcasieu Parish and on how well the monitoring went for the Head Start Program. The Shared Program Governance is a collaborative effort to enhance the delivery of all Head Start services for the Calcasieu Parish School Board by the Governing Board, Policy Council, Director of Head Start and Staff. The objective of the program is to ensure that each grantee has an established policy council and a governing body that shares responsibility for overseeing the delivery of high quality services to children and families in accordance with the Head Start legislation, regulations, and policies.

On motion by Mr. Hardy seconded by Mrs. Duhon and approved, it was recommended that the Calcasieu Parish School, grantee and governing body of the Head Start Program, be responsible for meeting the requirements of Performance Standard 1304 and make decisions to improve the Head Start Program in conjunction with the Policy Council.

Mr. Bruchhaus then presented the teacher supply allocation. Staff recommended a \$100 teacher classroom supply allocation for the 2013-2014 year. The \$250,000 one-time appropriation is included in Budget Revision #2 to the 2013-2014 General Fund Budget.

On motion by Mr. Burleigh seconded by Mr. Webb and approved, it was recommended that the one-time \$100 teacher supply allocation be approved as presented.

The next item presented was Budget Revision #2 for the 2013-2014 General Fund Budget.

Budget revision #2 for the 2013-2014 General Fund includes Revenues and Other Sources of Funds of \$290,935,546, an increase of \$1,308,221, and Expenditures and Other Uses of Funds of \$292,262,048, an increase of \$1,762,781, over revision #1. Budget

revision #2 projects a current deficit of \$1,326,502 resulting in unreserved/undesignated fund balance of \$36,900,373 or 12.68% of projected revenues.

On motion by Mr. Burleigh seconded by Mr. Andrepont and approved, it was recommended that Budget Revision #2 for the 2013-2014 General Fund Budget be approved as presented.

Next, Mr. Bruchhaus presented the General Fund budget outlook. With an anticipated shortfall of \$10,000,000, the board previously approved savings with reductions in para-professional positions, testing, athletic/school activity insurance, and maintenance. Other savings occurred with the Director of School Improvement position not being filled, and the school consolidation of Reynaud Middle School bringing the balance to \$6,586,585. Other anticipated items were an increase in MFP for a 2.75% growth factor, reduction in Worker's Compensation costs and staffing adjustments through attrition which brought the remaining balance to \$2,968,585. The Superintendent recommended balancing the budget shortfall of \$2,968,585 from the General Fund Reserves.

On motion by Mr. Karr, seconded by Mr. Burleigh and approved, the recommendations of staff to balance the 2014-2015 anticipated budget were approved as presented.

Then, Mr. Bruchhaus presented a request by Mr. Thompson for the history of textbook purchases and implementation. There was much discussion concerning textbooks and their alignment with Common Core. This was for informational purposes only and no action was taken.

The last item presented was a request by Mr. Karr to allocate riverboat dollars to the construction of a new T & I Welding Shop at Starks High School. The welding program at Starks has a long history of providing job ready graduates that are able to enter the job market with a high success rate. The shop is in a state of disrepair with flooding and outdated ventilation. The Board has a history of using Riverboat Funds on T & I Projects at both Westlake and LaGrange T & I facilities.

On motion by Mr. Karr, seconded by Mr. Burleigh and approved, it was recommended to allocate \$600,000 in riverboat proceeds to the construction of a new T & I Welding Shop at Starks High School to be bid as a separate project.

Mr. Jongbloed made an amendment to the motion to add air conditioning to the S. J. Welsh gym and overlay the Barbe and LaGrange High School track. After much discussion Mr. Jongbloed withdrew his amendment.

A question was called by Mr. Andrepont. It was approved unanimously by a vote of the board.

Mr. Schooler called for a roll call vote. The motion passed 13 to 2. Those in favor were Mr. Schooler, Mr. Jongbloed, Mr. Andrepont, Mr. Breaux, Mr. Guidry, Mr. Hardy, Mr. Karr, Mr. Thompson, Ms. Ballard, Mr. Bernard, Mr. Burleigh, Mr. LaRocque, and Mr. Webb. Those opposed were Mr. Dellafosse and Mrs. Duhon.

There being no further business to discuss, on motion by Mr. Andrepont and seconded by Mr. Webb the committee adjourned the meeting at 7:48 p.m.

Karl Bruchhaus
Secretary

ITEM VII C**DATE, TIME, PLACE OF MEETING**

The Superintendent Search Committee of the Calcasieu Parish School Board met in the Board Room located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Wednesday, February 19, 2014, at 4:45 p.m. The meeting was called to order by R.L. Webb, Chair. The prayer was led by Annette Ballard; the Pledge of Allegiance was led by Randy Burleigh.

ROLL CALL

The roll was called by Attorney Greg Belfour and the following committee members were present: Randy Burleigh, Mack Dellafosse, Clara Duhon, Chad Guidry, Bill Jongbloed, R. L. Webb.

Mr. Andrepont was absent.

Other Board Members present: Annette Ballard, Dale Bernard, Jim Schooler, Roman Thompson.

Mr. Hardy arrived after the roll was called.

TAKE APPROPRIATE ACTION***Discuss and take appropriate action on protocol for selection of Superintendent*****A. Prepare Template (Time Line and Tasks)****B. Determine Minimum Qualifications and List Superintendent's Responsibilities*****1. Bulletin 746, Sections 709 and 747*****a. Type A Certificate or Level 3 Certificate****b. Out of State Certificate, Section 725*****2. Bulletin 741, Section 505*****a. Determine minimum qualifications for a Superintendent who does not meet requirements of B.1 above**

b. Example: You may choose to require a minimum of ten (10) years of “central office” administrative experience in a school system, a history of supervisory responsibility regarding significant aspects of school operations or curriculum, and a history of experience in supervision of personnel

c. If this option is chosen, the Board should consider suspending

i. Portion of Plan A on Superintendent qualifications

ii. Portion of Calcasieu Parish School Board Policy CEC on qualifications

Mr. Schooler made a motion to accept the following minimum qualifications, with a second by Mr. Jongbloed.

Per Bulletin 746, Sections 709 and 747:

- a. Type A Certificate or Level 3 Certificate
- b. Out of State Certificate, Section 725 or

Per Bulletin 741, Section 505:

- a. A minimum of ten (10) years of “central office” administrative experience in a school system, a history of supervisory responsibility regarding significant aspects of school operations or curriculum, and a history of experience in supervision of personnel.

Regarding the term “central office”, Mrs. Duhon said, “she was concerned with that term and she would like to have something educational or something like central office administrative experience in the school system, rather than just central office.” She said, “she would like to have educational added to the central office administrative experience.” After questioning from Mr. Webb, she replied that, “it was ok to leave the central office in there, but to add educational with it.” Mr. Webb clarified her request, asking, “if she meant to have it read a minimum of ten (10) years of “central office” administrative experience in a school system or educational experience, a history of supervisory responsibility regarding significant aspects of school operations or curriculum, and a history of experience in supervision of personnel.”

She replied that, “she would choose to require a minimum of ten (10) years of educational central office administrative experience in a school system.” She said, “central office does not identify anything, but educational does,” but she said, “use of the term central office is ok, but she wants the word educational to go along with the term central office.”

Mr. Webb replied, “that it would exclude anyone other than educational people from applying, which was not the intent of the motion by Mr. Schooler and it would defeat the purpose of Bulletin 741.” Mr. Hardy stated that, “ using the term central office would eliminate anyone who has not worked in the central office and the term is not needed.” A motion was never made on the previous discussion.

After much discussion and on a roll call vote, the motion by Mr. Schooler and seconded by Mr. Jongbloed carried.

For: Mrs. Ballard, Mr. Bernard, Mr. Guidry, Mr. Hardy, Mr. Jongbloed, Mr. Schooler, Mr. Webb

Against: Mr. Burleigh, Mr. Dellafosse, Mrs. Duhon, Mr. Thompson

Mr. Schooler, with a second by Mr. Jongbloed, made a motion to suspend the portion of Plan A on Superintendent qualifications, Policy CEC on qualifications, and Policy CEA on qualifications. On a vote, the motion passed. There were two nay votes.

C. Establish Salary Range

Teri Johnson, representing CFT, addressed the board.

After much discussion, Mr. Schooler made a motion, with a second by Mr. Hardy, to, “set the salary base at no more than \$150,000, plus existing benefits.” Mr. Webb read the motion as, “advertising for the superintendent’s salary range to be \$150,000, plus existing benefits.” Mrs. Duhon asked that, “any future pay raises be based on performance.” Mr. Dellafosse asked that, “ the procedure for future negotiated pay raises be discussed at a later date.” On a vote, the motion carried.

D. How is the Search to be Conducted?

1. Will “consultants” be utilized?

a. Chamber of SWLA

b. McNeese State University

c. Other consultants

d. Will consultant prepare profiles of candidates?

Mr. Webb stated that McNeese had previously sent out a questionnaire to, “lots of people and they compiled that questionnaire and that information is in the binder. The survey answers were compiled and CPSB paid the mailing expenses for their help.” Mr. Webb asked that, “the board consider utilizing McNeese State University and the Chamber of SWLA, the Alliance, to help in this endeavor,” and then he asked for a motion to allow them to help us. Mrs. Duhon made a motion to, “contact the Alliance and MSU to see if they would be willing to work with us in the recruitment of our superintendent.” Mr. Jongbloed seconded the motion.

Mr. Dellafosse asked for clarification on, “what we were asking them to do.” Mr. Webb replied that, “he wanted them to help us formulate things that they and the community are looking for, for community input. They would send out questions and then compile the answers to help us.”

On a motion to utilize the Chamber SWLA and MSU in helping us get community input in the search for the superintendent, the motion carried.

2. Will Calcasieu Parish School Board prepare notices and advertisements?

a. Geographic area for paper advertisements

- i. National publications**
- ii. South U.S. Region**
- iii. Louisiana, Texas, Arkansas, Mississippi**
- iv. Louisiana, LSBA**
- v. Calcasieu Parish School Board circular**

b. Electronic publications

- i. Create separate web page**
- ii. Calcasieu Parish School Board web site and circular**
- iii. Web site of national/state educational organizations**

3. Approve contents of advertisements/notices

a. Prepare “Notice” contents, e.g. salary range, initial term of contract, school system size, responsibilities of Superintendent, required minimum qualifications

4. Budget for search/consultant costs/expenses

On a motion by Mr. Dellafosse and a second by Mr. Guidry to have Dr. Abshire and Kirby Smith bring back a report at the next committee meeting regarding the preparation of notices and advertisements, the motion carried.

E. What Background and Qualification and Verification Methods Will be Used?

1. How many candidates or at what stage of the selection process will checks be made?

2. Consultants

3. Calcasieu Parish School Board staff

4. Criminal background checks

5. Educational background checks

6. Develop application form

a. Authorization for criminal background checks

b. Copy of driver’s license

c. Authorization for credit/financial checks

d. Authorization for education checks

e. Other needed information

7. Who will “screen” the applications regarding meeting minimum qualifications?

8. When will Calcasieu Parish School Board be given names of applicants, copies of resumes, results of background checks, and applicant profiles?

On a motion by Mr. Dellafosse and a second by Mrs. Duhon, the motion carried to have the top five applicants submit to the following, as well as any other needed information, with input from the CPSO and McNeese.

Criminal background check

Financial and credit check

Digital Footprint check
Ethics Violation check
Education check

F. Consider Public Input on Goals and Objectives of the District in the Selection of a New Superintendent and on Important Characteristics and Personality Traits of the New Superintendent

- 1. McNeese State University assistance*
- 2. Chamber of Commerce assistance*
- 3. Notice to community and educational groups*

a. Who will send notices?

b. Who will collect and compile data for presentation to Calcasieu Parish School Board?

Mr. Dellafosse made a motion, with a second by Mr. Bernard, to have public input on the goals, objectives, characteristics, and personality traits of the new Superintendent.

Mr. Dellafosse made a motion to move the other items on the itinerary to subsequent committee meetings. Mr. Bernard seconded the motion and on a vote, the motion carried. Mr. Webb set the next committee meeting for February 25, 2014, prior to the Budget Committee meeting.

On a motion to adjourn by Mr. Bernard and a second by Mr. Guidry, the meeting adjourned at 6:56 p.m.

ITEM VII D**DATE, TIME, PLACE OF MEETING**

The Superintendent Search Committee of the Calcasieu Parish School Board met in the Board Room located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, February 25, 2014, at 4:45 p.m. The meeting was called to order by R.L. Webb, Chair. The prayer was led by R.L. Webb; the Pledge of Allegiance was led by Jim Schooler.

ROLL CALL

The roll was called by Attorney Greg Belfour and the following committee members were present: Joe Andrepont, Randy Burleigh, Mack Dellafosse, Clara Duhon, Chad Guidry, Bill Jongbloed, R. L. Webb.

Other Board Members present: Annette Ballard, Dale Bernard, Billy Breaux, Fred Hardy, Jim Karr, Bryan LaRocque, Jim Schooler, and Roman Thompson.

Mr. Webb thanked Dr. Abshire, Kirby Smith, and Mr. Belfour for their hard work putting the information packet together.

TAKE APPROPRIATE ACTION

Discuss and approve the method of advertising/publishing for the position of Superintendent

Dr. Abshire presented the following:



CPSB Superintendent of Schools Notices and Advertisements

1. Official Notice
2. Listing Flier
3. Application
4. Sample AASA Ad
5. Sample Print Ad
6. Ad Placements, Quotes & Schedule

CALCASIEU PARISH SCHOOL SYSTEM
3310 Broad Street
P.O. Box 800
Lake Charles, Louisiana 70602-0800

**ANNOUNCING VACANT
POSITION**

Circular No.: 14-XX

Title: Superintendent of Schools

Position Location: Calcasieu Parish
Lake Charles, LA

Position Qualifications: Must possess the *qualification as fixed by
the Calcasieu Parish School Board.

Salary: Minium negotiable salary is \$150,000. The Board
may offer a contract, which does not extend beyond
Dec. 31, 2016.

Application Deadline: May 1, 2014 by 4:30 p.m.

How to Apply: Submit the Application Form for Position of Superintendent, copy of superintendent certification (if applicable) and a brief resume to Gary Anderson, Assistant Superintendent, Calcasieu Parish School Board, 3310 Broad St, Lake Charles, LA 70615. All applications must be hand delivered or submitted by registered or certified mail.

*Application and qualifications may be obtained through the district's website at www.cpsb.org/superintendentsearch. Additionally, the applications and qualifications may be obtained on weekdays between 8:00 a.m. and 4:30 p.m. by contacting the district's Human Resources Department; 337-217-4040 ext. 2000.

Position Announced By: Calcaiseu Parish School Board

p.c. Board Members
Staff Members
Principals

EQUAL OPPORTUNITY EMPLOYER

Calcasieu Parish School District



The Calcasieu Parish School Board is seeking an exceptional leader to serve as

SUPERINTENDENT OF SCHOOLS

Located in Southwest Louisiana, this rural, suburban, urban community of approximately 200,000 prides itself on advancing progressive education. Our 33,000+ student school district is committed to educational excellence and the success of every student as demonstrated by the district's exceptional performance scores.

Qualifications

(See www.cpsb.org/superintendentsearch for minimum qualifications.)

The Board of Education has determined that the successful candidate will be:

- ◆ An administrator with a proven track record of empowering students and teachers to raise expectations and achievement
- ◆ A collaborative leader who is open, accessible and approachable for students, staff, parents and the community at large; who sustains visibility in the community and at school activities
- ◆ An administrator with outstanding communication skills who is transparent in all dealings with staff and community
- ◆ A problem solver whose work is characterized by systems thinking with experience in long-term/short-term strategic planning/budgeting and personnel/facilities management

Salary

The Board may offer a contract term which does not extend beyond December 31, 2016.
Minimum negotiable salary is \$150,000.

Application Deadline:

Online applications will be accepted until April 10, 2014. All applications will be subject to public review and inspection.

Download Application:

www.cpsb.org/superintendentsearch

Additionally, applications and qualifications may be obtained on weekdays between 8:00am and 4:30pm by contacting the district's Human Resources Department, 337-217-4040 ext. 2000.

More Information:

To learn more about the Calcasieu Parish Public Schools, please go to www.cpsb.org.



An Equal Opportunity Employer

**CALCASIEU PARISH SCHOOL BOARD
SUPERINTENDENT APPLICATION FORM
3310 Broad Street
Lake Charles, Louisiana 70615**

Please read the application form carefully and provide complete and accurate information. Your signature certifies that you have done so and that all information provided is true, complete and correct.

1. **Minimum Qualifications.** On or before the application deadline of May 1, 2014, applicants must meet qualifications listed in Bulletin 746 Louisiana Standards for State Certification of School Personnel, Section 747, or Section 725, Out of State Certificate of eligibility (certified by Department of Education), or

Must have a minimum of ten (10) years of "central office" administrative experience in a school system, and a history of supervisory responsibility regarding significant aspects of school operations or curriculum, and a history of experience in supervision of personnel.

2. Applications must be received on or before 4:30 p.m. May 1, 2014.

Address applications to Gary Anderson, Assistant Superintendent, Calcasieu Parish School Board, 3310 Broad Street, Lake Charles, Louisiana 70615
The application must be hand delivered or sent by registered or certified mail.

3. Include with your application your resume and copies of documents which evidence that you meet the minimum qualifications.

Your resume must include the following at a minimum:

- a. Complete educational and work histories
- b. Brief description (e.g. size and budget) of present or most recent school system where you are/were employed
- c. Educational and other certifications
- d. Professional and civic affiliations, accomplishments, and positions held
- e. A brief summary of your philosophical views regarding public education on the elementary and secondary level

4. All applications are public records, although private information such as social security numbers, and driver's license will not be released.
5. The Board will request background information on applicants who must authorize release of information to the Calcasieu Parish School Board concerning credit, financial, criminal, ethics, educational and work history information.
6. Applicants selected for interviews will be notified as to time and place of interviews.

7. If selected as Superintendent you must submit fingerprints for a background check per La. R.S. 17:15 and La. R.S. 15:587.1.
 8. Calcasieu Parish School Board is an EQUAL OPPORTUNITY EMPLOYER.
-

**APPLICATION
FOR
POSITION OF SUPERINTENDENT
CALCASIEU PARISH SCHOOL BOARD**

NAME: _____

ADDRESS: _____

TELEPHONE NUMBERS Work: _____ Home: _____

Cell: _____

EMAIL ADDRESS: _____

PRESENT POSITION: _____

ENROLLMENT OF YOUR PRESENT SCHOOL DISTRICT: _____

Has any school system ever terminated your employment? If so, please explain.

List All Felony and Serious Misdemeanor Convictions and Pleas: _____

PERSONAL DATA:

(The following information will not be released as part of the public record.)

Full Name

| | | |
|------|-------|----------------|
| Last | First | Middle Initial |
|------|-------|----------------|

Social Security Number: _____

Drivers License Number and State Issued: _____

Date of Birth (Used for identification purposes only): _____

Current Mailing Address: _____

Telephone Numbers Work: _____

Cell: _____

Home: _____

Personal Email Address: _____

Social Media Accounts Facebook URL: _____

Twitter Handle: _____

Linked In URL: _____

Other: _____

Initial:

I, _____, do hereby attest that the information in my application is true and correct.

I, _____, do hereby grant my permission to all present and former employers, references, and law enforcement agencies to release to the Calcasieu Parish School Board and its officers, all criminal histories, evaluations and all other verbal and written information in their possession which pertains to me.

I, _____, do hereby certify that a photocopy of this document shall serve as an original for the purpose of releasing information to the Calcasieu Parish School Board and its administrative officers.

I, _____, do hereby understand that this document is an application *only* and that the completion hereof does not imply or state a condition of future employment.

I, _____, hereby confirm that I have never committed any acts that resulted in an investigation by a previous employer or law enforcement agency relating to or involving sexual misconduct with minors or other co-workers.

I, _____, authorize the disclosure of information from any current or previous employer of mine, if such employer is/was a city, parish, or other local school board, relative to all instances of sexual misconduct with students or employees committed by me, if any. I expressly give consent for the release of such information from any school employee, and/or teacher personnel file maintained with respect to me. I release and hold harmless my current or previous employer, if employer is/was a city, parish, or other local school board, and any employee acting on behalf of such employer from any liability for providing any information relative to all instances of sexual misconduct with students or employees committed by me, if any.

AUTHORIZATION FOR RELEASE OF INFORMATION

I, _____, do hereby grant the administrators of the Calcasieu Parish School Board my permission to verify the information in my application for the position of Superintendent, the information in my resume, to obtain information about my finances and credit, my education, my prior work and employment, ethics charges and outcomes, criminal history, and I hereby authorize all who have information about my credit (report), finances, education, employment, ethics, and criminal history to release said information to the Calcasieu Parish School Board. This information will be used to evaluate my application for the position of Superintendent.

AUTHORIZATION TO DISCLOSE CRIMINAL HISTORY RECORDS INFORMATION
By my signature above I, _____, authorize the Louisiana State Police to release all pertinent criminal records information maintained in their files, or the FBI files (if applicable) which may confirm or deny my eligibility with the facility or agency named above.

Date

Applicant's Signature

Sample AASA Online Posting
Superintendent

| | | | |
|------------------------|-------------------------------|------------------|----------------|
| Job ID: | XXXXXXXXXX | Posted: | March 12 2014 |
| Position Title: | Superintendent | Job | |
| Company Name: | Calcasieu Parish School Board | Function: | Superintendent |
| | Lake Charles, Louisiana | Entry | |
| Location(s): | 70615, United States. | Level: | No |

APPLY FOR THIS JOB

Contact Person:
 Email Address:
 Apply URL: <http://www.cpsb.org/superintendentsearch>

Job Description

The Calcasieu Parish School Board is seeking an exceptional leader to serve as superintendent of Calcasieu Parish Schools.

Located in Southwest Louisiana, this rural, suburban, urban community of approximately 200,000 prides itself on advancing progressive education. Our 33,000+ student school district is committed to educational excellence and the success of every student as demonstrated by the district's exceptional performance scores.

The Board of Education has determined that the successful candidate will be:

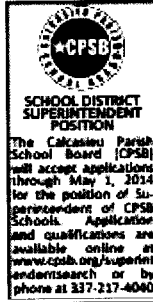
- An administrator with a proven track record of empowering students and teachers to raise expectations and achievement
- A collaborative leader who is open, accessible and approachable for students, staff, parents and the community at large; who sustains visibility in the community and at school activities
- An administrator with outstanding communication skills who is transparent in all dealings with staff and community
- A problem solver whose work is characterized by systems thinking with experience in long-term/short-term strategic planning and budgeting, and personnel and facility management

The Board may offer a contract, which does not extend beyond Dec. 31, 2016. Minimum negotiable salary is \$150,000.

Applications will be accepted until May 1, 2014. All applications will be subject to public review and inspection.

Instructions for application and qualifications are available at www.cpsb.org/superintendentsearch

An Equal Opportunity Employer



Ad Placements, Quotes and Schedule

| National Listing Outlets | Cost |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| The School Superintendents Association (AASA) + K12 Job Board Network: 30-day job listing on AASA website, Benjamin Banneker Assoc., Mercy Academy, Mississippi School Boards Assoc., National Assoc. of Elementary School Principals (includes middle school educators), and North Carolina School Boards Assoc. | \$550.00 |
| National Association of Secondary School Principals: 30-day job listing on the NASSP Career Center Job Board | FREE |
| Louisiana Listing Outlets | |
| Louisiana Association of School Executives/Superintendents: 30-day job listing on LASE/LASS website | FREE |
| Louisiana School Board Association: Listing posted as a release under the LSBA website's "News" section | FREE |
| Lake Charles American Press: Two Saturday/Sunday appearances | \$115.74 |
| Baton Rouge Advocate: One Sunday appearance + one week online (Advocate's website) | \$168.76 |
| New Orleans Times-Picayune: One Sunday appearance + one week online | \$1,611.67 |
| Lafayette Daily Advertiser: One Sunday appearance + 30 days online* | \$1,800.00 |
| Shreveport Times: One Sunday appearance + 30 days online* | \$883.00 |
| Monroe News Star: One Sunday appearance + 30 days online* | \$883.00 |
| Alexandria Town Talk: One Sunday appearance + 30 days online* | \$883.00 |
| | \$6,895.17 |

*Ads will appear online at CareerBuilder.com.

*Two-day runs are an additional \$500 in Lafayette and New Orleans, and \$400 each in Shreveport, Monroe and Alexandria, which would make the total \$9,095.17

*Running the print ad only in the American Press makes the total \$665.71 for a savings of \$6,229.46 (Minimum legal requirement).

| Listing Schedule | Date |
|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 30-day postings begins on AASA+K12 Job Network, NASSP, LASB, & LASE/LASS websites | March 12, 2014 |
| Print ads run/30-day online posting begins at CareerBuilder.com: All ads are Sunday runs except for American Press, which is Saturday/Sunday | March 15/16, 2014 |
| Print ad runs in American Press: Saturday/Sunday | March 29/30, 2014 |
| Deadline for applications and position closes | May 1, 2014 |

Ad Placements, Quotes and Schedule

| MARCH 2014 | | | | | | |
|------------|----|----|----|----|----|----|
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| APRIL | | | | | | |
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During the presentation, the board members discussed the following:

Mr. Andrepont wanted to be sure that everyone understood that this was a draft only, not the final copy, due to it not being ratified by the full board. Dr. Abshire replied that this was a rough draft, with possible typographical errors that would not be in the draft presented at the March 11 board meeting.

Mr. Andrepont and Mr. Dellafosse asked for a list of all applicants and a once a week update, with delivery of to all board members, less the personal information. On a motion by Mr. Dellafosse and a second by Mr. Andrepont, the motion carried to deliver applications to the board on a weekly basis. Mr. Bernard asked that the delivery be not only by email, but also by hardcopy.

Dr. Dustin Hebert and Dr. Faye White, from McNeese State University, and R.B. Smith from the Chamber Southwest, were introduced, as they have agreed to help with a survey to the community to get input from the public regarding what the public feedback is on the qualifications looked for in a new superintendent. The questions for the public that were used previously:

1. What are the overall goals and objectives that you would like for the district?
2. What do you want a new superintendent to accomplish?
3. What personality traits and type of person or criteria would you like to see in the new superintendent?

Mrs. Duhon questioned whether these should be updated.

Mr. Hardy asked that Mr. Anderson's name and phone number show on the advertisement, as it was decided that all applications would deliver to Mr. Anderson.

Questions regarding the term "central office" experience, the date applications would be due, advertising thirty days vs sixty days, advertising budget, whether the questions would be in open or closed session, and the application and interview process will be discussed at the March 11th board meeting. Mr. Burleigh asked that Mr. Belfour research the wording in the third paragraph of page 9. Mrs. Duhon asked that all documents always have page numbers for easier access to the information being discussed.

Mr. Andrepont made a motion for staff to report back on estimated costs for additional advertisements in the Baton Rouge Advocate, New York Times, Wall Street Journal, the Chamber of Commerce national website, LinkedIn, and possibly running the ad in color. With a second by Mr. Burleigh, the motion carried.

On a motion by Mrs. Duhon to accept recommendations on this draft, with the changes from this meeting, and a second by Mr. Bernard, the motion carried.

On a motion by Mr. Webb and a second by Mrs. Ballard, the vote carried to have the next committee meeting on March 25, with any questions compiled by the board members for the interview to be turned in to Kirby Smith by March 21.

On a motion to adjourn by Mr. Dellafosse at 5:47, and a second by Mr. Bernard, the motion carried.

HPS OIL & GAS PROPERTIES, INC.

118 DEMANADE, LAFAYETTE, LA 70503

P.O. BOX 114 LAFAYETTE, LA 70505
ITEM VIII A

Gary L. Salmon
President

337/232-1200
FAX 337/233-0793

Hand Delivery

February 28, 2014

Mr. Karl Bruchhaus
Calcasieu Parish School Board
3310 Broad Street
Lake Charles, Louisiana 70615

Re: Request for Resolution
2.0 acres - Section 36, T10S-R13W
Calcasieu Parish, Louisiana

Dear Mr. Bruchhaus:

Please accept this letter as a formal request for a Resolution issued by the Calcasieu Parish School Board authorizing the Louisiana State Mineral Board to place in nomination the mineral rights owned by the Calcasieu Parish School Board in a 2 acre tract of land located within Section 36, Township 10 South, Range 13 West, Calcasieu Parish, Louisiana. The State Lease Sale for which we are applying is set for June 11, 2014 and the nomination dead line for this sale is Monday, March 24, 2014. Therefore, please have this request appear on the docket for the Calcasieu Parish School Board meeting scheduled for Tuesday, March 11, 2014.

Additionally, enclosed please find the following:

- 1) Nomination Package in triplicate, which contains Letter of Application, written property description, plat, copy of Cash Warranty Deed recorded at COB 1847, PG 592, under Entry No. 1832009 and compact disc containing digital copies and a .dxf file;
- 2) AX Energy LLC check no. 1093 in the amount of Four Hundred Dollars (\$400.00) made payable to the Office of Mineral Resources, this check covers the required nomination fee.

Thank you in advance for your cooperation and should you have any questions, please do not hesitate to contact this office.

Sincerely,


Gerald K. Broussard, CPL

attachments

TRACT – Calcasieu Parish, Louisiana

A certain Tract of land, excluding the beds and bottoms of all navigable waters, belonging to and not presently under mineral lease from the Calcasieu Parish School Board on June 11, 2014, being more fully described as follows: All of the mineral rights, title and interest belonging to and not presently under mineral lease from the Calcasieu Parish School Board situated in Section 36, Township 10 South, Range 13 West, Calcasieu Parish, Louisiana and being more fully described as follows: Beginning at the Northwest corner of the Northeast Quarter of Section 36, Township 10 South, Range 13 West; thence South one acre and East two acres between parallel lines containing approximately **2 acres**, all as more particularly outlined on a plat on file in the Office of Mineral Resources, Department of Natural Resources. All bearings, distances and coordinates are based on Louisiana Coordinate System of 1927, (North or South Zone), where applicable.

ITEM VIII B

Calcasieu Parish Schools SCHOOL CALENDAR 2014-2015

Students Report to School

Wednesday, August 13, 2014

HOLIDAYS:

| | |
|-------------------------|---------------------------------------------|
| Independence Day | July 4, 2014 |
| Labor Day | September 1, 2014 |
| Election Day | November 4, 2014 |
| Veterans Day | November 11, 2014 |
| Thanksgiving | November 24-28, 2014 |
| Christmas, New Year | December 22, 2014 through January 2, 2015 |
| Martin L. King, Jr. Day | January 19, 2015 |
| Mardi Gras Holiday | February 16, 17, 18, 2015 |
| Easter/Spring Break | April 3-10, 2015 |
| Last Day for Students | May 22, 2015 |
| End of Session | May 26, 2015 Report Cards Will Be Mailed |
| Independence Day | July 4, 2014 |

TEACHER INSERVICE DATES

(students will NOT attend school on these dates)

| | |
|--------------------|-------------------------------------------------------|
| August 7-8, 2014 | System-Wide Inservice (Central Office) |
| August 11-12, 2014 | Central Office and/or School Administration Inservice |
| September 22, 2014 | Central Office and/or School Administration Inservice |
| October 27, 2014 | Central Office and/or School Administration Inservice |
| February 2, 2015 | Central Office and/or School Administration Inservice |
| May 25-26, 2015 | School Administration Inservice in Each School |

TEST DATES

| | |
|----------------------------|-----------------------|
| PARCC Phase 1 (3, 4) | March 16—20, 2015 |
| PARCC Phase 2 (3, 4) | May 4—8, 2015 |
| PARCC Phase 1 (5, 6, 7, 8) | March 2—27, 2015 |
| PARCC Phase 2 (5, 6, 7, 8) | April 27—May 22, 2015 |
| LEAP SC/SS (4, 8) | April 14—15, 2015 |
| iLEAP SC/SS (3, 5, 6, 7) | April 14—15, 2015 |
| EOC Fall | December 1—17, 2014 |
| EOC Spring | April 22—May 22, 2015 |

MAKEUP DATES

April 16—17, 2015
April 16—17, 2015

| | | |
|----------------|---------------------------|----------------|
| EXPLORE (8, 9) | March 9—13, 2015 | |
| PLAN (10) | March 9—13, 2015 | |
| ACT (11) | March 17, 2015 | March 31, 2015 |
| LAA1 | February 2—March 13, 2015 | |
| LAA2 | April 13—17, 2015 | |
| ELDA | February 2—March 13, 2015 | |

NINE-WEEK PERIODS END

| | |
|--------------------------|-------------------|
| First Nine-Weeks Period | October 9, 2014 |
| Second Nine-Weeks Period | December 19, 2014 |
| Third Nine-Weeks Period | March 12, 2015 |
| Fourth Nine-Weeks Period | May 22, 2015 |

DATES PAYCHECKS WILL BE ISSUED FOR 2014-2015 SCHOOL YEAR

| | |
|--------------------------------------|-------------------|
| July 31, 2014 | January 30, 2015 |
| August 29, 2014 | February 27, 2015 |
| September 30, 2014 | March 31, 2015 |
| October 31, 2014 | April 30, 2015 |
| November 21, 2014 | May 26, 2015 |
| December 19, 2014 or January 2, 2015 | June 30, 2015 |

RESOLUTION OF THE CALCASIEU PARISH SCHOOL BOARD **ITEMS VIII C**

WHEREAS, La. R.S. 17:81(E) provides that each school board “shall exercise proper vigilance in securing for the schools of the district all funds destined for the support of the schools, including the state funds apportioned thereto, and all other funds”; and

WHEREAS, Article 8, Section 13(B) of the Louisiana Constitution provides, in part, that the State Board of Elementary and Secondary Education shall annually develop and adopt a formula to determine the cost of a minimum foundation program of education in all public elementary and secondary schools and the Legislature shall annually appropriate funds sufficient to fully fund the current costs to the State of such a program; and

WHEREAS, Article 8, Section 13(B) also provides that “the last formula adopted by the board or its successor, and approved by the legislature shall be used for the determination of the cost of the minimum foundation program and for the allocation of funds appropriated” “whenever the legislature fails to approve the formula most recently adopted by the board”; and

WHEREAS, for fiscal year 2012-13, the State Board of Elementary and Secondary Education adopted a minimum foundation program formula and submitted that formula to the Legislature for approval pursuant to Senate Concurrent Resolution 99 of 2012; and

WHEREAS, the Legislature approved SCR 99 of 2012 and such approval was challenged in legal proceedings instituted by the Louisiana School Boards Association and others; and

WHEREAS, the Louisiana Supreme Court ultimately held that SCR 99 was unconstitutional and null and void because, in part, it was not properly approved by the Legislature; and

WHEREAS, the ruling of the Louisiana Supreme Court declaring the 2012-13 MFP to be null and void required that the 2011-12 MFP be used for the determination of the cost of the minimum foundation program in 2012-13; and

WHEREAS, the 2011-12 MFP approved by the Legislature included a 2.75% growth factor for fiscal year 2012-13; and

WHEREAS, the State did not fund the 2.75% growth factor for fiscal year 2012-13 as constitutionally mandated; and

WHEREAS, the School Board has learned that a class action lawsuit entitled *St. John the Baptist Parish School Board, et al v. State of Louisiana, et al*; No. 622,693, Sec. 24 on the docket of the 19th Judicial District Court for the Parish of East Baton Rouge, State of Louisiana, has been filed alleging that public school systems across the State of Louisiana were not provided with the proper funding for the 2012-13 fiscal year under the MFP; and

WHEREAS, the Louisiana School Boards Association supports the efforts of public school systems to receive the state funding to which they are lawfully entitled and has encouraged all public city and parish school boards in the State of Louisiana to participate in the lawsuit captioned above in an effort to obtain such funding; and

WHEREAS, Robert L. Hammonds of the law firm of Hammonds, Sills, Adkins & Guice, LLP, Randy Cangelosi of the law firm of Kean Miller, LLP, and Brian F. Blackwell of the law firm of Blackwell & Associates have special expertise in the issues presented in this litigation and have agreed to represent this School Board in the aforesaid suit and have agreed to do so on a contingency fee basis (subject to the approval by the Louisiana Attorney General) so that no fees or expenses are owed by this School Board unless and until a recovery is made on its behalf;

NOW, THEREFORE, BE IT DULY RESOLVED, by the Calcasieu Parish School Board in regular session duly convened that:

Section I. The Calcasieu Parish School Board authorizes participation as a plaintiff in the matter entitled *St. John the Baptist Parish School Board, et al v. State of Louisiana, et al*, No. 622,693, Sec. 24 on the docket of the 19th Judicial District Court for the Parish of East Baton Rouge, State of Louisiana.

Section II. This School Board employs Robert L. Hammonds, Randy Cangelosi, and Brian F. Blackwell as Special Counsel to handle such litigation on its behalf and shall pay counsel for their services according to the contingency fee agreement and power of attorney attached to this Resolution, subject to approval by the Louisiana Attorney General of such arrangement.

Section III. This School Board has been duly advised that the law firm of Kean Miller, LLP, and the law firm of Blackwell & Associates of Baton Rouge, Louisiana, has in the past represented, and may in the future represent, school employees in matters in which this School Board is an adverse party. This School Board recognizes that such representation may present said law firms with an actual and/or potential conflict of interest. As an inducement to said law firms to undertake its representation on the terms set forth in this Resolution, this School Board irrevocably waives any past, present, or future actual and/or potential conflicts of interest generated by representation of this School Board in said litigation.

Section IV. Subject to approval of this Resolution by the Attorney General, this employment shall be effective immediately upon adoption of this Resolution.

RESOLUTION OFFERED BY: _____

RESOLUTION SECONDED BY: _____

The vote, in open meeting on the within resolution was as follows:

YEAS: _____

NAYS: _____

ABSENT: _____

CERTIFICATE

I hereby certify that the foregoing resolution was adopted by the Calcasieu Parish School Board in regular session duly convened on March 11, 2014 and that same has not been rescinded or repealed.

LAKE CHARLES, LOUISIANA, this 11th day of March, 2014.

**WAYNE SAVOY, SECRETARY
CALCASIEU PARISH SCHOOL BOARD**

**ANNETTE BALLARD, PRESIDENT
CALCASIEU PARISH SCHOOL BOARD**

CONTINGENT FEE AGREEMENT AND POWER OF ATTORNEY

The **CALCASIEU PARISH SCHOOL BOARD** ("Client") hereby employs and retains **HAMMONDS, SILLS, ADKINS & GUICE, LLP, KEAN MILLER LLP and BLACKWELL & ASSOCIATES** (herein referred to as "Attorneys") to represent Client as set forth in this Agreement.

1. SCOPE OF REPRESENTATION

Client hereby engages Attorneys to investigate, evaluate and prosecute all of Client's (and any and all similarly situated school public school boards') available claims for recovery of the 2.75% annual growth adjustment in the Minimum Foundation Program for Fiscal Year 2012-2013 and Fiscal Year 2013-2014 as a result of the Louisiana Supreme Court finding Senate Concurrent Resolution 99 of the 2012 Regular Session of the Louisiana legislature unconstitutional (hereinafter referred to as "the Claims"). Client acknowledges that Client has engaged Attorneys for the sole purposes expressly stated in this Agreement and none other. Client understands Attorneys are not making any representations of any kind to perform any legal services that are not expressly stated in this Agreement.

2. AUTHORITY OF THE ATTORNEYS

Client authorizes Attorneys to take all steps that Attorneys, in the exercise of their professional judgment, deem necessary and proper regarding the investigation, filing, and handling of the Claims, including filing the Claims, hiring certified public accountants, expert witnesses, negotiating a settlement, and, if necessary, filing a lawsuit or other action. Client authorizes and empowers Attorneys to investigate, institute, and prosecute a claim for the recovery of any and all monies damages arising out of the Claims, and to prosecute the Claims to resolution by a settlement or judgment. Client specifically authorizes Attorneys to pursue these claims through a class action lawsuit. In the event that the court should not certify this suit as a class action, client authorizes Attorneys to pursue these claims with it listed as an individual plaintiff.

3. ATTORNEYS' FEES

Client understands the Attorneys' fees will be calculated based on the gross amount of any and all monies obtained after the date Client signs this Agreement relating to the Claims (the "Recovery"). Except as provided in paragraph 9, if there is no Recovery, Client owes Attorneys no attorney's fees. In consideration of the services to be rendered to Client by Attorneys, Client hereby assigns, grants and conveys to Attorneys the following:

10% of any Recovery.

4. ADVANCED EXPENSES

Client understands that Attorneys will advance expenses, which, in the professional judgment of Attorneys, are reasonably necessary for the prosecution of the Claims. Client understands that, if there is a Recovery, advanced expenses will be deducted from Client's share of the Recovery. Except as provided in paragraph 9, if there is no Recovery, Client is not obligated to reimburse advanced expenses. Attorneys agree that the term "expenses" and/or "advanced expenses" means amounts actually paid and/or incurred by Attorneys in the prosecution of the Claims, such as accounting fees, filing fees, overnight mail, and expert witness fees. Attorneys agree to not include long distance calls, fax fees, or any expense that is part of Attorneys' usual overhead as an advanced expense.

5. ASSOCIATE COUNSEL

Client understands Attorneys are law firms with several lawyers and support staff working on Client's Claims. Attorneys have assumed joint responsibility for prosecution of Client's Claims. Unless otherwise dictated by the Court, Attorneys shall have the right to split between themselves as they determine appropriate any fees awarded to or received by them in

connection with their handling of this litigation. Such split does not affect or increase the attorney fees described in Section 3.

6. DISBURSEMENTS OF PROCEEDS

Client understands that any Recovery shall be deposited in Attorneys' trust account. Attorneys shall disburse proceeds within ten business days of Attorneys receiving any Recovery. At the time of disbursement, Attorneys shall provide Client with a detailed closing statement reflecting the amount of Attorneys' Fees and advanced expenses.

7. SETTLEMENT AUTHORITY

No settlement of the cause of action shall be made without Client's full knowledge and approval. Client further acknowledges that, in the event that any lawsuit filed on behalf of Client is certified as a class action, any settlement of Client's claims shall be subject to approval of the Court. Client has sole and exclusive authority to accept or reject any final settlement amount. Client agrees to carefully review and consider Attorneys' recommendation as to whether to accept or reject any final settlement offer. Client agrees to not make a settlement (or offer of settlement) without the prior consent of the Attorneys. Client hereby designates and appoints Attorneys as Client's sole negotiator in any such settlement dialogue or discussion.

8. NO GUARANTEE OF RECOVERY

Client acknowledges that Attorneys have made no representation, guarantee or assurance of any kind regarding the likelihood of recovering on the Claims. Attorneys have not represented that Client will recover any damages, compensation or other funds. Client acknowledges the possibility exists that there will be no Recovery on the Claims.

9. TERMINATION

i. Client's Termination. If Client elects to terminate Attorneys' engagement prior to the full conclusion of the Attorneys' prosecution

of the Claims, Client understands and agrees Attorneys have and are entitled to file a first lien for the percentage(s) indicated in Section 3 (the "Attorneys' Fee Lien"). Client agrees it shall pay this Attorneys' Fee Lien upon Client's, Client's assignee or successor, or any successor attorney's receipt of any Recovery obtained relating to Client's Claims.

ii. Attorneys' Termination. If Attorneys determine, in their sole professional judgment, to terminate this engagement Client shall not be obligated to pay Attorneys' fees or advanced expenses.

iii. Written Notification Required. Client and Attorneys mutually agree that cancellation and/or termination of this Agreement must be: (i) in writing; (ii) addressed to the other party at the address indicated on the signature page of this Agreement; and (iii) sent via the USPS or overnight carrier by the party seeking to terminate the Agreement.

10. DISPOSITION OF FILE

Any materials compiled by Attorneys regarding this engagement (the "File") will remain in Attorneys' possession upon the conclusion of the engagement. Client expressly authorizes Attorneys to store the File at an offsite location. Attorneys will cooperate fully in furnishing a copy of the File to any successor attorney Client may engage. Client agrees to submit a written request to obtain any information or materials from the File; Attorneys agree to comply if the request is made within **two (2) years** after the conclusion of the representation. Absent such request, Client acknowledges Attorneys may dispose of the File without any further action or approval by Client.

11. CLIENT REPRESENTATIONS

Client represents it has made sufficient investigation to determine this Agreement is

fair, reasonable, and the result of an arm's length negotiation with the Attorneys. Client represents it has revoked all prior agreements, if any, with other attorneys or claims processors of any kind with

Client represents it has, before signing this Agreement, received and read it in full and that Attorneys have answered all of Client's questions regarding this Agreement. Client represents that the individual signing this Agreement on behalf of Client has Client's full authority to bind Client.

12. SEVERABILITY

If any part of this Agreement shall for any reason be found unenforceable, Client agrees that all other portions shall remain enforceable.

Client agrees that this Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings, written or oral agreements between the parties respecting the subject matter within. Further, any modification of this

respect to the Claims. Client represents it has not assigned, sold or transferred any interest in the Claims other than through this Agreement. No modification of Agreement will be effective unless written and signed by Client and Attorneys.

13. NON-SOLICITATION

Client acknowledges that Attorneys (including any individual or entity working on behalf of Attorneys) did not solicit Client.

14. CLIENT COMMUNICATION.

Attorneys agree to keep Client reasonably informed about the status of the engagement. Client agrees that Attorneys may use e-mail, newsletters, phone calls, faxes, or other forms of communication for this purpose. Client agrees to keep Attorneys updated with Client's contact information contained on the signature page of this Agreement.

[This Portion Was Intentionally Left Blank]

**WE HAVE READ AND UNDERSTAND THIS AGREEMENT
AND AGREE TO ITS TERMS.**

CLIENT SIGNATURES:

ATTORNEY SIGNATURES:

CALCASIEU PARISH SCHOOL BOARD

KEAN MILLER LLP

By: _____
Annette Ballard, President

By: _____
Randy Cangelosi, Partner

II City Plaza
400 Convention Street, Suite 700
Baton Rouge, LA 70802

Post Office Box 3513
Baton Rouge, LA 70821

Telephone: (225) 387-0999

BLACKWELL & ASSOCIATES

By: _____
Brian F. Blackwell, Owner

2600 CitiPlace Drive, Suite 525
Baton Rouge, LA 70808
Telephone: (225) 769-2462

**HAMMONDS, SILLS, ADKINS &
GUICE, LLP**

By: _____
Robert L. Hammonds, Partner

2431 S. Acadian Thruway
Suite 600
Baton Rouge, LA 70808
Telephone: (225) 923-3462

RESOLUTION

ADOPTION AND SUPPORT OF THE 2014 LSBA LEGISLATIVE FRAMEWORK **ITEM VIII C**

Whereas, the Louisiana School Boards Association (LSBA) is a federation of school boards in the state of Louisiana representing over six-hundred (600) elected school board members;

Whereas, the Louisiana School Boards Association is a mission-driven organization focused on leadership, service and support for school boards and school systems;

Whereas, the Louisiana School Boards Association strives to work in collaboration with all public education stakeholders including federal officials, statewide elected officials, state legislators, superintendents, principals, teachers, district office support administrators and support staff; and, most importantly parents and students;

Whereas, the Louisiana School Boards Association recognizes the importance of the upcoming 2014 Legislative Session that commences March 10, 2014 and its possible impact on public education;

Whereas, the Louisiana School Boards Association Board of Directors have adopted and approved the 2014 LSBA Legislative Framework (attached) that outlines a set of general, guiding principles for its membership regarding legislative advocacy;

Whereas, the Louisiana School Boards Association realizes that we must all work toward the common goal of improving student achievement in a strategic, practical and meaningful manner that includes input from all stakeholders;

Whereas the Louisiana School Boards Association has recently committed to a set of five general principles at its General Luncheon of the 2014 LSBA Convention in Baton Rouge, Louisiana, that are aligned with several other public education stakeholder organizations such as the Louisiana Association of School Superintendents (LASS), the Louisiana Association of School Executives (LASE), The Louisiana State Parent Teacher Association (LAPTA), the Louisiana Association of Principals (LAP), the Louisiana Federation of Teachers (LFT), and the Louisiana Association of Educators (LAE):

- United advocacy for prioritizing public education funding regarding the state funding formula (MFP)
- United advocacy for a more strategic and comprehensive transition to raising standards and adopting accompanying assessments
- United advocacy for a non-punitive accountability system and flexible employee evaluation system
- United advocacy for addressing issues regarding privatization of public education in Louisiana
- United advocacy regarding meaningful and sincere stakeholder input in all education policy matters

Be it resolved, that the Calcasieu Parish School Board hereby formally adopt via resolution during a duly convened and properly noticed meeting the 2014 LSBA Legislative Framework (attached).

Be it further resolved that, the Calcasieu Parish School Board transmit this resolution along with the attached 2014 LSBA Legislative Framework to all statewide elected officials and state legislators this formal statement of support and commitment to advocating for the principles noted.

Yeas:

Nays:

Absent:

CERTIFICATE

I, Wayne Savoy, Secretary of the Calcasieu Parish School Board, do hereby certify that the above and foregoing is a true and correct copy of the resolution passed at a meeting of said School Board duly called and held at its legal domicile at 3310 Broad Street, Lake Charles, Louisiana, parish of Calcasieu, on the 11th day of March, 2014, as recorded in the minutes thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the Calcasieu Parish School Board on this 11th day of March, 2014.

Secretary

MFP

- Advocate for an unrestricted 2.75 increase in per pupil funding annually.
- Advocate for improvement to the formula that promotes equity, access and the block grant funding status to local districts for local flexibility.
- Stop imposing new, required spending without additional funding (UNFUNDED MANDATES).
- Address initiatives that require additional funding such as career education/dual enrollment, special education, and technology upgrades accompanied by local flexibility and local authority.

PUBLIC SCHOOL RETIREMENT

- The major financial burden placed on local school systems is the UAL (UNFUNDED ACCRUED LIABILITY) of the public school employees' retirement systems.
- The normal costs of operating these defined benefit retirement systems are sustainable by local school districts.
- The UAL IS A STATE OBLIGATION and should be funded by the legislature.

COMMON CORE STATE STANDARDS (TESTING)

- School boards support raising standards to increase student achievement.
- Support a transition period of at least two years to the higher standards.
- Support a strategic and cohesive state curriculum framework (grade level by grade level, unit by unit, with sample activities and properly vetted resources for teachers).
- Support a listing of electronic and printed instructional resources that support higher standards.
- Develop baseline data so valid measurements of student achievement can occur.
- Continue using Louisiana developed assessments and delay PARCC so that an appropriate, cost-effective national assessment can be determined with local stakeholder input.

DISTRICT, SCHOOL and TEACHER ACCOUNTABILITY

- Continue to assess student achievement by utilizing school and district performance scores (numerical) during the transition period.
- Suspend the use of letter grade labeling; and, associated consequences during the transition period (Recovery School District takeover, voucher eligibility, etc.).
- LDOE should work collaboratively with local school boards to assist and improve persistently low performing schools.
- Revise teacher evaluation processes (COMPASS and VAM) to ensure local flexibility and accurate assessments.

PRIVATIZATION: CHARTER SCHOOLS AND VOUCHERS

- Hold appointed charter school governing boards to the same ethics and financial disclosure standards as elected, public school boards (deal with same public dollars).
- Ensure public tax dollars dedicated to public education are not misdirected due to loopholes in the law.
- Support local school board decisions regarding the authorization of public charter schools (stop BESE override of local school board decisions).
- Re-evaluate the effectiveness of the current voucher laws. (academic performance and stronger accountability)
- Close the loophole in the law that allows for Kindergarten students zoned for an A or B graded school to receive a voucher.
- Hold voucher schools to the same standards as other publically funded schools (school accountability, special education services, financial accounting/auditing etc.)

OTHER IMPORTANT ISSUES

PRE-K

- Support expansion of PRE-K slots statewide with a stable funding stream outside of the MFP.

SCHOOL SAFETY

- Work with stakeholders to ensure all schools are safe learning environments without creating unfunded mandates for systems.

PUBLIC SCHOOL BID LAW

- Ease the current restrictions in the law that will allow for the purchase of equipment and supplies for local school systems through cooperative buying.

SALES TAX COLLECTIONS

- Support legislation that will streamline resolution of sales tax disputes for local school boards.

RECOVERY SCHOOL DISTRICT

- Moratorium on school takeover during the transition period to higher standards.
- Support ease of transition of schools in RSD back to local school board governance.
- Support stronger financial and academic accountability for publicly funded RSD schools.

EXHIBIT A

2.75% Annual Growth Adjustment

Mandated by LSA-Const. Art. VIII, Section 13(B) and HCR 130 of 2011

Based Upon February 1, 2013

Minimum Foundation Program Weighted Membership

| SCHOOL SYSTEM | FY 2013-14 STATE AND LOCAL BASE PER PUPIL AMOUNT | times 2.75% ANNUAL GROWTH ADJUSTMENT | times MEP TOTAL WEIGHTED MEMBERSHIP | equals TOTAL DUE SCHOOL SYSTEM |
|----------------------|--------------------------------------------------|--------------------------------------|-------------------------------------|--------------------------------|
| Acadia | \$3,855 | \$106.0125 | 12,671 | \$1,343,284.39 |
| Allen | \$3,855 | \$106.0125 | 5,830 | \$618,052.88 |
| Ascension | \$3,855 | \$106.0125 | 26,950 | \$2,857,036.88 |
| Assumption | \$3,855 | \$106.0125 | 5,332 | \$565,258.65 |
| Avoyelles | \$3,855 | \$106.0125 | 8,057 | \$854,142.71 |
| Beauregard | \$3,855 | \$106.0125 | 8,574 | \$908,951.18 |
| Bienville | \$3,855 | \$106.0125 | 3,234 | \$342,844.43 |
| Bossier | \$3,855 | \$106.0125 | 28,052 | \$2,973,862.65 |
| Caddo | \$3,855 | \$106.0125 | 54,647 | \$5,793,265.09 |
| Calcasieu | \$3,855 | \$106.0125 | 44,898 | \$4,759,749.23 |
| Caldwell | \$3,855 | \$106.0125 | 2,534 | \$268,635.68 |
| Cameron | \$3,855 | \$106.0125 | 1,847 | \$195,805.09 |
| Catahoula | \$3,855 | \$106.0125 | 2,330 | \$247,009.13 |
| Clafborne | \$3,855 | \$106.0125 | 3,093 | \$327,896.66 |
| Concordia | \$3,855 | \$106.0125 | 5,273 | \$559,003.91 |
| DeSoto | \$3,855 | \$106.0125 | 7,079 | \$750,462.49 |
| East Baton Rouge | \$3,855 | \$106.0125 | 60,028 | \$6,363,718.35 |
| East Carroll | \$3,855 | \$106.0125 | 1,740 | \$184,461.75 |
| East Feliciana | \$3,855 | \$106.0125 | 3,011 | \$319,203.64 |
| Evangeline | \$3,855 | \$106.0125 | 8,524 | \$903,650.55 |
| Franklin | \$3,855 | \$106.0125 | 4,570 | \$484,477.13 |
| Grant | \$3,855 | \$106.0125 | 4,865 | \$515,750.81 |
| Iberia | \$3,855 | \$106.0125 | 18,453 | \$1,956,248.66 |
| Iberville | \$3,855 | \$106.0125 | 6,477 | \$686,642.96 |
| Jackson | \$3,855 | \$106.0125 | 3,293 | \$349,099.16 |
| Jefferson | \$3,855 | \$106.0125 | 62,441 | \$6,619,526.51 |
| Jefferson Davis | \$3,855 | \$106.0125 | 8,065 | \$854,990.81 |
| Latayette | \$3,855 | \$106.0125 | 39,354 | \$4,172,015.93 |
| Lafourche | \$3,855 | \$106.0125 | 17,658 | \$1,871,968.73 |
| LaSalle | \$3,855 | \$106.0125 | 3,526 | \$373,800.08 |
| Lincoln | \$3,855 | \$106.0125 | 8,911 | \$944,677.39 |
| Livingston | \$3,855 | \$106.0125 | 33,762 | \$3,579,194.03 |
| Madison | \$3,855 | \$106.0125 | 2,763 | \$292,912.54 |
| Morehouse | \$3,855 | \$106.0125 | 6,635 | \$703,392.94 |
| Natchitoches | \$3,855 | \$106.0125 | 9,090 | \$963,653.63 |
| Orleans | \$3,855 | \$106.0125 | 57,333 | \$6,078,014.66 |
| Ouachita | \$3,855 | \$106.0125 | 26,728 | \$2,833,502.10 |
| Plaquemines | \$3,855 | \$106.0125 | 5,620 | \$595,790.25 |
| Pointe Coupee | \$3,855 | \$106.0125 | 4,499 | \$476,950.24 |
| Rapides | \$3,855 | \$106.0125 | 31,258 | \$3,313,738.73 |
| Red River | \$3,855 | \$106.0125 | 2,147 | \$227,608.84 |
| Richland | \$3,855 | \$106.0125 | 5,101 | \$540,769.76 |
| Sabine | \$3,855 | \$106.0125 | 5,959 | \$631,728.49 |
| St. Bernard | \$3,855 | \$106.0125 | 8,878 | \$941,178.98 |
| St. Charles | \$3,855 | \$106.0125 | 12,512 | \$1,326,428.40 |
| St. Helena | \$3,855 | \$106.0125 | 1,723 | \$182,659.54 |
| St. James | \$3,855 | \$106.0125 | 5,461 | \$578,934.26 |
| St. John the Baptist | \$3,855 | \$106.0125 | 8,800 | \$932,910.00 |
| St. Landry | \$3,855 | \$106.0125 | 20,227 | \$2,144,314.84 |
| St. Martin | \$3,855 | \$106.0125 | 10,808 | \$1,145,783.10 |
| St. Mary | \$3,855 | \$106.0125 | 12,924 | \$1,370,105.55 |
| St. Tammany | \$3,855 | \$106.0125 | 53,338 | \$5,654,494.73 |
| Tangipahoa | \$3,855 | \$106.0125 | 26,264 | \$2,784,312.30 |
| Tensas | \$3,855 | \$106.0125 | 1,154 | \$122,338.43 |
| Terrebonne | \$3,855 | \$106.0125 | 24,383 | \$2,584,000.70 |

ITEM VIII D

RESOLUTION

AUTHORIZING RECRUITMENT AND EMPLOYMENT FOR THE 2014-2015 SESSION

Superintendent Wayne Savoy is hereby authorized to continue the employment and contract for the 2014-2015 session, as needed, those regular, special, state, and federally funded teachers, instructional support personnel, and administrators whose continuous employment with the Calcasieu Parish School Board began on or before January 6, 2014, except in the following cases:

- a) Employees with certification concerns;
- b) Employees who have been evaluated less than successful;
- c) Employees assigned to programs wherein deletions may be made, and;
- d) Employees assigned to programs wherein students' participation is considered marginal for funding

Additionally, Superintendent Savoy is hereby authorized to provide Notices of Intent to Employ and/or contracts to those teachers, instructional support personnel, and administrators who began working for the Calcasieu Parish School Board after January 6, 2014, and other employees provided that in each case the items a-d of paragraph one above are met where applicable.

Finally, Superintendent Savoy is hereby authorized to recruit and render personnel decisions pursuant to policy for the 2014-2015 session, staff teaching and instructional support positions, and make adjustments to present teaching and support assignments in order to enhance the instructional program and meet other goals of the district.

President
Calcasieu Parish School Board

CONTINUED EMPLOYMENT

WHEREAS, the schools within the jurisdiction of the Calcasieu Parish School Board will close on Tuesday, May 27, 2014, for a regularly scheduled vacation period; and,

WHEREAS, the Calcasieu Parish School Board has approved annual vacation periods and holidays between and within schools sessions; and,

WHEREAS, the Calcasieu Parish School Board does not interrupt the continuous employment of employees as a result of an annual vacation or holiday period; and,

WHEREAS, employees of the Calcasieu Parish School Board do not accrue additional property rights during an annual vacation or holiday period pursuant to the statutes of the State of Louisiana; and,

WHEREAS, the Calcasieu Parish School Board is considering revenues, expenditures, and the staffing allocations pursuant thereto for the ensuing session; and,

WHEREAS, the Calcasieu Parish School Board may alter and revise a proposed budget for the ensuing session until August 7, 2014, therefore,

BE IT RESOLVED, that the Calcasieu Parish School Board offer reasonable assurance of employment to all existing personnel in their present assignments and within the limits of their approved work schedules except those specifically notified appropriately of a change in status pursuant to policy or those employees who may request to resign; and,

BE IT FINALLY RESOLVED that the Superintendent or his designee notifies in an appropriate manner, each employee whose assignment is for less than twelve months, of this reasonable assurance of continuous employment.

President
Calcasieu Parish School Board

HIGH SCHOOL DEPT.
FEB 17 2014
ITEM VIII E
RECEIVED

Calcasieu Parish Schools

Request for Board Approval of Band, Vocal, or Marching Unit Trips

School: Iowa High School Date: 13 FEB 14

Unit Requesting Trip: Iowa High School Band & Choir

Destination: San Antonio, TX

Justification for Trip: Reward trip during spring break (Apr 25-27) for successful performance year.

Benefits to School and School System: Increased incentive for participation in musical ensembles. Team building seminar for Iowa musicians attending.

Schedule of Activities: Friday - attend band and choral concerts. (Travel)
Saturday - amusement park
Sunday - Leadership and teambuilding seminar (Travel)

Length of Trip (#of days) 3

List of Local Activities participating in: IHS Homecoming Parade, Iowa City Christmas Parade, Iowa Rabbit Festival Parade, IHS Holiday Concert, IHS Spring Concert

Mode of Transportation: Chartered Bus

Budget: 10,000.00 Travel: 3,600.00
Lodging: 1,200.00 Food: 1,500.00
Entry Fee: Teambuilding - 1,700.00 Entry Fee: _____
Other: Park - 2,000.00
Total: 10,000.00

Source of Funds:
(1) Fund Raising Projects: 6,500.00
(2) Student Contributions: 3,500.00
TOTAL 10,000.00

[Signature]
SIGNATURE OF DIRECTOR OF SPONSOR

[Signature]
APPROVAL OF PRINCIPAL

February 14, 2014

ITEM VIII F



Grant Title: Calcasieu Parish School Board (CPSB) Head Start Program

Grant Source: Federal

Grant Amount: \$3,698,218.00

Schools: DeQuincy Primary, J. D. Clifton Elementary, Jake Drost Middle, Brenda H. Hunter, and J. I. Watson Middle

Person Applying: Sheryl Piper – Early Childhood Director

Purpose: The Head Start Program provides an integrated approach of early childhood care and education that includes comprehensive services to four hundred fifty (450) children ages 3 and 4. It is designed to focus on providing early literacy and mathematical skills necessary for children to become Kindergarten ready. The program promotes school readiness by enhancing social and cognitive development of children by providing health, nutritional, social and other services. CPSB School Readiness Goals are aligned with the Head Start Childhood Development and Early Learning Framework and the Louisiana Early Learning and Development Standards Birth to 5. Research-based assessment methods are being used to support teacher-child interactions and children's progress towards the school readiness goals. The program is currently participating in the implementation of the Community Network Pilot (Act 3). Head Start program also includes engaging parents, families and communities in their child's learning.

To: Wayne Savoy, Superintendent
From: Yvette Ardoin, Grant Consultant
CC: Sheryl Abshire, CTO
Subject: Board Approval for Grant Proposals

February 24, 2014

ITEM VIII G

I am requesting Board approval for the following Grant Proposal:

Grant Title: Believe and Prepare Grant

Funding Authority: Louisiana Department of Education

Person Applying for Grant: Sheryl Abshire, CTO

Grant Amount: \$150,000

Grant Period: April 1, 2014 – September 30, 2015

Purpose: Ensuring Educational Excellence (E³) project (Believe and Prepare Grant) is an innovative collaborative venture between Calcasieu Parish School System (CPSS) and McNeese State University (MSU) utilizing a tiered project beginning with an Early Childhood/Elementary (Grade 1-5) cohort. The purpose is to partner pre-service teachers (student observers and student teachers) with highly qualified CPSS mentor teachers (MT) — supervised and coached by MSU professors — for a classroom-based clinical experience, teaching will be transformed through innovative technology professional development (PD), professional learning communities (PLCs), and effective grant implementation.

Program Goals:

1. provide an innovative approach to readying pre-service teachers for classroom success
2. Increase the passage rate on the PRAXIS

March 6, 2014

ITEM VIII H



Grant Title: Calcasieu Parish School Board (CPSB) Head Start Program

Grant Source: Federal

Grant Amount:

- Sequestration: \$190,313.00
- COLA (Cost-Of-Living Adjustment): \$46,946.00

Schools: DeQuincy Primary, J. D. Clifton Elementary, Jake Drost Middle, Brenda H. Hunter, and J. I. Watson Middle

Person Applying: Sheryl Piper – Early Childhood Director

Purpose:

- Sequestration: The FY 2014 appropriation restores the 5.27 percent reduction grantees received in FY 2013 due to sequestration.
- COLA: Each grantee may apply for a COLA increase of 1.3 percent of the FY 2012 base funding level.

ITEM IX A

RFP 2014-39 TEACHER INCENTIVE GRANT (ON-SITE TRAINING) was opened on February 11, 2014 @ 2:00 pm

BIDS WERE SENT TO THE FOLLOWING VENDORS:

GREENLIGHT FOR LEARNING

CHARLOTTE DANIELSON GROUP

THE STAFF, ALONG WITH THE PROGRESS PROJECT COORDINATOR, RECOMMEND AWARDING TO GREENLIGHT FOR LEARNING (APPROXIMATE VALUE \$100,000.00) AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

ITEM IX B

REVERSE AUCTION BID 2014-18 FOR 150 TIRES FOR TRANSPORTATION DEPARTMENT began on February 27, 2014 @ 10:00 AM. Bid was also posted on **WWW.CAHREVERSEAUCTION.COM** .

BID RESULTS AS FOLLOWS:

| | |
|---------------------|-------------|
| ADVANTAGE TIRE | \$47,900.00 |
| GOODYEAR COMMERCIAL | \$48,078.00 |
| SOUTHERN TIRE MART | \$51,500.00 |

THE STAFF RECOMMENDS AWARDDING TO ADVANTAGE TIRE IN THE AMOUNT OF \$47,900.00 AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

ITEM IX C

RFP 2014-38 TEACHER INCENTIVE GRANT (ON-LINE MODULE) was opened on February 11, 2014 @ 2:00 pm

BIDS WERE SENT TO THE FOLLOWING VENDORS:

TEACHSCAPE

TRUE NORTHLOGIC

THE STAFF ALONG, WITH THE PROGRESS PROJECT COORDINATOR, RECOMMEND AWARDING TO TEACHSCAPE (APPROXIMATE VALUE \$150,000.00) AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

ITEM IX D

BID 2014-40 POLE BARN CONSTRUCTION AT SULPHUR HIGH (DISTRICT 30 BOND FUND) was opened on February, 2014 @ 2:00 pm.

BIDS WERE SENT TO THE FOLLOWING VENDORS:

BAIRDS POLE BARNS

MALLETT BUILDINGS

MITCHELL BUILDINGS

NATIONAL BARN CO

SCOTT CONSTRUCTION & POLE BARNS

BID RESULTS AS FOLLOWS:

| | |
|----------------------------|--------------------|
| MALLETT BUILDINGS | \$33,200.00 |
| NATIONAL BARN CO | \$42,800.00 |
| K&J DEVELOPMENT | \$68,000.00 |

THE STAFF RECOMMENDS AWARDING TO MALLETT BUILDINGS IN THE AMOUNT OF \$33,200.00 AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

ITEMS E-P

RENEWALS:

THE FOLLOWING BIDS ARE UP FOR RENEWAL FOR THE 2014-2015 SCHOOL YEAR:

2015-02 – MAGAZINES RNL #2 TO DISCOUNT MAGAZINE SUBSCRIPTION SERVICE IN THE AMOUNT OF \$31,907.75 (GENERAL FUNDS)

2015-03 – LIBRARY BOOKS RNL #2 TO MACKIN IN THE AMOUNT OF \$188,418.00 (GENERAL FUNDS)

2015-04 – PRE-PACKAGED SCHOOL SUPPLIES RNL #2 TO EPI AND TEACHERS PET IN THE COMBINED AMOUNT OF \$28,000.00 (TITLE X-MCKINNEY VENTO FUNDS)

2015-05 – SCHOOL UNIFORMS RNL #1 TO EPI AND SURPLUS UNIFORMS IN THE COMBINED AMOUNT OF \$20,000.00 (TITLE X-MCKINNEY VENTO FUNDS)

2015-06 – GRASS CUTTING RNL #2 TO TITAN, DC LAWN & LANDSCAPE AND LANDSCAPE MANAGEMENT IN THE COMBINED AMOUNT OF \$174,174.00 (GENERAL FUNDS)

2015-10 – FIRE ALARM INSPECTIONS RNL #2 TO ALLIED SYSTEMS IN THE AMOUNT OF \$52,000.00 (GENERAL FUNDS)

2015-11 – HOOD SUPPRESSION INSPECTIONS RNL #2 TO FIREMASTER IN THE AMOUNT OF \$3148.00 (GENERAL FUNDS)

2015-12 – SECURITY SERVICES RNL #2 – TO LOFTON SECURITY SERVICES IN THE AMOUNT OF \$69,214.00 (GENERAL FUNDS)

2015-15 – SPRINKLER SYSTEM INSPECTIONS RNL #1 TO FIRETROL IN THE AMOUNT OF \$12,750.00 (GENERAL FUNDS)

2015-16 – FIRE EXTINGUISHER INSPECTIONS RNL #2 TO FIRETROL IN THE AMOUNT OF \$110,914.00 (GENERAL FUNDS)

2015-19 – WELL WATER MONITORING RNL #2 TO HOH PAK IN THE AMOUNT OF \$16,008.00 (GENERAL FUNDS)

2015-21 – BULK OIL RNL #2 TO UNIVERSAL LUBRICANTS IN THE AMOUNT OF \$23,000.00 (GENERAL FUNDS)



ITEMS X A

PARISH SCHOOL SYSTEM
WAYNE SAVOY, SUPERINTENDENT

A Nationally Accredited School District

REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description:

Stadium Improvements Sulphur High School

Funds: School District 30 Bond Funds

Designer:

Ellender Architect & Associates, LLC

Advertise: Dates To Be Determined

Wayne Savoy, Secretary
Calcasieu Parish School Board

Cc: Savoy, Bruchhaus, Heath, Trahan, Grigg

All children are important to us.

BENEFICIAL OCCUPANCY
Not for Recordation

ITEMS X1 A

DATE: February 25, 2014

NAME OF PROJECT: Additions and Renovations at Starks School

ARCHITECT: C.R. Fugatt, A.I.A.

CONTRACTOR: Pat Williams Construction, Inc.

OWNER: CALCASIEU PARISH SCHOOL BOARD

The below described portion of subject project is, to the best of my knowledge and belief, complete to a point where the user desires to use in accordance with the Contract Documents.

**GYMNASIUM
AND
BATHROOM ADDITIONS**

DATE OCCUPIED: February 25, 2014

Warranty items covered by Occupancy (See Attached List)

[Signature] 2-25-14
Architect Date

[Signature] 2/25/14
Contractor Date

Owner Date

PUNCH LIST See Attached List X
None _____

NOT FOR RECORDATION PURPOSES

RECOMMENDATION OF ACCEPTANCE

ITEMS X I B

TO: Calcasieu Parish School Board
DATED: February 25, 2014
PROJECT NO: _____

PROJECT NAME: Additions and Renovations at Starks School

ARCHITECT: C.R. Fugatt, A.I.A.

CONTRACTOR: Pat Williams Construction, Inc.

USING AGENCY/OWNER: Calcasieu Parish School Board

I certify that, to the best of my knowledge and belief, this project is complete or substantially complete in accordance with the plans and specifications to the point where it can be used for the purpose which was intended. It is recommended that it be accepted.

DATE OF ACCEPTANCE by ARCHITECT: February 25, 2014

CONTRACT DATE OF COMPLETION: May 20, 2015

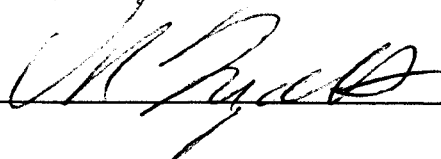
NUMBER OF DAYS (Underrun): _____

LIQUIDATED DAMAGES PER DAY STIPULATED IN CONTRACT: \$400/day

VALUE OF PUNCH LIST (Attach itemized list): \$ 40,000.00

Was part of the project occupied prior to Acceptance: Yes

Portion Occupied: Library, Ag Classrom/Shop, Gymnasium, Bathroom Additions
(Attach Beneficial Occupancy Forms)

Accepted: 
Architect

For Use By Owner:

I concur in the Acceptance of this project:

CALCASIEU PARISH SCHOOL BOARD

| LAST | POSITION | LOCATION | DATES | ADDITIONAL INFO |
|--------------------|---------------------|------------------------------|----------|-------------------------------------------|
| RESIGNATION | | | | |
| Glenda Reed | Teacher Aide | J. I. Watson Middle | 02/14/14 | Relocating |
| Angela Arceneaux | Bookkeeper | Combre-Fondel Elementary | 02/06/14 | Accepted other employment |
| Amy McPherson | Teacher Aide | Sam Houston High | 01/16/14 | Personal reasons |
| Erika Papillion | Teacher | Molo Middle | 02/07/14 | Personal reasons |
| Kandi Jolivette | Teacher Aide | Brenda Hunter Head Start | 02/04/14 | Accepted other employment |
| Meagan Dougay | Teacher | Positive Connections | 02/06/14 | Accepted employment with another district |
| Jessica Pence | Clerk | Pupil Appraisal | 02/11/14 | Personal reasons |
| Ashley Miller | Teacher Aide | LeBleu Settlement Elementary | 02/17/14 | Personal reasons |
| Teri Duncan | Clerk | Westwood Elementary | 05/27/14 | Personal reasons |
| Keri Hollier | Teacher | T.H. Watkins Elementary | 02/28/14 | Personal reasons |
| Angela Romero | Clerk | Maplewood Middle | 02/14/14 | Personal reasons |
| RETIREMENT | | | | |
| Susan Rodgers | Teacher | Sam Houston High | 05/27/14 | |
| Russell Abshire | Assistant Principal | Bell City High | 06/17/14 | |
| James Williams | Teacher | Vinton High | 06/17/14 | |
| Marian Morgan | Teacher | Moss Bluff Middle | 05/27/14 | |
| Lynda Davenport | Social Worker | Pupil Appraisal | 06/24/14 | |
| Morris Carter | Bus Driver | Barbe High | 05/27/14 | |
| Betty Granger | Cafeteria Manager | Moss Bluff Elementary | 05/06/14 | |

| RETIREMENT | | | | |
|--------------------------|------------------|---------------------------|-----------------|------------------|
| Mary Martin | Teacher | Homebound | 03/31/14 | |
| Elizabeth Verret | Teacher | Gillis Elementary | 05/27/14 | |
| Rosalind Robin | Teacher | Kaufman/LeBleu Settlement | 05/27/14 | |
| LeRoy Pitre | Carpenter | Maintenance Department | 04/30/14 | |
| MATERNITY LEAVE | | | | DUE DATE: |
| Danielle Courtney | Teacher | Moss Bluff Middle | 5/12/14-5/27/14 | 5/12/2014 |
| Meghan LeBert | Teacher | Barbe High | 2/3/14-4/15/14 | 3/4/2014 |
| LEAVE WITHOUT PAY | | | | |
| Mindy Benoit | Speech Therapist | Special Services | 2/3/14-2/14/14 | |
| Heather Burton | Teacher | Henry Heights Elementary | 2/21/14-4/11/14 | |
| Janet Gautreaux | Bus Driver | R. W. Vincent Elementary | 1/31/14-2/28/14 | |
| Lisa Pestello | Teacher | Fairview Elementary | 3/3/14-4/1/14 | |

APPROVED - February 19, 2014

Gary E. Anderson