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Pursuant to LRS 42:19A (1)  
any matter not on the published agenda may  
be taken up by board only upon unanimous  
approval of the members present.  
An individual wishing to place a matter on  
the agenda shall submit a request to the  
Superintendent at least eight (8) days prior  
to the meeting date, stating the nature of the  
matter and the time required to present it.  
(CPSB Policy File: BCBI)

**AGENDA**  
**CALCASIEU PARISH SCHOOL BOARD**  
**3310 BROAD STREET**  
**LAKE CHARLES, LOUISIANA**  
**Tuesday, February 6, 2018**

1. **Prayer** – Ron Hayes
2. **Pledge of Allegiance** – Ty Royer/DeQuincy High School
3. **Roll Call**
4. **Approval of Minutes**
  - A. January 18, 2018
5. **Presentations**  
(None)
6. **Superintendent’s Report**
7. **Executive Session**  
(None)
8. **Committee Reports**
  - A. C&I Committee/January 23, 2018/Annette Ballard, *Chair*
  - B. Budget Committee/January 23, 2018/Damon Hardesty, *Chair*
9. **Take Appropriate Action**
  - A. Approval of revised 2017-2018 calendar (due to inclement weather, adding back March 12 In-Service Day as a school day)
  - B. Approval of Resolution to retain outside special counsel regarding tax appeal by First Flight Holdings, LLC, and CCB Industrial Solutions, LLC
10. **Bid Reports**
  - A. Gillis Elementary Improvements, Phase I, Sales Tax District #3 Funds, Bid Number 2018-07PC, Moss Architects, Inc., Designer
  - B. College Street Vocational Center Welding Shop Upgrades/Career

- Development Grant Funds, Bid Number 2018-09PC
- C. College Street Vocational Center Plumbing and Electrical Shop Upgrades, Career Development Grand Funds, Bid Number 2018-08PC
- D. Bid #2018-32 Cafeteria Equipment/Food Services Funds

**11. Permission to Advertise**

- A. Combre-Fondel Elementary Improvements – Phase I, District #31 Bond Funds
- B. Brenda Hunter Head Start Improvements, District #31 Bond Funds
- C. Copy Paper for CPSB/General Funds

**12. Correspondence**

- A. Change Order Number Nine (9) for the Project, “CPSB Classroom Pods, Phase X,” Project #1715; Champeaux, Evans, Hotard, APAC, Architect; Miller & Associates Dev. Co., Inc., Contractor; *Increase* of \$12,506.79 (Riverboat Funds) and *Increase* of Twelve (12) days.
- B. Recommendation of Acceptance for the Project, “Sam Houston High School Demolition of Gym and Associated Spaces,” Champeaux, Evans, Hotard Architect; Keiland Construction, LLC, Contractor.

**13. Condolences/Recognitions**

**14. Schedule Committees**

- A&P Committee..... February 27, 2018, 5:00 p.m.
- Employee Benefits Committee.....March 6, 2018, 5:00 p.m.
- Budget Committee.....March 27, 2018, 5:00 p.m.
- C&I Committee (to follow).....March 27, 2018

**15. Adjourn Meeting**

**January 18, 2018**

**DATE, TIME, PLACE OF MEETING**

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Thursday, January 18, 2018, at 5:00 p.m. Due to inclement weather, this meeting was postponed from the originally scheduled date of Tuesday, January 16, 2018.

The meeting was called to order by Mack Dellafosse, President. The prayer was led by Dean Roberts. The Pledge of Allegiance was led by Cecile Girard, a student at Barbe High School.

Mr. Dellafosse presented a plaque of appreciation to Mr. Hayes, as the outgoing 2017 president.

**ROLL CALL**

The roll was called by Superintendent Bruchhaus and the following members were present: Billy Breaux, Glenda Gay, John Duhon, Dean Roberts, Fred Hardy, Annette Ballard, Ron Hayes, Eric Tarver, Mack Dellafosse, Damon Hardesty, Alvin Smith, Chad Guidry, and Russell Castille.

Mr. Williams and Mr. Natali were absent.

**APPROVAL OF MINUTES**

Mr. Hardy with a second by Mr. Hardesty, offered a motion to approve the Minutes of December 12, 2017. The motion carried on a unanimous vote.

**PRESENTATIONS**

**A.** Recognition of Taylor Trahan, Washington-Marion High School, Ethyn Evans, Sulphur High School, Dy’Jah Doucett, Jakylyn Bowers, and Mila’ Bradley, LaGrange High School, students chosen to perform at Carnegie Hall.

**B.** Recognition of Librarians of the Year/Tommy Campbell, CAO: DeQuincy High School, Mrs. Adri LeBlanc, Iowa High School (Middle campus), Mrs. Adrienne Oakley, Dolby Elementary, Mrs. Beth Ferguson. Mrs. Ferguson has is also the overall District Librarian of the Year.

**SUPERINTENDENT’S REPORT**

**Mr. Bruchhaus gave the following report:**

# January 18, 2018

1. Board Members have received the December 3rd school population report.
2. All board members have received the December Head Start Report

## **Program Governance**

- Policy Council meeting was held on December 11, 2017. The following items were approved:
  - ✓ November 13<sup>th</sup> Policy Council Minutes
  - ✓ November's Director's Report
  - ✓ November's Attendance Report
  - ✓ November's Financial Report
  - ✓ December Budget Revision
  - ✓ New ERSEA Policy
  - ✓ 2016-2017 Head Start Annual Report

## **Program Operations**

- Enrollment – 458
- 100% of classrooms were observed using the CLASS (Classroom Assessment Scoring System) Tool.
- Several J.D. Clifton Head Start families were adopted by the following partners: Catholic Charities, Mr. Joe Miller Sr., and Community Development City of Lake Charles. Christmas presents were provided for all members in the family.
- Brenda Hunter, J.I. Watson, DeQuincy Primary, and Jake Drost Head Start Programs received Christmas presents from Lydia Holland, Century 21 Bessette Realty, Inc. for all students at their sites.
- The Sulphur Beta Club and Sulphur Twisters read Christmas stories to the children and assisted with a hands-on art activity at Jake Drost Head Start

3. I would like to report our current sales tax numbers for our general fund which show December, 2017, collections at \$625,639 or 5.4 % above budget for the sixth month of the 2017-2018 year.

Collections are \$636,745 or 5.5 % above collections for the same month last year.

Collections for the 2017-2018 year after six months are \$31,654,075 or 42 % over budget and \$31,773,746 or 42.2 % over the same time period last year.

4. Board Members requesting to be registered for the LSBA convention in Baton Rouge, February 28-March 2 have received registration information in their packets.

5. It may seem early, but just a reminder to all Board Members that your Louisiana Ethics Administration Annual Financial Disclosure Statement for 2017 is due May 15, 2018.

6. In accordance with state law, we have made the 2018 District Charter School Application Process for Schools Opening in the 2019-2020 school year or beyond available to the public. This document is available on our website and includes the application, the process schedule, details on the review process, and who to contact with questions.

## January 18, 2018

7. I am very pleased that the Coats for Kids project by the Kiwanis Club of Lake Charles reported that 1,165 coats were collected this year, their 30<sup>th</sup> year, their goal being to help one child at a time, one community at a time, in this endeavor.

8. Congratulations to T.S. Cooley Elementary Magnet School for being chosen as one of 6 schools in Louisiana nominated as a National Blue Ribbon School. T.S. Cooley is being nominated as a Blue Ribbon High Performing School. The Secretary of Education will announce the 2018 National Blue Ribbon Schools in September.

9. The weather caused a delay in our usual delivery process for the two committee meetings next Tuesday, so your packets for the Budget Meeting and C&I Committees are at your place tonight.

### **EXECUTIVE SESSION**

On a motion by Mr. Hayes and a second by Mr. Breaux, the Board adjourned on a unanimous vote into Executive Session at 5:27 p.m. The Board reconvened on the same motions at 5:36 p.m.

Mr. Hardy, with a second by Mr. Tarver, offered the motion to approve accident settlement #6028512. The motion carried.

### **TAKE APPROPRIATE ACTION**

Mr. Dellafosse read the following items:

**A. Approval of Pupil Progression Plan 2017-2018**

The 2017-2018 Pupil Progression Plan was presented to the Board for approval and on a motion by Mr. Breaux and a second by Mr. Duhon, this item was approved and is available for viewing at 3310 Broad Street. It is also posted on the CPSB website at [www.cpsb.org](http://www.cpsb.org).

**B. Approval of Resolution cancelling special election in Sales Tax District #3**

Lake Charles, Louisiana

January 16, 2018

The Calcasieu Parish School Board, governing authority of Sales Tax District No. Three of Calcasieu Parish, Louisiana, met in regular public session at 5:00 o'clock p.m., on

## **January 18, 2018**

Tuesday, January 16, 2018, at the regular meeting place of said Board in the Calcasieu Parish School Board Office, 3310 Broad Street, Lake Charles, Louisiana, pursuant to the provisions of written notice given to each and every member thereof and duly posted in the manner required by law.

President Mack Dellafosse called the meeting to order and on roll call, the following members were present:

Annette Ballard, Billy Breaux, Russell Castille, Mack Dellafosse, John Duhon, Glenda Gay, Chad Guidry, Damon Hardesty, Fredman Hardy, Ron Hayes, Dean Roberts, Alvin Smith, Eric Tarver

ABSENT: Aaron Natali, Wayne Williams

The meeting was called to order and the roll called with the above results.

Thereupon, the following resolution was then introduced, and pursuant to motion made by John Duhon and seconded by Damon Hardesty, was adopted by the following vote:

YEAS: 13

NAYS: 0

The resolution was approved and signed by the President, attested by the Secretary, and provides as follows:

### **RESOLUTION**

**A RESOLUTION ORDERING CANCELLATION OF A SPECIAL ELECTION IN SALES TAX DISTRICT NO. THREE OF CALCASIEU PARISH, LOUISIANA ON APRIL 28, 2018.**

WHEREAS, by resolution adopted on November 14, 2017, the Calcasieu Parish

## January 18, 2018

School Board, governing authority of Sales Tax District No. Three of Calcasieu Parish, Louisiana, (the "District"), called an election to be held in the District on April 28, 2018, for the purpose of submitting to the electorate of the District a Sales Tax Proposition (the "Proposition") for the purpose of acquiring and/or improving land and playgrounds, purchasing, erecting, enlarging and/or improving school buildings and other school related facilities within and for said District, and acquiring the necessary equipment and furnishings therefor, title to which shall be in the public; and

WHEREAS, the Calcasieu Parish School Board now desires, as the governing authority of the District, to cancel the election called for April 28, 2018, within the District, but reserving the future right to call an election within the District for the same purposes stated within the November 14, 2017, resolution of the Calcasieu Parish School Board;

**NOW, THEREFORE, BE IT RESOLVED** by the Calcasieu Parish School Board, acting as governing authority of Sales Tax District No. Three of Calcasieu Parish, Louisiana:

**SECTION 1.** The election called within the District for April 28, 2018, is hereby cancelled and annulled, reserving however the right of the Calcasieu Parish School Board, as governing authority of the District, to call a future election within the District to submit to the District's electorate a future proposition(s) the purpose of which would be for financial support of the schools within, and those schools to be constructed within, the District, all as described in the Proposition, or otherwise.

**SECTION 2.** All resolutions, ordinances, or orders in conflict herewith, be, to the extent of such conflict, and they are hereby repealed.

Adopted and approved on this 16<sup>th</sup> day of January, 2018.

**January 18, 2018**

/s/ Mack Dellafosse  
MACK DELLAFOSSE, President

ATTEST:

/s/ Karl Bruchhaus  
KARL BRUCHHAUS, Secretary

On a motion to approve by Mr. Duhon and a second by Mr. Hardesty, the motion carried.

**C.** Approval of Resolution to retain outside special counsel regarding tax appeal by Aspect Energy, LLC

WHEREAS, the Calcasieu Parish School Board administers and collects within the Parish of Calcasieu, sales and use tax both individually and as agent for various political subdivisions;

WHEREAS, a dispute and protest has arisen in connection with an assessment of taxes due by Aspect Energy LLC;

WHEREAS, Aspect Energy LLC has filed a petition with the Board of Tax Appeals in lieu of filing suit;

WHEREAS, there exists a real necessity involving the public interest for the Calcasieu Parish School Board to be represented by special counsel in the appeals petition proceedings and any subsequent litigation; and

WHEREAS, the Calcasieu Parish School Board desires to retain Stutes & Lavergne Law Firm as special counsel for the Calcasieu Parish School Board in connection with the appeals petition proceedings and any subsequent litigation.

NOW, THEREFORE, BE IT RESOLVED, that Stutes & Lavergne Law Firm is hereby retained as special counsel for the Calcasieu Parish School Board in connection with the above appeals petition proceedings and any subsequent litigation, subject to the Attorney General Fee Schedule.

On a motion to approve by Mr. Hardesty and a second by Mr. Duhon, the motion carried.

**D.** Approval of Head Start ERSEA (Eligibility, Recruitment, Selection,



# January 18, 2018

Enrollment, Attendance) Policy

The ERSEA Policy was presented to the Board for approval and on a motion by Mr. Hardesty and a second by Mrs. Ballard, this item was approved and is available for viewing at 3310 Broad Street.

E. Approval of Head Start Annual Report for 2016-2017

The Head Start Annual Report was presented to the Board for approval and on a motion by Mrs. Ballard and a second by Mr. Hardy, this item was approved and is available for viewing at 3310 Broad Street.

## **PERMISSION TO ADVERTISE**

Mr. Dellafosse read the following items. All items were taken on one motion by Mr. Hayes and seconded by Mr. Duhon; all passed unanimously.

- A. Janitorial Supplies for 2018-2019/Central Warehouse/General Funds
- B. Library Books for 2018-2019/Library Services/General Funds
- C. Pre-packaged School Supplies for 2018-2019/Title X, McKenney-Vento Homeless Student Act/Federal Programs
- D. School Uniforms and PE Suits for 2018-2019/Title X, McKenney-Vento Homeless Student Act/Federal Programs
- E. Grass Cutting Services for 2018-2019/Maintenance Department/General Funds
- F. Food, Paper Goods, Etc., for 2018-2019/School Food Service Department/School Food Service Funds
- G. Waste Disposal Services for 2018-2019/Maintenance Department/General Funds
- H. Fire Alarm Inspections for 2018-2019/Maintenance Department/General Funds
- I. Hood System Inspections for 2018-2019/Maintenance Department/General Funds
- J. Security Guard Services for 2018-2019/General Funds
- K. Batteries for 2018-2019/Transportation Department/General Funds
- L. Sewer Plant Monitoring, Testing for 2018-2019/Maintenance Department/General Funds
- M. Bulk Oil for 2018-2019/Transportation Department/General Funds
- N. Fuel Card Services for 2018-2019/Transportation Department/General Funds
- O. Snacks for Head Start for 2018-2019/Early Childhood Department/Federal Funds
- P. Cafeteria Equipment for 2018-2019/School Food Service Department/2017

## **CORRESPONDENCE**

Mr. Dellafosse read the following item:

## January 18, 2018

A. Change Order Number One (1) for the Project, “Gillis Elementary, Drainage Improvements,” Sales Tax District #3 Funds; Bid #2018-04PC; Sales Tax District #3; *Decrease* of \$19,488.86; Moss Architects, Inc., Designer; Keiland Construction, Contractor.

On a motion to approve by Mr. Duhon and a second by Mr. Hardesty, the motion carried.

B. Change Order Number One (1) for the Project, “Sam Houston High School Demolition of Gym and Associated Spaces,” Project #2018-05PC; Sales Tax District #3; Champeaux, Evans, Hotard, APAC, Architect; Keiland Construction, LLC, Contractor; *Increase* of \$1,679.95.

On a motion to approve by Mr. Duhon and a second by Mr. Hardesty, the motion carried.

C. Change Order Number Eight (8) for the Project, “CPSB Classroom Pods, PhaseX,” Project#1715; Champeaux, Evans, Hotard, APAC, Architect; Miller & Associates Dev. Co., Inc., Contractor; *Increase* of \$29,650.24 (\$10,957.67 Sales Tax District #3 and \$18,692.57 Riverboat Funds) and *Increase* of Twenty (20) days.

On a motion to approve by Mr. Duhon and a second by Mrs. Ballard, the motion carried.

### **CONDOLENCE/RECOGNITION**

Mr. Roberts asked for a letter of condolence to the family of Mr. Michael Doise and a letter to the family of Mr. Darren Caillouet.

Mr. Hardy asked for a letters of condolence to the following:

The family of Mr. Irving Anderson  
The family of Mr. Floyd Doucet  
The family of Mrs. Geraldine Spain  
The family of Mr. Harry Victorian

Mr. Hayes asked for a condolence letter to the family of Luke Aron Ancelet.

Mr. Hayes and Mrs. Gay commended staff for recent handling of schools and facilities during the recent inclement weather week.

Mr. Hardesty asked for a letter of condolence to Ms. Cheryl Pickard and a letter of condolence to the family of Jalen Handy.

Mr. Breaux commended Tammy Logan in the Risk Management Department.

# January 18, 2018

Mrs. Ballard thanked staff for the good news recently received regarding our Partners in Education.

## SCHEDULE COMMITTEES

January 23, 2018..... C&I Committee, followed by Budget Committee, 5:00 p.m.

## ADJOURN MEETING

On a motion to adjourn by Mr. Hayes and a second by Mr. Hardy, the meeting was adjourned at 6:33 p.m.

\_\_\_\_\_  
Mack Dellafosse, President

\_\_\_\_\_  
Karl Bruchhaus, Secretary

**MINUTES  
CURRICULUM & INSTRUCTION COMMITTEE MEETING  
January 23, 2018**

The Calcasieu Parish School Board Curriculum and Instruction Committee met Tuesday, January 23, 2018 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana.

Committee Members Present: Annette Ballard; Chair, Fredman Hardy; Vice Chair, Aaron Natali, Glenda Gay, Dean Roberts, Alvin Smith, Russell Castile, Wayne Williams, John Duhon.

Other Board Members Present: Mack Dellafosse, Ron Hayes, Eric Tarver, Damon Hardesty, Chad Guidry, and Billy Breaux.

The C&I Committee Meeting was called to order at 5:00 pm. by Annette Ballard, Chairman. A quorum was present. The prayer was led by Mr. Hayes and Mr. Guidry led the pledge of allegiance.

Mr. Campbell introduced the first item on the agenda, which was a recommendation to create a K-5 STEM Magnet School at E.K. Key Elementary. After a brief description of the events leading up to the recommendation, Mr. Campbell introduced Ms. Laura LeDoux, Principal of E.K. Key Elementary, who then presented a PowerPoint presentation to the committee explaining how the school would be structured and the academic advantages a K-5 STEM Magnet Academy would provide for its students.

Following the presentation, a motion was made by Mr. Guidry and seconded by Mr. Hardy to accept staff's recommendation to create a STEM magnet school for grades K-5 at E.K. Key Elementary that would serve students meeting the enrollment requirements from all elementary schools that feed Westlake, Sulphur, Vinton, Starks, and DeQuincy High Schools.

After a lengthy discussion, a motion was made by Mr. Dellafosse and seconded by Mr. Duhon to amend the motion as follows:

All students across Calcasieu Parish, provided they meet testing guidelines will be allowed entry into the K-5 Magnet School at E.K. Key. After much discussion, a call for question was asked for by Mr. Dellafosse and seconded by Mr. Tarver. The amendment failed as follows:

YEAS – 6

NAYS – 9

The original staff recommendation to approve the K-5 STEM Magnet School at E.K. Key Elementary was then voted on and was approved by the following margin:

Yeas: 14

Nays: 1

The next item on the agenda called for the approval of a tuition funded option for all ineligible Pre-K applicants for the 2018-2019 school year as well as permission to hire a fiscal officer for collection and recordkeeping of tuition payments. Mr. Campbell gave a brief overview of action taken by the Board pertaining to Pre-K enrollment the previous year and their request for staff to present a tuition-based option for ineligible Pre-K students for the 2018-19 school year. Mr. Campbell then introduced Dr. Joubert, the CPSB Early Childhood Director, who presented a PowerPoint presentation that gave an overall analysis of the current Pre-K enrollment. Dr. Joubert also presented to the Board the cost per classroom to serve ineligible students and the amount of tuition per student it was projected to take to fund a tuition-based program at no cost to the district. The enrollment criteria and procedure for the 2018-2019 school year was also explained as well as the the need to hire a fiscal officer for bookkeeping and collections.

A motion was made by Mr. Hayes and seconded by Mr. Dellafosse to approve staff's proposal to create a tuition funded option for ineligible Pre-K applicants for the 2018-19 school year at a cost of \$650 per month and for permission to hire a fiscal officer for collection and recordkeeping of tuition payments.

Public input was then received from the following people through Blue Cards:

Jolene Constance  
Emily Dalfrey  
Darol King  
Kendrea Smith  
Tanya Gilley  
Leah Mayeaux  
Jill Fox  
Melisa Crumpler  
Erica Kleven  
Schuyler Olivier

A motion was then made by Mr. Tarver and seconded by Mr. Guidry to amend the motion by removing the hiring of a fiscal officer. After discussion this amendment passed unanimously.

After much discussion, Mr. Guidry offered an amendment to the original motion to change the tuition from \$650 to \$400 per month. Mr. Smith seconded the motion.

After a brief discussion, Mr. Breaux made a motion to amend Mr. Guidry's motion to raise the cost of tuition from \$400 to \$550 per month and Mr. Hardesty seconded that motion.

After a lengthy discussion, Mr. Guidry said he would like to withdraw his amendment and let Mr. Breaux's amendment stand. By unanimous consent the Board agreed to withdraw Mr. Guidry's amendment in favor of Mr. Breaux's amend to set the tuition at \$550 per month.

After a great deal of discussion, a motion was made by Mr. Tarver and seconded by Mr. Dellafosse to further amend the original motion by limiting the number of

ineligible Pre-K students to 400 seats across the district, where room is available with a minimum of 16 students in each classroom. The amendment passed with

YEAS – 13

NAYS – 2

The final motion as amended to give the staff permission to create a tuition based program that would serve up to 400 ineligible Pre-K students at a cost to parents of \$550.00 per month, pending available classrooms and teachers with a minimum of 16 students per classroom carried unanimously.

Mr. Campbell then presented the Board with the proposed 2018-2019 District School Calendar. A motion to approve the proposed calendar was made by Mr. Dellafosse and seconded by Mr. Hayes.

Public comment was received through Blue Cards from the following people:

Teri Johnson

After a short discussion the committee agreed unanimously to adopt the recommended school calendar for the 2018-19 school year.

There being no further business to discuss, Mrs. Ballard requested a motion to adjourn at 8:37 p.m. which was offered by Mr. Hayes and seconded by Mr. Tarver.

Tommy Campbell  
Secretary

**MINUTES**  
**BUDGET/FISCAL MANAGEMENT COMMITTEE MEETING**  
**January 23, 2018**

The Calcasieu Parish School Board Budget/Fiscal Management Committee met, Tuesday, January 23, 2018, in the Board Room, 3310 Broad Street, Lake Charles, Louisiana. A quorum was present.

Mr. Hardesty called the meeting to order at 8:45 p.m. and Mr. Bourne called roll.

Present: Damon Hardesty - Chairman, John Duhon - Vice Chairman, committee members Annette Ballard, Glenda Gay, Chad Guidry, Fred Hardy, Aaron Natali, Dean Roberts and Secretary, Wilfred Bourne. Other Board members present were Russell Castille, Ron Hayes, Mack Dellafosse, Wayne Williams and Alvin Smith.

Absent: Eric Tarver and Billy Breaux

Mr. Hardesty requested an amendment to the agenda by moving Item #5 to the A/P Committee Meeting on February 27, 2018. On a motion by Mr. Dellafosse, seconded by Mr. Guidry, the agenda item was removed.

Mr. Bourne first presented an extensive review of the Comprehensive Annual Financial Report. The 2017 fiscal year had a General Fund surplus of \$20,690,273 after transfers and special items. The General Fund had a total ending fund balance of \$92,152,153 with \$55,434,701 (16.1%) unassigned. Freddy Smith CPA, Partner, and Don McLean CPA, Audit Manager with Postlethwaite and Netterville our external auditing firm, presented the audit results for the School Board's CAFR for the fiscal year ending June 30, 2017. The School Board received an unmodified, clean audit opinion with one finding – non financial.

The Comprehensive Annual Financial Report has been submitted to the Association of School Business Officials International and the Government Finance Officers Association for national awards. The report has received certificates of excellence in financial reporting from the Association of School Business Officials International for the past 34 years and certificates of achievement for excellence in financial reporting for the past 29 years from the Government Finance Officers Association.

Mr. Duhon left the meeting at 9:00 p.m.

On motion by Mr. Dellafosse, seconded by Mr. Roberts, the 2016-2017 Comprehensive Annual Financial Report, Single Audit Report, Management Report, and Sales Tax Agency Audit Report were approved as presented.

The next item presented was school audits. Mr. Foster, Internal Auditing Director, briefly discussed several school audits and recommended that the following audits be approved: Bell City High, Brentwood Elementary, Combrel-Fondel Elementary, Sam Houston High, Iowa High, J.F. Kennedy Elementary, Moss Bluff Middle, Sulphur High, Extended Day Programs at Cypress Cove Elementary, Henry Heights Elementary and Moss Bluff Elementary. While there were no significant deficiencies noted during the reviews, Internal Control Exception Reports ("ICER") were distributed to the related schools to address exceptions and ensure corrective action.

On motion by Mr. Dellafosse, seconded by Mr. Hayes, the school audits and extended programs reviews were approved as presented.

Mr. Smith left the meeting at 9:05 p.m.

Mr. Bourne then gave a current update on the status of Pod Project 10. Five Pods are near completion, three are currently in progress, one has the slab poured, three have the Pads formed and one will not start until the completion of the first Pod at the same location. This was presented as information only and did not require any action.

Mr. Bourne then discussed the fiscal year 2017 per pupil expenditure analysis for the General Fund. This was presented as information only and did not require any action.

There being no further business to discuss, on motion by Mr. Hardy and seconded by Mr. Hayes the committee adjourned the meeting at 9:38 p.m.

Wilfred Bourne  
Secretary



**Reporting Days**

Students Report ..... 8/15  
 Students' Last Day ..... 5/24

**Holidays/Inservices**

Students Do Not Report on the Following Days  
 School System Offices Closed..... 7/4  
 System-wide Inservice ..... 8/8-9  
 Teacher Inservice ..... 8/10,11,14  
 Paraprofessionals report to work  
 Students First Day of School.....8/15  
 Labor Day ..... 9/4  
 Teacher Inservice ..... 10/9  
 Veterans Day ..... 11/10  
 Thanksgiving ..... 11/20-24  
 Christmas..... 12/20-1/2  
 Teacher Inservice ..... 1/3  
 MLK Day ..... 1/15  
 Mardi Gras ..... 2/12-14  
 Easter Break..... 3/30-4/6  
 Last day for students 1/2 day .... 5/24  
 Teacher Inservice ..... 5/25

**Nine Weeks Periods**

1st ..... 10/13  
 2nd ..... 1/5  
 3rd ..... 3/14  
 4th ..... 5/24

**State Testing**

LEAP ELA/Math/Sci. (3-8) .....  
 EOC Fall CBT.....  
 EOC Spring CBT .....  
 PLAN (10) CBT .....  
 ACT (11) PBT.....  
 LAA1 PBT.....  
 ELDA PBT .....



**Calcasieu Parish School Board**

BUILDING FOUNDATIONS FOR THE FUTURE

Karl Bruchhaus, Superintendent

**2017-2018 District Calendar**

July 2017							August 2017							September 2017							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1			1	2	3	4	5							1	2
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9	
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30	
30	31																				

October 2017							November 2017							December 2017							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7				1	2	3	4							1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	
														31							

January 2018							February 2018							March 2018							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
	1	2	3	4	5	6					1	2	3					1	2	3	
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10	
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17	
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24	
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31	

April 2018							May 2018							June 2018							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7			1	2	3	4	5							1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	
29	30						27	28	29	30	31			24	25	26	27	28	29	30	

**Calendar Code**

- Student First Day of School
- School Holiday
- System-wide Inservice
- Teacher Inservice home school
- Nine Weeks Period Ends
- Time Change



## Sales and Use Tax Department

PO Drawer 2050; 2439 6th Street Lake Charles, LA 70602-2050

# Calcasieu Parish School Board

B U I L D I N G F O U N D A T I O N S F O R T H E F U T U R E

[www.calcasieusalestax.org](http://www.calcasieusalestax.org)  
(337) 217-4280 Fax (337) 217-4281

Karl Bruchhaus, Superintendent

**TO:** Wilfred Bourne, CFO  
**FROM:** Kimberly Tyree, Director of Sales Tax  
**DATE:** January 12, 2018  
**SUBJECT:** Request outside counsel approval

Our office was recently served with a Board of Tax Appeals Petition by First Flight Holdings LLC and CCB Industrial Solutions LLC. In the past, taxpayer's remedies were either to file suit or have their case heard by an arbitration panel. In July 2014, the legislature passed Act 640 which abolished the arbitration panel and gave taxpayers the right to file a petition for a redetermination of Assessment with the Board of tax Appeals in lieu of filing suit.

The taxpayer filed the petition as a result of an audit. The taxpayer is not in agreement with the audit findings and has elected the option to file a petition. Rusty Stutes has been used by our office in the past as our legal representation, and we would like him to represent us in this matter.

It is customary for us to seek board approval for outside counsel to be engaged in tax office litigation. Therefore, it is requested that such approval be placed upon the next board meeting agenda.

SW

C: Legal File

*REPRESENTING*

*Calcasieu Parish School Board, STX Districts 2 & 3, Calcasieu Parish Police Jury, STX Districts 1 & 4A  
Calcasieu Parish Law Enforcement District, City of DeQuincy, Town of Iowa, City of Lake Charles  
City of Sulphur, Town of Vinton, City of Westlake, SWLa Convention & Visitors Bureau*

## **RESOLUTION**

WHEREAS, the Calcasieu Parish School Board administers and collects within the Parish of Calcasieu, sales and use tax both individually and as agent for various political subdivisions;

WHEREAS, a dispute and protest has arisen in connection with an assessment of taxes due by First Flight Holdings LLC and CCB Industrial Solutions LLC;

WHEREAS, First Flight Holdings LLC and CCB Industrial Solutions LLC has filed a petition with the Board of Tax Appeals in lieu of filing suit;

WHEREAS, there exists a real necessity involving the public interest for the Calcasieu Parish School Board to be represented by special counsel in the appeals petition proceedings and any subsequent litigation; and

WHEREAS, the Calcasieu Parish School Board desires to retain Stutes & Lavergne Law Firm as special counsel for the Calcasieu Parish School Board in connection with the appeals petition proceedings and any subsequent litigation.

NOW, THEREFORE, BE IT RESOLVED, that Stutes & Lavergne Law Firm is hereby retained as special counsel for the Calcasieu Parish School Board in connection with the above appeals petition proceedings and any subsequent litigation, subject to the Attorney General Fee Schedule.

---

Mack Dellafosse, President  
Calcasieu Parish School Board

Attest:

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Karl Bruchhaus, Secretary

# BID REPORT

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: January 30, 2018

**DESCRIPTION:**

Gillis Elementary Improvements- Phase 1

**FUNDS:** Sales Tax District # 3 Funds

**BID NUMBER:** 2018-07PC

**DESIGNER:** Moss Architect, Inc.

CONTRACTOR	BASE BID	ALT. # 1	ALT. # 2
Civil Construction Company	No Bid		
Gunter Construction	\$3,597,000.00	\$145,950.00	\$103,500.00
John D. Myers	NO Bid		
Keiland Construction	\$3,227,000.00	\$131,000.00	\$100,000.00
New Start Builders	No Bid		
Pat Williams Construction	\$3,340,000.00	\$131,000.00	\$104,000.00
Shannon Smith Construction	No Bid		
Trahan Construction	\$3,305,800.00	\$127,100.00	\$97,900.00
Central Auction House	No Bid		

The Committee recommends award of the contract to:

Keiland Construction

BASE BID AND ALTERNATE NO. 1 & ALTERNATE 2 IN THE AMOUNT OF:

Three Million Four Hundred Fifty Eight Thousand and no/100

as the lowest qualified bidder meeting specifications.

**DESCRIPTION OF ALTERNATES:**

ALTERNATE #1: Provide all computer furniture (desk, chairs, & accessories) for computer labs and library furniture as specified

ALTERNATE #2: Provide retractable theater equipment as specified

**BID REPORT**

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

**DATE:** January 31,2018

**DESCRIPTION:**

College Street Voc Ctr Welding Shop Upgrades

**FUNDS:** Career Development Grant Funds

**BID NUMBER:** 2018-09PC

**DESIGNER:** Brossett Architect LLC

CONTRACTOR	BASE BID
Gunter Construction , Inc	\$382,000.00
John D. Myers & Associates, Inc.	No Bid
KT Construction, LLC	No Bid
Pat Williams Construction, LLC	\$375,000.00
Sam Istre Construction, Inc.	\$391,000.00
Seth Priola Construction, LLC	\$363,000.00
Shannon Smith Construction, LLC	\$418,000.00
Trahan Construction, LLC	No Bid
Central Auction House	No Bid

The Committee recommends award of the contract to:

Seth Priola Construction LLC

(Base Bid) in the amount of:

Three Hundred Sixty three dollars & no /100

as the lowest qualified bidder meeting specifications.

# BID REPORT

# Item 10. C.

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

**DATE:** February 1, 2018

**DESCRIPTION:**

College Street Voc Ctr Plumbing/Electrical Shop Upgrade

**FUNDS:** Career Development Grant Funds

**BID NUMBER:** 2018-08PC

**DESIGNER:** Brossett Architect LLC

CONTRACTOR	BASE BID
Gunter Construction, Inc.	\$111,000.00
John D Myers & Associates , Inc.	\$85,840.00
KT Construction, LLC	No Bid
Pat Williams Construction, LLC	\$109,000.00
Sam Istre Construction, Inc.	\$79,500.00
Seth Priola Construction, LLC	\$99,500.00
Shannon Smith Construction, LLC	No Bid
Trahan Construction , LLC	No Bid
Central Auction House	No Bid

Central Auction House

The Committee recommends award of the contract to:

Sam Istre Construction, Inc.

(Base Bid) in the amount of:

Seventy-Nine Thousand Five Hundred Dollars & no/ 100

as the lowest qualified bidder meeting specifications.

## Item 10. D.

**TO:** WILFRED BOURNE  
PEGGY CARLILE  
SHANNON LAFARGUE  
DENNIS BENT

**FROM:** JENNIFER HAGAN, PURCHASING SUPERVISOR

**RE:** BIDS FOR FEBRUARY 2018

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**BID REPORTS:**

ALL BIDS WERE POSTED ON [WWW.CENTRALBIDDING.COM](http://WWW.CENTRALBIDDING.COM) AND [WWW.CPSB.ORG](http://WWW.CPSB.ORG)

**BID 2018-32 CAFETERIA EQUIPMENT** was opened on February 6, 2018 @ 10:00AM  
**EQUIPMENT ASSISTANCE GRANT**

BIDS WERE SENT TO THE FOLLOWING:

ALACK REFRIGERATION  
ASSOCIATED FOOD EQUIPMENT  
LAFAYETTE RESTAURANT  
NOLA RESTAURANT SUPPLY  
SW BAR NEEDS

BID RESULTS AS FOLLOWS:

**THIS BID OPENS TUESDAY, FEBRUARY 6, 2018--- RESULTS WILL BE AVAILABLE PRIOR TO BOARD MEETING**

# Item 11.A.

## REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

**Description:**

Combre-Fondel Elementary Improvements - Phase 1

**Funds:** School Board District # 31 Bond Funds

**Designer:**

Moss Architects, Inc.

**Advertise:** to be determined

Karl Bruchhaus, Secretary  
Calcasieu Parish School Board

Cc: Bourne, Brown, Bruchhaus, Heath, Trahan, Grigg



# Item 11.B.

## REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

**Description:**

Brenda Hunter Head Start

**Funds:** School Board District # 31 Bond Funds

**Designer:**

Moss Architects, Inc.

**Advertise:** to be determined

Karl Bruchhaus, Secretary  
Calcasieu Parish School Board

Cc: Bourne, Brown, Bruchhaus, Heath, Trahan, Grigg

## Item 11. C.

**TO: WILFRED BOURNE  
PEGGY CARLILE  
SHANNON LAFARGUE  
DENNIS BENT**

**FROM: JENNIFER HAGAN, PURCHASING SUPERVISOR**

**RE: BIDS FOR FEBRUARY 2018**

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**PERMISSION TO ADVERTISE**

**COPY PAPER  
GENERAL FUNDS**

# Item 12.A.

## CHANGE ORDER

Change Order No.: **09**  
Date: **January 30, 2017**  
Contract Date: **April 24, 2017**

Project: **Calcasieu Parish School Board  
Classroom Pods – Phase X**

Project No.: **Calcasieu Parish School Board - Project No. 201705Pc  
Champeaux Evans Hotard - Project No. 1715**

To: **Miller & Associates Development Co., Inc.  
P. O. Box 700  
Iowa, LA 70647**

You are directed to make the following change(s) in this Contract:  
(Attach Itemized Breakdown)

The Original Contract Sum	<b>\$13,495,000.00</b>
Net Change by Previous Change Order	<b><u>\$753,367.58</u></b>
Contract Sum Prior to this Change Order	<b>\$14,248,367.58</b>
Contract Sum will be <u>increased</u> by this Change Order	<b><u>\$12,506.79</u></b>
New Contract Sum Including this Change Order	<b>\$14,260,874.37</b>

Contract Time will be increased by: **12 days**  
Revised Contract Completion Date: **November 28, 2019**

### RECOMMENDED

**Champeaux Evans  
Hotard, APAC  
(ARCHITECT)**

**702 Dr. Michael DeBakey Dr.  
Lake Charles, LA 70601  
70602**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

### ACCEPTED

**Miller & Associates  
Development Co., Inc.  
(CONTRACTOR)**

**P. O. Box 700  
Iowa, LA 70647**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

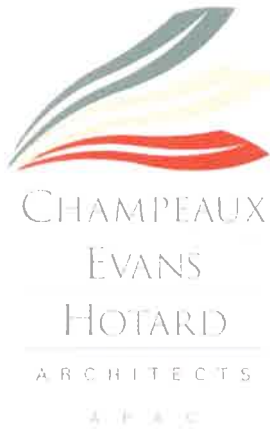
### APPROVED

**Calcasieu Parish  
School Board  
(OWNER)**

**P. O. Box 800  
Lake Charles, LA**

By: \_\_\_\_\_

Dated: \_\_\_\_\_



702 Dr. Michael DeBakey Drive  
Lake Charles, LA 70601

ph: 337.439.8871  
fax: 337.439.8872

[www.champeaux.biz](http://www.champeaux.biz)

Date: **January 30, 2018**  
 To: **Calcasieu Parish School Board  
 Planning & Construction Department**  
 Attn.: **Harold Heath, Construction Manager**  
 From: **Champeaux Evans Hotard, APAC  
 Brad Evans**  
 Re: **CEH Project # 1715  
 Calcasieu Parish School Board  
 Classroom Pods – Phase X**

## Change Order No. 9 – Recap

### Change Order Request No.60

**All 12 Schools (13 Buildings)** – Remove and replace (4) data/network racks at Iowa High School, Iowa Middle School, LeBleu Settlement Elementary School, and Positive Connections #1. Modify the installation to accommodate (2) small data cabinets at each building, in lieu of (1) large rack, due to head clearance requirements, in accordance with applicable codes. Modify rough-ins to accommodate (2) racks – 1 for data/network and 1 for CCTV at each building. Remove, replace, and relocate data cabinets. Remove, reinstall, reconnect, and retest all low voltage wiring connections. Make similar changes at (8) other schools (9 buildings) not yet roughed-in. (Refer to supporting documentation, attached hereto.)

Amount Requested: **ADD \$12,506.79**  
 Days Requested: **ADD 5 days**

### Weather-Related Delays

Weather-related delays documented for the following months, less days allowed for by the Contract Documents. (Refer to supporting documentation, attached hereto.)

<u>Month</u>	<u>Documented Weather Related Delays</u>	<u>Weather-Related Days Allowed</u>	<u>Additional Days Granted</u>
December, 2017	15 days	(8 days)	7 days

Amount Requested: **ADD \$0.00**  
 Days Requested: **ADD 7 days**

<b>Total Contract Amount modification recommended for Change Order No. 9</b>	<b>ADD \$12,506.79</b>
<b>Total Contract Time modification recommended for Change Order No. 9</b>	<b>ADD 12 days</b>

## Construction Contract Change Order SUMMARY

FIELD ORDER NO: 60  
RFI No. (or COR, CPR, etc.) \_\_\_\_\_  
Date: 1/16/2018

Project No: 2017-05PC  
Project Name: Classroom Pods - Phase X

Contractor Name: Miller & Assoc. Dev. Co., Inc.

Description of Work: Change CCTV Cabinets per Brad Evans

General Contractor Direct Costs - Breakdown No. 1 645.50

(See attached breakdown)

Total General Contractor Cost 15 % 742.33  
(General Contract Direct Cost plus OH&P) (Max: 15%)

**Subcontractor Cost Breakdowns**  
(See attached.)

Subcontractor Name	Breakdown No.	A Total Direct Cost	B OH&P (Max 15%)	C Total A+(A X B)
Premier Painting	2	\$ 954.00	15 %	1,097.10
A. K. Newlin/National Networks	3	\$ 8,300.00	15 %	9,545.00
			%	
			%	
			%	
			%	
			%	
			%	

Subcontractor Direct Costs Total \$ 9,254.00  
(Sum column A)

Subcontractor Direct Costs + Subcontractor OH&P 10,642.10  
(Sum column C)

General Contractor OH&P on Subcontractor Direct Cost at 10 % 925.40  
(Sum column A times General Contractor OH&P rate. ) (Max: 10%)

Total Subcontractor Costs 11,567.50  
(Subcontractor Direct Costs + OH&P + General Contractor OH&P)

Change Order Subtotal 12,309.83  
(Sum of Total General Contractor Costs and Total Subcontractor Costs)

Performance and Payment Bond at 1.6 % 196.96  
(Change Order Subtotal times Performance and Payment Bond rate)

Amount will be  increased  decreased  unchanged by 12,506.79  
(Sum of Change Order Subtotal and Performance and Payment Bond)

Days will be  increased  decreased  unchanged by 5  
(Attach supporting data such as meteorological reports)

## Construction Contract Change Order BREAKDOWN

FIELD ORDER	60
Breakdown No.	1
Item No.	1
RFI No. (or COR, CPR, etc.)	
Date:	1/16/2018

Project No: 2017-05PC  
 Project Name: Classroom Pods - Phase X

Contractor/Subcontractor Name Miller & Assoc. Dev. Co., Inc.

**Direct Cost of Work:**

A. Labor	Check here if expained on the Comment Sheet	↓	Hourly Wage Rate	Hours	Total Cost
1 (1) Carpenter	<input type="checkbox"/>		22.00	10.00	220.00
2 (1) Laborer	<input type="checkbox"/>		15.50	10.00	155.00
3	<input type="checkbox"/>				
4	<input type="checkbox"/>				
5	<input type="checkbox"/>				
6	<input type="checkbox"/>				
7	<input type="checkbox"/>				
Add Labor Burden @ 42.00% %					157.50

**LABOR TOTAL** 532.50

**B. Material**

	Unit Price	Unit	Qty.	Total Cost
1 Mortar	11.00	bag	8	88.00
2 Sand	25.00	yd	1	25.00
3				
4				
5				
6				
7				
Add Tax @ _____ %				

(Copies of invoices may be required.)

**MATERIAL TOTAL** 113.00

**C. Equipment**

	Unit Rate	Unit	Qty.	Total Cost
1				
2				
3				
4				
5				
6				
7				
Add Tax @ _____ %				

(Copies of invoices may be required.)

**EQUIPMENT TOTAL**  

**TOTAL DIRECT COST FOR THIS BREAKDOWN:**

(Sum A, B & C)

**645.50**

# Construction Contract Change Order BREAKDOWN

FIELD ORDER	60
Breakdown No.	2
Item No.	1
RFI No. (or COR, CPR, etc.)	
Date:	1/16/2018

Project No: 2017-05PC  
 Project Name: Classroom Pods - Phase X

Contractor/Subcontractor Name Premier Painting

**Direct Cost of Work:**

<b>A. Labor</b>	Check here if explained on the Comment Sheet	↓	Hourly Wage Rate	Hours	Total Cost
1 Painting labor	<input type="checkbox"/>	↓	44.00	16.00	704.00
2	<input type="checkbox"/>				
3	<input type="checkbox"/>				
4	<input type="checkbox"/>				
5	<input type="checkbox"/>				
6	<input type="checkbox"/>				
7	<input type="checkbox"/>				
Add Labor Burden @ _____ %					

**LABOR TOTAL** 704.00

<b>B. Material</b>			Unit Price	Unit	Units	Total Cost
1 Paint/Misc.	<input type="checkbox"/>		250.00	ls	1	250.00
2	<input type="checkbox"/>					
3	<input type="checkbox"/>					
4	<input type="checkbox"/>					
5	<input type="checkbox"/>					
6	<input type="checkbox"/>					
7	<input type="checkbox"/>					
Add Tax @ _____ %						

**MATERIAL TOTAL** 250.00

<b>C. Equipment</b>			Unit Rate	Unit	Units	Total Cost
1	<input type="checkbox"/>					
2	<input type="checkbox"/>					
3	<input type="checkbox"/>					
4	<input type="checkbox"/>					
5	<input type="checkbox"/>					
6	<input type="checkbox"/>					
7	<input type="checkbox"/>					
Add Tax @ _____ %						

**EQUIPMENT TOTAL**

**TOTAL DIRECT COST FOR THIS BREAKDOWN:** 954.00  
 (Sum A, B & C)

# Construction Contract Change Order BREAKDOWN

FIELD ORDER	60
Breakdown No.	3
Item No.	1
RFI No. (or COR, CPR, etc.)	
Date:	1/16/2018

Project No: 2017-05PC  
 Project Name: Classroom Pods - Phase X

Contractor/Subcontractor Nam A. K. Newlin/National Networks

**Direct Cost of Work:**

A. Labor	Check here if explained on the Comment Sheet	↓	Hourly Wage Rate	Hours	Total Cost
1 Iowa HS	<input type="checkbox"/>		65.00	16.00	1,040.00
2 Iowa MS	<input type="checkbox"/>		65.00	16.00	1,040.00
3 LeBleu Settlement	<input type="checkbox"/>		65.00	16.00	1,040.00
4 Positive Connections	<input type="checkbox"/>		65.00	16.00	1,040.00
5 _____	<input type="checkbox"/>				
6 _____	<input type="checkbox"/>				
7 _____	<input type="checkbox"/>				
Add Labor Burden @				25.00% %	1,040.00
<b>LABOR TOTAL</b>					<b>5,200.00</b>

B. Material		Unit Price	Unit	Units	Total Cost
1 2ft Network Cabinet	<input type="checkbox"/>	675.00	ea	4	2,700.00
2 4x4 Backerboard	<input type="checkbox"/>	100.00	ea	4	400.00
3 _____	<input type="checkbox"/>				
4 _____	<input type="checkbox"/>				
5 _____	<input type="checkbox"/>				
6 _____	<input type="checkbox"/>				
7 _____	<input type="checkbox"/>				
Add Tax @				_____ %	
<b>MATERIAL TOTAL</b>					<b>3,100.00</b>

C. Equipment		Unit Rate	Unit	Units	Total Cost
1 _____	<input type="checkbox"/>				
2 _____	<input type="checkbox"/>				
3 _____	<input type="checkbox"/>				
4 _____	<input type="checkbox"/>				
5 _____	<input type="checkbox"/>				
6 _____	<input type="checkbox"/>				
7 _____	<input type="checkbox"/>				
Add Tax @				_____ %	
<b>EQUIPMENT TOTAL</b>					<b>_____</b>

**TOTAL DIRECT COST FOR THIS BREAKDOWN:** **8,300.00**  
 (Sum A, B & C)





Sam Cavys &lt;sam@millerandassoc.com&gt;

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**FW: CPSB Phase X Pods**

1 message

---

**Linda Newlin** <lulabelle@suddenlinkmail.com>  
To: Sam Cavys <sam@millerandassoc.com>

Mon, Jan 15, 2018 at 11:13 AM

**From:** Marcus Edwards [mailto:medwards@nationalnetworks.com]  
**Sent:** Thursday, January 11, 2018 10:57 AM  
**To:** Linda Newlin; kersey2@suddenlinkmail.com  
**Subject:** CPSB Phase X Pods  
**Importance:** High

Linda, I recently emailed you a change order for the cost to replace the network cabinet, backboard, and re-terminate all of the cabling at Iowa HS, Iowa MS, Lebleu Settlement, and Positive Connections #1.

At these locations we have already purchased and installed the network cabinets, cable managers, backboards, and terminated the cabling. I can't return the cabinets and managers to the vendor and I will have to re-terminate and test all of the cabling. So the change order I sent is for new cabinets and backboards and the labor to install it and re-terminate and test the cabling; there is no credit to give for this work and material.

*Marcus Edwards, RCDD*

*National Networks*

*Infrastructure Manager*

337-474-4249

medwards@nationalnetworks.com



**Miller & Associates Development Company, Inc.**

P. O. Box 700  
Iowa, LA 70647  
Office@MillerandAssoc.com

Phone: 337.582.3516  
Fax: 337.582.7229

January 2, 2018

Champeaux Evans Hotard Architects  
702 Dr. Michael Debakey Dr.  
Lake Charles, LA 70601

RE: Calcasieu Parish Pods X (MA# 1701)

**Rain Delay Request**

Days of Inclement or Weather Impact

For the Month(s) of: December 2017

December 2017: 5, 6, 7, 8, 9, 17, 18, 19, 20, 21, 23, 26, 27, 28 and 30: 15 days total

Inclement Days: 15

Days Allowed: -8

**Days Requested: 7**

See attached National Weather Service Report for: December 2017, 2 pages.

Explanation of the Preliminary Monthly Climate Data (F6) Product

These data are preliminary and have not undergone final quality control by the National Climatic Data Center (NCDC). Therefore, these data are subject to revision. Final and certified climate data can be accessed at the NCDC - <http://www.ncdc.noaa.gov>.

**WFO Monthly/Daily Climate Data**

000  
 CXUS54 KLCH 011002  
 CF6LCH  
 PRELIMINARY LOCAL CLIMATOLOGICAL DATA (WS FORM: F-6)

STATION: LAKE CHARLES  
 MONTH: DECEMBER  
 YEAR: 2017  
 LATITUDE: 30 7 N  
 LONGITUDE: 93 13 W

TEMPERATURE IN F:		:PCPN:		SNOW:		WIND		:SUNSHINE:		SKY		:PK WND						
1	2	3	4	5	6A	6B	7	8	9	10	11	12	13	14	15	16	17	18
12Z AVG MX 2MIN																		
DY	MAX	MIN	AVG	DEP	HDD	CDD	WTR	SNW	DPTH	SPD	SPD	DIR	MIN	PSBL	S-S	WX	SPD	DR
1	74	50	62	5	3	0	0.00	0.0	0	3.3	12	20	M	M	0	1	14	20
2	76	47	62	6	3	0	0.00	0.0	0	2.5	7	90	M	M	0	12	9	50
3	76	50	63	7	2	0	0.00	0.0	0	5.1	12	110	M	M	6	12	14	110
4	80	61	71	15	0	6	0.00	0.0	0	9.3	20	170	M	M	7	1	28	180
5	81	49	65	9	0	0	0.95	M	0	10.6	23	340	M	M	8	123	28	20
6	49	42	46	-9	19	0	0.38	M	0	13.2	23	50	M	M	9	1	31	40
7	47	41	44	-11	21	0	0.51	T	0	8.6	18	20	M	M	10	4	25	30
8	41	31	36	-19	29	0	0.40	2.1	0	7.7	21	360	M	M	6	1	25	360
9	58	29	44	-11	21	0	0.00	0.0	0	3.4	16	320	M	M	0		20	320
10	62	35	49	-6	16	0	0.00	0.0	0	3.0	9	230	M	M	0		13	190
11	71	37	54	0	11	0	0.00	0.0	0	5.6	13	220	M	M	0		15	190
12	64	39	52	-2	13	0	0.00	0.0	0	9.0	20	10	M	M	0		24	360
13	59	32	46	-8	19	0	0.00	0.0	0	2.9	12	210	M	M	0		18	210
14	64	40	52	-2	13	0	0.00	0.0	0	2.4	9	10	M	M	1	1	12	360
15	53	42	48	-6	17	0	0.00	0.0	0	7.8	17	30	M	M	2		23	20
16	61	41	51	-3	14	0	0.00	0.0	0	9.1	25	130	M	M	8		32	130
17	68	57	63	10	2	0	1.07	0.0	0	3.5	22	130	M	M	8	1	26	140
18	71	62	67	14	0	2	T	0.0	0	5.3	13	140	M	M	10	12	15	130
19	78	65	72	19	0	7	T	0.0	0	7.8	16	200	M	M	10	12	24	190
20	76	54	65	12	0	0	0.62	0.0	0	5.4	18	210	M	M	3	123	27	220
21	75	50	63	10	2	0	T	0.0	0	6.2	13	180	M	M	8	12	20	180
22	79	69	74	21	0	9	0.00	0.0	0	10.7	18	180	M	M	7		27	180
23	73	42	58	5	7	0	0.16	M	0	9.5	23	310	M	M	4	18	32	320
24	66	42	54	2	11	0	0.00	0.0	0	7.4	21	30	M	M	5		26	360
25	52	38	45	-7	20	0	0.00	0.0	0	10.8	21	50	M	M	2		24	40
26	48	44	46	-6	19	0	0.54	M	0	12.2	18	30	M	M	10	1	22	60
27	44	38	41	-11	24	0	0.18	M	0	13.5	22	30	M	M	10	1	28	30
28	41	35	38	-14	27	0	0.01	M	0	10.4	18	50	M	M	10	1	23	50
29	54	38	46	-6	19	0	0.00	0.0	0	7.9	15	90	M	M	7		18	60
30	63	46	55	3	10	0	0.08	M	0	8.1	16	40	M	M	9	1	20	40
31	48	32	40	-12	25	0	0.00	0.0	0	15.0	25	20	M	M	8	1	31	30
=====																		
SM	1952	1378			367	24	4.90		2.1	237.2			M		168			
=====																		
AV	63.0	44.5								7.7	FASTST		M	M	5		MAX(MPH)	

## NOTES:

# LAST OF SEVERAL OCCURRENCES

COLUMN 17 PEAK WIND IN M.P.H.

PRELIMINARY LOCAL CLIMATOLOGICAL DATA (WS FORM: F-6) , PAGE 2

STATION: LAKE CHARLES  
 MONTH: DECEMBER  
 YEAR: 2017  
 LATITUDE: 30 7 N  
 LONGITUDE: 93 13 W

## [TEMPERATURE DATA]

AVERAGE MONTHLY: 53.7  
 DPTR FM NORMAL: -0.1  
 HIGHEST: 81 ON 5  
 LOWEST: 29 ON 9

## [PRECIPITATION DATA]

TOTAL FOR MONTH: 4.90  
 DPTR FM NORMAL: 0.22  
 GRTST 24HR 1.07 ON 17-17  
 SNOW, ICE PELLETS, HAIL  
 TOTAL MONTH: 2.1 INCHES  
 GRTST 24HR 2.1 ON 8- 8  
 GRTST DEPTH: 0

## SYMBOLS USED IN COLUMN 16

1 = FOG OR MIST  
 2 = FOG REDUCING VISIBILITY  
 TO 1/4 MILE OR LESS  
 3 = THUNDER  
 4 = ICE PELLETS  
 5 = HAIL  
 6 = FREEZING RAIN OR DRIZZLE  
 7 = DUSTSTORM OR SANDSTORM:  
 VSBY 1/2 MILE OR LESS  
 8 = SMOKE OR HAZE  
 9 = BLOWING SNOW  
 X = TORNADO

## [NO. OF DAYS WITH]

MAX 32 OR BELOW: 0  
 MAX 90 OR ABOVE: 0  
 MIN 32 OR BELOW: 4  
 MIN 0 OR BELOW: 0

## [WEATHER - DAYS WITH]

0.01 INCH OR MORE: 11  
 0.10 INCH OR MORE: 9  
 0.50 INCH OR MORE: 5  
 1.00 INCH OR MORE: 1

## [HDD (BASE 65) ]

TOTAL THIS MO. 367  
 DPTR FM NORMAL 0  
 TOTAL FM JUL 1 515  
 DPTR FM NORMAL -59

CLEAR (SCALE 0-3) 11  
 PTCLDY (SCALE 4-7) 10  
 CLOUDY (SCALE 8-10) 10

## [CDD (BASE 65) ]

TOTAL THIS MO. 24  
 DPTR FM NORMAL 4  
 TOTAL FM JAN 1 3183  
 DPTR FM NORMAL 374

## [PRESSURE DATA]

HIGHEST SLP 30.55 ON 31  
 LOWEST SLP 29.95 ON 21

## [REMARKS]

#FINAL-12-17#

RECOMMENDATION OF ACCEPTANCE

Dated: **January 23, 2018**

Project No.: **CPSB Project No. 2018-05PC  
Champeaux Evans Hotard - Project No. 1724-D**

Project Name: **Sam Houston High School  
Demolition of Gym and Associated Spaces**

Architect: **Champeaux Evans Hotard,  
702 Dr. Michael DeBakey Drive  
Lake Charles, LA 70601**

Contractor: **Keiland Construction, L.L.C.  
600 Bayou Pines East, Suite G  
Lake Charles, LA 70601**

Owner: **Calcasieu Parish School Board  
c/o Planning & Construction Department  
3800 Mallard Cove Drive  
Lake Charles, LA 70615**

I hereby certify that, to the best of my knowledge and belief, this project is complete or substantially complete, in accordance with the plans and specifications to a point that it can be used for the purpose intended, and I hereby recommend that this project be accepted.

Date of Acceptance by Architect: **January 23, 2018**

Contract Date of Completion: **February 15, 2018**

Number of Days ~~Over Run~~ / Under Run: **23**

Liquidated Damages Per Day Stipulated in Contract: **\$250.00 / day**

Value of Punch List (Itemized List Attached): **\$1,600.00**

Was Part of the Project Occupied Prior To Acceptance: **No**

Portion Occupied Prior To Acceptance (Attach Beneficial Occupancy Forms): **Not Applicable**

Accepted:   
Champeaux Evans Hotard, APAC

For Use By Owner:

I concur in the Acceptance of this project: \_\_\_\_\_  
Calcasieu Parish School Board

**Sam Houston High School**  
**Demolition of Gym and Associated Spaces**  
**Substantial Completion Punch List**

Tuesday, January 23, 2018

**In Attendance: 1/23/2018    Brad Evans, CEH**  
**Kenny Brown, CPSB**  
**Mitch Trahan, CPSB**  
**Shannon Foolkes, SHHS**  
**David Poole, SHHS**  
**John Gratz, Keiland Construction**

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**General Items**

\$100	• Coordinate with Owner for installation of CPSB Cat30 locks on all (3) site access gates.
\$0	• Coordinate with Owner for access to Site, for removal and relocation of (4) trash cans.
\$150	• Fill / grade area where sewer force main line was repaired. [Photo 1]
\$250	• Sand, prep, and paint aluminum panel installed where conduit penetrations to Cafeteria building was removed to match MBCI "Sierra Tan" color.
\$500	• Fine Grade site (when weather allows site to sufficiently dry)
\$500	• Fill / grade ruts and low spots at various locations to eliminate standing water. --- South end of site, East and West of existing catch basin [Photo 2] --- Southwest Corner of site. [Photo 3, 4] --- West side of site [Photo 5] --- Northwest corner of site [Photo 6] --- East side of site [Photo 7,8]
\$100	• Remove miscellaneous debris from site [Photo 4, 6]
<b>\$1,600</b>	<b>Total of Outstanding Items on Punch List</b>