
Pursuant to LRS 42:19A (1)
any matter not on the published agenda
may be taken up by board only upon
unanimous approval of the members
present.

An individual wishing to place a matter on
the agenda shall submit a request to the
Superintendent at least eight (8) days
prior to the meeting date, stating the nature
of the matter and the time required to
present it. (CPSB Policy File: BCBI)

AGENDA
CALCASIEU PARISH SCHOOL BOARD
3310 BROAD STREET
LAKE CHARLES, LOUISIANA
Tuesday, March 8, 2016

1. **Prayer**— Chuck Hansen
2. **Pledge of Allegiance** – Jessica Elliott, Westlake High School
3. **Roll Call**
4. **Approval of Minutes**
 - A. Calcasieu Parish School Board Meeting of February 2, 2016
5. **Presentations**
 - A. Special presentation to family of Mr. Dick Gregory
 - B. Robert Barrentine/Sulphur High School presentation
 - C. From the *Classroom to a 5K/T-shirt Logo Contest* Winners
 - D. Presentation of students passing the DELF exam/administered by Alliance Francaise de la Nouvelle Orleans
6. **Superintendent's Report**
7. **Superintendent's Evaluation and Contract**
 - A. Executive Session/Superintendent's Evaluation
 - B. Take Appropriate Action on Superintendent's Contract
8. **Committee Reports**
 - A. C&I Committee Meeting, February 23, 2016/Annette Ballard/*Chair*
 - B. A&P Committee Meeting, February 23, 2016/Eric Tarver/*Chair*
9. **Take Appropriate Action**
 - A. Preliminary approval for District 26 Refunding/2013/Vinton

- B. Preliminary approval for District 30 Refunding/2013 & 2014/Sulphur
- C. Preliminary approval for District 34 Refunding/2009B/SW Lake Charles
- D. Approval of Resolution to Legislators regarding TOPS for Teachers
- E. Approval of Resolution on Charter School Funding and Data Privacy
- F. Approval of Option to Purchase agreement for 40 acres of land from Rec. Dist. 1, Ward 4 (Westlake) and contingent on successful future bond issue pending attorney review of contract

10. Bid Reports

- A. Bid #2016-04 PC/New Covered Play Area for Fairview Elementary, Kaufman Elementary, T.H. Watkins Elementary, Ralph Wilson Elementary, and Positive Connections/Riverboat Funds
- B. Bid #2016-03PC/New Outdoor Pavilion/St. John Elementary, Combre-Fondel Elementary
- C. Bid approval/E-Rate Yr. 19 (16-17)/Technology Department
- D. Bid #2016-36/Cafeteria Serving Line Equipment/NSLP Grant
- E. Approval of annual renewals:
 - 1. Magazine renewals #1/WT Cox Subscriptions/General Funds/\$37,972.00
 - 2. Library books renewal #1/Mackin/General Funds/\$353,359.00
 - 3. Pre-packed school supplies renewal #1/Teachers Pet/Title X McKinney Vento funds/\$18.50 PreK, \$31.00 Kn-Elem, \$28.50 Mid-High
 - 4. Grass cutting services renewal #1/Titan Sales & Service, \$167,800.00/Smith's Lawn Service, \$84,520.00/General Funds
 - 5. Hood Suppression System inspection renewal #1/Fire & Safety Commodities/ \$4,653.00/General Funds
 - 6. Security Guard services renewal #1/Lofton Security Services/\$69,214.00/General Funds
 - 7. Pest Control renewal #2/Dec's Pest Control/\$59,904.00/General Funds
 - 8. Well water Monitoring renewal #1/Hoh-Pak/\$16,648.00/General Funds
 - 9. Plumbing contract services renewal #2/various contractors/General Funds
 - 10. Electrical contract services renewal #2/various contractors/General Funds
 - 11. General repair contract services renewal #2/various contractors/General Funds
 - 12. Tires for Transportation Department renewal #1/Southern Tire Mart/\$154,000.00/General Funds
 - 13. Fire Alarm inspections/Allied Systems/\$46,760.00/General Funds

11. Permission to Advertise

- A. Official Journal/RFP/General Funds

12. Correspondence

(NONE)

13. Condolences/Recognitions

14. Committee Agenda Items

15. Schedule Committees

Long Range Planning Committee Meeting.....March 15, 2016, 5:00 p.m.
Budget Committee Meeting.....March 22, 2016, 5:00 p.m.
Insurance Committee Meeting.....March 24, 2016, 5:00 p.m.
C&I Committee Meeting..... April 26, 2016, 5:00 p.m.
A&P Committee Meeting (Tentative).....April 26, 2016 (to follow)

16. Adjourn Meeting

February 2, 2016

DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, February 2, 2016, at 5:00 p.m.

The meeting was called to order by John Duhon, President. The prayer was led by Ron Hayes and the Pledge of Allegiance was led by Hannah Hebert, a student at Bell City High School.

ROLL CALL

The roll was called by Superintendent Bruchhaus and the following members were present: John Duhon, Billy Breaux, Chuck Hansen, Dean Roberts, Aaron Natali, Fredman Hardy, Glenda Gay, Annette Ballard, Ron Hayes, Mack Dellafosse, Eric Tarver, Max Caldarera, Alvin Smith, and Wayne Williams.

Chad Guidry was absent.

APPROVAL OF MINUTES

Mr. Dellafosse, with a second by Mr. Tarver, offered a motion to approve the Minutes of January 12, 2016. The motion carried.

PRESENTATIONS

A. Presentation to the Navarre family to honor Mr. Billy Navarre's contributions to Calcasieu Parish public schools

B. Presentation of student art for display in lobby at Central Office/Dr. Dan Vidrine, K-12 Art Supervisor and introduction of the artists:

Olivia Burleigh

Karlie Drounett

Marquis Johnson

Hailey Wasylkowski

SUPERINTENDENT'S REPORT

Mr. Bruchhaus gave the following report:

February 2, 2016

All board members have received their January, 2016, Head Start report:

- **Enrollment –461**
- Transitions to Pre-kindergarten meetings are being held for families this month
- 2016-2017 Head Start and Pre- K programs Round Up starts Monday, February 22nd and will end Friday, March 4th
- All programs are using a common application that is required in the Calcasieu Community Network Early Childhood Programs

All board members have received a copy of the January school population report.

Continuing with our efforts to keep the Board informed on financial matters, I would like to report our current sales tax numbers for our general fund show January, 2016, collections at \$ 1,411,098 over budget for the month. For the 2015-2016 year, collections are \$14,001,142 over budget. Collections for the full year are \$10, 658,509 over the same seven months last year.

This report does not include the new ½ cent sales tax, which is \$2,312,047 over budget in its first six months.

T.S. Cooley Elementary Magnet

Leader in Me - Lighthouse Award

T.S. Cooley Elementary Magnet recently reached the milestone of achieving the Lighthouse Award with The Leader in Me program. Cooley was the 163rd school to achieve this milestone out of over 2,500 schools that have implemented the The Leader in Me process globally. The implementation of this process has not only pushed Cooley students to achieve high academic standards, it also provides a tool to assist in developing well-rounded students. All students at Cooley hold leadership positions, set and track individual goals, and continually develop communication skills necessary to build positive relationships. As a recipient of this award, Cooley will now serve as a model school for developing leadership and life skills students need to thrive in the 21st century.

Emily Alcock, Principal, and Melina Quackenbush, Assistant Principal, were introduced.

The Board will start receiving an emailed newsletter every two weeks for notification of events and trainings.

COMMITTEE REPORTS

Budget Committee/January 26, 2016/Ron Hayes, *Chair*

February 2, 2016

Mr. Hayes presented the following committee report:

The Calcasieu Parish School Board Budget/Fiscal Management Committee met at 5:00 p.m., Tuesday, January 26, 2016 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana. A quorum was present. Mr. Tarver led the prayer and Mr. Duhon led the pledge of allegiance.

Present: Ron Hayes - Chairman, Eric Tarver - Vice Chairman, committee members Annette Ballard, Max Caldarera, Glenda Gay, Chuck Hansen, Fred Hardy, Dean Roberts, Alvin Smith, Wayne Williams and Secretary, Wilfred Bourne. Other Board members present were Aaron Natali, and John Duhon.

Absent: Billy Breaux, Mack Dellafosse, and Chad Guidry

Chuck Hansen and Alvin Smith arrived after roll call.

Mr. Hayes called the meeting to order.

Mr. Bourne introduced the first item on the agenda: A request for stipends for Special Services Personnel with National Certification. Although the School Board does not receive any funds from the state, they are still required by law to pay nationally certified teachers and counselors a \$5000 supplement. Barbara Morris, Nationally Certified Educational Diagnostician, asked that a \$5000 supplement be paid to the Nationally Certified personnel in the district including Speech Pathologists, School Psychologists, Educational Diagnosticians, School Social Workers, and Educational Audiologists. Submitting blue cards: Christa Foolkes, Diedra Fitzgerald, Jodie Champagne, and Anita Granger.

Mr. Duhon made a motion, seconded by Mr. Tarver, to table the discussion. The motion failed.

Mr. Tarver made a motion, seconded by Mr. Duhon to send the item back to staff and discuss again at the next Budget Committee meeting.

After much discussion, Mr. Caldarera called the question. The motion to cease discussion passed.

The motion to send the item back to staff was voted on and passed unanimously.

On behalf of the committee, Mr. Hayes offered a motion to accept the recommendation to send back to staff; a second was not needed. On a vote, the motion carried.

Then, Freddy Smith from Postlethwaite and Netterville our external auditors presented

February 2, 2016

the School Board's Comprehensive Annual Financial Report for the fiscal year ending June 30, 2015. The 2015 year had a General Fund surplus of \$3,406,697 after transfers and special items. The General Fund had a total ending fund balance of \$54,682,089, with \$45,893,890 (15.1%) unreserved and undesignated.

The School Board received an unqualified, clean audit opinion with good accountability for funds and reporting efficiency. The Comprehensive Annual Financial Report has been submitted to the Association of School Business Officials and the Government Finance Officers Association for national awards. The report has received certificates of excellence in financial reporting from the Association of School Business Officials for the past 32 years and certificates of achievement for excellence for the past 27 years from the Government Finance Officers Association.

Mr. Smith also discussed the Single Audit Report for the year ended June 30, 2015. There was only one finding involving a lack of internal control processes to ensure a complete and accurate fixed asset listing. The auditors recommended that management implement internal control procedures to ensure that the listing of capitalized equipment is accurate and reconciles to the financial records with items included on the listing that are within the capitalization policy. Additional procedures have been implemented by the School Board to ensure timely reconciliation of the roll-forward schedule used in the financial statements with the capital asset listing.

On motion by Mr. Roberts, seconded by Mr. Duhon and approved, the 2014-2015 Comprehensive Annual Financial Report and Single Audit Report were approved as presented.

On behalf of the committee, Mr. Hayes offered a motion to accept the recommendation to approve; a second was not needed. On a vote, the motion carried.

The next item presented was school audits. Mr. Foster, Internal Auditing Director, briefly discussed the schools' audits and recommended that the following school audits be approved: Calcasieu Parish Alternative Site, W.T. Henning Elementary, Prien Lake Elementary, Vinton Middle, T.H. Watkins Elementary, and Ralph Wilson Elementary. Marginal deficiencies at Washington Marion's were discussed as well.

On motion by Mr. Roberts, seconded by Mr. Caldarera the school audits were approved as presented.

On behalf of the committee, Mr. Hayes offered a motion to accept the recommendation to approve the audits; a second was not needed. On a vote, the motion carried.

The last item discussed was supplemental pay for substitutes requested by Mr. Hardy. Submitting blue cards: Cheryl Riley and Teri Johnson, CFT representative.

February 2, 2016

Mr. Hardy made a motion, seconded by Mrs. Gay, to pay long term substitutes the supplemental payment in the same amount as regular teachers.

Mr. Duhon, seconded by Mr. Calderera, made a motion to table the issue. The motion failed.

Mrs. Ballard called the question and upon approval discussion ended.

The original motion was voted on and failed.

There being no further business to discuss, on motion by Mr. Duhon and seconded by Mr. Roberts, the committee adjourned the meeting at 7:26 p.m.

TAKE APPROPRIATE ACTION

Mr. Duhon read the following items:

A. Proposed approval of resolution authorizing refunding of certain outstanding bonds/SD #25

Lake Charles, Louisiana
February 2, 2016

The Calcasieu Parish School Board, governing authority of School District No. 25 of Calcasieu Parish, Louisiana, met in regular public session at its regular meeting place in the Calcasieu Parish School Board Office, 3310 Broad Street, Lake Charles, Louisiana, at 5:00 o'clock p.m. on February 2, 2016, pursuant to written notice given to each and every member thereof and duly posted in the manner required by law.

President, John Duhon, called the meeting to order and on roll call, the following members were present:

Annette Ballard, Billy Breaux, Max Calderera, Mack Dellafosse, John Duhon, Glenda Gay, Chuck Hansen, Fred Hardy, Ron Hayes, Aaron Natali, Dean Roberts, Alvin Smith, Eric Tarver and Wayne Williams

ABSENT: Chad Guidry

The meeting was called to order and the roll called with the above results.

February 2, 2016

Thereupon, upon motion made by Billy Breaux and seconded by Aaron Natali, the following resolution was adopted, the vote thereon being as follows:

YEAS: Mrs. Ballard, Mr. Breaux, Mr. Calderera, Mr. Dellafosse, Mrs. Gay, Mr. Hansen, Mr. Hardy, Mr. Hayes, Mr. Natali, Mr. Roberts, Mr. Smith, Mr. Tarver and Mr. Williams

NAYS: None

ABSENT: Mr. Guidry

NOT VOTING: President Duhon

RESOLUTION

A RESOLUTION AUTHORIZING THE CALCASIEU PARISH SCHOOL BOARD TO PROCEED WITH DEVELOPMENT OF AN ADVANCE REFUNDING OF CERTAIN OUTSTANDING BONDS OF SCHOOL DISTRICT NO. 25; AUTHORIZING ISSUANCE BY SCHOOL DISTRICT NO. 25 OF NOT EXCEEDING \$10,000,000 OF GENERAL OBLIGATION REFUNDING BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Calcasieu Parish School Board, acting as the governing authority of School District No. 25 of Calcasieu Parish, Louisiana (the "Issuer"), after examining available data, has determined that there is substantial need within the Issuer for refunding certain outstanding General Obligation Public School Improvement Bonds by the Issuer, in accordance with the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended; and

WHEREAS, issuance of certain general obligation refunding bonds of the Issuer will assist in alleviating such need;

February 2, 2016

NOW, THEREFORE, BE IT RESOLVED by the Calcasieu Parish School Board, the governing authority of School District No. 25 of Calcasieu Parish, Louisiana, as follows:

SECTION 1. School District No. 25 of Calcasieu Parish, Louisiana is hereby authorized to proceed with an advance refunding all or a portion of the callable maturities of the Issuer's outstanding General Obligation Public School Improvement Bonds, 2013 Series, dated July 15, 2013 on original issue, consisting of those bonds maturing July 15, 2019 through July 15, 2033, inclusive, involving the proposed issuance by School District No. 25 of not exceeding \$10,000,000 General Obligation Refunding Bonds, 2016 Series, to mature not later than July 15, 2033, at a rate or rates not exceeding 5% per annum.

SECTION 2. Application is hereby formally made to the Louisiana State Bond Commission, pursuant to the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended, for consent, approval and authority to issue, sell and deliver the bonds herein authorized, to be secured by and payable from the levy and collection of unlimited annual ad valorem taxes on all taxable property within the limits of the Issuer.

By virtue of the Issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.," adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent

February 2, 2016

application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 3. The Secretary is empowered, authorized and requested to forward to the Louisiana State Bond Commission a certified copy of this resolution which shall constitute a formal application as herein provided.

SECTION 4. There being a real public necessity for the retention and employment of legal counsel to provide specialized legal services in connection with issuance of the Bonds by the Issuer, and it appearing that the public interest requires obtaining of such specialized legal services, Joseph A. Delafield, A Professional Corporation, of Lake Charles, Louisiana ("Bond Counsel"), is hereby employed for such purposes. The fee for the work to be performed by Bond Counsel is contingent upon the issuance, sale and delivery of the Bonds, and shall be in accordance with the maximum fee schedule of the Attorney General of the State of Louisiana for comprehensive legal and coordinate professional work of bond attorneys and bond counsel in the issuance of general obligation bonds.

SECTION 5. The employment of Crews & Associates, Inc., Little Rock, Arkansas, as Underwriter or Placement Agent in connection with the Bonds is hereby approved. The compensation of the Underwriter shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Issuer and the Louisiana State Bond Commission.

SECTION 6. The employment of Government Consultants, Inc., Baton Rouge, Louisiana, as Financial Advisor in connection with the Bonds is hereby approved. The compensation of the Financial Advisor shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Board and the Louisiana State Bond Commission.

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ADOPTED AND APPROVED on this 2nd day of February, 2016.

/s/ John Duhon
JOHN DUHON, President

/s/ Karl Bruchhaus
KARL BRUCHHAUS, Secretary

On a motion to approve by Mr. Breaux and a second by Mr. Natali, the motion carried.

B. Proposed approval of resolution authorizing refunding of certain outstanding bonds/SD #33

Lake Charles, Louisiana
February 2, 2016

The Calcasieu Parish School Board, governing authority of School District No. 33 of Calcasieu Parish, Louisiana, met in regular public session at its regular meeting place in the Calcasieu Parish School Board Office, 3310 Broad Street, Lake Charles, Louisiana, at 5:00 o'clock p.m. on February 2, 2016, pursuant to written notice given to each and every member thereof and duly posted in the manner required by law.

President, John Duhon, called the meeting to order and on roll call, the following members were present:

Annette Ballard, Billy Breaux, Max Caldarera, Mack Dellafosse, John Duhon, Glenda Gay, Chuck Hansen, Fred Hardy, Ron Hayes, Aaron Natali, Dean Roberts, Alvin Smith, Eric Tarver and Wayne Williams

ABSENT: Chad Guidry

The meeting was called to order and the roll called with the above results.

February 2, 2016

Thereupon, upon motion made by Billy Breaux and seconded by Aaron Natali, the following resolution was adopted, the vote thereon being as follows:

YEAS: Mrs. Ballard, Mr. Breaux, Mr. Caldarera, Mr. Dellafosse, Mrs. Gay, Mr. Hansen, Mr. Hardy, Mr. Hayes, Mr. Natali, Mr. Roberts, Mr. Smith, Mr. Tarver and Mr. Williams

NAYS: None

ABSENT: Mr. Guidry

NOT VOTING: President Duhon

RESOLUTION

A RESOLUTION AUTHORIZING THE CALCASIEU PARISH SCHOOL BOARD TO PROCEED WITH DEVELOPMENT OF AN ADVANCE REFUNDING OF CERTAIN OUTSTANDING BONDS OF SCHOOL DISTRICT NO. 33; AUTHORIZING ISSUANCE BY SCHOOL DISTRICT NO. 33 OF NOT EXCEEDING \$4,000,000 OF GENERAL OBLIGATION REFUNDING BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Calcasieu Parish School Board, acting as the governing authority of School District No. 33 of Calcasieu Parish, Louisiana (the "Issuer"), after examining available data, has determined that there is substantial need within the Issuer for refunding certain outstanding General Obligation Refunding Bonds by the Issuer, in accordance with the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended; and

WHEREAS, issuance of certain general obligation refunding bonds of the Issuer will assist in alleviating such need;

February 2, 2016

NOW, THEREFORE, BE IT RESOLVED by the Calcasieu Parish School Board, the governing authority of School District No. 33 of Calcasieu Parish, Louisiana, as follows:

SECTION 1. School District No. 33 of Calcasieu Parish, Louisiana is hereby authorized to proceed with an advance refunding of the callable maturities of the Issuer's outstanding General Obligation Refunding Bonds, 2009 Series, dated June 1, 2009 on original issue, consisting of those bonds maturing January 15, 2020 through January 15, 2024, inclusive, involving the proposed issuance by School District No. 33 of not exceeding \$4,000,000 General Obligation Refunding Bonds, 2016 Series, to mature not later than January 15, 2024, at a rate or rates not exceeding 4.5% per annum.

SECTION 2. Application is hereby formally made to the Louisiana State Bond Commission, pursuant to the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended, for consent, approval and authority to issue, sell and deliver the bonds herein authorized, to be secured by and payable from the levy and collection of unlimited annual ad valorem taxes on all taxable property within the limits of the Issuer.

By virtue of the Issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.," adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

February 2, 2016

SECTION 3. The Secretary is empowered, authorized and requested to forward to the Louisiana State Bond Commission a certified copy of this resolution which shall constitute a formal application as herein provided.

SECTION 4. There being a real public necessity for the retention and employment of legal counsel to provide specialized legal services in connection with issuance of the Bonds by the Issuer, and it appearing that the public interest requires obtaining of such specialized legal services, Joseph A. Delafield, A Professional Corporation, of Lake Charles, Louisiana ("Bond Counsel"), is hereby employed for such purposes. The fee for the work to be performed by Bond Counsel is contingent upon the issuance, sale and delivery of the Bonds, and shall be in accordance with the maximum fee schedule of the Attorney General of the State of Louisiana for comprehensive legal and coordinate professional work of bond attorneys and bond counsel in the issuance of general obligation bonds.

SECTION 5. The employment of Crews & Associates, Inc., Little Rock, Arkansas, as Underwriter or Placement Agent in connection with the Bonds is hereby approved. The compensation of the Underwriter shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Issuer and the Louisiana State Bond Commission.

SECTION 6. The employment of Government Consultants, Inc., Baton Rouge, Louisiana, as Financial Advisor in connection with the Bonds is hereby approved. The compensation of the Financial Advisor shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Board and the Louisiana State Bond Commission.

ADOPTED AND APPROVED on this 2nd day of February, 2016.

February 2, 2016

/s/ John Duhon
JOHN DUHON, President

/s/ Karl Bruchhaus
KARL BRUCHHAUS, Secretary

On a motion to approve by Mr. Breaux and a second by Mr. Natali, the motion carried.

C. Proposed approval of resolution authorizing refunding of certain outstanding bonds/SD #34

Lake Charles, Louisiana
February 2, 2016

The Calcasieu Parish School Board, governing authority of School District No. 33 of Calcasieu Parish, Louisiana, met in regular public session at its regular meeting place in the Calcasieu Parish School Board Office, 3310 Broad Street, Lake Charles, Louisiana, at 5:00 o'clock p.m. on February 2, 2016, pursuant to written notice given to each and every member thereof and duly posted in the manner required by law.

President, John Duhon, called the meeting to order and on roll call, the following members were present:

Annette Ballard, Billy Breaux, Max Calderera, Mack Dellafosse, John Duhon, Glenda Gay, Chuck Hansen, Fred Hardy, Ron Hayes, Aaron Natali, Dean Roberts, Alvin Smith, Eric Tarver and Wayne Williams

ABSENT: Chad Guidry

The meeting was called to order and the roll called with the above results.

Thereupon, upon motion made by Billy Breaux and seconded by Aaron Natali, the following resolution was adopted, the vote thereon being as follows:

February 2, 2016

YEAS: Mrs. Ballard, Mr. Breaux, Mr. Caldarera, Mr. Dellafosse, Mrs. Gay, Mr. Hansen, Mr. Hardy, Mr. Hayes, Mr. Natali, Mr. Roberts, Mr. Smith, Mr. Tarver and Mr. Williams

NAYS: None

ABSENT: Mr. Guidry

NOT VOTING: President Duhon

RESOLUTION

A RESOLUTION AUTHORIZING THE CALCASIEU PARISH SCHOOL BOARD TO PROCEED WITH DEVELOPMENT OF AN ADVANCE REFUNDING OF CERTAIN OUTSTANDING BONDS OF SCHOOL DISTRICT NO. 33; AUTHORIZING ISSUANCE BY SCHOOL DISTRICT NO. 33 OF NOT EXCEEDING \$4,000,000 OF GENERAL OBLIGATION REFUNDING BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Calcasieu Parish School Board, acting as the governing authority of School District No. 33 of Calcasieu Parish, Louisiana (the "Issuer"), after examining available data, has determined that there is substantial need within the Issuer for refunding certain outstanding General Obligation Refunding Bonds by the Issuer, in accordance with the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended; and

WHEREAS, issuance of certain general obligation refunding bonds of the Issuer will assist in alleviating such need;

NOW, THEREFORE, BE IT RESOLVED by the Calcasieu Parish School Board, the governing authority of School District No. 33 of Calcasieu Parish, Louisiana, as follows:

February 2, 2016

SECTION 1. School District No. 33 of Calcasieu Parish, Louisiana is hereby authorized to proceed with an advance refunding of the callable maturities of the Issuer's outstanding General Obligation Refunding Bonds, 2009 Series, dated June 1, 2009 on original issue, consisting of those bonds maturing January 15, 2020 through January 15, 2024, inclusive, involving the proposed issuance by School District No. 33 of not exceeding \$4,000,000 General Obligation Refunding Bonds, 2016 Series, to mature not later than January 15, 2024, at a rate or rates not exceeding 4.5% per annum.

SECTION 2. Application is hereby formally made to the Louisiana State Bond Commission, pursuant to the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended, for consent, approval and authority to issue, sell and deliver the bonds herein authorized, to be secured by and payable from the levy and collection of unlimited annual ad valorem taxes on all taxable property within the limits of the Issuer.

By virtue of the Issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.," adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 3. The Secretary is empowered, authorized and requested to forward to the Louisiana State Bond Commission a certified copy of this resolution which shall constitute a formal application as herein provided.

February 2, 2016

SECTION 4. There being a real public necessity for the retention and employment of legal counsel to provide specialized legal services in connection with issuance of the Bonds by the Issuer, and it appearing that the public interest requires obtaining of such specialized legal services, Joseph A. Delafield, A Professional Corporation, of Lake Charles, Louisiana (“Bond Counsel”), is hereby employed for such purposes. The fee for the work to be performed by Bond Counsel is contingent upon the issuance, sale and delivery of the Bonds, and shall be in accordance with the maximum fee schedule of the Attorney General of the State of Louisiana for comprehensive legal and coordinate professional work of bond attorneys and bond counsel in the issuance of general obligation bonds.

SECTION 5. The employment of Crews & Associates, Inc., Little Rock, Arkansas, as Underwriter or Placement Agent in connection with the Bonds is hereby approved. The compensation of the Underwriter shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Issuer and the Louisiana State Bond Commission.

SECTION 6. The employment of Government Consultants, Inc., Baton Rouge, Louisiana, as Financial Advisor in connection with the Bonds is hereby approved. The compensation of the Financial Advisor shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Board and the Louisiana State Bond Commission.

ADOPTED AND APPROVED on this 2nd day of February, 2016.

/s/ John Duhon
JOHN DUHON, President

February 2, 2016

/s/ Karl Bruchhaus

KARL BRUCHHAUS, Secretary

On a motion to approve by Mr. Breaux and a second by Mr. Natali, the motion carried.

D. Proposed approval of resolution to hire outside counsel regarding CPSB and Delta Equine Center

WHEREAS, the Calcasieu Parish School Board administers and collects within the Parish of Calcasieu, sales and use tax both individually and as agent for various political subdivisions;

WHEREAS, a dispute and protest has arisen in connection with an assessment of taxes due and a denied claim for refund by Delta Equine Center, LLC;

WHEREAS, Delta Equine Center, LLC, has filed a petition with the Board of Tax Appeals in lieu of filing suit;

WHEREAS, there exists a real necessity involving the public interest for the Calcasieu Parish School Board to be represented by special counsel in the appeals petition proceedings and any subsequent litigation; and

WHEREAS, the Calcasieu Parish School Board desire to retain Stutes & Lavergne Law Firm as special counsel for the Calcasieu Parish School Board in connection with the appeals petition proceedings and any subsequent litigation.

NOW, THEREFORE, BE IT RESOLVED, that Stutes & Lavergne Law Firm is hereby retained as special counsel for the Calcasieu Parish School Board in connection with the above appeals petition proceedings and any subsequent litigation, subject to the Attorney General Fee Schedule.

John Duhon, President

Attest: Karl Bruchhaus, Secretary

On a motion to approve by Mr. Hayes and a second by Mr. Breaux, the motion carried.

BID REPORTS

Mr. Duhon read the following items:

A. Bid #2016-35 for school buses, 65 passenger/Grant/General Funds

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BID REPORTS:

ALL BIDS WERE POSTED ON WWW.CENTRALBIDDING.COM AND WWW.CPSB.ORG

BID 2016-35 – (QTY of 10) 65-PASSENGER SCHOOL BUSES was opened on February 1, 2016 at 2:00 p.m.

BIDS WERE SENT TO THE FOLLOWING:

ITA TRUCK SALES
KENT-MITCHELL
PLILER INTERNATIONAL
ROSS BUS SALES
SOUTHERN BUS

BID RESULTS AS FOLLOWS:

ITA TRUCK SALES **\$70,000.00 EA**
PLILER INTERNATIONAL **\$78,592.15 EA**

THE STAFF RECOMMENDS AWARDING TO ITA TRUCK SALES AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER AT A COST OF \$700,000.00.

On a motion to approve by Mr. Breaux and a second by Mr. Hardy, the motion carried.

B. Erate - Award of proposals for various technology goods and services

Technology Department is requesting for approval for E-Rate Yr. 19 (16-17) on the following bids:

319-E	POTS- DeQuincy Area	Proposals were received only from Centurylink	Bid awarded to Centurylink for lowest price meeting
319-W	POTS - Carlyss Area	Proposals were received only from Cameron Communications	Bid awarded to Cameron Communications for lowest price
319-A	POTS - (plain old telephone	Proposals were received from At&t and Suddenlink	Bid awarded to At&t for lowest price meeting
319-FW	Fiber Wiring	Proposals were received from National Networks, Com-Net Services LLC, Cohesive	Bid awarded to National Networks for lowest price
319-AP	Access Points	Proposals were received from National Networks, Dell, Gov Connection, Venture Technologies; CDW Government LLC, Com- Net Services,	Bid awarded to Dell for lowest price meeting
319-NS	Network Switches	Proposals were received from Transformyx, GovConnection, National Networks, Dell, Venture	Bid awarded to Dell for lowest price meeting

February 2, 2016

319-ND&AP Wiring	Wiring	Proposals were received only from National	Bid awarded to National Networks for lowest price meeting
319-AP&NS Installation	Installation	Proposals were received from Cohesive Connections, National Networks, Dell, Venture Technologies	Bid awarded to Cohesive Connections for lowest price meeting specifications

On a motion to approve by Mr. Hardy and a second by Mr. Calderera, the motion carried.

PERMISSION TO ADVERTISE

Mr. Duhon read the following items:

A. Janitorial supplies/General Funds

On a motion to approve by Mr. Hayes and a second by Mr. Breaux, the motion carried.

B. School uniforms, PE suits/Title X Federal Programs/McKinney-Vento Funds

On a motion to approve by Mr. Hayes and a second by Mr. Breaux, the motion carried.

C. Copy paper/General Funds

On a motion to approve by Mr. Hayes and a second by Mr. Breaux, the motion carried.

D. Food & supplies/Food Service Department/School Food Service Fund

On a motion to approve by Mr. Hayes and a second by Mr. Breaux, the motion carried.

E. Fire alarm inspections/General Funds

On a motion to approve by Mr. Hayes and a second by Mr. Breaux, the motion carried.

F. Sprinkler system inspections/General Funds

On a motion to approve by Mr. Hayes and a second by Mr. Breaux, the motion carried.

G. Office supply catalog/General Funds

On a motion to approve by Mr. Hayes and a second by Mr. Breaux, the motion carried.

H. Large & small equipment/Food Service Department/School Food Service Fund

February 2, 2016

On a motion to approve by Mr. Hayes and a second by Mr. Breaux, the motion carried.

CORRESPONDENCE

A. Recommendation of Acceptance/Bell City High School Ball Field Lighting/Moss Architects, Inc., Designer

On a motion to approve by Mr. Natali and a second by Mr. Caldarera, the motion carried.

B. Recommendation of Acceptance/Phase I New Ball Fields, Site Clearing and Dirt Work; Phase 2 Construction of Ball Fields/Vinton High School/Ellender Architects & Associates, LLC, Designer

On a motion to approve by Mr. Breaux and a second by Mr. Hardy, the motion carried.

CONDOLENCES/RECOGNITIONS

All board members were given the Superintendent's Evaluation document, for submission by February 23.

Mr. Hardy asked for a board resolution to the legislature to consider funding Tops for teachers.

Mr. Roberts asked for a letter of condolence to Lori Couvillion at the passing of her husband, Jerry.

Mr. Dellafosse, Mr. Breaux, and Mrs. Ballard recognized that this was the last meeting for PIO Kirby Smith, as she moves to New Orleans.

Mr. Hayes recognized the recent Leader in Me program at Dolby Elementary.

Mr. Breaux mentioned the current illness of Mr. Dick Gregory.

COMMITTEE AGENDA ITEMS

Mr. Hansen asked for information on distribution of Title I funds.

SCHEDULE COMMITTEES

C&I Committee.....February 23, 2016, 5:00 p.m.
A&P Committee.....February 23, 2016, to follow

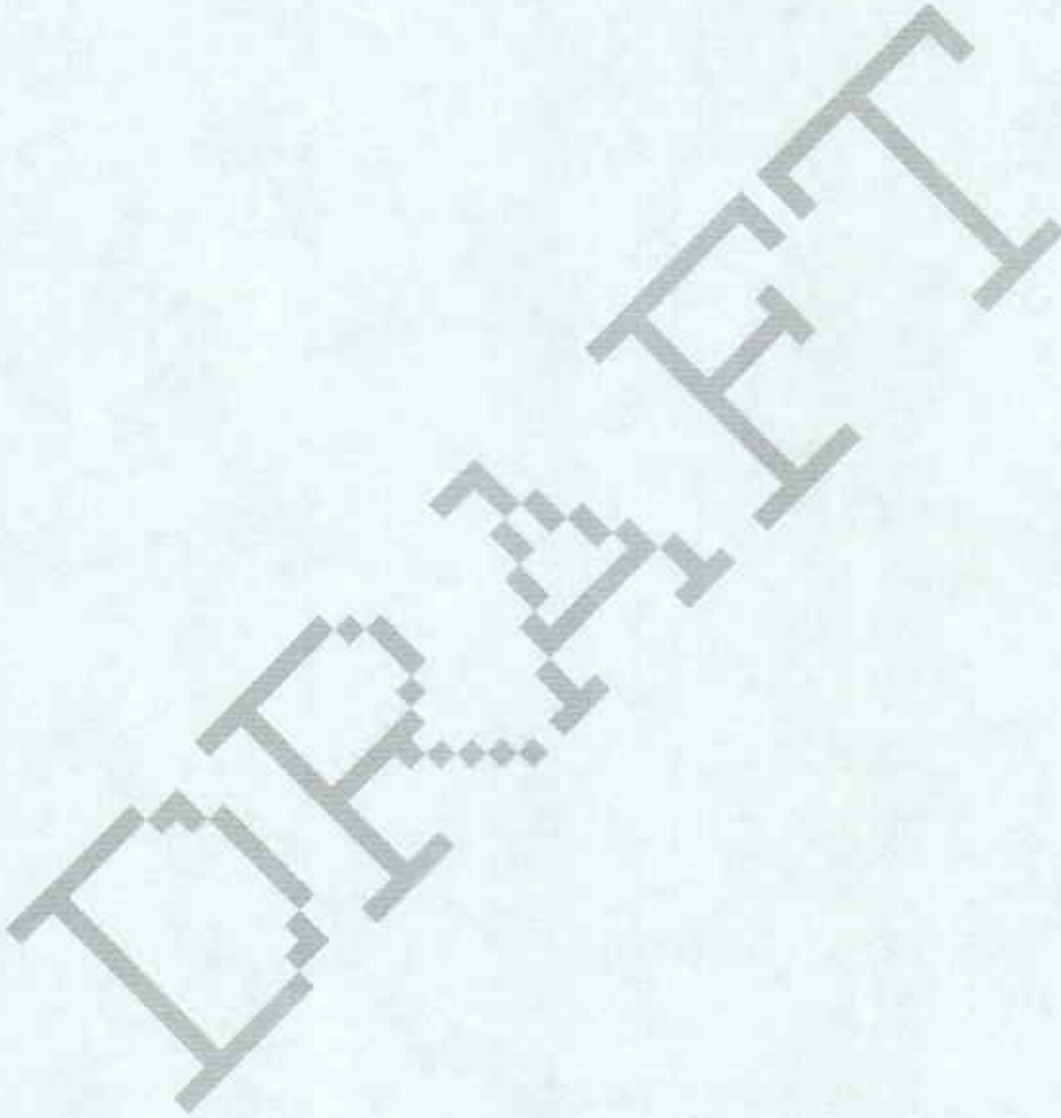
ADJOURN MEETING

February 2, 2016

On a motion to adjourn by Mr. Caldarera and a second by Mr. Hayes, the meeting was adjourned at 5:47 p.m.

John Duhon, President

Karl Bruchhaus, Secretary



ITEM 5. C

Congratulations to **Linley Wilcox**, 5th grade student at Moss Bluff Elementary for winning the *"From the Classroom to a 5K"* T-shirt Logo Contest. Linley's winning design will be on our shirts for our 5K.

2nd Place Award goes to Joy Dong, 5th grade student at TS Cooley Elementary

3rd Place Award goes to Joelle Grayson, 5th grade student at TS Cooley Elementary

ITEM 5. D

DELFL (diplôme élémentaire en langue française)

Daniel BENOIT --6th grade S. J. Welsh
Jacob BRUNGARDT --6th grade S. J. Welsh
Max COLLETTE--6th grade S. J. Welsh
Ryan GUYTON -6th grade S. J. Welsh
Kaelyn HARDWICK -6th grade S. J. Welsh
Brooklyn MARTIN --6th grade S. J. Welsh
Abigail SMITH --6th grade S. J. Welsh
Holly COMEAUX 9th grade Sam Houston High
Michael LEJEUNE 9th grade Sam Houston High
Cecilia SHANKS 7th grade Moss Bluff Middle

Item 8. A

MINUTES CURRICULUM & INSTRUCTION COMMITTEE MEETING February 23rd, 2016

The Calcasieu Parish School Board Curriculum and Instruction Committee met Tuesday, February 23rd, 2016 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana.

Committee Members Present: Annette Ballard; Chair, Chuck Hansen, Vice Chair, Fred Hardy, Ron Hayes, Dean Roberts, Eric Tarver, Alvin Smith.

Other Board Members Present: Max Caldarera, Mack Dellafosse, John Duhon, Glenda Gay, Aaron Natali, Wayne Williams.

The C&I Committee Meeting was called to order by Annette Ballard, Chairman. A quorum was present. The prayer was led by Alvin Smith and Dean Roberts led the pledge of allegiance.

Mr. Campbell introduced Beth Fraser, Principal of LCBA to give an operational and academic overview of the LCBA Campus as requested by the Board. Mrs. Fraser outlined the five different programs offered at the campus as well as the Special education departments housed there. Advanced Studies/Gifted/Talented offer talented art courses to Elementary, Middle and High School students and additional courses that cannot be offered at their home school. Eight middle schools with students from 13 different countries and nine high schools with students from 12 different countries receive ESL instruction on reading, vocabulary, composition, and curriculum. Teachers with the Career & Tech classrooms/lab facilities have a cooperative agreement with Sowela teachers for dual enrollment courses and plans to expand the Jump Start pathways. The Virtual program allows on site new credit, credit recovery, and seat time recovery for students as well as programming for CPAS, Boys Village, Harbour House, JDC, Methodist Home and the Mall site. CLEP testing is offered and paid for by CPSB with an allotment to students to earn college credit for knowledge gained in high school which in turn has a positive impact on school performance scores. This presentation was for informational purposes only and questions were fielded by Mrs. Fraser and staff.

Mr. Campbell then presented the Board with the proposed 2016-2017 CPSB District Calendar.

A motion was made by Mr. Dellafosse and seconded by Mr. Duhon to accept the proposed calendar. After questions were fielded by staff the motion was voted on and carried.

Mr. Campbell then presented the proposed addendum to the 2016-2017 Pupil Progression Plan. The first change would be to remove class ranking from student's transcripts for two primary reasons. Colleges are no longer using class ranking as a primary indicator for college admission and awarding of scholarships and the use of the 5.0 scale for AP and dual enrollment courses causes an inaccurate ranking of students.

A motion was made by Mr. Dellafosse and seconded by Mr. Smith to take each proposed change separately.

Submitting a blue card to address the Board:

Elizabeth Martinez
Emily Bowers
Hope Hebert
Mary O'Blanc
Brenda DeFelice
Thomas Townsley
Lindsey Thompson

A motion was made by Mr. Dellafosse and seconded by Mr. Duhon to table this proposed change to Pupil Progression. The motion carried.

Mrs. Ballard reintroduced the second proposed change which was to change the wording requiring a 3.0 or above to receive French I or Spanish I credit in Middle school to a "B" or above.

A motion was made by Mr. Tarver and seconded by Mr. Smith to approve the second change. The motion carried.

Mrs. Ballard read the third proposed change which was to add Home Economics to the list of courses taught in Middle School to help more students meet new Jump Start graduation requirements.

A motion was made by Mr. Hayes and seconded by Mr. Tarver to approve the third item. The motion carried.

There being no further business to discuss, the meeting adjourned at 6:34 p.m.

Tommy Campbell
Secretary

173 Instructional Days
 182 Teacher Work Days
 3 Emergency Days

Draft

Total Instructional Minutes 64,875 (63,720 required)



Calcasieu Parish School Board

BUILDING FOUNDATIONS FOR THE FUTURE

Karl Bruchhaus, Superintendent

Reporting Days

Students Report 8/12
 Students' Last Day 5/24

Holidays/Inservices

Students Do Not Report on the Following Days
 School System Offices Closed 7/4
 System-wide Inservice 8/8-9
 Teacher Inservice at school... 8/10-11
 Paraprofessionals report to work
 Labor Day 9/5
 Teacher Inservice at school..... 10/10
 Election Day 11/8
 Veterans Day 11/11
 Thanksgiving 11/21-25
 Christmas..... 12/19-30
 Teacher Inservice at school..... 1/2
 MLK Day 1/16
 Mardi Gras 2/27-3/1
 Teacher Inservice at school..... 3/13
 Easter Break 4/14-21
 Last day for students 1/2 day..... 5/24
 Teacher Inservice 5/25-26

2016-2017 District Calendar

Nine Weeks Periods

1st..... 10/13
 2nd 1/6
 3rd 3/15
 4th 5/24

State Testing

LEAP ELA/Math/Sci. (3-8)
 EOC Fall CBT
 EOC Spring CBT
 PLAN (10) CBT
 ACT (11) PBT
 LAA1 PBT
 ELDA PBT

Calendar Code

-  Reporting Periods
-  School Holiday
-  System-wide Inservice
-  Teacher Inservice at school
-  Nine Weeks Period Ends
-  Time Change

July 2016							August 2016							September 2016						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6					1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30	
31																				
October 2016							November 2016							December 2016						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			
January 2017							February 2017							March 2017						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25
29	30	31					26	27	28					26	27	28	29	30	31	
April 2017							May 2017							June 2017						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6					1	2	3
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	
30																				

Proposed Addendum to 2015-16 Pupil Progression Plan

Calcasieu Parish Ranking Policy

- Calcasieu Parish will not rank students.
- Schools will establish incentives and recognition for students that take AP and dual enrollment courses. Incentive and recognition procedures at each school could include graduation cords/tassels based on a set number of courses taken, criteria for admission to honors organizations, verbal recognition at graduation, and any other method to encourage students to pursue AP and dual enrollment courses.

Change 1- Ranking

We are recommending that we remove ranking from students' transcripts for two primary reasons. Number one- Colleges are no longer using class ranking as a primary indicator for college admission and the awarding of scholarships. Number two- The use of the 5.0 scale for AP and dual enrollment courses causes an inaccurate ranking of students.

High School Credits Allowed in Middle School

Credits for All Middle School Students

- Algebra I (Students must pass the Algebra I placement test to be placed in the course. The Algebra I credit will only be awarded to students that score Excellent or Good on the End of Course exam.)
- Foreign Language (Students must have completed two levels of the same language in middle school to be placed in the course. French I or Spanish I credit will only be awarded to students that pass the end-of-the year exam and have a final average of a **B or above** in the course.)

Change 2

Pupil Progression states that a 3.0 is needed to receive French I or Spanish I credit in Middle School. After much discussion it was determined that the wording should be changed to a B or above as highlighted above:

- IBCA
- Journey to Careers
- Fine Arts Survey (cannot be substituted)
- **Home Economics**

Change 3

Home economics is a Jump Start pathway in our parish. Allowing middle schools to teach this course will help students to meet the new Jump Start graduation requirements.

Item 8. B

Calcasieu Parish School Board Administration and Personnel Committee Minutes February 23, 2016

The Calcasieu Parish School Board Administration and Personnel Committee met Tuesday, February 23, 2016 in the Board room at 3310 Broad Street, Lake Charles, Louisiana. The prayer and the Pledge of Allegiance were said at the Curriculum and Instruction meeting which was prior to the Administration and Personnel Meeting. Roll call was called at that previous meeting. The same board members were present for both meetings. A quorum was present.

Present: Eric Tarver, Chair, Committee members Fred Hardy, Annette Ballard, Max Calderera, Glenda Gay, Chuck Hansen, Ron Hayes, Aaron Natali, Dean Roberts, Alvin Smith, Wayne Williams and Shannon LaFargue, Secretary. Other Board members present were John Duhon and Mack Dellafosse.

Absent: Chad Guidry

Mr. Tarver called the meeting to order. He announced that item #1 e: **Textbook Selection and Adoption** was pulled from the agenda until we have a procedure included. He also mentioned that an addendum was added: **Discussion of Televised Board Meetings** and sent to each board member by email and also posted on the web site.

Mr. Tarver presented the policies regarding changes that were the result of legislative action.

On motion by Ms. Ballard, seconded by Mr. Hayes and approved, to accept the policies as presented.

The policies state:

- a. **BH**, School Board Ethics
- b. **EBBG**, Hazardous Substances
- c. **GBDA**, Employment of Retired Personnel
- d. **IFA**, Instructional Materials Textbook
- e.
- f. **IDCH & IDCH-AP**, Home Study Program
- g. **IH**, Academic Achievement

FILE: BH
Cf: ABC

SCHOOL BOARD ETHICS

Recognizing that as a member of a public School Board and that each Calcasieu Parish School Board member is filling a position of public trust, responsibility, and authority endowed by the State of Louisiana, the Calcasieu Parish School Board, individually and

collectively, shall subscribe to the principles of the Louisiana School Boards Association, by which a School Board member should be guided.

In addition, certain actions of elected officials may be considered improper, and in some circumstances, illegal. Actions which may present a conflict of interest, acceptance of gifts, or solicitations, or gratuities, abuse of authority of office or position, and decisions regarding the employment of a family member of an official are all subject to statutory restrictions. The ethical conduct of School Board members, as well as other designated officials, shall be in accordance with state law.

ETHICS EDUCATION AND TRAINING

All School Board members and employees shall be required to receive a minimum of one (1) hour of education and training on the Louisiana Code of Governmental Ethics annually. Education and training shall be provided by the Louisiana Board of Ethics and administered through seminars or via the Internet.

GIFTS

Acceptance of personal gifts by any School Board member or employee of the Calcasieu Parish School Board from persons or firms doing business with the School Board, or any department or school thereof, is prohibited. Reduced cost and/or free travel expenses are also defined as gifts with regard to this policy provision. This policy provision does not preclude acceptance of food, drinks, or refreshment of a social nature or participation in a social event, provided the value of the food, drink, or refreshment does not exceed that amount permitted under state law. It also shall not preclude the acceptance of campaign contributions for use in meeting campaign expenses by any employee or School Board member who is or becomes a candidate for election to any public office.

NEPOTISM

No member of the immediate family of an agency head shall be employed in his/her agency. No member of the immediate family of a member of a governing authority or the chief executive of a governmental entity shall be employed by the governmental entity, with limited exception as outlined below.

The provisions above shall not prohibit the continued employment of any public employee nor shall it be construed to hinder, alter, or in any way affect normal promotional advancements for such public employee where a member of a public employee's immediate family becomes the agency head of such public employee's agency, provided that such public employee has been employed in the agency for a period of at least one year prior to the member of the public employee's immediate family becoming the agency head.

Exceptions

Any School Board member or Superintendent whose immediate family member is employed or who may be employed, as excepted below, shall recuse himself/herself from any decision involving the promotion or assignment of teaching or service location of such employee.

1. Any member of the immediate family of any School Board member or the Superintendent may be employed as a classroom teacher provided that such family member is certified to teach or is temporarily authorized to teach while pursuing certification.
2. Any immediate family member of a member of the School Board or the Superintendent may be promoted, if the person receiving the promotion is employed as a certified classroom teacher, provided that such family member has the appropriate qualifications and certifications for such position. The term certifications shall not include any temporary or provisional certification or certifications.
3. An immediate family member of an athletic director of a school may be employed as a coach at such school.

ABUSE OF OFFICE

No School Board member, Superintendent, or employee shall use the authority of his/her office or position, directly or indirectly, in a manner intended to compel or coerce any person or other public servant to provide himself/herself, any other public servant, or other person with anything of economic value.

No School Board member, Superintendent, or employee shall use the authority of his/her office or position, directly or indirectly, in a manner intended to compel or coerce any person or other public servant to engage in political activity.

No School Board member shall act in an individual capacity to use the authority of his/her office or position as a member of the School Board in a manner intended to interfere with, compel or coerce any personnel decision, including the hiring, promotion, discipline, demotion, transfer, discharge, or assignment of work to any school employee.

No School Board member shall use the authority of his/her office or position as a member of the School Board in a manner intended to interfere with, compel, or coerce any school employee to make any decision concerning benefits, work assignment, or membership in any organization.

TRANSACTIONS AFTER TERMINATION OF PUBLIC SERVICE

No former agency head or elected official shall, for a period of two (2) years following the termination of his/her public service as the head of such agency or as an elected public official serving in such agency, assist another person, for compensation, in a transaction,

or in an appearance in connection with a transaction, involving that agency or render any service on a contractual basis to or for the School Board.

No former member of the School Board shall, for a period of two (2) years following the termination of his/her public service on such School Board, contract with, be employed in any capacity by, or be appointed to any position by the School Board, except that the School Board may employ a former member for any classroom teaching position which requires a valid Louisiana teaching certificate or a school psychologist with a valid certificate in school psychology, provided the former School Board member holds such a certificate.

No former School Board employee shall, for a period of two (2) years following the termination of his/her employment, assist another person, for compensation, in a transaction, or in an appearance in connection with a transaction in which such former public employee participated at any time during his/her public employment and involving the School Board by which he/she was formerly employed, or for a period of two (2) such years following termination of his/her employment, render any service which such former public employee has rendered to the School Board during the term of his/her public employment on a contractual basis, regardless of the parties to the contract, to, for, or on behalf of the School Board with which he/she was formerly employed.

FEDERAL GUIDELINES: CONFLICT OF INTEREST

In addition to other ethics provisions, in receiving federal funds the School Board shall ensure compliance with federal guidelines covering conflict of interest and governing the actions of officers and employees engaged in the selection, award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported by federal funds if a real or apparent conflict of interest would be involved. Such a conflict may arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in, or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the School Board shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to contracts.

Employees and volunteers shall be required to report any actual, possible, or perceived conflict of interest which they or others have, or may have, to their immediate supervisor as soon as they become aware of the conflict. A School Board member shall report the perceived conflict of interest to the Superintendent and School Board attorney.

Anyone who engages in activities that violate these provisions, including failure to disclose a conflict of interest, may be subject to disciplinary action up to and including termination of employment, and/or other appropriate sanctions.

DEFINITIONS

Agency means a department, office, division, agency, commission, board, committee, or other organizational unit of a governmental entity. For public servants of political subdivisions, it shall mean the agency in which the public servant serves, except that for members of any governing authority and for the elected or appointed chief executive of a governmental entity, it shall mean the governmental entity.

Agency head means the chief executive or administrative officer of an agency or any member of a board or commission who exercises supervision over the agency.

Immediate family as the term relates to a public servant means his/her children, the spouses of his/her children, his/her brothers and their spouses, his/her sisters and their spouses, his/her parents, his/her spouse, and the parents of his/her spouse.

Public servant means a public employee or an elected official.

Revised: October, 1997

Revised: November, 1999

Revised: August, 2003

Revised: September, 2006

Revised: December, 2008

Revised: November, 2010

Revised: June, 2012

Revised: November, 2015

Ref: [2 CFR 200.318 \(General Procurement Standards\)](#); La. Rev. Stat. Ann. '17:81, 17:428, 42:1101, 42:1102, 42:1112, 42:1115, 42:1115.1, 42:1116, 42:1119, [42:1120](#), 42:1121, 42:1123, [42:1170](#); Board minutes, 10-14-03, 2-6-07, 4-21-09, 2-8-11, 8-7-12.

FILE: EBBG

HAZARDOUS SUBSTANCES

PESTICIDES

The Calcasieu Parish School Board recognizes that the exposure of school children to pesticides poses known and unknown risks to their health and well-being. Therefore, the School Board shall prepare or cause to be prepared, and submit to the Department of Agriculture and Forestry on or before August first of each year, ~~for each school under its authority, an annual~~ a single comprehensive integrated pest management plan for all schools under its jurisdiction that applies integrated pest management strategies of pest prevention methods and strongly recommends the least toxic methods of control for grass and weed control, and rodent and general pest control in, on or around school structures and grounds. Any deviation from the submitted annual pest management plan shall be delivered in writing to the Director of Pesticide and Environmental Programs of the Department of Agriculture and Forestry no later than twenty-four (24) hours prior to any pesticide application. Records of inspections, identification, monitoring, evaluations, and pesticide applications shall be maintained by the schools and submitted with the annual pesticide management plan to the department annually.

In addition to a comprehensive pest management plan, the School Board, in accordance with statutory provisions shall:

1. Assure that the application of any herbicide, rodenticide, insecticide or restricted use pesticide, in, on, or around structures or grounds of schools that provide education to pre-kindergarten through twelfth grade classes shall be done by or under the supervision of a certified commercial applicator.
2. Require each school to maintain a hypersensitive student registry listing the names of students whose parents have submitted a written statement to the school which shall include but not be limited to the student's name and address, parent's or guardian's signature, name and address, and a written medical verification by a licensed physician which includes the physician's signature, name and address.
3. Require that schools shall use, whenever possible, the least toxic method of pest control. The least toxic method of pest control may include methods other than the application of pesticides. A restricted use pesticide shall be applied to a school building or on school grounds only during periods in which students are not expected to be present for normal academic instruction or organized extracurricular activity for at least eight (8) hours after the application.
4. Require each school to keep a written record of restricted use pesticides used to control pests, with an entry of pertinent information about the application being recorded after each application. The written record shall be kept in each school and shall be available for inspection during school hours.
5. Employ at least one (1) certified commercial applicator if the system has less than ten (10) schools or at least two (2) certified commercial applicators if the system has ten (10) or more schools.

Revised: November, 2015

Ref: La. Rev. Stat. Ann. '13:3381, [3:3382](#), [3:3383](#), [3:3384](#), [3:3385](#), [3:3386](#), [3:3387](#), [3:3388](#), [3:3389](#); *Louisiana Handbook for School Administrators*, Bulletin 741, [Louisiana Department of Education](#).

FILE: GBDA
Cf: GBA, GBD

EMPLOYMENT OF RETIRED PERSONNEL

The Superintendent, or principal, with the approval of the Superintendent, may employ retired employees under certain conditions; however, an employee whose retirement has been accepted shall not be guaranteed any position/employment with the Calcasieu Parish School Board.

CERTIFIED PERSONNEL

Certified personnel who are members of the *Teachers' Retirement System of Louisiana* (TRSL) who have retired and are rehired shall be designated as either a *retired teacher* or *retired member*, as provided below:

Retired Teachers

A *retired teacher* is:

- ~~1. Any teacher who returns to active service as a full-time or part-time classroom teacher in grades K-12 in a critical shortage area, or~~
- ~~2. A retiree who returns to active service as a full-time certified speech therapist, speech pathologist, or audiologist whose position requires a valid Louisiana ancillary certificate where the shortage exists, or~~
- ~~3. A retired employee who has returned to active employment service covered by La. Rev. Stat. Ann. §11:710 on or before June 30, 2010.~~
- ~~4. A retired member who retired on or after May 1, 2009, and on or before June 30, 2010, and who returns to active employment service to a position requiring a valid Louisiana teaching certificate or a valid Louisiana ancillary certificate.~~
- ~~5. A retired employee who returns to active employment service as a substitute classroom teacher who teaches any student in pre-kindergarten through twelfth grade.~~
- ~~6. A retired employee who holds an advanced degree in speech therapy, speech pathology, or audiology.~~
- ~~7. A retired employee who has a valid Louisiana teaching certificate who returns to active employment service who is assigned the professional activities of instructing adults through an adult education or literacy program administered by the School Board.~~

A person reemployed in a reemployment-eligible position, specifically:

A. *Reemployment-eligible critical shortage position or critical shortage position which shall include any of the following:*

- (1) A position for a full-time or part-time classroom teacher who teaches any student in kindergarten through twelfth grade in a school where a critical shortage exists.
- (2) A position for a full-time certified speech therapist, speech pathologist, audiologist, educational diagnostician, school social worker, or school counselor whose position of employment requires a valid Louisiana ancillary certificate approved and issued by the Louisiana Department of Education where a critical shortage exists.

B. *Reemployment-eligible position which shall include:*

(1) A position for a substitute classroom teacher who teaches any student in pre-kindergarten through twelfth grade.

(2) A position assigned to the professional activities of instructing adults through an adult education or literacy program administered through a public institution of elementary or secondary education, provided the retiree has a valid Louisiana teaching certificate.

2. A person classified as a reemployment-eligible retiree who is:

A. A member of the TRSL who was retired on or before June 30, 2010.

B. A retiree who holds an advanced degree in speech therapy, speech pathology, or audiology.

Critical shortage area shall mean any a situation where there exists a shortage of certified teachers existing in a certain subject area ~~that has been certified by both the Superintendent and personnel director~~ or a shortage of certified speech therapists, speech pathologists, audiologists, educational diagnosticians, school social workers, or school counselors. Certification that a critical shortage exists shall be presented to the Louisiana Board of Elementary and Secondary Education (BESE) and the *Teachers Retirement System of Louisiana*, in order for a retiree who is employed in a critical shortage area to be eligible to receive retirement benefits.

Prior to making such certification of a critical shortage for any *full-time teaching critical shortage position*, the School Board shall be required to advertise in the School Board's official journal, on two (2) separate occasions, notice that a shortage of certified teachers exists and the positions to be filled. Additionally, the School Board shall cause notice of the shortage of certified teachers to be posted at the career development or similar office of every post-secondary institution within a 120 mile radius of the School Board. If a certified applicant who is not a retiree applies for an advertised position, such person *shall be hired* before any certified ~~retired teacher~~ retiree is employed, unless fewer than three (3) teachers applicants have applied for the position, each of whom ~~are~~ is certified in the critical shortage area being filled.

Classroom teacher shall mean any employee whose position of employment requires a valid Louisiana teaching certificate and who is assigned professional activities of instructing pupils in ~~classroom~~ courses in classroom situations for which daily pupil attendance figures are kept, or is assigned to proctor admission, evaluation, or assessment testing; however, such proctoring shall not be considered a subject area for a critical shortage. Such classroom situations may include testing in school classrooms or other settings such as ~~including school classroom,~~ homes or hospitals ~~settings~~ or other learning situations ~~that may be delivered inside or outside the classroom or in other teacher-student settings~~ including co-curricular activities. Instruction may be provided in person or through an approved medium such as television, radio, computer, Internet, multimedia telephone, or correspondence and may be delivered inside or outside the classroom or in other teacher-student settings.

Substitute classroom teacher shall mean a classroom teacher employed in a temporary capacity to fill the position of another classroom teacher who is unavailable to teach or to proctor for any reason.

Salary of Retired Teacher

The salary of any retired teacher who is reemployed shall be based on the salary schedule which accounts for all prior years of teaching service and pertinent experience. The earnings of a retired teacher ~~reemployed as a substitute classroom teacher or adult education instructor~~ returning to active service may result in a reduction in retirement benefits received, in accordance with statutory provisions.

Retired Members Not Considered a Retired Teacher

A retired member ~~is any person who is a member of the Teachers Retirement System of Louisiana and who after being reemployed, is not classified as considered~~ a retired teacher. ~~A retired member, once reemployed,~~ who returns to active service with the School Board, shall have his/her retirement benefits suspended for the duration of reemployment, even if such employment is based on a contract, and shall make no contributions to the TRSL and shall receive no additional service credit nor accrue any additional retirement benefits.

Notification to TRSL

Whenever a retiree returns to active service, the School Board shall, within thirty (30) days thereafter, notify the TRSL in writing of such employment, the date of reemployment, and a determination as to whether the person is a *retired teacher*, ~~or retired member~~. Other reports shall be submitted as required by state law.

BUS DRIVERS

A bus driver who has retired from service may be employed and return to service as a full-time bus driver. If a retired bus driver is reemployed, the Superintendent shall certify to the BESE that a shortage of qualified bus drivers exists in the school district.

Whenever a retired bus driver is reemployed, the School Board shall notify the *Louisiana School Employees Retirement System (LSERS)* in writing within ten (10) days of such employment and the date employment began. In addition, the School Board shall submit to LSERS before September 1 of each school year of reemployment of a bus driver a declaration stating the School Board's intent to reemploy the bus driver. The declaration shall be signed by the Superintendent or his/her designee and the employee. If such declaration is not received by September 1, the reemployed bus driver shall be subject to retirement benefits and other conditions in accordance with La. Rev. Stat. Ann. §11:1006. Upon the bus driver's termination, the School Board shall provide LSERS in writing information and notice of the termination.

The School Board shall be required to report to LSERS within forty-five (45) days after June 30th of each year the names of all retired bus drivers being paid by the School Board, their social security numbers, and the amounts of their earnings during the previous year.

Actuarial Cost

If a retired bus driver is reemployed, the School Board shall pay to LSERS the actuarial cost for the bus driver that is in excess of the cost that would have been incurred if the School Board had reemployed the bus driver pursuant to the provisions of La. Rev. Stat. Ann. §11:1006.

OTHER NON-CERTIFIED EMPLOYEES

Any retired non-certified employee, other than a bus driver, may be reemployed as a full-time, part-time, temporary, or substitute employee. The School Board shall be required to transmit monthly, by the fifteenth (15th) day after the end of the month, a report to the *Louisiana School Employees Retirement System* (LSERS) with the name, social security number, and the amount of earnings of the retiree during the previous month.

New policy: August, 2010
Revised: August, 2011
Revised: November, 2012

Revised: November, 2015

Ref: La. Rev. Stat. Ann. §§11:710, 11:1006, 11:1007, 17:81; Board minutes, 10-5-10, 2-7-12, 2-5-13.

Policy IFA, Instructional Materials
NO CHANGES MADE

FILE: IFA
Cf: DC

INSTRUCTIONAL MATERIALS

The Calcasieu Parish School Board strongly encourages the utilization of a wide variety of materials and equipment in the instructional program. The selection of media should be determined by the objectives of the course and the experiences and activities to be provided to meet such objectives. Instructional personnel are encouraged to keep abreast of the types of materials and equipment which can contribute toward meeting the goals and objectives of courses. Instructional personnel are further encouraged to assist the administration in the selection and purchase of such materials and equipment for the school.

Available system resources, including personnel, materials, and supplies, shall be allocated to schools on an equitable basis, recognizing system policies and local school needs.

PARENTAL ACCESS TO INSTRUCTIONAL MATERIALS

A parent of a child attending a public elementary or secondary school shall be entitled to access to instructional materials as provided by law. A parent shall be entitled to:

1. Review instructional materials used by or administered to the parent's child.
2. Review any survey before the survey is administered or distributed by a school to a student.

The Superintendent and/or his/her designee shall develop and maintain pertinent administrative regulations and procedures governing parental access to instructional materials. At a minimum, such regulations and procedures shall specify reasonable hours for review, that instructional materials shall be provided upon reasonable request of the parent, and reasonable and customary fees for copying of material(s) requested. Nothing shall prohibit or interfere with the parent making his/her own copies on school premises using any mobile or other device.

For the purpose of this policy:

Instructional materials means content that conveys the knowledge or skills of a subject in the school curriculum through a medium or a combination of media for conveying information to a student. It also includes any nonsecure test, nonsecure assessment, or survey administered to

a student. The term also includes books, supplementary materials, teaching aids, computer software, magnetic media, DVD, CD-ROM, computer courseware, online material, information, or services, or an electronic medium or other means of conveying information to the student or otherwise contributing to the learning process.

Parent means the parent or legal guardian of a child.

Survey means any evaluative instrument or questionnaire that is not an assessment of academic knowledge, skills, or abilities, administered as part of a state, national, or international assessment or by itself.

PROCEDURE FOR HANDLING CRITICISM OF MATERIAL

Criticism of specific materials should be handled by the building principal whenever possible. If the criticism cannot be resolved by the principal to the satisfaction of the complainant, then the following procedures shall be followed.

1. The criticism shall be presented in writing and directed to the principal and shall include specific information as to author, title, publisher, and the reason for the criticism, giving specific references to those aspects or sections of the book objected to.
2. The statement must be signed and identified so that a reply may be given.
3. The material shall be reviewed in the light of the objections by a committee appointed by the Superintendent or his/her designee.
4. The report of the special committee shall be forwarded to the Superintendent for action as rapidly as possible. The Superintendent may choose to refer the problem to the Calcasieu Parish School Board.
5. The decision of the Superintendent and/or the Calcasieu Parish School Board shall be sent in writing to the complainant. Copies of the decision shall also be sent to all staff personnel affected by the decision.

Revised: February 10, 2015

Ref: Constitution of Louisiana, [Art. VIII, Sec. 13](#)
La. Rev. Stat. Ann. §§[17:81](#), [17:355](#)
Board minutes, [2-10-15](#)

Calcasieu Parish School Board

FILE: IDCH
CF: IDCH-AP

HOME STUDY PROGRAM

Students of the Calcasieu Parish School District may be permitted to have their educational skills developed through a home study program, or in an in-home private school program, if such a program offers a sustained curriculum of quality at least equal to that offered by public schools at the same grade level. The parent or legal guardian shall submit an application to the Louisiana Department of Education for approval together with a copy of the child's birth certificate. An initial

application shall be made within fifteen (15) days after commencement of the home study program. A renewal application shall be submitted to the Louisiana Department of Education by October 1 of the school year, or within twelve (12) months of approval of the initial application, whichever is later.

Any child eligible by law to attend elementary or secondary school shall be eligible to participate in a home study program.

Secondary students who are home schooled shall not earn a regular high school diploma unless they return to an approved school and meet all the necessary credits and requirements needed for high school graduation. Home study students shall be eligible to take the *General Educational Development* (GED) test upon completion of the home study program, upon proper application.

TEXTBOOKS

The School Board ~~may shall~~ supply textbooks and other instructional materials, as available, to ~~home study students who have been approved by the Louisiana Department of Education, if extra copies are available:~~ children enrolled in a state-approved home study program. Textbooks and any materials supplied shall be returned when the student has completed the applicable coursework. A deposit equal to one hundred percent (100%) of the replacement costs shall be required. Such deposit shall be returned when the books are returned. No refunds shall be made for lost or damaged textbooks. If books are not returned or paid for, the parent or legal guardian shall not be eligible to continue participation in the textbook rental program until all textbook debts have been cleared.

Textbooks should be issued from the school of the student's assigned attendance zone for no longer than the length of the current school term. Principals may require periodic inspection of the textbooks.

READMISSION

Students seeking admission or readmission to the Calcasieu Parish public schools shall be required to fulfill such screening and evaluation requirements as the Board of Elementary and Secondary Education (BESE) and/or the School Board may establish, including the taking of tests and diagnostic instruments used to determine appropriate grade levels or Carnegie units. The requirements and procedures for admission or readmission shall be made a part of the School Board's *Pupil Progression Plan*. In addition, students in *grades 5 and 9* transferring to the public school system shall be required to take the 4th and 8th grade LEAP 21 tests in order to determine the appropriate grade levels.

ACHIEVEMENT TESTING

A parent of a child in home study may request the Superintendent to permit the child to be administered the LEAP 21 tests. Such tests shall occur on the date of the test as determined by the Superintendent. The examination shall be administered with the same restrictions and under similar conditions as provided to students enrolled in public schools with a certified teacher administering the test. The parent shall be provided the student's score and whether the student passed the examination and met the state performance standards.

A testing fee of up to thirty-five dollars (\$35) may be charged to cover actual costs of administering, scoring, and reporting the results of the tests.

Revised: April, 2008

Revised: November, 2015

Ref: La. Rev. Stat. Ann. §§ 17:236, 17:236.1, 17:236.2, 17:351; Louisiana Handbook for School Administrators, Bulletin 741, State Textbook Adoption Policy and Procedure Manual, Bulletin 1794, Louisiana Department of Education; Board minutes, 8-5-08.

FILE: IDCH-AP

**CALCASIEU PARISH SCHOOLS
ADMINISTRATIVE PROCEDURES**

DATE ISSUED: 8-1-91

SUBJECT: HOME STUDY PROGRAM

A student who withdraws from a Calcasieu Parish school to enroll in a home study school shall be reported as an out-of-system transfer for school reporting purposes. Correspondingly, a student who enters a Calcasieu Parish school for the first time during an academic session from a home study program shall be reported as an out-of-system entry.

The Supervisor of Child Welfare and Attendance shall follow up the transfer of a student to a home study program to verify that the parent has indeed made application and has been approved by the Louisiana Department of Education for participation in a home study program.

A home study program shall not be confused with the hospital/homebound program under the direction of the Calcasieu Parish School Board Department of Special Education as the two programs are separate entities. A parent assumes full responsibility for a student who is transferred to a home study program. ~~Consequently, a Calcasieu Parish school shall assume no responsibility for the provision of books, lesson plans, materials, or supplies for a home study student.~~

Revised: November, 2015

FILE: IH

ACADEMIC ACHIEVEMENT

EARNING OF CREDIT

The Calcasieu Parish School Board recognizes that an effective educational program is one that provides varied opportunities for students to meet their respective needs and interests in pursuit of accumulating credit for their eventual graduation from high school. Each school's instructional program shall be characterized by well-defined instructional objectives and systematic planning which reflects the Louisiana Board of Elementary and Secondary Education approved statewide course content standards. Assessment of student performance shall be conducted in each course of instructional level, and mastery of concepts and skills shall be verified.

Students may earn Carnegie credit as middle or high school students in two (2) ways:

1. By passing a course in which the student is enrolled and meeting instructional time requirements, as set forth below; or

2. By demonstrating proficiency as set forth below.

~~Students must be in attendance for a minimum of 7,965 minutes to earn one (1) Carnegie credit, and a minimum of 3,983 minutes in order to earn one-half (½) Carnegie credit.~~

When awarding credit based on instructional time, the School Board shall provide a minimum of 7,965 instructional minutes, and students shall be in attendance for a minimum of 7,715 minutes, to earn one (1) Carnegie credit. In order to grant one-half (½) Carnegie credit, the School Board shall provide a minimum of 3,983 minutes and students shall be in attendance for a minimum of 3,758 minutes.

When awarding Carnegie credit based on demonstrated proficiency for any student or group of students, the School Board shall provide the Louisiana Department of Education with the following information:

1. the name of the examination used to measure proficiency, if nationally recognized, or
2. a copy of the examination used to measure proficiency, if locally developed or not nationally recognized and the score required to demonstrate proficiency; or
3. a listing of requirements to demonstrate proficiency through portfolio submissions.

Proficiency in a course with a state administered *End of Course* exam must be demonstrated using the *End of Course* exam. The Louisiana Department of Education may require revisions of assessments in order to ensure that they adequately measure proficiency.

Students meeting the requirements for Carnegie credit based on proficiency shall have the course title, the year proficiency was demonstrated, and the unit of credit earned entered on their transcript.

New policy: July 16, 2013

Revised: November, 2015

Ref: La. Rev. Stat. Ann. §§17:10.1, 17:24.4, 17:81; Louisiana Handbook for School Administrators, Bulletin 741, Louisiana Department of Education; Board minutes, 7-16-13.

AGENDA ITEM #2

Changes in Organizational Chart

On motion by Mr. Dellafosse, seconded by Ms. Ballard and approved, to accept staff's proposed changes to the organizational chart.

Mr. Dellafosse asked to make a notation of who would be second in command. Board members also requested to have a chart with the names listed on each level. Also, the

Board wanted to know if Legal Counsel represented them. Mr. Belfour explained that he represented the Board as a whole, not individually.

Memorandum

To: Board Members
From: Karl Bruchhaus, Superintendent
Date: February 12, 2016
Subject: Changes in Organizational Chart

Staff is recommending the following two current changes to the Calcasieu Parish School Board Organizational Chart as highlighted:

- Combination of the positions of Director of Alternative Programs and Director of Special Education into the position of Administrative Director of Special Services. The positions mesh well together and the current director has expertise in both areas.

Cost Analysis

Reduction of salary and benefits for *Director of Alternative Program* position - \$114,647 (Salary - \$89,743 – Benefits - \$24,904)

Increase in pay for director to administrative director for consolidated position - \$5,826 (Salary - \$4,560 – Benefits - \$1,266)

- Change of title from Assistant Superintendent of Auxiliary Services to Chief Operating Officer with the same salary and duties. The title falls in line with existing titles of Chief Academic Officer and Chief Financial Officer.

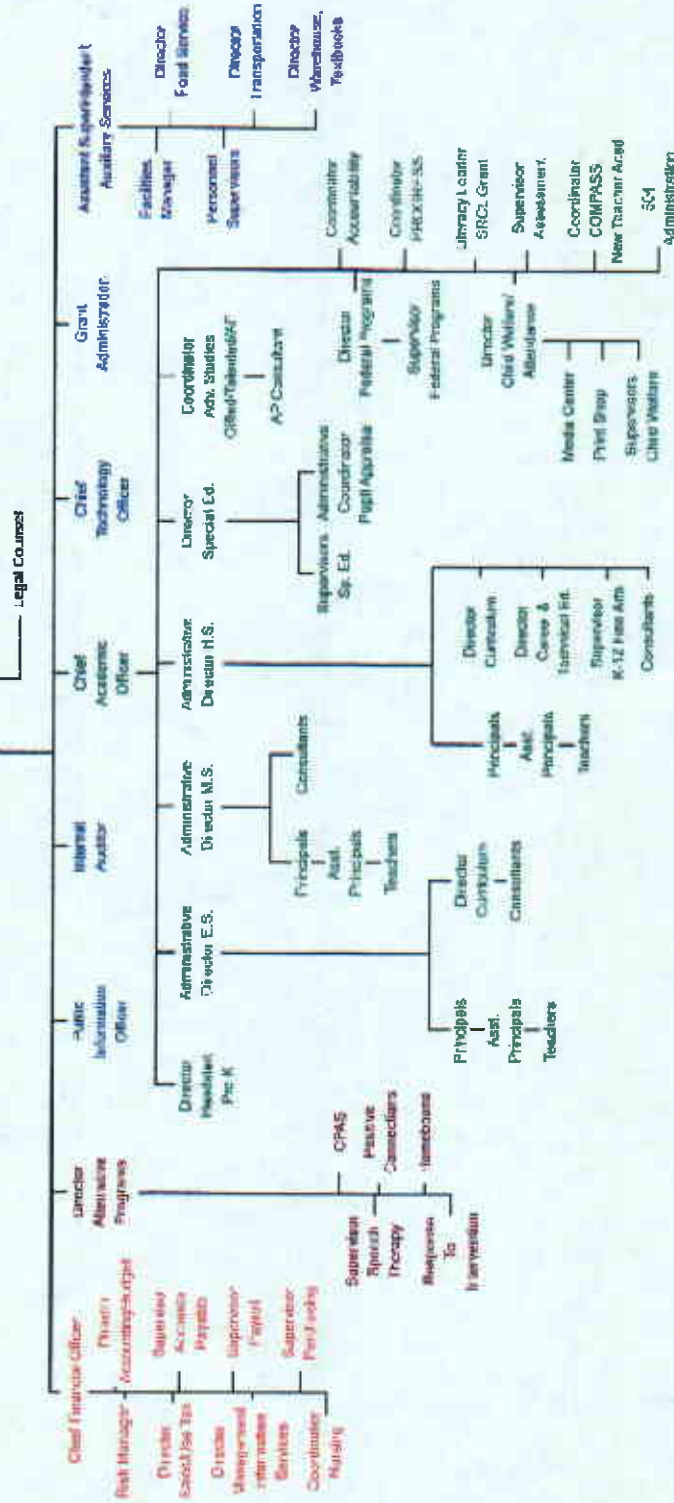
Changes will be effective upon Board approval.

2014 Organizational Chart

Calcasieu Parish School Board
ORGANIZATIONAL CHART
Updated August 2014

CALCASIEU PARISH SCHOOL BOARD

SUPERINTENDENT

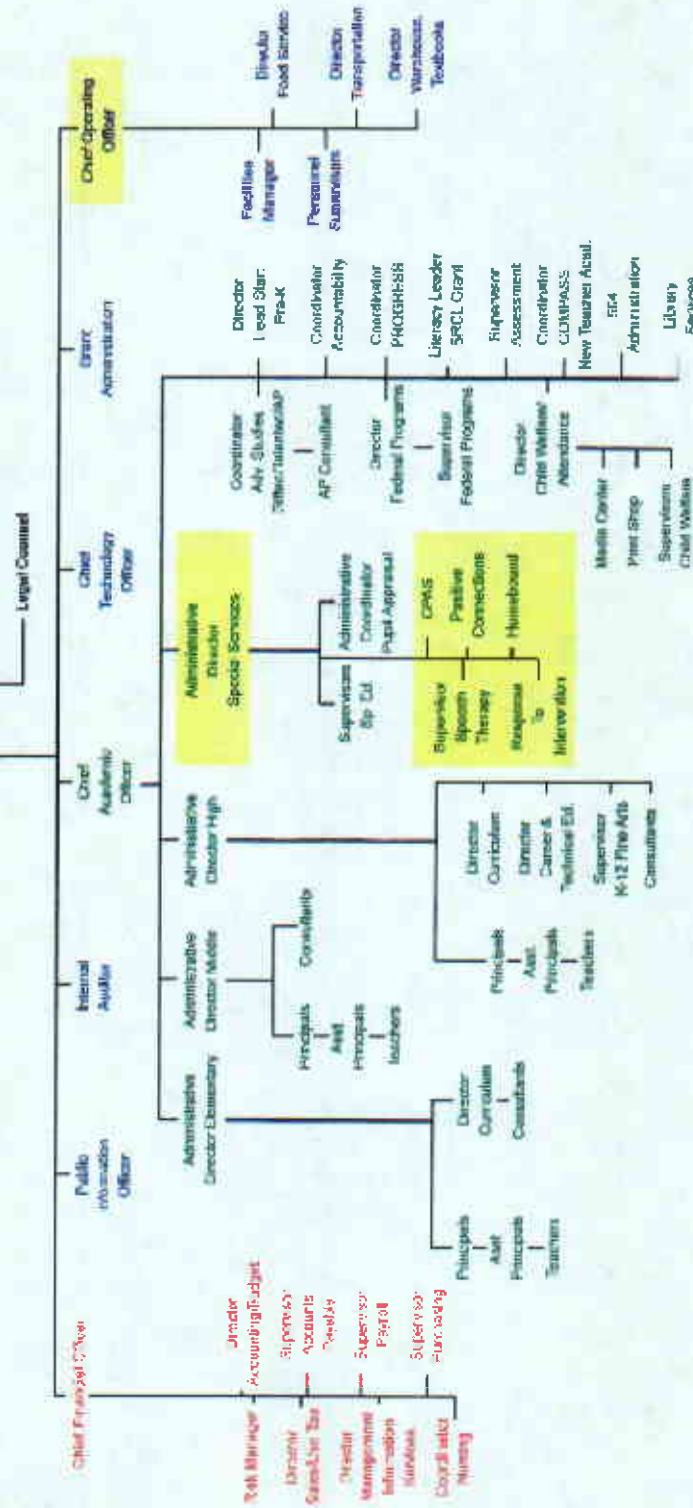


2016 Proposed Organizational Chart

Calcasieu Parish School Board
 ORGANIZATIONAL CHART
 Updated Feb 2016

CALCASIEU PARISH SCHOOL BOARD

SUPERINTENDENT



Agenda Item #3

Short Term Renewal of Johnson Controls Inc.

On motion from Mr. Hayes, seconded by Ms. Ballard and approved, to adopt the short term contract renewal with Johnson Controls Inc.



TO: Board Members
FROM: Karl Bruchhaus
SUBJECT: Short Term Renewal of JCI Contract

We are currently advertising for HVAC Maintenance proposals and hope to recommend a provider to the Board for a contract that will begin on July 1, 2016. Our current contract with Johnson Controls Inc. (JCI) ends March 31, 2016. JCI has agreed to renew our current contract for up to 3 months on a month-to-month basis with the same terms and prices as the current contract, but without an energy performance guarantee.

Johnson currently provides preventive and extended service on much of our HVAC equipment throughout the parish at a quarterly cost of \$416,824.50. If the short term renewal is approved, the cost would be 1/3 of the \$416,824.50 or \$ 38,941.50 per month for up to 3 months.

Staff recommends short term renewal of JCI contract on a month-to-month basis for up to 3 months, pending legal review of contract.

Building Foundations for the Future

Administrative Offices 330 Broad Street Lake Charles, LA 70615 Phone 337 217 4000 Fax 337 217 4051

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Schedule A

Equipment List and Matrix Responsibility
See Pages 3 & 4

Service Summary

- ♦ HVAC Mechanical Services (see Schedule 2-5 Exhibit 3 for Responsibility Matrix)
 - **Premium Coverage** – Controls, Chillers, Cooling Towers, Pumps, Boilers, VFD's, Air Handling Units (AHU's), Fan Coil Units (FCU's), Water Treatment
Premium Coverage includes a comprehensive Preventive Maintenance Program and any required repairs, up to and including equipment replacement
- ♦ **Filter Program** – complete responsibility (materials and labor)
- ♦ **Lighting Maintenance** – responsibility for all materials (lamps and ballasts) and labor for ballast replacement for all indoor lighting systems.

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Factory Direct Service

Service Agreement

Calcasieu Parish Schools
1310 Broad Street
Lake Charles, Louisiana 70601

Proposal Date February 11, 2016

Scope of Service

Johnson Controls, Inc. ("JCI") and the Customer (collectively the "parties") agree to provide Maintenance Services, as defined in Schedule A ("Services"), will be provided by JCI at the Customer's facility. This Service Agreement, the Equipment List, Supplemental Price and Payment Terms, Terms and Conditions, and Schedules attached hereto and incorporated by this reference shall form a fully binding (collectively the "Agreement"), cover the rights and obligations of both the Customer and JCI.

Extended Service Options for Premium Coverage

Premium Coverage is defined, as the repair services to the equipment will be provided as specified in this Agreement for the equipment listed in the attached equipment list. On-site repair services will be provided during JCI's normal business hours and Extended Service Option.

24/7 Extended Service JCI will provide on site response 24 hours a day, 7 days a week (excluding the Friday, August 13th holiday). Terms and Conditions of this contract specify 24 hours a day service, 5 days per week (in recognition of the Calcasieu Parish schools not being open on the date). JCI agrees the maximum number of times a address an equipment issue on the weekend or holidays and will continue to addressing these calls with no additional financial obligations to JCISE with the understanding that if these "hot calls" are not resolved in a timely manner, some emergency adjustment could be warranted in negotiation with CS&B. It is not the intent of this purchase to include maintenance and repair equipment in a manner that will reduce the use of "hot calls" with being required.

Equipment List

Only the equipment listed in the Equipment List will be covered as part of this Agreement. Any change to the Equipment List must be agreed upon in writing by both parties.

Term

This Agreement shall start on 04/01/2016 and will continue until 03/31/17 ("Original Term").

Refrigerant charges

Refrigerant is included under this Agreement and will be supplied by JCI.

Price and Payment Terms

The total Contract Price for JCI's Services in this Original Term is \$416,824.50 dollars. The amount will be paid as follows in monthly installments. Pricing for work is based on that of the original term is set forth in the Supplemental Price and Payment Terms. All payments will be due and payable within 15 days of the invoice date and each month payment by Customer shall be a condition precedent to JCI's obligation to perform its Services. A penalty of one and a half percent (1.5%) of the amount due per month shall apply for payments received after the payment due date. Revised price adjustments are set forth in the Terms and Conditions. This proposal is valid for thirty days from the proposal date.

JOHNSON CONTROLS Inc.

Calcasieu Parish Schools

By: Kevin Vercher

By:

Signature:

Signature:

Title: Service Sales Account Executive Date:

Title: Date:

Customer P.O.#

JCI Branch Johnson Controls Baton Rouge - UNBO
Address 18247 Petroleum Drive
City, State, Zip Baton Rouge LA 70809

Branch Phone (866) 733-3812

(This page) Customer's Initials _____

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- On-site repair services will be provided during JCI's normal business hours and Extended Service Option.
- 24-h Extended Service—JCI will provide on-site response 24 hours a day, 5 days a week (Monday thru Friday, except JCI holidays).
- Terms and Conditions of this contract specify 24 hours a day service, 5 days per week in recognition of the Calcasieu Parish Schools not being operated around the clock. JCI is aware that occasional needs may arise to address an equipment issue on the weekends or holidays and will commit to addressing those calls with no additional financial obligation to CPSB with the understanding that if these "out of scope" calls reach an excessive amount, some compensatory adjustment could be warranted via negotiation with CPSB. It is and will remain JCI's goal to pro-actively maintain and monitor equipment in a manner that will reduce the risk of "out of scope" work being required.

Supplemental Price and Payment Terms

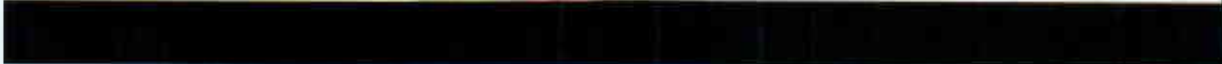
Monthly Payment Schedule	
1 st Month (April 2010)	\$138,041.50
2 nd Month (May 2010)	\$138,041.50
3 rd Month (June 2010)	\$138,041.50

Special Notes:

Customer may opt out of contract at the end of any of the three (3) months with 10 days written notice.

JRC/MSB

Customer's Initials _____



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TERMS AND CONDITIONS

DEFINITIONS

COVERED EQUIPMENT is the equipment for which Services are to be provided under this Agreement as set forth in the attached Equipment List.

EQUIPMENT FAILURE means the sudden and accidental failure of moving parts or electrical or electronic components that are part of the Covered Equipment and are necessary for its operation.

SCHEDULED SERVICE VISITS are the on-site labor visits required to perform JCI recommended inspections and preventive maintenance on Covered Equipment.

SCHEDULED SERVICE MATERIALS are the materials required to perform Scheduled Service Visits on Covered Equipment, such as grease, lubricants and sprays, depending on the Covered Equipment.

REPAIR LABOR is the labor necessary to return Covered Equipment to working condition following an Equipment Failure, but does not include services relating to total equipment replacement due to obsolescence or unavailability of parts.

REPAIR MATERIALS are the parts necessary to return Covered Equipment to working condition following an Equipment Failure, but exclude total equipment replacement due to obsolescence or unavailability of parts. At JCI's option, repair Materials may be new, used, or reconditioned.

SERVICE COVERAGE OPTIONS

BASIC COVERAGE means Scheduled Service Visits, plus Scheduled Service Materials if otherwise noted in this Agreement, for Covered Equipment. No parts or equipment are provided for under BASIC COVERAGE.

PREMIUM COVERAGE means BASIC COVERAGE as well as Repair Labor, plus Repair Material if otherwise noted in this Agreement, for Covered Equipment.

EXTENDED SERVICE means service for repairs performed outside JCI's normal business hours (available either 24/5 or 24/7) and is available only in a location that PREMIUM COVERAGE, as more fully described in Schedule A, is provided for. Extended Service, if chosen by Customer, is part of the total Customer Price.

If Services are performed, or materials, parts or equipment provided, beyond the scope or time period of those covered by the Service Coverage option selected by Customer, Customer agrees to pay JCI's standard fee for all additional Services, materials, parts and equipment: \$75/hr. for mechanical labor, \$112.50/hr. for electrical/mechanical, \$50.00/hr. for pipe, plus less 50% of JCI material, \$125/hr. for technical labor, and \$137.50 for overtime labor.

A. STANDARD OF CARE AND WARRANTIES

Customer understands JCI is a provider of services under this Agreement and shall not be considered a merchant or a vendor of goods. JCI warrants its:

Services will be provided in a good and workmanlike manner. Any Services not performed in a good and workmanlike manner will be re-performed by JCI, provided Customer notifies JCI as soon as possible, which shall be no later than one calendar year from the date the Services were performed. Customer acknowledges that re-performance, as provided herein, shall be its exclusive and only remedy with regards to any Services provided by JCI.

If a part is installed as part of JCI's Services, JCI warrants the installed part will be free from defects in workmanship and material until the end of the Term or for one (1) year from the date on which JCI installs the part, whichever is earlier. If the part is covered under a manufacturer's warranty for a term less than one (1) year, JCI's warranty to the Customer as to such part shall be limited to the term of the manufacturer's warranty. In order to receive a warranty claim, Customer must provide prompt written notice to JCI of the claim during the applicable warranty period. Any claim based upon this warranty must be brought within one (1) year of the expiration

of the applicable warranty period. This limitation is in lieu of any other applicable statute of limitation. JCI's sole obligation under this warranty shall be to repair or replace the defective part without charge to the customer during such warranty period. If JCI installs or furnishes equipment under this Agreement, and the equipment is covered by a

warranty from the manufacturer, JCI will, to the extent transferability, transfer the benefits of such manufacturer's warranty to Customer. EXCEPT AS SPECIFICALLY PROVIDED HEREIN, ALL OTHER EQUIPMENT, MATERIALS, PARTS AND OTHER ITEMS PROVIDED BY JCI ARE PROVIDED ON AN "AS IS" BASIS WITHOUT WARRANTIES OF ANY KIND.

CUSTOMER HEREBY ACKNOWLEDGES AND AGREES THAT THESE WARRANTIES ARE THE SOLE WARRANTIES AND ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTABILITY, NON-INFRINGEMENT AND FITNESS FOR A PARTICULAR PURPOSE. CUSTOMER FURTHER ACKNOWLEDGES THAT NO ORAL OR WRITTEN INFORMATION OR ADVICE GIVEN BY JCI, ITS AGENTS OR EMPLOYEES, SHALL CREATE A WARRANTY IN ANY WAY WHATSOEVER.

B. EXCLUSIONS

JCI's Services and Warranty obligations do not include supplies, accessories, or any items not fully assembled during the use of Covered Equipment, such as refrigerant, air filters, lithium bulbs, and copper fittings beyond JCI's reasonable control, including (a) acts of God, (b) close or inaccess of equipment, (c) vibrations, adjustment, attachments, accessories, modifications, or repairs to equipment not performed or provided by JCI, (d) items caused by or related to equipment not covered by this Agreement, (e) operator error, (f) failure to comply with Customer's obligations contained in this Agreement, (g) use of the Covered Equipment in a manner or environment, or for any purpose, for which it was not designed by the manufacturer (including improper waste treatment), and (h) other excluded problems, including power failures and fluctuations and failure to keep the installation and facilities, and other parties or debris service calls due to warranty claims on the Covered Equipment, repairing or maintaining Covered equipment at electrical works in the Customer's facility, stockpiling of parts or supplies, the repair or replacement of air ductwork, castings, exhausts, sun chutes, supports, towers, filtration/drainage systems and pneumatic piping, and vessels, strainers, and piping not normally applied or maintained on a scheduled basis, and removal of all form pneumatic piping, so you only is resulting from the effects of erosion, corrosion, acid cleaning, or damage from misoperation or especially severe handling worker; service call is required because JCI had previously been denied access to the equipment; disposal of hazardous wastes. Hazardous wastes remain the property and the responsibility of the Customer even when removed from equipment or replaced by JCI as provided by the terms of this Agreement. The Customer shall be responsible for the proper storage and disposal of hazardous wastes. This includes, but is not limited to, used oil, contaminated or uncontaminated refrigerant and R-42, and mineral oil, and lead.

C. CUSTOMER OBLIGATIONS AND COMMITMENTS TO JCI

1) The Customer warrants that all Covered Equipment is in good working condition and that the Customer has given JCI all information concerning the condition of the Covered Equipment.

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- 2) The Customer agrees that, during the Term of this Agreement, the Customer will
- (a) operate the Covered Equipment according to the manufacturer's and JCI's recommendations;
 - (b) keep records and maintain work logs and information on the Covered Equipment as recommended by the manufacturer and JCI;
 - (c) provide an adequate environment for Covered Equipment as recommended by the manufacturer and JCI, including, but not limited to, adequate space, electrical power, air conditioning, and humidity control;
 - (d) notify JCI immediately of any equipment malfunction, breakdown, or other condition affecting the operation of the Covered Equipment;
 - (e) allow JCI to start, and stop, periodically run off, or otherwise change or temporarily suspend equipment, operations so that JCI can perform the Services required under this Agreement;
 - (f) provide proper conditions and/or a water environment, as necessary, for the proper functioning of Covered Equipment. If such services are not JCI's responsibility under this Agreement, and disagree with JCI and provide any and all necessary information to facilitate the delivery of the Services by JCI as described herein in a timely manner; and
- 3) The Customer acknowledges that its failure to meet its obligations will relieve JCI of any responsibility, in the extent provided in this Agreement, for any equipment breakdown, or any necessary repair or replacement of any equipment and to provide any Services.

D. CHANGES TO CUSTOMER EQUIPMENT

The Customer retains the right to make changes or alterations to its Covered Equipment. If, in JCI's sole opinion, such changes or alterations affect JCI's Services or obligations, JCI shall have the right to make appropriate changes to the scope of this Agreement or the Contract Price.

E. ACCESS

The Customer will give JCI full access to all equipment that it either Covers or associated with Covered Equipment when JCI requests such access. If access cannot be provided, JCI's obligations under this Agreement will be suspended until such access is provided. Matters affecting JCI's access to the Covered Equipment may include, but are not limited to, the removal, replacement, repair, refurbishing, reactivation, reconstruction, or other remedial actions taken by the Customer with respect to equipment or to the Customer's facility. Suspension of JCI's duties for this reason will not cancel or suspend any of the Customer's obligations under this Agreement.

F. INDEMNITY

JCI and the Customer agree to indemnify the other Party and their officers, agents, directors, and employees, from third party claims, demands or suits for bodily injury, including death, or tangible property damage resulting from the intentional misconduct or any negligent acts by their employees or agents. Customer expressly agrees JCI shall be responsible only for such injury or damage caused by the intentional misconduct or the negligent act of JCI's employees and agents and JCI shall not be responsible for any injury or damage caused, or contributed to, in any manner by Customer or any third party. The obligations of JCI and of the Customer under this paragraph are in no way subject to paragraphs 4 and 5 below.

G. LIMITATION OF LIABILITY

JCI SHALL NOT BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL OR

CONSEQUENTIAL DAMAGES INCLUDING DAMAGES FOR LOSS OF BUSINESS, LOSS OF PROFITS OR THE LIKE CAUSED BY THE MATERIALS, EQUIPMENT, PARTS OR SERVICES PROVIDED HEREUNDER OR THE FAILURE OF THE MATERIAL, EQUIPMENT, PART OR SERVICE TO PERFORM, ACCURATELY PERFORM, TIMELY PERFORM, OR OTHERWISE MEET THE NEEDS, SPECIFICATIONS OR EXPECTATIONS OF CUSTOMER WHETHER BASED ON BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE, EVEN IF JCI OR ITS REPRESENTATIVES HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND EVEN IF A REMEDY SET FORTH HEREIN IS FOUND TO HAVE FAILED IN ITS ESSENTIAL PURPOSE. JCI'S TOTAL LIABILITY TO CUSTOMER FOR DAMAGES FOR ANY CAUSE WHATSOEVER SHALL BE LIMITED TO THE GREATER OF \$25,000, OR 10% THE AGGREGATE FEES PAID BY CUSTOMER TO JCI FOR THE SERVICES.

The waiver of warranty, restrictive remedies, waiver of consequential damages and limitation of liability set forth in this Agreement and the Remedial Remedies of the basis for this Agreement. JCI would not be able to provide the products, parts or Services in an economic form and would not have entered into this Agreement, without such limitations.

H. FORCE MAJEURE

- 1) JCI shall not be responsible to the Customer for damage, loss, injury, or delay caused by conditions beyond JCI's reasonable control, and without the fault (including negligence) of JCI, such conditions include, but are not limited to: (a) acts of God, (b) acts of Government authority, (c) strikes, (d) labor disputes, (e) fire, (f) pestilence or other casualties, (g) thefts, (h) vandalism or terrorism, (i) riots, war, or (j) unavailability of parts, materials or supplies.
- 2) If this Agreement covers fire safety or security equipment, the Customer understands that it is not an insurer regarding those services. JCI shall not be responsible for any damage or loss of service that may result from fire safety or security equipment that fails to perform properly or fails to prevent loss or damage.
- 3) JCI is not responsible for any injury, loss, or damage caused by equipment that is not Covered Equipment.

I. RENEWAL PRICE ADJUSTMENT

JCI will provide Customer with notice of any adjustments to the Price and Payment Terms provision of this Agreement applicable in a renewal period no later than Forty-Five (45) days prior to the commencement of such renewal period. Unless the Customer terminates the Agreement as provided in the Terms/Automatic Renewal provision of this Agreement, the adjusted price shall be the price for the renewal period.

J. JCI'S EQUIPMENT

JCI may provide tools, documentation, parts, or other control equipment in the Customer's building for JCI's convenience in performing JCI's Services. Such equipment shall remain JCI's property and JCI retains the right to remove the same during the Term or upon the termination of this Agreement.

K. JCI'S EMPLOYEES

The Customer acknowledges that JCI's employees are a valuable asset to JCI. In the event during the Term of this Agreement of one hundred eighty (180) days thereafter Customer hires any JCI employees who worked in the Customer's facility in any direct the Customer agrees to pay JCI an amount equal to 12 months salary for such

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employee, and 2) reimburse JCI for all costs associated with any training JCI provided to such employee during the three years before the date the Customer hires such employee.

L. RESOLUTION OF DISPUTES

Customer shall make all payments to JCI when due in accordance with the Price and Payment Terms provision of this Agreement or any contract adjustments thereto, and such timely payment by Customer shall be a condition precedent to JCI's obligation to perform its Services hereunder. If a dispute, claim, or other matter in question ("Dispute") related in any manner to this Agreement arises, the parties shall promptly attempt in good faith to resolve such Dispute by negotiation.

M. TERMINATION

In addition to the Three Automatic Renewal provision of this Agreement, JCI and the Customer agree that in the event either Party refuses or fails to perform its obligations under this Agreement to the manner specified herein, the affected Party must give the other with written notice containing a detailed description of the alleged deficiency or breach, including specific reference to the applicable provision(s) of this Agreement within five (5) days of the alleged deficiency or breach. Should the Party alleged to be in breach of this Agreement fail to respond in writing to, or take action to cure the alleged deficiency or breach within ten (10) days of the written notice or same, the other Party may terminate this Agreement for cause. In the event the Agreement is terminated for cause, Customer shall make payment to JCI for all undisputed amounts owed within ten (10) days of the termination effective date. A Party's insurance or JCI's Agreement for cause shall be without prejudice to any other right or remedy.

N. ASBESTOS, MOLD AND HAZARDOUS MATERIALS

- 1) **Asbestos-Containing Materials:** Neither Party desires to or is licensed to undertake direct obligations relating to the identification, abatement, closure, removal, removal or disposal of asbestos-containing materials ("ACM"). Consistent with applicable laws, Customer shall supply JCI with any information in its possession relating to the presence of ACM at areas where JCI undertakes any Services that may result in the disturbance of ACM. It is JCI's policy to seek certification for facilities constructed prior to 1982 that no ACM is present, and Customer will provide such certification for buildings it owns or in which it is operating such certification from the facility owner in the case of buildings that it does not own. JCI will undertake Services in the facility that could disturb ACM. If either Customer or JCI becomes aware of or suspects the presence of ACM that may be disturbed by JCI's Services, it shall immediately stop the Services in the affected area and notify the other's contacts. As between Customer and JCI, Customer shall be responsible for the sole expense for addressing the potential for or the removal of ACM in conformance with all applicable laws and addressing the impact of its disturbance before JCI commences with its Services, unless JCI had actual knowledge that ACM was present and acted in disregard of that knowledge, in which case JCI shall be responsible for its sole expense for remedial areas impacted by the disturbance of the ACM, and (b) Customer shall assume its responsibility for the ACM after JCI's remediation has been completed.
- 2) **Other Hazardous Materials:** JCI shall have no obligations relating to the identification, abatement, cleanup, control, removal or disposal of mold, regardless of the cause of the mold. JCI shall be responsible for removing or disposing of any Hazardous Materials that it uses in providing Services ("CI Hazardous Materials") and, other than mold, for the remediation of any areas impacted by the release of CI Hazardous Materials. For other Hazardous Materials that may be otherwise present at its facilities ("Non-CI Hazardous Materials"), Customer shall supply JCI with any information in its possession relating to the presence of such materials if that information may affect JCI's

performance of the Services. If either Customer or JCI becomes aware of or suspects the presence of Non-CI Hazardous Materials that may interfere with JCI's Services, it shall immediately stop the Services in the affected area and notify the other's contacts. As between Customer and JCI, Customer shall be responsible for its sole expense for removing and disposing of mold and Non-CI Hazardous Materials from a facility and the remediation of any areas impacted by mold or the release of the Non-CI Hazardous Materials. Notwithstanding the foregoing, if JCI has actual knowledge that Non-CI Hazardous Materials either have not been previously acted in disregard of that knowledge, then in such case (a) JCI shall be responsible for its sole expense for the remediation of any areas impacted by JCI's release of such Hazardous Materials, and (b) Customer shall remain responsible for its sole expense for the removal of Hazardous Materials that have not been released and for releases not resulting from JCI's performance of the Services.

- 3) **Removal and Packaging:** To the fullest extent permitted by law, Customer shall indemnify and hold harmless JCI and JCI's Subcontractors, and their respective directors, officers, employees, agents, representatives, shareholders, affiliates and successors and assigns, from and against any and all losses, costs, damages, expenses (including reasonable legal fees and defense costs), claims, causes of action or liability, directly or indirectly, relating to or arising from Customer's or the removal, use, storage, release, discharge, handling or presence of ACM or Non-CI Hazardous Materials on, under or about the facility(ies), or the non-compliance with this Section C. To the fullest extent permitted by law, JCI shall indemnify and hold harmless Customer, its officers, directors, employees, agents, representatives, shareholders, affiliates, successors and assigns, from and against any and all losses, claims, damages, expenses (including reasonable legal fees and defense costs), claim, causes of action or liability, directly or indirectly, relating to or arising from JCI's use, storage, release, discharge, handling or presence of CI Hazardous Materials on, under or about the facility(ies), or the non-compliance with this Section D.

O. ASSESSMENT

It is the Customer's responsibility to pay all taxes or other government charges relating to the Services, transfer, use, ownership, servicing, or possession of any equipment relating to this Agreement.

P. MISCELLANEOUS PROVISIONS

- 1) Agreement Part is required to be given effect. This Agreement must be in writing and sent to the Party at the address stated on the first page of this Agreement.
- 2) This Agreement cannot be transferred or assigned by Customer without the prior written consent of JCI.
- 3) This Agreement is the entire Agreement between JCI and the Customer and supersedes any prior oral understandings, written agreements, proposals, or other communications between JCI and the Customer.
- 4) Any change or modification to this Agreement will not be effective unless made in writing. Such written modification must specifically indicate that it is an amendment, change, or modification to this Agreement.
- 5) The Customer acknowledges and agrees that any purchase order issued by Customer, in accordance with this Agreement, is intended only to establish payment authority for the Customer's internal accounting purposes. No purchase order shall be considered to be a contract for, amendment, modification, or other variation to the terms of this Agreement. No terms or conditions included in the Customer's purchase orders will have any effect on JCI.
- 6) Should a law, charge, or regulation, local, or federal substantially affect JCI's Services or obligations, the Customer agrees to negotiate in good faith with JCI for appropriate and equitable charges to the scope or price of the Agreement or both.

(Rev. 04/2016) Customer's Initials _____

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- 7) The Parties agree and acknowledge that this is a regulated agreement and that the rule of contract law and any obligations are to be construed against the drafting Party shall not apply.
- 8) Nothing contained in this Agreement shall create a contractual relationship with or cause or claim to be made against any party against JCI. The Services under this Agreement shall be performed solely for the Customer's benefit, and no other party or entity shall have any claim against JCI because of this Agreement or the performance or non-performance of the Services hereunder.
- 9) The failure of JCI or the Customer to discharge, or to delay in fulfilling the strict performance of the terms and conditions hereof, or any right or remedy, or provide herein, shall not constitute or be construed as a waiver or relinquishment of either Party's right to rescind or terminate the same in accordance with this Agreement in the event of non-compliance or subsequent default on the part of JCI or the Customer.

Q. CHOICE OF LAW

This Agreement shall be subject to and governed by the laws of the State where the project is located.

R. SEVERABILITY

Should any term, part, portion, or provision of this Agreement be decided or declared by the courts to be, or otherwise found to be, illegal or in conflict with any law of the state governing this Agreement or the United States, or otherwise be rendered unenforceable or inapplicable, the validity of the remaining parts, terms, portions, and provisions shall be deemed severable and shall not be affected thereby, provided such remaining parts, terms, portions, or provisions can be severed from the agreement to constitute the Agreement to the extent parties intended to enter into in the future.

S. JCI'S INTELLECTUAL PROPERTY

JCI shall retain all right, title and interest in, and to any (a) deliverables provided to Customer hereunder, including without limitation, all software source and object code documentation, technical information or data, specifications and designs and any changes, improvements or modifications thereto or derivatives thereof ("Deliverables") and (b) Know-How (defined below) employed by JCI in the creation of the Deliverables or performance of the Services, whether known to JCI prior to or developed or discovered or acquired in connection with the performance of its obligations hereunder. Ownership of all Deliverables and Know-How shall vest solely in JCI and its Deliverables shall be deemed "works made for hire." Without limiting the generality of the foregoing, ownership of all source files used in the course of performing the Services shall remain the exclusive property of JCI. For purposes of this Agreement, "Know-How" means any know-how, processes, techniques, concepts, methodologies, tools, analytical approaches, database models and design, drawings, and data furnished, produced by, developed, employed or used by JCI in the creation or provision of the Deliverables or in the performance of the Services, and any changes, improvements or modifications thereto or derivatives thereof.

(END OF DOCUMENT)

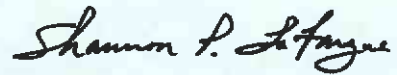
CRS 00235 Customer's Initials _____

**Agenda Item #4
Discussion of Televised Board Meetings**

Mr. Tarver introduced Mr. Tom Hoefler who is the Director of Communication and Media at the Police Jury and over the Calcasieu Government Channel. Questions were asked concerning costs, who would film the meeting, how often does it air on TV, why couldn't we use our broadcasting school from LCB Academy, would it be live or a recording?

A motion was made by Mr. Roberts and seconded by Ms. Ballard and approved, to table the item until we can get more information on this item.

There being no further business to discuss, a motion was made by Mr. Hayes, seconded by Ms. Ballard and approved. The meeting was adjourned at 7:30 p.m.

A handwritten signature in black ink, reading "Shannon P. LaFargue". The signature is written in a cursive style with a large initial 'S' and 'L'.

Dr. Shannon LaFargue
Secretary

ITEM 9. A

RESOLUTION

A RESOLUTION AUTHORIZING THE CALCASIEU PARISH SCHOOL BOARD TO PROCEED WITH DEVELOPMENT OF AN ADVANCE REFUNDING OF CERTAIN OUTSTANDING BONDS OF SCHOOL DISTRICT NO. 26; AUTHORIZING ISSUANCE BY SCHOOL DISTRICT NO. 26 OF NOT EXCEEDING \$7,750,000 OF GENERAL OBLIGATION REFUNDING BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Calcasieu Parish School Board, acting as the governing authority of School District No. 26 of Calcasieu Parish, Louisiana (the "Issuer"), after examining available data, has determined that there is substantial need within the Issuer for refunding certain outstanding General Obligation Public School Improvement Bonds by the Issuer, in accordance with the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended; and

WHEREAS, issuance of certain general obligation refunding bonds of the Issuer will assist in alleviating such need;

NOW, THEREFORE, BE IT RESOLVED by the Calcasieu Parish School Board, the governing authority of School District No. 26 of Calcasieu Parish, Louisiana, as follows:

SECTION 1. School District No. 26 of Calcasieu Parish, Louisiana is hereby authorized to proceed with an advance refunding a portion of the callable maturities of the Issuer's outstanding General Obligation Public School Improvement Bonds, 2013 Series, dated July 15, 2013 on original issue, consisting of those bonds maturing July 15, 2022 through July 15, 2033, inclusive, involving the proposed issuance by School District No. 26 of not exceeding

\$7,750,000 General Obligation Refunding Bonds, 2016 Series, to mature not later than July 15, 2033, at a rate or rates not exceeding 5% per annum.

SECTION 2. Application is hereby formally made to the Louisiana State Bond Commission, pursuant to the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended, for consent, approval and authority to issue, sell and deliver the bonds herein authorized, to be secured by and payable from the levy and collection of unlimited annual ad valorem taxes on all taxable property within the limits of the Issuer.

By virtue of the Issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.," adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 3. The Secretary is empowered, authorized and requested to forward to the Louisiana State Bond Commission a certified copy of this resolution which shall constitute a formal application as herein provided.

SECTION 4. There being a real public necessity for the retention and employment of legal counsel to provide specialized legal services in connection with issuance of the Bonds by the Issuer, and it appearing that the public interest requires obtaining of such specialized legal services, Joseph A. Delafield, A Professional Corporation, of Lake Charles, Louisiana ("Bond Counsel"), is hereby employed for such purposes. The fee for the work to be performed by Bond Counsel is contingent upon the issuance, sale and delivery of the Bonds, and shall be in accordance with the maximum fee schedule of the Attorney General of the State of

Louisiana for comprehensive legal and coordinate professional work of bond attorneys and bond counsel in the issuance of general obligation bonds.

SECTION 5. The employment of Crews & Associates, Inc., Little Rock, Arkansas, as Underwriter or Placement Agent in connection with the Bonds is hereby approved. The compensation of the Underwriter shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Issuer and the Louisiana State Bond Commission.

SECTION 6. The employment of Government Consultants, Inc., Baton Rouge, Louisiana, as Financial Advisor in connection with the Bonds is hereby approved. The compensation of the Financial Advisor shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Board and the Louisiana State Bond Commission.

ADOPTED AND APPROVED on this 8th day of March, 2016.

/s/ John Duhon
JOHN DUHON, President

/s/ Karl Bruchhaus
KARL BRUCHHAUS, Secretary

ITEM 9. B

RESOLUTION

A RESOLUTION AUTHORIZING THE CALCASIEU PARISH SCHOOL BOARD TO PROCEED WITH DEVELOPMENT OF AN ADVANCE REFUNDING OF CERTAIN OUTSTANDING BONDS OF SCHOOL DISTRICT NO. 30; AUTHORIZING ISSUANCE BY SCHOOL DISTRICT NO. 30 OF NOT EXCEEDING \$10,600,000 OF GENERAL OBLIGATION REFUNDING BONDS IN ONE OR MORE SERIES; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Calcasieu Parish School Board, acting as the governing authority of School District No. 30 of Calcasieu Parish, Louisiana (the "Issuer"), has heretofore issued \$4,600,000 of its General Obligation Public School Improvement Bonds, 2013 Series, dated July 15, 2013 on original issue (the "2013 Bonds"); and

WHEREAS, the Issuer has heretofore issued \$8,000,000 of its General Obligation Public School Improvement Bonds, 2014 Series, dated February 15, 2014 on original issue (the "2014 Bonds"); and

WHEREAS, the Issuer, after examining available data, has determined that there is substantial need within the Issuer for refunding certain outstanding 2013 Bonds and 2014 Bonds of the Issuer, in accordance with the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended; and

WHEREAS, issuance of certain general obligation refunding bonds of the Issuer will assist in alleviating such need;

NOW, THEREFORE, BE IT RESOLVED by the Calcasieu Parish School Board, the governing authority of School District No. 30 of Calcasieu Parish, Louisiana, as follows:

SECTION 1. School District No. 30 of Calcasieu Parish, Louisiana is hereby authorized to proceed with an advance refunding a portion of the callable maturities of the Issuer's outstanding 2013 Bonds and 2014 Bonds, involving the proposed issuance by School District No. 30 of not exceeding \$10,600,000 General Obligation Refunding Bonds, in one or more series, to mature not later than February 15, 2034, at a rate or rates not exceeding 5% per annum.

SECTION 2. Application is hereby formally made to the Louisiana State Bond Commission, pursuant to the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended, for consent, approval and authority to issue, sell and deliver the bonds herein authorized, to be secured by and payable from the levy and collection of unlimited annual ad valorem taxes on all taxable property within the limits of the Issuer.

By virtue of the Issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.," adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 3. The Secretary is empowered, authorized and requested to forward to the Louisiana State Bond Commission a certified copy of this resolution which shall constitute a formal application as herein provided.

SECTION 4. There being a real public necessity for the retention and employment of legal counsel to provide specialized legal services in connection with issuance of the Bonds by the Issuer, and it appearing that the public interest requires obtaining of such

specialized legal services, Joseph A. Delafield, A Professional Corporation, of Lake Charles, Louisiana (“Bond Counsel”), is hereby employed for such purposes. The fee for the work to be performed by Bond Counsel is contingent upon the issuance, sale and delivery of the Bonds, and shall be in accordance with the maximum fee schedule of the Attorney General of the State of Louisiana for comprehensive legal and coordinate professional work of bond attorneys and bond counsel in the issuance of general obligation bonds.

SECTION 5. The employment of Crews & Associates, Inc., Little Rock, Arkansas, as Underwriter or Placement Agent in connection with the Bonds is hereby approved. The compensation of the Underwriter shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Issuer and the Louisiana State Bond Commission.

SECTION 7. The employment of Government Consultants, Inc., Baton Rouge, Louisiana, as Financial Advisor in connection with the Bonds is hereby approved. The compensation of the Financial Advisor shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Board and the Louisiana State Bond Commission.

ADOPTED AND APPROVED on this 8th day of March, 2016.

/s/ John Duhon
JOHN DUHON, President

/s/ Karl Bruchhaus
KARL BRUCHHAUS, Secretary

ITEM 9. C

RESOLUTION

A RESOLUTION AUTHORIZING THE CALCASIEU PARISH SCHOOL BOARD TO PROCEED WITH DEVELOPMENT OF AN ADVANCE REFUNDING OF CERTAIN OUTSTANDING BONDS OF SCHOOL DISTRICT NO. 34; AUTHORIZING ISSUANCE BY SCHOOL DISTRICT NO. 34 OF NOT EXCEEDING \$5,400,000 OF GENERAL OBLIGATION REFUNDING BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Calcasieu Parish School Board, acting as the governing authority of School District No. 34 of Calcasieu Parish, Louisiana (the "Issuer"), after examining available data, has determined that there is substantial need within the Issuer for refunding certain outstanding General Obligation Refunding Bonds by the Issuer, in accordance with the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended; and

WHEREAS, issuance of certain general obligation refunding bonds of the Issuer will assist in alleviating such need;

NOW, THEREFORE, BE IT RESOLVED by the Calcasieu Parish School Board, the governing authority of School District No. 34 of Calcasieu Parish, Louisiana, as follows:

SECTION 1. School District No. 34 of Calcasieu Parish, Louisiana is hereby authorized to proceed with an advance refunding of the callable maturities of the Issuer's outstanding General Obligation Refunding Bonds, 2009 Series B, dated December 31, 2009 on original issue, consisting of those bonds maturing January 15, 2021 through January 15, 2025, inclusive, involving the proposed issuance by School District No. 34 of not exceeding \$5,400,000 General Obligation Refunding Bonds, 2016 Series B, to mature not later than January 15, 2025, at a rate or rates not exceeding 4.5% per annum.

SECTION 2. Application is hereby formally made to the Louisiana State Bond Commission, pursuant to the provisions of Chapter 14-A of Title 39 of the Louisiana Revised Statutes of 1950, as amended, for consent, approval and authority to issue, sell and deliver the bonds herein authorized, to be secured by and payable from the levy and collection of unlimited annual ad valorem taxes on all taxable property within the limits of the Issuer.

By virtue of the Issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.," adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 3. The Secretary is empowered, authorized and requested to forward to the Louisiana State Bond Commission a certified copy of this resolution which shall constitute a formal application as herein provided.

SECTION 4. There being a real public necessity for the retention and employment of legal counsel to provide specialized legal services in connection with issuance of the Bonds by the Issuer, and it appearing that the public interest requires obtaining of such specialized legal services, Joseph A. Delafield, A Professional Corporation, of Lake Charles, Louisiana ("Bond Counsel"), is hereby employed for such purposes. The fee for the work to be performed by Bond Counsel is contingent upon the issuance, sale and delivery of the Bonds, and shall be in accordance with the maximum fee schedule of the Attorney General of the State of Louisiana for comprehensive legal and coordinate professional work of bond attorneys and bond counsel in the issuance of general obligation bonds.

SECTION 5. The employment of Crews & Associates, Inc., Little Rock, Arkansas, as Underwriter or Placement Agent in connection with the Bonds is hereby approved. The compensation of the Underwriter shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Issuer and the Louisiana State Bond Commission.

SECTION 6. The employment of Government Consultants, Inc., Baton Rouge, Louisiana, as Financial Advisor in connection with the Bonds is hereby approved. The compensation of the Financial Advisor shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Board and the Louisiana State Bond Commission.

ADOPTED AND APPROVED on this 8th day of March, 2016.

/s/ John Duhon
JOHN DUHON, President

/s/ Karl Bruchhaus
KARL BRUCHHAUS, Secretary

Item 9. D

RESOLUTION

REQUESTING CREATION AND FUNDING OF A TOPS FOR TEACHERS PROGRAM

WHEREAS the Calcasieu Parish School Board believes that certified teachers enhance the quality of education in Louisiana; and

WHEREAS there is a recognized shortage of certified teachers, particularly in the areas of math, science, and special education; and

WHEREAS there has been a decline in the number of students graduating with degrees in education from Louisiana universities; and

WHEREAS it has become increasingly difficult for school systems to hire certified teachers; and

WHEREAS industry expansion in the Calcasieu Parish area will continue to create new jobs and will concomitantly increase the number of students eligible for public education; and

WHEREAS industry expansion will further increase competition for qualified and skilled individuals to fill available teaching positions; and

WHEREAS employment of certified teachers calls for a collaborative effort to recruit individuals into the teaching profession, particularly with a focus upon certification in teacher shortage areas; and

WHEREAS the Louisiana legislature has previously recognized there is a critical shortage of certified teachers in this state, particularly in the areas of mathematics, biology, chemistry, physics, and special education, and that postsecondary institutions of higher education are not graduating a sufficient number of teacher applicants in these critical teacher shortage areas to address existing needs; and

WHEREAS the Louisiana legislature has further recognized that incentives are needed in order to attract more individuals into the teaching profession and to encourage them to become certified and to teach in these critical shortage areas; and

WHEREAS the Calcasieu Parish School Board appreciates and is grateful for the legislatures efforts in developing teacher incentive programs; and

WHEREAS additional incentives are needed in order to attract students to the teaching profession.

NOW THEREFORE BE IT RESOLVED by the Calcasieu Parish School Board that the Governor of the State of Louisiana and the Louisiana State Legislature are encouraged to support and adopt a program as part of the Taylor Opportunity Program for Students which will provide additional educational benefits to students who pursue degrees in education in Louisiana public colleges or universities.

BE IT FURTHER RESOLVED that the Calcasieu Parish School Board requests that a TOPS for Teachers Program be created and that funds for the TOPS for Teachers Program be appropriated as funds are available.

ADOPTED AND APPROVED on this ____ day of _____ 2016.

JOHN DUHON, President

KARL BRUCHHAUS, Secretary

Item 9. E

SAMPLE RESOLUTION ----

SCHOOL DISTRICT

CHARTER SCHOOL FUNDING AND DATA PRIVACY

WHEREAS, Act 837 of 2014 enacted LRS 17:3914 with regard to Student Data Privacy. Act 228 of 2015 amended LRS 17:3914 to address a number of issues, concerns and unintended consequences of Act 837. The law provides for limitations on collecting and sharing certain student personally identifiable information;

WHEREAS, the impetus for the Student Data Privacy legislation was the discovery that the State of Louisiana, through the Louisiana Department of Education (LDOE), had been allowing third parties to have access to personally identifiable information related to Louisiana public school students, that had been provided to the LDOE, ostensibly, to facilitate Louisiana's system of public education;

WHEREAS, the intent of the Student Data Privacy legislation, as amended through 2015, was to curtail the improper use of student personally identifiable information, without impeding the proper operation of local public schools and school systems;

WHEREAS, one of the specified permissible uses of student personally identifiable information is to facilitate financial auditing of public schools;

WHEREAS, LRS 17:3995 provides for the funding of charter schools in Louisiana;

WHEREAS, the charter school funding model includes per pupil funding for both the State-funded portion of the Minimum Foundation Program (MFP) and additional per pupil funding described as "supplemental allocations";

WHEREAS, supplemental allocations, also referred to as local allocations, are derived from a calculation taking into account the local tax revenues that the local public school districts receive from the local taxes levied by the local school board after being approved by the voters of that local public school district;

WHEREAS, after the calculation, the local allocations are then provided directly from the State to the charter schools, through the MFP, then the LDOE offsets that allocation with a reduction in the State-funded portion of the MFP provided to local public school districts, in effect giving the charter schools the benefit of the local tax revenues generated by the taxes levied by the local school boards;

WHEREAS, the calculation, by law, is supposed to consider the local tax revenues of the local public school district in which the charter school student resides and the off-set is supposed to be withheld from that same local public school district where that student resides;

WHEREAS, for Type 1, Type 3, and Type 4 charter schools the students all reside in the local public school district in which the school is physically located, as those types of charter schools all have a residency requirement that limits student enrollment to the local public school district, and in some cases to an identified attendance zone within that school district;

WHEREAS, for those school districts that only have Type 1, Type 3, and/or Type 4 charter schools within the geographic boundary of the school district, the residency of the charter school student whose enrollment impacts the aggregate local allocations withheld from the local school district is not an issue, as all students are required to reside within the local public school district;

WHEREAS, however, for Type 2 charter schools, those for which the charter is awarded directly by the Board of Elementary and Secondary Education (BESE), attendance is not limited to students that reside within the boundary of the local public school district where the charter school is physically located;

WHEREAS, in accordance with LRS 17:3973, any student residing in the State of Louisiana is eligible to attend a Type 2 charter school;

WHEREAS, in fact, there are some Type 2 charter schools that operate as "virtual schools", which means that they do not utilize a physical school location, but rather provide educational services to the students enrolled therein through an on-line or internet based process, and those students can reside across the State;

WHEREAS, the funding for a Type 2 charter school is governed by the funding model set forth in LRS 17:3995;

WHEREAS, therefore, determining the actual residency of each student enrolled in each Type 2 charter school, whether a physical school location or a virtual school, is required to both calculate the correct local allocation, and to determine from which public school district the local allocation should be withheld;

WHEREAS, in prior years, the LDOE has provided sufficient information to local public school districts to enable the school districts to audit the MFP funds withheld as part of the Type 2 charter school funding process, to ensure that the amount withheld is accurate;

WHEREAS, the auditing by local public school districts relies on identifying the actual residency of each Type 2 charter school student;

WHEREAS, currently, citing the Student Data Privacy legislation, the LDOE has refused to provide to local public school districts from which it is withholding MFP funds based upon the local allocations provided to Type 2 charter schools;

WHEREAS, the LDOE has taken this position, despite the exception in the Student Data Privacy legislation allowing for student personally identifiable information to be disclosed to facilitate financial auditing;

WHEREAS, the position of the LDOE is impeding, impairing, and thwarting local school districts, from which funding is being withheld, from meeting the legal obligation to audit all facets of school district funding;

WHEREAS, the Student Data Privacy legislation was never intended to allow the LDOE to withhold critical information necessary to the financial audit of local public school districts;

WHEREAS, even upon accepting the LDOE's flawed interpretation that the law does not already provide for the ability of the LDOE to disclose this information to local school districts for auditing purposes, providing the necessary information to facilitate a valid audit of the Type 2 charter school funding and its impact on local public school districts can be done in a manner consistent with the goals and intent of the Student Data Privacy legislation;

WHEREAS, currently the LDOE is providing student personally identifiable information to multiple entities, both within the State of Louisiana and outside of the State of Louisiana, to facilitate valid educational and auditing purposes, through the use of narrowly tailored Memoranda of Understanding that incorporate the protections embedded in the Student Data Privacy legislation;

WHEREAS, a similar Memorandum of Understanding could be executed with each and every local school district that needs the charter school student residency information, with limitations placed on the use, retention and protection of that information that are consistent with the dictates of the Student Data Privacy legislation;

WHEREAS, the issue of the proper funding of the 69 public school districts in the State of Louisiana is far too important to merely accept the LDOE's refusal to provide the information school districts need to properly audit school district finances.

NOW THEREFORE, BE IT RESOLVED that the SCHOOL DISTRICT, by action of its duly elected governing authority, does hereby urge and request the Louisiana Department of Education to immediately provide to each and every local public school district from which local allocations are being withheld, the residency information of each and every charter school student to whom such funds are attributable, for the purpose of facilitating the audit of the funding of those local public school districts;

BE IT FURTHER RESOLVED, that, in the alternative to immediately providing the information needed, the Louisiana Department of Education immediately agree to enter into a Memorandum of Understanding, consistent with those that have been entered into with multiple other entities, to facilitate providing the requested residency information to the local public school districts from which local allocations are being withheld;

FINALLY, BE IT RESOLVED, that a copy of this Resolution be provided to the State Superintendent of Education, each member of the Board of Elementary and Secondary Education, the Governor of the State of Louisiana, and each member of the Louisiana Legislature.

Board President

Superintendent/Secretary of the Board

BID REPORT

Item 10. A

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: February 24, 2016

DESCRIPTION: New Covered Play Aresa For Calcasieu Parish Board
Fairview Elem., Kaufman Elem., T.H. Watkins, Ralph
Wilson Elem. & Postive Connections

FUNDS: Riverboat Funds

BID NUMBER: 2016-04PC

DESIGNER: RANDY M. GOODLOE, AIA, APAC

CONTRACTOR	BASE BID
Shannon Smith Construction	\$674,000.00
John D. Myers	\$681,300.00
Pat Williams Construction	\$736,000.00
Miller andd Associates	\$713,000.00
Gunter Construction Inc.	\$598,000.00
Keiland Construction Inc.	\$684,000.00
Frey Construction	\$781,400.00
Central Auction House	NO Bid

The Committee recommends award of the contract to:

Gunter Construction (\$598,000.00)

(Base Bid) in the amount of:

Five Hundred Ninety - Eight Thousand Dollars and 00/100

as the lowest qualified bidder meeting specifications.

Item 10. B

BID REPORT

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: March 01, 2016

DESCRIPTION:

St. John & Combre-Fondel Elementary-New Outdoor Pavilion

FUNDS: Riverboat Funds

BID NUMBER: 2016-03PC

DESIGNER: Moss Architect Inc.

CONTRACTOR	BASE BID	ALT. #1
Carlton Construction	No Bid	
Gunter Construction	\$461,200.00	\$61,000.00
John D. Myers	\$454,300.00	\$57,500.00
K & J Development	\$365,000.00	\$61,000.00
Keiland Construction	\$449,000.00	\$61,600.00
Pat Williams Construction	\$476,000.00	\$73,000.00
Sam Istre Construction	No Bid	
Seth Priola Construction	\$483,000.00	\$69,000.00
Shannon Smith Construction	\$503,500.00	\$65,000.00
Acadiana Renovations, LTD (Central Auction House)	\$493,500.00	\$68,000.00

*K & J Development discovered an error in their bid calculation and withdrew their bid.

The Committee recommends award of the contract to: Keiland Construction

BASE BID PLUS ALTERNATE #1 IN THE AMOUNT OF:

FIVE HUNDRED TEN THOUSAND SIX HUNDRED DOLLARS AND NO/100-----(\$510600.00)

as the lowest qualified bidder meeting specifications.

DESCRIPTION OF ALTERNATE:

ALTERNATE #1: Provide all aluminum walkway covers as specified and shown on drawings.



Calcasieu Parish School Board
BUILDING FOUNDATIONS FOR THE FUTURE
TECHNOLOGY DEPARTMENT

Memorandum

Date: February 26, 2016
To: CPSB
From: Dr. Sheryl Abshire
Re: Bid Approval for E-Rate Yr. 19 (16-17)

Technology Department is requesting for approval for E-Rate Yr. 19 (16-17) on the following bids:

319-C	Cellular	Proposals were received only from At&t, Sprint, T-Mobile, Verizon Wireless	Bid awarded to Sprint for lowest price meeting specifications
319-IA	Internet Access	Proposals were received only from At&t, Hunt, Detel, Suddenlink, Level 3	Bid awarded to Suddenlink for lowest price meeting specifications
319-OO	WAN	Proposals were received from Detel, Suddenlink, Hunt	Bid awarded to Suddenlink for lowest price meeting specifications
319-PRI	POTS	Proposals were received from Cameron Communications, At&t, Level 3, Suddenlink	Bid awarded to At&t for lowest price meeting specifications

ITEM 10. D

BID REPORTS:

ALL BIDS WERE POSTED ON WWW.CENTRALBIDDING.COM AND WWW.CPSB.ORG

BID 2016-36 – CAFETERIA SERVING LINE EQUIPMENT, NSLP Grant, was opened on February 19, 2016 at 10:00 a.m

BIDS WERE SENT TO THE FOLLOWING:

ASSOCIATED FOOD EQPT
BUCKELEWS FOOD EQPT
CAYARDS EQPT
LAFAYETTE RESTAURANT
PMR WEST

BID RESULTS AS FOLLOWS:

ALACK REFRIGERATION
BUCKELEWS FOOD EQPT
CAYARDS EQPT
LAFAYETTE RESTAURANT
NOLA RESTAURANT
PMR WEST

HENRY HEIGHTS

\$15,888.00**
\$20,000.00
\$16,800.00
\$19,747.00
\$21,374.55
\$23,622.59

BRENDA HUNTER

\$22,222.00
\$18,400.00
\$16,800.00**
\$17,689.00
\$19,061.45
\$21,162.38

THE STAFF RECOMMENDS AWARDDING TO ALACK AND CAYARDS AS INDICATED AS THE RESPONSIBLE RESPONSIVE BIDDERS.

Item 10. E (1-13)

RENEWALS:

THE FOLLOWING BIDS ARE UP FOR RENEWAL FOR THE 2016-2017 SCHOOL YEAR:

MAGAZINES RNL #1: TO WT COX SUBSCRIPTIONS IN THE AMOUNT OF \$37,972.00
(GENERAL FUNDS)

LIBRARY BOOKS RNL #1: TO MACKIN IN THE AMOUNT OF \$353,359.00 (GENERAL FUNDS)

PRE-PACKAGED SCHOOL SUPPLIES RNL #1: TO TEACHERS PET IN THE AMOUNT OF
\$18.50/PKG (pre-k), \$31.00/PKG (kind/elem), and \$28.50/PKG (mdl/high) (TITLE X MCKINNEY
VENTO FUNDS)

GRASS CUTTING SERVICES RNL #1: TO TITAN SALES & SERVICE IN THE AMOUNT OF
\$167,800.00 AND SMITH'S LAWN SERVICE IN THE AMOUNT OF \$84,520.00 (GENERAL FUNDS)

HOOD SUPPRESSION SYSTEM INSPECTION RNL #1: TO FIRE & SAFETY COMMODITIES IN
THE AMOUNT OF \$4653.00 (GENERAL FUNDS)

SECURITY GUARD SERVICES RNL #1: TO LOFTON SECURITY SERVICES IN THE AMOUNT
OF \$69,214.00 (GENERAL FUNDS)

PEST CONTROL RNL #2: TO DEC'S PEST CONTROL IN THE AMOUNT OF \$59,904.00
(GENERAL FUNDS)

WELLWATER MONITORING RNL #1: TO HOH-PAK IN THE AMOUNT OF \$16,648.00 (GENERAL
FUNDS)

PLUMBING CONTRACT SERVICES RNL #2: TO VARIOUS CONTRACTORS (GENERAL FUNDS)

ELECTRICAL CONTRACT SERVICES RNL #2: TO VARIOUS CONTRACTORS (GENERAL
FUNDS)

GENERAL REPAIR CONTRACT SERVICES RNL #2: TO VARIOUS CONTRACTORS (GENERAL
FUNDS)

TIRES FOR TRANSPORTATION RNL #1: TO SOUTHERN TIRE MART IN THE AMOUNT OF
\$154,000.00 (GENERAL FUNDS)

FIRE ALARM INSPECTIONS: TO ALLIED SYSTEMS IN THE AMOUNT OF \$48,760.00 (GENERAL
FUNDS)

ITEM 11. A

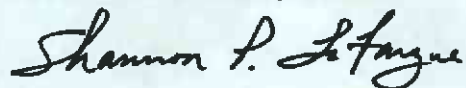
PERMISSION TO ADVERTISE:

**OFFICIAL JOURNAL RFP
GENERAL FUNDS**

NAME	POSITION	LOCATION	DATES	ADDITIONAL INFO
RESIGNATION				
Jennifer Brewer	Teacher	Positive Connections	01/18/16	Personal reasons
Tonya Guillory	Teacher Aide	J.I. Watson Elementary	02/08/16	Accepting other employment
Theodora Carter	Bus Driver	Kennedy Elementary	02/01/16	Personal reasons
Kirby Jane Smith	Public Information Officer	Superintendent	04/04/16	Relocating
Clarence Rosamore	Bus Driver	Moss Bluff Middle	02/12/16	Personal reasons
Polly Abrahams	Bus Driver	Western Heights Elementary	02/01/16	Accepting other employment
Jessica Citizen	Teacher	Pearl Watson Elementary	02/03/16	Personal reasons
Carolyn Duplechin	Bus Driver	Moss Bluff Middle	02/04/16	Personal reasons
Rebecca Stewart	Custodian	Vinton Middle	02/02/16	Relocating
RETIREMENT				
Vera Thibodeaux	Bus Driver	F. K. White Middle	01/31/16	
Beatrice Hopkins	Consultant	Curriculum & Instruction	04/29/16	
Vernett Miller	Teacher	Vincent Settlement	05/24/16	
Schantel Viator	Teacher	Sulphur High 9th	02/29/16	
Ocie McGuire	Assistant Principal	W.W. Lewis Middle	02/29/16	
Rita Fruge	Cafeteria Technician	Western Heights Elementary	04/30/16	
Earl Jones, Jr.	Bus Aide	Vinton High	01/25/16	
Jacqui Elliott	Teacher	Westwood Elementary	05/24/16	
Margaret Quienalty	Teacher	LaGrange High	02/04/16	

MATERNITY LEAVE				Due Date:
Katie Barrios	Teacher	Homebound	3/3/16 - 4/18/16	3/3/16 (B)
Shelbi Yates	Teacher	DeQuincy Primary	2/11/16 - 5/2/16	2/11/16 (B)
LEAVE WITHOUT PAY				
Donna Hambrick	Bus Driver	S. J. Welsh Middle	1/5/16 - 5/24/16	
Chantrelle Brehm	Teacher Aide	Brenda Hunter	1/27/16 - 5/24/16	
Nancy Norman	Teacher	Vinton Elementary	2/2/16 - 5/31/16	
Jacqueline Baca	Teacher	Prien Lake Elementary	2/16/16 - 5/24/16	
PROFESSIONAL DEVELOPMENT				
Fara Seal	Teacher	St. John Elementary	2016-2017	
Molly Reed	Teacher	Henry Heights Elementary	Fall 2016-2017	
MEDICAL SABBATICAL				
Michelle Ware	Teacher	Moss Bluff Elementary	Spring 2015-2016	
Jerilyne Theriot	Teacher	LeBleu Settlement	Spring 2015-2016	Beginning 1/11/16

APPROVED - February 4, 2016



NAME	POSITION	LOCATION	DATES	ADDITIONAL INFO
RESIGNATION				
Sarah Sonnier	Teacher	Barbe High	02/04/16	Personal reasons
Nichelle Smith	Teacher Aide	Positive Connections	02/12/16	Accepting other C.P.S.B. employment
Dylan Benoit	Custodian	Vinton Elementary	02/26/16	Personal reasons
Tara Osswald	Teacher Aide	Gillis Elementary	02/17/16	Personal reasons
Kimberly Mallett	Teacher Aide	J.I. Watson Elementary	02/16/16	Personal reasons
Toyia Welcome	Bus Driver	Dolby Elementary	02/17/16	Personal reasons
Terry Sonnier	Custodian	Starks High	02/19/16	Personal reasons
RETIREMENT				
Linda Bellow	Teacher	Oak Park Elementary	05/24/16	
Phoebe Pruett	Teacher	Vincent Settlement	05/24/16	
Susan Carlson	Teacher	Nelson Elementary	05/24/16	
Joseph Cook	Teacher/Coach	Sam Houston High	12/02/16	
MATERNITY LEAVE				Due Date:
Kathryn Sherer	Teacher	Bell City High	5/9/16 - 5/24/16	6/3/16 (B)
Ashley Johnson	Assistant Principal	T.H. Watkins Elementary	2/25/16 - 4/25/16	2/26/16 (B)
Angela Lee	Social Worker	Pupil Appraisal	3/14/16 - 5/25/16	3/25/16 (B)
Chancey Mouhot	Teacher	Homebound	2/18/16 - 4/14/16	2/18/16 (B)
LEAVE WITHOUT PAY				
Mary Breaux	Interpreter	College Oaks Elementary	2/4/16 - 3/31/16	

PROFESSIONAL DEVELOPMENT				
Mary Hidalgo	Teacher	Barbe High	2016-2017	
MEDICAL SABBATICAL				
Christy Bates	Teacher	E.K. Key Elementary	Spring 2015-2016	

APPROVED - February 19, 2016

Shannon P. LaFuzze