

AGENDA
CALCASIEU PARISH SCHOOL BOARD
3310 BROAD STREET
LAKE CHARLES, LOUISIANA
Tuesday, September 11, 2018

- 1. Prayer/Ron Hayes**
- 2. Pledge of Allegiance/Christanee Papillion, Washington-Marion High School**
- 3. Roll Call**
- 4. Approval of Minutes**
 - A. August 14, 2018
- 5. Presentations**
 - A. LSU AgCenter/4H Presentation/Jennifer Cantrell, Jimmy Meaux, Carrie Jones/
Student Representative: Dwight Johnson, Iowa High School
 - B. Principal Robert Barrentine, Sulphur High School
- 6. Superintendent's Report**
- 7. Executive Session**
 - A. Consideration of Automobile Liability Claim #6427800/Attorney Wesley
Romero
 - B. Take action on Automobile Liability Claim #6427800
- 8. Committee Report**
 - A. A&P Committee, August 28, 2018/Eric Tarver, *Chair*
- 9. Take Appropriate Action**
 - (None)
- 10. Bid Reports**
 - (None)

11. Permission to Advertise

- A. Iowa High School Upgrades/General Funds-ADA
- B. Barbe Elementary Upgrades/\$50 Million Allocation
- C. Millwork for New Pods/Riverboat Funds
- D. Electronic Marquees at 6 sites/\$50 Million Allocation
- E. Electronic Marquees at 3 sites/District 31 Bond

12. Correspondence

- A. Change Order Number One (1) for the Project, “New Drop Off and Pick Up Canopy at A.A. Nelson Elementary,” Project #2018-11PC, General Funds, Champeaux, Evans, Hotard, APAC, Designer; Gunter Construction, Inc., Contractor; *Increase* of \$4,9078.22 and *Increase* of Twelve (12) days.
- B. Change Order Number Eleven (11) for the Project, “Classroom Pods, Phase X,” Project #2017-05PC; Champeaux, Evans, Hotard, APAC, Architect; Miller & Associates Development Co., Inc., Contractor; *Increase* of \$165,655.73 - (\$141,522.15 from Bell City Tax Funds, \$24,133.58 from Riverboat Funds); *Increase* of eighty (80) days.
- C. Change Order Number One (1) for the Project, “Pearl Watson Elementary School,” Griggs Mitchell & Associates, Architect; Roofing Solutions, LLC, Contractor; *Increase* of \$2,916.73 and *Increase* of fifteen 915) days.
- D. Beneficial Occupancy for the Project, “Classroom Pods, Phase X, Sulphur High School 9th grade pod.”
- E. Beneficial Occupancy for the Project, “Gillis Elementary Improvements, Phase I.”
- F. Recommendation of Acceptance for the Project #2018-PC, “Limestone Stacking Drive at A.A. Nelson Elementary School.”
- G. Recommendation of Acceptance for the Project #2017-11-PC, “New Drop Off and Pick Up Canopy at A.A. Nelson Elementary School.”

13. Condolences/Recognitions

14. Schedule Committees

September 25, 2018.....Budget Committee, 5:00 p.m.

15. Adjourn Meeting

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DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, August 14, 2018, at 5:00 p.m.

The meeting was called to order by Mack Dellafosse, President. The prayer and Pledge of Allegiance were led by Alvin Smith.

ROLL CALL

The roll was called by Superintendent Bruchhaus and the following members were present: Eric Tarver, Billy Breaux, Aaron Natali, Dean Roberts, Fred Hardy, Annette Ballard, Ron Hayes, Mack Dellafosse, Damon Hardesty, Alvin Smith, Chad Guidry, Russell Castille, Wayne Williams, and John Duhon.

Mrs. Gay arrived after the roll was called.

APPROVAL OF MINUTES

Mr. Hardesty, with a second by Mr. Hardy, offered a motion to approve the Minutes of July 10, 2018. The motion carried on a unanimous vote.

PRESENTATIONS

A. Jamey Rasberry, Director of LCMH Sports Medicine

SUPERINTENDENT'S REPORT

Mr. Bruchhaus gave the following report:

All Board Members have received the July Head Start Report.

Calcasieu Parish School Board Head Start Program was monitored from February 26 through March 2, 2018. Based on the information gathered during this review, the Calcasieu Parish Head Start Program was found to have met the requirements of all applicable Head Start Program Performance Standards, laws, regulations, and policy requirements.

2018-2019 Head Start Applications were accepted in the Early Childhood Department.

Policy Council meeting was held on June 18, 2018. The following items were approved:

- June's Policy Council Minutes
- June's Director's Report

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- June's Financial Report
- Eligibility, Recruitment, Selection, Enrollment and Attendance Policy
- Education and Child Development Program Services Policy
- Health Program Services Policy

Head Start students will report to school on August 16, 2018.

2. I would like to report our current sales tax numbers for our general fund which show July, 2018, collections at \$586,042 or 4.1 % above budget for the 1st month of the 2018-2019 school year.

Collections are \$1,828,867 or 11 % below collections for the same month last year.

Collection for the 2018-2019 year after 1 month is \$586,042 or 4.1 % over budget and \$1,828,867 or 11 % under the same time period last year.

3. For any Board Members that still need their required hours for 2018, LSBA is holding a Fall Trailblazer, Monday, October 8, at Embassy Suites in Baton Rouge. Please let my office know if you would like to be registered. This will be the only Trailblazer offered by LSBA this year.

4. The annual disclosure statement regarding any immediate family member working at CPSB is due. Please complete and either submit it to the Louisiana Board of Ethics yourself, or you can drop off at the office and we will submit them as a whole.

5. Please note there will be an A&P Meeting on Tuesday, August 28.

EXECUTIVE SESSION

On a motion by Mr. Tarver and a second by Mr. Hayes, the Board adjourned into Executive Session at 5:10 p.m. on a unanimous vote. The Board resumed Regular Session at 5:26 p.m. on motions by Mr. Hayes and Mr. Duhon.

A. Review 2018-2019 Crisis Management Plan, Safety and Security/Skylar Giardina

B. Take Action on Crisis Management Plan, Safety and Security

On a motion by Mr. Hayes and a second by Mr. Hardesty, the motion carried on a vote to accept the Crisis Management Plan.

TAKE APPROPRIATE ACTION

Mr. Dellafosse read the following items:

A. Approval of Resolution to Employ Special Counsel/Pending Litigation/Attorney David Morgan

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**RESOLUTION
TO EMPLOY SPECIAL COUNSEL**

WHEREAS, there is pending litigation in the Fourteenth Judicial District Court entitled Ericka Williams, Individually, and as Natural Tutrix of Kyra Morgan v. 2018-002203 Progressive Security Insurance Company, Justin Victorian, and Calcasieu Parish School Board; and

WHEREAS, La. R.S. 42:263 authorizes the retention of special counsel by any school board upon a statement of reasons why such counsel is necessary, and upon approval by the Louisiana Attorney General; and

WHEREAS, the Calcasieu Parish School Board has determined that it is necessary for the Board to retain special counsel to represent its interests with respect to the above lawsuit, and other personal injury and property damage litigation such as the foregoing lawsuit; and

WHEREAS, the firm which usually defends the School Board in this type of litigation has a conflict with respect to representation of defendants in the above litigation; and

WHEREAS, David L. Morgan and Todd M. Ammons, and attorneys and paralegals with the firm of Stockwell, Sievert, Viccellio, Clements & Shaddock, L.L.P., One Lakeside Plaza, 4th Floor, 127 West Broad Street, Lake Charles, Louisiana 70601, have experience in the defense of claims made in personal injury and property damages litigation, and attorneys with the Stockwell, Sievert, Viccellio, Clements & Shaddock, L.L.P. law firm have in the past represented the Calcasieu Parish School Board;

WHEREAS, the Calcasieu Parish School Board requests it be authorized to retain attorneys with the firm of Stockwell, Sievert, Viccellio, Clements & Shaddock, L.L.P. to represent its interests in personal injury and property damage litigation, including the above captioned lawsuit, subject to the approval of the Attorney General of the State of Louisiana in accordance with La. R.S. 42:263 *et. seq.*; and

NOW, THEREFORE, BE IT RESOLVED, by the Calcasieu Parish School Board, in a duly called open meeting with a quorum of _____ of fifteen (15) Board members present, that it does hereby authorize Karl Bruchhaus, Superintendent, to contract with and retain David L. Morgan and Todd M. Ammons, and attorneys and paralegals with the firm of Stockwell, Sievert, Viccellio, Clements & Shaddock, L.L.P., One Lakeside Plaza, 4th Floor, 127 West Broad Street, Lake Charles, Louisiana 70601 with respect to legal representation of the School Board and its employees in the defense of personal injury and property damage claims such as the foregoing suit, at a rate not to exceed the maximum fees listed in the Attorney General=s Fee Schedule.

BE IT FURTHER RESOLVED, that this Resolution be submitted to the Attorney General of the State of Louisiana for approval of the retention of special counsel as set forth herein.

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On a motion to approve by Mr. Tarver and a second by Mr. Hardy, the motion carried.

B. Approval of Resolution to Employ Special Counsel/Family Medical Leave Act/Attorneys Hammonds, Sills

**RESOLUTION OF CALCASIEU PARISH SCHOOL BOARD
REGARDING EMPLOYMENT OF SPECIAL COUNSEL**

WHEREAS, Louisiana Revised Statutes 42:263 authorizes the retention of special counsel by any parish school board upon a statement of reasons why such counsel is necessary and upon the approval by the Attorney General; and

WHEREAS, a real necessity exists and the Calcasieu Parish School Board needs special counsel with experience, training, and expertise in implementation and providing Family Medical Leave Act policies and procedures in accordance with applicable Federal and State laws and regulations; and

WHEREAS, through its representation of various school boards throughout the State of Louisiana, the law firm of Hammonds, Sills, Adkins & Guice, LLP of Baton Rouge and Monroe, Louisiana, has special experience, training and expertise in school board policy implementation.

NOW, THEREFORE, BE IT DULY RESOLVED by the Calcasieu Parish School Board in regular session duly convened:

Section I – This School Board does hereby employ the law firm of Hammonds, Sills, Adkins & Guice, LLP of Baton Rouge and Monroe, Louisiana as special counsel with training, experience and expertise for the purpose of advising, consulting, and representing this School Board in connection with implementation of Family Medical Leave Act policies, procedures and related legal matters involving the Calcasieu Parish School System. The assigned attorneys are Courtney T. Joiner and Melissa S. Losch in the Baton Rouge office of Hammonds, Sills, Adkins & Guice, LLP.

Section II – Said law firm shall be paid for their services at hourly rates equal to the maximum hourly fee schedule for special counsel published by the Attorney General of the State

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of Louisiana in effect at the time of the services. The paralegal rate shall be \$75.00 per hour and the law firm shall be reimbursed for out-of-pocket expenses for long distance telephone calls, document duplication, expert witness fees, court reporter fees, printing costs, travel expenses and other expenses as a result of the legal services to and for this School Board.

Section III – Said law firm shall keep itemized time records for presentation to the Superintendent with respect to services rendered at said hourly rates and the expenses incurred, and the Superintendent is hereby authorized and directed to pay same upon submission and receipt thereof.

Section IV – This employment is effective immediately upon adoption of this resolution.

On a motion to approve by Mr. Tarver and a second by Mr. Hardy, the motion carried.

C. Approval of Resolution to Employ Special Counsel/Pending Litigation/Attorney Robert Landry

**RESOLUTION
TO EMPLOY SPECIAL COUNSEL**

WHEREAS, there is pending litigation in the Fourteenth Judicial District Court entitled Jake Hollen and Martha Hollen, Husband and Wife, Individually and as Natural Tutors of the Minor Child, Savannah Hollen v. 2018-002619 David James Scheleter, Allstate Insurance Company, State Farm Mutual Automobile Insurance Company, and Calcasieu Parish School Board; and

WHEREAS, La. R.S. 42:263 authorizes the retention of special counsel by any school board upon a statement of reasons why such counsel is necessary, and upon approval by the Louisiana Attorney General; and

WHEREAS, the Calcasieu Parish School Board finds it necessary to retain counsel to represent its interest with respect to personal injury and property damage litigation such as the foregoing suit; and

WHEREAS, the firm which usually defends the School Board in this type of litigation has a conflict with respect to representation of defendants in the above litigation; and

WHEREAS, Robert Landry, with the firm of Scofield, Gerard, Pohorelsky, Gallagher, and Landry, has experience in the defense of claims against public entities and the School Board therefore requests it be authorized to retain said counsel to represent its interests in personal injury and property damages litigation, subject to the approval of the Attorney General of the State of Louisiana in accordance with La. R.S. 42:263 *et. seq.*; and

NOW, THEREFORE, BE IT RESOLVED, by the Calcasieu Parish School Board, in a duly called open meeting with a quorum of eight (8) out of fifteen (15) Board members present, that it does hereby authorize Karl Bruchhaus, Superintendent of the Calcasieu Parish School Board to contract with and retain legal representation of the School Board and its employees by Robert Landry, in the defense of personal injury and property damage claims such as the foregoing suit, at a rate not to exceed the Attorney General's Fee Schedule.

BE IT FURTHER RESOLVED, that this Resolution be submitted to the Attorney General of the State of Louisiana for approval of the retention of special counsel as set forth herein.

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On a motion to approve by Mr. Tarver and a second by Mr. Hardy, the motion carried.

D. Approval of Resolution for Industrial Tax Exemption/Citadel Completions, LLC

RESOLUTION

A RESOLUTION OF THE *CALCASIEU PARISH SCHOOL BOARD* APPROVING CITADEL COMPLETIONS, LLC FOR PARTICIPATION IN THE INDUSTRIAL TAX EXEMPTION PROGRAM AT *3900 CHENNAULT PARKWAY, LAKE CHARLES, CALCASIEU PARISH, LOUISIANA*

WHEREAS, Article 7, Section 21(F) of the Louisiana Constitution provides for the Board of Commerce and Industry (“BCI”), with the approval of the Governor, to approve contracts for the exemption of ad valorem taxes of a new manufacturing establishment or an addition to an existing manufacturing establishment, on such terms and conditions as the board, with the approval of the Governor, deems in the best interest of the state; and

WHEREAS, Citadel Completions, LLC has applied for an Industrial Tax Exemption (“ITE”) and seeks approval of the BCI and the Governor for a contract granting that exemption; and

WHEREAS, Governor Edwards, through Executive Order JBE 16-73, has set forth the conditions for his approval of ITE contracts, and affirmed that those conditions are in the best interest of the state of Louisiana; and

WHEREAS, Executive Order JBE 16-73 provides that ITE contracts should be premised upon job and payroll creation at new or expanded manufacturing plants or establishments, and that the percentage of exemption from ad valorem taxes, and length of the contract for such exemption, may vary depending upon the nature of the project and its economic development benefit in accordance with guidance received from the Secretary of Economic Development and concurred in by the appropriate parish and/or municipal council, school board, and sheriff; and

WHEREAS, Executive Order JBE 16-73 mandates that each exemption contract approved by the Governor shall include as Exhibit “A” a Cooperative Endeavor Agreement for the ITE between the State of Louisiana, the Louisiana Department of Economic Development, and the applicant for the ITE contract, which provides for the creation or retention of jobs, and provides for the exercise of the option in the Louisiana Constitution for the term or percentage of the parish ad valorem tax exemption granted in the contract, and provides for the reduction or loss of the exemption based upon the applicant’s compliance with the contract.

WHEREAS, Executive Order JBE 16-73 further requires that this board, together with the other required local governmental entities signify consent to the terms of the exemption by resolution and the sheriff of this parish shall signify consent to the terms of the exemption by letter.

Executive Order JBE 16-73 further provides that the resolutions of approval and the sheriff’s approval shall be attached as Exhibit “B” to the ITE contract between the BCI and Citadel Completions, LLC and

WHEREAS, Citadel Completions, LLC and the Louisiana Department of Economic Development have advised that certain terms and conditions forming Exhibit “A” to the

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Industrial Tax Exemption Contract pending approval before the Louisiana Board of Commerce and Industry have been reached and have conveyed the same to this board, and thus this matter is now ready for a determination of approval of this board as required by Executive Order JBE 16-73, and

THEREFORE, BE IT RESOLVED, upon consideration of the foregoing and the public discussion held this day, that this board approves the terms of the Industrial Tax Exemption contract based on the inclusion of the following terms and conditions into Exhibit "A" (the Cooperative Endeavor Agreement between the State of Louisiana, the Louisiana Department of Economic Development, and Citadel Completions, LLC) to the Industrial Tax Exemption contract between the Board of Commerce and Industry and Citadel Completions, LLC with respect to its manufacturing plant located at 3900 Chennault Parkway, Lake Charles, Calcasieu Parish, Louisiana:

256 New Direct Jobs at the Manufacturing Establishment

\$22,430,000 Annual Payroll

5 Years Term of Exemption Contract

100 Percentage of Exemption from Parish Ad Valorem Taxes

100% Loss of Exemption for non-compliance

This board further authorizes the Louisiana Department of Economic Development, on behalf of the Board of Commerce and Industry, to include this resolution in Exhibit "B" to the Industrial Tax Exemption Contract between the Board of Commerce and Industry and Citadel Completions, LLC.

THEREFORE, BE IT FURTHER RESOLVED by this board that a copy of this resolution shall be forwarded to Board of Commerce and Industry and the Louisiana Department of Economic Development

On a motion to approve by Mr. Breaux and a second by Mr. Tarver, the motion carried.

E. Approval of Striving Readers Comprehensive Literacy Program grant proposal

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Grant Title: Striving Readers Comprehensive Literacy Program (SRCL) K-2, 3-5

Funding Authority: LDOE (Federal Grant)

Person Applying for Grant: Margaret Goode, Grants Supervisor

Grant Amount: \$140,600 K-2 and \$105,000 3-5

Grant Period: October 1, 2018 – September 30, 2019

Project Schools: *Eligible schools with the greatest percent of disadvantaged youth*

K-2

Barbe	Fairview	T H Watkins
Brentwood	Henry Heights	Pearl Watson
Clifton	J J Johnson	DeQuincy Primary
College Oaks	J F Kennedy	Westwood

3-5

Barbe	Henry Heights	Ralph Wilson
Brentwood	J J Johnson	T H Watkins
College Oaks	J F Kennedy	Pearl Watson
Fairview		

Purpose:

The purpose of the SRCL grant is to advance the pre-literacy skills, reading, and writing skills of disadvantaged youth, including English learners and students with disabilities.

The grant will provide funding to support curriculum training, using existing personnel to lead key tasks, to develop coherency among standards and curriculum, assessment and professional development to improve student learning.

On a motion to approve by Mrs. Ballard and a second by Mr. Hayes, the motion carried.

F. Approval of Cooperative Endeavor Agreement- CPSB, MSU, Louisiana Art Education Association, Art associates of Lake Charles, Inc., and Imperial Calcasieu Museum, Inc.

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**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE
CALCASIEU PARISH SCHOOL BOARD, MCNEESE STATE UNIVERSITY,
THE LOUISIANA ART EDUCATION ASSOCIATION, ART ASSOCIATES OF
LAKE CHARLES, INC., AND IMPERIAL CALCASIEU MUSEUM, INC.**

**STATE OF LOUISIANA
PARISH OF CALCASIEU**

THIS COOPERATIVE ENDEAVOR AGREEMENT ("Agreement") is hereby made and entered into effective the _____ day of _____, 2018, by and between the CALCASIEU PARISH SCHOOL BOARD, a political subdivision of the State of Louisiana, MCNEESE STATE UNIVERSITY, an educational institution serving as part of the University of Louisiana system, and non-profit corporations identified as THE LOUISIANA ART EDUCATION ASSOCIATION, ART ASSOCIATES OF LAKE CHARLES, INC., and IMPERIAL CALCASIEU MUSEUM, INC., each represented by the duly authorized individual signing hereafter.

WHEREAS, Article VII, Section 14C of the Constitution of the State of Louisiana provides that for a public purpose the State and its political subdivisions may engage in cooperative endeavors with each other or with any public or private association, corporation, or individual; and

WHEREAS, art education assists in developing well-rounded students; and

WHEREAS, involvement with arts is associated with gains in cognitive ability, creativity, and physical development of motor and visual special skills; and

WHEREAS, the arts teach students to make good judgments about qualitative relationships; and

WHEREAS, art education enhances critical and creative thinking; and

WHEREAS, the Calcasieu Parish School Board is hosting a conference at which attendees will be not only art teachers from the Calcasieu Parish School Board and McNeese State University, but also teachers of gifted and talented students, vocal and instrumental music teachers, theater teachers, librarians, and English language arts teachers; and

WHEREAS, expenses will be incurred for presentation by the keynote speaker, Austin Kleon, and the parties hereto desire to share in those expenses as set forth hereafter; and

NOW, THEREFORE, the parties agree as follows:

1. Authority

The Agreement is entered into by the parties under the authority of the Louisiana Constitution of 1974, including but not limited to Article VII, Section 14.

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2. Purpose

The parties desire to share in the expenses associated with the presentation by the keynote speaker, Austin Kleon, who shall speak on November 10, 2018, at the conference. The conference is intended to encourage participation in and undertaking of projects which will promote meaningful community involvement in the arts, obtain additional support for arts and art education, and expose attendees to various formats and methods of presenting lessons, the practices of others in the field, and expose them to new ideas related to art education.

3. Scope

This Agreement contemplates assistance by McNeese State University professors as well as vendors who will present software, supplies, lessons and instructional materials related to art education, as well as funding for the keynote speaker.

4. Contribution of the Parties

Each party agrees to a one-time contribution, to be paid directly to the Calcasieu Parish School Board as follows:

Calcasieu Parish School Board \$5,000.00 advance payment and approximately \$1,000.00 for travel/hotel/meal expenses);

McNeese State University \$2,000.00;

The Louisiana Art Education Association
\$1,000.00;

Art Associates of Lake Charles, Inc. \$1,000.00; and

Imperial Calcasieu Museum, Inc. \$1,000.00.

The parties agree that all funds shall be paid to the Calcasieu Parish School Board on or before October 22, 2018.

5. Limitations

Calcasieu Parish School Board shall be responsible for the supervision and performance of the work of its agents, officers, employees, and officials, for their control, conduct, and direction in the performance of the terms of this Agreement, for the payment of the keynote speaker=s expenses and fees with respect to the presentation to be made by him on November 10, 2018. Each of the remaining parties hereto shall be responsible for the supervision and performance of the work of their agents, officers, employees, directors, and officials, for their control, conduct, and direction in the performance of this

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Agreement and in work needed with respect to the 2018 Louisiana Art Education Association Conference.

6. Term

This Agreement is effective through November 11, 2018.

7. Insurance

Each party hereto shall maintain policies of insurance/self-insurance with limits sufficient to properly address any liabilities which they may have arising from their work pursuant to this Agreement.

8. Choice of Law

This Agreement is made pursuant to the laws of the State of Louisiana and shall be governed by, construed, and enforced in its entirety in accordance with the laws of the State of Louisiana, without regard to conflicts or choice of law principles.

9. Compliance with Laws

All parties agree to abide by the requirements of federal and state laws regarding nondiscrimination on the basis of race, sex, religion, national origin, age, disability, as well as laws with respect to rights of veterans, with respect to obligations undertaken in this Agreement. Nothing herein is intended to nor shall it create any obligation in favor of any third persons with respect hereto.

THUS DONE AND SIGNED on the dates noted hereafter, after a due reading of the whole.

On a motion to approve by Mr. Hayes and a second by Mr. Castille, the motion carried.

G. Approval of 2018-2019 Pupil Progression Plan (Available for viewing at 3310 Broad and on the CPSB website)

On a motion to approve by Mr. Tarver and a second by Mr. Hardy, the motion carried.

BID REPORTS

Mr. Dellafosse read the following item:

A. Bid #2019-16 – Small Equipment/Wares/School Food Services Department

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BID 2019-16 – SMALL EQUIPMENT/WARES was opened on August 3, 2018 @ 10 AM

BIDS WERE SENT TO THE FOLLOWING:

Alack Refrigeration
Economical Janitorial
Lafayette Restaurant
NOLA Restaurant
SW Bar Needs

BID RESULTS AS FOLLOWS:

Alack Refrigeration	\$10,564.00
Associated Food	\$ 651.78
Economical Janitorial	\$ 2,599.40
Eqpt Concepts	\$ 2,376.80
Lafayette Restaurant	\$ 1,112.50
Sam Tell	\$ 6,106.42
SW Bar Needs	<u>\$ 6,413.28</u>
TOTAL:	\$29,824.18

THE STAFF RECOMMENDS AWARDING IN THE AMOUNTS INDICATED ABOVE AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDERS.

On a motion to approve by Mr. Hayes and a second by Mr. Hardy, the motion carried.

PERMISSION TO ADVERTISE

Mr. Dellafosse read the following items:

A. E-rate services and equipment for 2019-2020 fiscal year

On a motion to approve by Mr. Hayes and a second by Mr. Hardesty, the motion carried.

B. Combre-Fondel Elementary Improvements, Phase II/District 31 Bond Funds

On a motion to approve by Mr. Hardy and a second by Mr. Hardesty, the motion carried.

C. Gillis Elementary Improvements, Phase II/New 2- story classroom pod/\$50 million dollar allocation

On a motion to approve by Mr. Hardesty and a second by Mr. Hardy, the motion carried.

CORRESPONDENCE

Mr. Dellafosse read the following items:

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A. Beneficial Occupancy for Classroom Pods- Phase X - A.A. Nelson Elementary

On a motion to approve by Mr. Hayes and a second by Mrs. Ballard, the motion carried.

Mrs. Gay asked for a Point of Privilege, with a question regarding what is happening at her District 31 schools.

B. Beneficial Occupancy for Classroom Pods – Phase X – E.K. Key Elementary

On a motion to approve by Mr. Hayes and a second by Mrs. Ballard, the motion carried.

C. Beneficial Occupancy for Limestone Stacking Drive – A.A. Nelson Elementary

On a motion to approve by Mr. Hayes and a second by Mrs. Ballard, the motion carried.

D. Beneficial Occupancy for Drop-off and Pick-up Canopy – A.A. Nelson Elementary

On a motion to approve by Mr. Hayes and a second by Mrs. Ballard, the motion carried.

E. Change Order Number Two (2) for the Project “Limestone Stacking Drive, A.A. Nelson Elementary, Project #2017-12PC; Champeaux, Evans, Hotard, Designer; Merrick, L.L.C., Contractor; *Increase* of \$39.14.

On a motion to approve by Mr. Hayes and a second by Mrs. Ballard, the motion carried.

F. Change Order Number Two (2) for the Project, “College Street Vocational Center Welding Shop Upgrades,” Project #2018-09PC; Brossett Architect, LLC; Seth Priola Construction, Contractor; *Increase* of Forty (40) days.

On a motion to approve by Mr. Hardesty and a second by Mr. Duhon, the motion carried.

CONDOLENCE/RECOGNITION

Mr. Hayes asked for a letter of condolence to the family of:

Mrs. Ray Feldes Henrich

Mrs. Eula Mae Viator

Mrs. Alma Nell Doland

He asked for a letter of congratulations to Mary Margaret David on her election as president of the Calcasieu-Cameron Retired Teachers’ Association. He also thanked staff for their

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help to the Board regarding district confidence in that 12 of the 15 Board Members were unopposed in the upcoming election.

Mr. Hardy asked for a letter of recognition to Mr. And Mrs. Hardy Parkerson as they celebrate 50 years of marriage.

Mr. Hardy asked for a letter of condolence to the family of:

Mrs. Ray Feldes Henrich

Mrs. Ella Fontenot

Mrs. Gloria Combre

Mr. Dellafosse asked for a letter of condolence to the family of:

Mrs. Edith Stevens

Mrs. Agnes Smith

Mr. Duhon asked for a letter of condolence to the family of Mrs. Ray Feldes Henrich.

SCHEDULE COMMITTEES

August 28, 2018.....A&P Committee, 5:00 p.m.

September 25, 2018.....Budget Committee, 5:00 p.m.

ADJOURN MEETING

On a motion to adjourn by Mr. Hardesty and a second by Mr. Hardy, the meeting was adjourned at 6:15 p.m.

Mack Dellafosse, President

Karl Bruchhaus, Secretary

**Calcasieu Parish School Board
Administration and Personnel Committee Minutes
August 28, 2018**

The Calcasieu Parish School Board Administration and Personnel Committee met Tuesday, August 28, 2018 in the Board Room at 3310 Broad Street, Lake Charles, Louisiana. A quorum was present.

Mr. Tarver called the meeting to order at 5 p.m. The prayer and Pledge of Allegiance was led by Ron Hayes.

Present: Eric Tarver, Chair, Committee members, Annette Ballard, John Duhon, Damon Hardesty, Fred Hardy, Alvin Smith, Wayne Williams and Shannon LaFargue, Secretary. Other Board Members present were Billy Breaux, Russell Castille, Glenda Gay, Ron Hayes and Aaron Natali.

Absent :Chad Guidry and Dean Roberts.

Dr. LaFargue presented revisions to Calcasieu Parish School Board Policies. **Policies JCDB – Student Dress Code, New Policy JGCF – Behavioral Health Services for Students, New Policy EBBB – School and Student Safety, and EBBC – Emergency Crisis Management.** There were minor revisions to the language.

FILE: JCDB

STUDENT DRESS CODE

Guidelines for acceptable, normal, good grooming should be taught and enforced in the home by the parents as part of their responsibility in training their children for responsible citizenship.

All students are expected to be responsible in their dress and grooming by avoiding extremes and manifesting self-discipline with regards to these regulations. Cooperation of parents is expected.

The policy of the Calcasieu Parish School Board shall be that no mode of attire shall be considered proper for school wear that distracts or disrupts classroom and school decorum. The School Board feels it is the responsibility of each student to use good judgment in one's total appearance so that the attention of others is not distracted from the purpose of school. Cleanliness shall be a basic consideration. For health and safety reasons, students must wear shoes to school.

In questions regarding student dress and grooming, the principal or his/her designee of each school shall make the final decision as to what is considered proper or improper dress according to the guidelines provided.

NOTIFICATION

The School Board shall notify the parent or guardian of each student of the dress code specifications and their effective date. The dress code shall be distributed in written form or posted on the school's website annually.

If the School Board modifies the existing uniform policy, it shall notify, in writing the parent or guardian of each student of the policy adoption or uniform policy modification at least sixty (60) days prior to the effective date of the new or revised policy. Each school shall display any uniform selected for a reasonable period prior to the proposed effective date for wearing of the uniform.

However, nothing shall prohibit the School Board from requiring a new or revised dress code or uniform policy without the required notice in the event of an emergency. For the purposes of this policy, *emergency* shall mean an actual or imminent threat to health or safety which may result in loss of life, injury, or property damage.

BODY ARMOR

It shall be unlawful and against School Board policy for any student or non-student to wear or possess on his/her person, at any time, body armor on any School Board property, school campus, at a school-sponsored function, on a school bus or other school transportation, or in a firearm-free zone, with limited exceptions as enumerated in La. Rev. Stat. Ann. §14:95.9, which includes permitting a student to wear, carry, or possess a backpack on school property or a school bus that has bullet-resistant metal or other material intended to provide protection from weapons or bodily injury.

School-sponsored functions shall include, but not be limited to, athletic competitions, dances, parties, or any extracurricular activities. A firearm-free zone means any area inclusive of any school campus and within 1,000 feet of any such school campus, and within a school bus, wherein the possession of firearms is prohibited, except as specifically set forth in La. Rev. Stat. Ann. §§14:95.2(C) and 14:95.6(B).

Body armor shall mean bullet-resistant metal or other material intended to provide protection from weapons or bodily injury.

The School Board shall notify all students of the provisions of this policy.

SCHOOL UNIFORMS

Students attending Pre-K-12 schools in Calcasieu Parish shall be required to wear official school uniforms. Uniforms shall be the same for all schools, as follows:

- Uniform shirts will be white, hunter green or navy blue polo/golf style shirts (short or long sleeves with a collar) or shirts that button down the front with a collar. No emblem, logo, decoration, or decorative trim is allowed. High school and middle

school administrators have the option to choose a uniform shirt in one of the school's colors.

- White, hunter green or navy blue, turtlenecks with no emblem, logo, decoration, or decorative trim are acceptable. Turtlenecks can be worn separately or under uniform shirt.
- T-shirts (solid white, hunter green, or navy blue) will be allowed under the uniform shirt.
- Spirit shirt/club shirt may be worn on day/s determined by the school administrator.
- Administrators may option to have students wear the official school logo on the school's designated shirt.
- Shirts must be tucked in at all times.
- Khaki (shades may vary) or navy blue pants, skirts, shorts, skorts, or jumpers must be uniform style and color (no blue jeans, no corduroy or wind-suit materials, no sweat pants, no stretch pants or leggings, no spandex, no baggy pants, no bell-bottoms, no carpenter or cargo styles, no hip-huggers, no side-knee pockets). Emblems, logos, or decorations are not allowed.
- Shorts and skorts must measure (front and back) no shorter than three inches above the knee and no longer than mid-knee. Skirts and jumpers must measure no shorter than three inches above the knee.
- Belts should be black, brown, navy blue, hunter green, or khaki with no emblem, logo or decoration and must be worn with slacks and shorts that are designed to have belt loops. Belts must be visible and worn around the waist. Belts are optional for pre-k, kindergarten, and first grade students.
- Socks (or stockings for girls) are required and should be hunter green, navy blue, khaki, black, or white with no emblem, logo or decoration and must cover ankle and be visible. Middle and high school students are not required to wear socks or stockings with sandals.
- Appropriate shoes must be worn and not include thongs. Sandals are not allowed in elementary grades.
- Acceptable outerwear for classroom is limited to include sweater, sweater vest, sweatshirt, and light jacket. During class time, jackets are to remain open, not zipped or buttoned. Colors for classroom outerwear include khaki, navy blue, hunter green and white. No emblem, logo, or decoration is allowed on classroom outerwear. The uniform shirt must be worn under outerwear.
- Heavy coats and jackets worn to and from school and/or outdoors are not

restricted, but recommended to colors of navy blue, white, khaki and hunter green.

- No headwear shall be worn on campus with the exception of knit caps in extremely cold weather.

Other Dress Code Regulations:

- Prohibited items include bandannas, hair rollers, extremes in hair styles, psychedelic hair colors, lines, letters, or designs shaved in the head.
- Sunglasses, nose rings, visible body piercing, and excessive or inappropriate jewelry are prohibited.
- Prohibited items include excessive and inappropriate makeup, painted faces, inappropriate tattoos, and stick-on tattoos.
- Clothing worn is not to be suggestive or indecent.
- Clothing, jewelry, and general appearance are not to be of the type that would cause a disturbance or distract or interfere with the instructional programs.
- Clothing, jewelry, and general appearance are to be such as not to constitute a health or safety hazard.

Principals may declare spirit or club days and allow students to wear school spirit shirts, or dress up days (i.e., when school pictures are scheduled) or allow students to wear other uniforms such as Boy Scouts, Girl Scouts, cheerleaders, band, chorus, etc. Other questions about uniforms should be referred first to the school authorities, then to the central office staff.

DRESS CODE VIOLATIONS

All Pre-K □ 12 schools in Calcasieu Parish shall strive to achieve full compliance of the *Dress Code Policy* and should resort to disciplinary measures only when positive measures fail. Students who violate the dress code shall be disciplined in accordance with the *Student Code of Conduct*.

A student enrolled in grades prekindergarten through five shall not be suspended or expelled from school or suspended from riding on any school bus for a uniform violation that is not tied to willful disregard of school policies.

EXEMPTIONS

Parent(s) or guardian(s) may request an exemption from the *School Uniform Policy* by submitting a written request to the school principal. Exemptions may be granted for religious reasons, medical reasons, or other justifiable reasons.

Revised: June, 1999

Revised: August, 2010

Revised: May, 2000
Revised: September, 2000
Revised: September, 2001
Revised: July, 2002
Revised: December, 2008

Revised: December 8, 2015
Revised: June 14, 2016
Revised: July, 2018

Ref: Scott v. Board of Education, 304 N.Y.S. 2d 601 (1969); Karr v Schmidt, 460 F 2d 609 (1972); La. Rev. Stat. Ann. §§14:95.9, 17:81, 17:416.7; Board Minutes, 5-4-99, 6-1-99, 2-1-00, 5-7-02, 6-4-02, 4-21-09, 10-5-10, 12-8-15, 6-14-16.

FILE: JGCF
Cf: IDDF, JG
Cf: JGC, JR

BEHAVIORAL HEALTH SERVICES FOR STUDENTS

The Calcasieu Parish School Board recognizes the connection between a student's social, emotional, and mental well-being and the student's academic success. The School Board desires to assist students in developing the social and emotional skills needed for participation in the educational environment and society at large. In addition to any support services provided by the School Board, the School Board shall allow behavioral health providers to provide behavioral health services to a student at school during school hours if the student's parent or legal guardian provides a written request for such behavioral health provider and services to the Superintendent or Superintendent's designee, and all other requirements of La. Rev. Stat. Ann. §§17:173 and 17:3996(B)(45), this policy, and any administrative procedures are met.

A behavioral health provider who provides services according to this policy shall:

1. Maintain general liability insurance coverage in an amount not less than \$1,000,000.00 per occurrence and \$1,000,000.00 per aggregate and provide a certificate of insurance naming the public school as the certificate holder.
2. Complete a criminal background check conducted by the Louisiana State Police and shall pay all related costs.

Behavioral health services shall be permitted during school hours if the student's parent or legal guardian presents a behavioral health evaluation performed by an evaluator chosen by the parent or legal guardian and the evaluation indicates that the services are necessary during school hours to assist the student with behavioral health impairments that the evaluator determines are interfering with the student's ability to thrive in the educational setting. A behavioral health evaluation presented by the parent or legal guardian of a student shall not be construed as an independent educational evaluation for purposes of determining if a student meets the criteria established for eligibility for special education and related services.

In addition, the parent or legal guardian of a student receiving services from a behavioral service provider shall be required to execute a *consent to release information* form between the provider and the School Board.

Behavioral health services may be provided during instructional time in English, reading, mathematics, and science if the School Board and the behavioral health provider mutually agree that it is in the best interest of the student.

The School Board shall not enter into a contract or an exclusive agreement with a behavioral health provider that prohibits the parent or legal guardian from choosing the behavioral health provider for the student. However the provisions of this paragraph shall not impair any existing contract on the effective date of this policy, or the renewal thereof.

The cost of all behavioral health services provided to a student shall be the sole responsibility of the parent or legal guardian, individually or through an applicable health insurance policy, Medicaid, or other third-party payor, other than the School Board, that has made funds available for the payment for the services provided.

While on a school campus, a behavioral service provider shall comply with, and abide by, the terms of any *Individualized Education Plan*, *Individualized Accommodation Plan*, *Section 504 Plan*, *Behavior Management Plan*, or *Individualized Health Plan* applicable to a student who is a patient of the provider. The services furnished by a provider shall be incorporated into a written treatment plan applicable to a student.

The School Board shall establish reporting requirements for a behavioral health provider related to the student's progress and student and school safety concerns as related to the student's educational program.

The Superintendent shall approve administrative procedures to provide for student safety and effective implementation of this policy.

The School Board may establish sanctions, including termination of a provider's authorization to provide services on any school campus, against a behavioral health provider for failure to comply with the provisions of this policy and associated procedures and/or any other School Board policy and procedures.

DEFINITIONS

Behavioral health provider shall mean a provider who is licensed by the Louisiana Department of Health or a health profession licensing board and is in good standing to provide behavioral health services in Louisiana including but not limited to a psychiatrist, psychologist, medical psychologist, licensed specialist in school psychology, marriage and family therapist, professional counselor, clinical social worker, or a behavioral health provider organization licensed to provide behavioral health services in Louisiana.

Behavioral health services shall include but not be limited to individual psychotherapy, family psychotherapy, psychotropic medication management, community psychiatric support and treatment, and crisis intervention.

Evaluator shall mean a licensed psychiatrist, psychologist, medical psychologist, licensed specialist in school psychology, professional counselor, marriage and family therapist, or clinical social worker who is

certified by the respective board of examiners in Louisiana to provide necessary evaluations and who is not an employee of the School Board or the Louisiana Department of Education.

Behavioral health evaluation shall include but not be limited to the following criteria:

- Diagnosis.
- Type of intervention.
- Length of intervention.
- Identification of a student's goals.
- Identification of impact of student behavior on a student's educational program.

The authority of a student's Individualized Education Program Team or Section 504 Committee to determine appropriate services for a student pursuant to applicable federal and state law shall not be superseded by any provisions of this policy.

New policy: August, 2018

Ref: 20 USC Section 1232 (g-i) (*Family Educational Rights and Privacy Act*); La. Rev. Stat. Ann. §§17:7, 17:73.

FILE: EBBB
Cf: EBBC, JCDAF

SCHOOL AND STUDENT SAFETY

The Calcasieu Parish School Board is committed to providing a safe environment for the students and employees of its schools. The School Board shall take immediate action to address any potential threats of violence or terrorism to students and employees as required by the *Louisiana School and Student Safety Act* (La. Rev. Stat. Ann. §§17:409-17:409.5).

The School Board shall develop, in consultation with local law enforcement agencies, age appropriate information regarding internet and cell phone safety and online content that is a potential threat to school safety. The information shall include how to recognize and report potential threats to school safety posted on the internet, including but not limited to social media posts. This information shall be distributed or explained to school personnel and students at the beginning of each school year, and posted on an easily accessible page of each school's website, as well as the website of the School Board. Such information shall include instruction on how to detect potential threats to school safety, visual examples of possible threats, and the process for reporting such threats.

DEFINITIONS

The term *school* is as defined by La. Rev. Stat. Ann. §17:236 as an institution for the teaching of children, consisting of an adequate physical plant, whether owned or leased, instructional staff members, and students, and which operates a minimum session of not less than one hundred eighty (180) days.

The term *threat of violence* means communication, whether oral, visual, or written, including but not limited to electronic mail, letters, notes, social media posts, text messages, blogs, or posts on any social networking website, of any intent to kill, maim, or cause great bodily harm to a student, teacher, principal, or school employee on school property or at any school function.

The term *threat of terrorism* means communication, whether oral, visual, or written, including but not limited to electronic mail, letters, notes, social media posts, text messages, blogs, or posts on any social networking website, of any crime of violence that would reasonably cause any student, teacher, principal, or school employee to be in sustained fear for his safety, cause the evacuation of a building, or cause other serious disruption to the operation of a school.

MANDATORY REPORTING

Any administrator, teacher, counselor, bus operator, or other school employee, whether full-time or part-time, who learns of a threat of violence or threat of terrorism, whether through oral communication, written communication, or electronic communication, shall:

1. Immediately report the threat to a local law enforcement agency if there is a reasonable belief that the threat is credible and imminent.
2. Immediately report the threat to school administrators for further investigation, in compliance with this policy, if the threat does not meet the standard of reasonable belief provided for above.

No person shall have a cause of action against any person for any action taken or statement made in adherence with the requirement for reporting as provided herein. However, the immunity from liability provided in this policy shall not apply to any action or statement if the action or statement was maliciously, willfully, and deliberately intended to cause harm to, harass, or otherwise deceive law enforcement or school officials.

Reporting Procedures

The Superintendent shall be authorized to develop and maintain administrative procedures for reporting potential threats to school safety. The reporting procedures, at a minimum, shall include:

1. A standardized form to be used by students and school personnel to report potential threats which requests, at a minimum, the following information:
 - A. Name of school, person, or group being threatened.
 - B. Name of student, individual, or group threatening violence.
 - C. Date and time the threat was made.
 - D. Method by which the threat was made, including the social media outlet or website where the

threat was posted, a screenshot or recording of the threat, if available, and any printed evidence of the threat.

2. A process for allowing school personnel to assist students in completing the standardized form.
3. A process for allowing reporting by an automated voice system.
4. A process for allowing anonymous reporting and for safeguarding the identity of a person who reports a threat.
5. For every threat reported, a school administrator shall record, on the form provided, the action taken by the school.

If information reported to a school is deemed a potential threat to school safety, the school shall present the form and evidence to local law enforcement agencies. If the information poses an immediate threat, school administrators shall follow procedures provided in the school's *Crisis Management and Response Plan*.

THREAT ASSESSMENT

When any potential threat of violence or terrorism has been reported to a school administrator, an investigation shall be made according to administrative procedures which shall include, at a minimum:

1. Conducting an interview with the person reporting a threat, the person allegedly making a threat, and all witnesses, and;
2. Securing any evidence, including but not limited to statements, writings, recordings, electronic messages, and photographs.

If the investigation results in evidence or information that raises a concern that a threat is credible and imminent, the threat shall be immediately reported to a local law enforcement agency for further investigation.

MANDATORY EVALUATION

If the person who is reported to a local law enforcement agency is a student, the student shall not be permitted to return to school until undergoing a formal mental health evaluation.

If the person who is reported to a local law enforcement agency is not a student, he or she shall not be permitted to be within five hundred feet (500') of any school until he or she has undergone a formal medical or mental health evaluation and has been deemed by a health care professional not to be dangerous to himself/herself or others.

New policy: August, 2018

Ref: La. Rev. Stat. Ann. §§17:236, 17:409, 17:409.1, 17:409.2, 17:409.3, 17:409.4, 17:409.5.

EMERGENCY/CRISIS MANAGEMENT

CRISIS MANAGEMENT AND RESPONSE

Unanticipated tragic events can quickly escalate into a school-wide catastrophe if not dealt with immediately and effectively. School personnel shall plan in advance for the welfare, safety, and care of students and staff members. Every school shall be required to have a *Crisis Management and Response Plan*. A *Crisis Management and Response Plan* means a plan to address school safety and the incidence of a shooting or other violence at schools, on school buses, and at school-related activities; to respond effectively to such incidents; and to ensure that every student, teacher, and school employee has access to a safe, secure, and orderly school that is conducive to learning. Such plans shall also address the management of any other emergency situation.

The *Crisis Management and Response Plan* shall be prepared by each public school principal jointly with local law enforcement, fire, public safety, and emergency preparedness officials. In preparing the plan, the principal and such officials shall consider and include, if appropriate, input from students enrolled in the school and their parents, teachers at the school, other school employees, and community leaders. The plan, which shall focus on preventing the loss of life and the injury of students and teachers and other school employees, shall detail the roles and responsibilities of each school employee and the relevant coordination agreements, services, and security measures of a school and provide for parental notification in the event of a shooting or other violent incident or emergency situation. The plan may also provide for the counseling of students by mental health professionals, encouraging peer helper programs, and identifying students who may have experienced rejection or other traumatic life events.

Each principal, jointly with local law enforcement, fire, public safety, school resource officers, and emergency preparedness officials, shall review the plan at least once annually and shall revise the plan as necessary. In reviewing and revising the plan, the principal and such officials shall consider and include input, if appropriate, from students enrolled in the school and their parents, teachers at the school, other school employees, and community leaders. Each principal shall submit such plan in writing to the Superintendent for approval at least once annually, including upon each revision, and shall notify all teachers and other school employees of the contents of the plan and any revisions made to it.

Within the first thirty (30) days of each school year, each principal shall conduct a safety drill to rehearse the components of the *Crisis Management and Response Plan*. Not later than seven (7) days after the drill, the principal shall submit a written report summarizing the details of the drill to the Superintendent.

The Superintendent shall make an annual report to the School Board on the status of the plan of each school under the School Board's jurisdiction.

OTHER EMERGENCY DRILLS

The Calcasieu Parish School Board shall require procedures be planned by the principal and faculty of each school

to assure orderly movement and evacuation of students to the safest area in the event of fire, weather, or other disasters. Practice drills shall be used to ensure the effectiveness of the procedures.

Every separate administration building shall conduct practice drills as well.

Revised: September, 1997

Revised: October 8, 2013

Revised: August, 2018

Ref: La. Rev. Stat. Ann. ' §17:416.16, 40:1578.6; Louisiana Handbook for School Administrators, Bulletin 741, Louisiana School Transportation Specifications and Procedures, Bulletin 119, Louisiana Department of Education; Life Safety Code, National Fire Protection Association; Board minutes, 9-8-97, 10-8-13.

On a motion by John Duhon and seconded by Fred Hardy, it was recommended to approve **Policies JCDB, JGCF, EBBB, and EBBC.**

Next, Steve Wieschhaus, Director of Warehouse and Textbook Services, presented information on warehouse operations.

There was much discussion on the subject. This item is for informational purposes only and did not require a vote.

There being no further business to discuss, on a motion by Aaron Natali and seconded by Fred Hardy the committee adjourned the meeting at 5:35 p.m.

Shannon LaFargue
Secretary

REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description: Iowa HS Restroom Upgrades

Funds: General Funds / ADA

Designer: Brossett Architect LLC

Advertise: To be determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Bourne, Brown, Heath, Trahan, Grigg, Carlisle

Item 11. B.

REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description:

Barbe Elementary Upgrades

Funds: \$50 Million Allocation

Designer:

Brossett Architect LLC

Advertise: To be determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Bourne, Brown, Heath, Trahan, Grigg, Carlisle



TO: WILFRED BOURNE
PEGGY CARLILE
SHANNON LAFARGUE
DENNIS BENT

FROM: JENNIFER HAGAN, PURCHASING SUPERVISOR

RE: BIDS FOR SEPTEMBER 2018

PERMISSION TO ADVERTISE

MILLWORK FOR NEW PODS
RIVERBOAT FUNDS

ELECTRONIC MARQUEES AT 6 SITES
\$50 MIL FUNDING

ELECTRONIC MARQUEES AT 3 SITES
DISTICT 31 BOND

BID REPORTS:

ALL BIDS WERE POSTED ON WWW.CENTRALBIDDING.COM AND WWW.CPSB.ORG
NONE

Building Foundations for the Future

Item 12. A.CHANGE ORDER

Change Order No.: 01
Date: **August 25, 2018**
Contract Date: **March 14, 2018**

Project: **Calcasieu Parish School Board
New Drop-Off & Pick-Up Canopy At
A.A. Nelson Elementary School
1001 Country Club Road
Lake Charles, LA 70605**

Project No.: **Calcasieu Parish School Board – Project No. 2018-11PC
Champeaux Evans Hotard - Project No. 1707**

To: **Gunter Construction, Inc.
1330 East Napoleon St.
Sulphur, LA 70663**

You are directed to make the following change(s) in this Contract:
(Attach Itemized Recap Sheet)

The Original Contract Sum	\$219,500.00
Net Change by Previous Change Order	<u>\$0.00</u>
Contract Sum Prior to this Change Order	\$219,500.00
Contract Sum will be <u>increased</u> by this Change Order	<u>\$4,908.33</u>
New Contract Sum Including this Change Order	\$224,408.33

Contract Time will be increased by: **12 Days**
Revised Contract Completion Date: **August 28, 2018**

RECOMMENDED
**Champeaux Evans
Hotard, APAC
(DESIGNER)**

**702 Dr. Michael DeBakey Dr.
Lake Charles, LA 70601
70602**

By: 

Dated: **8/25/2018**

ACCEPTED
**Gunter Construction, Inc.
(CONTRACTOR)**

**1330 East Napoleon St.
Sulphur, LA 70663**

By: _____

Dated: _____

APPROVED
**Calcasieu Parish
School Board
(OWNER)**

**P. O. Box 800
Lake Charles, LA**

By: _____

Dated: _____



Date: **August 25, 2018**

To: **Calcasieu Parish School Board
Planning & Construction Department**

Attn.: **Harold Heath, Construction Manager**

From: **Champeaux Evans Hotard, APAC
Brad Evans**

Re: **CEH Project No. 1707
CPSB Project No. 2018-11PC
Calcasieu Parish School Board
New Drop-Off & Pick-Up Canopy at
A. A. Nelson Elementary School**

Change Order No. 1 – Recap

Change Order Request No.1

Reroute Canopy lighting circuit to Gym Building interior panel, in lieu of exterior electrical Panel "MP" originally indicated, due to existing code issue discovered in Panel "MP". (Refer to supporting documentation, attached hereto.)

Amount Requested:	ADD	\$674.43
Days Requested:	ADD	2 days

Change Order Request No.2

Remove existing electrical feeders to Panel "MP". Reinstall electrical feeders, in accordance with National Electrical Code requirements. (Refer to supporting documentation, attached hereto.)

Amount Requested:	ADD	\$3,518.90
Days Requested:	ADD	7 days

Change Order Request No.3

Install additional striping at Drop-Off & Pick Up Canopy paving, as requested by school Principal. (Refer to supporting documentation, attached hereto.)

Amount Requested:	ADD	\$715.00
Days Requested:	ADD	3 days

Total Contract Amount modification recommended for Change Order No. 1	ADD	\$4,908.33
Total Contract Time modification recommended for Change Order No. 1	ADD	12 days

CHANGE ORDER

Change Order No.: 11
 Date: **August 31, 2018**
 Contract Date: **April 24, 2017**

Project: **Calcasieu Parish School Board
 Classroom Pods – Phase X**

Project No.: **Calcasieu Parish School Board - Project No. 2017-05PC
 Champeaux Evans Hotard - Project No. 1715**

To: **Miller & Associates Development Co., Inc.
 P. O. Box 700
 Iowa, LA 70647**

You are directed to make the following change(s) in this Contract:
 (Attach Itemized Breakdown)

The Original Contract Sum	\$13,495,000.00
Net Change by Previous Change Order	<u>\$791,424.76</u>
Contract Sum Prior to this Change Order	\$14,286,424.76
Contract Sum will be <u>increased</u> by this Change Order	<u>\$165,655.73</u>
New Contract Sum Including this Change Order	\$14,452,080.49

Contract Time will be increased by: **80 days**
 Revised Contract Completion Date: **March 4, 2020**

RECOMMENDED

**Champeaux Evans
 Hotard, APAC
 (ARCHITECT)**

**702 Dr. Michael DeBakey Dr.
 Lake Charles, LA 70601
 70602**

By: _____

Dated: 8/31/2018ACCEPTED

**Miller & Associates
 Development Co., Inc.
 (CONTRACTOR)**

**P. O. Box 700
 Iowa, LA 70647**

By: _____

Dated: 9-4-18APPROVED

**Calcasieu Parish
 School Board
 (OWNER)**

**P. O. Box 800
 Lake Charles, LA**

By: _____

Dated: _____



CHAMPEAUX

EVANS

HOTARD

ARCHITECTS

300 La Grange Highway, Suite
1000, La Grange, TX 76032

PH: 940.362.1111

TELE: 940.362.1111

www.champeaux.biz

Date: **August 31, 2018**

To: **Calcasieu Parish School Board
Planning & Construction Department**

Attn.: **Harold Heath, Construction Manager**

From: **Champeaux Evans Hotard, APAC
Brad Evans**

Re: **CEH Project # 1715
Calcasieu Parish School Board
Classroom Pods - Phase X**

Change Order No. 11 - Recap

Additional Excavation and Backfill at Building Pads

Positive Connections, Pod #2 - Additional excavation and backfill required to remove and replace poor soil conditions encountered during site work operations. Cost is based on the Unit Cost Price provided at bidding. (Refer to supporting documentation, attached hereto.)

Amount Requested: **ADD \$2,513.28**
Days Requested: **0 days**

Change Order Request No. 68

S.J.Welsh - Haul-off excavated material from building foundation. (Refer to supporting documentation, attached hereto.)

Amount Requested: **ADD \$7,651.93**
Days Requested: **ADD 0 days**

Change Order Request No. 69

Positive Connections Pod #1 & #2 - Spread excavated material from building foundations in low areas at the rear of the property. (Refer to supporting documentation, attached hereto.)

Amount Requested: **ADD \$3,608.85**
Days Requested: **ADD 0 days**

Change Order Request No. 70

LaGrange High School - Haul-off excavated material from building foundations. (Refer to supporting documentation, attached hereto.)

Amount Requested: **ADD \$6,620.52**
Days Requested: **ADD 0 days**

Calcasieu Parish School Board
Classroom Pods - Phase X
Change Order No.11 - Recap
CEH Project # 1715
August 31, 2018
Page 2 of 2

Change Order Request No. 71

Bell City High School - Build-out of Cooking and Sewing Labs. (\$141,522.15 will be paid from Bell City tax funds & remainder balance of \$24,133.58 will be paid from River Boat funds.)

Amount Requested:	ADD	\$141,522.15
Days Requested:	ADD	60 days

Change Order Request No. 72

College St. T&I - Haul-off excavated material from building foundations. (Refer to supporting documentation, attached hereto.)

Amount Requested:	ADD	\$3,441.07
Days Requested:	ADD	0 days

Change Order Request No. 75

College St. T&I - Relocate receptacle in Sports Medicine Classroom for service to Whirlpool Tub. (Refer to supporting documentation, attached hereto.)

Amount Requested:	ADD	\$297.93
Days Requested:	ADD	0 days

Weather-Related Delays

Weather-related delays documented for the following months, less days allowed for by the Contract Documents. (Refer to supporting documentation, attached hereto.)

<u>Month</u>	<u>Documented Weather Related Delays</u>	<u>Weather-Related Days Allowed</u>	<u>Additional Days Granted</u>
April, 2018	10 days	(7 days)	3 days
May, 2018	8 days	(5 days)	3 days
June, 2018	15 days	(6 days)	9 days
July, 2018	11 days	(6 days)	5 days
		Amount Requested:	ADD \$0.00
		Days Requested:	ADD 20 days

**Total Contract Amount modification recommended
for Change Order No. 11**

ADD \$165,655.73

**Total Contract Time modification recommended
for Change Order No. 11**

ADD 80 days



Miller & Associates Development Company, Inc.

P. O. Box 700

Iowa, LA 70647

Office@MillerandAssoc.com

Phone: 337.582.3516

Fax: 337.582.7229

July 10, 2018

Champeaux, Evans, Hotard Architects, APAC

Mr. Brad Evans

702 Dr. Michael Debakey Drive

Lake Charles, LA 70601

RE: Classroom Pods X (MA #1701)

Over-excavation

Please review the following over-excavation at Positive Connections, Pod #2; Southwestern Construction Materials Testing, Inc. reports are attached.

Date	School Site	Cu. Yd.	Unit Price	Extension
5-2-18	Positive Connections	76.16	\$33.00	\$2,513.28
			Total:	\$2,513.28

Please include on next change order.

Sincerely,

Gena U. Miller

Attachments

Southwestern Construction Materials Testing, Inc.

P.O. Box 1087 - Westlake, Louisiana 70669

Office (337) 882-9977 - Fax (337) 882-1966

REPORT NO. 113

May 2, 2018

SCM -3524

DESCRIPTION:

**Re-Proofroll Inspection
Positive Connections - Pod No. 2**

PROJECT:

**Classroom Pods X
For Calcasieu Parish School Board
PO #17013885**

REPORTED TO:

**Mr. Harold Heath
Calcasieu Parish School Board
P.O. Box 800
Lake Charles LA, 70615**

May 2, 2018: Per request, our technician arrived at the Site, to witness the Re-proofroll inspection of the exposed Subgrade soils for Classroom Pod No. 2 at **Positive Connections**.

The Contractor had removed the exposed **Silts** (approximately 6"), and aerated the exposed **Clays** over a 2 day period. The soils **were** compacted back in-place, and rolled with a loaded dump truck. There was no evidence of deflection of the underlying soils, and the Contractor was informed that the area is **suitable** for fill placement.

Elevations were taken to determine the amount of the over-excavation. The results are provided on the attachment.

Technician: M. Blasius

Time/Hours: 1 Minimum Charge

Travel/Miles: 1 Trip

We appreciate the opportunity to be of service to you on this project. If you have any questions or comments, please feel free to contact our office.

Sincerely,

Southwestern Construction Materials Testing, Inc.


**Michael T. Blasius
President**

MTB/mtb

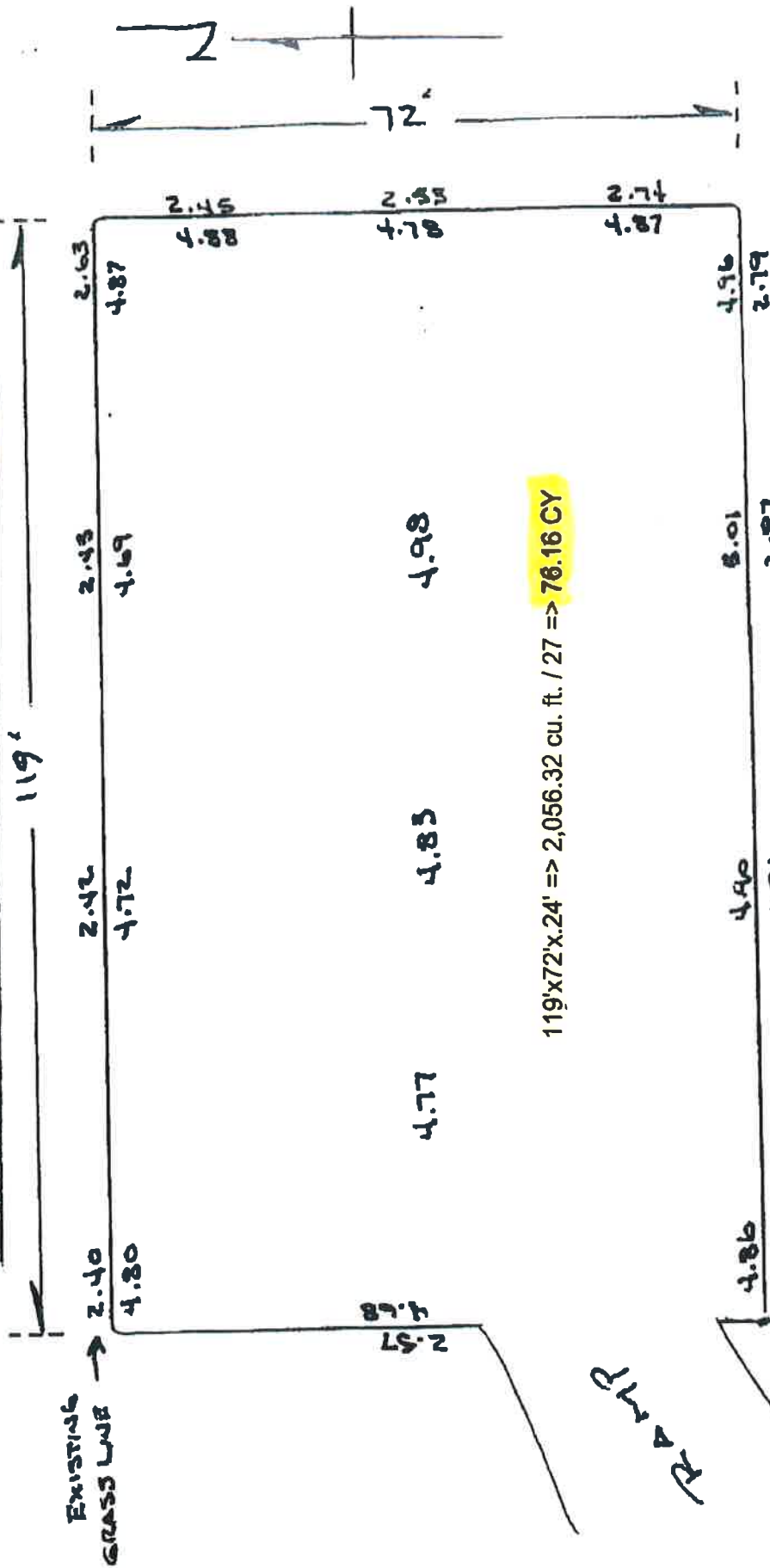
05/02/18

Attachments: 1

COMPLETED

POSITIVE CONNECTIONS - CLASSROOM RD NO. 2
 RE. PROPOSED MEASUREMENT OF OVER-EXCAVATION

5-2-



119'x72'x.24' => 2,056.32 cu. ft. / 27 => 76.16 CY

24.4M

AVERAGE READING EXISTING GRASS LINE = 2.60
 AVERAGE READING BOTTOM OF CUT = 4.84
 SPECIFIED CUT = 2.0'
 AVERAGE ACTUAL CUT = 2.24'

Construction Contract Change Order SUMMARY

RFI No. (or COR, CPR, etc.)

68

7/18/2018

Project Name: Classroom Pods - Phase X

Description of Work: SJ Welsh to HD pit 9-26-17 to 9-29-17
per attached tickets

Total General Contractor Cost
(General Contract Direct Cost plus OH&P)

[illegible]

\$ 6,846.75

\$6,846.75

10 %
(Max: 10%)

\$684.68

\$7,531.43

\$7,531.43

1.6 %

\$120.50

\$7,651.93

3

Construction Contract Change Order BREAKDOWN

FIELD ORDER
Breakdown No.
Item No.
RFI No. (or COR, CPR, etc.)
Date:

1
1
68
7/18/2018

Project No: 2017-05PC
Project Name: Classroom Pods - Phase X

Contractor/Subcontractor Name HD Truck & Tractor, LLC

Direct Cost of Work:

A. Labor		Check here if explained on the Comment Sheet	Hourly Wage Rate	Hours	Total Cost
1	See Change order Request 9 from HD dated 10-30-17	☐	6,846.75	1.00	6,846.75
2		☐			
3		☐			
4		☐			
5		☐			
6		☐			
7		☐			
			Add Labor Burden @	%	

LABOR TOTAL

6,846.75

B. Material

	Unit Price	Unit	Units	Total Cost
1				
2				
3				
4				
5				
6				
7				
				Add Tax @ %

(Copies of invoices may be required.)

MATERIAL TOTAL

C. Equipment

	Unit Rate	Unit	Units	Total Cost
1				
2				
3				
4				
5				
6				
7				
				Add Tax @ %

(Copies of invoices may be required.)

EQUIPMENT TOTAL

TOTAL DIRECT COST FOR THIS BREAKDOWN:

(Sum A, B & C)

6,846.75

Date: _____

**Construction Contract Change Order
SUMMARY**

FIELD ORDER NO:

RFI No. (or COR, CPR, etc.)

Date:

69

7/19/2019

Revised - wording only

Project No: 2017-05PC

Project Name: Classroom Pods - Phase X

Contractor Name: Miller & Assoc. Dev. Co., Inc.

Description of Work: Positive Connection: Spread Excavated material on-site from 4/27/18 to 5/7/18
per attached Change Order Request 10 from HD dated 7-18-18

General Contractor Direct Costs - Breakdown No. 1

(See attached breakdown)

Total General Contractor Cost

(General Contract Direct Cost plus OH&P)

15 %
(Max: 15%)

Subcontractor Cost Breakdowns

(See attached.)

Subcontractor Name	Breakdown No.	A Total Direct Cost	B OH&P (Max 15%)	C Total A+(A X B)
HD Truck & Tractor, LLC	1	\$ 3,230.00	%	\$3,230.00
			%	
			%	
			%	
			%	
			%	
			%	
			%	
			%	
			%	

Subcontractor Direct Costs Total

(Sum column A)

\$ 3,230.00

Subcontractor Direct Costs + Subcontractor OH&P

(Sum column C)

\$3,230.00

General Contractor OH&P on Subcontractor Direct Cost at

(Sum column A times General Contractor OH&P rate.)

10 %
(Max: 10%)

\$323.00

Total Subcontractor Costs

(Subcontractor Direct Costs + OH&P + General Contractor OH&P)

\$3,553.00

Change Order Subtotal

(Sum of Total General Contractor Costs and Total Subcontractor Costs)

\$3,553.00

Performance and Payment Bond at

(Change Order Subtotal times Performance and Payment Bond rate)

1.6 %

\$56.85

Amount will be ☒ increased ☐ decreased ☐ unchanged by

(Sum of Change Order Subtotal and Performance and Payment Bond)

\$3,609.85

Days will be ☒ increased ☐ decreased ☐ unchanged by

(Attach supporting data such as meteorological reports)

3

Construction Contract Change Order BREAKDOWN

FIELD ORDER

Breakdown No.

Item No.

RFI No. (or COR, CPR, etc.)

Date:

1

1

69

7/19/2019

Project No: 2017-05PC

Project Name: Classroom Pods - Phase X

Contractor/Subcontractor Name: HD Truck & Tractor, LLC

Direct Cost of Work:

A. Labor

Check here if explained on the Comment Sheet

1 See Change order Request 10 from HD dated 7-18-18

2

3

4

5

6

7



Hourly Wage Rate

Hours

Total Cost

3,230.00

1.00

3,230.00

Add Labor Burden @

%

LABOR TOTAL

3,230.00

B. Material

1

2

3

4

5

6

7



Unit Price Unit

Units

Total Cost



Add Tax @

%

MATERIAL TOTAL

(Copies of invoices may be required.)

C. Equipment

1

2

3

4

5

6

7



Unit Rate Unit

Units

Total Cost

Add Tax @

%

EQUIPMENT TOTAL

TOTAL DIRECT COST FOR THIS BREAKDOWN:

(Sum A, B & C)

3,230.00

**Construction Contract Change Order
SUMMARY**

FIELD ORDER NO:

RFI No. (or COR, CPR, etc.)

Date:

70

7/19/2019

Project No: 2017-05PC

Project Name: Classroom Pods - Phase X

Contractor Name: Miller & Assoc. Dev. Co., Inc.

Description of Work: LaGrange & SJ Welsh to AA Nelson: Haul off excess dirt 4-5-18, 4-6-18 and 5-8-18 and per attached Invoice 2018-0609 dated June 9, 2018
(Hauling tickets are attached)

General Contractor Direct Costs - Breakdown No. 1

(See attached breakdown)

Total General Contractor Cost

(General Contract Direct Cost plus OH&P)

15 %

(Max: 15%)

Subcontractor Cost Breakdowns

(See attached.)

Subcontractor Name	Breakdown No.	A Total Direct Cost	B OH&P (Max 15%)	C Total A+(A X B)
HD Truck & Tractor, LLC	1	\$ 5,923.87	%	\$5,923.87
			%	
			%	
			%	
			%	
			%	
			%	
			%	
			%	
			%	

Subcontractor Direct Costs Total

(Sum column A)

\$ 5,923.87

Subcontractor Direct Costs + Subcontractor OH&P

(Sum column C)

\$5,923.87

General Contractor OH&P on Subcontractor Direct Cost at

(Sum column A times General Contractor OH&P rate.)

10 %

(Max: 10%)

\$592.39

Total Subcontractor Costs

(Subcontractor Direct Costs + OH&P + General Contractor OH&P)

\$6,516.26

Change Order Subtotal

(Sum of Total General Contractor Costs and Total Subcontractor Costs)

\$6,516.26

Performance and Payment Bond at

(Change Order Subtotal times Performance and Payment Bond rate)

1.6 %

\$104.26

Amount will be ☒ increased ☐ decreased ☐ unchanged by

(Sum of Change Order Subtotal and Performance and Payment Bond)

\$6,620.52

Days will be ☒ increased ☐ decreased ☐ unchanged by

(Attach supporting data such as meteorological reports)

3

Construction Contract Change Order BREAKDOWN

FIELD ORDER

Breakdown No.

Item No.

RFI No. (or COR, CPR, etc.)

Date:

1

1

70

7/19/2019

Project No: 2017-05PC

Project Name: Classroom Pods - Phase X

Contractor/Subcontractor Name HD Truck & Tractor, LLC

Direct Cost of Work:

A. Labor

Check here if explained on the Comment Sheet

1 See Invoice No. 2018-0609 dated June 9, 2018

2

3

4

5

6

7



Hourly Wage Rate

Hours

Total Cost



5,923.87

1.00

5,923.87



Add Labor Burden @

%

LABOR TOTAL

5,923.87

B. Material

1

2

3

4

5

6

7



Unit Price Unit

Units

Total Cost

Add Tax @

%

MATERIAL TOTAL

C. Equipment

1

2

3

4

5

6

7



Unit Rate Unit

Units

Total Cost

Add Tax @

%

EQUIPMENT TOTAL

TOTAL DIRECT COST FOR THIS BREAKDOWN:

(Sum A, B & C)

5,923.87



June 9, 2018

HD Invoice No. 2018-0609

Name Kenny Brown / CPSB

Address

City, State, Zip

Project Information: Haul-off Excess Dirt from LaGrange & SJ Welsh to AA Nelson
Lake Charles

Listed below is our quotation for the above referenced project:

PAY ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION
	LAGRANGE HIGH SCHOOL				
001	Equipment Mobilization	2	EACH	200	400
002	Tri-Axle Dumptrucks	15.75	HOUR	93.50	1,472.62
003	Excavator	6.5	HOUR	130	845
	SJ WELSH MIDDLE SCHOOL				
001	Equipment Mobilization	2	EACH	200	400
002	Tri-Axle Dumptrucks	17.5	HOUR	93.50	1,636.25
003	Excavator	9	HOUR	130	1,170
	TOTAL QUOTE				5,923.87

This quote contains the following exclusions/qualifications:

-
-

Project Notes:

If you have any questions or require any additional information, please do not hesitate to contact us at 337-439-9710 or via email at jdurousseau@hdtmail.com.

Sincerely,

Justin DuRousseau
HD Truck & Tractor, LLC

Construction Contract Change Order SUMMARY

FIELD ORDER NO: RFP 15
RFI No. (or COR, CPR, etc.) 71
Date: 8/23/2018

Project No: 2017-05PC
Project Name: Classroom Pods - Phase X

Contractor Name: Miller & Assoc. Dev. Co., Inc.

Description of Work: Bell City School: Cooking Lab and Sewing Lab per Plans by Brad Evans.

General Contractor Direct Costs - Breakdown No. 1 26,021.10

(See attached breakdown)

Total General Contractor Cost 15 % 29,924.27
(General Contract Direct Cost plus OH&P) (Max: 15%)

Subcontractor Cost Breakdowns
(See attached.)

Subcontractor Name	Breakdown No.	A Total Direct Cost	B OH&P (Max 15%)	C Total A+(A X B)
Big Lake Hardware: provide (2) 6L wet chemi	2	\$ 828.70	15 %	953.01
A. K. Newlin	3	\$ 53,353.20	15 %	61,356.18
Porche' Premier Painting	4	\$ 3,800.02	15 %	4,370.02
Lake Area Plumbing	5	\$ 15,972.30	15 %	18,368.15
Robbins Contracting	6	\$ 2,026.32	15 %	2,330.27
Southern Edge	7	\$ 13,085.00	%	13,085.00
			%	
			%	

Subcontractor Direct Costs Total \$ 89,065.54

(Sum column A)

Subcontractor Direct Costs + Subcontractor OH&P 100,462.63

(Sum column C)

General Contractor OH&P on Subcontractor Direct Cost at 10 % 8,906.55
(Sum column A times General Contractor OH&P rate.) (Max: 10%)

Total Subcontractor Costs 109,369.18

(Subcontractor Direct Costs + OH&P + General Contractor OH&P)

Change Order Subtotal 139,293.45

(Sum of Total General Contractor Costs and Total Subcontractor Costs)

Performance and Payment Bond at 1.6 % 2,228.70
(Change Order Subtotal times Performance and Payment Bond rate)

Amount will be ☒ increased ☐ decreased ☐ unchanged by 141,522.15
(Sum of Change Order Subtotal and Performance and Payment Bond)

Days will be ☒ increased ☐ decreased ☐ unchanged by 60
(Attach supporting data such as meteorological reports)

Construction Contract Change Order BREAKDOWN

FIELD ORDER
Breakdown No.
Item No.
RFI No. (or COR, CPR, etc.)
Date:

RFP 15
1
1
71
8/23/2018

Project No: 2017-05PC
Project Name: Classroom Pods - Phase X

Contractor/Subcontractor Name Miller & Assoc. Dev. Co., Inc.

Direct Cost of Work:

A. Labor	Check here if explained on the Comment Sheet	Hourly Wage Rate	Hours	Total Cost
1 3 Carpenters (Millwork)	☐	75.00	64.00	4,800.00
2 2 Masons (Block repair/access)	☐	56.00	16.00	896.00
3 2 Carpenters (Appliances)	☒	50.00	28.00	1,400.00
4 1 Carpenter (Signs)	☐	25.00	3.00	75.00
5 1 Carpenter (Cornerguards)	☐	25.00	6.00	150.00
6 1 Carpenter (Fire Extinguishers)	☐	25.00	4.00	100.00
7 2 Carpenters (Demo Block)	☐	50.00	20.00	1,000.00
8 2 Carpenters (Elec. Pad)	☐	50.00	24.00	1,200.00
9 2 Laborers (Elec. Pad)	☐	30.00	24.00	720.00
10 1 Carpenter (Fire Caulk)	☐	25.00	10.00	250.00
11 2 Carpenters (Stainless Steel)	☐	50.00	8.00	400.00
Add Labor Burden @ 42.00% %				4,616.22

LABOR TOTAL

15,607.22

B. Material

	Unit Price	Unit	Units	Total Cost
1 C & C Appliance - range	1,553.00	ea	1	1,553.00
2 Door/frames/hardware	1,768.88	ea	1	1,768.88
3 Cabinets	2,100.00	ea	1	2,100.00
4 Misc. block repair	400.00	lot	1	400.00
5 Signs	25.00	ea	3	75.00
6 Corner Guards	30.00	ea	5	150.00
7 Demo Saw blades	100.00	ea	1	100.00
8 Concrete	102.00	cu yd	11	1,122.00
9 Form material and misc	350.00	ea	1	350.00
10 Fire caulk	20.00	tube	12	240.00
11 Stainless steel behind stoves	341.00	ea	5	1,705.00

(Copies of invoices may be required.)

Add Tax @ %

MATERIAL TOTAL

9,563.88

C. Equipment

	Unit Rate	Unit	Units	Total Cost
1 Demo saw	75.00	day	3	225.00
2 Fork lift	350.00	day	1	350.00
3 Core drill	275.00	day	1	275.00

(Copies of invoices may be required.)

Add Tax @ %

EQUIPMENT TOTAL

850.00

TOTAL DIRECT COST FOR THIS BREAKDOWN:

(Sum A, B & C)

26,021.10

Construction Contract Change Order BREAKDOWN

FIELD ORDER
Breakdown No.
Item No.
RFI No. (or COR, CPR, etc.)
Date:

RFP 15
2
1
71
8/23/2018

Project No: 2017-05PC
Project Name: Classroom Pods - Phase X

Contractor/Subcontractor Name Big Lake Hardware: provide (2) 6L wet chemical extinguishers, tagged and provide (2) C3216-4 Cameo non rated steel cabinets

Direct Cost of Work:

A. Labor	Check here if explained on the Comment Sheet	↓	Hourly Wage Rate	Hours	Total Cost
1	☐				
2	☐				
3	☐				
4	☐				
5	☐				
6	☐				
7	☐				
			Add Labor Burden @	42.00% %	

LABOR TOTAL

B. Material	Unit Price	Unit	Units	Total Cost
1 sub bid for FE	828.70	ea	1	828.70
2				
3				
4				
5				
6				
7				
				Add Tax @ %

(Copies of invoices may be required.)

MATERIAL TOTAL

C. Equipment	Unit Rate	Unit	Units	Total Cost
1				
2				
3				
4				
5				
6				
7				
				Add Tax @ %

(Copies of invoices may be required.)

EQUIPMENT TOTAL

TOTAL DIRECT COST FOR THIS BREAKDOWN:

(Sum A, B & C)

828.70

Construction Contract Change Order BREAKDOWN

FIELD ORDER
Breakdown No.
Item No.
RFI No. (or COR, CPR, etc.)
Date:

RFP 15
3
2
71
8/23/2018

Project No: 2017-05PC
Project Name: Classroom Pods - Phase X

Contractor/Subcontractor Name A. K. Newlin

Direct Cost of Work:

A. Labor	Check here if explained on the Comment Sheet	Hourly Wage Rate	Hours	Total Cost
1 HVAC Tech	☐	65.47	14.00	916.58
2 Electrician	☐	65.47	91.00	5,957.77
Add Labor Burden @ _____ %				

LABOR TOTAL

6,874.35

B. Material

	Unit Price	Unit	Units	Total Cost
1 Ceiling OCC & power rack	160.00	ea	1	160.00
2 Can Panel "D"	223.00	ea	1	223.00
3 2 1/2" EMT Pipe	3.15	lf	40	126.00
4 12x12x6 J-Box	46.00	ea	1	46.00
5 2 1/2" EMT 90 L	13.50	ea	1	13.50
6 2 1/2" EMT Fitting	3.65	ea	12	43.80
7 Hanger Assy	10.00	ea	3	30.00
8 #10 THHN wire	0.50	lf	420	210.00
9 #8 THHN wire	0.60	lf	540	324.00
10 4" sq box and plaster ring	4.60	ea	43	197.80
11 Duplex receptacles and plates	4.25	ea	12	51.00
12 240 volt 4 wire receptacles	16.50	ea	6	99.00
13 Wire nuts	0.65	ea	175	113.75
14 12/2 MC cable	0.95	ea	150	142.50
15 4/0 THHN wire	4.15	lf	180	747.00
16 #4 THHN wire	1.80	lf	45	81.00
17 Cord reel hanger assy	15.00	ea	8	120.00
18 3/4" EMT pipe	0.65	lf	690	448.50
19 3/4" EMT fittings	0.50	ea	160	80.00
20 3/4" EMT strap	0.25	lf	110	27.50
21 #12 THHN wire	0.40	lf	1580	632.00
22 MC connectore	0.85	ea	30	25.50
23 Dryer vent	36.00	ea	1	36.00
24 Denali? D1036-F Hood +Suppression	6,200.00	ea	5	31,000.00
25 Sylvan Fire Alarm Intercom	4,311.00	ea	1	4,311.00
26 Cord Reels	898.75	ea	8	7,190.00
27				

(Copies of invoices may be required.)

Add Tax @ _____ %

MATERIAL TOTAL

46,478.85

C. Equipment

	Unit Rate	Unit	Units	Total Cost
1				
2				
3				

4	
5	
6	
7	

(Copies of invoices may be required.)

☐				
☐				
☐				
☐				

Add Tax @ _____ %

EQUIPMENT TOTAL

--

TOTAL DIRECT COST FOR THIS BREAKDOWN:
(Sum A, B & C)

53,353.20

Construction Contract Change Order BREAKDOWN

FIELD ORDER
Breakdown No.
Item No.
RFI No. (or COR, CPR, etc.)
Date:

RFP 15
4
1
71
8/23/2018

Project No: 2017-05PC
Project Name: Classroom Pods - Phase X

Contractor/Subcontractor Nam Porche' Premier Painting

Direct Cost of Work:

A. Labor	Check here if explained on the Comment Sheet	↓	Hourly Wage Rate	Hours	Total Cost
1 Labor	☐		36.50	55.00	2,007.50
2	☐				
3	☐				
4	☐				
5	☐				
6	☐				
7	☐				
Add Labor Burden @				10.00% %	200.75

LABOR TOTAL 2,208.25

B. Material	Unit Price	Unit	Units	Total Cost
1 Sheet rock mud, box	14.39	ea	5	71.95
2 Sheet rock mud, bags	11.69	ea	4	46.76
3 Loxon-XP	58.54	ea	25	1,463.50
4 Caulk	2.39	ea	4	9.56
5				
6				
7				
Add Tax @				%

(Copies of invoices may be required.)

MATERIAL TOTAL 1,591.77

C. Equipment	Unit Rate	Unit	Units	Total Cost
1				
2				
3				
4				
5				
6				
7				
Add Tax @				%

(Copies of invoices may be required.)

EQUIPMENT TOTAL

TOTAL DIRECT COST FOR THIS BREAKDOWN:
(Sum A, B & C)

3,800.02

Construction Contract Change Order BREAKDOWN

FIELD ORDER
Breakdown No.
Item No.
RFI No. (or COR, CPR, etc.)
Date:

RFP 15
5
1
71
8/23/2018

Project No: 2017-05PC
Project Name: Classroom Pods - Phase X

Contractor/Subcontractor Name Lake Area Plumbing

Direct Cost of Work:

A. Labor	Check here if explained on the Comment Sheet	Hourly Wage Rate	Hours	Total Cost
1 Plumber Hours	2 Plumbers, 5.5 days	105	88	9,240.00
2				
3				
4				
5				
Labor Burden @ 42.00% %				

LABOR TOTAL

9,240.00

B. Material

	Unit	Unit	Units	Total Cost
1 Sink (SK-B)	996.62	1	5	4,983.10
2 Washing Machine Box (WMB)	78.97	1	1	78.97
Ice Maker Box				
3 (IMB)	83.26	1	2	166.52
4 1/2" Copper	1.21	ft	240	290.4
5 3/4" Copper	1.99	ft	120	238.8
6 1" Copper	2.86	ft	160	457.6
7 1" Copper Tee's, Couplings, 90's, Adapters, Valves	97.75	1	1	97.75
8 1/2" & 3/4" Copper Tee's, caps, 90's, stubout, Valves	96.6	1	1	96.6
9 Solder, glue, misc	81.57	1	1	81.57
4" Ferncos,				
10 Combos	26.43	1	1	26.43
11 2" & 3" Combos, Piraps, Sweeps, Tee's, Cross, WYE, CO Tee, Plugs	84.56	1	1	84.56
12 Hangers, all threads, sammies, primer, misc	130	1	1	130
(Copies of invoices may be required.)				
Add Tax @ %				

MATERIAL TOTAL

6,732.30

C. Equipment

	Unit Rate	Unit	Units	Total Cost
1				
2				
3				
4				
(Copies of invoices may be required.)				
Add Tax @ %				

EQUIPMENT TOTAL

TOTAL DIRECT COST FOR THIS BREAKDOWN:
(Sum A, B & C)

15,972.30

Construction Contract Change Order BREAKDOWN

FIELD ORDER
Breakdown No.
Item No.
RFI No. (or COR, CPR, etc.)
Date:

RFP 15
6
1
71
8/23/2018

Project No: 2017-05PC
Project Name: Classroom Pods - Phase X

Contractor/Subcontractor Nam Robbins Contracting

Direct Cost of Work:

A. Labor	Check here if explained on the Comment Sheet	Hourly Wage Rate	Hours	Total Cost
1 Drywall Mechanic	☐	22.00	48.00	1,056.00
2	☐			
3	☐			
4	☐			
5	☐			
6	☐			
7	☐			
Add Labor Burden @		22.00%	%	232.32

LABOR TOTAL 1,288.32

B. Material	Unit Price	Unit	Units	Total Cost
1 6" 20 ga Track	0.80	lf	80	64.00
2 6" 20ga Stud	0.85	lf	400	340.00
3 5/8" Type X sheetrock	0.38	sf	800	304.00
4				
5				
6				
7				
Add Tax @			%	

(Copies of invoices may be required.)

MATERIAL TOTAL 708.00

C. Equipment	Unit Rate	Unit	Units	Total Cost
1 Scaffolding	30.00	ea	1	30.00
2				
3				
4				
5				
6				
7				
Add Tax @			%	

(Copies of invoices may be required.)

EQUIPMENT TOTAL 30.00

TOTAL DIRECT COST FOR THIS BREAKDOWN:

(Sum A, B & C)

2,026.32

Construction Contract Change Order BREAKDOWN

FIELD ORDER
Breakdown No.
Item No.
RFI No. (or COR, CPR, etc.)
Date:

RFP 15
7
1
71
8/23/2018

Project No: 2017-05PC
Project Name: Classroom Pods - Phase X

Contractor/Subcontractor Name Southern Edge

Direct Cost of Work:

A. Labor	Check here if explained on the Comment Sheet	↓	Hourly Wage Rate	Hours	Total Cost
1		☐			
2		☐			
3		☐			
4		☐			
5		☐			
6		☐			
7		☐			
			Add Labor Burden @	42.00% %	

LABOR TOTAL

B. Material	Unit Price	Unit	Units	Total Cost
1 Sub see quote	13,085.00	ea	1	13,085.00
2				
3				
4				
5				
6				
7				
				Add Tax @ %

(Copies of invoices may be required.)

MATERIAL TOTAL

C. Equipment	Unit Rate	Unit	Units	Total Cost
1				
2				
3				
4				
5				
6				
7				
				Add Tax @ %

(Copies of invoices may be required.)

EQUIPMENT TOTAL

TOTAL DIRECT COST FOR THIS BREAKDOWN:

(Sum A, B & C)

13,085.00



Angie Savant <angle@millerandassoc.com>

Re: CPSB Pods X - 2nd REQUEST Need quote on RFP No. 15 - Bell City HS Home Ec Classroom Build-Out

Jon Van Weele <jvw622@gmail.com>
To: Sam Cavys <sam@millerandassoc.com>

Tue, Aug 21, 2018 at 11:42 AM

Hey Sam, here is your quote for doing 3cm Lg quartz in bell city.

11,960. 184 square feet of 3cm Lg quartz with 6 inch backsplash
1125. 5 undermount polished sink cutouts

13,085. Total.

Thanks
Jon
337-274-662

Sent from my iPhone

On Aug 10, 2018, at 9:33 AM, Sam Cavys <sam@millerandassoc.com> wrote:

2ND REQUEST

Please price change order on proper school board form ASAP for Bell City High School Home Ec Classroom build out.

See attached



Angie Savant
Miller & Associates Development Co., Inc.
P. O. Box 700
511 N. Thomson Ave
Iowa, LA 70647
Phone: 337.582.3516
Fax: 337.582.7229
Angie@MillerandAssoc.com

----- Forwarded message -----

From: Brad Evans <brad@champeaux.biz>
Date: Fri, Jul 27, 2018 at 8:27 PM
Subject: CPSB Pods X - RFP No. 15 - Bell City HS Home Ec Classroom Build-Out
To: Sam Cavys <sam@millerandassoc.com>, Chris Miller <chris@millerandassoc.com>, Gena Miller <gena@millerandassoc.com>, Angie Savant <angle@millerandassoc.com>, "office@millerandassoc.com"

Construction Contract Change Order SUMMARY

FIELD ORDER NO:

RFI No. (or COR, CPR, etc.)

Date:

72

8/27/2018

Project No: 2017-05PC

Project Name: Classroom Pods - Phase X

Contractor Name: Miller & Assoc. Dev. Co., Inc.

Description of Work: T&I - Haul off Excess spoil Dirt

General Contractor Direct Costs - Breakdown No. 1

(See attached breakdown)

Total General Contractor Cost

(General Contract Direct Cost plus OH&P)

15 %
(Max: 15%)

Subcontractor Cost Breakdowns

(See attached.)

Subcontractor Name	Breakdown No.	A Total Direct Cost	B OH&P (Max 15%)	C Total A+(A X B)
HD Truck & Tractor, LLC	1	\$ 2,709.50	15 %	3,115.93
			15 %	
			15 %	
			15 %	
			15 %	
			%	
			%	
			%	

Subcontractor Direct Costs Total

(Sum column A)

\$ 2,709.50

Subcontractor Direct Costs + Subcontractor OH&P

(Sum column C)

3,115.93

General Contractor OH&P on Subcontractor Direct Cost at

(Sum column A times General Contractor OH&P rate.)

10 %
(Max: 10%)

270.95

Total Subcontractor Costs

(Subcontractor Direct Costs + OH&P + General Contractor OH&P)

3,386.88

Change Order Subtotal

(Sum of Total General Contractor Costs and Total Subcontractor Costs)

3,386.88

Performance and Payment Bond at

(Change Order Subtotal times Performance and Payment Bond rate)

1.6 %

54.19

Amount will be ☒ increased ☐ decreased ☐ unchanged by

(Sum of Change Order Subtotal and Performance and Payment Bond)

3,441.07

Days will be ☒ increased ☐ decreased ☐ unchanged by

(Attach supporting data such as meteorological reports)

0

Construction Contract Change Order BREAKDOWN

FIELD ORDER

Breakdown No.

Item No.

RFI No. (or COR, CPR, etc.)

Date:

1

1

72

8/27/2018

Project No: 2017-05PC

Project Name: Classroom Pods - Phase X

Contractor/Subcontractor Name HD Truck & Tractor, LLC

Direct Cost of Work:

A. Labor

Check here if explained on the Comment Sheet



Hourly Wage Rate Hours

Total Cost

1

2

3

4

5

6

7

Add Labor Burden @

42.00% %

LABOR TOTAL

B. Material

Unit Price Unit

Units

Total Cost

1

2

3

4

5

6

7

(Copies of invoices may be required.)

Add Tax @

%

MATERIAL TOTAL

C. Equipment

Unit Rate Unit

Units

Total Cost

1 See attached COR 11 and attached tickets

2

3

4

5

6

7

(Copies of invoices may be required.)

Add Tax @

%

EQUIPMENT TOTAL

2,709.50

TOTAL DIRECT COST FOR THIS BREAKDOWN:

(Sum A, B & C)

2,709.50

CONTRACT FOR: Classroom Pods Phase X

The Contract is changed as follows:

Ref. #	Description of Work	Unit	Units	Unit Price	Total
	Haul Off Excess Spoil Dirt from T&I (Kirkman St) to HD Pit on 8/7				
CO11.1	Tri-Axe Dumptruck Rental - Tickets Attached	HOURS	13.25	\$ 86.00	\$ 1,139.50
CO11.2	200 Size Excavator	HOURS	9	\$ 130.00	\$ 1,170.00
CO11.3	Mobilization	EACH	2	\$ 200.00	\$ 400.00
				TOTAL:	\$ 2,709.50

Addition Notes:

Addition Info:

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (Guaranteed Maximum Price) was
 Not change by previously authorized Change Orders
 The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was
 The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased)
 (unchanged) by this Change Order in the amount of
 The new (Contract) (Guaranteed Maximum Price) including this Change Order will be
 The Contract Time will be (increased) (decreased) (unchanged) by
 The Date of Substantial Completion as of the date of this Change Order is

\$	-
\$	-
\$	-
\$	-
\$	-
N/A Days	-

Owner (if Required)

Engineer (If Required)

Contractor

Address

Add rules

Address:

By.

Dy.

by

Order:

Data:

Delays



Miller & Associates Development Company, Inc.

P. O. Box 700

Iowa, LA 70647

Office@MillerandAssoc.com

Phone: 337.582.3516

Fax: 337.582.7229

May 9, 2018

Champeaux Evans Hotard Architects

702 Dr. Michael Debakey Dr.

Lake Charles, LA 70601

RE: Calcasieu Parish Pods X (MA# 1701)

Rain Delay Request

Days of Inclement or Weather Impact .

For the Month(s) of: April 2018

April 2018: 3, 4, 5, 7, 8, 9, 14, 21, 22 and 23: 10 days total.

Inclement Days: 10

Days Allowed: -7

Days Requested: 3

See attached National Weather Service Report for: April 2018, 2 pages.

Explanation of the Preliminary Monthly Climate Data (E6) Product

These data are preliminary and have not undergone final quality control by the National Climatic Data Center (NCDC). Therefore, these data are subject to revision. Final and certified climate data can be accessed at the NCDC - <http://www.ncdc.noaa.gov>.

WFO Monthly/Daily Climate Data

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CXUS54 KLCH 010824

CF6LCH

PRELIMINARY LOCAL CLIMATOLOGICAL DATA (WS FORM: F-6)

STATION: LAKE CHARLES

MONTH: APRIL

YEAR: 2018

LATITUDE: 30 7 N

LONGITUDE: 93 13 W

TEMPERATURE IN F:						:PCPN:			SNOW: WIND			:SUNSHINE: SKY				:PK WND		
1	2	3	4	5	6A	6B	7	8	9	10	11	12	13	14	15	16	17	18
										12Z	AVG	MX	2MIN					
DAY	MAX	MIN	AVG	DEP	HDD	CDD	WTR	SNW	DPTH	SPD	SPD	DIR	MIN	PSBL	S-S	WX	SPD	DR
1	78	59	69	4	0	4	0.00	0.0	0	6.0	14	220	M	M	4		18	200
2	82	63	73	8	0	8	0.00	0.0	0	7.6	15	160	M	M	6		22	180
3	82	67	75	10	0	10	T	0.0	0	10.8	26	360	M	M	6	3	32	360
4	74	53	64	-1	1	0	0.11	0.0	0	14.4	26	50	M	M	3	3	34	20
5	71	50	61	-5	4	0	T	0.0	0	8.0	22	120	M	M	4		27	120
6	80	60	70	4	0	5	0.00	0.0	0	9.2	20	190	M	M	8		30	210
7	73	45	59	-7	6	0	1.76	M	0	12.3	24	20	M	M	10	13	30	360
8	56	44	50	-16	15	0	0.00	0.0	0	7.5	16	40	M	M	10		19	40
9	68	54	61	-5	4	0	T	0.0	0	9.2	15	30	M	M	10	1	20	30
10	78	53	66	-1	0	1	0.00	0.0	0	10.4	20	40	M	M	1		24	20
11	75	50	63	-4	2	0	0.00	0.0	0	6.1	12	200	M	M	0		15	220
12	79	52	66	-1	0	1	0.00	0.0	0	10.3	21	150	M	M	2		26	160
13	82	69	76	9	0	11	0.00	0.0	0	15.2	29	150	M	M	9		36	150
14	75	46	61	-7	4	0	0.29	M	0	9.7	33	300	M	M	7	13	43	300
15	67	46	57	-11	8	0	0.00	0.0	0	11.2	24	300	M	M	0		32	310
16	74	41	58	-10	7	0	0.00	0.0	0	3.0	10	210	M	M	0		16	230
17	77	52	65	-3	0	0	0.00	0.0	0	8.4	18	210	M	M	0		26	230
18	80	66	73	4	0	8	0.00	0.0	0	8.6	16	240	M	M	4	1	23	240
19	77	56	67	-2	0	2	0.00	0.0	0	10.4	20	20	M	M	3	1	27	10
20	70	48	59	-10	6	0	0.00	0.0	0	9.2	20	70	M	M	0		23	60
21	78	59	69	0	0	4	0.14	0.0	0	11.1	22	140	M	M	6	13	30	150
22	74	57	66	-4	0	1	1.06	0.0	0	10.5	24	320	M	M	5	13	30	320
23	77	53	65	-5	0	0	0.00	0.0	0	6.4	16	290	M	M	1		22	290
24	83	53	68	-2	0	3	0.00	0.0	0	4.9	15	310	M	M	0	8	20	320
25	83	58	71	1	0	6	0.00	0.0	0	5.8	14	250	M	M	3	123	20	250
26	77	57	67	-4	0	2	0.00	0.0	0	9.9	21	340	M	M	2	3	26	320
27	80	52	66	-5	0	1	0.00	0.0	0	3.9	13	340	M	M	2		19	320
28	82	56	69	-2	0	4	0.00	0.0	0	2.9	12	150	M	M				

NOTES:

LAST OF SEVERAL OCCURRENCES

COLUMN 17 PEAK WIND IN M.P.H.

PRELIMINARY LOCAL CLIMATOLOGICAL DATA (WS FORM: F-6) , PAGE 2

STATION: LAKE CHARLES
MONTH: APRIL
YEAR: 2018
LATITUDE: 30 7 N
LONGITUDE: 93 13 W

[TEMPERATURE DATA]

AVERAGE MONTHLY: 65.6
DPTR FM NORMAL: -2.5
HIGHEST: 85 ON 30
LOWEST: 41 ON 16

[PRECIPITATION DATA]

TOTAL FOR MONTH: 3.36
DPTR FM NORMAL: 0.03
GRST 24HR 1.76 ON 7- 7
SNOW, ICE PELLETS, HAIL
TOTAL MONTH: 0.0 INCH
GRST 24HR 0.0
GRST DEPTH: 0

SYMBOLS USED IN COLUMN 16

1 = FOG OR MIST
2 = FOG REDUCING VISIBILITY
TO 1/4 MILE OR LESS
3 = THUNDER
4 = ICE PELLETS
5 = HAIL
6 = FREEZING RAIN OR DRIZZLE
7 = DUSTSTORM OR SANDSTORM:
VSBY 1/2 MILE OR LESS
8 = SMOKE OR HAZE
9 = BLOWING SNOW
X = TORNADO

[NO. OF DAYS WITH]

MAX 32 OR BELOW: 0
MAX 90 OR ABOVE: 0
MIN 32 OR BELOW: 0
MIN 0 OR BELOW: 0

[WEATHER - DAYS WITH]

0.01 INCH OR MORE: 5
0.10 INCH OR MORE: 5
0.50 INCH OR MORE: 2
1.00 INCH OR MORE: 2

[HDD (BASE 65)]

TOTAL THIS MO. 57
DPTR FM NORMAL 12
TOTAL FM JUL 1 1299
DPTR FM NORMAL -190

CLEAR (SCALE 0-3) 17
PTCLDY (SCALE 4-7) 9
CLOUDY (SCALE 8-10) 4

[CDD (BASE 65)]

TOTAL THIS MO. 84
DPTR FM NORMAL -52
TOTAL FM JAN 1 289
DPTR FM NORMAL 81

[PRESSURE DATA]

HIGHEST SLP 30.32 ON 16
LOWEST SLP 29.73 ON 14

[REMARKS]

#FINAL-04-18#



Miller & Associates Development Company, Inc.

P. O. Box 700

Iowa, LA 70647

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Phone: 337.582.3516

Fax: 337.582.7229

May 9, 2018

Champeaux Evans Hotard Architects
702 Dr. Michael Debakey Dr.
Lake Charles, LA 70601

RE: Calcasieu Parish Pods X (MA# 1701)

Rain Delay Request

Days of Inclement or Weather Impact

For the Month(s) of: May 2018

May 2018: 13, 15, 21, 23, 24, 25, 26 and 27: 8 days total.

Inclement Days: 8

Days Allowed: -5

Days Requested: 3

See attached National Weather Service Report for: May 2018, 2 pages.

Explanation of the Preliminary Monthly Climate Data (F6) Product

These data are preliminary and have not undergone final quality control by the National Climatic Data Center (NCDC). Therefore, these data are subject to revision. Final and certified climate data can be accessed at the NCDC - <http://www.ncdc.noaa.gov>.

WFO Monthly/Daily Climate Data

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CXUS54 KLCH 010834

CF6LCH

PRELIMINARY LOCAL CLIMATOLOGICAL DATA (WS FORM: F-6)

STATION: LAKE CHARLES

MONTH: MAY

YEAR: 2018

LATITUDE: 30 7 N

LONGITUDE: 93 13 W

TEMPERATURE IN F:					:PCPN:			SNOW:			WIND		:SUNSHINE:			SKY		:PK WND		
1	2	3	4	5	6A	6B	7	8	9	10	11	12	13	14	15	16	17	18		
										12Z	AVG	MX	2MIN							
DY	MAX	MIN	AVG	DEP	HDD	CDD	WTR	SNW	DPTH	SPD	SPD	DIR	MIN	PSBL	S-S	WX	SPD	DR		
1	84	64	74	2	0	9	0.00	0.0	0	9.6	20	160	M	M	3		24	150		
2	87	71	79	7	0	14	0.00	0.0	0	14.0	24	150	M	M	6		30	140		
3	85	69	77	5	0	12	0.00	0.0	0	10.5	22	150	M	M	6		27	150		
4	84	67	76	3	0	11	0.00	0.0	0	5.5	12	170	M	M	2		16	170		
5	82	64	73	0	0	8	0.00	0.0	0	5.8	14	10	M	M	5	1	18	360		
6	89	60	75	2	0	10	0.00	0.0	0	3.1	13	360	M	M	2		17	10		
7	92	61	77	3	0	12	0.00	0.0	0	3.5	10	330	M	M	0		13	320		
8	91	64	78	4	0	13	0.00	0.0	0	4.6	12	210	M	M	0		17	220		
9	89	64	77	3	0	12	0.00	0.0	0	4.1	13	220	M	M	1	1	17	220		
10	87	63	75	1	0	10	0.00	0.0	0	5.1	13	210	M	M	0	1	20	210		
11	87	66	77	3	0	12	0.00	0.0	0	7.6	17	150	M	M	2		23	190		
12	89	67	78	3	0	13	0.00	0.0	0	6.0	16	150	M	M	0		20	150		
13	86	69	78	3	0	13	1.72	0.0	0	4.1	21	150	M	M	4	123	23	150		
14	91	69	80	5	0	15	0.00	0.0	0	2.6	9	220	M	M	2	128	12	160		
15	93	71	82	6	0	17	0.05	0.0	0	4.8	20	110	M	M	3	3	25	130		
16	94	71	83	7	0	18	0.00	0.0	0	6.8	13	250	M	M	0		17	210		
17	94	74	84	8	0	19	0.00	0.0	0	7.9	14	280	M	M	1		24	270		
18	89	74	82	6	0	17	0.00	0.0	0	6.4	16	210	M	M	2	18	22	220		
19	90	71	81	5	0	16	0.00	0.0	0	7.5	17	150	M	M	2		23	160		
20	91	73	82	5	0	17	0.00	0.0	0	5.0	16	150	M	M	2	3	21	160		
21	90	71	81	4	0	16	0.35	0.0	0	4.1	16	100	M	M	3	13	22	250		
22	90	71	81	4	0	16	0.00	0.0	0	2.9	13	160	M	M	1		17	160		
23	88	72	80	3	0	15	0.11	0.0	0	4.5	18	180	M	M	2	13	26	180		
24	90	72	81	3	0	16	T	0.0	0	4.5	20	160	M	M	3	3	24	160		
25	88	76	82	4	0	17	0.08	0.0	0	4.9	16	150	M	M	3	13	22	90		
26	88	73	81	3	0	16	0.14	0.0	0	4.4	18	110	M	M	3	13	23	110		
27	88	72	80	2	0	15	0.05	0.0	0	3.7	17	50	M	M	3	3	21	50		
28	95	73	84	6	0	19	0.00	0.0	0	3.9	10	350	M	M	3		13	20		
29	95	76	86	8	0	21	0.00	0.0	0	5.7	15	200	M	M	2	3	22	210		
30	91	75	83	4	0	18	0.00	0.0	0	5.8	14	220	M	M	1		20	210		
31	92	74	83	4	0	18	0.00	0.0	0	7.2	15	190	M	M	2		20	220		
=====																				
SM	2769	2157				0	455	2.50	0.0		176.1				M	69				
=====																				
AV 89.3 69.6										5.7			FASTST	M	M	2	MAX(MPH)			



Miller & Associates Development Company, Inc.

P. O. Box 700

Iowa, LA 70647

Office@MillerandAssoc.com

Phone: 337.582.3516

Fax: 337.582.7229

July 6, 2018

Champeaux Evans Hotard Architects

702 Dr. Michael Debakey Dr.

Lake Charles, LA 70601

RE: Calcasieu Parish Pods X (MA# 1701)

Rain Delay Request

Days of Inclement or Weather Impact

For the Month(s) of: June 2018

June 2018: 3, 5, 10, 11, 14, 16, 17, 18, 19, 20, 21, 22, 24, 27 and 29: 15 days total.

Inclement Days: 15

Inclement Days: 15

Days Allowed: -6

Days Requested: 9

See attached National Weather Service Report for: June 2018, 2 pages.

Explanation of the Preliminary Monthly Climate Data (F6) Product

These data are preliminary and have not undergone final quality control by the National Climatic Data Center (NCDC). Therefore, these data are subject to revision. Final and certified climate data can be accessed at the NCDC - <http://www.ncdc.noaa.gov>.

WFO Monthly/Daily Climate Data

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CXUS54 KLCH 010811

CF6LCH

PRELIMINARY LOCAL CLIMATOLOGICAL DATA (WS FORM: F-6)

STATION: LAKE CHARLES

MONTH: JUNE

YEAR: 2018

LATITUDE: 30 7 N

LONGITUDE: 93 13 W

TEMPERATURE IN F: :PCPN: SNOW: WIND :SUNSHINE: SKY :PK WND

1 2 3 4 5 6A 6B 7 8 9 10 11 12 13 14 15 16 17 18

12Z AVG MX 2MIN

DY MAX MIN AVG DEP HDD CDD WTR SNW DPTH SPD SPD DIR MIN PSBL S-S WX SPD DR

1	92	75	84	5	0	19	0.00	0.0	0	6.3	15	210	M	M	1		20	220
2	92	78	85	6	0	20	0.00	0.0	0	7.0	17	210	M	M	1		24	190
3	94	76	85	6	0	20	T	0.0	0	6.2	21	20	M	M	1	3	30	20 1
4	95	74	85	5	0	20	0.00	0.0	0	4.9	12	220	M	M	2		16	300
5	93	73	83	3	0	18	0.02	0.0	0	7.0	28	30	M	M	4	3	39	30 2
6	93	73	83	3	0	18	0.00	0.0	0	4.2	12	130	M	M	5		15	140
7	94	75	85	5	0	20	0.00	0.0	0	4.9	12	150	M	M	1		16	210
8	93	73	83	3	0	18	0.00	0.0	0	3.9	14	160	M	M	1		17	220
9	91	71	81	1	0	16	0.00	0.0	0	3.7	17	150	M	M	2	3	21	130
10	87	73	80	0	0	15	1.23	0.0	0	6.6	18	150	M	M	3	138	24	210 3
11	90	78	84	3	0	19	0.32	0.0	0	7.8	15	210	M	M	2	3	24	210 4
12	91	78	85	4	0	20	0.00	0.0	0	6.2	14	240	M	M	0		20	210
13	92	76	84	3	0	19	0.00	0.0	0	6.0	18	110	M	M	1	3	23	110
14	89	74	82	1	0	17	0.36	0.0	0	3.9	15	340	M	M	1	13	19	340 5
15	93	75	84	3	0	19	0.00	0.0	0	4.5	18	110	M	M	1	3	22	120
16	91	77	84	3	0	19	0.58	0.0	0	6.4	26	130	M	M	2	138	32	130 6
17	89	77	83	2	0	18	0.05	0.0	0	14.6	31	130	M	M	5	18	37	130 7
18	80	73	77	-4	0	12	0.71	0.0	0	10.9	31	140	M	M	6	1	38	140 8
19	82	74	78	-4	0	13	0.08	0.0	0	7.7	14	80	M	M	6	1	18	90 9
20	90	76	83	1	0	18	0.02	0.0	0	8.5	20	140	M	M	3		23	150 10
21	85	75	80	-2	0	15	2.00	0.0	0	3.5	20	40	M	M	5	13	22	30 11
22	90	78	84	2	0	19	0.00	0.0	0	8.9	16	210	M	M	2		23	210 12
23	90	79	85	3	0	20	0.00	0.0	0	8.0	16	210	M	M	3		22	190
24	91	79	85	3	0	20	T	0.0	0	8.3	15	190	M	M	3	3	23	190 13
25	92	78	85	3	0	20	0.00	0.0	0	5.4	13	180	M	M	1		17	190
26	93	76	85	3	0	20	0.00	0.0	0	3.9	10	210	M	M	2		14	230
27	93	77	85	3	0	20	T	0.0	0	4.0	14	220	M	M	1		18	220 14
28	92	80	86	4	0	21	0.00	0.0	0	6.4	14	210	M	M	2	8	20	190
29	91	77	84	2	0	19	0.01	0.0	0	5.5	15	220	M	M	2	38	23	210 15
30	92	77	85	3	0	20	0.00	0.0	0	4.6	12	180	M	M	1		16	190

SM 2720 2275 0 552 5.38 0.0 189.7 M 70

AV 90.7 75.8

6.3 FASTST

M M 2 MAX(MPH)

MISC ----> # 31 130

39 30

=====

NOTES:

LAST OF SEVERAL OCCURRENCES

COLUMN 17 PEAK WIND IN M.P.H.

PRELIMINARY LOCAL CLIMATOLOGICAL DATA (WS FORM: F-6) , PAGE 2

STATION: LAKE CHARLES
 MONTH: JUNE
 YEAR: 2018
 LATITUDE: 30 7 N
 LONGITUDE: 93 13 W

[TEMPERATURE DATA]

AVERAGE MONTHLY: 83.3
 DPTR FM NORMAL: 2.2
 HIGHEST: 95 ON 4
 LOWEST: 71 ON 9

[PRECIPITATION DATA]

TOTAL FOR MONTH: 5.38
 DPTR FM NORMAL: -1.47
 GRTST 24HR 2.00 ON 21-21
 SNOW, ICE PELLETS, HAIL
 TOTAL MONTH: 0.0 INCH
 GRTST 24HR 0.0
 GRTST DEPTH: 0

SYMBOLS USED IN COLUMN 16

1 = FOG OR MIST
 2 = FOG REDUCING VISIBILITY
 TO 1/4 MILE OR LESS
 3 = THUNDER
 4 = ICE PELLETS
 5 = HAIL
 6 = FREEZING RAIN OR DRIZZLE
 7 = DUSTSTORM OR SANDSTORM:
 VSBY 1/2 MILE OR LESS
 8 = SMOKE OR HAZE
 9 = BLOWING SNOW
 X = TORNADO

[NO. OF DAYS WITH]

MAX 32 OR BELOW: 0
 MAX 90 OR ABOVE: 24
 MIN 32 OR BELOW: 0
 MIN 0 OR BELOW: 0

[WEATHER - DAYS WITH]

0.01 INCH OR MORE: 11
 0.10 INCH OR MORE: 6
 0.50 INCH OR MORE: 4
 1.00 INCH OR MORE: 2

[HDD (BASE 65)]

TOTAL THIS MO. 0
 DPTR FM NORMAL 0
 TOTAL FM JUL 1 1299
 DPTR FM NORMAL -191

CLEAR (SCALE 0-3) 23
 PTCLDY (SCALE 4-7) 7
 CLOUDY (SCALE 8-10) 0

[CDD (BASE 65)]

TOTAL THIS MO. 552
 DPTR FM NORMAL 72
 TOTAL FM JAN 1 1296
 DPTR FM NORMAL 278

[PRESSURE DATA]

HIGHEST SLP 30.13 ON 9
 LOWEST SLP 29.86 ON 22

[REMARKS]

#FINAL-06-18#



Miller & Associates Development Company, Inc.

P. O. Box 700

Iowa, LA 70647

Office@MillerandAssoc.com

Phone: 337.582.3516

Fax: 337.582.7229

August 7, 2018

Champeaux Evans Hotard Architects

702 Dr. Michael Debakey Dr.

Lake Charles, LA 70601

RE: Calcasieu Parish Pods X (MA# 1701)

Rain Delay Request

Days of Inclement or Weather Impact

For the Month(s) of: July 2018

July 2018: 3, 4, 5, 6, 7, 8, 9, 12, 28, 29, and 31: 11 days total.

Inclement Days: 11

Inclement Days: 11

Days Allowed: - 6

Days Requested: 5

See attached National Weather Service Report for: July 2018, 2 pages.

Explanation of the Preliminary Monthly Climate Data (F6) Product

These data are preliminary and have not undergone final quality control by the National Climatic Data Center (NCDC). Therefore, these data are subject to revision. Final and certified climate data can be accessed at the NCDC - <http://www.ncdc.noaa.gov>.

WFO Monthly/Daily Climate Data

000

CXUS54 KLCH 010819

CF6LCH

PRELIMINARY LOCAL CLIMATOLOGICAL DATA (WS FORM: F-6)

STATION: LAKE CHARLES

MONTH: JULY

YEAR: 2018

LATITUDE: 30 7 N

LONGITUDE: 93 13 W

TEMPERATURE IN F:					:PCPN:		SNOW:		WIND			:SUNSHINE:			SKY		:PK WND	
1	2	3	4	5	6A	6B	7	8	9	10	11	12	13	14	15	16	17	18
12Z AVG MX 2MIN																		
DY	MAX	MIN	AVG	DEP	HDD	CDD	WTR	SNW	DPTH	SPD	DIR	MIN	PSBL	S-S	WX	SPD	DR	
1	93	75	84	2	0	19	0.00	0.0	0	5.2	12	180	M	M	1	17	210	
2	95	76	86	4	0	21	0.00	0.0	0	4.9	21	70	M	M	2 8	24	100	
3	91	75	83	1	0	18	2.09	0.0	0	2.6	22	60	M	M	4 138	27	60	1
4	86	75	81	-1	0	16	T	0.0	0	4.8	18	160	M	M	4 1	23	130	2
5	95	75	85	2	0	20	0.64	0.0	0	4.9	17	170	M	M	2 138	22	150	3
6	92	73	83	0	0	18	0.08	0.0	0	5.9	17	60	M	M	3 3	22	40	4
7	90	75	83	0	0	18	0.47	0.0	0	4.6	23	30	M	M	3 13	31	50	5
8	87	75	81	-2	0	16	0.20	0.0	0	4.6	14	190	M	M	5 13	20	160	
9	88	75	82	-1	0	17	0.42	0.0	0	2.9	14	110	M	M	3 1	18	110	
10	91	75	83	0	0	18	0.00	0.0	0	3.1	10	220	M	M	2 3	14	210	
11	94	78	86	3	0	21	0.00	0.0	0	4.4	17	20	M	M	2 3	21	30	
12	92	77	85	2	0	20	T	0.0	0	3.5	12	230	M	M	2 38	17	230	6
13	94	77	86	3	0	21	0.00	0.0	0	2.0	16	340	M	M	1 3	19	340	
14	93	78	86	3	0	21	0.00	0.0	0	4.3	12	210	M	M	1 3	18	200	
15	93	78	86	3	0	21	0.00	0.0	0	4.3	15	210	M	M	3 3	20	220	
16	95	80	88	5	0	23	0.00	0.0	0	5.7	13	240	M	M	1	19	220	
17	93	80	87	4	0	22	0.00	0.0	0	6.1	12	260	M	M	1	17	270	
18	95	81	88	5	0	23	0.00	0.0	0	6.6	13	200	M	M	2	18	210	
19	94	81	88	5	0	23	0.00	0.0	0	5.8	13	200	M	M	1	17	200	
20	96	82	89	6	0	24	0.00	0.0	0	7.1	14	240	M	M	0	19	230	
21	95	81	88	5	0	23	0.00	0.0	0	7.1	13	230	M	M	1	18	200	
22	97	81	89	6	0	24	0.00	0.0	0	9.1	17	240	M	M	1	23	240	
23	99	80	90	7	0	25	0.00	0.0	0	6.9	15	290	M	M	1	20	250	
24	95	77	86	3	0	21	0.00	0.0	0	7.0	15	30	M	M	4	21	60	
25	97	71	84	1	0	19	0.00	0.0	0	4.6	15	10	M	M	1	19	30	
26	99	72	86	3	0	21	0.00	0.0	0	3.3	17	50	M	M	0 8	22	60	
27	98	74	86	3	0	21	0.00	0.0	0	2.2	12	150	M	M	1 1	16	200	
28	98	75	87	4	0	22	1.33	0.0	0	3.1	30	40	M	M	1 138	38	30	
29	94	75	85	2	0	20	1.10	0.0	0	4.5	28	350	M	M	2 13	52	340	
30	93	75	84	1	0	19	0.00	0.0	0	4.4	13	130	M	M	1 13	15	130	
31	81	75	78	-5	0	13	0.55	0.0	0	3.5	18	360	M	M	3 13	23	340	
=====																		
SM	2893	2377			0	628	6.88		0.0	149.0			M		59			
=====																		
AV	93.3	76.7								4.8	FASTST		M	M	2		MAX(MPH)	

5/6/2018

National Weather Service - Climate Data

MISC ----> # 30 40

52 340

NOTES:

LAST OF SEVERAL OCCURRENCES

COLUMN 17 PEAK WIND IN M.P.H.

PRELIMINARY LOCAL CLIMATOLOGICAL DATA (WS FORM: F-6) , PAGE 2

STATION: LAKE CHARLES

MONTH: JULY

YEAR: 2018

LATITUDE: 30 7 N

LONGITUDE: 93 13 W

[TEMPERATURE DATA]

[PRECIPITATION DATA]

SYMBOLS USED IN COLUMN 16

AVERAGE MONTHLY: 85.0
DPTR FM NORMAL: 2.1
HIGHEST: 99 ON 26,23
LOWEST: 71 ON 25

TOTAL FOR MONTH: 6.88
DPTR FM NORMAL: 1.25
GRTST 24HR 2.09 ON 3- 3
SNOW, ICE PELLETS, HAIL
TOTAL MONTH: 0.0 INCH
GRTST 24HR 0.0
GRTST DEPTH: 0

1 = FOG OR MIST
2 = FOG REDUCING VISIBILITY
TO 1/4 MILE OR LESS
3 = THUNDER
4 = ICE PELLETS
5 = HAIL
6 = FREEZING RAIN OR DRIZZLE
7 = DUSTSTORM OR SANDSTORM:
VSBY 1/2 MILE OR LESS
8 = SMOKE OR HAZE
9 = BLOWING SNOW
X = TORNADO

[NO. OF DAYS WITH]

[WEATHER - DAYS WITH]

MAX 32 OR BELOW: 0
MAX 90 OR ABOVE: 27
MIN 32 OR BELOW: 0
MIN 0 OR BELOW: 0

0.01 INCH OR MORE: 9
0.10 INCH OR MORE: 8
0.50 INCH OR MORE: 5
1.00 INCH OR MORE: 3

[HDD (BASE 65)]

TOTAL THIS MO. 0
DPTR FM NORMAL 0
TOTAL FM JUL 1 0
DPTR FM NORMAL 0

CLEAR (SCALE 0-3) 27
PTCLDY (SCALE 4-7) 4
CLOUDY (SCALE 8-10) 0

[CDD (BASE 65)]

TOTAL THIS MO. 628
DPTR FM NORMAL 75
TOTAL FM JAN 1 1924
DPTR FM NORMAL 353

[PRESSURE DATA]

HIGHEST SLP 30.24 ON 9
LOWEST SLP 29.81 ON 23

[REMARKS]

#FINAL-07-18#



AIA Document G701™ – 2017

Change Order

PROJECT: <i>(name and address)</i> Pearl Watson Elementary School 1300 Fifth Street	CONTRACT INFORMATION: Contract For: CPSB Bid No. 2018-20PC Date: 6-27-2018	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: 8-23-2018
OWNER: <i>(name and address)</i> Calcasieu Parish School Board 3310 Broad Street Lake Charles, LA 70615	ARCHITECT: <i>(name and address)</i> Griggs Mitchell & Associates 949 Ryan Street, Suite 130 Lake Charles, LA 70601	CONTRACTOR: <i>(name and address)</i> Roofing Solutions, LLC 37302 Commerce Lane Prairieville, LA 70769

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives)

Two access doors on the east wall above the gym will be blocked when new blocking for taper is installed. The change order is for the removal, cutting and reinstall of doors and new knee wall at the locations where tapered insulation is higher than the curb.

The original Contract Sum	was	\$	1 494 960.00
The net change by previously authorized Change Orders		\$	0.00
The Contract Sum	prior to this Change Order was	\$	1 494 960.00
The Contract Sum	will be increased by this Change Order in the amount of	\$	2,916.73
The new Contract Sum	, including this Change Order, will be	\$	1,497,876.73
The Contract Time will be increased by	fifteen (15) days.		
The new date of Substantial Completion will be	January 9, 2019		

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Griggs Mitchell & Associates ARCHITECT <i>(Firm name)</i>	Roofing Solutions, LLC CONTRACTOR <i>(Firm name)</i>	Calcasieu Parish School Board OWNER <i>(Firm name)</i>
SIGNATURE	SIGNATURE	SIGNATURE
Jason Mitchell, Principal PRINTED NAME AND TITLE	Tupac De La Cruz, Owner PRINTED NAME AND TITLE	Harold Heath, Planning & Construction PRINTED NAME AND TITLE
8-23-2018 DATE	8/29/2018 DATE	DATE

Proposal / Estimate for Contract Modification
Roofing Solutions, LLC

Project Name Pearl Watson Elementary School
 Location Lake Charles, LA
 Description Removal of 2 Doors, remove threshold, build knee wall, cut doors, and reinstall

PCO NO. 1
 Date 8/23/2018

Job Number 01-10-11162

Prime Contractor's Work

1. Direct Materials		\$	470.00	
2. Sales Tax on Materials	10%	\$	47.00	
3. Direct Labor		\$	1,324.00	
4. Insurance, Taxes and Fringe Benefits	47%	\$	622.00	
5. Rental Equipment		\$	-	
6. Sales Tax on Rental Equipment	10%	\$	-	
7. Insurance on Equipment - 2% of equipment	0%	\$	-	
8. Small Tools - 2% of labor	0%	\$	-	
9. Safety - 2% of labor	0%	\$	-	
10. Clean Up - 2% of labor	0%	\$	-	
11. Drayage - 5% of materials	0%	\$	-	
11. Subtotal (Lines 1 to 8)		\$		2,463.00
12. PCO Preparation and Administration	0%	\$	-	
13. Subtotal (Lines 9 to 10)		\$		2,463.00

Prime Remarks

Roofings Solutions, LLC hereby submits this proposal change order to accomplish the work described below. Applicable time extensions and extended overhead cost that can be determined at this time, if any, are noted. It is understood at this time that Roofing Solutions, LLC and our Subcontractors may have no choice but to reserve our rights to claim at a later date, for the impact costs on the singular or cumulative effect of changes, delays or suspensions in the scope of performance of the work which are not readily foreseeable at this re-sequencing of work, re-scheduling, delays, extended overhead, overtime, acceleration cost, etc. via an additional request for change and item. We will make you aware, at the earliest possible date, the total minimum impact caused by any of this change request for submit it for your approval. It is also to be understood and agreed herein that an Official Change Order shall be signed by the Owner, General Contractor and/or Roofing Solutions, LLC and the other parties required by the contract. This request is not an authorization to begin working or expending money in any change (s) or additional work to this contract. Total prices quoted herein shall include all applicable taxes, freight, etc. as required for this project or as a further clarified below.

Sub-Contractor's Work

Subcontractors List:	Amount	Comments
13	\$	
14	\$	
15	\$	
16	\$	
17	\$	
18	\$	
19	\$	
20	\$	
21	\$	
22. Subtotal (add lines 12 - 21)	\$	

Sub's Remarks:

Summary

23. Prime Contractor's Work (line 13)		\$	2,463.00	
24. Sub Contractor's Work (line 22)		\$	-	
25. Subtotal		\$		2,463.00
26. Prime's GL Insurance	1.1%	\$	27.09	
27. Primes Profit on Subcontractors	5%	\$	-	
28. Primes Profit on Self-performed work	10%	\$	246.30	
29. Home office Overhead	5%	\$	123.15	
30. Subtotal		\$		2,859.54
31. Contractor's Bond Premium incl subs.	2%	\$	57.19	
32. Total Cost		\$		2,916.73
Estimated time extension and justification	Days			15

Signature & Title of preparer

Date

Proposal / Estimate for Contract Modification

Roofing Solutions, LLC

Project Name Pearl Watson Elementary School
 Location Lake Charles, LA
 Description Removal of 2 Doors, remove threshold, build knee wall, cut doors, and reinstall

PCO NO. 1
 Date 8/23/2018
 Job Number 01-10-11162

Direct Cost of Work :**A. Labor**

1	Project Manager
2	Superintendent
3	Project Foreman
4	Roofing Mechanic x2
5	Roofing Journeyman
6	Sheet Metal Mechanics x2
7	Sheet Metal Shop Foreman
8	Sheet Metal Shop Fabricators

Hourly Wage Rate	Hours	Total Cost
65.00	-	
54.00	4	\$216.00
52.00	8	\$416.00
32.00	16	\$512.00
28.50	-	
45.00	4	\$180.00
52.00	-	
45.00	-	
-	-	
-	-	
-	-	
-	-	
-	-	
-	-	

Subtotal \$1,324.00
 Add Labor Burden at 47% \$622.00

LABOR TOTAL**\$1,946.00****B. Material**

1	2x6 Wood Blocking
2	Sheathing
3	Misc Fasteners
4	Misc Blades
5	Threshold
6	
7	
8	
9	
10	
11	
12	

Unit Price	Unit	Units	Total Cost
\$ 1.50	Ln Ft	50	75.00
\$ 15.00	Boards	2	30.00
\$ 125.00	Ea	1	125.00
\$ 95.00	Ea	2	190.00
\$ 25.00	Ea	2	50.00
\$ -	-	-	-
\$ -	-	-	-
\$ -	-	-	-
\$ -	-	-	-
\$ -	-	-	-
\$ -	-	-	-
\$ -	-	-	-
\$ -	-	-	-

Subtotal 470.00
 Add Tax at 10% \$47.00

MATERIAL TOTAL**\$517.00****C. Equipment**

1	Manlift
2	Manlift
3	Swing Stage
4	Truck Expense /at \$175 per day
5	Equipment Fuel /at \$400 per month per machine
6	Fork lift
7	

Unit Rate	Unit	Units	Total Cost
-	-	-	
-	-	-	
-	-	-	
-	-	-	
-	-	-	
-	-	-	
-	-	-	
-	-	-	

Subtotal
 Add Tax at 10%

EQUIPMENT TOTAL**\$2,463.00****TOTAL DIRECT COST FOR THIS BREAKDOWN:**

(Sum A, B & C)

BENEFICIAL OCCUPANCY

Not For Recordation

DATE: September 7, 2018

NAME OF PROJECT: Classroom Pods – Phase X – Sulphur High School, 9th Grade Pod

ARCHITECT: Champeaux Evans Hotard, APAC / C.R. Fugatt, AIA

CONTRACTOR: Miller & Associates Development Co., Inc.

OWNER: Calcasieu Parish School Board

The below described portion of the subject project is, to the best of my knowledge and belief, complete to a point where the User desires to use in accordance with the Contract Documents.

PORTION OCCUPIED: **Sulphur High School, 9th Grade Pod**

DATE OCCUPIED: **Saturday, September 8, 2018**

Warranty items covered by Occupancy (See Attached List)

 9/7/2018

ARCHITECT Date
Champeaux Evans Hotard, APAC

CONTRACTOR Date
Miller & Associates Development Co., Inc.

OWNER Date
Calcasieu Parish School Board

PUNCH LIST: See Attached List _____

To Follow X

None _____

NOT FOR RECORDATION PURPOSES

BENEFICIAL OCCUPANCY

Date: August 13, 2018

Bid No. 2018-07PC **Architect's Project #:** MA1701

Project Name: Gillis Elementary - Improvements - Phase I

Architect: Moss Architects, Inc.

Contractor: Keiland Construction, LLC

Owner: Calcasieu Parish School Board

The below described portion of subject project is, to the best of my knowledge and belief, complete to a point where the User desires to use in according with the Contract Documents.

Portion Occupied: Computer Labs, Offices in Administration, and Library

Date Occupied: August 14, 2018

Warranty items covered by Occupancy: (see attached list)

<u> Architect</u>	<u>8/14/18</u> Date
<u> Contractor</u>	<u>8/14/18</u> Date
<u>Owner</u>	<u>Date</u>

Punch List: See Attached Lists X (Architectural, Mechanical, & Electrical)

None

NOT FOR RECORDATION PURPOSES

GILLIS ELEMENTARY - IMPROVEMENTS - PHASE I

CALCASIEU PARISH SCHOOL BOARD

BENEFICIAL OCCUPANCY WARRANTY ITEMS

August 13, 2018

The following list is limited to the areas covered in this Beneficial Occupancy. Warranties for these items in the remaining areas of this project shall not begin until occupancy is granted.

Library & Administration Building

- 1) Clad Wood Doors
- 2) Acoustical Ceiling Systems
- 3) Carpeting
- 4) Laminate Clad Casework
- 5) Furniture Package
- 6) Plumbing
- 7) HVAC Systems & Equipment
- 8) Lighting Control System
- 9) Interior Lighting
- 10) Telecommunications Distribution System

GILLIS ELEMENTARY - IMPROVEMENTS - PHASE I

CALCASIEU PARISH SCHOOL BOARD

PUNCH LIST

August 13, 2018

Architectural Items: LIBRARY

- 1) Install signage.
- 2) Patch indentions/damage finishes touch up paint if applicable.
- 3) Patch holes & remove debris in visible area of the tectum ceiling.
- 4) Install window sills at windows B, C, & D.
- 5) Adjust storefront units & set in center of the wall. Install glass.
- 6) Install fur out for as detailed for the promethean board in the media room.
- 7) Install base in the media room.
- 8) Complete data installation.
- 9) Install wall & door protection (corner guards).
- 10) Clean all surfaces of risidual construction residue (floors, walls, ceilings, lights).

Architectural Items: ADMINISTRATION BUILDING

- 1) Finish installing base.
- 2) Replace damaged tiles in the cafeteria.
- 3) Install the same corridor transition tiles at offices 1023A, 1023B, & 1024 that are used at the Computer Labs.
- 4) Install storefront unit "A" at entry including door #1.
- 5) Install signage.
- 6) Clean & repair all surfaces affected by new work.
- 7) Patch & touch up paint all damaged finishes.
- 8) Paint fur down where the handwash area & corridor meet.
- 9) Install wall & door protection (corner guards).

PUNCH LIST

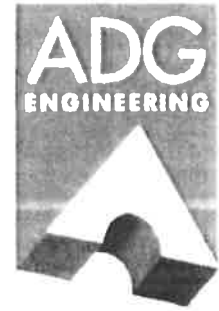


DATE: 8-3-18 ADG #: 17373
PROJECT NAME: CPSB Gillis Elementary Phase I
ARCHITECT: Moss Architects
CONTRACTOR: Keiland Construction
PERSONS PRESENT: Jase McGough

ITEMS OBSERVED: COMPUTER LAB, ADMINISTRATIVE OFFICES AND LIBRARY AREAS ONLY

1. Complete test and balance of all mechanical systems (HVAC, fans, etc.) by an independent test and balance contractor. Test and Balance contractor shall verify that sequences of control are working as specified. Provide Test and Balance report for all systems to engineer for review. Include copy in O&M manuals.
2. New cap on existing outside air louver serving demolished AHU in mechanical room appeared to be bowing; potentially allowing rainwater/insects to penetrate into mechanical room. Ensure cap is sealed weather tight as noted on sheet M1.1 keynote 5.
3. Install manual balancing damper in return duct shown for AHU-6 on sheet M1.2 and noted in keynote 19 same sheet.
4. AHU-6 not running at time of visit. Complete installation, controls, and startup of AHU-6. Install float switch in AHU-6 emergency drain pan.
5. EF#4 not installed on this date. Complete installation of EF#4 shown on sheet M1.2 and associated insulated ductwork shown on M1.4.
6. Test and balance controls shall verify installation and proper operation of plasma air purification ionizer system in AHU-5A & AHU-5B supply ductwork shown on sheet M1.2.
7. On this date outside air louver for AHU-5A/5B installation was incomplete and installed in wrong location above condensing unit hot air discharge. Relocate outside air intake location to where shown on sheet M1.2 and provide complete installation.
8. On this date no hot water was available at new sink in library. Confirm proper installation and operation of new instant hot water heater (WH-3) shown on sheet P1.2 and scheduled on sheet P2.1.
9. Complete installation of all diffusers and grilles in new library space shown on Sheet M1.2 and scheduled on Sheet M2.1; including 48"x24" sidewall return air grille identified as "P" and the media room return air transfer grille identified as "N".

PUNCH LIST

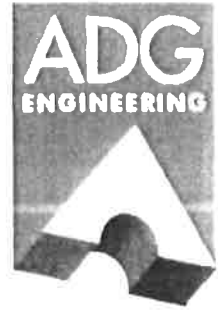


10. Provide flow arrows and labels on all new chilled water and heating hot water piping per specifications.
11. Complete relocation and installation of kitchen supply & exhaust fans, ductwork, access panels, roof curbs, etc. as noted on Sheet M1.4 keynote 2.
12. Seal refrigerant pipe penetrations through exterior wall weather tight and apply UV, weather resistant mastic to exterior refrigerant pipe insulation per specifications.
13. Provide plastic laminate name plate riveted on all equipment AHU, fans, condensing units, etc. as detailed on Sheet M2.2 detail 6.
14. Provide temporary means to protect exhaust air and outside air intakes from rain water penetration during roof installation until associated ductwork runs to grilles in eaves installed.
15. In new library, seal around all duct penetrations through tectum panels above lay-in ceiling.

END OF COMMENT

The above is our understanding of the Items discussed. If you should have any comments, or corrections, please notify our office in writing within ten days of receipt.

Field Observation Report



DATE: 08/10/18 ADG # 17373
PROJECT NAME: CPSB Gillis Elementary Phase I Upgrades
ARCHITECT: David Moss
CONTRACTOR: Chiasson Electric
PERSONS PRESENT: Claire Jumonville

ITEMS OBSERVED:

ELECTRICAL:

A. Computer Lab Area

1. Workroom - Install occupancy sensor – Not toggle switch
2. Janitor: a) Install Occupancy sensor – Not toggle switch
b) Install & label D.S. for water heater.
3. Network Equipment Room - Install coverplate on toggle switch.
4. Outdoor CU's need D.S. labels.
5. Complete Fire Alarm work.
6. Complete interconnection of proper wiring to Active Boards.
7. Complete "Presenter Wallplate" installations at Teacher's Desk per Addendum.
8. Install dimmer switches where called for – Not toggle switches.
9. One teacher's desk location missing 4 data lines (Room 1022A).

B. Library Area

1. Install Network Rack and FCPS (fire alarm).
2. Complete Fire Alarm work.
3. Media Room – Install dimmer switches – Not toggle switches.
4. New Offices – Install dimmer switches – Not toggle switches.
5. Complete installation (finish trims) in 'G' downlights.
6. Install 'K' decorative lights.

END OF COMMENT

The above is our understanding of the items discussed. If you should have any comments, or corrections, please notify our office in writing within ten days of receipt.

Item 12. F.

RECOMMENDATION OF ACCEPTANCE

Dated: **August 31, 2017**

Project No.: **Calcasieu Parish School Board – Project No. 2018-12PC
Champeaux Evans Hotard - Project No. 1731**

Project Name: **Limestone Stacking Drive at A.A. Nelson Elementary School**

Architect: **Champeaux Evans Hotard,
702 Dr. Michael DeBakey Drive
Lake Charles, LA 70601**

Contractor: **Merrick, LLC
1332 Front Street
Cottonport, LA 71327**

Owner: **Calcasieu Parish School Board
c/o Planning & Construction Department
3800 Mallard Cove Drive
Lake Charles, LA 70615**

I hereby certify that, to the best of my knowledge and belief, this project is complete or substantially complete, in accordance with the plans and specifications to a point that it can be used for the purpose intended, and I hereby recommend that this project be accepted.

Date of Acceptance by Architect: **August 31, 2018**

Contract Date of Completion: **September 8th, 2018**

Number of Days ~~Over Run~~ / Under Run: **Eight (8) Days**

Liquidated Damages Per Day Stipulated in Contract: **\$1,500.00 / day**

Value of Punch List (Itemized List Attached): **\$15,150.00**

Was Part of the Project Occupied Prior To Acceptance: **Yes**

Portion Occupied Prior To Acceptance (Attach Beneficial Occupancy Forms):
Driveway, Parking Lot, and Dumpster Areas

Accepted: 
Champeaux Evans Hotard, APAC

For Use By Owner:

I concur in the Acceptance of this project: _____
Calcasieu Parish School Board

**A. A. NELSON ELEMENTARY SCHOOL
LIMESTONE STACKING DRIVE
Substantial Completion Punch List
Thursday, August 16, 2018**

In Attendance: 8/9/2018

**Brad Evans, CEH
Justin Gaspard, Merrick, LLC
Tim Vallery, Merrick, LLC**

In Attendance: 8/16/2018

**Brad Evans, CEH
Harold Heath, CPSB
Kenny Brown, CPSB
Justin Gaspard, Merrick, LLC
Tim Vallery, Merrick, LLC**

GENERAL ITEMS

\$500	• Final clean-up
\$0	• Final grading to specified elevations, per civil drawings (refer to individual areas below)
\$0	• Coordinate & schedule with Eric Conner to perform final inspection
\$2,000	• Hydroseed all areas
\$0	• Remove temporary toilet
\$0	• Remove all equipment.
\$0	• Verify with DOTD if close-out documents are required. Submit copies for record.
\$3,000	• Address low spots in asphalt, various locations, as discussed.

PARKING LOT

\$250	• Pressure wash/clean to remove excess concrete from asphalt at perimeter curbs
\$100	• Install van-accessible sign in lieu of standard handicapped at West parking space.
\$500	• Remove and replace crooked lines at parking spaces
\$500	• Rub and dress concrete curbs to result in a smooth, uniform appearance
\$400	• Fine grade at landscape planter areas
\$0	• Hydroseed all areas (included in General Items, above).

WEST DRIVEWAY

\$200	• Headwall has settled, and is not level, reset.
\$800	• Install "V" ditch at West & North sides of road. Fine grade all areas upon completion.
\$0	• Hydroseed all areas (included in General Items, above).

1731 - A. A. Nelson - Limestone Stacking Drive - Substantial Completion Punch List - 8.16.2018

CENTER DETENTION AREA

- \$1,000 • Grade retention area to required elevations per civil drawings. Fine grade all areas upon completion.
- \$0 • Hydroseed all areas (included in General Items, above).

PLAYGROUND AREA

- \$100 • Clean debris from top of CB #9
- \$500 • Fine grade and install bank stabilization fabric at West headwall.
- \$0 • Hydroseed all areas (included in General Items, above).

STACKING LANES

- \$50 • Remove debris / trash at South headwall.
- \$500 • Fine grade and install bank stabilization fabric at South headwall.
- \$1,000 • Install retention swales at North and South sides of driveway to required elevations, per civil drawings.
Fine grade all areas upon completion.
- \$300 • Remove all debris sticks/limbs, etc. from graded areas.
- \$300 • Install reflective tape on lane posts and gate posts where indicated
- \$500 • Remove (2) limestone / concrete wash-out piles.
- \$0 • Hydroseed all areas (included in General Items, above).

Note: Do not grade or otherwise disturb designated/un-mitigated wetland areas

LAKE STREET ENTRANCE DRIVE

- \$300 • Complete installation of aluminum gates, posts, latch posts, etc.
Note: latch posts should provide a positive stop to prevent gates from swinging wide and damaging hinges.
- \$100 • Remove temporary job sign.
- \$50 • Remove building permit sign.
- \$700 • Install high-point crown along LaDOTD right-of-way and grade per civil drawings.
- \$300 • Backfill and regrade ditch banks adjacent to SET's and hydroseed.
- \$250 • Remove silt from S.E.T.'s and pipe.
- \$300 • Remove all excess vegetation at areas indicated.
- \$0 • Hydroseed all areas (included in General Items, above).

Note: Do not grade or otherwise disturb designated/un-mitigated wetland areas

GDD4 WORK (ALTERNATE NO. 1)

- \$100 • Remove excess vegetation
- \$250 • Fine grade to design elevations per civil drawings
- \$0 • Fill & grade approximately 20'-30' of existing swale to promote proper drainage to new catch basin
Note: Permission has been secured from Colonial Glass by BE.
- \$0 • Hydroseed all areas (included in General Items, above).

1731 - A. A. Nelson - Limestone Stacking Drive - Substantial Completion Punch List - 8.16.2018

DUMPSTER AREA

- | | |
|-------|---|
| \$100 | ● Remove excess construction materials and debris |
| \$100 | ● Pressure wash asphalt to remove excess concrete, dirt, etc. |
| \$100 | ● Cut off corner post at property corner. Install cap |

\$15,150	Total Of Architectural Punch List Items
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N/A	Mechanical (HVAC & Plumbing) Systems Punch List
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N/A	Electrical Systems Punch List
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\$15,150	TOTAL OF ALL PUNCH LIST ITEMS
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August 16, 2018

Champeaux, Evans, Hotard, APAC
702 Dr.Micheal DeBakey Drive
Lake Charles, La. 70601

Dear Sir:

The Beneficial Occupancies for the project: A.A. Nelson Elementary :Limestone Stacking Road for Calcasieu Parish School Board –Lake Charles, La., was approved by the Board at its meeting on August 14, 2018.

The enclosed copy of said Beneficial Occupancy is for your records.

Sincerely,

HH/eg

Enclosures

Cc: Karl Bruchhaus
Merrick LLC
Risk Management
Accounting
File

Building Foundations for the Future

BENEFICIAL OCCUPANCY
Not For Recordation

DATE: August 13, 2018

NAME OF PROJECT: Calcasieu Parish School Board
Limestone Stacking Drive at
A. A. Nelson Elementary School
CPSB Project No. 2017-12PC

ARCHITECT: Champeaux Evans Hotard, APAC

CONTRACTOR: Merrick, L.L.C.

OWNER: Calcasieu Parish School Board

The below described portion of the subject project is, to the best of my knowledge and belief, complete to a point where the User desires to use in accordance with the Contract Documents.

PORTION OCCUPIED: **Driveway, Parking Lot, and Dumpster Areas**

DATE OCCUPIED: **Monday, August 13, 2018**

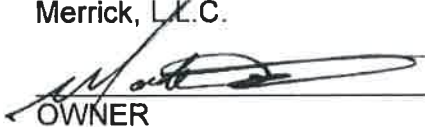
Warranty items covered by Occupancy (*Punch List to be performed at Substantial Completion*)

 8/8/2018

ARCHITECT Date
Champeaux Evans Hotard, APAC

 8/8/18

CONTRACTOR Date
Merrick, L.L.C.



OWNER Date
Calcasieu Parish School Board

PUNCH LIST: Attached
To Follow
None

X

NOT FOR RECORDATION PURPOSES

RECOMMENDATION OF ACCEPTANCE

Dated: **August 28, 2017**

Project No.: **Calcasieu Parish School Board – Project No. 2017-11PC
Champeaux Evans Hotard - Project No. 1707**

Project Name: **New Drop-Off & Pick-Up Canopy at A.A. Nelson Elementary School**

Architect: **Champeaux Evans Hotard,
702 Dr. Michael DeBakey Drive
Lake Charles, LA 70601**

Contractor: **Gunter Construction, Inc.
1330 East Napoleon St.
Sulphur, Louisiana, 70663**

Owner: **Calcasieu Parish School Board
c/o Planning & Construction Department
3800 Mallard Cove Drive
Lake Charles, LA 70615**

I hereby certify that, to the best of my knowledge and belief, this project is complete or substantially complete, in accordance with the plans and specifications to a point that it can be used for the purpose intended, and I hereby recommend that this project be accepted.

Date of Acceptance by Architect: **August 28, 2018**

Contract Date of Completion: **August 28th, 2018**

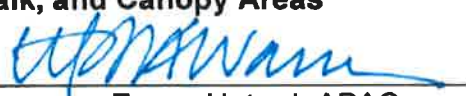
Number of Days Over Run / Under Run: **Zero (0) Days**

Liquidated Damages Per Day Stipulated in Contract: **\$250.00 / day**

Value of Punch List (Itemized List Attached): **\$9,450.00**

Was Part of the Project Occupied Prior To Acceptance: **Yes**

Portion Occupied Prior To Acceptance (Attach Beneficial Occupancy Forms):
Driveway, Sidewalk, and Canopy Areas

Accepted: 
Champeaux Evans Hotard, APAC

For Use By Owner:

I concur in the Acceptance of this project: _____
Calcasieu Parish School Board

BENEFICIAL OCCUPANCY
Not For Recordation

DATE: August 13, 2018

NAME OF PROJECT: Calcasieu Parish School Board
New Drop-Off & Pick-Up Canopy at
A. A. Nelson Elementary School
CPSB Project No. 2017-11PC

ARCHITECT: Champeaux Evans Hotard, APAC

CONTRACTOR: Gunter Construction, Inc.

OWNER: Calcasieu Parish School Board

The below described portion of the subject project is, to the best of my knowledge and belief, complete to a point where the User desires to use in accordance with the Contract Documents.

PORTION OCCUPIED: **Driveway, Sidewalk, and Canopy Areas**

DATE OCCUPIED: **Monday, August 13, 2018**

Warranty items covered by Occupancy (*Punch List to be performed at Substantial Completion*)

 8/7/2018
ARCHITECT Date
Champeaux Evans Hotard, APAC

 Aug 7, 2018
CONTRACTOR Date
Gunter Construction, Inc.

 _____
OWNER Date
Calcasieu Parish School Board

PUNCH LIST: Attached _____
To Follow X
None _____

NOT FOR RECORDATION PURPOSES



August 16, 2018

Champeaux, Evans, Hotard, APAC
702 Dr. Micheal DeBakey Drive
Lake Charles, La. 70601

Dear Sir:

The Beneficial Occupancies for the project: A.A. Nelson Elementary New Drop -Off & Pick Up Canopy for Calcasieu Parish School Board –Lake Charles, La., was approved by the Board at its meeting on August 14, 2018.

The enclosed copy of said Beneficial Occupancy is for your records.

Sincerely,

HH/eg

Enclosures

Cc: Karl Bruchhaus
Gunter Construction, Inc.
Risk Management
Accounting
File

Building Foundations for the Future

**A. A. NELSON ELEMENTARY SCHOOL
LIMESTONE STACKING DRIVE
Substantial Completion Punch List
Thursday, August 16, 2018**

**In Attendance: 8/16/2018
Brad Evans, CEH**

GENERAL ITEMS

- | | |
|-------|---|
| \$0 | ● Final clean-up |
| \$0 | ● Final grading to specified elevations, per civil drawings (refer to individual areas below) |
| \$500 | ● Hydroseed all areas |
| \$0 | ● Schedule Louisiana State Fire Marshal Final Inspection |

CANOPY

- | | |
|---------|---|
| \$300 | ● Remove/rub/grind excess concrete at canopy slab, along curbs, around column bases, footprints, patched areas, etc. (various locations). |
| \$150 | ● Remove red chalk lines from concrete paving |
| \$300 | ● Sand rough areas at galvanized columns, to result in a smooth finish. |
| \$100 | ● Remove concrete at eye level on Column ? 2B ?. |
| \$300 | ● Repaint all rough, scratched, and/or rusting areas on columns with ZRC (spray galvanizing is not acceptable). |
| \$100 | ● Remove excess rope seal from downspout column cleanout covers. |
| \$400 | ● Verify bottom of column/downspout has been grouted per Detail 1/A3.2. |
| \$250 | ● Install missing screws at roof panels. 3rd purlin from South, between Col. Lines 1 & 2. |
| \$1,000 | ●
(2) Rolling gates below canopy do not track true. Teachers cannot pick up gate to realign with strike. Adjust or replace trucks, or modify installation as required to maintain alignment of gates in opening. |
| \$200 | ● Gate catches are not properly aligned. Adjust to align with gate, or replace as required. |
| \$300 | ● Grout anchor holes where surface mounted track was removed. Remove excess grout at all locations. Grind smooth. |
| \$250 | ● Remove green strapping from interior side of girts at playcourt (3 locations). |
| \$250 | ● Remove remaining base of wall trim (off white) below new canopy. |

DRIVEWAY

- | | |
|---------|---|
| \$1,000 | ● Water ponding at sidewalk/road crossing. Modify to drain, or replace, as required. See attached photo. |
| \$500 | ● Rub and dress curbs to provide a uniform profile, regular finish. |
| \$300 | ● Clean driveway, curb gutter, sidewalks to remove all debris, dirt, concrete, etc. |
| \$250 | ● Verify trench drain covers are stainless steel, as specified. Appear to be zinc plated. Some have signs of surface rust starting. Replace if not stainless steel. |
| \$350 | ● Paint curbs adjacent to canopy and sidewalk "safety yellow", per Addendum No.1, Item No.12. |

1731 - A. A. Nelson - Limestone Stacking Drive - Substantial Completion Punch List - 8.16.2018

LANDSCAPE AREA AT NE DRIVEWAY

- \$100 • Remove all debris, concrete, rocks, etc.
- \$250 • Fine grade area to drain to CB-1
- \$0 • Hydroseed all areas (included in General Items, above).

CATCH BASIN (CB-1)

- \$250 • Clean catch basin of all debris, concrete, dirt/mud.
- \$250 • Grout bottom of catch basin to match lowest pipe invert elevation.
- \$100 • Cut off lifting cables flush with concrete lid.
- \$400 • Fine grade area to drain. Level high/low spots to provide a smooth transition to CB.
- \$100 • Remove all debris, concrete, rocks, etc.
- \$0 • Hydroseed all affected areas.
- \$0 • Remove (1) concrete splash block.

CATCH BASIN (CB-2)

- \$250 • Clean catch basin of all debris, concrete, dirt/mud.
- \$250 • Grout bottom of catch basin to match lowest pipe invert elevation.
- \$100 • Cut off lifting cables flush with concrete lid.
- \$400 • Fine grade area to drain. Remove excess dirt from sidewalk excavation. Level high/low spots between sidewalks to provide a smooth transition to CB.
- \$100 • Remove all debris, concrete, rocks, etc.
- \$0 • Hydroseed all affected areas.
- \$100 • Remove wooden formwork at the Northwest corner. Backfill and grade area.

\$9,450	<i>Total Of Architectural Punch List Items</i>
\$0	<i>Mechanical Systems Punch List</i>
\$0	<i>Electrical Systems Punch List</i>

\$9,450	<i>TOTAL OF ALL PUNCH LIST ITEMS</i>
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NAME	POSITION	LOCATION	DATES	ADDITIONAL INFO
RESIGNATION				
Haylee Constantine	Teacher	Combre-Fondel	09/04/18	Personal reasons
Tina Hamilton	Teacher	DeQuincy Primary	08/31/18	Accepted employment in another district
Tara David	Clerk	Barbe High	08/31/18	Personal reasons
Veronica Antoine	Teacher	Molo Middle	08/30/18	Personal reasons
Julie Greathouse	Teacher	Fairview Elementary	08/31/18	Personal reasons
Joshua Arceneaux	Teacher	Combre-Fondel	08/29/18	Waive Act 715
Samantha Gaudet	Teacher	Western Heights	08/28/18	Personal reasons
Phyllis Hess	Teacher	Westwood Elementary	08/28/18	Personal reasons
Carrie Holland	Cafeteria Technician	Gillis Elementary	08/09/18	Personal reasons
Adam Vige'	Teacher	LeBlanc Middle	08/27/18	Seeking other employment
Jesseque Jardneaux	Paraprofessional	Alternative Programs	08/22/18	Personal reasons
Alon Charles	Custodian	S.J. Welsh Middle	08/22/18	Personal reasons
William Royer	Carpenter	Maintenance Department	08/24/18	Accepted other employment
Sid Barras, Jr.	Teacher	St. John Elementary	05/25/18	Personal reasons
Anja Johnson	Paraprofessional	J.D. Clifton Elementary	08/21/18	Personal reasons
Kelly Frenzel	Teacher	Vinton Elementary	08/22/18	Personal reasons
Jennifer Tramonte	Paraprofessional	DeQuincy Elementary	05/25/18	Personal reasons
Lainie Trahan	Clerk	Vinton High	08/17/18	Seeking other employment
Nicole Lamberth	Cafeteria Technician	Henry Heights Elementary	08/14/18	Accepted other employment
Anthony Buckley	Bus Driver	Oak Park Middle	08/20/18	Personal reasons
Jessi Collins	Teacher	Kennedy Elementary	08/20/18	Personal reasons

Roy Jones	Bus Driver	F.K. White Middle	08/14/18	Personal reasons
Barbara Caesar	Paraprofessional	Gillis Elementary	08/09/18	Accepted other employment
Sarah Jensen	Bus Driver	E.K. Key Elementary	08/06/18	Accepted other employment
Michelle Cutrera	Teacher	Dolby Elementary	08/13/18	Personal reasons
Lydia Powers	Teacher	Dolby Elementary	08/13/18	Accepted employment in another district
LeShonda Arceneaux	Clerk	J.D. Clifton Elementary	08/01/18	Personal reasons
Leora Salter	Paraprofessional	DeQuincy Elementary	08/17/18	Personal reasons
Lea Caldwell	Paraprofessional	Henning Elementary	08/13/18	Accepted other employment
Camae Rhodes	Teacher	DeQuincy Primary	08/01/18	Accepted other employment
Brenda Spears	Paraprofessional	Frasch Elementary	09/07/18	Personal reasons
Angelique Hines	Paraprofessional	DeQuincy Elementary	09/04/18	Personal reasons
Kristen Paine	Teacher	St. John Elementary	09/28/18	Accepted other employment
RETIREMENT				
Deborah Marcotte	Paraprofessional	Maplewood Elementary	08/06/18	
Sheila Rushing	Teacher	Western Heights	08/24/18	
Melanie Bradberry	Counselor	F.K. White Middle	8/26/2018	
MATERNITY LEAVE				Due Date:
Lori Denison	Teacher	Iowa High	8/6/18 - 10/1/18	7/16/18 [C]
Lisa Giles	Teacher	Henry Heights Elementary	10/8/18 - 1/7/19	12/28/18 [B]
Megen Singletary	Teacher	St. John Elementary	10/31/18 - 1/7/19	10/31/18 [B]
Hannah Daigle	Teacher	Henry Heights Elementary	1/31/19 - 4/15/19	1/31/19 [B]
Jeree Collins	Cafeteria Technician	J.F. Kennedy Elementary	8/22/18 - 11/15/18	9/30/18 [B]
LaShawna Edwards	Teacher	Washington Marion High	8/28/18 - 1/7/19	9/10/18 [B]

Kimberly Holleman	Teacher/Coach	Sam Houston High	9/20/18 - 11/13/18	9/20/18 [B]
LEAVE WITHOUT PAY				
Lauren Treme	Teacher	Moss Bluff Elementary	9/3/18 - 10/4/18	
MEDICAL SABBATICAL				
Verlia McDonald	Teacher	J.F. Kennedy Elementary	2018-2019	Beginning 8/15/18
Michele White	Teacher	R.W. Vincent Elementary	Fall 2018-2019	
Melanie Soileau	Speech Therapist	Speech Department	2018-2019	
Catherine Parks	Teacher	Prien Lake Elementary	Fall 2018-2019	
Mary Guidry	Teacher	T.H. Watkins	Fall 2018-2019	

APPROVED - September 4, 2018

