

AGENDA
CALCASIEU PARISH SCHOOL BOARD
3310 BROAD STREET
LAKE CHARLES, LOUISIANA
Tuesday, September 10, 2019

1. **Prayer** – Russell Castille
2. **Pledge of Allegiance** – Maggy Fruge/Bell City High School
3. **Roll Call**
4. **Approval of Minutes/Take Appropriate Action**
 - A. August 13, 2019
 - B. Resolution authorizing refunding of excess revenue certificates not exceeding \$10,000,000
 - C. Resolution authorizing refunding of certain outstanding bonds/District 23
5. **Presentations**
 - A. 4-H Presentation/Addison Constance/W.W. Lewis Middle School
6. **Superintendent's Report**
7. **Executive Session**

(None)
8. **Committee Reports**
 - A.C&I Committee/August 27, 2019/*Annette Ballard, Chair*
 - B. A&P Committee/August 27/*Eric Tarver, Chair*
9. **Innovation Projects**
 - A. Ashley Johnson, Principal, T.H. Watkins Elementary: Co-teaching and Leadership Team Meetings
 - B. Britney Glaser/TV Production Teacher/College Street: Student Digital Portfolios

10. Take Appropriate Action

- A. Change in Pupil Progression from ACT Aspire to Scantron Performance
- B. Approval to negotiate a purchase offer for 214 Pine Street/Near Sulphur High School
- C. Approval of placement of laminated signs displaying “In God We Trust” in CPSB schools and facilities

11. Permission to Advertise

- A. Bids for E-Rate for Year 23 (20-21)/Technology Department
- B. Weight room construction project/Iowa High School
- C. Refrigerated delivery truck/School Food Services Department
- D. Copy Paper/Central Warehouse/General Funds
- E. Pearl Watson Elementary Phase 3 Interior Improvements/District 31 Bond Funds
- F. Re-roofing at Westwood Elementary School/District 23 Bond Funds
- G. Additions & renovations to Westwood Elementary School/District 23 Bond Funds
- H. Re-roofing Western Heights Elementary School/District 23 Bond Funds
- I. Re-roofing S.P. Arnett Middle School/District 23 Bond Funds
- J. Re-roofing Westlake High School/District 23 Bond Funds
- K. Miscellaneous improvements to Westlake High School Baseball Field/District 23 Bond Funds
- L. Renovations to Westlake High School Baseball Field/District 23 Bond Funds
- M. Renovations to Westlake High School Softball Field/District 23 Bond Funds
- N. Renovations to additions & renovations to Western Heights Elementary School/District 23 Bond Funds
- O. Ralph Wilson Elementary School Phase 4/District 31 Bond Funds

12. Correspondence

- A. Change Order Number One (1) for the Project, “S.J. Welsh 7th Grade Pod Renovations,” Project number 16046B; \$50 million allocation; Randy M. Goodloe, AIA, APAC, Designer; Pat Williams Construction, LLC, Contractor; *Increase* of \$513.25.
- B. Change Order Number One (1) for the Project, “Brenda Hunter Head Start Improvements, Phase 2,” Project MA1710A; District 31 Bond Funds; Moss Architects, Inc., Designer; Keiland Construction, LLC, Contractor; *Increase* of \$17,741.65 and *Increase* of ten (10) days.
- C. Change Order Number One (1) for the Project, “St. John Elementary Gymnasium,” Project MA1815; \$50 million allocation; Moss Architects, Inc., Designer; Pat Williams Construction, LLC., Contractor; *Increase* of \$11,533.00.
- D. Change Order Number One (1) for the Project, “Gillis Elementary Improvements, Phase 2,” Project MA1708; Sales Tax District 3; Moss Architects, Inc., Designer; Pat Williams Construction, LLC., Contractor; *Increase* of \$13,123.27 and *Increase* of fifteen(15) days.
- E. Change Order Number One (1) for the Project, “Resurfacing of football field turf at Westlake High School; \$50 million allocation; Bid 2019-22PC; King Architects, Inc., Designer; GeoSurfaces, Inc., Contractor; *Increase* of \$8,975.00.

- F.** Change Order Number Two (2) for the Project, “Resurfacing of football field turf at Westlake High School; \$50 million allocation; Bid 2019-22PC; King Architects, Inc., Designer; GeoSurfaces, Inc., Contractor; *Increase* of \$\$8,262.75.
- G.** Change Order Number Two (2) for the Project, “Track replacement for Vinton High School and Bell City High School,” Project 2019-12PC; Champeaux, Evans, Hotard, APAC, Designer; GeoSurfaces, Inc., Contractor; *Increase* of \$3,238.40.
- H.** Change Order Number Three (3) for the Project, “Sam Houston High School new gymnasium/band building,” Project 2018-19PC; Champeaux, Evans, Hotard, APAC, Designer; Pat Williams Construction, LLC., Contractor; *Increase* of \$10,211.64 and *Increase* of thirty one (31) days.
- I.** Change Order Number Three (3) for the Project, “Restroom renovations at Barbe High School,” \$50 million allocation; Project Number 16045B-1; Randy M. Goodloe, AIA, APAC, Architect; Pat Williams Construction, Contractor; *Increase* \$9,503.78 and *Increase* of thirty four (34) days.
- J.** Beneficial Occupancy Track Replacement Project/Vinton High and Bell City High
- K.** Beneficial Occupancy Phase 2 Two story classroom wing/restroom renovations, hydronic piping, Washington-Marion High
- L.** Beneficial Occupancy Phase 2 Brenda Hunter Head Start Improvements
- M.** Recommendation of Acceptance for Resurfacing football field turf at Westlake High School
- N.** Recommendation of Acceptance for 7th Grade Pod Renovations/S.J. Welsh Middle
- O.** Recommendation of Acceptance for Barbe Elementary School Upgrades

13. Condolences/Recognitions

14. Schedule Committees

September 24, 2019.....Budget Committee, 5:00 p.m.

15. Adjourn Meeting

Item 4. A.

DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, August 13, 2019, at 5:00 p.m.

The meeting was called to order by Damon Hardesty, President. The prayer and Pledge of Allegiance were led by Fred Hardy.

Mr. Hardesty recognized Tax Assessor Wendy Aguillard in the audience.

ROLL CALL

The roll was called by Superintendent Bruchhaus and the following members were present: Russell Castille, Ron Hayes, Alvin Smith, Bliss Bujard, Glenda Gay, Fred Hardy, Annette Ballard, Mack Dellafosse, Damon Hardesty, Eric Tarver, Aaron Natali, Dean Roberts, John Duhon, and Desmond Wallace.

Mr. Breaux was absent.

APPROVAL OF MINUTES/TAKE APPROPRIATE ACTION

A. On a motion to approve by Mr. Dellafosse and a second by Mr. Tarver, the Minutes of the CPSB Meeting of July 9, 2019, were approved on a unanimous vote.

B. Attorney Jay Delafield opened a sealed bid to give information to the Board on the purchase of General Obligation Bonds, District 23. On a motion to approve by Mr. Natali and a second by Mr. Hayes, the motion carried on a unanimous vote.

Lake Charles, Louisiana
August 13, 2019

The Parish School Board of Calcasieu Parish, Louisiana, met in regular public session at 5:00 o'clock p.m. on Tuesday, August 13, 2019, at the regular meeting place of said Board in the Calcasieu Parish School Board Office, 3310 Broad Street, Lake Charles, Louisiana, pursuant to the provisions of written notice given to each and every member thereof and duly posted in the manner required by law.

Damon Hardesty, President called the meeting to order and on roll call, the following members were present:

Annette Ballard, Bliss Bujard, Russell Castille, Mack Dellafosse, John Duhon, Glenda Gay, Damon Hardesty, Fredman Hardy, Ron Hayes, Aaron Natali, Dean Roberts, Alvin Smith, Eric Tarver, Desmond Wallace

ABSENT: Billy Breaux

The President stated that one purpose of the meeting was the opening of a sealed negotiated proposal for the purchase of General Obligation Public School Improvement Bonds of School District No. 23 of Calcasieu Parish, Louisiana, Series 2019 (the "*Bonds*"). The President presented the proposal of Stifel, Nicolaus & Company, Incorporated, of Baton Rouge, Louisiana, to the members of the Board and the general public in attendance at the meeting. The proposal was approved and was ordered filed with the minutes of said meeting.

Upon examination the negotiated proposal of Stifel, Nicolaus & Company, Incorporated, as presented by the President for purchase of the Bonds of School District No. 23 of Calcasieu Parish, Louisiana (the "Issuer") was found to be as follows:

<u>NAME OF PROPOSER:</u>	<u>TRUE INTEREST COST</u>
Stifel, Nicolaus & Company	2.5616522%
Incorporated, Baton Rouge, Louisiana	

Upon verification, it was determined that the proposal of Stifel, Nicolaus & Company, Incorporated, of Baton Rouge, Louisiana, was the most favorable proposal and in the best interests of the Issuer for purchase of the Bonds, whereupon the following resolution was introduced and, pursuant to motion made by Aaron Natali and seconded by Ron Hayes, was adopted by the following vote:

YEAS: Annette Ballard, Bliss Bujard, Russell Castille, Mack Dellafosse, John Duhon, Glenda Gay, Damon Hardesty, Fredman Hardy, Ron Hayes, Aaron Natali, Dean Roberts, Alvin Smith, Eric Tarver, Desmond Wallace

NAYS: None

ABSENT: Billy Breaux

NOT VOTING: None

RESOLUTION

A RESOLUTION PROVIDING FOR ISSUANCE OF \$42,000,000 GENERAL OBLIGATION PUBLIC SCHOOL IMPROVEMENT BONDS OF SCHOOL DISTRICT NO. 23 OF CALCASIEU PARISH, LOUISIANA, SERIES 2019; CONFIRMING THE SALE THEREOF; AND PROVIDING FOR THE LEVY OF TAXES FOR THE PAYMENT OF PRINCIPAL THEREOF AND INTEREST THEREON.

WHEREAS, pursuant to a resolution adopted by the Calcasieu Parish School Board, governing authority of the Issuer on December 11, 2018, and in conformity with notice duly published in compliance with law, there was held in School District No. 23 of Calcasieu Parish, Louisiana, on May 4, 2019, a special election at which there was submitted to the qualified electors of said district the following proposition:

BOND PROPOSITION

Shall School District No. 23 of Calcasieu Parish, Louisiana (the "District") incur debt and issue bonds in an amount not exceeding Forty-Two Million (\$42,000,000) Dollars, in one or more series, for a period not to exceed twenty (20) years from the date thereof, with interest at a rate not exceeding eight (8%) percent per annum, for the purpose of acquiring and/or improving lands for buildings and playgrounds, purchasing, erecting, enlarging and/or improving school buildings and other related facilities and necessary equipment and furnishings therefor, title to which shall be in the public, which bonds shall be general obligations of the District and will be retired with, paid from and secured by ad valorem taxes estimated to be 5.86 mills for the first year, on all taxable property within the District sufficient in rate and amount to pay said bonds in principal and interest, as provided for by Article VI, Section 33 of the 1974 Louisiana Constitution, as amended, and statutory authority supplemental thereto?

WHEREAS, pursuant to said resolution calling said special election, and the notice of said election, the Calcasieu Parish School Board as the governing authority (the "Governing Authority") of the Issuer, did on May 14, 2019, meet in open session and canvass the returns of said election and did declare said election to have resulted in favor of said proposition;

WHEREAS, the Governing Authority now deems it in the public interest to authorize issuance and delivery of \$42,000,000 General Obligation Public School Improvement Bonds of School District No. 23 of Calcasieu Parish, Louisiana, Series 2019;

WHEREAS, the Governing Authority deems it to be in the public interest that it accept the proposal for purchase of the Bonds reflected above;

WHEREAS, on January 17, 2019, the Louisiana State Bond Commission unanimously approved the election to be held within the Issuer on May 4, 2019, and in the event the election carries to issue the Bonds so authorized, to be retired with, paid from and secured by ad valorem taxes on all taxable property within the limits of the Issuer, sufficient in rate and amount to pay said Bonds in principal and interest as they respectively mature;

WHEREAS, the Issuer under the provisions of Article VI, Section 33 of the Constitution of 1974 of the State of Louisiana, and Subpart A, Part II, Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 39: 501-517), Section 521 of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority (collectively, the “Act”), may negotiate and sell general obligation bonds at private sale;

WHEREAS, the Governing Authority deems it to be in the public interest that it accept the negotiated proposal received for purchase of the Bonds reflected above, from Stifel, Nicolaus & Company, Incorporated, Baton Rouge, Louisiana (the “Underwriter”);

WHEREAS, pursuant to negotiations among the Issuer, through its Governing Authority, and the Underwriter, the Bonds shall be sold to the Underwriter, at the price of not less than par and accrued interest to date of delivery, the proposal of said purchaser being in full as follows:

FORTY TWO MILLION and NO/100 DOLLARS General Obligation Public School Improvement Bonds of School District No. 23 of Calcasieu Parish, Louisiana, Series 2019, in the initial denominations of one Bond for each maturity, with transfers in multiples of \$5,000.00, bearing interest payable semi-annually on March 1 and September 1 of each year, beginning March 1, 2020, maturing serially, WITH OPTION OF PRIOR PAYMENT, all the terms and conditions of which by reference are made a part hereof, and bearing interest at rates as follows, viz:

MATURITY DATE	PRINCIPAL AMOUNT	INTEREST RATE PER	MATURITY DATE	PRINCIPAL AMOUNT	INTEREST RATE PER
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(Sept 1)			(Sept 1)		
		ANNUM			ANNUM
2020	1,400,000.00	3.000%	2030	2,115,000.00	4.000%
2021	1,390,000.00	5.000%	2031	2,200,000.00	4.000%
2022	1,460,000.00	5.000%	2032	2,285,000.00	4.000%
2023	1,530,000.00	5.000%	2033	2,380,000.00	4.000%
2024	1,610,000.00	5.000%	2034	2,475,000.00	4.000%
2025	1,690,000.00	5.000%	2035	2,570,000.00	4.000%
2026	1,775,000.00	3.000%	2036	2,675,000.00	4.000%
2027	1,825,000.00	5.000%	2037	2,780,000.00	4.000%
2028	1,920,000.00	5.000%	2038	2,895,000.00	4.000%
2029	2,015,000.00	5.000%	2039	3,010,000.00	4.000%

The true interest cost to the Issuer to be 2.5616522%, said rate to be determined in accordance with the “True” or “Canadian” interest cost method of calculation by doubling the semiannual interest rate (compounded semiannually) necessary to discount the debt service payments from the payment dates to the date of the Bonds and to the price bid, excluding the accrued interest from the date of the Bonds to the date of their delivery.

Bonds provided for herein will be delivered and shall be paid for on or about September 12, 2019 at such place in Louisiana, and on such business day and at such hour, as the Issuer shall fix on five business days’ notice to the successful bidder, or at such other place and time as may be agreed upon with the successful bidder, it being understood that the Issuer will furnish to us, free of charge, at the time of delivery of the Bonds, the qualified approving legal opinion of Joseph A. Delafield, A Professional Corporation, of Lake Charles, Louisiana, and a certified transcript of this proceeding.

The Bonds **will not be** designated as “qualified tax-exempt obligations” pursuant to Section 265(b)(3)(B) of the Internal Revenue Code of 1986.

NOW THEREFORE, BE IT RESOLVED by the Calcasieu Parish School Board, governing authority of School District No. 23 of Calcasieu Parish, Louisiana, as follows:

SECTION 1. The Preamble. The facts recited in the above and foregoing preamble to this Resolution are specifically found to be true and correct and are declared to be resolutions of the Issuer.

SECTION 2. Definitions. As used herein the following terms shall have the following meanings, unless the context otherwise requires:

“Act” means the provisions of Article VI, Section 33 of the Constitution of 1974 of the State of Louisiana, and Subpart A, Part II, Chapter 4, Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 39:501-517), Section 521 of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority.

“Agreement” means the agreement to be entered into between the Issuer and the Paying Agent pursuant to this Resolution.

“Bond” or “Bonds” means any Series 2019 Bonds of the Issuer authorized to be issued by this Resolution, whether initially delivered or issued in exchange for, upon transfer of, or in lieu of any bond previously issued.

“Bond Insurer” means Build America Mutual Assurance Company (“BAM”), or any successor thereto.

“Bond Purchase Agreement” means the agreement by that name by and among the Issuer and Stifel, Nicolaus & Company, Incorporated dated August 13, 2019.

“Bond Register” means the record kept by the Paying Agent at its principal corporate office in which registration of the Bonds and transfers of the Bonds shall be made as provided herein.

“Bond Resolution” or “Resolution” means this resolution adopted by the Governing Authority of the Issuer on August 13, 2019, providing for issuance of the Bonds.

“Business Day” means a day of the year other than a day on which banks in the city in which the Paying Agent is located are required or authorized to remain closed or the New York Stock Exchange is closed.

“Code” means the Internal Revenue Code of 1986, as amended.

“Continuing Disclosure Certificate” means the certificate by that name executed and delivered by the Chief Financial Officer of the Governing Authority of the Issuer pursuant to Section (d)(2) of the Securities and Exchange Commission Rule 15c2-12.

“Debt Service Fund” shall have the meaning ascribed to such term in Section 11 hereof.

“Defeasance Obligations” shall mean (a) cash, or (b) non-callable Government Securities.

“Executive Officers” means, collectively, the President, Secretary, and Chief Financial Officer of the Governing Authority.

“Federal” means the United States of America, and its various departments and agencies.

“Governing Authority” means the Calcasieu Parish School Board.

“Government Securities” means direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by the United States of America, which are non-callable prior to their maturity, and may be United States Treasury obligations such as the State and Local Government Series and may be in book-entry form.

“Insured Obligations” shall mean the Bonds.

“Interest Payment Dates” means March 1 and September 1 of each year beginning March 1, 2020.

“Issuer” means School District No. 23 of Calcasieu Parish, Louisiana.

“Outstanding” when used with respect to the Bonds means, as of the date of determination, all Bonds theretofore issued and delivered under this Resolution, except:

1. Bonds theretofore cancelled by the Paying Agent or delivered to the Paying Agent for cancellation.

2. Bonds for which payment or redemption sufficient funds have been theretofore deposited in trust for the Owners of such Bonds, provided that, if such Bonds are to be redeemed, irrevocable notice of such redemption has been duly given or provided for pursuant to this Resolution or waived.

3. Bonds in exchange for or in lieu of which other bonds have been registered and delivered pursuant to this Resolution.

4. Bonds alleged to have ben mutilated, destroyed, lost, or stolen, which have been paid as provided in this Resolution or by law.

5. Bonds for the payment of principal (or redemption price, if any) of and interest on which money or Government Securities or both are held in trust with the effect specified in this Resolution.

“Owner” or “Owners” or “Registered Owner” when used with respect to any Bond means the Person in whose name such Bond is registered in the Bond Register, as herein provided.

“Paying Agent” means Hancock Whitney Bank, in Baton Rouge, Louisiana, until a successor Paying Agent shall have been appointed pursuant to the applicable provisions of this Resolution, and thereafter “Paying Agent” shall mean such successor Paying Agent.

“Person” means any individual, corporation, partnership, joint venture, association, joint-stock company, trust, unincorporated organization, or government or any agency or political subdivision thereof.

“Purchaser” means the original purchaser or purchasers of the Bonds.

“Policy” shall mean the Municipal Bond Insurance Policy issued by BAM that guarantees the scheduled payment of principal of and interest on the Bonds when due.

“Record Date” for interest payable on any Interest Payment Date means the 15th day of the month preceding a month in which interest is payable on the Series 2019 Bonds, whether or not such day is a Business Day.

“Security Documents” shall mean the resolution, trust agreement, ordinance, loan agreement, bond, note and/or any additional or supplemental document executed in connection with the Bonds.

“Series 2019 Bonds” means the General Obligation Public School Improvement Bonds, Series 2019 of the Issuer, authorized by this Resolution, in the total aggregate principal amount of FORTY TWO MILLION and No/100 Dollars (\$42,000,000).

“Tax Certificate” means the Issuer’s Tax Exemption Certificate and Agreement dated September 12, 2019.

“Underwriter” means Stifel, Nicolaus & Company, Incorporated, Baton Rouge, Louisiana.

SECTION 3. Authorization of Bonds; Maturities. In compliance with and under the authority of the provisions of the Act, and pursuant to proceedings regularly and legally taken by the Issuer, and a special election held within the Issuer on May 4, 2019, there was authorized the incurring of an indebtedness of Forty-Two Million and No/100 Dollars (\$42,000,000) for, and on behalf of and in the name of the Issuer, for the purpose of acquiring and/or improving lands for buildings and playgrounds, purchasing, erecting, enlarging and/or improving buildings and other school related facilities and necessary equipment and furnishings therefor, which are works of public improvement, title to which school improvements shall be in the public, and to pay the costs of issuance of the Bonds including the premium for a bond insurance policy, and to represent said indebtedness this Governing Authority does hereby authorize issuance of an initial series of FORTY TWO MILLION and No/100 Dollars (\$42,000,000) of General Obligation Public School Improvement Bonds, Series 2019, of the Issuer. The Bonds shall be in fully registered form, shall be dated September 12, 2019, shall be issued in the denomination of Five Thousand Dollars (\$5,000) each, or any integral multiple thereof within a single maturity, and shall be numbered consecutively from R-1 upward and shall mature in the years and in the principal amounts set out in the following schedule. The unpaid principal of the Bonds shall bear interest from date thereof or from the most recent Interest Payment Date to which interest has been paid or duly

provided for, payable on each Interest Payment Date, commencing March 1, 2020, at rates of interest listed below (using a year of 360 days comprised of twelve 30-day months), and maturing in the principal amounts as set out in the following schedule:

MATURITY DATE (Sept 1)	PRINCIPAL AMOUNT	INTEREST RATE PER ANNUM	MATURITY DATE (Sept 1)	PRINCIPAL AMOUNT	INTEREST RATE PER ANNUM
2020	1,400,000.00	3.000%	2030	2,115,000.00	4.000%
2021	1,390,000.00	5.000%	2031	2,200,000.00	4.000%
2022	1,460,000.00	5.000%	2032	2,285,000.00	4.000%
2023	1,530,000.00	5.000%	2033	2,380,000.00	4.000%
2024	1,610,000.00	5.000%	2034	2,475,000.00	4.000%
2025	1,690,000.00	5.000%	2035	2,570,000.00	4.000%
2026	1,775,000.00	3.000%	2036	2,675,000.00	4.000%
2027	1,825,000.00	5.000%	2037	2,780,000.00	4.000%
2028	1,920,000.00	5.000%	2038	2,895,000.00	4.000%
2029	2,015,000.00	5.000%	2039	3,010,000.00	4.000%

The principal of the Bonds, upon maturity or redemption, shall be payable at the principal corporate trust office of the Paying Agent, upon presentation and surrender thereof, and interest on the Bonds shall be payable by check mailed by the Paying Agent to the Registered Owner at the address shown on the Bond Register. The person in whose name any Bond is registered at the close of business on the Record Date with respect to an Interest Payment Date (unless such Bond has been called for redemption on a redemption date which is prior to such Interest Payment Date) shall be entitled to receive the interest payable with respect to such Interest Payment Date notwithstanding the cancellation of such Bond upon any registration of transfer or exchange thereof subsequent to such Record Date and prior to such Interest Payment Date. Each Bond delivered under this Resolution upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond, and each such Bond will bear interest (as herein set forth) so that neither gain nor loss of interest shall result from such transfer, exchange or substitution.

No Bond will be entitled to any right or benefit under this Resolution, or be valid or obligatory for any purpose, unless there appears on such Bond a certificate of registration, substantially in the form provided in this Resolution, executed by the Paying Agent by manual signature.

SECTION 4. Redemption Provisions. (A) *Optional Redemption.* The Bonds maturing September 1, 2030 and thereafter will be callable for redemption at the option of the Issuer in

whole or in part at any time on or after September 1, 2029, and if less than a full maturity, then by lot within such maturity, at the redemption price equal to the principal amount of the Bonds to be redeemed plus accrued interest to the redemption date.

(B) *Partial Redemption.* In the event a Bond to be redeemed is of a denomination larger than Five Thousand Dollars (\$5,000), a portion of such Bond (\$5,000 or any multiple thereof) may be redeemed. If less than all of the Bonds of a particular maturity are called for redemption, the Bonds within such maturity to be redeemed will be selected by DTC or any successor security depository pursuant to its rules or procedures or, if the book entry system is discontinued, will be selected by the Paying Agent by lot in such manner as the Paying Agent in its discretion may determine. Any Bond which is to be redeemed only in part shall be surrendered at the principal corporate office of the Paying Agent; and there shall be delivered to the Owner of such Bond a new Bond or Bonds of the same maturity and of any authorized denomination or denominations as requested by such Owner in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

If on any occasion less than all of the Bonds then outstanding shall be redeemed pursuant to the optional or scheduled mandatory redemption provisions described above, then the principal amount of the Bonds so redeemed shall be considered to have satisfied a portion of the mandatory sinking fund redemptions required by the table above. The principal amounts required by the table above shall be adjusted downward in the amount of principal redeemed in chronological order beginning on the mandatory sinking fund redemption date immediately succeeding the date of such optional or mandatory redemption.

(C) *Notice of Redemption.* Official notice of redemption shall be given by the Paying Agent by mailing a copy of the redemption notice by first class mail, postage prepaid, not less than thirty (30) days prior to the date fixed for redemption, to the Owner of each Bond to be redeemed in whole or in part at the address shown on the Bond Register.

SECTION 5. Exchange of Bonds; Persons Treated as Owners. The Issuer shall cause books for registration and for transfer of the Bonds (the "Bond Register"), as provided in this Resolution to be kept at the principal office of the Paying Agent, and the Paying Agent is hereby constituted and appointed the Registrar for the Bonds. The Bonds may be transferred, registered and assigned, at the expense of the Issuer, only upon the Bond Register upon surrender thereof at the principal office of the Paying Agent and by execution of the assignment form on the Bonds or by other instrument of transfer

and assignment in such form as shall be satisfactory to the Paying Agent. A new Bond or Bonds will be delivered by the Paying Agent to the last assignee (the new registered owner) in exchange for such transferred and assigned Bonds within three (3) business days after receipt of the Bonds to be transferred in proper form. Such new Bond or Bonds must be in the principal amount denomination of \$5,000 or any integral multiple thereof within a single maturity. Neither the Issuer nor the Paying Agent will be required to issue, register the transfer of or exchange any Bond during a period beginning (i) at the opening of business on the Record Date, or (ii) with respect to any Bond called for redemption prior to maturity during a period beginning at the opening of business fifteen (15) days before the date of mailing of a notice of redemption of such Bond and ending on the date of such redemption. The execution by the Issuer of any fully registered Bond shall constitute full and due authorization of such Bond and the Paying Agent shall thereby be authorized to authenticate, date and deliver such Bond; provided, however, that the principal amount of outstanding Bonds of each maturity authenticated by the Paying Agent shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements, subject to the provisions of Section 19 hereof. The Issuer is authorized to prepare, and the Paying Agent shall keep custody of, multiple Bond blanks executed by the Issuer for use in the transfer and exchange of Bonds.

SECTION 6. Registered Owner. As to any Bond, the Person in whose name the same shall be registered as shown on the Bond Register required by Section 5, shall be deemed and regarded as the absolute Owner thereof for all purposes, and payment of or on account of the principal of and premium, if any, and interest on any such Bond shall be made only to or upon the order of the Registered Owner thereof or his legal representative, and the Issuer and the Paying Agent shall not be affected by any notice to the contrary. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond, including the interest thereon, to the extent of the sum or sums so paid.

SECTION 7. Form of Bonds. The Bonds and the endorsements to appear thereon will be in substantially the following form, to-wit:

(FACE OF BOND)

Unless this Bond is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC") to the Issuer or its agent for registration of transfer, exchange, or payment, and any Bond issued is registered in the name of Cede & Co. Or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL, inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

As provided in the Bond Resolution referred to herein, until the termination of the system of book entry only transfers through The Depository Trust Company, New York, New York, and notwithstanding any other provision of the Bond Resolution to the contrary, this Bond may be transferred in whole but not in part, only to a nominee of DTC, or by a nominee of DTC to DTC or a nominee of DTC, or by DTC or a nominee of DTC to any successor securities depository or any nominee thereof.

UNITED STATES OF AMERICA

STATE OF LOUISIANA

PARISH OF CALCASIEU

REGISTERED

REGISTERED

NO. R-_____

\$_____

**GENERAL OBLIGATION PUBLIC SCHOOL IMPROVEMENT BOND OF
SCHOOL DISTRICT NO. 23 OF
CALCASIEU PARISH, LOUISIANA
SERIES 2019**

DATED DATE
September 12, 2019

INTEREST RATE:
September 1, 20____

MATURITY DATE:**CUSIP:**

School District No. 23 of Calcasieu Parish, Louisiana (herein called the "Issuer"), for value received, hereby acknowledges itself indebted and promises to pay to

REGISTERED OWNER:**PRINCIPAL AMOUNT**

PAYING AGENT/REGISTRAR'S
CERTIFICATE OF REGISTRATION

This Bond is one of the Bonds referred to
in the within mentioned Bond Resolution.

Hancock Whitney Bank, in the
City of Baton Rouge, Louisiana,
as Paying Agent/Registrar

By: _____
Date of Authentication:

(Lower Right)

or registered assigns, on the maturity date set forth above, the principal amount set forth above, together with interest thereon from the date hereof, said interest payable semi-annually on March 1 and September 1 in each year, beginning March 1, 2020, at the interest rate per annum set forth above (using a year of 360 days comprised of twelve 30-day months) until said principal sum is paid, unless this Bond has been previously called for redemption and payment shall have been duly made or provided for. The principal of this Bond upon maturity or redemption is payable in lawful money of the United States of America at the principal corporate trust office of Hancock Whitney Bank, located in the City of Baton Rouge, Louisiana (the Paying Agent/Registrar), or successor thereto, upon presentation and surrender hereof. Interest on this Bond is payable by check mailed on each interest payment date by the Paying Agent/Registrar to the registered owner (determined as of the fifteenth calendar day of the month preceding a month in which an Interest Payment is due) at the address, as shown on the books of the Paying Agent/Registrar.

REFERENCE IS MADE TO THE FURTHER PROVISIONS OF THIS BOND SET FORTH ON THE REVERSE HEREOF WHICH SHALL FOR ALL PURPOSES HAVE THE SAME EFFECT AS THOUGH FULLY SET FORTH HEREIN.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution defined hereinafter until the Certificate of Registration hereon shall have been signed by the Paying Agent/Registrar.

IN WITNESS WHEREOF, the Calcasieu Parish School Board, acting as the governing authority of School District No. 23 of Calcasieu Parish, Louisiana, has caused this Bond to be executed in its name by the facsimile signatures of its President and Secretary and the impress or imprint hereon of the seal of said School Board, and this Bond to be dated September 12, 2019.

CALCASIEU PARISH SCHOOL BOARD

/s/ [facsimile] _____

SECRETARY

/s/ [facsimile]

PRESIDENT

(REVERSE OF BOND)

ADDITIONAL PROVISIONS

This Bond is one of an issue, the Bonds of which are all of like date, tenor and effect, except as to the number, maturity and rate of interest, aggregating in principal the sum of FORTY TWO MILLION AND NO/100 (\$42,000,000) DOLLARS; said Bonds to mature annually, authorized at an election held within the Issuer on May 4, 2019, and issued pursuant to a resolution adopted on August 13, 2019, by the Issuer (the "Bond Resolution"), under and by virtue of Article VI, Section 33 of the Constitution of 1974 of the State of Louisiana, Subpart A of Part II of Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 39:501-517) and Section 521 of Title 39 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 39: 521), and all other laws on the same subject matter, and pursuant to proceedings regularly and legally taken by the Issuer, for the purpose of acquiring and/or improving lands for buildings and playgrounds, purchasing, erecting, enlarging and/or improving buildings and other school related facilities and necessary equipment and furnishings therefor, which are works of public improvement, and acquiring the necessary equipment and furnishings therefor, and other school related facilities within and for the District, and the costs of issuance thereof, including the premium for a bond insurance policy.

This Bond and the issue of which it forms a part are payable out of the receipt of unlimited ad valorem taxes levied on all properties subject to taxation within School District No. 23 of Calcasieu Parish, Louisiana.

The Paying Agent/Registrar for this issue is Hancock Whitney Bank, Baton Rouge, Louisiana. This Bond shall pass by delivery on the books of the Issuer to be kept for that purpose at the principal corporate trust office of the Registrar and such registration is noted hereon. After such registration no transfer shall be valid unless made on said books at said office by the registered owner in person or by his duly authorized attorney and similarly noted hereon. This Bond may not be discharged from registration by like transfer to bearer. The Issuer and the Registrar may treat the registered owner as the absolute owner hereof for all purposes, whether or not this Bond shall be overdue and shall not be bound by any notice to the contrary.

(A) *Optional Redemption.* The Bonds maturing September 1, 2030, and thereafter will be callable for redemption at the option of the Issuer in whole or in part at any time on or after September 1, 2029, and if less than a full maturity, then by lot within such maturity, at the redemption price equal to the principal amount of the Bonds to be redeemed plus accrued interest to the redemption date.

(B) *Partial Redemption.* In the event a Bond to be redeemed is of a denomination larger than Five Thousand Dollars (\$5,000), a portion of such Bond (\$5,000 or any multiple thereof) may be redeemed. If less than all of the Bonds of a particular maturity are called for redemption, the Bonds within such maturity to be redeemed will be selected by DTC or any successor security depository pursuant to its rules or procedures or, if the book entry system is discontinued, will be selected by the Paying Agent by lot in such manner as the Paying Agent in its discretion may determine. Any Bond which is to be redeemed only in part shall be surrendered at the principal corporate office of the Paying Agent; and there shall be delivered to the Owner of such Bond a new Bond or Bonds of the same maturity and of any authorized denomination or denominations as requested by such Owner in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

(C) *Notice of Redemption.* Notice of redemption shall be given by the Paying Agent by mailing a copy of the redemption notice by first class mail, postage prepaid, not less than thirty (30) days prior to the date fixed for redemption, to the Owner of each Bond to be redeemed in whole or in part at the address shown on the Bond Register.

It is certified that this Bond is authorized by and is issued in conformity with the requirements of the Constitution and statutes of the State of Louisiana. It is further certified, recited and declared that all acts, conditions and things required to exist, to happen and to be performed precedent to and in the issuance of this Bond necessary to constitute the same as a legal, binding and valid obligation of the Issuer, have existed, have happened and have been performed in due time, form and manner as required by law, and that the indebtedness of the Issuer, including this Bond, does not exceed any limitation prescribed by the Constitution and statutes of the State of Louisiana.

STATEMENT OF BOND INSURANCE

Build America Mutual Assurance Company "BAM", New York, New York, has delivered its municipal bond insurance policy (the "Policy") with respect to the scheduled payments due of principal of and interest on this Bond to Hancock Whitney Bank, Baton Rouge, Louisiana, or its successor, as the paying agent (the "Paying Agent"). Said policy is on file and available for inspection at the principal office of the Paying Agent and a copy thereof may be obtained from BAM or the Paying Agent. All payments required to be made under the Policy shall be made in accordance with the provisions thereof. By its purchase of these Bonds, the owner acknowledges and consents (i) to the subrogation and all other rights of BAM as more fully set forth in the Policy and (ii) that upon the occurrence and continuance of a default or an event of default under the Bond Resolution or this Bond, BAM shall be deemed to be the sole owner of the Bonds for all purposes and shall be entitled to control and direct the enforcement of all rights and remedies

granted to the owners of the Bonds or the paying agent, registrar or similar agent for the benefit of such owners under the Bond Resolution, at law or in equity.

ASSIGNMENT

FOR VALUE RECEIVED, _____, the undersigned, hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints _____ attorney or agent to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(FORM OF LEGAL OPINION CERTIFICATE - TO BE PRINTED ON ALL BONDS)

I, the undersigned Secretary of the Calcasieu Parish School Board, governing authority of School District No. 23 of Calcasieu Parish, Louisiana, do hereby certify that the above and foregoing is a true copy of the complete legal opinion of Joseph A. Delafield, A Professional Corporation, Lake Charles, Louisiana, Bond Counsel, the original of which was manually executed, dated and issued as of the date of payment for and delivery of the Bonds of the issue described therein and was delivered to the Original Purchasers thereof. I further certify that an executed copy of the above-referenced legal opinion is on file in my office and that an executed copy thereof has been furnished to the Paying Agent/Registrar for this Bond.

Secretary

SECTION 8. Execution of Bonds. The Bonds shall be signed by the Executive Officers of the Issuer for, on behalf of, in the name of and under the corporate seal of the Issuer, and the Legal Opinion Certificate shall be signed by the Secretary of the Governing Authority, which signatures and corporate seal may be either manual or facsimile and the delivery of any Bond so executed at any time thereafter shall be valid although, before the date of delivery, the persons signing the Bonds cease to hold office.

SECTION 9. DTC Book-Entry Only System. The description that follows of the procedures and record keeping with respect to beneficial ownership interests in the Series 2019 Bonds, payments of principal of and premium, if any, and interest on the Bonds to DTC (as defined below), its nominee, Direct and Indirect Participants (as defined below) or Beneficial Owners (as defined below), confirmation and transfer of beneficial ownership interests in the Bonds and other bond-related transactions by and between DTC, Direct and Indirect Participants and Beneficial Owners is based solely on information furnished by DTC. **Neither the Issuer, the Paying Agent nor the Underwriter assume any responsibility for the accuracy or adequacy of the information included in such description.**

The Depository Trust Company (“**DTC**”), New York, New York, will act as securities depository for the Bonds. The Bonds will be issued as fully-registered bonds registered in the name of Cede & Co. (DTC’s partnership nominee) or such other name as maybe requested by an authorized representative of DTC. One fully-registered Bond certificate will be issued for each maturity of the Series 2019 Bonds, as set forth on the inside front cover of this Official Statement, and will be deposited with DTC.

DTC, the world’s largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a “banking organization” within the meaning of the New York Banking Law, a member of the Federal Reserve System, a “clearing corporation” within the meaning of the New York Uniform Commercial Code, and a “clearing agency” registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC’s participants (“**Direct Participants**”) deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants’ accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation (“**DTCC**”). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant,

either directly or indirectly (“**Indirect Participants**”). DTC has a S&P Global Ratings’ rating of AA+. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at www.dtcc.com.

Purchases of the Bonds under the DTC system must be made by or through Direct Participants, which will receive a credit for the Bonds on DTC’s records. The ownership interest of each actual purchaser of each Series 2019 Bond (“**Beneficial Owner**”) is in turn to be recorded on the Direct and Indirect Participants’ records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Bonds are to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in the Bonds, except in the event that use of the book-entry system for the Bonds is discontinued.

To facilitate subsequent transfers, all Bonds deposited by Direct Participants with DTC are registered in the name of DTC’s partnership nominee, Cede & Co. or such other name as may be requested by an authorized representative of DTC. The deposit of the Bonds with DTC and their registration in the name of Cede & Co. or such other nominee do not effect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Bonds; DTC’s records reflect only the identity of the Direct Participants to whose accounts such Bonds are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time. Beneficial Owners of the Bonds may wish to take certain steps to augment the transmission to them of notices of significant events with respect to the Bonds, such as redemptions, defaults, and proposed amendments to the bond documents. For example, Beneficial Owners of the Bonds may wish to ascertain that the nominee holding the Bonds for their benefit has agreed to obtain and transmit notices to Beneficial Owners. In the alternative, Beneficial Owners may wish to provide their names and addresses to the Bond Trustee and request that copies of notices be provided directly to them. Redemption

notices shall be sent to DTC. If less than all of the Bonds are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant in the Bonds to be redeemed.

Neither DTC nor Cede & Co. (nor such other DTC nominee) will consent or vote with respect to the Bonds unless authorized by a Direct Participant in accordance with DTC's MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the Issuer as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts the Bonds are credited on the record date (identified in a listing attached to the Omnibus Proxy).

Payments of principal, interest, and redemption prices on the Bonds will be made to Cede & Co. or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts, upon DTC's receipt of funds and corresponding detail information from the Issuer or the Bond Trustee, on a payment date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and will be the responsibility of such Participants and not of DTC, its nominee, the Bond Trustee or the Issuer, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of principal, premium and interest to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the Bond Trustee. Disbursement of such payments to Direct Participants will be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners will be the responsibility of the Direct and Indirect Participants.

DTC may discontinue providing its services as depository with respect to the Bonds at any time by giving reasonable notice to the Issuer or the Trustee. Under such circumstances, in the event that a successor depository is not obtained, Bond certificates are required to be printed and delivered.

The Issuer may decide to discontinue use of the system of book-entry-only transfers through DTC (or a successor securities depository). In that event, Bond certificates related to the Issuer's Bonds will be printed and delivered to DTC.

The information in this section concerning DTC and DTC's book-entry system has been obtained from DTC, and the Issuer takes no responsibility for the accuracy thereof.

THE ISSUER, THE UNDERWRITER AND THE PAYING AGENT CANNOT AND DO NOT GIVE ANY ASSURANCES THAT DTC, THE DIRECT PARTICIPANTS OR THE INDIRECT PARTICIPANTS WILL DISTRIBUTE TO THE BENEFICIAL OWNERS OF THE BONDS (A) PAYMENTS OF PRINCIPAL OF OR INTEREST AND PREMIUM, IF ANY, ON THE BONDS, (B) ANY DOCUMENT REPRESENTING OR CONFIRMING BENEFICIAL OWNERSHIP INTERESTS IN BONDS, OR (C) REDEMPTION OR OTHER NOTICES SENT TO DTC OR CEDE & CO., ITS NOMINEE, AS THE REGISTERED OWNER OF THE BONDS, OR THAT THEY WILL DO SO ON A TIMELY BASIS OR THAT DTC, DIRECT PARTICIPANTS OR INDIRECT PARTICIPANTS WILL SERVE AND ACT IN THE MANNER DESCRIBED IN THIS OFFICIAL STATEMENT. THE CURRENT "RULES" APPLICABLE TO DTC ARE ON FILE WITH THE SECURITIES AND EXCHANGE COMMISSION, AND THE CURRENT "PROCEDURES" OF DTC TO BE FOLLOWED IN DEALING WITH THE PARTICIPANTS ARE ON FILE WITH DTC.

SECTION 10. Pledge of Full Faith and Credit; Tax Levy. The Bonds shall constitute general obligations of the Issuer, and the full faith and credit of the Issuer is hereby pledged to the punctual payment of the Bonds in accordance with the authority of the Act. The Issuer obligates itself and is bound under the terms and provisions of law and the election authorizing the Bonds to impose and collect annually in excess of all other taxes an ad valorem tax on all property subject to taxation within the territorial limits of the Issuer sufficient to pay principal of and interest on the Bonds falling due in each year, said tax to be levied and collected by the same officers, in the same manner and at the same time as other taxes are levied and collected within the territorial limits of the Issuer. The proceeds of such tax shall be devoted and applied to the payment of said interest and principal as such shall become due, and without further action on the part of the Governing Authority, the proper officer or officers are hereby authorized and directed, for the year 2019 and each year thereafter, to include in the annual levy of taxes upon, and to extend upon the assessment rolls against, all taxable property situated within the territorial limits of the Issuer, a sum sufficient to pay the principal of, premium, if any, and interest on the Bonds becoming due the ensuing year. The Issuer shall deposit the avails of said tax in the "Debt Service Fund" herein provided for. Principal or interest falling due at any time when the proceeds of said tax levy may not be available shall be paid from other funds of the Governing Authority, and such funds shall be reimbursed from the proceeds of said taxes when said taxes shall have been collected. The Issuer covenants and agrees with the Purchaser and the Owner of the Bonds that so long as any of the Bonds

remain outstanding, the Issuer will take no action or fail to take any action which in any way would adversely affect the ability of the Issuer to levy and collect the foregoing tax levy, and the Issuer and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the Debt Service Fund established in Section 11 to pay the principal of and interest on the Bonds.

SECTION 11. Debt Service Fund. For the payment of the principal of and the interest on the Bonds, the Issuer will establish a special fund, to be held by the regularly designated fiscal agent of the Issuer (the “Debt Service Fund”), into which the Issuer will deposit the proceeds of the aforesaid special tax and accrued interest on the Bonds. The depository for the Debt Service Fund shall transfer from the Debt Service Fund to the Paying Agent at least three (3) business days in advance of each Interest Payment Date, funds fully sufficient to pay promptly the principal and interest falling due on such date.

All moneys deposited with the regularly designated fiscal agent bank or banks of the Issuer or the Paying Agent under the terms of this Resolution shall constitute secured funds for the benefit of the Owners of the Bonds, and shall be secured by said fiduciaries at all times to the full extent thereof in the manner required by law for the securing of deposits of public funds.

At the written request of the Issuer, all or any part of the moneys in the Debt Service Fund shall be invested in accordance with the provisions of the laws of the State of Louisiana, in which event all income derived from such investments shall be added only to the Debt Service Fund.

Immediately upon issuance of the Bonds, moneys paid to the Issuer by the Purchaser as accrued interest, if any, shall be deposited by the Issuer into the Debt Service Fund and utilized to pay interest on the Bonds on the Interest Payment Date next due.

SECTION 12. Application of Proceeds; 2019 Project Fund. The Executive Officers are hereby empowered, authorized and directed to do any and all things necessary and incidental to carry out all of the provisions of this Resolution. The proceeds derived from the sale of the Bonds, shall be deposited into a fund separate and apart from the general funds of the Governing Authority, namely, the “School District No. 23 Project Fund” (the “2019 Project Fund”) hereby created, and disbursements shall be made from the 2019 Project Fund solely and only for the purposes for which the Bonds are being issued and for which the principal proceeds are hereby appropriated.

Earnings, if any, upon the invested proceeds of the Bonds within the 2019 Project Fund shall be maintained within the 2019 Project Fund and utilized solely and only for (i) the purposes for which the Bonds are being issued and/or (ii) payment of any required rebate of excess arbitrage profits to the United States Treasury.

SECTION 13. Bonds Legal Obligations. The Bonds shall constitute legal, binding and valid obligations of the Issuer, and shall be the only representations of the indebtedness as herein authorized and created.

SECTION 14. Resolution a Contract. The provisions of this Resolution and the Bonds shall constitute a contract between the Issuer, or its successor, and the Owner or Owners from time to time of the Bonds and any such Owner or Owners may at law or in equity, by suit, action, mandamus or other proceedings, enforce and compel the performance of all duties required to be performed by this Governing Authority or the Issuer as a result of issuing the Bonds.

No material modification or amendment of this Resolution, or of any resolution amendatory hereof or supplemental hereto, may be made without the consent in writing of the Owners of two-thirds (2/3) of the aggregate principal amount of the Bonds then outstanding; provided, however, that no modification or amendment shall permit a change in the maturity or redemption provisions of the Bonds, or a reduction in the rate of interest thereon, or in the amount of the principal obligation thereof, or affecting the obligation of the Issuer to pay the principal of and the interest on the Bonds as the same shall come due from the taxes pledged and dedicated to the payment thereof by this Resolution or reduce the percentage of the Owners required to consent to any material modification or amendment of this Resolution, without the consent of all of the Owners of the Bonds then outstanding.

SECTION 15. Recital of Regularity. This Governing Authority having investigated the regularity of the proceedings had in connection with issuance of the Bonds herein authorized and having determined the same to be regular, the Bonds shall contain the following recital, to-wit:

“It is certified that this Bond is authorized by and is issued in conformity with the requirements of the Constitution and statutes of the State of Louisiana.”

SECTION 16. Effect of Registration. The Issuer, the Paying Agent, and any agent of either of them may treat the Owner in whose name any Bond is registered as the Owner of such Bond for the purpose of receiving payment of the principal (and redemption price) of and interest on such Bond and for all other purposes whatsoever, and to the extent permitted by law, neither the Issuer, the Paying Agent, nor any agent of either of them shall be affected by notice to the contrary.

SECTION 17. Notices to Owners. Wherever this Resolution provides for notice to Owners of Bonds of any event, such notice shall be sufficiently given (unless otherwise herein expressly provided) if in writing and mailed, first class postage prepaid, to each Owner of such Bonds, at the address of such Owner as it appears in the Bond Register. In any case where notice to Owners of Bonds is given by mail, neither the failure to mail such notice to any particular Owner of Bonds, nor any defect in any notice so mailed, shall affect the sufficiency of such notice with respect to all other Bonds. Where this Resolution provides for notice in any manner, such notice may be waived in writing by the Owner or Owners entitled to receive such notice, either before or after the event, and such waiver shall be the equivalent of such notice. Waivers of notice by Owners shall be filed with the Paying Agent, but such filing shall not be a condition precedent to the validity of any action taken in reliance upon such waiver.

SECTION 18. Cancellation of Bonds. All Bonds surrendered for payment, redemption, transfer, exchange or replacement, if surrendered to the Paying Agent, shall be promptly cancelled by it and, if surrendered to the Issuer, shall be delivered to the Paying Agent and, if not already cancelled, shall be promptly cancelled by the Paying Agent. The Issuer may at any time deliver to the Paying Agent for cancellation any Bonds previously registered and delivered which the Issuer may have acquired in any manner whatsoever, and all Bonds so delivered shall be promptly cancelled by the Paying Agent. All cancelled Bonds held by the Paying Agent shall be disposed of as directed in writing by the Issuer.

SECTION 19. Mutilated, Destroyed, Lost or Stolen Bonds. If (1) any mutilated Bond is surrendered to the Paying Agent, or the Issuer and the Paying Agent receives evidence to its satisfaction of the destruction, loss or theft of any Bond, and (2) there is delivered to the Issuer and the Paying Agent such security or indemnity as may be required by them to save each of them harmless, then, in the absence of notice to the Issuer or the Paying Agent that such Bond has been acquired by a bona fide purchaser, the

Issuer shall, under the authority of Subpart A, Part II of Chapter 4 of Title 39 of the Louisiana Revised Statutes of 1950, as amended, execute, and upon its request the Paying Agent shall register and deliver, in exchange for or in lieu of any such mutilated, destroyed, lost or stolen Bond, a new Bond of the same maturity and of like tenor, interest rate and principal amount, bearing a number not contemporaneously outstanding. In case any such mutilated, destroyed, lost or stolen Bond has become or is about to become due and payable, the Issuer in its discretion may, instead of issuing a new Bond, pay such Bond. Upon issuance of any new Bond under this Section, the Issuer may require the payment by the Owner of a sum sufficient to cover any tax or other governmental charge that may be imposed in relation thereto and any other expenses (including the fees and expenses of the Paying Agent) connected therewith. Every new Bond issued pursuant to this Section in lieu of any mutilated, destroyed, lost or stolen Bond shall constitute a replacement of the prior obligation of the Issuer, whether or not the mutilated, destroyed, lost or stolen Bond shall be at any time enforceable by anyone and shall be entitled to all the benefits of this Resolution equally and ratably with all other outstanding Bonds. Any additional procedures set forth in this Resolution, shall also be available with respect to mutilated, destroyed, lost or stolen Bonds. The provisions of this Section are exclusive and shall preclude (to the extent lawful) all other rights and remedies with respect to the replacement and payment of mutilated, destroyed, lost or stolen Bonds.

SECTION 20. Discharge of Resolution; Defeasance. If the Issuer shall pay or cause to be paid, or there shall otherwise be paid to the Owners, the principal of and interest on the Bonds, at the times and in the manner stipulated in this Resolution, then the pledge of the money, securities, and funds pledged under this Resolution and all covenants, agreements, and other obligations of the Issuer to the Owners of the Bonds shall thereupon cease, terminate, and become void and be discharged and satisfied, and the Paying Agent shall pay over or deliver all money held by it under this Resolution to the Issuer.

Principal or interest installments for the payment of which money shall have been set aside and shall be held in trust (through deposit by the Issuer of funds for such payment or otherwise) at the maturity date thereof shall be deemed to have been paid within the meaning and with the effect expressed above in this Section. Bonds shall be deemed to have been paid, prior to their maturity, within the meaning and with the effect expressed above in this Section if they have been defeased pursuant to Chapter 14 of Title 39 of the Louisiana Revised Statutes of 1950, as amended, or any successor provisions thereto.

SECTION 21. Paying Agent; Paying Agent Agreement. The Issuer will at all times maintain a Paying Agent meeting the qualifications hereinafter described for the performance of the duties hereunder for the Bonds. The designation of the initial Paying Agent in this Resolution is hereby confirmed and approved. The Issuer reserves the right to appoint a successor Paying Agent by (a) filing with the Person then performing such function a certified copy of a resolution or Resolution giving notice of the termination of the Agreement and appointing a successor and (b) causing notice to be given to each Owner. Every Paying Agent appointed hereunder shall at all times be a bank organized and doing business under the laws of the United States of America or of any state, authorized under such laws to serve as Paying Agent, and subject to supervision or examination by Federal or State authority. The Executive Officers are hereby authorized and directed to execute an appropriate Agreement with the Paying Agent for and on behalf of the Issuer in such form as may be satisfactory to said officers, the signatures of such officers on such Agreement to be conclusive evidence of the due exercise of the authority granted hereunder. The Paying Agent is specially authorized to pay costs of issuance of the Bonds from proceeds of the Bonds deposited with the Paying Agent upon delivery and closing of sale of the Bonds.

SECTION 22. Non-Arbitrage Representations, Warranties and Covenants. The Governing Authority of the Issuer certifies and covenants that so long as the Bonds remain outstanding, moneys on deposit in any fund in connection with the Bonds, whether or not such moneys were derived from the proceeds of the sale of the Bonds or from any other sources, will not be used in a manner which will cause such Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Code or ruling or regulations promulgated thereunder.

The Governing Authority hereby authorizes the Executive Officers of the Issuer to be responsible for issuing the Bonds to make such further covenants and certifications as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be excludable from gross income for purposes of federal income taxation. In connection therewith, the Issuer and the Governing Authority further agree:

(a) through the Executive Officers to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating

to the Bonds; (d) to file such forms, statements and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by the Executive Officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the Issuer in such compliance.

SECTION 23. Printing and Delivery of Bonds. The Executive Officers of the Issuer are hereby empowered, authorized and directed to cause the necessary Bonds to be printed or lithographed, and they are hereby further empowered, authorized and directed to sign, execute and seal all of the Bonds as herein provided, all in accordance with the provisions of law and this Resolution.

SECTION 24. Preliminary Official Statement. The dissemination and distribution of and the disclosure material in the Preliminary Official Statement and the Official Statement by the Underwriter in connection with the sale of the Bonds are hereby ratified and confirmed in all respects by this Governing Authority, and the Issuer and the Governing Authority hereby certify that such disclosure material is deemed final by the Issuer and Governing Authority as of its date for purposes of Rule 15c2-12 of the Securities Exchange Act of 1934. The Issuer further authorizes, directs, and ratifies the execution by the Executive Officers and delivery of such final Official Statement to the Underwriter.

SECTION 25. Execution of Documents. The Executive Officers of the Issuer are hereby authorized and directed to accept, receive, execute, seal, attest and deliver the Preliminary Official Statement, the Official Statement, the Tax Certificate, the Agreement, the Continuing Disclosure Certificate, the Bond Purchase Agreement, by and between the Issuer and the Underwriter, and any and all such documents, certificates, and other instruments as are required in connection with the authorization, issuance, and delivery of the Bonds, in such forms as are acceptable to Bond Counsel, or to take such further action as may be appropriate or required by law in connection with the authorization, issuance, and delivery of the Bonds. The acceptance, receipt, execution, seal, attestation, and deliverance of the Bond Purchase Agreement by the Executive Officers of the Issuer is hereby ratified in all respects.

SECTION 26. Savings Clause. In case any one or more of the provisions of this Resolution or of the Bonds issued hereunder shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution or of the Bonds, but the Resolution and the Bonds shall be construed and enforced as if such illegal or invalid provisions had not been contained therein. Any constitutional or statutory provision enacted after the date or dates of this

Resolution and of the Bonds which validates or makes legal any provision of this Resolution or the Bonds which would not otherwise be valid or legal, shall be decreed to apply to this Resolution and to the Bonds.

SECTION 27. Reserved.

SECTION 28. Additional Parity Bonds. The Issuer hereby expressly reserves the right to issue from time to time additional bonds payable from and secured by ad valorem taxation on a parity with the Bonds.

SECTION 29. Continuing Disclosure Certificate. The Issuer has authorized the execution and delivery of a Continuing Disclosure Certificate pursuant to Section (d)(2) of the Securities and Exchange Commission Rule 15c2-12 (the “Continuing Disclosure Certificate”). The Continuing Disclosure Certificate executed and delivered by the Chief Financial Officer of the Governing Authority as heretofore authorized by resolution providing for the sale and delivery of the Bonds to the Purchaser is ratified, approved and confirmed. The Issuer, acting through the Governing Authority, hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the Issuer or the Governing Authority to comply with the Continuing Disclosure Certificate shall not be considered a default hereunder. However, any Participating Underwriter, as defined in the Continuing Disclosure Certificate, or any Bond Owner may take such actions under Louisiana law as may be necessary and appropriate, including seeking a mandatory injunction, writ of mandamus or other order or judgment for specific performance by court order to cause the Issuer and/or the Governing Authority to comply with its obligations under the Continuing Disclosure Certificate and this Section and the provisions of this Resolution heretofore adopted authorizing the Continuing Disclosure Certificate.

SECTION 30. Further Acts. All acts and doings of the Executive Officers of the Issuer which are in conformity with the purposes and intent of this Resolution are hereby in all respects ratified, approved and confirmed.

SECTION 31. Application of Bond Proceeds. In accordance with and pursuant to the provisions of Subpart A of Part II of Chapter 4 of Title 39 of the Louisiana Revised Statutes of 1950, as amended, the Governing Authority of the Issuer is hereby confirmed as administrator of the funds of the

Issuer, and is further charged with the responsibilities of investing the proceeds of the Bonds in accordance with the terms of this Resolution and the Letter of Investment Instructions which is annexed hereto as **Exhibit A**. The Superintendent of Public Schools for the Parish of Calcasieu, Louisiana, and Ex-officio Secretary of the Governing Authority shall signify his acceptance of the responsibilities set forth herein and within the Letter of Investment Instructions by his execution of the Letter of Investment Instructions.

SECTION 32. Beneficiaries of the Resolution. The provisions of this Resolution are for the sole benefit of the Owners of the Bonds and beneficial owners of the Bonds, and nothing contained herein, express or implied, shall give any benefit or any legal or equitable right, remedy, or claim hereunder to any other person. The Issuer undertakes to provide only the financial information, operating data, financial statements, and notices which it has expressly agreed to provide pursuant to this Resolution, and does not hereby undertake to provide any other information that may be relevant or material to a complete presentation of the Issuer's financial results, condition, or prospects or hereby undertake to update any information provided in accordance with this Resolution or otherwise, except as expressly provided herein. The Issuer does not make any representation or warranty concerning such information or its usefulness to a decision to invest in or sell the Bonds at any future date.

UNDER NO CIRCUMSTANCES SHALL THE ISSUER BE LIABLE TO OWNERS OF THE BONDS OR BENEFICIAL OWNERS OF ANY BOND OR ANY OTHER PERSON, IN CONTRACT OR TORT, FOR DAMAGES RESULTING IN WHOLE OR IN PART FROM ANY BREACH BY THE ISSUER, WHETHER NEGLIGENT OR WITHOUT FAULT ON ITS PART, OF ANY COVENANT SPECIFIED IN THIS RESOLUTION, BUT EVERY RIGHT AND REMEDY OF ANY SUCH PERSON, IN CONTRACT OR TORT, FOR OR ON ACCOUNT OF ANY SUCH BREACH SHALL BE LIMITED TO AN ACTION FOR MANDAMUS OR SPECIFIC PERFORMANCE.

No default by the Issuer in observing or performing its obligations under Section 29 hereof shall constitute a breach of or default under this Resolution.

SECTION 33. Provisions Applicable to the Bond Insurer.

(1) Notice and Other Information to be Given to BAM . The Issuer will provide BAM with all notices and other information it is obligated to provide (i) under its Continuing Disclosure Agreement and (ii) to the holders of the Insured Obligations or the Paying Agent under the Security Documents.

The notice address of BAM is:

Build America Mutual Assurance Company
200 Liberty Street, 27th Floor,
New York, NY 10281

Attention: Surveillance, Re: Policy No. _____

Telephone: (212) 235-2500

Telecopier: (212) 235-1542

Email: notices@buildamerica.com

In each case in which notice or other communication refers to an event of default or a claim on the Policy, then a copy of such notice or other communication shall also be sent to the attention of the General Counsel at the same address and at claims@buildamerica.com or at Telecopier: (212) 235-5214 and shall be marked to indicate “URGENT MATERIAL ENCLOSED.”

(2) Amendments, Supplements and Consents.

(a) *Amendments.* Wherever any Security Document requires the consent of Bondholders, BAM’s consent shall also be required. In addition, any amendment, supplement or modification to the Security Documents that adversely affect the rights or interests of BAM shall be subject to the prior written consent of BAM.

(b) *Consent of BAM Upon Default.* Anything in any Security Document to the contrary notwithstanding, upon the occurrence and continuance of a default or an event of default, BAM shall be deemed to be the sole holder of the Bonds for all purposes and shall be entitled to control and direct the enforcement of all rights and remedies granted to the holders of the Bonds or the trustee, paying agent, registrar, or similar agent (the “Trustee”) for the benefit of such holders under any Security Document. The Trustee may not waive any default or event of default or accelerate the Insured Obligations without BAM’s written consent.

(3) BAM As Third Party Beneficiary. BAM is recognized as and shall be deemed to be a third party beneficiary of the Security Documents and may enforce any right, remedy or claim conferred, given or granted therein or thereunder.

(4) Policy Payments .

- (a) In the event that principal and/or interest due on the Bonds shall be paid by BAM pursuant to the Policy, the Bonds shall remain outstanding for all purposes, not be defeased or otherwise satisfied and not be considered paid by the Issuer, the assignment and pledge of the trust estate and all covenants, agreements and other obligations of the Issuer to the registered owners shall continue to exist and shall run, to the benefit of BAM, and BAM shall be subrogated to the rights of such registered owners, including, without limitation, any rights that such registered owners may have in respect of securities law violations arising from the offer and sale of the Bonds.
- (b) Irrespective of whether any such assignment is executed and delivered, the Issuer and the Trustee shall agree for the benefit of BAM that:
 - (i) They recognize that to the extent BAM makes payments directly or indirectly (e.g., by paying through the Paying Agent), on account of principal of or interest on the Bonds, BAM will be subrogated to the rights of such holders to receive the amount of such principal and interest from the Issuer, with interest thereon, as provided and solely from the sources stated in the Security Documents and the Bonds; and
 - (ii) They will accordingly pay to BAM the amount of such principal and interest, with interest thereon, but only from the sources and in the manner provided in the Security Documents and the Bonds for the payment of principal of and interest on the Bonds to holders, and will otherwise treat BAM as the owner of such rights to the amount of such principal and interest.

- (c) Special Provisions for Insurer Default: If an Insurer Default shall occur and be continuing, then, notwithstanding anything in paragraph B above to the contrary, (1) if at any time prior to or following an Insurer Default, BAM has made payment under the Policy, to the extent of such payment BAM shall be treated like any other holder of the Bonds for all purposes, including giving of consents, and (2) if BAM has not made any payment under the Policy, BAM shall have no further consent rights until the particular Insurer Default is no longer continuing or BAM makes a payment under the Policy, in which event, the foregoing clause (1) shall control. For purposes of this paragraph (3), "Insurer Default" means: (A) BAM has failed to make any payment under the Policy when due and owing in accordance with its terms; or (B) BAM shall (i) voluntarily commence any proceeding or file any petition seeking relief under the United States Bankruptcy Code or any other Federal, state or foreign bankruptcy, insolvency or similar law, (ii) consent to the institution of or fail to controvert in a timely and appropriate manner, any such proceeding or the filing of any such petition, (iii) apply for or consent to the appointment of a receiver, trustee, custodian, sequestrator or similar official for such party or for a substantial part of its property, (iv) file an answer admitting the material allegations of a petition filed against it in any such proceeding, (v) make a general assignment for the benefit of creditors, or (vi) take action for the purpose of effecting any of the foregoing; or (C) any state or federal agency or instrumentality shall order the suspension of payments on the Policy or shall obtain an order or grant approval for the rehabilitation, liquidation, conservation or dissolution of BAM (including without limitation under the New York Insurance Law).

SECTION 34. Section Headings. The headings of the various sections hereof are inserted for convenience of reference only and shall not control or affect the meaning or construction of any of the provisions hereof.

SECTION 35. Repealer. All resolutions or Resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed, and this Resolution shall be in effect from and after its passage.

SECTION 36. Effective Date of Resolution. This Resolution shall become effective immediately upon its adoption.

APPROVED AND ADOPTED this 13th day of August, 2019.

/s/ Damon Hardesty

DAMON HARDESTY, President

ATTEST:

/s/ Karl Bruchhaus

KARL BRUCHHAUS, Secretary

EXHIBIT A

Form of Letter of Investment Instructions

September 12, 2019

Calcasieu Parish School Board
3310 Broad Street
Lake Charles, LA 70615

\$42,000,000
General Obligation Public School Improvement Bonds
of School District No. 23 of Calcasieu Parish, Louisiana
Series 2019

Gentlemen:

This letter sets forth instructions regarding investment and disposition of moneys deposited pursuant to the terms of a resolution by the Calcasieu Parish School Board dated August 13, 2019 (the "Bond Resolution") authorizing issuance by School District No. 23 of Calcasieu Parish, Louisiana (the "Issuer") of \$42,000,000

of its General Obligation Public School Improvement Bonds, Series 2019, dated September 12, 2019 (the “Bonds”).

The purpose of these instructions is to assure that investment of moneys held in escrow and described herein will comply with Income Tax regulations (the “Arbitrage Regulations”) promulgated and effective on February 1, 1993 under Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”). To the extent any moneys are subject to yield restrictions, you may invest only in obligations bearing a yield equal to or less than the yield on the Bonds or in obligations described in Section 103(a) of the Code. These instructions implement the Arbitrage Certificate executed by the Issuer on the date of issue of the Bonds.

1. Computation of Yield.

The term “yield” shall have the meaning set forth in Section 1.148-4(b) of the Arbitrage Regulations. The “yield” on a fixed yield issue is the discount rate that, when used in computing the present value as of the issue date of all the unconditionally payable payments of principal, interest, and fees for qualified guarantees on the issue and amounts reasonably expected to be paid as fees for qualified guarantees on the issue, produces an amount equal to the present value, using the same discount rate, of the aggregate issue price of bonds of the issue as of the issue date. Yield on a fixed yield issue is computed as of the issue date and is not affected by subsequent unexpected events, except to the extent provided in the Arbitrage Regulations.

The Arbitrage Regulations further provide that the yield on a fixed yield issue which is subject to optional early redemption must be determined by assuming the bonds will be redeemed on the redemption date that would produce the lowest yield on the issue (“yield-to-call” rule), if any one of the following circumstances is present:

- a) the bonds are subject to optional redemption within 5 years of the issue date, but only if the yield on the issue computed by assuming all bonds in the issue are redeemed at maturity is more than one-eighth of one percentage point (.125%) higher than the yield on the issue computed by assuming all bonds of the issue are redeemed at the earliest redemption date;
- a) the issue price exceeds the stated redemption price at maturity by more than one-fourth of one percent (.25%) multiplied by the product of the stated redemption price at maturity and the number of complete years to the first optional redemption date for the bonds; or
- b) the bonds bear interest at increasing interest rates (“stepped coupons”).

Payment of the principal of and interest on the Bonds when due is insured by a financial guaranty insurance policy issued by Build America Mutual Assurance Company, New York, New York, issued simultaneously with the delivery of the Bonds. The financial guaranty insurance premium is \$81,381.92.

In accordance with Treasury Regulation §1.148-4(b)(3), the yield of the issue to the earliest call date of September 1, 2029, has been computed to be not less than **2.0533258%**, taking into account the financial guaranty insurance premium.

2. Debt Service.

The Bond Resolution provides that principal of and interest on the Bonds will be paid with moneys derived from collection of ad valorem taxes levied for such purpose.

Any moneys derived from levy and collection of ad valorem taxes which are designated and used primarily to achieve a proper matching of revenues with principal and interest payments on the Bonds, and any amount received from investment of such moneys, will be depleted at least once each bond year, except for a reasonable carry-over amount not to exceed the greater of the earnings on such moneys for the immediately preceding bond year, or one-twelfth (1/12) of the principal and interest payments on the issue for the immediately preceding bond year. Such moneys may be invested without regard to yield limitation.

For purposes of these instructions, “bond year” shall mean each 1-year period beginning on September 2 of each calendar year and ending on September 1 in each year, except that the first bond year shall be the period beginning September 12, 2019, the date of issuance, and ending on September 1, 2020.

3. 2019 Project Fund.

The Bond Resolution establishes a 2019 Project Fund. For a temporary period until such time as the proceeds are used for the purpose for which the Bonds were issued, all or a portion of the amounts deposited in the 2019 Project Fund will be invested in nonpurpose investments which may produce a yield which is materially higher than the yield on the Bonds.

Moneys on deposit in the 2019 Project Fund, and investment earnings thereon, allocated to expenditures for capital projects, shall have a temporary period of 3 years from September 12, 2019, as set forth in Section 1.148-2(3) of the Arbitrage Regulations. Such moneys may be invested without regard to yield limitation.

4. Rebate Requirement.

Pursuant to Section 148(f)(4)(D)(vii) of the Code, and the Arbitrage Regulations, the Bonds are subject to rebate requirements of the Code.

5. Miscellaneous.

Proceeds of the Bonds representing accrued interest, if any, may be invested at a yield that exceeds the yield on the Bonds for a 31-day period beginning on September 12, 2019, and thereafter at a yield which does not exceed the yield on the Bonds or in tax-exempt investments which are not private activity bonds.

Very truly yours,

**JOSEPH A. DELAFIELD, A
PROFESSIONAL CORPORATION**

By: _____
Joseph A. Delafield

PRESENTATIONS

A. Jamey Rasberry, Director of LCMH Sports Medicine, presented the quarterly report.

SUPERINTENDENT'S REPORT

Mr. Bruchhaus gave the following report:

1. All Board Members have received the July, 2019, Head Start Report.

- Early Childhood Professional Development with Head Start and Pre-Kindergarten staff was held on August 6-8, 2019 at McNeese State University. Lisa Murphy and Stephen Fite were the keynote speakers.
- Head Start Home Visits were conducted prior to students reporting to school. 2019-2020 School Readiness Goals were discussed with parents.
- Head Start Orientations were held at all sites. All Head Start parents are required to participate in orientation.

2. I would like to report our sales tax numbers for our general fund which show July, 2019, collections at \$321,483 or 2.2% below budget for the 1st month of the 2019-2020 school year.

Collections are \$468,957 or 3.2% below collections for the same month last year.

4. We congratulate Westlake High School Assistant Principal Keith Waddell on his Promotion to Brigadier General with the Louisiana National Guard. Several of us went to watch the swearing in ceremony last Saturday at the Post Theater at Camp Beauregard in Pineville.

5. Mr. Bourne received a letter from the Association of School Business Officials International, notifying him that the Calcasieu Parish School Board has received ASBO's Certificate of Excellence in Financial Reporting for the fiscal year ending in 2018. This will be the 35th year that we have received this certificate of excellence.

6. Please see the information at your seating area regarding the required Louisiana Board of Ethics disclosure statement regarding immediate family members employed by CPSB. Immediate family members are your children, the spouses of your children, your brothers and sisters and their spouses, your parents, your spouse, and the parents of your spouse.

Anyone submitting the form last year and giving us a copy can see who they disclosed last year, attached to forms for this year. If you would like my office to submit this for you, please be sure and complete the form and turn it in. Please remember there is a substantial fine for not completing this disclosure statement.

7. I want to report our results for students taking the CLEP Test (College Level Examination Program). In 2018-2019, 677 students were tested and they earned 1560 credit hours. An estimate of total savings to parents/guardians for McNeese State University at a cost of \$655 a credit hour is \$1,021,800.00 and for LSU at a cost of \$995.83 a credit hour is \$1,553,494.80.

INNOVATION PRESENTATIONS

A. Molo Middle School/Project Based Learning/Shonna Anderson, Principal

On a motion to approve Project Based Learning innovation by Mr. Dellafosse and a second by Mr. Hardy, the motion carried on a unanimous vote.

TAKE APPROPRIATE ACTION

Mr. Hardesty read the following:

A. Consideration of online financial information program

TO: Board Members
FROM: Karl Bruchhaus
RE: Open Checkbook Discussion
DATE: August 13, 2019

Many of you have been approached about the possible implementation of a program that makes financial records available for public viewing. The open checkbook format has been cited as an option to complete the task. It appears that several governmental entities around the state have started this process. Below are a few bullet points about the process that staff has obtained so far:

- There is no law requiring the implementation of the program.

- Lafayette Parish School Board is the only school system currently implementing, using a company called OpenGov. The Lafayette process required about 3 months of preparation to begin operation.
- Based on web research, there are many different approaches and formats that can be specified by each entity.
- OpenGov services for basic viewing appear to be about \$35,000 to \$45,000 per year.
- The data is not live, but is the result of a nightly transfer.
- The Calcasieu Parish School Board has been awarded Certificates of Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for 30 years and the Association of School Business Officials (ASBO) for 35 years.

Staff recommendation: Allow staff to gather additional information, feedback, and research on possible vendors, formats, costs, and implementation timelines for a report to the September 24, 2019, Budget/Financial Management Committee.

Mr. Dellafosse offered a motion to send this item to staff to research and submit information at the September Budget Committee meeting. Mr. Tarver seconded the motion.

Submitting a blue card to speak to the Board: Liz Long

Mr. Duhon offered a substitute motion to not send to staff, but to vote up or down at this meeting. Mrs. Ballard seconded the motion.

After much discussion, Mr. Duhon and Mrs. Ballard withdrew their motion, with no opposition. Mr. Dellafosse, with a second by Mr. Tarver, called the question to cease discussion. The vote carried unanimously.

On a roll call vote to send back to staff for review and presentation in September and to not vote it up or down at this meeting, the motion carried on an 8-6 vote.

For: Mr. Natali, Mrs. Gay, Mr. Hardy, Mr. Hayes, Mr. Roberts, Mr. Tarver, Mr. Smith, Mr. Wallace

Against: Mrs. Ballard, Mr. Dellafosse, Mr. Hardesty, Mr. Bujard, Mr. Castille, Mr. Duhon

B. Approval to set bank card limit at request of Iberia Bank

TO: Board Members
 FROM: Karl Bruchhaus
 RE: Bank Card Limit
 DATE: August 13, 2019

The Board previously approved a bank card dedicated for use in personnel actions, such as on-line recruiting sites, that will only allow payment by card. Iberia Bank has requested official Board approval to set the card limit at \$15,000.

Staff recommends approval.

On a motion to approve by Mr. Dellafosse and a second by Mr. Tarver, the motion carried. Mr. Hayes abstained.

BID REPORTS

Mr. Hardesty read the following:

A. Ralph Wilson Elementary/Phase 3 Renovations/District 31 Bond Funds

BID REPORT

The committee to review bids met on the date herein indicated and reviewed bids on the following project.

DATE: August 06, 2019

DESCRIPTION: Ralph Wilson Elementary - Phase 3 Renovations

FUNDS: School District 31 Bond Funds

BID NUMBER: 2020-01PC

DESIGNER: Griggs, Mitchell and Associates

CONTRACTOR	BASE BID
Pat Williams Construction	\$ 850,000.00
Bridges Construction	No Bid
F. Phillips General Construction	No Bid
HP Fontenot Builders	No Bid

The Committee recommends award of the contract to:

Pat Williams
 Construction

BASE BID IN THE AMOUNT OF: \$850,000.00

Eight Hundred Fifty Thousand Dollars and No /100
as the lowest qualified bidder meeting specifications.

On a motion to approve by Mr. Dellafosse and a second by Mr. Bujard, the motion carried on a unanimous vote.

B. Bid #2020-23- Small Equipment/Wares/Food Services Department

BID 2020-23 – SMALL EQUIPMENT/WARES was opened on August 6, 2019 @ 11:00 AM

BIDS WERE SENT TO THE FOLLOWING:

ASSOCIATED FOOD
ALACK REFRIGERATION
CAYARDS
ECONOMICAL JANITORIAL
LAFAYETTE RESTAURANT
SW BAR NEEDS

BID RESULTS AS FOLLOWS:

ALACK REFRIGERATION	\$ 34,875.25
ASSOCIATED FOOD	\$ 17,206.86
CAYARDS	\$ 275.00
DOUGLAS EQPT	\$ 21,913.96
ECONOMICAL	\$ 16,122.05
LAFAYETTE RESTAURANT	\$ 5,234.22
SAM TELL	\$ 51,633.89
TOTAL	\$147,261.23

THE STAFF RECOMMENDS AWARDDING AS INDICATED ABOVE AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDERS.

C. Bid #2020-32 – Temperature Monitoring Service/Food Services Department

BID 2020-32 – TEMPERATURE MONITORING SERVICE was opened on August 6, 2019 @ 10:00 AM

BIDS WERE SENT TO THE FOLLOWING:

COGENT MONITORING SOLUTIONS

MONNIT

SENSO SCIENTIFIC

SMART SENSE

VAISALA INC

BID RESULTS AS FOLLOWS:

SENSO SCIENTIFIC	\$32,950.00
SMART SENSE	\$37,566.20 AWARD
SW BAR NEEDS	\$45,844.00

AFTER COMPARING INITIAL COST, ANNUAL ON-GOING COST, AND WARRANTIES, THE STAFF RECOMMENDS AWARDDING SMART SENSE AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

On a motion to approve by Mr. Dellafosse and a second by Mr. Bujard, the motion carried on a unanimous vote.

PERMISSION TO ADVERTISE

Mr. Hardesty read the following:

A. Pearl Watson Elementary School/Phase 3, Interior Improvements/District 31 Bond Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Hardy, the motion carried on a unanimous vote.

B. Uniforms for Custodial and Cafeteria Personnel/General Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Hayes, the motion carried on a unanimous vote.

CORRESPONDENCE

Mr. Hardesty read the following:

A. Change Order Number Eighteen (18) for the Project, "Classroom Pods – Phase Ten," Project Number 1715; Riverboat Funds; Champeaux, Evans, Hotard, APAC,

Architect; Miller & Associates Co., Inc., Contractor; *Increase* of \$6,250.00 and *Increase* of two (2) days.

On a motion to approve by Mr. Dellafosse and a second by Mr. Natali, the motion carried on a unanimous vote.

B. Change Order Number Two (2) for the Project, “J.J. Johnson Elementary Phase I”, Project # 010218; District 31 Bond Funds; Griggs Mitchell & Associates, LLC., Designer; Pat Williams Construction, Contractor; *Increase* of \$14,610.00 and *Increase* of thirty (30) days.

On a motion to approve by Mr. Dellafosse and a second by Mr. Natali, the motion carried on a unanimous vote.

C. Change Order Number One (1) for the Project, “Restroom renovations at Barbe High School,” \$50 million allocation; Project Number 16045B-1; Randy M. Goodloe, AIA, APAC, Architect; Pat Williams Construction, Contractor; *Increase* of \$1,711.20 and *Increase* of Three (3) days.

On a motion to approve by Mr. Dellafosse and a second by Mr. Natali, the motion carried on a unanimous vote.

D. Change Order Number Two (2) for the Project, “Restroom renovations at Barbe High School,” \$50 million allocation; Project Number 16045B-1; Randy M. Goodloe, AIA, APAC, Architect; Pat Williams Construction, Contractor; *Increase* of \$60,395.31 and *Increase* of Thirty- three (33) days.

On a motion to approve by Mr. Dellafosse and a second by Mr. Natali, the motion carried on a unanimous vote.

E. Change Order Number One (1) for the Project, “ Iowa High School Gym Restroom Upgrades,” General Funds/ADA; Project #2019-03PCI Brossett Architect, LLC, Designer; John D. Myers & Associates, Contractor; *Increase* of Twenty-eight (28) days.

On a motion to approve by Mr. Dellafosse and a second by Mr. Natali, the motion carried on a unanimous vote.

F. Change Order Number One (1) for the Project, “Gillis Elementary Improvements Phase 2,” Sales Tax District 3 Funds ; Project Number MA1708; *Increase* of \$41,665.77 and *Increase* of Fifteen (15) days.

On a motion to table by Mr. Duhon and a second by Mr. Natali, the motion carried; Mr. Dellafosse abstained.

G. Recommendation of Acceptance/Iowa High School Gym Restrooms Upgrades

On a motion to approve by Mr. Dellafosse and a second by Mr. Natali, the motion carried on a unanimous vote.

H. Beneficial Occupancy for the Project, “Classroom Pods- Phase 10, Sam Houston High School.”

On a motion to approve by Mr. Dellafosse and a second by Mr. Natali, the motion carried on a unanimous vote.

CONDOLENCES/RECOGNITIONS

Mrs. Ballard and Mr. Hardy asked for a letter of condolence to the family of Mr. Payton Covington.

Mr. Hardy and Mr. Hayes asked for a letter of condolence to the family of Mr. Jim Karr.

Mr. Hardy congratulated Dr. Marcus Jackson on the recent Back to School event at the Civic Center.

Mr. Wallace congratulated LaGrange High School for their graduation rate increase.

Mr. Hardesty congratulated West Lake High School Assistant Principal Keith Waddell for his recent promotion to Brigadier General with the Louisiana National Guard.

SCHEDULE COMMITTEES

August 27, 2019.....C&I Committee, A&P Committee 5:00 p.m.

September 24, 2019.....Budget Committee, 5:00 p.m.

ADJOURN MEETING

On a motion to adjourn by Mr. Dellafosse and a second by Mr. Duhon, the meeting adjourned at 6:52 p.m.

President

Damon Hardesty

Secretary

Karl Bruchhaus

ITEM 4. B.

RESOLUTION

A RESOLUTION AUTHORIZING THE CALCASIEU PARISH SCHOOL BOARD TO PROCEED WITH DEVELOPMENT OF REFUNDING OF CERTAIN OF ITS OUTSTANDING EXCESS REVENUE CERTIFICATES OF INDEBTEDNESS, 2017 SERIES; AUTHORIZING ISSUANCE BY THE SCHOOL BOARD OF NOT EXCEEDING \$10,000,000 OF ITS TAXABLE EXCESS REVENUE REFUNDING CERTIFICATES OF INDEBTEDNESS, SERIES 2019; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Calcasieu Parish School Board of Calcasieu Parish, Louisiana (the “*Issuer*”), after examining available data, has determined that there is substantial need within the Issuer for refunding and readjusting the outstanding maturities of the Issuer’s \$15,000,000 Excess Revenue Certificates of Indebtedness, 2017 Series dated March 2, 2017 on original issue, in accordance with the provisions of Sections 505 and 531 of Title 39 of the Louisiana Revised Statutes of 1950, as amended; and

WHEREAS, issuance of certain taxable excess revenue refunding certificates of indebtedness of the Issuer will assist in alleviating such need;

NOW, THEREFORE, BE IT RESOLVED by the Calcasieu Parish School Board of Calcasieu Parish, Louisiana, as follows:

SECTION 1. The statements of fact expressly contained within the preamble to this Resolution have been specifically reviewed by the Issuer’s School Board Members and are found to be factually true and correct and are made resolutions of the Issuer.

SECTION 2. The Issuer is hereby authorized to proceed with refunding of all outstanding maturities of the Issuer’s \$15,000,000 Excess Revenue Certificates of Indebtedness, Series 2017, consisting of those certificates of indebtedness maturing February 1, 2020 through February 1, 2027, involving the proposed issuance by the Issuer of not exceeding \$10,000,000 Taxable Excess

Revenue Refunding Certificates of Indebtedness, Series 2019, to mature not later than February 1, 2027, at a rate or rates not exceeding 5.00% per annum (the “*Certificates*”).

SECTION 3. Application is hereby formally made to the Louisiana State Bond Commission, pursuant to the provisions of Subpart A of Part II, Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 39:501 et seq.), for consent, approval and authority to issue, sell and deliver the Certificates herein authorized, to be secured by and payable from the irrevocable pledge and dedication of the excess of annual revenues of the Issuer in the Fiscal Year beginning July 1, 2019 and ending June 30, 2020, and subsequent years above statutory, necessary, and usual charges.

By virtue of the Issuer’s application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission’s approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the “State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, class=WordSection2> Etc.,” adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 4. The Secretary is empowered, authorized and requested to forward to the Louisiana State Bond Commission a certified copy of this resolution which shall constitute a formal application as herein provided.

SECTION 5. There being a real public necessity for the retention and employment of legal counsel to provide specialized legal services in connection with issuance of the Certificates by the Issuer, and it appearing that the public interest requires obtaining of such specialized legal services, Joseph A. Delafield, A Professional Corporation, of Lake Charles, Louisiana (“Bond Counsel”), is hereby employed for such purposes. The fee for the work to be performed by Bond Counsel is contingent upon the issuance, sale and delivery of the Certificates, and shall be in accordance with the maximum fee schedule of the Attorney General of the State of Louisiana for comprehensive legal and coordinate professional work of bond attorneys and bond counsel in the issuance of revenue bonds.

SECTION 6. The employment of Crews & Associates, Inc., as Underwriter or Placement Agent in connection with the Certificates is hereby approved. The compensation of the Underwriter shall be payable from the proceeds of the Certificates and shall be subject to the approval of the Issuer and the Louisiana State Bond Commission.

SECTION 7. The employment of Government Consultants, Inc., Baton Rouge, Louisiana, as Municipal Advisor in connection with the Certificates is hereby approved. The compensation of the Municipal Advisor shall be payable from the proceeds of the Certificates and shall be subject to the approval of the Board and the Louisiana State Bond Commission.

SECTION 8. A copy of this Resolution shall be published immediately after its adoption in one (1) issue of the official journal of the Issuer. For a period of thirty (30) days from the date of such publication, any person in interest shall have the right to contest the legality of this Resolution and of the Certificates to be issued pursuant hereto and the provisions hereof securing the Certificates. After the expiration of said thirty (30) days, no one shall have any right of action to contest the validity of the Certificates or the provisions of this Resolution, and the Certificates shall be conclusively presumed to be legal and no court shall thereafter have authority to inquire into such matters.

ADOPTED AND APPROVED on this 10th day of September, 2019.

/s/ Damon Hardesty
DAMON HARDESTY, President

/s/ Karl Bruchhaus
KARL BRUCHHAUS, Secretary

ITEM 4. C.

RESOLUTION

A RESOLUTION AUTHORIZING THE CALCASIEU PARISH SCHOOL BOARD TO PROCEED WITH DEVELOPMENT OF REFUNDING OF CERTAIN OUTSTANDING BONDS OF SCHOOL DISTRICT NO. 23; AUTHORIZING ISSUANCE BY SCHOOL DISTRICT NO. 23 OF NOT EXCEEDING \$5,250,000 OF TAXABLE GENERAL OBLIGATION REFUNDING BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Calcasieu Parish School Board, acting as the governing authority of School District No. 23 of Calcasieu Parish, Louisiana (the “*Issuer*”), after examining available data, has determined that there is substantial need within the Issuer for refunding and readjusting the outstanding maturities of the Issuer’s \$8,070,000 General Obligation Refunding Bonds, 2012 Series A dated November 20, 2012 on original issue (the “*Refunded Bonds*”), in accordance with the provisions of Sections 505 and 531 of Title 39 of the Louisiana Revised Statutes of 1950, as amended; and

WHEREAS, issuance of certain general obligation refunding bonds of the Issuer will assist in alleviating such need;

NOW, THEREFORE, BE IT RESOLVED by the Calcasieu Parish School Board, the governing authority of School District No. 23 of Calcasieu Parish, Louisiana, as follows:

SECTION 1. The statements of fact expressly contained within the preamble to this Resolution have been specifically reviewed by the Issuer’s School Board Members and are found to be factually true and correct and are made resolutions of the Issuer.

SECTION 2. The Issuer is hereby authorized to proceed with refunding of all outstanding maturities of the Issuer’s Refunded Bonds, consisting of those bonds maturing February 15, 2020 through February 15, 2029, involving the proposed issuance by the Issuer of not exceeding \$5,250,000 Taxable General Obligation Refunding Bonds, Series 2019, to mature not later than February 15, 2029, at a rate or rates not exceeding 5.00% per annum.

SECTION 3. Application is hereby formally made to the Louisiana State Bond Commission, pursuant to the provisions of Subpart A of Part II, Chapter 4 of Subtitle II of Title 39 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 39:501 et seq.), for consent, approval and authority to issue, sell and deliver the bonds herein authorized, to be secured by and payable from the levy and collection of unlimited annual ad valorem taxes on all taxable property within the limits of the Issuer.

By virtue of the Issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.," adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 4. The Secretary is empowered, authorized and requested to forward to the Louisiana State Bond Commission a certified copy of this resolution which shall constitute a formal application as herein provided.

SECTION 5. There being a real public necessity for the retention and employment of legal counsel to provide specialized legal services in connection with issuance of the Bonds by the Issuer, and it appearing that the public interest requires obtaining of such specialized legal services, Joseph A. Delafield, A Professional Corporation, of Lake Charles, Louisiana ("Bond Counsel"), is hereby employed for such purposes. The fee for the work to be performed by Bond Counsel is contingent upon the issuance, sale and delivery of the Bonds, and shall be in accordance with the maximum fee schedule of the Attorney General of the State of Louisiana for comprehensive legal and coordinate professional work of bond attorneys and bond counsel in the issuance of general obligation bonds.

SECTION 6. The employment of Crews & Associates, Inc., as Underwriter or Placement Agent in connection with the Bonds is hereby approved. The compensation of the Underwriter shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Issuer and the Louisiana State Bond Commission.

SECTION 7. The employment of Government Consultants, Inc., Baton Rouge, Louisiana, as Municipal Advisor in connection with the Bonds is hereby approved. The compensation of the Municipal Advisor shall be payable from the proceeds of the Bonds and shall be subject to the approval of the Board and the Louisiana State Bond Commission.

SECTION 8. A copy of this Resolution shall be published immediately after its adoption in one (1) issue of the official journal of the Issuer. For a period of thirty (30) days from the date of such publication, any person in interest shall have the right to contest the legality of this Resolution and of the Bonds to be issued pursuant hereto and the provisions hereof securing the Bonds. After the expiration of said thirty (30) days, no one shall have any right of action to contest the validity of the Bonds or the provisions of this Resolution, and the Bonds shall be conclusively presumed to be legal and no court shall thereafter have authority to inquire into such matters.

ADOPTED AND APPROVED on this 10th day of September, 2019.

/s/ Damon Hardesty
DAMON HARDESTY, President

/s/ Karl Bruchhaus
KARL BRUCHHAUS, Secretary

**MINUTES
CURRICULUM & INSTRUCTION COMMITTEE MEETING
August 27, 2019**

The Calcasieu Parish School Board Curriculum and Instruction Committee met Tuesday, August 27, 2019 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana.

Committee Members Present: Annette Ballard; Chair, John Duhon; Vice Chair, Damon Hardesty, Fred Hardy, Dean Roberts, Alvin Smith and Eric Tarver.

Other Board Members Present: Russell Castille, Mack Dellafosse, Glenda Gay, Ron Hayes, and Desmond Wallace.

Absent: Bliss Bujard, Billy Breaux and Aaron Natali.

The C&I Committee Meeting was called to order at 5:00 p.m. by Annette Ballard, Chairman. A quorum was present. The prayer was led by Desmond Wallace and the pledge of allegiance was led by Russell Castille.

Dr. Shannon LaFargue, Chief Academic Officer, presented the Board with a C & I overview.

This was for informational purposes only and did not require a vote.

Next, presentations were made by Jill Portie - Elementary School Director, Melanie Little – Middle School Consultant, Robert Pete – High School Director, Tony McCardle – CTE Director, Marcus Jackson – R3Zone Director, Jeremy Fuselier – SPED Supervisor, and Michelle Joubert – Early Childhood Director.

The presentations were for informational purposes only and did not require a vote.

There being no further business to discuss, Mrs. Ballard requested a motion to adjourn at 6:36 p.m. which was made by Fred Hardy and seconded by Alvin Smith.

Dr. Shannon LaFargue
Secretary

Item 8.B.

Calcasieu Parish School Board

Administrative and Personnel Committee Meeting

August 27, 2019

The Calcasieu Parish School Board Administrative and Personnel Committee met Tuesday, August 27, 2019 immediately following the C&I Committee meeting.

Mr. Tarver called the meeting to order at 6:40 p.m.

Present: Committee members, Eric Tarver, Fred Hardy, Annette Ballard, Dean Roberts, Desmond Wallace, Russell Castille, John Duhon, Mack Dellafosse, Alvin Smith, and Robert Barrentine, Secretary.

Other Board Members present were: Damon Hardesty and Ron Hayes.

Committee members absent: Bliss Bujard, Aaron Natali.

Non-committee members absent: Billy Breaux and Glenda Gay

Mr. Barrentine presented the board with Legislative and Administrative Policy Updates. Mr. Tarver made a suggestion to adopt the policies all at once. This action was passed after a motion by Mr. Hardesty and seconded by Mr. Smith.

Mr. Tarver read the policy titles to the board, then asked Mr. Barrentine to read the various changes per policy.

Agenda Item #1, Special Education Advisory Council, IDDFA addresses provisions to Act 274, in which the Superintendent shall create a special education advisory council to provide advice and feedback regarding special education policies, procedures and resources, and engage in outreach activities to the community. This advisory council must be created by January 1, 2020, with a minimum of four members. The Special Education Advisory Council meetings are to be held at least three times per year and a required written report from the Council is to be submitted to the Superintendent in May of each year.

Service Animals Policy will have a code change as indicated in Agenda Item #2. The code has been changed from IDDFA to IDDFB which follows the Special Education Advisory Council-IDDFA.

Agenda Item #3 – Behavioral Health Services -JGCF: In 2018 legislation was enacted which created parameters allowing behavioral health providers access to students at school during school hours. Act 117 of the 2019 Louisiana Legislature made slight changes to the existing definitions and included new definitions for applied behavior analysis provider and applied behavior analysis services. Act 117 also added language that the provisions shall not replace the provisions of the Behavioral Health Services Provider Licensing Law or regulations pursuant to that law, the provisions of the Behavior Analyst Practice Act, and the student's Individualized Education Program team or Section 504 committee.

Item #4 on the agenda dealt with future eliminations on the Immunization Policy - JGCG as approved by the Office of Public Health (OPH) of the Department of Health and Hospitals (DHH) in which the policy now references the approved schedule. Language listing specific immunization has been removed.

Agenda Item #5, Zero Tolerance Checklist had slight changes in wording in numbers 8, 9, 12, 14 and 16. Number 17 is new to the checklist, which states a student 17 or under, second offender or more in same school term, may be bonded out by guardian at a fee of \$50.00. An intake visit will be assigned, and a court appearance may be scheduled. If the student is not bonded out, the same procedure as first offenders will be followed.

Agenda Item #6, Student Possession or Use of an Electronic Smoking Device- JCDAAP is a new Administrative Procedure on Electronic Smoking Devices, stating devices are prohibited. The verbiage will follow the Student Smoking/Use of Tobacco -JCDAAP.

After minimal discussion and no further questions, all policy changes were approved unanimously. There being no further business the meeting was adjourned at 6:58 PM.

Agenda Item #1

Special Education Advisory Council - IDDFA

This new policy addresses provisions of Act 274 which mandates that no later than January 1, 2020, the Superintendent shall create a Special Education Advisory Council to provide advice and feedback regarding special education policies, procedures, resources, and engage in outreach activities to the community. The Act specifies that:

1. Fifty percent of the council shall be parents or legal guardians of students with an exceptionality, other than gifted and talented, who are enrolled in a school of the public school governing authority.
2. Twenty - five percent of the membership shall be teachers, principals, or para-professionals.
3. Twenty - five percent of the membership shall be other special education stakeholders.

This necessitates a minimum of four members. A larger council would need to be a multiple of four to maintain the appropriate percentages. There are not any specific term limits, but parents serving on the council would only be able to serve if they have a child with an exceptionality enrolled in the school system. The Special Education Advisory Council meetings are to be held at least three times per year and a required written report from the Council is to be submitted to the Superintendent in May of each year. As a subdivision of the School Board that provides an advisory function, the Special Education Advisory Council is subject to the same policies and requirements of the open meetings law as the School Board and its committees. All meetings shall be open to the public, except as allowed by law, and minutes shall be kept of the proceedings. The superintendent shall determine any specific procedures needed for implementation of the Act.

SPECIAL EDUCATION ADVISORY COUNCIL

The Superintendent, prior to January 1, 2020, shall create a Special Education Advisory Council, which shall provide advice and recommendations regarding special education policies, procedures, and resources. The council shall also engage in outreach activities to the community at large to increase the level of knowledge, support, and collaboration with respect to special education.

The number of council members and composition of the council shall be determined by the Superintendent. The Superintendent shall appoint the council members in accordance with the following statutory requirements:

1. Fifty percent (50%) of the membership shall be parents or legal guardians of students with an exceptionality, other than gifted and talented, who are enrolled in a school under the jurisdiction of the public school governing authority.
2. Twenty-five percent (25%) of the membership shall be teachers, principals, or paraprofessionals.
3. Twenty-five percent (25%) of the membership shall be other special education stakeholders.

In selecting council members, an effort shall be made to include parents of students in elementary, middle, and high school grades.

The Superintendent shall designate the chairperson of the council. The chairperson shall be responsible for calling the council's meetings, preside over the meetings, and establish the agendas for the meetings, all in consultation with the Superintendent.

The Special Education Advisory Council shall meet at least three (3) times during a school year. All meetings of the Special Education Advisory Council shall be subject to the same policies and statutory provisions as regular, special, and committee meetings of the School Board. All meetings shall be open to the public, except in those instances allowed as provided by state law. A majority of the committee membership shall constitute a quorum for holding a meeting and making recommendations. Minutes shall be taken of the proceedings of all Special Education Advisory Council meetings. A written report shall be prepared by the Special Education Advisory Council and submitted to the Superintendent in May of each year regarding its activities.

No liability or cause of action against the public school district, public charter school or other public school, or any officer or employee thereof for any action taken by members of the Special Education Advisory Council.

New policy: July, 2019

Ref: La. Rev. Stat. Ann. §§17:81, 17:1944.1, 42:12, 42:13, 42:14, 42:15, 42:16, 42:17, 42:19, 42:20 42:24, 42:25.

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No liability or cause of action against the public school district, public charter school or other public school, or any officer or employee thereof for any action taken by members of the Special Education Advisory Council.

New policy: July, 2019

Ref: La. Rev. Stat. Ann. §§17:81, 17:1944.1, 42:12, 42:13, 42:14, 42:15, 42:16, 42:17, 42:19, 42:20 42:24, 42:25.

Agenda Item #2

Service Animals Policy - IDDFB

This policy has no change other than it will now be coded IDDFB to follow the new policy Special Education Advisory Council which will be coded ID DFA in the policy manual.

SERVICE ANIMALS IN SCHOOLS

The Calcasieu Parish School Board prohibits discrimination against individuals with disabilities, including those who are assisted by a service animal as result of a disability. The School Board shall comply with the requirements of Title II of the Americans with Disabilities Amendments Act of 2008 (ADAAA) and its implementing regulations, as well as other applicable federal and state laws and regulations governing the use of service animals by students and staff with disabilities in its services, programs, and activities. Under this policy, service animals are permitted in buildings, classrooms, recreational facilities, programs, and activities of the School Board where the public is normally allowed access, subject to the following:

GENERAL PROVISIONS

1. A service animal is defined as any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for purposes of this policy. The work or task a service animal has been trained to provide must be directly related to the individual's disability and must be required because of the individual's disability. The crime deterrent effects of an animal's presence and the provision of emotional support, comfort, well-being, or companionship do not constitute work or tasks for the purposes of this policy. Service animals are working animals, not pets.
2. Prior knowledge and authorization of the Superintendent is required before a service animal can be brought onto school district property. The School Board reserves the right to inquire about whether a service animal is required because of disability when it is not obvious what service the animal provides. The School Board further reserves the right to inquire about the specific tasks a service animal performs for the individual with a disability.
3. Service animals must be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents the use of such devices. In such cases where a harness or other control device cannot be used, the individual with a disability shall be required to maintain control of the animal through voice, signal, or other effective means. The service animal must be accompanied at all times by the individual with a disability for whom it is performing specific work or tasks.
4. The School Board may ask an individual with a disability to remove a service animal from its premises if: (1) the animal is out of control and the handler does not take effective action to control it; (2) the animal is not housebroken; or (3) the animal poses a direct threat to the safety of anyone. If any service animal is excluded from School Board programs, services or activities, the School Board

shall offer the individual with a disability the opportunity to participate in such programs, services, or activities without the animal's presence.

The service animal shall be able to perform its work or tasks in public, under the full control of its handler (including full control of the animal in the presence of large numbers of school children, as may be applicable).

5. Service animals shall not solicit attention, display aggression, solicit or steal food or other items from students or staff, and shall not disrupt the normal course of business at school or any School Board facilities, programs, and activities.
6. Service animals shall be clean and well groomed so as to minimize offensive odors, shedding and dander and shall be free of fleas and ticks. Because schools serve large numbers of children in classrooms and other confined spaces and, to protect the safety of such students and their service providers, the School Board requires owners/users of a service animal to provide annual proof that the service animal is properly immunized and in good health.
7. Under appropriate circumstances and where reasonable, the School Board shall make modifications to its practices and procedures to permit the use of a miniature horse by an individual with a disability. In such cases, the School Board shall determine whether miniature horses can be accommodated in its facilities by examining the following factors: (1) whether the miniature horse is housebroken; (2) whether the miniature horse is under the owner's control; (3) whether the facility can accommodate the miniature horse's type, size, and weight; and (4) whether the miniature horse's presence will compromise legitimate safety requirements necessary for safe operation of the facility. Miniature service horses must be individually trained to do work or perform tasks for the benefit of the individual with a disability.
8. The School Board shall not be responsible for the care, feeding, or supervision of a service animal, including walking the animal, responding to the animal's need to relieve itself, or waste removal.
9. A service animal is considered the personal property of its owner/individual with a disability and, as such, the owner/individual with a disability shall assume liability for any and all harm, damage, or injury caused by the service animal to other students, staff, visitors, and/or property.

Requests for Use of a Service Animal

1. All requests for an individual with a disability to be accompanied by a service animal for the purpose of participating in School Board programs, services, and activities must be submitted in writing to the Superintendent, or his/her designee, at least ten (10) school days before bringing an animal onto School Board

premises or participating in School Board programs, services, or activities.

2. All requests for use of a service animal shall be made on a form created by the Superintendent. The form and administrative procedures to accommodate the use of service animals in School Board facilities, programs, services, and activities shall be available upon request from the School Board's designated Section 504/ADA Coordinator. Assistance shall be made available to individuals who, because of disability, are unable to submit such request in writing.

The School Board reserves the right to request current, documented confirmation of service animal immunizations and health status in order to reasonably and responsibly protect the health and safety of children, employees, and others with whom the service animal may come into contact.

3. Any individual whose request to use a service animal is denied by the School Board for good cause shall have the right to request reconsideration of such decision. All reconsideration requests must be presented to the Superintendent in writing within five (5) business days of any such denial.
4. Individuals who are not employees or students of the School Board, but who are visiting a School Board facility or event and require a service animal accommodation for their disability, should contact the Section 504/ADA Coordinator for the School Board at (337) 217-4160 Extension 1602.

Nothing in this policy is intended to deny or limit any right of a student, employee, or visitor of the School Board under any other federal or state law or regulation.

New policy: September 9, 2014
Recoded from IDDFA: July, 2019

Ref: 42 USC 1201 et seq. (Americans with Disabilities Act of 1990); 28 CFR, Part 35 (Nondiscrimination on the Basis of Disability in State and Local Government Services); Board minutes, 9-9-14.

SERVICE ANIMALS IN SCHOOLS

The Calcasieu Parish School Board prohibits discrimination against individuals with disabilities, including those who are assisted by a service animal as result of a disability. The School Board shall comply with the requirements of Title II of the Americans with Disabilities Amendments Act of 2008 (ADAAA) and its implementing regulations, as well as other applicable federal and state laws and regulations governing the use of service animals by students and staff with disabilities in its services, programs, and activities. Under this policy, service animals are permitted in buildings, classrooms, recreational facilities, programs, and activities of the School Board where the public is normally allowed access, subject to the following:

GENERAL PROVISIONS

1. A service animal is defined as any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for purposes of this policy. The work or task a service animal has been trained to provide must be directly related to the individual's disability and must be required because of the individual's disability. The crime deterrent effects of an animal's presence and the provision of emotional support, comfort, well-being, or companionship do not constitute work or tasks for the purposes of this policy. Service animals are working animals, not pets.
2. Prior knowledge and authorization of the Superintendent is required before a service animal can be brought onto school district property. The School Board reserves the right to inquire about whether a service animal is required because of disability when it is not obvious what service the animal provides. The School Board further reserves the right to inquire about the specific tasks a service animal performs for the individual with a disability.
3. Service animals must be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents the use of such devices. In such cases where a harness or other control device cannot be used, the individual with a disability shall be required to maintain control of the animal through voice, signal, or other effective means. The service animal must be accompanied at all times by the individual with a disability for whom it is performing specific work or tasks.
4. The School Board may ask an individual with a disability to remove a service animal from its premises if: (1) the animal is out of control and the handler does not take effective action to control it; (2) the animal is not housebroken; or (3) the animal poses a direct threat to the safety of anyone. If any service animal is excluded from School Board programs, services or activities, the School Board

shall offer the individual with a disability the opportunity to participate in such programs, services, or activities without the animal's presence.

The service animal shall be able to perform its work or tasks in public, under the full control of its handler (including full control of the animal in the presence of large numbers of school children, as may be applicable).

5. Service animals shall not solicit attention, display aggression, solicit or steal food or other items from students or staff, and shall not disrupt the normal course of business at school or any School Board facilities, programs, and activities.
6. Service animals shall be clean and well groomed so as to minimize offensive odors, shedding and dander and shall be free of fleas and ticks. Because schools serve large numbers of children in classrooms and other confined spaces and, to protect the safety of such students and their service providers, the School Board requires owners/users of a service animal to provide annual proof that the service animal is properly immunized and in good health.
7. Under appropriate circumstances and where reasonable, the School Board shall make modifications to its practices and procedures to permit the use of a miniature horse by an individual with a disability. In such cases, the School Board shall determine whether miniature horses can be accommodated in its facilities by examining the following factors: (1) whether the miniature horse is housebroken; (2) whether the miniature horse is under the owner's control; (3) whether the facility can accommodate the miniature horse's type, size, and weight; and (4) whether the miniature horse's presence will compromise legitimate safety requirements necessary for safe operation of the facility. Miniature service horses must be individually trained to do work or perform tasks for the benefit of the individual with a disability.
8. The School Board shall not be responsible for the care, feeding, or supervision of a service animal, including walking the animal, responding to the animal's need to relieve itself, or waste removal.
9. A service animal is considered the personal property of its owner/individual with a disability and, as such, the owner/individual with a disability shall assume liability for any and all harm, damage, or injury caused by the service animal to other students, staff, visitors, and/or property.

Requests for Use of a Service Animal

1. All requests for an individual with a disability to be accompanied by a service animal for the purpose of participating in School Board programs, services, and activities must be submitted in writing to the Superintendent, or his/her designee, at least ten (10) school days before bringing an animal onto School Board

premises or participating in School Board programs, services, or activities.

2. All requests for use of a service animal shall be made on a form created by the Superintendent. The form and administrative procedures to accommodate the use of service animals in School Board facilities, programs, services, and activities shall be available upon request from the School Board's designated Section 504/ADA Coordinator. Assistance shall be made available to individuals who, because of disability, are unable to submit such request in writing.

The School Board reserves the right to request current, documented confirmation of service animal immunizations and health status in order to reasonably and responsibly protect the health and safety of children, employees, and others with whom the service animal may come into contact.

3. Any individual whose request to use a service animal is denied by the School Board for good cause shall have the right to request reconsideration of such decision. All reconsideration requests must be presented to the Superintendent in writing within five (5) business days of any such denial.
4. Individuals who are not employees or students of the School Board, but who are visiting a School Board facility or event and require a service animal accommodation for their disability, should contact the Section 504/ADA Coordinator for the School Board at (337) 217-4160 Extension 1602.

Nothing in this policy is intended to deny or limit any right of a student, employee, or visitor of the School Board under any other federal or state law or regulation.

New policy: September 9, 2014
Recoded from ID DFA: July, 2019

Ref: 42 USC 1201 et seq. (Americans with Disabilities Act of 1990); 28 CFR, Part 35 (Nondiscrimination on the Basis of Disability in State and Local Government Services); Board minutes, 9-9-14.

Agenda Item #3

Behavioral Health Services for Students - JGCF

In 2018, legislation was enacted which created parameters allowing behavioral health providers access to students at school during school hours. Act 117 of 2019 made some slight changes to the existing definitions and included new definitions for applied behavior analysis provider and applied behavior analysis services.

1. **Applied behavior analysis provider** shall mean a provider who is licensed, certified, or registered by the Louisiana Behavior Analyst Board and is in good standing to provide applied behavior analysis services.
2. **Applied behavior analysis services** shall include the design, implementation, and evaluation of systematic instructional and environmental modifications by an applied behavior analysis provider to produce socially significant improvements in behavior as described in the Behavior Analyst Practice Act.

Act 117 also added language that the provisions shall not be understood to replace the provisions of the Behavioral Health Services Provider Licensing Law or regulations pursuant to that law, the provisions of the Behavior Analyst Practice Act, and the student's Individualized Education Program team or Section 504 committee.

BEHAVIORAL HEALTH SERVICES FOR STUDENTS

In addition to services provided to students by or on behalf of the Calcasieu Parish School Board ("School Board"), the School Board permits parentally-selected licensed and qualified behavioral health services providers ("Provider") to furnish behavioral health services to students during school hours, at school, in accordance with the requirements and under the conditions listed hereafter.

PARENTAL PERMISSION

The Parent or other person having authority to make educational decisions ("Parent") for the student must request behavioral health services ("Services") to be provided by a licensed behavioral health services provider ("Provider") at school during school hours by completing a request ("Request") for such services in the form prepared by the Calcasieu Parish School Board. Such Request must be submitted to the School Board Superintendent or his designee and approved by him or her prior to the provision of Services by a Provider.

The signature of the Parent on the Request form constitutes consent for Services by a Provider, and further for the Provider to release protected personal information of the student to the School Board. The consent for Services signed by the Parent constitutes an agreement by the Parent that the Provider is authorized to work collaboratively with the School Board personnel and to coordinate delivery of behavioral health and educational services with School Board personnel and other sources of similar services and care.

The Parent must submit to the School Board, with the completed Request, a behavioral health evaluation performed within twelve (12) months of submission by an Evaluator (as defined in La. Rev. Stat. Ann. §17:173) chosen by the Parent. The evaluation must include the following:

1. A description of the Services needed by the student at school during school hours;
2. Verification that the Services are necessary to assist the student with behavioral health impairments;
3. Explanation of the reason(s) it is necessary that the Services be provided at school during school hours;
4. That the Evaluator has determined that the student's behavioral health impairments which require Services during school hours at school are interfering with the student's ability to thrive in the educational setting;

5. Diagnosis regarding the student;
6. Type of intervention needed;
7. Length and duration of intervention needed;
8. Identification of the student's goals; and
9. Identification of the student's behavior which requires Services at school during school hours, and the impact of the student's behavior on the student's educational program.

The Request signed and submitted by the Parent must include a proposed Memorandum of Understanding ("MOU") between the Provider and the School Board. The proposed MOU must be signed by the Provider.

The Superintendent or his designee will review all Requests for outside behavioral health services, and will respond to the Requests by Parents within ten (10) business days from receipt of the completed Request unless extraordinary circumstances prevent completion of the review and response within that time frame.

A behavioral health evaluation presented by a Parent of a student shall not be construed as an independent educational evaluation for purposes of determining whether a student meets the criteria for eligibility for special education and related services.

PROVIDER SELECTION AND COST OF BEHAVIORAL HEALTH SERVICES

A Parent is not prohibited by the School Board from choosing a behavioral health services provider.

The cost of all behavioral health services provided to a student pursuant to this policy shall be the sole responsibility of the Parent.

BEHAVIORAL HEALTH SERVICES PROVIDER REQUIREMENTS

By signing the proposed MOU the Provider certifies to the School Board that, if the Provider is not the evaluator of the student, the Provider has reviewed the evaluation and concurs with the accuracy of the information and statements contained therein and the conclusions and recommendations set forth in the evaluation. The Provider shall attach to the proposed MOU a written treatment plan applicable to the student.

A Provider must agree to abide by the policies and procedures of the School Board, and the terms and conditions of the MOU.

The Provider must submit to the School Board satisfactory verification of his/her license, certificate of good standing, the results of a complete criminal background check performed within the immediately preceding twelve (12) months, evidence of general and professional liability insurance coverage in an amount of not less than \$1,000,000.00 per occurrence, and \$1,000,000.00 per aggregate; evidence of worker's compensation insurance with statutory coverage; and evidence that the School Board and its employees have been named as additional insureds under the Provider's general liability policy.

Students must be seen on an individual basis. Services may not be provided to multiple students at the same time, in group sessions, or in the students' classroom settings when instruction by School Board personnel is taking place.

Services are not to be provided during instructional time in English, Reading, Mathematics, or Science, unless the School Board Superintendent or his designee and the Provider agree to do so because of the existence of exceptional circumstances.

Behavioral health services Providers shall comply with and abide by the terms of any IEP, IAP, Section 504 Plan, Behavior Management Plan, Individualized Health Plan, or other similar plan applicable to the education of the student.

Behavioral health services Providers must, during the time they are on School Board premises, publically display a current picture identification in a form approved by the Superintendent or his designee.

Solicitations of any kind, including display and distribution of fliers, business cards, and other direct and indirect advertising of behavioral health services on school premises, is strictly prohibited.

It is the School Board's responsibility to provide for the education of students subject to its jurisdiction. In order to minimize the educational impact of facility use and of removing students from their regularly scheduled educational day, the principal of each school subject to approval of the Superintendent or his designee has responsibility for determining the schedule and location of Services of the Provider on school premises.

The Superintendent or his designee may establish reporting requirements for the Provider related to the student's progress and student and school safety concerns as related to the student's educational program.

The Superintendent or his designee shall prepare Parent Request and MOU forms, and requirements regarding the provision of behavioral health services and the procedures to be utilized with respect thereto in the school setting. He shall also have the right to approve or disapprove the principal's determination of frequency, duration, schedule and location of Services based upon School Board needs and upon time and space limitations related to facility capacity and student educational needs.

The authority of a student's Individualized Education Program Team or Section 504 Committee to determine appropriate services for a student pursuant to applicable federal and state law shall not be superseded by any provisions of this policy.

DEFINITIONS

Applied behavior analysis provider shall mean a provider who is licensed, certified, or registered by the Louisiana Behavior Analyst Board and is in good standing to provide applied behavior analysis services.

Applied behavior analysis services shall include the design, implementation, and evaluation of systematic instructional and environmental modifications by an applied behavior analysis provider to produce socially significant improvements in behavior as described in the Behavior Analyst Practice Act.

Behavioral health evaluation shall include but not be limited to the following criteria:

- Diagnosis.
- Type of intervention.
- Length of intervention.
- Identification of a student's goals.
- Identification of impact of student behavior on a student's educational program.
- Recommendations for applied behavior analysis services.

Behavioral health provider shall mean a provider who is licensed by the Louisiana Department of Health or a health profession licensing board and is in good standing to provide behavioral health services in Louisiana including but not limited to a psychiatrist, psychologist, medical psychologist, licensed specialist in school psychology, marriage and family therapist, professional counselor, clinical social worker, applied behavioral analysis provider, or a behavioral health provider organization licensed to provide health services in Louisiana.

Behavioral health services shall include but not be limited to individual psychotherapy, family psychotherapy, psychotropic medication management, community psychiatric support and treatment, ~~and~~ crisis intervention, and medically necessary applied behavior analysis services.

Evaluator shall mean a licensed psychiatrist, psychologist, medical psychologist, licensed specialist in school psychology, professional counselor, marriage and family therapist, or clinical social worker who is certified by the respective board of examiners in Louisiana

to provide necessary evaluations and who is not an employee of the School Board or the Louisiana Department of Education.

No provisions of this policy shall be construed to supersede any of the following:

1. The authority of a student's Individualized Education Program Team or Section 504 Committee to determine appropriate services for a student pursuant to applicable federal and state law ~~shall not be superseded by any provisions of this policy.~~
2. The provisions of the Behavioral Health Services Provider Licensing Law or any regulation promulgated by the Louisiana Department of Health pursuant to that law.
3. The provisions of the *Behavior Analysis Practice Act*.

New policy: September 11, 2018
Revised: July, 2019

Ref: 20 USC 1232(g-i) (*Family Educational Rights and Privacy Act*); La. Rev. Stat. Ann. §§17:7, 17:173; Board minutes, 9-11-18.

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The signature of the Parent on the Request form constitutes consent for Services by a Provider, and further for the Provider to release protected personal information of the student to the School Board. The consent for Services signed by the Parent constitutes an agreement by the Parent that the Provider is authorized to work collaboratively with the School Board personnel and to coordinate delivery of behavioral health and educational services with School Board personnel and other sources of similar services and care.

The Parent must submit to the School Board, with the completed Request, a behavioral health evaluation performed within twelve (12) months of submission by an Evaluator (as defined in La. Rev. Stat. Ann. §17:173) chosen by the Parent. The evaluation must include the following:

1. A description of the Services needed by the student at school during school hours;
2. Verification that the Services are necessary to assist the student with behavioral health impairments;
3. Explanation of the reason(s) it is necessary that the Services be provided at school during school hours;
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The Superintendent or his designee will review all Requests for outside behavioral health services, and will respond to the Requests by Parents within ten (10) business days from receipt of the completed Request unless extraordinary circumstances prevent completion of the review and response within that time frame.

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BEHAVIORAL HEALTH SERVICES PROVIDER REQUIREMENTS

By signing the proposed MOU the Provider certifies to the School Board that, if the Provider is not the evaluator of the student, the Provider has reviewed the evaluation and concurs with the accuracy of the information and statements contained therein and the conclusions and recommendations set forth in the evaluation. The Provider shall attach to the proposed MOU a written treatment plan applicable to the student.

A Provider must agree to abide by the policies and procedures of the School Board, and the terms and conditions of the MOU.

The Provider must submit to the School Board satisfactory verification of his/her license, certificate of good standing, the results of a complete criminal background check performed within the immediately preceding twelve (12) months, evidence of general and professional liability insurance coverage in an amount of not less than \$1,000,000.00 per occurrence, and \$1,000,000.00 per aggregate; evidence of worker's compensation insurance with statutory coverage; and evidence that the School Board and its employees have been named as additional insureds under the Provider's general liability policy.

Students must be seen on an individual basis. Services may not be provided to multiple students at the same time, in group sessions, or in the students' classroom settings when instruction by School Board personnel is taking place.

Services are not to be provided during instructional time in English, Reading, Mathematics, or Science, unless the School Board Superintendent or his designee and the Provider agree to do so because of the existence of exceptional circumstances.

Behavioral health services Providers shall comply with and abide by the terms of any IEP, IAP, Section 504 Plan, Behavior Management Plan, Individualized Health Plan, or other similar plan applicable to the education of the student.

Behavioral health services Providers must, during the time they are on School Board premises, publically display a current picture identification in a form approved by the Superintendent or his designee.

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It is the School Board's responsibility to provide for the education of students subject to its jurisdiction. In order to minimize the educational impact of facility use and of removing students from their regularly scheduled educational day, the principal of each school subject to approval of the Superintendent or his designee has responsibility for determining the schedule and location of Services of the Provider on school premises.

The Superintendent or his designee may establish reporting requirements for the Provider related to the student's progress and student and school safety concerns as related to the student's educational program.

The Superintendent or his designee shall prepare Parent Request and MOU forms, and requirements regarding the provision of behavioral health services and the procedures to be utilized with respect thereto in the school setting. He shall also have the right to approve or disapprove the principal's determination of frequency, duration, schedule and location of Services based upon School Board needs and upon time and space limitations related to facility capacity and student educational needs.

The authority of a student's Individualized Education Program Team or Section 504 Committee to determine appropriate services for a student pursuant to applicable federal and state law shall not be superseded by any provisions of this policy.

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Behavioral health services shall include but not be limited to individual psychotherapy, family psychotherapy, psychotropic medication management, community psychiatric support and treatment, crisis intervention, and medically necessary applied behavior analysis services.

Evaluator shall mean a licensed psychiatrist, psychologist, medical psychologist, licensed specialist in school psychology, professional counselor, marriage and family therapist, or clinical social worker who is certified by the respective board of examiners in Louisiana to provide necessary evaluations and who is not an employee of the School Board or the Louisiana Department of Education.

No provisions of this policy shall be construed to supersede any of the following:

1. The authority of a student's Individualized Education Program Team or Section 504 Committee to determine appropriate services for a student pursuant to applicable federal and state.
2. The provisions of the *Behavioral Health Services Provider Licensing Law* or any regulation promulgated by the Louisiana Department of Health pursuant to that law.
3. The provisions of the *Behavior Analysis Practice Act*.

New policy: September 11, 2018
Revised: July, 2019

Ref: 20 USC 1232(g-i) (*Family Educational Rights and Privacy Act*); La. Rev. Stat. Ann. §§17:7, 17:173; Board minutes, 9-11-18.

Agenda Item #4

Immunizations - JGCB

The Immunization policy has been revised to remove the language regarding specific immunizations, and instead the policy now references the schedule approved by the Office of Public Health (OPH) of the Department of Health and Hospitals (DHH) thus eliminating the need to update this policy in the future.

IMMUNIZATIONS

The Calcasieu Parish School Board shall require ~~all children~~ each student entering any school for the first time, and ~~upon entering the sixth grade at any other time~~ as required by the state, to present satisfactory evidence of immunity to or immunization against vaccine-preventable diseases according to state law and a schedule approved by the state Department of Health and Hospitals (DHH), Office of Public Health (OPH), or ~~shall~~ present evidence of an immunization program in progress. ~~In addition, a student who is eleven (11) years old and entering a grade other than the sixth grade shall provide satisfactory evidence of current immunization against meningococcal disease.~~ The School Board may require immunizations or proof of immunity more extensive than required by the Department of Health and Hospitals (DHH), Office of Public Health (OPH). Any student failing to meet the immunization standards shall be prohibited from attending school until such time as the immunization standards are met.

In progress shall mean that the ~~child~~ student has an immunization due after the date school has begun, because the ~~child~~ student began his/her immunization late, or because the ~~child's~~ student's pediatrician has provided written orders for the ~~child~~ student to receive an immunization after a certain date.

TRANSFERRING STUDENTS

A ~~child~~ student transferring from another school system in or out of the state shall submit either a certificate of immunization or a letter from his/her personal physician or a public health clinic indicating immunization against the diseases ~~mentioned above and/or any others which may be required and certificate or statement indicating that the tests required have been performed, in the schedule approved by the Office of Public Health~~ have been performed, or a statement that such immunizations are in progress.

If booster injections for the diseases enumerated on the state schedule are advised, such booster injections shall be administered before the ~~child~~ student enters a school system within the state.

ENFORCEMENT

Principals or their designated representatives, ~~of all schools~~ shall be responsible for checking students' records to see that the provisions of this policy are enforced, and to electronically transmit immunization reports to the OPH through the Louisiana Immunization Network for Kids Statewide, when capable.

EXCEPTIONS

No ~~child~~ student seeking to enter any public school in Calcasieu Parish shall be required to comply with the provisions of this written policy if the ~~child~~ student or his/her parent or

guardian submits either a written statement from a physician stating that this procedure is contraindicated for medical reasons, or a written dissent from the student or his/her parents.

Exception in compliance may also apply to any person who is unable to comply due to a shortage in the supply of available vaccinations ~~against meningococcal disease~~.

EXCLUSION FROM ATTENDANCE

If an outbreak of a vaccine-preventable disease occurs, upon the recommendation of the state Office of Public Health, school administrators may exclude from attendance unimmunized students until the appropriate disease incubation period has expired, or the unimmunized person presents evidence of immunization.

Revised: December, 1984

Revised: December, 1990

Revised: December, 1991

Revised: August, 1998

Revised: December, 2008

Revised: June, 2019

Ref: La. Rev. Stat. Ann. §§17:170, 17:170.1, 17:170.2, 17:170.3, [17:170.4](#); [Health and Safety, Bulletin 135, Louisiana Department of Education](#); Board minutes, 2-19-91, 3-17-92, 8-4-98, 4-21-09.

IMMUNIZATIONS

The Calcasieu Parish School Board School Board shall require each student entering any school for the first time, and at any other time as required by the state, to present satisfactory evidence of immunity to or immunization against vaccine-preventable diseases according to state law and a schedule approved by the state Department of Health and Hospitals (DHH), Office of Public Health (OPH), or present evidence of an immunization program in progress. The School Board may require immunizations or proof of immunity more extensive than required by the Department of Health and Hospitals (DHH), Office of Public Health (OPH). Any student failing to meet the immunization standards shall be prohibited from attending school until such time as the immunization standards are met.

In progress shall mean that the student has an immunization due after the date school has begun, because the student began his/her immunization late, or because the student's pediatrician has provided written orders for the student to receive an immunization after a certain date.

TRANSFERRING STUDENTS

A student transferring from another school system in or out of the state shall submit either a certificate of immunization or a letter from his/her personal physician or a public health clinic indicating immunization against the diseases in the schedule approved by the Office of Public Health have been performed, or a statement that such immunizations are in progress.

If booster injections for the diseases enumerated on the state schedule are advised, such booster injections shall be administered before the student enters a school system within the state.

ENFORCEMENT

Principals or their designated representatives shall be responsible for checking students' records to see that the provisions of this policy are enforced, and to electronically transmit immunization reports to the OPH through the *Louisiana Immunization Network for Kids Statewide*, when capable.

EXCEPTIONS

No student seeking to enter any public school in Calcasieu Parish shall be required to comply with the provisions of this written policy if the student or his/her parent or guardian submits either a written statement from a physician stating that this procedure is contraindicated for medical reasons, or a written dissent from the student or his/her parents.

Exception in compliance may also apply to any person who is unable to comply due to a shortage in the supply of available vaccinations.

EXCLUSION FROM ATTENDANCE

If an outbreak of a vaccine-preventable disease occurs, upon the recommendation of the state Office of Public Health, school administrators may exclude from attendance unimmunized students until the appropriate disease incubation period has expired, or the unimmunized person presents evidence of immunization.

Revised: December, 1984

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Revised: June, 2019

Ref: La. Rev. Stat. Ann. §§17:170, 17:170.1, 17:170.2, 17:170.3, 17:170.4; Health and Safety, Bulletin 135, Louisiana Department of Education; Board minutes, 2-19-91, 3-17-92, 8-4-98, 4-21-09.

Agenda Item #5

Zero Tolerance Checklist – JD-R-AP

Please see the attached updated checklist. There are slight changes in wording in the new checklist with numbers 8, 9, 12, 14 and 16. Numbers 6 and 17 are new to the checklist.

CALCASIEU PARISH SCHOOLS
ADMINISTRATIVE PROCEDURES **DATE ISSUED: 5-9-17**

SUBJECT: ZERO TOLERANCE CHECKLIST

1. Administer first aid for injuries/contact parents of injured student(s).
2. Investigate incident – have students that were actively involved in the incident complete a written statement.
3. Investigate thoroughly by seeking any witnesses to the aggression – have each witness complete a written statement.
4. Determine aggressor(s). Self-defense is defined as “the use of reasonable force when apparently necessary to prevent a forcible offense against a student or against property lawfully in a student’s possession”.
5. Complete the Fight Investigation Form, Pickup Affidavit Form and an Office Discipline Referral Form.
6. If a student has special disabilities (such as Autism/Asperger) that may trigger an episode, contact the parent instead of law enforcement.
7. 7.Fax the paperwork to the judge. Paperwork should include all witness statements and any other information deemed important. (Special disabilities, etc) Your coversheet should include the school name, school phone number and school fax.
8. After receiving the judge’s order, ~~contact law enforcement.~~ (this could take up to 5 school days).
contact School Resource Officer (SRO).
9. Provide ~~law enforcement~~ School Resource Officer (SRO) with the judge’s order.
10. Make every effort to contact parent(s)/guardian(s). Call every number on the student’s emergency record if necessary.
11. Document all attempts to contact parent(s)/guardian(s).
12. If unsuccessful in reaching parent(s)/guardian(s), ~~fax~~ scan and email documentation of call attempts along with parent/guardian contact numbers to appropriate CPSB liaison at the M.A.R.C. (Multi-Agency Resource Center).
- ~~13. Make verbal contact with M.A.R.C. to verify receipt of fax that informs them that the parent(s)/guardian(s) have not been contacted.~~
- ~~14. If a student has special disabilities (such as Autism/Asperger) that may trigger an episode, contact the parent instead of law enforcement.~~
- ~~15. Provide the parent with the judge’s order.~~
13. If this is the student’s first offense, schedule the student into the site-based conflict resolution class.

14. ~~After completing the class, fax form indicating the students who have completed the class to M.A.R.C.~~ After student completes the conflict resolution class, scan and email student's certificate of completion to appropriate CPSB liaison at the M.A.R.C. Center.
15. If this is the student's second offense in the current school year, the student may be recommended for alternative placement.
16. ~~Second offense students and their parents will be required to attend conflict resolution classes at the Career Center.~~
16. No students will be transported by CPSO after 2:00 pm. or on Fridays
317. Students 17 years old or under, second time offenders 9 or more) in the same school term, guardians may bond the juvenile out for \$50.00 [Zero Tolerance Case Bond-Second Fight OJJS VIII:005]. An intake visit will be assigned for them to appear at the M.A.R.C. Center and a court appearance may be scheduled. If the juvenile is not bonded out the same procedure is followed as for the first offenders.

Calcasieu Parish School Board

CALCASIEU PARISH SCHOOLS
ADMINISTRATIVE PROCEDURES

DATE REVISED: 7-26-2019

SUBJECT: ZERO TOLERANCE CHECKLIST

1. Administer first aid for injuries/contact parents of injured student(s).
2. Investigate incident- have students that were actively involved in the incident complete a written statement.
3. Investigate thoroughly by seeking any witnesses to the aggression- have each witness complete a written statement.
4. Determine aggressor(s). Self-defense is defined as "the use of reasonable force when apparently necessary to prevent a forcible offense against a student or against property lawfully in a student's possession".
5. Complete the Fight Investigation Form, Pickup Affidavit Form and an Office Discipline Referral Form.
6. If a student has special disabilities (such as Autism/Asperger) that may trigger an episode, contact the parent instead of law enforcement.
7. Fax the paperwork to the judge. Paperwork should include all witness statements and any other information deemed important. (Special disabilities, etc.) Your coversheet should include the school name, school phone number and school fax.
8. After receiving the judge's order (this could take up to 5 school days), contact School Resource Officer (SRO).
9. Provide School Resource Officer (SRO) with the judge's order.
10. Make every effort to contact parent(s)/guardian(s). Call every number on the student's emergency record if necessary.
11. Document all attempts to contact parent(s)/guardian(s).
12. If unsuccessful in reaching parent(s)/guardian(s), scan and email documentation of call attempts along with parent/guardian contact numbers to appropriate CPSB liaison at the M.A.R.C. Multi-Agency Resource Center).
13. If this is the student's first offense, schedule the student into a site-based conflict resolution class.

14. After student completes the conflict resolution class, scan and email student's certificate of completion to appropriate CPSB liaison at the M.A.R.C. Center.
15. If this is the student's second offense in the current school year, the student may be recommended for alternative placement.
16. No students will be transported by CPSO after 2:00pm or on Fridays.
17. Students 17 years old or under, second time offenders (or more) in the same school term, guardians may bond the juvenile out for \$50.00 [Zero Tolerance Case Bond-Second Fight OJJS VIII:005]. An intake visit will be assigned for them to appear at the M.A.R.C. Center and a court appearance may be scheduled. If the juvenile is not bonded out the same procedure is followed as for the first offenders.

Agenda Item #6

Student Possession or Use of an Electronic Smoking Device – JCDAA-AP

Please see attached the new Administrative Procedure on Electronic Smoking Devices.

**CALCASIEU PARISH SCHOOLS
ADMINISTRATIVE PROCEDURES**

DATE ISSUED: 8-?-19

SUBJECT: STUDENT POSSESSION OR USE OF AN ELECTRONIC SMOKING DEVICE

1. Investigate incident and have students that were actively involved in or witnessing the incident complete a written statement.
2. Collect electronic smoking device (Vape or Juul) from student once it has been discovered that student is using or in possession of vape.
3. Electronic smoking device (Vape or Juul) will be turned over to School Resource Officer (SRO) to photograph for evidence. SRO will remove liquid or pod from electronic smoking device (Vape or Juul) as evidence.
4. SRO will return electronic smoking device (Vape or Juul) to administrator.
5. Administrator may return electronic smoking device (Vape or Juul) to parent/guardian once it is no longer needed for evidence.
6. If student is **under the age of 18**, SRO will ticket student for possession of electronic smoking device and/or using electronic smoking device on school campus or during school sponsored function or activity. Student will receive disciplinary consequences as per CPSB *Student Code of Conduct*.
7. If student is **18 years old or older**, SRO will NOT ticket student for possession of electronic smoking device but may ticket student for using electronic smoking device on school campus or during school sponsored function/activity. Student will receive disciplinary consequences as per CPSB *Student Code of Conduct*.

Item 10. A.

Pupil Progression proposed using ACT Aspire to validate unapproved credits for 9th and 10th graders. We are proposing changing from ACT Aspire to Scantron Performance due to unexpected technical issues involved with installing and administering ACT Aspire. The technical issues were causing a delay in our being able to administer the Aspire exam to students in a timely manner, and we feel that further delay to resolve these issues is not in the best interest of our students. Therefore, we are proposing that we replace ACT Aspire, a norm referenced test, with Scantron Performance, another norm referenced test.

II. Placement of High School Transfer Students

A. In-State and Out-of-State Approved Schools

- a. A student who transferred from a state-approved school will be awarded credit for work completed in the previous school. A properly certified transcript shall be required with the student's record of attendance, levels of achievement, history of immunization and units of credit earned.

B. Home Study and Non-Approved Schools

- a. For students entering from home study or non-approved schools with credits earned from these schools, the process below will be used.
 - i. Students must provide a copy of a transcript listing all high school credits and grades earned.
 - ii. Prior to enrollment, schools will schedule students to take the **Scantron Performance** or ACT test at LCB.
 - iii. If the student has an official ACT or **Scantron Performance score** that meets the standard in the charts, that score will be accepted, and no further testing will be required.
 - iv. The ACT test administered at LCB will not be an official ACT test, so this score can only be used to meet the requirements of this policy.

- v. If a student obtains the set scores, all credits earned will be immediately placed on the student's transcript with the grade source listed as the home study or non-approved school.
- vi. If a student fails to obtain the set score, he/she will be allowed one additional test opportunity that must be completed within two weeks of the first test.

ACT Aspire Benchmarks by Grade

(Benchmarks are based on ACT Aspire Score Scales. Students must meet both reading and math benchmarks.)

	Reading	Math
Grade 8	424	425
Grade 9	425	428
Grade 10	428	432

Scantron Performance Percentile Scores

(Students must meet the Reading and Math percentile scores for credits to be awarded.)

	Reading Percentile	Math Percentile
Grade 8	40	40
Grade 9	40	40
Grade 10	40	40

ACT Test Composite

(Benchmarks are based on TOPS Scholarship requirements for each diploma pathway.)

	TOPS Diploma	Career Diploma
Grade 11	20	18
Grade 12	20	18

K-8 Students with Significant Intellectual Disabilities

Students with significant intellectual disabilities should be assigned to a grade level consistent with their age.

Item 10. B.

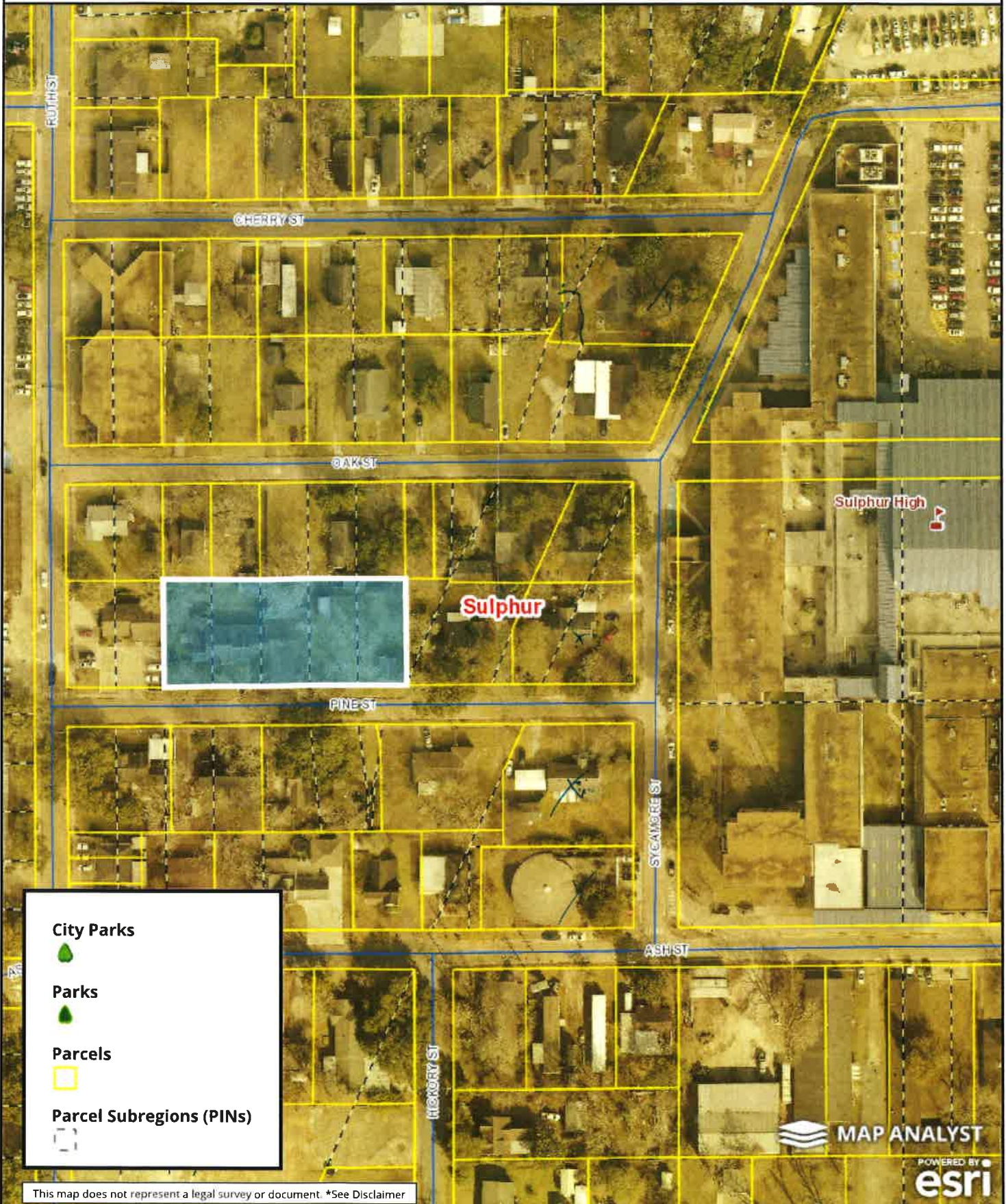
TO: Board Members
FROM: Wilfred Bourne, CFO
SUBJECT: 214 Pine St, Sulphur, Near Sulphur High School
DATE: September 3, 2019

Recently, staff was contacted by a realtor representing the owner of a property located at 214 Pine Street, west of Sulphur High School, in regards to the possibility of purchasing the property before it goes on the market. The property is a 5 lot tract located near the campus and could be used for future expansion once cleared of structures. Staff is requesting permission to negotiate and extend a purchase offer to the owner, not to exceed appraisal value. Value range is estimated at \$190,000 to \$240,000. Property would be purchased with Riverboat Funds.

Staff recommendation: Authorize staff to negotiate and extend a purchase offer to property owner, not to exceed appraisal value, and if accepted, to initiate purchase proceedings and authorize president to sign all necessary documents.



Map



City Parks



Parks



Parcels



Parcel Subregions (PINs)



MAP ANALYST

POWERED BY
esri

This map does not represent a legal survey or document. *See Disclaimer



ITEM 10. C.

MEMO

To: Board Members

From: Karl Bruchhaus, Superintendent

Subject: National Motto: "In God We Trust"

Louisiana Revised Statute 17:262 deals with the flag and patriotic customs of the United States. The law says that the national motto "In God We Trust" shall be displayed in each building and each school of each school governing authority not later than the 2019-2020 school year. The nature of the display shall be determined by each governing authority with a minimum requirement of a paper sign.

Recommendation: Authorize placement of laminated signs displaying "In God We Trust" in buildings and schools as authorized by R.S. 17:262.

§ 262. Flag and patriotic customs of the United States; required instruction, LA R.S. 17:262

West's Louisiana Statutes Annotated

Louisiana Revised Statutes

Title 17. Education (Refs & Annos)

Chapter 1. General School Law

Part III. Public Schools and School Children (Refs & Annos)

Subpart D. Required Courses of Study (Refs & Annos)

LSA-R.S. 17:262

§ 262. Flag and patriotic customs of the United States; required instruction

Effective: May 23, 2018

Currentness

A. (1) A program of instruction on the flag of the United States of America shall be provided to students by the fifth grade as part of the social studies curriculum in the public elementary schools of this state. Such instruction, at a minimum, shall include the history of the American flag, etiquette, customs pertaining to the display and use of the flag, and such other patriotic customs as provided by and in accordance with the provisions of 36 U.S.C. 170 et seq. on patriotic customs.

(2) Not later than the 2019-2020 school year, the program of instruction on patriotic customs required by this Section shall include instruction on the national motto, "In God We Trust", and each public school governing authority shall display the national motto in each building it uses and in each school under its jurisdiction. The nature of the display shall be determined by each governing authority with a minimum requirement of a paper sign.

B. The State Board of Elementary and Secondary Education shall adopt rules and regulations in accordance with the Administrative Procedure Act¹ to insure the proper implementation of this Section.

Credits

Added by Acts 1999, No. 672, § 1. Amended by Acts 2018, No. 410, § 1, eff. May 23, 2018.

Editors' Notes

Relevant Additional Resources

Additional Resources listed below contain your search terms.

HISTORICAL AND STATUTORY NOTES

A prior R.S. 17:262, relating to substance abuse programs and curricula, was derived from Acts 1934, No. 167, §§ 1, 2. Prior to its repeal by Acts 1989, No. 171, § 3, R.S. 17:262 was amended by Acts 1950, No. 467, § 1; Acts 1979, No. 546, § 1; and

§ 262. Flag and patriotic customs of the United States; required instruction, LA R.S. 17:262

Acts 1988, No. 642, § 1. Sections 1 and 2 of Acts 1989, No. 171, the repealing act, enacted the Comprehensive Action Against Alcohol, Drugs, and Substance Abuse in Schools Act, R.S. 17:402 et seq., and R.S. 40:981.3 providing for penalties for controlled substance violations near schools.

Footnotes

1

Administrative Procedure Act, see R.S. 49:950 et seq.

LSA-R.S. 17:262, LA R.S. 17:262

Current through the 2018 Third Extraordinary Session.

End of Document

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Item 11. A.



Memorandum

Date: August 12, 2019
To: CPSB
From: Kim Leblanc
Re: Request Bids for E-Rate Yr. 23 (20-21)

Technology Department is requesting permission to bid E-rate services and equipment for the 2020-2021 fiscal year.

ITEMS 11 C. & D.

PERMISSION TO ADVERTISE:

**REFRIGERATED DELIVERY TRUCK
SCHOOL FOOD SERVICES**

**COPY PAPER
CENTRAL WAREHOUSE
GENERAL FUND**



REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description:

Pearl Watson Elementary Phase 3 Interior Improvements

Funds: School District # 31 Bond Funds

Designer:

Griggs, Mitchell & Assoc. Architecture LLC

Advertise: to be determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Bourne, Corbello Heath, Grigg



REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description:

ReRoofing at Westwood Elementary School

Funds: School Districts 23 Bond Funds

Designer:

King Architect, Inc.

Advertise: To Be Determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Bourne, Corbello, Heath, Grigg



REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description:

Additions & Renovations to Westwood Elementary School

Funds: School Districts 23 Bond Funds

Designer:

King Architect, Inc.

Advertise: To Be Determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Bourne, Corbello, Heath, Grigg

Building Foundations for the Future



REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description:

ReRoofing Western Heights Elementary School

Funds: School Districts 23 Bond Funds

Designer:

King Architect, Inc.

Advertise: To Be Determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Bourne, Corbello, Heath, Grigg



REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description:

ReRoofing at SP Arnett Middle School

Funds: School Districts 23 Bond Funds

Designer:

King Architect, Inc.

Advertise: To Be Determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Bourne, Corbello, Heath, Grigg



REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description:

ReRoofing Westlake High School

Funds: School Districts 23 Bond Funds

Designer:

King Architect, Inc.

Advertise: To Be Determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Bourne, Corbello, Heath, Grigg



REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description: Miscellaneous Improvements to Westlake High School Baseball Field

Funds: School Districts 23 Bond Funds

Designer: King Architect, Inc.

Advertise: To Be Determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Bourne, Corbello, Heath, Grigg



REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description: Renovations to Westlake High School Baseball Field

Funds: School Districts 23 Bond Funds

Designer: King Architect, Inc.

Advertise: To Be Determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Boume, Corbello, Heath, Grigg



REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description: Renovations to Westlake High School Softball Field

Funds: School Districts 23 Bond Funds

Designer: King Architect, Inc.

Advertise: To Be Determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Bourne, Corbello, Heath, Grigg



REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description: Additions & Renovations to Western Heights Elementary School

Funds: School Districts 23 Bond Funds

Designer: King Architect, Inc.

Advertise: To Be Determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Bourn, Corbello, Heath, Grigg



REQUEST FOR PERMISSION TO ADVERTISE

Permission to advertise is requested for the following:

Description: Ralph Wilson Elementary Phase 4 Additions

Funds: School District # 31 Bond Funds

Designer: Griggs, Mitchell & Assoc. Architecture LLC

Advertise: to be determined

Karl Bruchhaus, Secretary
Calcasieu Parish School Board

Cc: Bourne, Corbello, Heath, Grigg

CHANGE ORDER

PROJECT NAME:	<u>SJ Welsh 7th Grade Pod Renovations</u>	CHANGE ORDER NO:	<u>1</u>
PROJECT NUMBER:	<u>16046B</u>	CONTRACT DATE:	<u>5/15/2019</u>
CONTRACTOR:	<u>Pat Williams Construction, LLC</u>	NOTICE TO PROCEED	<u>5/30/2019</u>

You are directed to make the following change(s) in this contract. Attach SUMMARY, BREAKDOWN and/or UNIT PRICE BREAKDOWN forms as required and give a brief description of the change(s) below.

Change Order Request #1 - replace quadplex receptacles (4) to be GFCI near new sinks. \$793.25 0 days

Change Order Request #2 - Deduct signage -\$280.00 0 days

The Original Contract Sum	\$	<u>113,000.00</u>
Total Changes by Previous Change Order(s)	\$	<u>-</u>
Current Contract Sum	\$	<u>113,000.00</u>
Contract Sum will be increased by this Change Order	\$	<u>513.25</u>
New Contract Sum	\$	<u>113,513.25</u>

The Original Contract Completion Date and Contract Time.	Date:	<u>7/29/2019</u>	<u>60</u> DAYS
Total Time extended by Previous Change Order(s)			<u> </u> DAYS
Contract Time will be unchanged by this Change Order			<u> </u> DAYS
New Contract Completion Date & Revised Contract Time	Date:	<u>7/29/2019</u>	<u>60</u> DAYS

Added Building Area	\$	<u>-</u>	(Sq. Ft.)
----------------------------	----	----------	-----------

NOTE: No additional increase in time or money will be considered for a Change Order item after it has been executed.

RECOMMENDED

Architect's Name:

Randy M. Goodloe, AIA APAC

Address:

725 Kirby St.Lake Charles, LA 70601

By:

Date:

8/12/19**ACCEPTED**

Contractor's Name:

Pat Williams Construction, LLC

Address:

1321 Hodges St.Lake Charles, LA 70601

By:

Date:

8/12/19**APPROVED**

Owner:

Calcasieu Parish School Board

Address:

P.O. Box 800Lake Charles, LA 70602

By:

Date:

July 15, 2019

Randy M. Goodloe Architect
725 Kirby Street
Lake Charles, La 70601

RE: SJ Welsh 7th Grade Pod Renovations – Change Order Request #1

Mrs. Burton:

Per your request, the cost to replace existing quadplex receptacles (4) to be GFCI protected that are adjacent to new sinks per proposal request:

Dollar Electric (See Attached Breakdown)	\$ 707.00
OH&P 10%	\$ 70.70
Bond 2%	\$ 15.55
Total	\$ 793.25

If you have any questions, please contact me at your convenience.

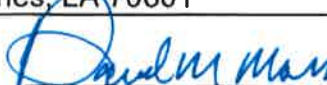
Sincerely,

Chris Goodloe

CHANGE ORDER

Change Order No: 1Date: August 5, 2019Project: Brenda Hunter Head Start
Improvements - Phase IIProject No: MA1710A Bid No.: 2019-13PCTo: Calcasieu Parish School BoardYou are directed to make the following change in this contract:
(Attach itemized breakdown)The Original Contract Sum \$1,259,000.00Net Change by Previous Change Orders \$0.00Contract Sum Prior to this Change Order \$1,259,000.00Contract Sum will be (increased) by this Change Order: \$17,741.65New Contract Sum including this Change Order \$1,276,741.65Contract Time will be increased by this Change Order: 10 DaysRevised Contract Completion Date January 16, 2020

RECOMMENDED

Moss Architects, Inc.
(Designer)3221 Ryan Street, Ste B
Lake Charles, LA 70601By: Date: 8/5/19

ACCEPTED

Keiland Construction, LLC
(Contractor)600 Bayou Pines East, Ste G
Lake Charles, LA 70601By: Date: 08/21/2019

APPROVED

Calcasieu Parish School Board
(Owner)3310 Broad Street
Lake Charles, LA 70615

By: _____

Date: _____

PROPOSED CHANGE ORDER ITEMS

Date: August 5, 2019

Project: Brenda Hunter Head Start
Improvements - Phase II

Project #: MA1710A

Change Order #: 1

- | | |
|--|-------------------------------|
| 1) Reinforce existing load bearing beams affected by the removal of the load bearing walls. | Add: <u>\$2,913.65</u> |
| 2) Electrical gear relocation | Add: <u>\$8,950.67</u> |
| 3) Remove and replace drywall in the library area. | Add: <u>\$4,101.46</u> |
| 4) Painting of existing wood base in corridor and adding trim pieces to the bottom of the rigid vinyl panels at the top of the existing wood base. | Add: <u>\$1,775.87</u> |

Total Amount Added This Change Order: \$17,741.65

Total Days Added This Change Order: 10

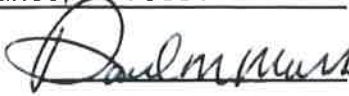
CHANGE ORDER

Change Order No: 1Date: August 28, 2019Project: St. John Elementary
GymnasiumProject No: MA1815 Bid No.: 2019-21PCTo: Calcasieu Parish School BoardYou are directed to make the following change in this contract:
(Attach itemized breakdown)The Original Contract Sum \$1,874,500.00Net Change by Previous Change Orders \$0.00Contract Sum Prior to this Change Order \$1,874,500.00Contract Sum will be (increased) by this Change Order: \$11,533.00New Contract Sum including this Change Order \$1,886,033.00Contract Time will be (unchanged) by this Change Order: 0 DaysRevised Contract Completion Date April 24, 2020

RECOMMENDED

ACCEPTED

APPROVED

Moss Architects, Inc.
(Designer)Pat Williams Construction, LLC
(Contractor)Calcasieu Parish School Board
(Owner)3221 Ryan Street, Ste B
Lake Charles, LA 706011200 E. McNeese St
Lake Charles, LA 706073310 Broad Street
Lake Charles, LA 70615By: By: 

By: _____

Date: 8/28/19Date: 8/28/19

Date: _____

PROPOSED CHANGE ORDER ITEMS

Date: August 28, 2019

Project: St. John Elementary
Gymnasium

Project #: MA1815

Change Order #: 1

- 1) Excavate and reroute 3" main cold-water line around footprint of new Gymnasium. Install 3" valve as required for isolation.

Add: \$11,533.00

Total Amount Added This Change Order: \$11,533.00

Total Days Added This Change Order: 0

CHANGE ORDER

Change Order No: OneDate: August 23, 2019Project: Gillis Elementary
Improvements - Phase IIProject No: MA1708 Bid No.: 2019-02PCTo: Calcasieu Parish School BoardYou are directed to make the following change in this contract:
(Attach itemized breakdown)The Original Contract Sum \$2,752,000.00Net Change by Previous Change Orders \$0.00Contract Sum Prior to this Change Order \$2,752,000.00Contract Sum will be increased by this Change Order: \$13,123.27New Contract Sum including this Change Order \$2,765,123.27Contract Time will be increased by this Change Order: 15 DaysRevised Contract Completion Date February 21, 2020

RECOMMENDED

ACCEPTED

APPROVED

Moss Architects, Inc.
(Designer)Pat Williams Construction, LLC
(Contractor)Calcasieu Parish School Board
(Owner)3221 Ryan Street, Ste B
Lake Charles, LA 706011601 S 5th Street
Leesville, LA 714463310 Broad Street
Lake Charles, LA 70615

By: _____

By: _____

By: _____

Date: _____

Date: _____

Date: _____

PROPOSED CHANGE ORDER ITEMS

Date: August 23, 2019

Project: Gillis Elementary
Improvements - Phase II

Project #: MA1708

Change Order #: One

1) Install new underground electrical service to new temporary buildings as requested by School Board.

Add: \$4,173.25

2) Fire Rating Modifications

Add: \$1,357.52

3) Installing Owner provided metal wall panels at the Library Building to match Admin. Building

Add: \$4,591.50

4) Storm Drain Piping and new catch basin as requested by Owner.

Add: \$3,001.00

5) Increase to Contract time due to additional scope of work and adverse weather days

Add: 15 days

Total Amount Added This Change Order: \$13,123.27

Total Days Added This Change Order: 15 days

CHANGE ORDER

01

PROJECT NAME: RESURFACING OF FOOTBALL FIELD TURF AT WESTLAKE HIGH SCHOOL
 CALCASIEU PARISH SCHOOL BOARD
 ALL DISTRICTS CAPITAL PROJECTS FUNDS, BID NUMBER 2019-22PC

CONTRACT INFORMATION:

Contract For: General Construction
 Contract Date: June 12, 2019

CHANGE ORDER INFORMATION:

Change Order Date: August 9, 2019
 Change Order Number: 01
 CO Request Number: 01

OWNER:

Calcasieu Parish School Board
 PO Box 800
 Lake Charles, Louisiana 70602

ARCHITECT:

King Architects, Inc.
 1312 Sampson Street
 Westlake, Louisiana 70669

CONTRACTOR:

GeoSurfaces, Inc.
 7080 St. Gabriel Avenue, Suite B
 St. Gabriel, Louisiana 70776

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change(s) and attach the itemized breakdown.)

ORIGINAL CONTRACT SUM	\$	430,000.00
NET CHANGES BY PREVIOUS CHANGE ORDERS	\$	0.00
CONTRACT SUM PRIOR TO THIS CHANGE ORDER	\$	430,000.00
CONTRACT SUM WILL BE <u>INCREASED</u> BY THIS CHANGE ORDER - DETAILS ATTACHED	\$	8,975.00
NEW CONTRACT SUM INCLUDING THIS CHANGE ORDER	\$	438,975.00
CONTRACT TIME WILL BE _____ BY _____ DAYS.		
REVISED CONTRACT COMPLETION DATE: _____		

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

RECOMMENDED:**ACCEPTED:****APPROVED:****ARCHITECT**

Barry D. King, AIA
 King Architects, Inc.

CONTRACTOR

Charles Dawson
 GeoSurfaces, Inc.

OWNER

Calcasieu Parish School Board

By:

Dated:

08/09/19

By:

Dated:

8/15/19

By:

Dated:

CHANGE ORDER REQUEST FORM

KING ARCHITECTS, INC

SECTION 00 63 57

CHANGE ORDER REQUEST

PROJECT NAME: RESURFACING OF FOOTBALL FIELD TURF AT WESTLAKE HIGH SCHOOL
CALCASIEU PARISH SCHOOL BOARD
2017 ALL DISTRICTS CAPITAL PROJECTS FUNDS, BID NO. 2019-22PC

CONTRACT INFORMATION:

Contract For: General Construction

Contract Date: June 12, 2019

Architect's Project Number: 1917

CO Request Date: August 9, 2019

Change Order Request No. 1

OWNER:

Calcasieu Parish School Board
PO Box 800
Lake Charles, Louisiana 70602

ARCHITECT:

King Architects, Inc
1312 Sampson Street
Westlake, LA 70669

CONTRACTOR:

GeoSurfaces, Inc
7080 St. Gabriel Avenue, Suite B
St. Gabriel, Louisiana 70776

The Owner requests an itemized request for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. *(Insert a detailed description of the proposed modifications to the Contract Documents and attach all corresponding documents.)*

ITEM(S):

760 - LitterKat with magnet	\$	7,044.00
-----------------------------	----	----------

Freight to Westlake High School	\$	760.00
---------------------------------	----	--------

SUBTOTAL

\$ 7,804.00

PROFIT & OVERHEAD	15 %
-------------------	------

\$ 1,171.00

TOTAL AMOUNT OF CHANGE ORDER REQUEST

\$ 8,975.00

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY: King Architects

SIGNED

Ben Moran, Project Manager

PRINTED NAME AND DATE

GeoSurfaces, Inc

COMPANY

SECTION 00 63 57-1



August 09, 2019

Barry King
King Architects
1312 Sampson Street
Westlake, LA 70669

Project: Resurfacing of Football Field Turf at Westlake High School for Calcasieu Parish School Board
Reference: **Change Request #1**

Mr. King – Below is our cost to provide a Litterkat Groomer delivered to the school:

760-LitterKat with magnet - \$8,100.00

Freight - \$875.00

Total: \$8,975.00 (ADD)

Sincerely,
Ben Moran

CHANGE ORDER**02**

PROJECT NAME: RESURFACING OF FOOTBALL FIELD TURF AT WESTLAKE HIGH SCHOOL
 CALCASIEU PARISH SCHOOL BOARD
 ALL DISTRICTS CAPITAL PROJECTS FUNDS, BID NUMBER 2019-22PC

CONTRACT INFORMATION:

Contract For: General Construction
 Contract Date: June 12, 2019

CHANGE ORDER INFORMATION:

Change Order Date: August 20, 2019
 Change Order Number: 02
 CO Request Number: 02

OWNER:

Calcasieu Parish School Board
 PO Box 800
 Lake Charles, Louisiana 70602

ARCHITECT:

King Architects, Inc
 1312 Sampson Street
 Westlake, Louisiana 70669

CONTRACTOR:

GeoSurfaces, Inc.
 7080 St. Gabriel Avenue, Suite B
 St. Gabriel, Louisiana 70776

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change(s) and attach the itemized breakdown.)

ORIGINAL CONTRACT SUM	\$	430,000.00
NET CHANGES BY PREVIOUS CHANGE ORDERS	\$	8,975.00
CONTRACT SUM PRIOR TO THIS CHANGE ORDER	\$	438,975.00
CONTRACT SUM WILL BE <u>INCREASED</u> BY THIS CHANGE ORDER - DETAILS ATTACHED	\$	8,262.75
NEW CONTRACT SUM INCLUDING THIS CHANGE ORDER	\$	447,237.75
CONTRACT TIME WILL BE _____ BY _____ DAYS.		
REVISED CONTRACT COMPLETION DATE: _____		

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

RECOMMENDED:**ACCEPTED:****APPROVED:****ARCHITECT**

Barry D. King, AIA
 King Architects, Inc.

CONTRACTOR

Charles Dawson
 GeoSurfaces, Inc.

OWNER

Calcasieu Parish School Board

By: _____

Dated: _____



By: _____

Dated: _____



By: _____

Dated: _____



RESURFACING OF FOOTBALL FIELD TURF AT WESTLAKE HIGH SCHOOL
CALCASIEU PARISH SCHOOL BOARD

CHANGE ORDER REQUEST FORM

KING ARCHITECTS, INC

SECTION 00 63 57

CHANGE ORDER REQUEST

PROJECT NAME: RESURFACING OF FOOTBALL FIELD TURF AT WESTLAKE HIGH SCHOOL
CALCASIEU PARISH SCHOOL BOARD
2017 ALL DISTRICTS CAPITAL PROJECTS FUNDS, BID NO. 2019-22PC

CONTRACT INFORMATION:

Contract For: General Construction
Contract Date: June 12, 2019

Architect's Project Number: 1917
CO Request Date: August 20, 2019
Change Order Request No. 2

OWNER:

Calcasieu Parish School Board
PO Box 800
Lake Charles, Louisiana 70602

ARCHITECT:

King Architects, Inc
1312 Sampson Street
Westlake, LA 70669

CONTRACTOR:

GeoSurfaces, Inc
7080 St. Gabriel Avenue, Suite B
St. Gabriel, Louisiana 70776

The Owner requests an itemized request for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. (Insert a detailed description of the proposed modifications to the Contract Documents and attach all corresponding documents.)

ITEM(S):

Logo Fabrication	\$	2,913.00
Materials	\$	2,772.00
Freight	\$	350.00
Labor/mobilization for Installation	\$	1,150.00
SUBTOTAL	\$	7,185.00
PROFIT & OVERHEAD 15 %	\$	1,077.75
TOTAL AMOUNT OF CHANGE ORDER REQUEST	\$	8,262.75

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY: King Architects

SIGNED

Ben Moran, Project Manager
PRINTED NAME AND TITLE

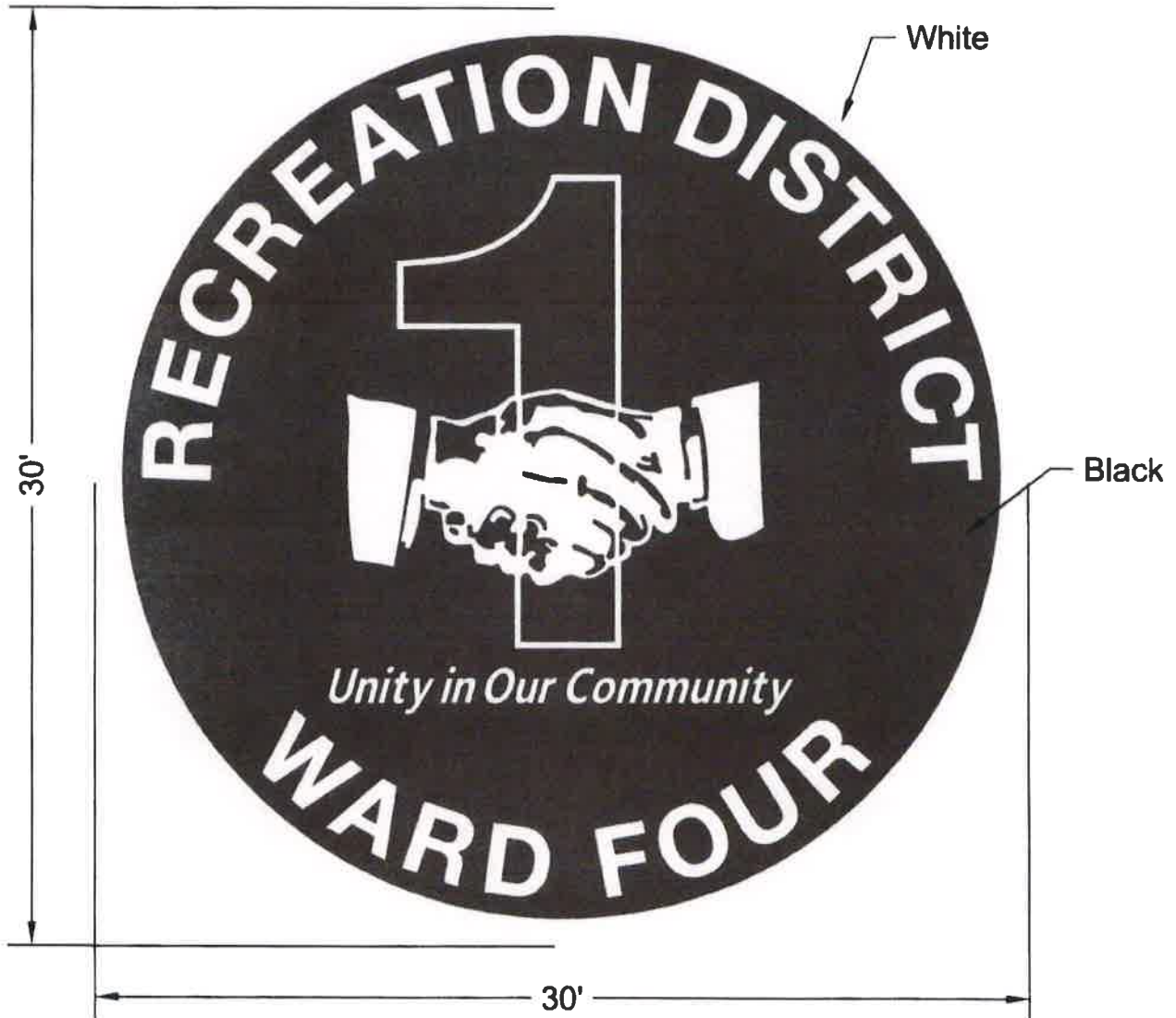
GeoSurfaces, Inc
COMPANY

SECTION 00 63 57-1



CUSTOMER CONFIRMATION 8.19.19

↑ Pile Direction



* Please note that letter/logo spacing on this confirmation does not depict actual field spacing. Please carefully review the graphics on this confirmation. Once approved graphics will be manufactured exactly as they appear on this document

PJ Job Number: GEO-11482	Material:	Approved By:
Job Name: Recreation Loop	Colors Used: Black & White	Print Name:
Submittal Number: #1		Date:

INTERNAL USE ONLY

Drawing reviewed for sizing, pile direction, color and inclusion of all graphics requested.

Verified by: JC

Verified by:

Verified by:

12.G.

CHANGE ORDER

Change Order No.: 02
Date: August 29, 2019
Contract Date: March 29, 2019

Project: Track Replacement Project
For Vinton High School and Bell City High School
For Calcasieu Parish School Board
1603 Grace Avenue, Vinton, LA 70668
7161 Hwy. 14 East, Bell City, LA 70630

Project No.: Calcasieu Parish School Board - Project No. 2019-12PC
Champeaux Evans Hotard - Project No. 1715

To: GeoSurfaces, Inc.
7080 St. Gabriel Avenue, Suite A
St. Gabriel, LA 70776

You are hereby directed to make the following change(s) in this Contract:
Refer to the attached Itemized breakdown for changes.

The Original Contract Sum	\$698,000.00
Net Change by Previous Change Order	<u>\$20,292.02</u>
Contract Sum Prior to this Change Order	\$718,292.02
Contract Sum will be <u>increased</u> by this Change Order	<u>\$3,238.40</u>
New Contract Sum Including this Change Order	\$721,530.42

Contract Time will be increased by: 0 days
Revised Contract Completion Date: Saturday, October 12, 2019

RECOMMENDED

Champeaux Evans
Hotard, APAC
(ARCHITECT)
702 Dr. Michael DeBakey Dr.
Lake Charles, LA 70601

By: 

Dated: 8/29/2019

ACCEPTED

GeoSurfaces, Inc.
(CONTRACTOR)
7080 St. Gabriel Ave., Suite A
St. Gabriel, LA 70776

By: _____

Dated: _____

APPROVED

Calcasieu Parish
School Board
(OWNER)
P. O. Box 800
Lake Charles, LA 70602

By: _____

Dated: _____



700 Dr. Michael DeBakey Drive
Lake Charles, LA 70601

phone: 337-439-8871
fax: 337-439-8872

www.champeaux.biz

Date: **August 29, 2019**
To: **Calcasieu Parish School Board
Planning & Construction Department**
Attn.: **Harold Heath, Construction Manager**
From: **Champeaux Evans Hotard, APAC
Brad Evans**
Re: **Track Replacement Project For:
Vinton High School and Bell City High School
For The Calcasieu Parish School Board
CPSB project # 2019-12PC
CEH Project #1821**

Change Order No. 2 – Recap

Item No.1

Vinton High School – Removal and replacement of 21 existing irrigation sprinkler heads at the Football field, install and adjust, as directed.

Amount Requested:	ADD	\$3,238.40
Days Requested:	ADD	10 days

**Total Contract Amount modification recommended
for Change Order No.2**

ADD	\$3,238.40
------------	-------------------

**Total Contract Time modification recommended
for Change Order No.2**

ADD	* 0 days *
------------	-------------------

12.H.

CHANGE ORDER

Change Order No.: 3
Date: August 29, 2019
Contract Date: June 13, 2018

Project: Sam Houston High School
New Gymnasium and Band Building
For Calcasieu Parish School Board

Project No.: Calcasieu Parish School Board - Project No. 2018-19PC
Champeaux Evans Hotard - Project No. 1724

To: Pat Williams Construction, LLC
1321 Hodges Street
Lake Charles, LA 70601

You are directed to make the following change(s) in this Contract:
(Attach Itemized Breakdown)

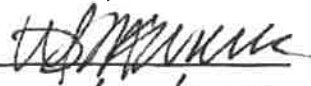
The Original Contract Sum	\$7,149,000.00
Net Change by Previous Change Order	<u>\$21,925.92</u>
Contract Sum Prior to this Change Order	\$7,170,925.92
Contract Sum will be <u>increased</u> by this Change Order	<u>\$10,211.64</u>
New Contract Sum Including this Change Order	\$7,181,137.56

Contract Time will be increased by: 31 days
Revised Contract Completion Date: February 29, 2020

RECOMMENDED

Champeaux Evans
Hotard, APAC
(ARCHITECT)

702 Dr. Michael DeBakey Dr.
Lake Charles, LA 70601

By: 

Dated: 8/29/2019

ACCEPTED

Pat Williams
Construction, L.L.C.
(CONTRACTOR)

1321 Hodges Street
Lake Charles, LA 70601

By: _____

Dated: _____

APPROVED

Calcasieu Parish
School Board
(OWNER)

P. O. Box 800
Lake Charles, LA 70602

By: _____

Dated: _____



702 Dr. Michael DeBakey Drive
Lake Charles, LA 70601

ph: (337) 439-8871
fax: (337) 439-8872

www.champeaux.biz

Date: **August 29, 2019**
To: **Calcasieu Parish School Board
Planning & Construction Department**
Attn.: **Mr. Harold Heath, Construction Manager**
From: **Champeaux Evans Hotard, APAC
Brad Evans**
Re: **Sam Houston High School
New Gymnasium and Band Building
For Calcasieu Parish School Board
CPSB Project #2018-19PC
CEH Project # 1724**

Change Order No. 3 – Recap

Change Order Request No. 7

Revisions to walls, doors, and cabinetry at Band Office, Music Library, and Sound Equipment Room, as requested by the owner. (Refer to supporting documentation, attached hereto.)

Amount Requested:	ADD	\$1,795.20
Days Requested:	ADD	0 days

Change Order Request No. 8

Provide pendant control of telescoping bleachers, in lieu of remote switch operation. (Refer to supporting documentation, attached hereto.)

Amount Requested:	DEDUCT	\$1,450.00
Days Requested:	ADD	0 days

Change Order Request No. 9

Revisions to Boys' and Girls' Athletic Locker Rooms, as requested by the owner. (Refer to supporting documentation, attached hereto.)

Amount Requested:	ADD	\$7,751.44
Days Requested:	ADD	14 days

Change Order Request No. 10

Revisions to Concession Stand overhead doors, as requested by the owner. (Refer to supporting documentation, attached hereto.)

Amount Requested:	ADD	\$1,907.40
Days Requested:	ADD	0 days

Sam Houston High School
New Gymnasium & Band Building
For Calcasieu Parish School Board
CPSB Project #2018-19PC
CEH Project # 1724
Change Order No.3 - Recap
August 29, 2019
Page 2 of 2

Change Order Request No.12

Deletion of spray foam insulation at certain structural beams.
 (Refer to supporting documentation, attached hereto.)

Amount Requested:	DEDUCT	\$1,200.00
Days Requested:	ADD	0 days

Change Order Request No.13

Revisions to Trophy / Display Cases, as requested by the owner.
 (Refer to supporting documentation, attached hereto.)

Amount Requested:	ADD	\$1,407.60
Days Requested:	ADD	0 days

Weather-Related Delays

Weather-related delays documented for the following months, less days allowed for by the Contract Documents. (Refer to supporting documentation, attached hereto.)

<u>Month</u>	<u>Documented Weather Related Delays</u>	<u>Weather-Related Days Allowed</u>	<u>Additional Days Granted</u>
January, 2019	19 days	(11 days)	8 days
February, 2019	12 days	(10 days)	2 days
March, 2019	3 days	(8 days)	0 days
April, 2019	5 days	(7 days)	0 days
May, 2019	9 days	(5 days)	4 days
June, 2019	6 days	(6 days)	1 day
July, 2019	8 days	(6 days)	2 day

Amount Requested:	ADD	\$0.00
Days Requested:	ADD	17 days

**Total Contract Amount modification recommended
 for Change Order No. 3**
**Total Contract Time modification recommended
 for Change Order No. 3**

ADD \$10,211.64

ADD 31 days

12.I.

CHANGE ORDER

PROJECT NAME:	<u>Phase I - Restroom Renovations for A.M. Barbe High School</u>	CHANGE ORDER NO:	<u>3</u>
PROJECT NUMBER:	<u>16045B-I</u>	CONTRACT DATE:	<u>5/15/2019</u>
CONTRACTOR:	<u>Pat Williams Construction</u>	NOTICE TO PROCEED DATE:	<u>5/30/2019</u>

You are directed to make the following change(s) in this contract. Attach SUMMARY, BREAKDOWN and/or UNIT PRICE BREAKDOWN forms as required and give a brief description of the change(s) below.

RFC #6 - Relocate the HVAC exhaust fans in K1.1, K1.2, K1.3, K1.4 to exhaust thru the roof. Revision of exhaust in C1.2. - \$5,249.61
Add 27 days

RFC #7 - Repair replacement of 5 floor drains. - \$4,254.17
Add 7 days.

The Original Contract Sum	\$	<u>379,000.00</u>
Total Changes by Previous Change Order(s)	\$	<u>62,106.51</u>
Current Contract Sum	\$	<u>441,106.51</u>
Contract Sum will be increased by this Change Order	\$	<u>9,503.78</u>
New Contract Sum	\$	<u>450,610.29</u>

The Original Contract Completion Date and Contract Time.	Date:	<u>7/29/2019</u>	<u>60</u> DAYS
Total Time extended by Previous Change Order(s)			<u>36</u> DAYS
Contract Time will be increased by this Change Order			<u>34</u> DAYS
New Contract Completion Date & Revised Contract Time	Date:	<u>10/7/2019</u>	<u>130</u> DAYS

Added Building Area _____ (Sq. Ft.)

NOTE: No additional increase in time or money will be considered for a Change Order item after it has been executed.

RECOMMENDED

Architect's Name:

Randy M. Goodloe, AIA APAC

Address:

725 Kirby St.
Lake Charles, LA 70601

By:

Date:

9-3-19**ACCEPTED**

Contractor's Name:

Pat Williams Construction

Address:

1321 Hodges St.
Lake Charles, LA 70601

By:

Date:

Pat Williams
9/3/19**APPROVED**

Owner:

Calcasieu Parish School Board

Address:

P.O. Box 800
Lake Charles, LA 70602

By:

Date:

August 30, 2019

Randy Goodloe Architects LLC
725 Kirby Street
Lake Charles, LA 70601

Reference: RFC #6- HVAC Relocation

Attention: Heather Burton

Pat Williams Construction L.L.C. proposes to furnish the material, labor, and equipment necessary to complete the following scope of work:

Relocate the HVAC exhaust fans in K1.1-1.4. This will include cutting, patching in the ceiling, walls, and roof. Also installing snaplock and new hood in restroom C1.2

CMC- material and labor.....	\$ 2,086.00
T&M Enterprises- labor to cut holes.....	\$ 1,170.00
Ferguson Roofing- material and labor to patch roof.....	\$ 1,200.00
Subtotal	\$ 4,456.00
Overhead 5%	\$ 222.80
Profit 10%	\$ 467.88
Bond 2%	\$ 102.93
Total Change Order Cost	\$ 5,249.61

Total time needed to add to the contract **27 Days**

If you have any questions or concerns, please do not hesitate to contact me at your convenience.

Sincerely,

Jansen Daniels
Project Manager

BENEFICIAL OCCUPANCY

Not For Recordation

DATE: August 22, 2019

NAME OF PROJECT: **Track Replacement Project
For Vinton High School and Bell City High School
For Calcasieu Parish School Board
1603 Grace Avenue, Vinton, LA 70668
7161 Hwy. 14 East, Bell City, LA 70630**

PROJECT NO.: **Calcasieu Parish School Board - Project No. 2019-12PC**

ARCHITECT: Champeaux Evans Hotard, APAC

CONTRACTOR: GeoSurfaces, Inc.
7080 St. Gabriel Avenue, Suite A
St. Gabriel, LA 70776

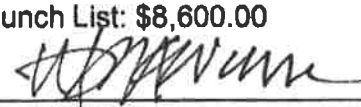
OWNER: Calcasieu Parish School Board

The below described portion(s) of the subject project is, to the best of my knowledge and belief, complete to a point where the User desires to use in accordance with the Contract Documents.

PORION OCCUPIED: **Bell City High School Track** (all areas, with the exception of the East & West Long Jump/Triple Jump Runways and Sand Pits)

DATE OCCUPIED: Monday, August 26, 2019

Warranty items covered by Beneficial Occupancy Punch List: \$8,600.00



ARCHITECT8/22/2019

Date

Champeaux Evans Hotard, APAC

CONTRACTOR_____
Date

GeoSurfaces, Inc.

OWNER_____
Date

Calcasieu Parish School Board

PUNCH LIST: Attached X
None

NOT FOR RECORDATION PURPOSES

Beneficial Occupancy - 1

**Track Replacement Project
for Vinton High School and Bell City High School
for Calcasieu Parish School Board**

**Bell City High School
Beneficial Occupancy Punch List
Thursday, August 22, 2019**

In Attendance: 8/22/2019

Brad Evans, CEH

Jason Leonards, Assistant Principal, Cell City High School

Ben Moran, GeoSurfaces, Inc.

GENERAL ITEMS

- \$2,500 • Provide Written Warranty, as specified.
- \$500 • Schedule Maintenance & Care In-Service with Owner's representatives.

SITE, GENERAL

- \$150 • Remove excess material & debris from overfilled dumpster, and dispose of properly.
- \$150 • Remove bulk liquid tote & pallet w/ (2) 55 gallon drums of coating material.
- \$250 • Remove rubber coating wash-out from sand pile at Northwest corner of track.
- \$250 • Remove contaminated sand from pile at Northwest corner of track.

HIGH JUMP AREA

- \$1,000 • Water noted seeping from below rubber surfacing and numerous points along North edge of high jump area. Refer to photos taken by BE/CEH this date. GeoSurfaces to investigate, and remedy if necessary. Provide response accordingly.
Note: This item is specifically noted herein for warranty purposes.

WEST SIDE OF TRACK

- \$300 • Northwest Catch Basin - Grout piping penetration into catch basin, backfill and compact, grade to provide a smooth transition to top of catch basin.
- \$250 • Northwest Catch Basin - Clean out new 4" & 6" drain piping to point of tie-in at catch basin (standing water was noted in 4" drain piping this date).
- \$150 • Northwest Runway Area - Remove rubber overspray.
- \$250 • Northwest Sand Pit - Replace sand in pit. Sand removed and stockpiled on side has been contaminated. Refer to corresponding item in "SITE, GENERAL" section, above.
- \$0 • *Note: this is a change Order Request Item (no \$ value assigned).*
Northwest Sand Pit - Replace 16 pieces of 24"Lx4"W. existing damaged/missing PVC trench grating with new, to match existing. Cut off existing PVC trench drain and new grating flush with angled edge of concrete. Replace existing 4" diameter pipe with 4" dia. PVC grate with new NDS Model No. 1200 12"x12"x12" PVC catch basin with NDS Model No. 1215 HD.G. steel grating, set below trench outfall elevation. Fine grade area around catch basin to result in a smooth transition. Install sod as required to prevent erosion.

- \$300 • Southwest Catch Basin - Grout piping penetration into catch basin, backfill and compact, grade to provide a smooth transition to top of catch basin.
- \$250 • Southwest Catch Basin - Clean out new 4" & 6" drain piping to point of tie-in at catch basin (standing water was noted in 4" drain piping this date).
- \$150 • Southwest Runway area - Remove rubber overspray.
- \$250 • Southwest Sand Pit - Replace sand in pit. Sand removed and stockpiled on side has been contaminated. Refer to corresponding item in "SITE, GENERAL" section, above.
- \$0 • *Note: this is a change Order Request Item (no \$ value assigned).*
Southwest Sand Pit - Replace 16 pieces of 24"Lx4"W. existing damaged/missing PVC trench grating with new, to match existing. Cut off existing PVC trench drain and new grating flush with angled edge of concrete. Replace existing 4" diameter pipe with 4" dia. PVC grate with new NDS Model No. 1200 12"x12"x12" PVC catch basin with NDS Model No. 1215 HD.G. steel grating, set below trench outfall elevation. Fine grade area around catch basin to result in a smooth transition. Install sod as required to prevent erosion.

EAST SIDE OF TRACK

- \$300 • Southeast Catch Basin - Grout piping penetration into catch basin, backfill and compact, grade to provide a smooth transition to top of catch basin.
- \$250 • Southeast Catch Basin - Clean out new 4" & 6" drain piping to point of tie-in at catch basin (standing water was noted in 4" drain piping this date).
- \$150 • Southeast Runway Area - Remove rubber overspray.
- \$250 • Southeast Sand Pit - Replace sand in pit. Sand removed and stockpiled on side has been contaminated. Refer to corresponding item in "SITE, GENERAL" section, above.
- \$0 • *Note: this is a change Order Request Item (no \$ value assigned).*
Southeast Sand Pit - Replace 16 pieces of 24"Lx4"W. existing damaged/missing PVC trench grating with new, to match existing. Cut off existing PVC trench drain and new grating flush with angled edge of concrete. Replace existing 4" diameter pipe with 4" dia. PVC grate with new NDS Model No. 1200 12"x12"x12" PVC catch basin with NDS Model No. 1215 HD.G. steel grating, set below trench outfall elevation. Fine grade area around catch basin to result in a smooth transition. Install sod as required to prevent erosion.
- \$300 • Northeast Catch Basin - Grout piping penetration into catch basin, backfill and compact, grade to provide a smooth transition to top of catch basin.
- \$250 • Northeast Catch Basin - Clean out new 4" & 6" drain piping to point of tie-in at catch basin (standing water was noted in 4" drain piping this date).
- \$150 • Northeast Runway area - Remove rubber overspray.
- \$250 • Northeast Sand Pit - Replace sand in pit. Sand removed and stockpiled on side has been contaminated. Refer to corresponding item in "SITE, GENERAL" section, above.
- \$0 • *Note: this is a change Order Request Item (no \$ value assigned).*
Northeast Sand Pit - Replace 16 pieces of 24"Lx4"W. existing damaged/missing PVC trench grating with new, to match existing. Cut off existing PVC trench drain and new grating flush with angled edge of concrete. Replace existing 4" diameter pipe with 4" dia. PVC grate with new NDS Model No. 1200 12"x12"x12" PVC catch basin with NDS Model No. 1215 HD.G. steel grating, set below trench outfall elevation. Fine grade area around catch basin to result in a smooth transition. Install sod as required to prevent erosion.

\$8,600

TOTAL OF ALL PUNCH LIST ITEMS

BENEFICIAL OCCUPANCY**NOT FOR RECORDATION PURPOSES**DATE: August 12, 2019PROJECT NAME: PHASE 2 – NEW TWO STORY CLASSROOM WING,
RESTROOM RENOVATIONS, NEW HYDRONIC PIPING
2017 BOND ISSUE IMPROVEMENTS
WASHINGTON-MARION HIGH SCHOOL
2802 Pineview Street, Lake Charles, Louisiana 70615
Calcasieu Parish School BoardPROJECT NO.: EA 2018-14ARCHITECT: Ellender Architects & Associates, LLCCONTRACTOR: Pat Williams Construction, LLCOWNER: Calcasieu Parish School Board

The below described portion of subject project is, to the best of my knowledge and belief,
complete to a point where the User desires to use in according with the Contract Documents.

PORTION OCCUPIED: Restrooms Boys 1170, Girls 1177, Girls 4227, and Boys 4228DATE OCCUPIED: August 13, 2019

WARRANTY items covered by Occupancy. (See Statement on Attached Punch List)

 Aug 14, 2019
ARCHITECT Date

 8-14-19
CONTRACTOR Date

OWNER Date

Punch List See Attached List dated August 12, 2019
None

NOT FOR RECORDATION PURPOSES

ELLENDER Architects & Associates, LLC



Punch List - Beneficial Occupancy

Restrooms Boys 1170, Girls 1177, Girls 4227, and Boys 4228

August 12, 2019

PHASE 2 – NEW TWO STORY CLASSROOM WING, RESTROOM RENOVATIONS, NEW HYDRONIC PIPING 2017 BOND ISSUE IMPROVEMENTS WASHINGTON-MARION HIGH SCHOOL

Architectural

- Complete all work in accordance with plans, specifications, and addenda.
- Clean all surfaces. \$400
- Clean exterior brick surfaces as specified where wall openings were closed with new brick. \$250
- Complete removal of concrete pads and thickened slab edges outside of Boys 1170 and Girls 1177. Install fill to grade and slope away from slab edge for positive drainage. \$200
- Remove construction debris. \$200
- Smooth and seal all grout joints, floors and walls. \$400
- Grout around all floor drains. \$300
- Caulk and seal joint where plumbing fixtures abut wall and floor surfaces. \$400
- Caulk and seal perimeter ceiling grid at wall. \$500
- Install specified doors & hardware. \$2,000
- Install marble doorway thresholds as specified. \$200

Mechanical

- Complete test and balance of exhaust fans, grilles, and diffusers in restrooms and provide test and balance report to designer for review. \$1,000
- Verify proper operation of all sensor powered flush valves. \$100
- Provide tee keys for hose bibbs to school staff. \$50

Electrical

- Spec Section 260500 - 2.6 C: Coverplates are required to be brushed aluminum, however, stainless steel would be acceptable. \$400

Warranty Statement

As related to the four (4) restrooms stated herein, the Contractor's one (1) year warranty and applicable warranties for products installed therein shall commence on the Beneficial Occupancy date of August 13, 2019.

BENEFICIAL OCCUPANCY

Date: August 13, 2019Project No. MA1710AProject Name: Brenda Hunter Head Start - Improvements - Phase IIArchitect: Moss Architects, Inc.Contractor: Keiland Construction LLCOwner: Calcasieu Parish School Board

The below described portion of subject project is, to the best of my knowledge and belief, complete to a point where the User desires to use in according with the Contract Documents.

Portion Occupied: All renovated areasDate Occupied: August 15, 2019

Warranty items covered by Occupancy: (see attached list if applicable)

 8-13-19
Architect Date

 08/21/2019
Contractor Date

Owner Date

Punch List: See Attached List X

None _____

NOT FOR RECORDATION PURPOSES

Brenda Hunter Head Start, Phase II

RENOVATED AREA ONLY

PUNCH LIST 8/12/19

General

Clean.

Provide blank plate at all missing data receptacles.

Complete temp wall separating MPR bldg.

Conference Room

Provide Access Panel, repair sheetrock, and paint inside closet.

Repair intercom switch.

Women's Restroom

Install mirror.

Clean tile.

Install toilet tissue holder.

Men's Restroom

Clean tile.

Corridor

Ensure all rubber base is adhered correctly at all door frames.

Utility Room

Complete gypsum board, tape/float, and paint around wash bay.

Install ceiling tiles above wash bay.

Complete rubber base around wash bay.

Boy's Restroom

Install mirror.

Patch VCT around toilet.

Girl's Restroom

Install mirror.

Patch VCT around toilet.

Classrooms (All)

Install exit signage.

Replace any damaged/wet ceiling tiles.

Install glass lites in new doors.

Girl's Restroom

Install mirrors.

Replace any damaged/wet ceiling tiles.

Boy's Restroom

Repair rubber base outside of door.

Corridor

Touch up paint at base.

Repair/Replace access panel near water fountains.

12.M.

RESURFACING OF FOOTBALL FIELD TURF AT WESTLAKE HIGH SCHOOL
CALCASIEU PARISH SCHOOL BOARD, DISTRICT #23 – BOND ISSUE
WESTLAKE, LOUISIANA

RECOMMENDATION OF ACCEPTANCE

KING ARCHITECTS, INC.

To: Calcasieu Parish School Board
Date: August 13, 2019
Project Name: RESURFACING OF FOOTBALL FIELD TURF AT WESTLAKE HIGH SCHOOL
Project Number: 1917
Designer: KING ARCHITECTS, INC.
Contractor: GEOSURFACES, INC.
Owner: CALCASIEU PARISH SCHOOL BOARD

I certify that, to the best of my knowledge and belief, this project is complete or substantially complete in accordance with the Plans and specifications to the point where it can be used for the purpose which was intended. It is recommended that it be accepted.

DATE OF ACCEPTANCE: August 13, 2019
CONTRACT DATE OF COMPLETION: August 13, 2019
NUMBERS OF DAYS (Overrun) (Underrun) 0
(As of Acceptance Date):
LIQUIDATED DAMAGES PER DAY STIPULATED IN CONTRACT: \$ 500.00
VALUE OF PUNCH LIST (Attach Itemized List): \$ 2,000.00
Was part of project occupied prior to Acceptance: no
PORTION OCCUPIED: Attach Beneficial Occupancy Forms


KING ARCHITECTS, INC.

For Use of Owner
I concur in the Acceptance of this project:

OWNER

KING

ARCHITECTS, INC

PUNCH LIST

Page 1 of 1

PROJECT NAME: RESURFACING OF FOOTBALL FIELD TURF AT WESTLAKE HIGH SCHOOL
1000 GARDEN DRIVE
WESTLAKE, LOUISIANA 70669

CONTRACT INFORMATION:
Contract For: General Construction
Contract Date: June 12, 2019

OTHER INFORMATION:
Project Number: 1917
Punch List Date: August 13, 2019

OWNER:
Calcasieu Parish School Board
PO Box 800
Lake Charles, Louisiana 70602

ARCHITECT:
King Architects, Inc
1312 Sampson Street
Westlake, Louisiana 70669

CONTRACTOR:
GeoSurfaces, Inc
7080 St. Gabriel Avenue, Suite B
St. Gabriel, Louisiana 70776

This is the Punch List prepared by the Architect during the inspection held on the above referenced date. All items on this Punch List must be corrected prior to acceptance of the Contract.

ITEM NUMBER	LOCATION	DESCRIPTION OF CORRECTIVE ITEMS	COST ESTIMATE
Item 1.	Exterior	Clean-up turf, trash and aggregate	1,000.00
Item 2.	Exterior	East side adjacent to track - white line needs to be adjusted	200.00
Item 3.	Exterior	Adjust turf at each goal post	200.00
Item 4.	Exterior	Adjust seam at northwest corner of End Field	300.00
Item 5.	Exterior	Adjust seam on west side of field	300.00

Punch List Items Total **\$2,000.00**



SIGNATURE OF ARCHITECT

RECOMMENDATION OF ACCEPTANCE

TO: Calcasieu Parish School Board

DATE: 8/15/2019

PROJECT NO: 16046B

PROJECT NAME: 7th Grade Pod Renovations – SJ Welsh Middle School

DESIGNER: Randy M. Goodloe, A.I.A. APAC

CONTRACTOR: Pat Williams Construction, LLC

OWNER: Calcasieu Parish School Board

I certify that, to the best of my knowledge and belief, this project is complete or substantially complete in accordance with the Plans and Specifications to the point where it can be used for the purpose which was intended. It is recommended that it be accepted.

DATE OF ACCEPTANCE: 8/14/19

CONTRACT DATE OF COMPLETION: 7/29/2019

NUMBER OF DAYS (OVERRUN) 16

LIQUIDATED DAMAGES PER DAY STIPULATED IN CONTRACT \$ 200.00

VALUE OF PUNCH LIST
(Attach itemized list) \$12,000.00

Was part of project occupied prior to Acceptance? no

PORTION OCCUPIED: Attach Beneficial Occupancy Forms

Signed:

ARCHITECT

For Use of Owner:
I concur in the Acceptance of this project:

Signed:

OWNER



RANDY M. GOODLOE, AIA, APAC

A Professional Architectural Corporation

Project: SJ Welsh Middle School – Pod Renovations

Punchlist 8/9/2019

1. Final cleaning, all walls, floors, outlets, thermostats.
2. Install Sound doors and hardware at rooms: 102A, 103A, 104A, 104B
3. Repair overcut at receptacle in room 103 Office.
4. Install flooring or threshold at door 101A.
5. Install final cores at all doors.

Total punchlist value: \$12,000.00

725 KIRBY ST.
LAKE CHARLES
LA. 70601

(337) 436-3036

FAX
(337) 436-3773

WWW.GOODARCH.COM

A R C H I T E C T

RECOMMENDATION OF ACCEPTANCETO: Calcasieu Parish School BoardDATE: August 22, 2019PROJECT NO: 2019-04PCPROJECT NAME: Barbe Elementary School UpgradesDESIGNER: Brossett Architect, LLCCONTRACTOR: K&J Development SWLA, LLC.OWNER: Calcasieu Parish School Board

I certify that, to the best of my knowledge and belief, this project is complete or substantially complete in accordance with the Plans and specifications to the point where it can be used for the purpose which was intended. It is recommended that it be accepted.

DATE OF ACCEPTANCE: August 6, 2019CONTRACT DATE OF COMPLETION: August 6, 2019NUMBER OF DAYS (~~Overrun~~) (~~Underrun~~)(As of Acceptance Date): 0LIQUIDATED DAMAGES PER DAY STIPULATED IN CONTRACT \$ 400.00VALUE OF PUNCH LIST (Attach Itemized List) \$ 1,950.00

Was part of project occupied prior to Acceptance: NO

PORTION OCCUPIED: Attach Beneficial Occupancy Forms

Signed:


ARCHITECT

For Use of Owner

I concur in the Acceptance of this project:

Signed:

OWNER

BROSSETT

Project Acceptance Punch List

Date: 08/27/2019	Project: Barbe Elementary Upgrades	Project No.: 2019-04PC
Architect: Brossett Architect, LLC.		Contractor: K&J Development SWLA, LLC.
General		
1. Provide roof warranty		\$500.00
2. Provide Clear Lien Certificate		\$150.00
3. Provide Consent of Surety		\$150.00

Exterior		
1.	(2-A2.1) Clean up left over materials against school building wall to west of entry doors.	\$50.00
2.	Remove construction debris left along fence across from building.	\$50.00
3.	(1-A3.1) Extend walk canopy under pavilion as shown on plans.	\$400.00
4.	1-A3.1) Provide and install fire extinguisher at open air pavilion as noted in addendum.	\$300.00
5.	(1-A1.1) Remove excess dirt and protective orange facing to south of new open air pavilion.	\$100.00
6.	(1-A1.1) Remove excess dirt from construction work to east of new drop-off canopy.	\$100.00
7.	(1-A1.1) Remove port-a-potty remaining near western gate at the drop-off/pick-up delivery.	\$50.00
8.	Metal trim to cap east end of masonry wall removed in cafeteria.	\$100.00

NAME	POSITION	LOCATION	DATES	ADDITIONAL INFO
RESIGNATION				
Reagan Leonard	Paraprofessional	Iowa High	08/05/19	Personal reasons
Stephanie Collins	School Psychologist	Pupil Appraisal	08/05/19	Accepted employment in another district
Henry Batiste	Teacher	Pearl Watson Elementary	08/02/19	Personal reasons
Addie Anderson	Bus Driver	Dolby Elementary	05/24/19	Seeking other employment
Jennifer Melancon	Teacher	Barbe High	05/24/19	Personal reasons
Angela Elias	Bus Driver	J.D. Clifton Elementary	05/24/19	Personal reasons
Selena Lassien	Bus Driver	S.J. Welsh Middle	05/24/19	Personal reasons
Daloris Guillory	Bus Driver	St. John Elementary	08/08/19	Personal reasons
Charise Thomas	Teacher	LaGrange High	08/08/19	Personal reasons
Jessica Duhon	Clerk	Accounts Payable	08/08/19	Personal reasons
Aqueenta Franklin	Counselor	LaGrange High	08/16/19	Accepted employment in another district
Tatiana Clophus	Paraprofessional	Maplewood Elementary	05/24/19	Personal reasons
Taylor Wainwright	Teacher	Maplewood Middle	08/09/19	Personal reasons
Maureen Hardy	Paraprofessional	Positive Connections	07/31/19	Personal reasons
Elizabeth Kinney	Paraprofessional	Vincent Settlement	08/13/19	Personal reasons
Dawn Newell	Paraprofessional	E.K. Key Elementary	08/13/19	Personal reasons
Evelyn Etienne	Clerk	Payroll Department	08/23/19	Relocating
Sandi Gesner	Paraprofessional	Maplewood Elementary	08/16/19	Personal reasons
Kimberly Gibson	Custodian	Oak Park Elementary	08/08/19	Personal reasons

Mallory Monteith	Teacher	Moss Bluff Elementary	05/24/19	Personal reasons
Jeffrey Francis	Custodian	Sulphur High 9th	08/02/19	Accepted other employment
Kelly Lyons	Teacher	LaGrange High	09/04/19	Accepted other employment
Jennifer Busby	Cafeteria Technician	Moss Bluff Elementary	09/06/19	Accepted other employment
Amy Robinson	Paraprofessional	Clifton Elementary	08/23/19	Accepted other employment
Alexa Carroll	Paraprofessional	Nelson Elementary	08/27/19	Personal reasons
Jacklyn Barlow	Teacher	Kennedy Elementary	08/28/19	Personal reasons
Jacqueline Solomon	Teacher	DeQuincy Primary	08/27/19	Relocating
Theresa Hardy	Teacher	Barbe Elementary	08/28/19	Personal reasons
RETIREMENT				
Dorothy Rankins	Paraprofessional	DeQuincy Middle	09/29/19	
Dianna Perry	Bus Driver	Pearl Watson Elementary	12/20/19	
David Vandever	Warehouseman	Warehouse Department	08/31/19	
David Chamblee	Teacher	Moss Bluff Elementary	08/06/19	
Cheryl Jones	Teacher	Sam Houston High	08/30/19	
Carole Faulk	Clerk	St. John Elementary	08/07/19	
Vanessa DeVille	Speech Therapist	Speech Therapy Department	08/16/19	Waive Act 715
Sandi Garcia	Teacher	Moss Bluff Middle	08/30/19	
Marianne Wallace	Teacher	Gillis Elementary	07/16/19	
Margaret Goode	Grant Supervisor	Grants Department	09/30/19	
Pamela Cantrell	Supervisor	Special Services	09/14/19	
Belinda Streva	Paraprofessional	College Oaks Elementary	10/18/19	

MATERNITY LEAVE

Due Date:

Rachel Toups	Teacher	Dolby Elementary	8/26/19 - 10/26/19	8/26/19 [B]
Leslie Clement	Screening Specialist	Pupil Appraisal	11/12/19 - 1/6/20	11/9/19 [A]
Virginie Mathot	Teacher	Moss Bluff Middle	9/10/19 - 1/27/20	10/29/19 [B]
Elizabeth Castille	Teacher	Sam Houston High	10/11/19 - 12/16/19	10/11/19 [B]
Melissa Cormier	Educational Diagnostician	Pupil Appraisal	10/2/19 - 1/6/20	10/16/19 [B]
Jennifer Cline	Teacher	Special Services	8/6/19 - 10/10/19	8/14/19 [B]
Heather Jennings	Bookkeeper	R.W. Vincent Elementary	11/22/19 - 1/21/20	11/29/19 [B]
Meghan Trahan	Teacher	St. John Elementary	11/4/19 - 2/4/20	11/9/19 [B]

LEAVE WITHOUT PAY

Stephanie Bingham	Lab Manager	Vinton Elementary	8/8/19 - 12/31/19	
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MEDICAL SABBATICAL

Gladys McKnight	Teacher	Washington-Marion High	2019-2020	
Christina Flores	Teacher	E.K. Key Elementary	Fall 2019-2020	
Amanda Guillory	Teacher	Alternative Programs	2019-2020	
Stacy Hill	Teacher	Vincent Settlement	Fall 2019-2020	Beginning 8/27/19

APPROVED 9/3/19

