CPSB

Calcasieu Parish School Board's Public Schools

Safe

Responsible

+ Respectful

Positive School Culture

2020-2021 Student Code of Conduct

IMPORTANT INFORMATION

- **Please sign the documents on pages 56-58 and return to your child's school.**

- Keep this copy of the Calcasieu Parish School Board's Student Code of Conduct for your records.

- It is the parent/guardian's sole responsibility to provide and maintain current contact information to the school in order to ensure contact can be made regarding their child. This includes, but is not limited to current phone numbers, mailing address, physical address, custody, and with whom the child resides throughout the school year.

- The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents the right to have access to their children's education records, the right to seek to have the records amended, and the right to have some control over the disclosure of personally identifiable information (PII) from the education records. When a student turns 18 years old, or enters a postsecondary institution at any age, the rights under FERPA transfer from the parents to the student ("eligible student"). A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student to other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. *School official* shall be defined as an administrator, supervisor, principal, teacher, support staff, or any person employed by or under contract to the School Board, or authorized volunteer, to perform a function or service on behalf of the School Board. *Legitimate educational interest* shall be defined as the interest that requires access to educational records and PII for purposes of adding or modifying material, periodic review, filing new student data and/or removing inadequate, ambiguous, no longer relevant data; the interest having the wellbeing of the student in mind for purposes of continuing, improving or changing the educational program, instruction, training, or safety of the student; the need to access and otherwise deal with educational records and PII in order to perform or carry out a person's responsibilities with regard to the Calcasieu Parish School System. The enclosed Calcasieu Parish Policy JR-AP defines directory information and to whom student personally identifiable information may be disclosed. The FERPA statute is found at 20 U.S.C. § 1232g and the FERPA regulations are found at 34 CFR Part 99. Parents have 15 days from the 1st day of school or the date of enrollment if after the 1st day of school to revoke permission to disclose student information covered by FERPA.

- If you need more information about Federal Programs located on pages 58-64, please contact the counselor at your child's school.

HOMEWORK LOUISIANA Powered by tutor.com

- HomeworkLouisiana – www.homeworkla.org offers FREE online tutoring and academic resources from Tutor.com for Louisiana residents from kindergarten students through adult learners. Get help in math, science, social studies or English from a live tutor. The services can be accessed from a Louisiana public library, from your home computer or from your mobile device.

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Letter from Superintendent

Dear Members of the School Community:

The *Calcasieu Parish School Board Student Code of Conduct* is enclosed for your review and discussion with your student. As you can see, the document is the very comprehensive result of planning by many members of the school community. Through efforts to implement Positive Behavioral Interventions and Supports (PBIS), along with a robust Response to Intervention program (RTI), the school system strives to create an environment where all of our students can have academic and behavioral success.

The *Student Code of Conduct* outlines expectations for the behavior of each student, describes appropriate interventions, lists consequences for students engaging in inappropriate behavior, and explains the rights of students with disabilities. The *Code of Conduct* applies to all school related time, including regular school hours, time spent on a school campus for any school sponsored event, transportation to and from school, and transportation to special events.

While all issues contained in the *Code of Conduct* are very important, the first step to academic and behavioral success comes with your student attending school each day. Please review this document with your student. Calcasieu Parish School Board staff members are available to answer any questions that may arise and can be reached at (337) 217-4150, Extension 1501.

Have a great school year!

Karl Bruchhaus, Superintendent
Calcasieu Parish School Board

Calcasieu Parish School Board
Student Code of Conduct

Positive Behavioral Interventions and Supports (PBIS)

Positive Behavioral Interventions and Supports (PBIS) is a proven, research and evidence-based discipline program that emphasizes school-wide systems of support that include strategies for defining, teaching, modeling and supporting appropriate student behaviors to create positive school environments.

PBIS emphasizes teaching students to behave in ways that contribute to academic achievement and school success and that support a school environment where students and school staff are responsible and respectful. PBIS also emphasizes the need for school staff to promote appropriate behaviors by teaching, modeling, reinforcing and monitoring appropriate behaviors and by treating many minor miss-behaviors as "teaching moments" rather than punishment opportunities. PBIS recognizes that effective school discipline is anchored to meaningful corrective instruction and guidance that offers students an opportunity to learn from their mistakes and contribute to the school community. PBIS also involves ongoing monitoring of discipline data to ensure equitable school-based discipline practices are implemented in a fair and non-discriminatory manner.

Calcasieu Parish School Board has been implementing the *PBIS* program across the entire district. The Student Code of Conduct compliments and supports the district-wide implementation of *PBIS* to foster student academic and behavioral success.

Mission of the Calcasieu Parish School Board

Building Foundations for the Future

Definition of *Discipline*

"*Discipline*" is defined as actions that teachers, administrators, support staff, and parents employ to teach students the essential skills necessary for academic and social success.

Purpose of the Student Code of Conduct

- Create a consistent set of expectations for student behavior in the Calcasieu Parish School Board's Public Schools
- Reinforce positive behavior and provide students with opportunities to develop appropriate social skills
- Outline the interventions and consequences for students who engage in inappropriate behavior
- Explain the rights of students with disabilities including procedural protections when disciplinary action is taken
- Describe the rights and responsibilities of all members of the school community
- Engage students in a safe, positive, and supportive learning environment

Scope of the Student Code of Conduct

The Student Code of Conduct is intended to outline a range of appropriate responses for inappropriate behaviors:

- Poor academic achievement is not an act of misconduct. Therefore, the Student Code of Conduct must not be used to discipline students for poor academic achievement or failure to complete assignments.
- A parent's refusal to appropriately support their child's education cannot be considered misconduct on the part of the child.
- The Student Code of Conduct applies to all students. However, discipline for students with disabilities shall be administered in accordance with federal and state law (*see pages 44 - 45).

The Student Code of Conduct applies to actions of students at school or a CPSB campus, at school-sponsored and school-related activities, including school-sponsored/school-related travel, and for school-related misconduct.

STUDENT PLEDGE

As a student in the Calcasieu Parish School Board's Public School System:

I pledge to **be Safe**, **Responsible**, and **Respectful**
I pledge to **be a Problem-Solver**
I pledge to **Work Hard**, **Do my Best**, and **be Proud of Myself**

YES! I AM PROUD OF MYSELF

Behavioral Expectations and Responsibilities

Responsibilities of Calcasieu Parish School Board:

- **C**onsider Rules and Consequences
- **P**ractice Self-Control
- **S**how Respect for Self and Others
- **B**e Present and Attentive

Responsibilities of District Administrators

- Provide appropriate training and resources to implement positive behavioral interventions and supports at each school
- Assist parents who are unable to resolve issues at the school-level
- Review and revise (if needed) the district Student Code of Conduct annually
- Conduct *expulsion* hearings
- Review *suspension* appeals

Responsibilities of School Administrators

- Define, teach, model and support appropriate student behaviors to create positive school environments
- Distribute the Student Code of Conduct to students, parents and all school personnel
- Implement the Student Code of Conduct in a fair and consistent manner
- Review discipline referrals and determine appropriate intervention and/or corrective strategy/consequence in regards to L.R.S. 17:416 and the CPSB Code of Conduct.
- Use professional judgment to prevent minor incidents from becoming major challenges
- Identify appropriate training and resources as needed to implement *positive behavioral interventions and supports*
- Implement the Calcasieu Parish School Board policy in a fair and consistent manner
- Maintain accurate personal discipline data of students
- Ensure that behavior support plans for at risk youths are implemented with high levels of integrity and compliance
- Monitors, supports and sustains the effective implementation and maintenance of PBIS

Responsibilities of Teachers

- Define, supervise, teach, model and support appropriate student behaviors to create positive school environments
- Use appropriate classroom management strategies to maintain a learning environment that supports academic success
- Teach and positively reinforce the Student Code of Conduct

Responsibilities of Teachers (Continued)

- Provide corrective instruction to students who demonstrate challenging behavior
- Address infractions through a variety of interventions including *positive behavioral interventions and supports* as well as the use of alternatives to suspension and expulsion
- Use professional judgment to prevent minor incidents from becoming major challenges
- Request additional training or staff development as needed

Responsibilities of Students

- Attend school and all classes daily as scheduled
- Follow the Student Code of Conduct
- Respect the rights of other parents, students, faculty, staff, school visitors, school property and the property of others
- Work hard and do your best
- Ask teachers, counselors, support staff, parents, school administrators, and other adults for help in solving problems

Responsibilities of Parents/Guardians

- Read the Student Code of Conduct
- Support your child in following the Student Code of Conduct
- Understand your child's rights and responsibilities
- Teach your child to respect the rights of others
- Teach your child to respect school property and the property of others
- Recognize that school personnel must enforce the Student Code of Conduct
- Seek available resources to support your child within the school and the community
- Make sure your child comes to school every day on time and ready to learn
- Be committed and available to visit your child's school, as necessary, to evaluate his/her academic and/or behavioral progress

CALCASIEU PARISH SCHOOLS – Policy JR-AP
ACCESS TO AND DISCLOSURE OF EDUCATIONAL RECORDS AND PERSONALLY IDENTIFIABLE INFORMATION

The Superintendent may authorize access by and disclosure to the persons/entities listed below of the following information (directory information) for the purpose of public recognition unless the parent of a student has declined in writing to permit access/disclosure:

Full Name
Age
City and state of residence
Place of birth
School(s) attended
Grade level and classification
Major field of study
Participation in officially recognized activities and sports, *e.g.* membership in FFA, track team
Height and weight of members of athletic/sports teams
Dates of attendance in Calcasieu Parish schools
Degrees and awards received
Photographs and videos
Academic/school honors/recognitions, *e.g.* honor/banner roll, scholarships, class ranking, graduation information, test achievement awards
Activity and Athletic honors/recognitions, *e.g.* ranking at state or regional tournaments and rallies, sports honors
Student club membership, honors and recognitions
Confirmation of academic eligibility, *e.g.* to colleges and college level athletic teams
Teacher(s) name

The above information may be disclosed to the following persons/entitles:

•The public through posting on school or district web sites, official social media pages, student newspaper, and newsletters
•Public announcers, *e.g.* for announcement of homecoming queen, introduction of seniors, announcement of test achievement awards
•Companies which retail educational items and services, *e.g.* senior rings, school pictures, graduation announcements, cap and gown
•Organizations which recognize student achievement, *e.g.* civic organizations
•Educational promotional product suppliers, *e.g.* team shirts
•School booster clubs
•Athletic video sharing organizations, such as Hudl and Crossover

Disclosure of the above information by the recipient is permitted except as prohibited by state or federal laws or regulations.

The Superintendent may further permit a School Official, including a teacher, to have access to educational records and personally identifiable student information to the extent of that person's legitimate educational interest, and to the same extent that said person is permitted by law to access public school or public-school system computers.

Procedures for Noncompliance of Safety Protocol

Face Covering is defined as, a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears, or is wrapped around the lower face including nose and mouth. In addition to face coverings, students may wear a plastic face shield that covers eyes, nose and mouth.

Step 1:

Face coverings are required during ***transitions** for all students Pre-K to 12th grade. Face coverings are also required/recommended in the classroom for students 3rd to 12th grade. Students not wearing face coverings will be redirected to comply in order to protect students teachers and staff.

***during arrival, transitions throughout the school, dismissal and while on a school bus.**

Step 2:

If student is not compliant, student will be removed from general schedule and will be placed in a social-distance remote-learning environment on campus. In addition, staff will contact the student's guardian to resolve issues related to safety protocol.

Step 3:

If there is no resolution and/or continued noncompliance with this safety protocol, the guardian will be offered the Face Covering Policy Accommodation Request form or enrollment in the **CPSB Connected Classrooms** Virtual Learning Program.
If the student does not meet the criteria established by the Face Covering Policy Accommodation Request form and the student continues noncompliance with safety protocol, the student will be automatically enrolled in the **CPSB Connected Classrooms** Virtual Learning Program.

Dress Code Expectations

The Calcasieu Parish School Board expects the dress code policy will support a positive school culture by identifying attire that promotes school safety and student health. In all cases, the school principal shall inform the student, parent, and school community about the school dress code. All students and parents are expected to follow the written policy.

The policy of the Calcasieu Parish School Board shall be that no mode of attire shall be considered proper for school wear that distracts or disrupts classroom and school decorum. The School Board feels it is the responsibility of each student to use good judgment in one's total appearance so that the attention of others is not distracted from the purpose of school. Cleanliness shall be a basic consideration. For health and safety reasons, students must wear shoes to school.

Questions about the school Dress Code Policy should be referred first to the school principal or other school authority. Individuals who still have questions about a school's Dress Code Policy can contact the Calcasieu Parish School Board's Office at (337) 217-4150 ext 1501.

School Dress Code

Students attending all public Pre-K-12 schools in Calcasieu Parish shall adhere to the following official school dress code:

1. Uniform shirts will be white, hunter green or navy-blue polo/golf style shirts (short or long sleeves with a collar) or shirts that button down the front with a collar. No emblem, logo, decoration, or decorative trim is allowed. School Administrators have the option to choose a uniform shirt in one of the school's colors.
2. White, hunter green or navy-blue turtlenecks with no emblem, logo, decoration or decorative trim are acceptable. Turtlenecks can be worn separately or under uniform shirt.
3. Face Covering is defined as a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears, or is wrapped around the lower face including nose and mouth. In addition to face coverings, students may wear a plastic face shield that covers eyes, nose and mouth. Subject to principal approval, face coverings for Pre-K to 5th grade may wear personal face coverings. Face coverings for 6th to 12th grade must be solid colors, no patterns, with no writing, no emblems, no logos, no decorations or decorative trims, exception being a school issued face covering with the official school logo or school colors.
4. T-shirts (solid white, hunter green or navy blue) will be allowed under uniform shirt.
5. Spirit shirt/club shirt may be worn on day(s) determined by the school administrator.
6. School administrators ~~may option~~ have the option to ~~have~~ allow students to wear ~~the official school logo on the school's designated shirt~~ a school issued T-shirt or face covering with the official school logo or school colors.
7. Shirts must be tucked in **at all times**.
8. Khaki (shades may vary) or navy-blue pants, skirts, shorts, skorts, or jumpers must be uniform style and color. No blue jeans, no corduroy or wind-suit materials, no sweatpants, no stretch pants or leggings, no spandex, no baggy pants, no bell-bottoms, no carpenter or cargo styles, no hip-huggers, no side-knee pockets. Emblems, logos, or decorations are not allowed. Shorts and skorts must measure (front and back) no shorter than **three inches** above the knee and no longer than mid-knee. Skirts and jumpers must measure no shorter than **three inches** above the knee.
9. Belts should be black, brown, navy blue, hunter green, or khaki with no emblem, logo or decoration and must be worn with slacks and shorts that are designed to have belt loops. Belts must be visible and worn around the waist. Belts are optional for pre-k, kindergarten, and first grade students.
10. Socks (or stockings/tights for girls) are required and should be hunter green, navy blue, khaki, black or white with no emblem, logo or decoration and must cover the ankle and be visible. Middle and High School students are not required to wear socks or stockings with sandals.
11. Appropriate shoes must be worn at all times. Flip Flops are not allowed. Sandals are not allowed in elementary grades.
12. Acceptable outerwear for classroom is limited to include sweater, sweater vest, sweatshirt, and light jacket. During class time, jackets are to remain open, not zipped or buttoned. Colors for classroom outerwear include khaki, navy blue, hunter green and white. No emblem, logo, or decoration is allowed on classroom outerwear. The uniform shirt must be worn under outerwear.
13. Heavy coats and jackets worn to and from school and/or outdoors are not restricted, but recommended colors of navy blue, white, khaki and hunter green .
14. No headwear shall be worn on campus with the exception of knit caps in extremely cold weather.
15. Wearing dress or attire signifying gang affiliations is strictly prohibited on campus and at school-related activities.
16. Body Armor (bullet-resistant metal or other material intended to provide protection from weapons or bodily injury) is prohibited.

Bullet-Resistant Backpacks – students are permitted to wear, carry, or possess a backpack on school property or a school bus that has bullet-resistant metal or other material intended to provide protection from weapons or bodily injury.

Other Dress Code Expectations

1. Prohibited items include bandannas, hair rollers, extreme hairstyles, psychedelic hair colors, lines, letters, or designs shaved in the head.
2. Sunglasses, nose rings, visible body piercing, and excessive or inappropriate jewelry are prohibited.
3. Prohibited items include excessive and inappropriate makeup, painted faces, inappropriate tattoos and stick-on tattoos are prohibited.
4. Clothing worn is not to be suggestive or indecent.
5. Clothing, jewelry, and general appearance shall not be of the type that would cause a disturbance, distract or interfere with the instructional programs.
6. Clothing, jewelry, and general appearance shall not be such as to constitute a health or safety hazard.

Principals may declare spirit or club days and allow students to wear school spirit shirts, or dress up days (i.e., when school pictures are scheduled) or allow students to wear other uniform attire such as uniforms or special dress for Boy Scouts, Girl Scouts, athletes, cheerleaders, band, chorus, etc. Guidelines for any other dress code attire not addressed by the Dress Code Expectations will be at the discretion of the school's administration. Other questions about dress code should be referred first to the school authorities, then to the central office staff.

DRESS CODE VIOLATIONS:

All Pre-K through 12 schools in Calcasieu Parish shall strive to achieve full compliance of the *Dress Code Policy* and should resort to disciplinary measures only when positive measures fail.

Students who violate the dress code shall be disciplined in accordance with the Student Code of Conduct.

A student enrolled in grades prekindergarten (Pre-K) through five (5) shall not be suspended or expelled from school or suspended from riding on any school bus for a uniform violation that is not tied to willful disregard of school policies.

Staff will direct students to correct inappropriate attire that can be immediately corrected with no further action.

Use of Electronic Device

No student, unless authorized by the school principal or his/her designee, shall use or operate any device which records sound and/or images, electronic telecommunication device, or other electronic device included but not limited to any camera, video/audio recorder, MP3, IPod, or gaming device in any elementary, middle or secondary school building, or on the grounds during the instructional day or in any school bus or other school system vehicle used to transport public school students. Please note that principals of BYOD (Bring Your Own Device) approved schools have discretion at anytime during the instructional day or year to continue or discontinue electronic device privileges. BYOD schools are allowed to use electronic devices at the discretion of the school principals.

Cell phones and all other telecommunication devices **must be turned off, stowed away out of sight and not used during the instructional day or while riding a school bus.** For the purpose of this policy, the instructional day will be defined to be the time students arrive on campus in the morning till the time they are officially dismissed from the campus in the afternoon. On field trips, telecommunication devices may be possessed/used at the discretion of the Principal or his/her designee.

- **Calcasieu Parish School Board will not be responsible for any electronic device carried onto the school campus by a student or parent.**
- **Photographing, audio recording or videotaping of any persons/activities/incidents/etc during the instructional day is *strictly prohibited* unless authorized by the school principal or his/her designee. The device will be confiscated and additional disciplinary actions, beyond the list below, may be administered.**

Use of cell phones or other electronic devices by a student shall result in the confiscation of the cell phone/electronic device and a parent phone call. Schools have the option of using other corrective strategies for repeat offenders. All confiscated cell phones/electronic devices shall be returned to a parent or guardian when a request has been made and a release form provided by the school has been signed by parent.

*Procedures to be used in Middle and High Schools only:

*** "Use/Turned On" ~~shall~~ may result in:**

First offense:
- a one day In school Suspension/Isolation
- confiscation of the cell phone/electronic device

Second offense:
- A two day ~~suspension~~ In school Suspension/Isolation
- confiscation of the cell phone/electronic device

Third offense:
- a ~~three~~ one day (OSS) suspension
- confiscation of the cell phone/electronic device

Fourth offense:
- **may** result in ~~a recommendation of an expulsion hearing~~
- two day (OSS) suspension
- These are the procedures for middle schools and non-BYOD High Schools. Students attending BYOD schools may still receive a cell phone infraction if violations of BYOD policies and procedures occur.

***"Visible possession" ~~shall~~ may result in:**

First offense:
- ~~a one day In School Suspension/Isolation~~ In School Detention
- confiscation of the phone/electronic device

Second offense:
- a one day ~~suspension~~ In School Suspension/Isolation
- confiscation of the phone/electronic device

Third offense:
- a two day ~~suspension~~ In School Suspension/Isolation
- confiscation of the phone/electronic device

Fourth offense:
- **may** result in ~~a recommendation of an expulsion hearing~~ two or more days In School Suspension/Isolation

Cell Phone/Electronic Device Policy-Elementary Level

*Use of cell phone/electronic device by an elementary student shall result in:
- Confiscation of the cell phone and parent called.
- Option to use After School Detention or In School Detention for repeat offenders.

All confiscated phones/electronic devices shall be returned to a parent or guardian when a request has been made and a release form provided by the school has been signed. Parents must sign the release form in person.

Ref: La. Rev. Stat. Ann. "17:239, 17:416, 17:416.1

Sexual Harassment

The School Board recognizes that peer sexual harassment is a form of prohibited discrimination and can contribute to ~~an~~ unacceptable work and educational environments. The Board, therefore, will not tolerate sexual harassment by ~~on the part of~~ any student toward another student.

Each school shall educate its student population and staff concerning the School Board's intolerance of such harassment and shall require students and staff to report any such behavior to the school administrator. Additional reporting options are listed in Policy JCED. Harassment policy information shall be disseminated to the student population.

Formal Procedures for Student-To-Student Sexual Harassment and Other Title IX Complaints can be found in CPSB policy JCED

Erin's Law

Calcasieu Parish School Board has implemented the state-mandated prevention-oriented child assault and abuse awareness program called Erin's Law which in Louisiana is found at R.S. 17:81 Y. Erin's Law was first passed in Illinois, and since then 37 other states have adopted the law, including Louisiana, although not all of these laws are identical. The Louisiana version of Erin's Law requires all public schools to provide education on child assault awareness, including what constitutes abuse or an assault. Child abuse includes sexual abuse. Schools will be presenting information to all students during the school year. Our goal is for students to be able to recognize abuse and learn how to speak out if they need assistance. It is important for parents to become aware of and educated on signs and symptoms of abuse. The resource list and informational tips provided, at cpsb.org under "Our District" under "Policies" and choosing the "Erin's Law" tab, act as a gateway to gaining pertinent information on the program and abuse prevention. (Child Protection Hotline) 1-855-452-5437 to report or file an abuse or neglect case.

RESOURCE LIST

- ***Childhelp*** 1-800-4-A-CHILD (Childhelp is a national nonprofit organization that helps victims of child abuse and neglect.) The hotline operates 24 hours a day, 7 days a week.
- ***RAINN*** 1-800-656-HOPE (www.rainn.org) Rape, Abuse, & Incest National Network) is the nation's largest anti-sexual assault organization.
- ***Stop It Now!*** 1-888-PREVENT (www.stopitnow.org) Stop It Now! Offers adults the tools they need to prevent sexual abuse before a child is harmed.
- ***Department of Children and Family Services/Child Welfare*** (Child Protection) 1-855-452-5437 to report or file an abuse or neglect case.
- ***www.louisiana211.org*** United Way provides a free and confidential service to find local help resources. Just dial 211. Available 24/7
- http://www.erinslaw.org/

TIPS FOR PARENTS

- **Building Skills with Your Child**
  (Teach your child to speak up if something isn't right, be open and honest when communicating, and encourage and teach them to talk about how they feel.)
- **Observe Your Child's Behaviors**
  (Keep an eye open for changes in your child, notice their actions as they play, and monitor inappropriate words and behaviors.)
- **If Your Child Has Been Abused**
  (Listen to the child, do your best not to react in an emotional way, do not put the blame on yourself, be supportive and strong, don't treat abuse as a deep dark secret, show them that you believe them so they can trust you, and share information with people who need to be informed.)
- **Help for You and Your Child**
  (Give your child an opportunity to talk about what happened in a safe environment, choose a counseling provider that is a good fit for you and your child, ask for recommendations, and use provided resources.)

Bullying and Intimidation

The Calcasieu Parish School Board is committed to maintaining a safe, orderly, civil and positive learning environment so that no student is subject to bullying, hazing or similar behavior while in school or participating in school-related activities. All schools within the district have an obligation to promote mutual respect, tolerance, and acceptance among students, staff, and volunteers. Behavior that infringes on the safety of any student will not be tolerated. A student shall not bully or intimidate any student through words or actions. Such behavior includes, but is not limited to direct physical contact, verbal assaults, the use of electronic methods, and social isolation and/or manipulation.

All students, teachers, and other school employees shall take responsible measures within the scope of their individual authority to prevent violations of this policy.

The Louisiana Department of Education defines Bullying (Act 861) as a PATTERN of one or more of the following :

- Gestures, including but not limited to obscene gestures and making faces;
- Written, electronic, or verbal communications, including but not limited to calling names, threatening harm, taunting, malicious teasing, or spreading untrue rumor; Electronic communication including but is not limited to a communication or image transmitted by email, instant message, text message, blog or other social network through any form of electronic device.
- Physical acts, including but not limited to hitting, kicking, pushing, tripping, choking, damaging personal property, or unauthorized use of personal property.
- Repeatedly and purposefully shunning or excluding from activities;

where the pattern of behavior as enumerated above is exhibited toward a student, more than once, by another student or group of students and occurs, or is received by, a student while on school property, at a school-sponsored or school-related function or activity, in any school bus or van, at any designated school bus stop, in any other school or private vehicle used to transport students to and from schools, or any school sponsored activity or event.

The pattern of behavior must have the effect of physically harming a student, placing the student in reasonable fear of physical harm, damaging a student's property, placing the student in reasonable fear of damage to the student's property, or must be sufficiently severe, persistent, and pervasive enough to either create an intimidating or threatening educational environment, have the effect of substantially interfering with a student's performance in school, or have the effect of substantially disrupting the orderly operation of the school.

The school district policy prohibiting bullying is included in the student code of conduct and includes but is not limited to the following:

•Any student who engages in confirmed bullying will be subject to disciplinary action up to and including expulsion.
•Students are expected to immediately report incidents of bullying to the principal or designee. ***Bullying Report*** **form can be found at www.cpsb.org**.
Under "How Do I ...." button then choose "Report Bullying"
•School staff and/or administrators will promptly investigate each complaint of bullying in a thorough and confidential manner.
•If the complainant student or parent of the student feels that appropriate resolution of the investigation or complaint has not been reached after consulting the school principal, the student or the parent of the student should contact the local superintendent or his or her designee.
•The school system prohibits retaliatory behavior against any complainant or any participant in the complaint process.

All students and/or staff shall immediately report incidents of bullying, harassment or intimidation to the school principal or designee. School staff members are expected to immediately intervene when they see a bullying incident occur. Each complaint of bullying shall be promptly investigated. This policy applies to students on school grounds, while traveling on a school bus to and from school or a school-sponsored activity, and during a school-sponsored activity.

Bullying and intimidation will not be tolerated. Disciplinary action will be taken following each confirmed incident of bullying. Disciplinary action after the first incident of bullying may include but is not limited to the following:

- Loss of a privilege
- Reassignment of seats in the classroom, cafeteria or school bus/ schedule change
- Detention
- In-school suspension
- Out-of-school suspension
- Expulsion/ Assignment to an alternative site

If necessary, counseling and other interventions should also be provided to address the social-emotional, behavioral, and academic needs of students who are victims of bullying, students who witness incidents of bullying behavior and students who commit an offense of bullying.

Students and parents/guardians may report incidents of bullying to an administrator, teacher, counselor or other staff member orally or in writing by using the appropriate form. School Personnel must report bullying incidents on the state office discipline referral form.

The procedures for intervening in bullying behavior include but are not limited to the following:

- All staff, students, and their parents will receive a copy of the policy prohibiting bullying at the beginning of the school year as part of the student code of conduct.
- The school will keep a report of bullying and the results of an investigation confidential.
- Staff are expected to immediately intervene when they see a bullying incident occur or upon receipt of any report of bullying.
- Staff must report bullying incidents to school administration.
- Anyone who witnesses or experience bullying is encouraged to report the incident to a school official.

The following actions will be taken when bullying is reported:

1. Investigation

Upon receipt of any report of bullying, schools will direct an immediate investigation of the incident. The initiation of an investigation will begin no later than the next business day in which the school is in session after the report is received by the school official. The investigation will be completed as expeditiously as possible, but no later than ten (10) school days after the date the written report of the incident is submitted to the school official. The investigation shall include documented interviews of the reporter, the alleged perpetrator(s) and victim(s), any identified witnesses, teacher(s), and staff members conducted privately, separately and confidentially. The investigation shall include obtaining oral, visual or written evidence including, but not limited to statements, writings, recordings, electronic messages and photographs. The administration shall collect and evaluate all facts using the *Bullying Investigation* form.

2. Notification

Parents or legal guardians of the victim and accused student will be notified of the investigative procedure. Parents shall have the opportunity to attend interviews of the students if possible. If the incident involves an injury or similar situation, appropriate medical attention should be provided, and the parent/guardian should be notified immediately.

3. Discipline

Upon confirming that bullying has occurred, the accused student will be charged with bullying and will receive age-appropriate consequences which shall include, at minimum, disciplinary action or counseling.

4. Follow Up

Complainants will be promptly notified of the findings of the investigation.

5. Documentation

Written documentation containing the findings of the investigation, including input from the students' parents or legal guardian, and the decision by the school official, will be prepared and placed in the school records of the alleged victim and alleged perpetrator.

All reports received shall be properly and adequately investigated. Bullying Report Forms can be found at www.cpsb.org under the "How Do I ... tab

Zero Tolerance

Parents, teachers and students are expressing increased concern regarding student behavior problems in schools today. The public expects schools to provide a safe, supportive environment where students can learn, and teachers can teach. The key to such an environment is a discipline policy that should anticipate situations and provide preventive measures and deterrence where possible. Zero tolerance policies are enforced for students who engage in physical assault, fistic encounters/ fighting. Students involved in other inappropriate physical contact (pushing and shoving) will be addressed with other disciplinary measures outlined in this Student Code of Conduct.

Responsibilities

It is the responsibility of the student, parent, and staff members to report any incidences that may result in a physical confrontation. **Note to Students: It is your responsibility to alert a principal, teacher, coach, etc., to any hostile attempt directed at you.** Administrators are then required to take immediate action to prevent further hostile attempts. **Self Defense – A student must do everything within reason to avoid a fight, including walking away and getting a teacher or staff member. After having done so, if the student is attacked, he/she may defend themselves within reason. At no time should the student become the aggressor or escalate the situation verbally or physically.**

The Calcasieu Parish Violence Prevention Program/Zero Tolerance Policy can be found in CPSB's District Policy Manual – section JD-R

Discipline should be a learning process, which teaches individuals to behave in a manner consistent with stated expectations. The Calcasieu Parish Violence Prevention Program/ Zero Tolerance Policy clearly states expectations regarding student behavior as it relates to fighting and the expected consequences.

A second offense for Zero Tolerance may result in a recommendation for expulsion.

*Elementary students do not go through the Calcasieu Parish Violence Prevention Program/Zero Tolerance, but appropriate administrative actions will be taken for such incidents of physical assault, fistic-encounters/fighting.

Dating Violence

Dating Violence is defined as a pattern of behavior where one person threatens to use, or actually uses, physical, sexual, verbal, or emotional abuse to control his or her dating partner.

10 SIGNS OF AN UNHEALTHY RELATIONSHIP

- INTENSITY – Over the top behavior that feels like too much too soon. Lying to cover up insecurity. Obsessive behaviors.
- JEALOUSY – Irrational, angry behavior when you speak with someone he/she perceives as a threat. Accusing you of flirtatious or inappropriate behavior.
- CONTROL – Telling you what to wear, who to hang out with, when to speak or what to think.
- ISOLATION – Insisting you only spend time with him/her. Making you dependent on him/her for money, love, or acceptance.
- SABOTAGE – Making you miss school, work, or something important to you by starting a fight, pretends to be sick, hiding your phone or keys
- CRITICISM – Calling you names. Brainwashing you to feel worthless.
- BLAME – Making you feel guilty. Making you feel like everything is your fault.
- ANGER – Overreacting to small issues. Losing control. Violent outbursts. Making you feel afraid.
- SUBSTANCE USE – Becoming overly-emotional, sobbing, threatening to harm oneself, becoming violent or angry.
- GROUP CONQUEST –Acting different when in a group than when alone. Treating partners as conquests.

REPORTING OR SEEKING HELP RELATIVE TO DATING VIOLENCE

- TRUST YOUR INTUITION - TALK TO SOMEONE IMMEDIATELY –School Counselor, School Administrator, Teacher or Parent can assist you and help you with a safety plan
- If you are in immediate danger, call 911
- Live Chat LoveisRespect.org provides confidential chat (IM-style) with a peer advocate available 24/7
- Text Message – Get a quick response from on of the LoveisRespect's peer advocates by texting "loveis" to 22522
- Call a Peer Advocate – Speak with a trained LoveisRespect advocate for education and support for you or someone you love who is in a violent relationship 1-866-331-9474
- Call the Hotline – Reach a trained expert advocate 24/7 for education and support for you or someone you love. The National Domestic Violence Hotline 1-800-799-7233
- MORE INFORMATION CAN BE FOUND AT http://www.joinonelove.org

Acceptable Use Policy for Internet and District Network Resources

Calcasieu Parish School Board
Acceptable Use Policy for Internet and District Network Resources

Adopted April 9, 2019

Internet access is available to students, employees and guests in the Calcasieu Parish School System. System e-mail accounts are only available to employees. The School Board is very pleased to bring this access, and believes that the Internet offers vast, diverse, and unique educational resources to all participants.

The Internet is an "electronic highway" connecting billions of computers and individual subscribers all over the world. The School Board's goal in providing this service to students is to enhance innovative education for students through access to unique resources and collaborations. Furthermore, employees and guests will improve learning and teaching through research, teacher training, communication, collaboration, and dissemination of successful educational practices, methods, and materials.

Terms and Conditions in a user's agreement are provided so that Internet users are aware of the responsibilities they will assume when using this Calcasieu Parish School Board (CPSB) resource. Responsibilities include efficient, ethical, and legal utilization of the network resources. All users, including students, employees, or any other users of School Board computers, hardware, and Board network shall abide by all policies of the School Board and any applicable administrative regulations and procedures.

Each user shall sign an *Internet and District Network Resources Contract* which shall be legally binding and indicates that he/she has read the *Terms and Conditions* carefully and agrees to abide by them.

The School Board shall incorporate the use of computer-related technology or the use of Internet service provider technology designed to block access or exposure to any harmful materials or information, such as sites that contain obscene, pornographic, pervasively vulgar, excessively violent, or sexually harassing information or material. Sites which contain information on the manufacturing of bombs or other incendiary devices shall also be prohibited. However, the School Board does not prohibit authorized employees or students from having unfiltered or unrestricted access to Internet or online services, including online services of newspapers with daily circulation of at least 1,000, for legitimate scientific or educational purposes approved by the School Board.

Age and grade appropriate classroom instruction shall be provided regarding Internet and cell phone safety. Such instruction shall include appropriate online behavior, interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response, as well as areas of concern as authorized in state and federal law.

In addition, the School Board, in conjunction with local law enforcement agencies, shall develop and distribute age and grade appropriate information to each student regarding Internet and cell phone safety and online content that is a threat to school safety. The information shall include the following:

Instruction on how to detect potential threats to school safety exhibited online, including posting on any social media platform.
Visual examples of possible threats.
The process for reporting potential threats, which shall be in accordance with the procedures referenced in policy *EBBB, School and Student Safety.*
Such information shall be either distributed to or explained to students and school personnel at the beginning of each school year and shall be posted on an easily accessible page of the School Board's website and the website of each school.

If information reported to a school is deemed a potential threat to school safety, the school shall present the written form and any further evidence to local law enforcement.

TERMS AND CONDITIONS

1. Personal Safety and Privacy

A. Users will not publish online any personal contact information (e.g., address, phone number) about themselves or any other person on any CPSB webpage. Calcasieu Parish School Board home pages will use Calcasieu Parish School Board phone numbers and cpsb.org e-mail addresses. Personal photos and work can be published if a signed district release form is on file.

B. Users will not agree to meet with someone they have met online without appropriate approval. Inappropriate contacts should be reported to school authorities immediately.

C. It is expected that all students will be appropriately supervised and monitored during any online activities to ensure proper use.

2. Illegal Activities

A. Users will not attempt to gain unauthorized access to the network, any computer system or another person's account or files.

B. Users will not intentionally attempt to disrupt or intentionally disrupt the computer system or destroy data by spreading computer viruses or by any other means.

C. Users will not engage in any illegal acts, such as selling drugs, engaging in criminal gang activity or threatening the safety of a person or persons, etc.

D. Users will not attempt to impersonate another individual or organization using CPSB network or other technology resources for any reason (ie. "phishing").

Acceptable Use Policy for Internet and District Network Resources

Continued

Adopted April 9, 2019

3. Security

A. Users are responsible for their individual accounts and should take all reasonable precautions to prevent others from being able to use your account. Under no condition should users give their password to another person nor post the password in written form where it can be easily seen by others.
B. Users will log off or lock their personal accounts when away from the computer for more than a few moments to prevent unauthorized access.
C. Users will immediately notify school authorities if they have identified a possible security problem. However, testing or purposely looking for possible security problems may be considered as an illegal attempt to gain access. Any security concerns should be addressed to the CPSB Tech Support Center.
D. Users will avoid the spread of computer viruses by installing and maintaining up-to-date antivirus software provided by the district. The user may not remove, disable or replace the district antivirus software solution for any reason.
E. Users will only use memory storage devices (ie. disks, CDs, pen drives, etc.) that have been scanned and found to be free of viruses.
F. Users will not download and install unnecessary programs from the Internet since most of this installs "spyware/malware" on the computer and hinders the performance of the computer (i.e. Toolbar helpers, e-mail add-ons, screen savers, search engine assistants, pop-up blockers, etc.).
G. Users should be aware that the CPSB network, Internet use and system e-mail is maintained and regularly monitored for inappropriate use. If any misuse is detected by the staff, appropriate action will be taken against the person or persons involved.
H. Users are not allowed to install software to capture or monitor the computer activity of other users on the network or network traffic. Only authorized CPSB tech support staff is permitted to do this in the course of administering the network.

4. **Network**

A. All computers are to be setup and maintained with connection to the CPSB domain for network administration and security. Removing a computer from the CPSB domain without the permission of a CPSB tech support staff member will be considered an act to circumvent district network security and is strictly prohibited.
B. All wireless devices on the CPSB network will be setup using official CPSB wireless policies. All wireless devices purchased must be equipment approved by the network department. No unauthorized wireless devices will be attached to the CPSB network and doing so will be considered a network security breech and dealt with accordingly.
C. Network bandwidth is a limited resource of which must be conserved to serve all of the network needs of the district. Users must understand that listening to online radio stations, viewing noneducational streaming video sites, and downloading very large files, etc. will be considered a misuse of this limited resource.
D. Important information regarding the CPSB network will be sent out to all employees from time to time during the year addressed from the e-mail account "tech.support@cpsb.org." It is the responsibility of all employees to open and read all e-mails from this account and then act accordingly. Excuses such as "not reading" or deleting the messages from this account will not be acceptable.

Acceptable Use Policy for Internet and District Network Resources

Continued

Adopted April 9, 2019

5. Inappropriate Language/Content

A. Users will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, unprofessional, or disrespectful language. This includes personal attacks or harassment of another person.

B. Users will not circumvent district content filters using any means in order to access inappropriate content as listed above.

6. Resource Limits

A. Users will use the system e-mail, Internet and network resources only for educational and professional development activities. Personal use of these resources is strongly discouraged.

B. Users will not post or forward e-mail "chain letters" or send annoying or unnecessary messages to others.

C. Users will not use district e-mail to mass e-mail and "spam" any users (internal and external) with unauthorized communications or solicitations.

D. Users will subscribe only to high-quality discussion group mail lists that are relevant to educational or professional development activities and not subscribe others without their consent.

7. Access and Use of Materials

A. Users will not take the ideas or writings of others and present them as if they were their own.

B. Users will respect copyrighted materials and other intellectual property. Users may not duplicate, copy or distribute electronic resources without the appropriate permissions, documentations or citations.

C. Users will immediately report to school authorities any website they access with inappropriate content.

8. Consequences of Misuse

A. The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of privileges and/or other disciplinary action as deemed appropriate by administration, faculty, and staff.

B. Users should expect no privacy of the contents of personal files and e-mail on the district system. Messages relating to, or in the support of, illegal activities must be reported to the authorities.

C. The Calcasieu Parish School Board allows for the suspension of network services and email for the inappropriate or illegal use of the Internet or email by students and employees. Other disciplinary action may also be warranted.

D. Misuse of the system can result in possible legal action and/or prosecution and will require restitution for costs associated with system restoration, hardware, or software costs.

E. Users bringing illegal and/or inappropriate materials into the system's electronic environment will be subject to disciplinary action.

DISCLAIMER

The School Board's system is provided on an "as is, as available" basis. The School Board does not make any warranties, whether expressed or implied, including, without limitation, those of fitness for a particular purpose with respect to any services provided by the system and any information or software contained therein. The School Board uses a variety of vendor-supplied hardware and software. Therefore, the School Board does not warrant that the functions or services performed by, or that the information or software contained on the system will meet the user's requirements. Neither does the School Board warrant that the system will be uninterrupted or error-free, nor that defects will be corrected. Opinions, advice, services, and all other information expressed by system users, information providers, service providers, or other third-party individuals in the system are those of the providers and not necessarily the School Board. The School Board will cooperate fully with local, state, or federal officials in any investigation concerning or relating to misuse of the School Board's computer systems and networks.

Level 1 Infractions: 1A, 1B; 4E; 6A; 6B; 7A; 7C

Level 2 Infractions: 3A; 3B; 3E; 3F; 4C; 4D; 6C; 7B

Level 3 Infractions: 2A; 2B; 2C; 2D; 3C; 3D; 3G; 4A; 4B; 5A; 5B; 5C

Attendance Expectations

In compliance with the Compulsory School Attendance Law (R.S. 17:221), all students between the ages of seven and eighteen are required to attend a public or private day school unless the child graduates from high school prior to his/her eighteenth birthday. Any child below the age of seven who legally enrolls in school is also subject to the compulsory attendance law.

Attendance Policy for Elementary and Middle School Students

Students must be present a minimum of 167 six-hour school days per school year to be eligible for promotion.

Attendance Policy for High School Students

Students, in 2010 – 2011 and beyond will be required to be in attendance the equivalent of 83.5 six-hour days per semester of their required instructional days in order to receive grades or gain entry into the Career Diploma pathway.

The following attendance guidelines apply to ALL students:

- A student who is absent five (5) or more days in any nine-week period shall receive an incomplete grade in all subjects involved if the grade is not made up before the end of the grading period. The student can make up work during the next nine-week period. If he/she fails to do so, the incomplete grade automatically becomes a "F". It shall be the responsibility of the teacher to inform the student of the deadline for any makeup work.
- Each student who has been suspended for ten (10) days or fewer shall receive the missed assignments from each academic teacher. Once the assignments have been issued to the student; the student shall have one (1) school day for each day out due to suspension to complete and submit the work. The teacher shall assess the student's work and the student may receive 100% of the score earned on the assignment. If a student does not complete the assignment in the allotted amount of time, the student shall receive a zero (0) for the assignments missed due to the suspension.
- The principal or designee shall contact parents or guardians and ascertain reasons for absences. When a student returns to school after an excused absence the student shall have the opportunity to complete missed assignments. Make-up work shall be permitted only when written excuses from parent(s) or guardian(s) have been received in accordance with this policy.

NOTE: Any Out-of-Zone attendance request may be revoked or denied due to attendance and/or discipline issues that have not been resolved after adequate interventions, by the school, have been attempted and documented. The decision for denial of out-of-zone attendance request may be modified by the superintendent or his designee.

Exceptions:

Children are required to attend school each day scheduled by the school system, except for excused absences listed below. Absences are "temporarily" excused until the school is able to verify a note from the parent/guardian, or doctor explaining the absence. The principal or his/her designee shall contact parents/guardians to ascertain reasons for absences. Temporarily excused absences for students can be made for the following reasons:

Temporarily Excused Absences

1. Personal illness
2. Prior approved travel for education
3. Death in family (not to exceed one week)
4. Natural catastrophe and/or disaster
5. Participation in school-approved activity which necessitates student being away from school. These activities will be reviewed by personnel for educational appropriateness
6. Absence for the observance of recognized holidays of the child's own faith
7. Any of the extenuating circumstances listed below:
    - Extended personal illness of a child whose attendance in school would endanger his/her own health or that of his/her classmates, as verified by a physician, dentist, or nurse practitioner licensed to practice in Louisiana
    - Extended hospital stay as verified by a physician or dentist licensed to practice in Louisiana
    - Extended recuperation from an accident as verified by a physician or dentist licensed to practice in Louisiana
    - Extended contagious disease within the family as verified by a physician or dentist
    - Other extenuating circumstances approved by the Supervisor of Child Welfare and Attendance in consultation with the principal or his/ designee

For any other extenuating circumstances, parents must make a formal appeal by communicating with the Supervisor of Child Welfare and Attendance and requesting that an absence be excused.

Make-Up Work

- When a student returns to school after an excused absence, the student shall have the opportunity to complete missed assignments. Make-up work shall be permitted only when written excuses from parent/guardian have been received in accordance with this policy.
- A student who is absent five (5) or more days in any nine-week grading period must make up missed work before the end of the grading period or the student shall receive an incomplete grade. The student can make up work during the next nine-week grading period, but if he/she fails to do so, the incomplete grade automatically becomes a failing grade. It shall be the responsibility of the teacher to inform the student of the deadline for any make-up work. Students missing school as a result of any suspension shall be counted as absent and considered unexcused but will be given missed assignments from each academic teacher. Once the assignments have been issued to the student, the student shall have one (1) school day for each day out due to suspension to complete and submit the work. The teacher shall assess the student's work and the student may receive 100% of the score earned on the assignment. If a student does not complete the assignment in the allotted amount of time, the student shall receive a zero (0) for the assignments missed due to the suspension.

If a suspension is modified or reversed through the suspension appeal process, related absences will be excused, and the students will receive make-up work for those excused days. For any other extenuating circumstances, parent/guardian shall have the right to appeal the denial of promotion to the Supervisor of Child Welfare and Attendance.

Medication Policy

ADMINISTRATION OF MEDICATION

The administration of medication to students must be in compliance with the requirements of La. Rev. Stat. Ann. §17:436.1 and the policy established by the Louisiana Board of Elementary and Secondary Education (BESE). It shall be the policy of the Calcasieu Parish School Board that no school employee other than a registered nurse or licensed medical physician shall be required to administer medication until all the following conditions have been met. As used in this policy, the term *medication* must include all prescription and non-prescription drugs.

I. WRITTEN ORDERS, APPROPRIATE CONTAINERS, LABELS, AND INFORMATION

A. Medication shall not be administered to any student without a completed *Medication Order* from a physician or dentist licensed to practice medicine in Louisiana or an adjacent state, or any other authorized prescriber authorized in the state of Louisiana to prescribe medication or devices, ***and*** a letter of request and authorization from the student's parent or guardian. The following information shall be included:

1. the student's name
2. the name and signature of the physician/dentist/other authorized prescriber
3. physician's/dentist's/other authorized prescriber's business address, office phone number, and emergency phone numbers
4. student's diagnosis
5. name, amount of each school dose, time of school administration, route of medication, and reason for use of medication
6. a written statement of the desired effects and the child specific potential adverse effects

B. Medication shall be provided to the school by the parent/legal guardian in the container that meets acceptable pharmaceutical standards and shall include the following information:

1. name of pharmacy
2. address and telephone number of pharmacy
3. prescription number
4. date dispensed
5. name of student
6. clear directions for use, including the route, frequency, and other as indicated
7. drug name and strength
8. last name and initial of pharmacist
9. cautionary auxiliary labels, if applicable
10. physician's/dentist's/other authorized prescriber's name

Labels of prepackaged medications, when dispensed, shall contain the following information in addition to the regular pharmacy label:

1. drug name
2. dosage form
3. strength
4. quantity
5. name of manufacturer and/or distributor
6. manufacturer's lot or batch number

II. ADMINISTRATION OF MEDICATION: GENERAL PROVISIONS

A. Once trained; the school employee who administers medication may not decline to perform such service at the time indicated, unless exempted in writing by the MD or RN.

B. During the period when the medication is administered the person administering medication must be relieved of all other duties. This requirement does not include the observation period required in II.-F.

C. Except in life-threatening situations, unlicensed but trained, school personnel may not administer injectable medications.

D. All medications must be stored in a secured locked area or locked drawer with limited access except by authorized school personnel.

E. Only oral, inhalant, topical ointment for diaper rash, and emergency medications must be administered at school by unlicensed, but trained, school personnel.

F. Each student must be observed by a school employee for a period of forty-five (45) minutes following the administration of medication. This observation may occur during instruction time.

G. School medication orders must be limited to medications which cannot be administered before or after school hours.

H. Any employee shall have the right to request that another school board employee be present while he is administering the medication to student to serve as witness.

III. PRINCIPAL

The principal must designate at least two (2) employees to receive training and administer medications in each school. In addition, two (2) employees are recommended per grade for field trip purposes.

IV. TEACHER

The classroom teacher who is not otherwise previously contractually required shall not be assigned to administer medications to students. A teacher may request in writing to volunteer to administer medications to his/her own students. The administration of medications shall not be a condition of employment of teachers employed subsequent to July 1, 1994. A regular education teacher who is assigned an exceptional child shall not be required to administer medications.

V. SCHOOL NURSE

A. The school nurse, in collaboration with the principal, shall supervise the implementation of the school policies for the administration of medications in schools to ensure the safety, health and welfare of the students.

B. The school nurse shall be responsible for the training of non-medical personnel who have been designated by each principal to administer medications in each school. The training must be at least six (6) hours and include but not be limited to the following provisions:

1. Proper procedures for administration of medications including controlled substances
2. Storage and disposal of medications
3. Appropriate and correct record keeping including documentation of the color, shape and imprint of a tablet/pill on the medication log.
4. Appropriate actions when unusual circumstances or medication reactions occur
5. Appropriate use of resources

VI. PARENT/LEGAL GUARDIAN

A The parent/legal guardian who wishes medication administered to his/her child shall provide the following:

1. A letter of request and authorization that contains the following information:
   a. the student's name;
   b. clear instructions for school administration;
   c. RX number, if any;
   d. current date;
   e. student's diagnosis;
   f. name, amount of each school dose, time of school administration, route of medication, and reason for use of medication;
   g. physician's/dentist's/other authorized prescriber's name;
   h. the parent's/legal guardian's printed name and signature;
   i. parent's/legal guardian's emergency phone number;
   j. statement granting or withholding release of medical information;

2. A written order for each medication to be given at school, including annual renewals at the beginning of the school year. The new orders dated before July of that school year shall not be accepted. No corrections shall be accepted on the physician's *Medication Order* form. Alteration of this form in any way or falsification of the signature is grounds for prosecution. Orders for multiple medications on the same form, an incomplete form, or a form with a physician's/dentist's/other authorized prescriber's stamp shall not be accepted. Faxed orders may be accepted; original orders must be received within five (5) business days.

3. A prescription for all medications to be administered at school, including medications that might ordinarily be available over-the-counter. **Only** the physician/dentist/other authorized prescriber or his/her staff may write on the *Medication Order* form. This form must be signed by the physician/dentist/other authorized prescriber.

4. A list of all medications that the student is currently receiving at home and school, if that listing is not a violation of confidentiality or contrary to the request of the parent/legal guardian or student.
5. A list of names and telephone numbers of persons to be notified in case of medication emergency in addition to the parent/legal guardian and licensed physician/dentist/other authorized prescriber.
6. Arrangements for the safe delivery of the medication to and from school in the properly labeled container as dispensed by the pharmacist; the medication must be delivered by a responsible adult. The parent/ legal guardian will need to get two (2) containers for each prescription from the pharmacist in order that the parent/legal guardian, as well as the school, will have a properly labeled container. If the medication is not properly labeled and does not match the physician's order exactly, it will not be given.

B. All aerosol medications must be delivered to the school in pre-measured dosage.

C. Provide no more than a twenty (20)school day supply of medication in a properly labeled container to be kept at school.

D. The initial dose of a medication must be administered by the student's parent/legal guardian outside the school jurisdiction with sufficient time for observation for adverse reactions.

E. The parent/legal guardian must work with those personnel designated to administer medication as follows:
1.Cooperate in counting the medication with the designated school personnel who receives it and sign the *Drug Receipt* form.
2.Cooperate with school staff to provide for safe, appropriate administration of medications to students, such as positioning, and suggestions for liquids or foods to be given with the medication.
3.Assist in the development of the emergency plan for each student.
4.Comply with written and verbal communication regarding school policies.
5.Grant permission for school nurse/physician/ dentist/other authorized prescriber consultation.
6.Remove or give permission to destroy unused, contaminated, discontinued, or out-of-date medications according to the school guidelines.

VII. STUDENT SELF-MEDICATION

Only those medical conditions which require immediate access to medications to prevent a life threatening or potentially debilitating situation shall be considered for self administration of medication. Compliance with the school policy for a drug free zone shall also be met if possible.

If a child has a known problem that is potentially serious and there is a method of helping the child and the school is denied an opportunity to help the child because the necessary materials are not made available, then the school cannot be held responsible to assist the child. Therefore, if the presence of the child at school without necessary materials presents a risk to the safety or health of the child, the child may be temporarily excluded from the school.

Asthma, Diabetes, or the Use of Auto-Injectable Epinephrine

Self-administration of medications by a student with asthma or diabetes or the use of auto-injectable epinephrine by a student at risk of anaphylaxis shall be permitted by the School Board, provided the student's parent or other legal guardian provides the school in which the student is enrolled with the following documentation:

A. Written authorization for the student to carry and self-administer such prescribed medications.
B. Written certification from a licensed medical physician or other authorized prescriber that the student:
   1. has asthma, diabetes, or is at risk of having anaphylaxis
   2. has received instruction in the proper method of self-administration of the student's prescribed medications to treat asthma, diabetes, or anaphylaxis

C. A written treatment plan from the student's licensed physician or other authorized prescriber for managing asthma, diabetes, or anaphylactic episodes. The treatment plan shall be signed by the student, the student's parent or other legal guardian, and the student's physician or other authorized prescriber. The treatment plan shall contain the following information:
   1. The name, purpose, and prescribed dosage of the medications to be self-administered.
   2. The time or times the medications are to be regularly administered and under what additional special circumstances the medications are to be administered.
   3. The length of time for which the medications are prescribed.

D. Any other documentation required by the School Board

The required documentation shall be maintained in the office of the school nurse or other designated school official.

The School Board shall inform the parent or other legal guardian of the student in writing that the school and its employees shall incur no liability as a result of any injury sustained by the student from the self-administration of medications used to treat asthma, diabetes, or anaphylaxis. The parent or other legal guardian of the student shall sign a statement acknowledging that the school shall incur no liability and that the parent or other legal guardian shall indemnify and hold harmless the school and its employees against any claims that may arise relating to the self-administration of medications used to treat asthma, diabetes, or anaphylaxis.

A student who has been granted permission to self-administer medication by the School Board shall be allowed to carry and store with the school nurse or other designated school official an inhaler, auto-injectable epinephrine, or insulin at all times.

Permission for the self-administration of asthma or diabetes medications or use of auto-injectable epinephrine by a student shall be effective only for the school year in which permission is granted. Permission for self-administration of asthma or diabetes medications or the use of auto-injectable epinephrine by a student shall be granted by the School Board each subsequent school year, provided all of the requirements of this part of the policy are fulfilled.

Upon obtaining permission to self-administer asthma or diabetes medication or to use auto-injectable epinephrine, a student shall be permitted to possess and self-administer such prescribed medication at any time while on school property or while attending a school sponsored activity. A student who uses any medication permitted by this policy in a manner other than as prescribed shall be subject to disciplinary action; however, such disciplinary action shall not limit or restrict such student's immediate access to such prescribed medication.

Auto-injectable epinephrine means a medical device for the immediate self-administration of epinephrine by a person at risk for anaphylaxis
Glucagon means a hormone that raises the level of glucose in the blood. Glucagon, given by injection is used to treat severe hypoglycemia.
Inhaler means a medical device that delivers a metered dose of medication to alleviate the symptoms of asthma.
Insulin Pen means a pen-like device used to put insulin into the body.
Insulin Pump means a computerized device that is programmed to deliver small, steady, doses of insulin.

Other Permitted Medications

Self-administration of other medications by a student may be permitted by the School Board, provided that:

A. *Medication Order* from the physician or authorized prescriber ***and*** authorization from the student's parent or guardian shall be on file and communication with the prescriber has been established.

B. The school nurse has evaluated the situation and deemed it to be safe and appropriate; documented this on the student's cumulative health record; and has developed a medical administration plan for general supervision. The plan may include observation of the procedure, student health counseling and health instruction regarding the principles of self-care.

C. The principal and appropriate staff are informed that the student is self-administering the prescribed medication.

D. The medication is handled in a safe, appropriate manner.

E. The school principal and the school employed registered nurse determine a safe place for storing the medication. The medication must be accessible if the student's health needs require it; this information is included in the medication administration plan.

F. Some medication should have a backup supply readily available.

G. The student records the medication administration and reports unusual circumstances (as a general rule the student must record all dates and times he/she is self-medicating during school hours. The medication log shall be kept in the main office where the student shall record this information unless otherwise noted on the student's *Individual Administration Plan*).

H. The school employed registered nurse, and/or the designated employee monitors the student.

VIII. ACCEPTABLE SCHOOL MEDICATIONS

School medication orders shall be limited to medication which cannot be administered before or after school hours. Parents may come to school and administer medication to their children at any time during the school day.

Medications which may be considered as acceptable under this policy:

A. Medication to modify behavior (e.g., Ritalin, when the sustained action form of this medication is not effective.)

B. Severe allergic reactions - must have specific written instructions from a physician.

C. Anticonvulsive medication.

D. Medication for asthma.

E. Medication given in extenuating circumstances.

F. Non-prescription (over-the-counter) drugs will only be given if medical certification of extenuating circumstances and prescription is obtained.

G. Antibiotics and other short-term medications will not be given at school, unless so ordered by a physician, dentist, or authorized prescriber.

H. The school nurse or trained school employee shall have the authority to administer auto-injectable epinephrine, as defined elsewhere in this policy, to a student who the school nurse or trained school employee believes is having an anaphylactic reaction, whether or not the student has a prescription for epinephrine. At least one employee at each school shall receive training from a registered nurse or licensed medical physician in the administration of epinephrine.

I. Other specific illnesses that require medication

IX. DIABETES

Each student with diabetes who seeks care for his/her diabetes while at school or while participating in a school-related activity shall submit a diabetes management and treatment plan on an annual basis. Such a plan shall be developed by a physician licensed in Louisiana or adjacent state, or other authorized health care prescriber licensed in Louisiana who is selected by the parent or legal guardian to be responsible for such student's diabetes treatment. *School-related activities* include, but are not limited to, extracurricular activities and sports.

A student's diabetes management and treatment plan shall be kept on file in the school in which the student is enrolled and shall contain:

A. A detailed evaluation of the student's level of understanding of his/her condition and his/her ability to manage his/her diabetes.
B. The diabetes-related healthcare services the student may receive of self-administer at school or during a school-related activity.
C. A timetable, including dosage instructions, of any diabetes medications to be administered to the student or self-administered by the student.
D. The signature of the student (if age appropriate), the student's parent or legal guardian, and the physician or other authorized health care prescriber responsible for the student's diabetes treatment.

The parents or legal guardian of a student with diabetes shall annually submit a copy of the student's diabetes management plan to the principal or appropriately designated school personnel of the school where the student is enrolled. The plan shall be reviewed by appropriate school personnel either prior to or within five (5) days after the beginning of each school year or as soon as practicable following the student being diagnosed with diabetes, or as warranted by changes in the student's medical condition. Upon receipt of the student's diabetes management and treatment plan, the school nurse shall conduct a nursing assessment of the student's condition and develop and *Individualized Healthcare Plan* (IHP). The school nurse shall be given not less than five (5) school days to develop the IHP and shall implement the IHP within ten (10) school days of receipt of the diabetes treatment plan. The school nurse must assess the stability of the student's diabetes both at home and in the school setting prior to the development of the IHP for care in the school setting.

The parent or legal guardian shall be responsible for all care related to the student's diabetes management and treatment plan until the IHP is developed, the parents or legal guardians have agreed to and signed the IHP, and the diabetes management and treatment plan is put into place by the school nurse.

The School Board may utilize an unlicensed diabetes care assistant to provide appropriate care to a diabetic student, or assist a student with self-care of his/her diabetes, in accordance with the student's diabetes management and treatment plan, the student's IHP, and regulations contained in *Health and Safety*, Bulletin 135. An unlicensed diabetes care assistant is defined as a school employee who is not a healthcare professional, who is willing to complete the training requirements established by BESE and is determined competent by the school nurse to provide care and treatment to students with diabetes. An unlicensed diabetes care assistant also means an employee of the entity that contracts with the school or school system to provide school nurses who are responsible for providing health care services required by law or the Department of Education.

In accordance with the student's diabetes management and treatment plan, the student shall be permitted to self-manage his/her diabetes care as outlined in the student's management and treatment plan.

With written permission of a student's parent or legal guardian, a school may provide a school employee with responsibility for providing transportation for a student with diabetes or supervising a student with diabetes with an off-campus activity. An information sheet with pertinent information about the student's condition and contact information in cases of emergency shall be provided the employee.

X. ADMINISTRATION OF MEDICATION ON FIELD TRIPS AND OTHER EXTRA-CURRICULAR ACTIVITIES

If a student with an identified medical need is to attend a field trip or other school-sponsored activity, the parent shall be notified to ascertain if any medication must be administered on the field trip or school-sponsored activity away from school. If so, the parent /legal guardian shall accompany the student to the activity to administer the medication.

If the parent/legal guardian cannot attend the field trip/activity with his/her child, parent/legal guardian shall request in writing that the medication be administered on a pending field trip/activity by a non-School Board employee designated by the parent, or another trained person designated by the School Board. Such request shall include supporting documentation as outlined in this policy. The request shall state that the parent/legal guardian gives permission for the designee or another trained person to administer the medication. If the parent does not designate a non-School Board employee to attend the field trip/activity, once the proper documentation as been submitted, the School Board shall assign a trained employee to accompany the student on the field trip or other school-sponsored activity.

XI. EXTENDED DAY CARE

In the event that a student attends extended day care and requires medication outside school hours (before or after school), medication orders that include the dosage(s), time(s), and medication(s), shall be obtained from the physician/dentist/other authorized prescriber before any administration of medication may be administered by properly trained personnel.

XII. SUNSCREEN

In accordance with statutory provisions, sunscreen means a compound topically applied to prevent sunburn, and for the purpose of this policy shall not be considered medication. A student may possess and self-apply sunscreen at school, on a school bus, or at a school-sponsored function or activity without parental consent or authorization of a physician. If a student is unable to self-apply sunscreen, a school employee may volunteer to apply the sunscreen to the student. However, a school employee may apply sunscreen to a student *only* if his/her parent/legal guardian has provided *written consent* for this application. Neither the School Board not the school board employee shall be held liable for any adverse reaction relating to the employee's application of the sunscreen or his/her cessation of such application.

XIII. STUDENT CONFIDENTIALITY

All student information shall be kept confidential. The parent/legal guardian shall be required to sign the *Authorization for Release of Confidential Information* form, so that health information can be shared between the School Board and health care providers, such as hospitals, physician, service agency, school nurse, and/or other health provider.

Search and Seizure

STUDENT SEARCHES

The Calcasieu Parish School Board is the exclusive owner of any public-school building and any desk or locker utilized by any student contained therein or any other area that may be set aside for the personal use of the students. Any teacher, principal, administrator, or school security guard employed by the School Board, having a reasonable belief that any public school building, desk, locker, area or grounds of any public school contains any weapons, illegal drugs, alcoholic beverages, nitrate based inhalants, stolen goods, or other items the possession of which is prohibited by any law, School Board policy, or school rule, may search either physically or with the use of metal detectors such building, desk, locker, area or grounds of said public school. The acceptance and use of locker facilities or the parking of privately owned vehicles on school campuses by students shall constitute consent by the student to the search of such locker facilities or vehicles by authorized school personnel. Students shall have no expectations of privacy in use of the lockers in which have been assigned to them, The School Board reserves the right to inspect or search at any time lockers, desks, or any facilities, objects, or vehicles on the school campus, or used by students. Any student not present during the search shall be informed of the search immediately thereafter.

Students and parents shall be notified in writing at the beginning of each school year of the School Board's authority to conduct unannounced searches of students, lockers, automobiles, school employees, and any other person or object on School Board property and at school sponsored events. Signs of high visibility informing the general public of the School Board's search authority shall be posted at entrances to all School Board buildings.

Upon finding any prohibited items, the student shall be automatically suspended and/or recommended for expulsion by school authorities, as appropriate. Investigative facts and/or seized items shall be immediately turned over to the proper law enforcement officials.

Whenever any search is conducted pursuant to this policy, as soon as is reasonably practical a written record shall be made thereof by the school administrator/designee conducting the search and such record shall include the name of the student and/or person(s) involved, the circumstances leading to the search and the results of the search. This written, dated and signed record shall be filed and maintained in the school administrator's office, and a copy of it shall be sent to the Superintendent within five (5) days. The student(s) and parent(s)/guardian(s) shall be given a written receipt for any item(s) seized and/or impounded by the school administrator/ designee.

No actions taken pursuant to this policy by any teacher, principal, administrator, or school security guard employed by the School Board shall be taken maliciously or with willful and deliberate intent to harass, embarrass or intimidate any student.

Seclusion/Restraint Guidelines and Procedures

The Calcasieu Parish School Board Seclusion/Restraint Guidelines and Procedures provide guidance for the use, reporting, documentation, and oversight of seclusion and restraint in accordance with regulations and guidance by the Board of Elementary and Secondary Education, Louisiana Department of Education. These guidelines can be accessed on the Calcasieu Parish School Board district website at www.cpsb.org under "Our District" under "The Board" then "Policies" then choose "Seclusion & Restraints Guidelines." Parents without internet access or who would like a paper copy may secure one from their child's school.

~~Visitors on Campus~~ Safety Protocol Measures for Parent/Guardian /Non-CPSB Employee for Campus, Bus & School Sponsored Events

To provide safe and orderly learning environments, all visitors to campus must report to the school office immediately upon entering the school to request authorization from the school principal or an appropriate school official designated by the school principal. A visitor's pass must be obtained and returned upon leaving the campus.
Temperature check, Covid-19 symptom check, face coverings and social distancing safety measures are required upon campus arrival during the instructional day.
In addition, Non-CPSB Employees are not allowed in Bus Danger Zone, area directly surrounding the bus for 10 feet on all sides of bus.
To better ensure the safety and security of students and staff, CPSB allows School Administrators and/or School Resource Officers (SRO), the authority to remove parents and visitors, whose behavior is deemed inappropriate, from District property or facilities without warning or written notice.

School Bus Conduct

- Students must comply with the Student Code of Conduct while traveling on a school bus to and from their homes or school-sponsored activities. If a student commits an infraction covered in the Student Code of Conduct on a school bus, the school bus driver/monitor will complete the "The Behavior Report" and give a copy of the form to the principal.
- An administrator may suspend the privilege of riding any school bus. In all cases of suspension of bus riding privileges, the parent, bus operator, Special Education Department, and the Supervisor of Transportation shall be notified by the principal in writing within forty-eight (48) hours of such a decision, of the facts concerning each suspension, including reasons and term of suspension.
- A *bus suspension* does not necessarily mean a suspension from school.

Student Bus Responsibilities

Bus Stop Safety
- Arrive 5 minutes prior to the scheduled stop time.
- Respect school property and the property of others while waiting at the bus stop.
- Remember your bus route number
- Approach the bus once the bus comes to a complete stop

Boarding the Bus
- Board the bus in an orderly manner

During The Ride
- Respect and follow the request of bus staff for the safety of all riders.
- Remain seated at all times

Getting Off the Bus
- Take 5 big steps (10 ft) away from the bus when getting off the bus

Remember, riding the school bus is a privilege and can be suspended at any time for inappropriate behavior

Classifying Infractions

Discipline incidents will be classified as Level 1, Level 2, Level 3 and Level 4 infractions.

Level 1 Infractions – Discipline incidents that should be managed by the teacher and do not warrant a discipline referral or administrative assistance. Any behavior that is of low-level intensity, passive in nature and/or of a non-threatening manner is a Level 1 behavior. Infractions in this category will be addressed with corrective strategies that will NOT include removal from instruction (In-school suspension/isolation or out-of-school suspension).

Level 2 Infractions – Discipline incidents that should be managed by the teacher with the possible assistance from an administrator. These infractions will be addressed with corrective strategies that will NOT include removal from school (out-of-school suspension).

Level 3 A & B Infractions – Discipline incidents that significantly interfere with others' safety and learning, are of a threatening or harmful nature, and/or are legal violations and warrant administrative interventions. Committing a **Level 3A infraction** does NOT result in an out of school removal on the first violation as school administrators shall attempt to utilize other corrective actions as deemed appropriate on a case by case basis, and committing a **Level 3B infraction** does NOT necessarily result in an out of school removal but could result in an OSS if administration deems appropriate.

Level 4 Infractions – Discipline incidents that require immediate response from administration, crisis team, its entire staff, and/or community support.

Corrective Strategies: Alternatives to Suspension and Expulsion

ACADEMIC SUCCESS IS DIRECTLY CORRELATED WITH INSTRUCTIONAL TIME RECEIVED BY THE STUDENT.

In the effort to fully implement ***School-Wide Positive Behavioral Interventions and Supports, R.T.I.*** and reduce the loss of instructional time due to out-of-school suspensions and expulsions, each school within the Calcasieu Parish School Board will utilize a wide variety of *corrective strategies* that do not remove children from valuable instructional time. These strategies are designed to prevent the occurrence of student infractions, teach alternative or replacement behaviors, or motivate students to demonstrate compliance with established school expectations outlined in the Code of Conduct. Corrective Strategies must be implemented by educational personnel with appropriate amounts of integrity for Level 1 and Level 2 Infractions prior to administration utilizing out-of-school consequences. As such, these strategies serve as a first line of remediation in the successful management of student behaviors.

Corrective Strategies, also known as alternatives to suspension and expulsion, include but are not limited to:

- After-school detention in conjunction with instruction designed to teach replacement behaviors when appropriate
- Behavioral contracts and/or Behavior Support Plans
- Bus – Assigned Seat
- Bus – Probation
- Bus Suspension (see School Bus Conduct)
- Check-in/Check-out (CICO) See definition in glossary for further information
- Conflict Resolution/Appropriate Communication/Social Skills
- Contact and/or conference with parent/guardian.
- Effective de-escalation strategies designed to prevent the occurrence of behavioral infractions
- Home/school communication system
- In School Detention (Lunch Detention, Recess Detention, etc) in conjunction with instruction designed to teach replacement behaviors when appropriate
- In School Suspension (ISS)/In School Isolation (ISI) in conjunction with instruction designed to teach replacement behaviors when appropriate
- Loss of privilege
- Mentoring with specific focus on the remediation of behavioral infractions and plans to teach replacement behaviors
- Pre-correction and effective limit-setting strategies designed to prevent the occurrence of behavioral infractions
- Refer the student to the Response to Intervention Team
- Referral to the school counselor
- Reflective activity focused on teaching of replacement behaviors for repeated infractions
- Restitution
- Saturday School in conjunction with instruction designed to teach replacement behaviors when appropriate
- Schedule adjustment
- Schedule re-teaching of school-wide behavioral expectations during student's free or elective periods using direct instruction, modeling, and corrective feedback when appropriate
- Scheduled mandatory social skills instruction aimed at specific repeated behavioral infractions during student's free or elective periods using direct instruction, modeling, and corrective feedback when appropriate
- Seat change
- Self-charting of behavior in conjunction with corrective and reinforcing feedback from educational and/or administrative personnel
- Short-term Behavioral Progress Reports (Daily/Weekly) in conjunction with corrective and reinforcing feedback from educational and/or administrative personnel and communication with home environment when appropriate.
- Supervised work assignment (before; during; and/or after school) at student's level or designed to address specific behavioral infractions
- Teaching, Modeling of expectations and skills using effective instruction strategies
- Temporary classroom change
- Temporary removal from classroom (not more than one hour) in conjunction with instruction designed to teach replacement behaviors when appropriate
- Written Apology with appropriate model and/or guidance from school personnel

Level 1 Infractions: Corrective Strategies

District-wide Behavioral Expectations	Examples of Expected Behaviors	Level 1 Infractions	Possible Corrective Strategies:
		Level 1 Infractions – Discipline incidents that should be managed by the teacher and do not warrant a discipline referral or administrative assistance. Any behavior that is of low-level intensity, passive in nature and/or of a non-threatening manner is a Level 1 behavior. Infractions in this category will be addressed with corrective strategies that **will NOT include removal from instruction (In-school suspension/isolation or out-of-school suspension).**	Multiple strategies may be used depending on individual student's needs. (All Students' Corrective Strategy documentation will be maintained for referral to PBIS/RTI Team if necessary) **This is not meant to be an exhaustive list**
BE Safe	Walk in hallways Stay to the right and keep moving Stay in your assigned seat Keep all objects to yourself	**Bus Violation** **Student** fails to follow bus rules, and/or fails to follow the explicit directions of the bus driver while riding on the school bus. Ex: Littering, Drinking, Eating on bus **No Hall Pass** Student is observed by an adult and/or administrator being out of class and/or assigned area during instructional time without an approved hall pass. **Throwing objects** Tossing item(s) without intent to harm, i.e. throwing paper, spitballs, etc.	**First Infraction:** •Re-teach the behavioral expectations •Provide a reflective activity (Thinking Maps, Reflective Writing, etc) •Letter of warning (Minor Infraction Forms, etc) **Repeated Infractions:** •Contact and/or conference with parent/guardian •Implement a home/school communication system •Student conference •Loss of privilege •Seat change •Short-term Behavior Progress Report •Self-charting of behavior •Bus – assigned seats •Referral to the school counselor •Refer the student to the (RTI) Response to Intervention Team •Short-Term Removal from class •After-School Detention •In-School Detention **After more than three (3) level one infractions (not occurring within the same school day), mandatory referral to an administrator to make an assessment and determine appropriate intervention. The student's teacher will also present documented corrective strategies to school's administrator.**
BE Responsible	Arrive to class on time Participate in class Dress appropriately Use good manners	**Computer Abuse/Non AUP Violations (Off Task)** Student engages in inappropriate use of computer that does not violate AUP. Example: Accessing sites not assigned by instructor. **Dress Code Violation** Student wears clothing and/or dresses in a manner that is not consistent with the policy practiced by the school district.	
BE Respectful	Follow the teacher's directions and use positive language with peers Promptly and politely follow adult requests Ask permission before talking out or leaving assigned area Use "6 inch" voice Always use appropriate language	**Violation of Classroom Rules/Noncompliance** Student fails to follow classroom rules or fails to follow explicit directions in the classroom. Example: Student engages in passive/noncompliance or refuses to participate in a non-confrontational manner. **Disrespect for Authority** After being redirected by an adult, student continues to engage in minor disrespectful behavior such as ~~eye-rolling", sighing, etc.~~ noncompliance (School employees are encouraged to use corrective strategies prior to reporting a student for disciplinary action). **Profanity (Not directed at)** Language used in conversation or in relation to frustration but is not used as a form of intentional disrespect toward school personnel and/or peers. **Inappropriate Communication** Put downs or making fun of or negatively talking about a person or their family. Student delivers disrespectful message to peers. Ex: Getting mad and speaking out of frustration and anger. **Inappropriate Physical Contact** Student engages in mild, physical contact that does not result in serious bodily harm. Example: pushing, shoving, tripping	

Level 2 Infractions: Corrective Strategies

District-wide Behavioral Expectations	Examples of Expected Behaviors	Level 2 Infractions	Possible Corrective Strategies:
		Level 2 Infractions – Discipline incidents that should be managed by the teacher with the possible assistance from an administrator. These infractions will be addressed with corrective strategies that **will NOT include removal from school (out-of-school suspension).**	Multiple strategies may be used depending on individual student's needs. (All Students' Corrective Strategy documentation will be maintained for referral to PBIS/RTI Team if necessary) **This is not meant to be an exhaustive list**
BE Safe	Solve problems peacefully Obey all school rules Make healthy choices	**Bus Disturbance** Student performs any behavior that interrupts the daily routine(s) of school bus operations that compromises minimally the safety of others. Examples: Throwing objects or any behavior that affects the driver's ability to maintain control. ~~Examples: Throwing objects or any behavior that affects the driver's ability to maintain control.~~ Examples: Excessive loudness, or not seated properly on the bus **Campus Disturbance** Student performs any behavior that disturbs or interrupts the daily routine(s) of school operations and which affects more than the students in a single classroom. (Ex. Loud noises such as yelling and actions that draw a crowd such as banging, etc.) **Traffic Violation** Student violates any state or federal regulation as it relates to traffic laws when walking, bike riding and/or driving. **Initiating or Instigating a Fight** Prompting, encouraging or attempting to bring about a fight **(but fight does not occur)** through one's words or actions **Being in an Unauthorized Area** Student is observed by an adult to be in an area on school district property that is designated by administration as being off limits due to safety concerns or possible disruption to academic school day **Possession of Tobacco/Lighter/~~Electronic smoking device~~**** Student possesses tobacco products on school grounds , at school-sponsored events, and/or when using school district transportation ** Administrators may move violation of this offense to a Level 3 if the safety of others is compromised. **Any undefined infraction that the administrator deems to be similar in severity to other Level 2 Infractions**	1. Student Conference 2. Parental Contact **If the principal determines that discipline action is warranted:** Implement appropriate corrective strategies: • Home/school communication system • Short-term behavioral reports • Re-teach the behavior expectations • Meaningful reflective activity • Written apology • Loss of privileges • Mentoring • Restitution •Refer the student to the (RTI) Response to Intervention Team • Create a behavior contract or behavior support plan for either a student with disabilities or a regular education student that includes expected student behavior, incentives and consequences • Check-in/Check-out • Linkage with counseling agency • Conflict Resolution • Communication and teaching Social Skills • Referral to school counselor • After-school detention • Bus Probation • Bus Suspension • Supervised Work • Saturday School • In-School Detention • Temporary Removal from Class • Schedule Adjustment • ISS/ISI In-School Suspension/Isolation
BE Responsible	Take care of school property and ask before borrowing other people's property Attend all classes on time Attend school daily	**Computer Abuse (Account/Access Issues)** Student engages in inappropriate use of computer that violates AUP. Example: User accounts and downloading issues **Electronic Telecommunication Device –Visible:** Student has an electronic device in visible possession, but not being used during the instructional day. **Cutting Class:** Student fails to attend regular scheduled class without an excuse on days when present at school. **Defacing Property while at School** Student commits any act that causes destruction, damage, or defacement of public or private property that would require repair and or replacement of property. Accidents or acts that are self-reported to the property owner and/or administration are excluded from this definition. Examples: Writing or carving on desk, throwing toilet paper in commode, defacing textbooks. **Excessive Tardiness** Habitual failure to be present at the beginning of the school day and/or at the beginning of the class period prior to sounding of the tardy bell following the school's PBIS Discipline Ladder **Leaving Class without Permission** Student leaves the classroom without permission from the instructor and it is not deemed an emergency **Missing Assigned Detention** Student fails to report to assigned discipline (i.e. Saturday School, ISD, After-School Detention) without written permission from administration. **Skipping School/Truancy** Student fails to attend school on regular school day(s) without a valid excuse and written permission from administration **Forged Note**: Student signs another person's name on a note and/or other written document without the other person's permission or knowledge	

Level 2 Infractions: Corrective Strategies

District-wide Behavioral Expectations	Examples of Expected Behaviors	Level 2 Infractions	Possible Corrective Strategies:
		Level 2 Infractions – Discipline incidents that should be managed by the teacher with the possible assistance from an administrator. These infractions will be addressed with corrective strategies that **will NOT include removal from school (out-of-school suspension).**	Multiple strategies may be used depending on individual student's needs. (All Students' Corrective Strategy documentation will be maintained for referral to PBIS/RTI Team if necessary) **This is not meant to be an exhaustive list**
BE Respectful	Consider other people's feelings and respect personal space of others Politely follow adult requests Keep your hands, feet and objects to yourself at all times	**Aggressive Inappropriate Physical Contact** Student engages in aggressive physical contact. (Example: Scratching, pushing in line, spitting at) **Class Disturbance/Prevent Orderly Instruction** Student displays behaviors that cause continued interruptions to instruction. Includes, but is not limited to sustained loud talking, yelling or screaming, making noises, throwing objects, and/or sustained out of seat behavior. Student continues to violate classroom rules after committing more than (3) Level 1 Infractions that have been proactively addressed by the classroom faculty member using proactive PBIS strategies. **Repetitive Profane/Obscene Communication (Not Directed At)** Student continues to use inappropriate language in conversation or in relation to frustration but is not used as a form of intentional disrespect toward school personnel and/or peers. **Profane/Obscene Communication (Directed At)** Student uses inappropriate language as a form of intentional disrespect toward peers. **Disrespect for Authority** After being redirected by an adult student continues refusing to follow adult ~~directions~~ directives. Ex: sustained noncompliance, arguing with adult, raising voice **Indecent Behavior** Student performs, writes, and/or draws pictures/images that are considered indecent, offensive, disgusting and/or disturbing according to local community social norms. (ex. note with profanity, pictures of inappropriate things) **Threatening** Student delivers ~~disrespectful~~ threatening message with no intent to follow-through. ~~Ex: Getting mad and threatening to hurt him/her.~~ Ex: Making threats to hurt another when angry or frustrated. **Disobeying or Refusing to Comply with any Reasonable Request** Student fails to follow adult directions or directives after more than three (3) documented attempts by the adult to use PBIS methods, such as redirecting, re-teaching and modeling behavior to gain the compliance of the student. **Harassing or Intimidating Communications** Repeated use of words, gestures, photographs, drawings or any other form of communication to intimidate or harass another student. **Engaging in Mutual Displays of Affection (PDA)** Students engage in inappropriate actions on the school campus such as kissing and other unacceptable behaviors.	**MANDATORY:** **Any student receiving his/her fourth full-day removal from instruction by either ISS and/or OSS during any given semester shall be referred by the school administrator to the school's Response to Intervention Team to determine whether supplemental and/or intensive intervention strategies and supports are necessary to address student's behavior.** **Note: In the event a student receives his/her THIRD Level 2 Infraction referral, the school administrator will ensure that Level 2 corrective strategies were utilized for the first two Level 2 infractions before treating the third Infraction as Level 3 Infraction.**

Level 3 A & B Infractions: Corrective Strategies

District-wide Behavioral Expectations	Examples of Expected Behaviors	Level 3A Infractions	Possible Corrective Strategies:
		Level 3A & 3B Infractions – Discipline incidents that significantly interfere with others' safety and learning, are of a threatening or harmful nature, and/or are legal violations and warrant administrative interventions. Committing a **Level 3A infraction** does NOT result in an out of school removal on the first violation as school administrators shall attempt to utilize other corrective actions as deemed appropriate on a case by case basis. Committing a **3B infraction** does NOT necessarily result in an out of school removal but could result in an OSS if administration deems appropriate.	Multiple strategies may be used depending on individual student's needs. All Students' Corrective Strategy documentation will be maintained for referral to PBIS/RTI Team if necessary) **This is not meant to be an exhaustive list**
BE Safe	Solve problems peacefully Obey all school rules Stay tobacco free Make healthy choices	**Bus Disturbance** Student performs any behavior that compromises the safety of others. Examples ~~Throwing objects that hit bus driver or any behavior that affects the driver's ability to maintain control and could require the bus driver to stop bus;~~ Any behavior that distracts the bus driver and/or compromises the safety of others. **Aggressive Inappropriate Physical Contact** (Adding) Student engages in aggressive physical contact with intent to harm and leaving marks. (Example: Scratching, Pushing down, Hitting, Kicking, Spitting at) **Uses, Distributes, or Sells Tobacco Products/Lighter/~~Electronic Smoking Device~~** Student uses, distributes, or sells tobacco products/~~electronic smoking device/vapes~~ on school grounds, at school-sponsored events, and/or when using school district transportation. **Possessing or Using Nonprescription or Non-Controlled Substance** Student is in possession of or using a substance (i.e. over the counter medications, CBD oil, unidentifiable substances, or other chemical substances) or engaging in conduct related to sniffing/huffing/rubbing of substance. **Any undefined infraction that the administrator deems to be similar in severity to other Level 3A Infractions**	**For Level 3A infractions, the following steps must be implemented:** 1. **MANDATORY** Investigation of infraction 2. **MANDATORY** ~~Parent contact to inform Parent of accusation and status of investigation. Parent will be given the option to attend the student conference after investigation is complete.~~ Parents will be informed and given the option to attend a student conference to discuss. Investigation results **AFTER** the investigation is complete. 3. **MANDATORY** student conference **If the principal determines that discipline action is warranted:** Implement appropriate corrective strategies: • Create home/school communication system • Re-teach the behavior expectations • In School Suspension/Isolation • Meaningful reflective activity • Loss of privilege • Refer the student to the (RTI) Response to Intervention Team • Create a behavior contract or behavior intervention plan for either a student with disabilities or a regular education student that includes expected student behavior, incentives and consequences for infractions • Check-in/Check-out • Linkage with a counseling agency • Mentoring • Temporary classroom change • Temporary Removal from classroom • After-school detention • Saturday School • In-School Detention • Schedule adjustment **Level 3A will only warrant an Out of School Suspension if the infraction is repeated or if the principal deems it necessary due to the seriousness or extreme circumstances based on the results of the school-level investigation.** An administrator must present documented prevention and intervention strategies that have been implemented after each infraction following the discipline ladder. Bus Suspension can occur due to Bus Disturbance that compromises safety of others.
BE Responsible	Take care of school property and ask before borrowing other people's property Use computers responsibly Keep cell phones stowed away during school day	**Computer Abuse (Illegal Accessing Activity):** Student engages in inappropriate use of computer that violates AUP. Example: User uses CPSB domain to try an access inappropriate sites, materials, etc. **Stealing:** Student is found to be in possession of, having passed on, and/or to be responsible for removing someone else's property without the property owner's permission. Administration should require restitution activity and participation in remediation for stealing. If student or parent refuses, then administrator may take additional actions. **Vandalism:** Student participates in a deliberate, willful, and substantial destruction of school and/or personal property on school grounds and/or at school sponsored events. Administration should require restitution activity and participation in remediation for vandalizing. If student or parent refuses, then administrator may take additional actions. **Leaving Campus without Permission** Student leaves the school campus on a regular school day without permission from an administrator.	
BE Respectful	Consider other people's feelings and respect personal space of others Politely follow adult requests Keep your hands, feet and objects to yourself at all times	**Habitually Violates School Rules (Moved from 3B to 3A)** Student continues to violate school rules after receiving greater than three written referrals for other Level 2 Infractions. Examples: Repeated class disturbances, repeated violation of class rules **Harassment (other than sexual) / Inappropriate Communication to Peers** Student repeatedly delivers disrespectful message (verbal or gestural) to another person. Disrespectful messages may include comments based on race, religion, age, gender, and/or national origin; sustained or intense verbal attacks based on ethnic origin, disabilities, or other personal/family matters. **Continued Open Defiance Toward Authority** Student refuses to follow directives and continues to be openly defiant towards authority. If student continues to refuse, then the administrator may take additional actions if necessary. **Repetitive Profane/Obscene Communication (Directed At)** Student continues to use inappropriate language as a form of intentional disrespect toward.	

Level 3 A & 3B Infractions: Corrective Strategies Continued

District-wide Behavioral Expectations	Examples of Expected Behaviors	Level 3B Infractions	Possible Corrective Strategies:
		Level 3A & 3B Infractions – Discipline incidents that significantly interfere with others' safety and learning, are of a threatening or harmful nature, and/or are legal violations and warrant administrative interventions. Committing a **Level 3A infraction** does NOT result in an out of school removal on the first violation as school administrators shall attempt to utilize other corrective actions as deemed appropriate on a case by case basis, and committing a **3B infraction** does NOT necessarily result in an out of school removal but could result in an OSS if administration deems appropriate.	Multiple strategies may be used depending on individual student's needs. (All Students' Corrective Strategy documentation will be maintained for referral to PBIS/RTI Team if necessary) This is not meant to be an exhaustive list
BE Safe	Solve problems peacefully Obey all school rules Stay tobacco free Make healthy choices	**Campus Disturbance** Student performs any behavior that interrupts the daily routine(s) of school operations that compromises the safety of others and interrupts more than the students in a single classroom. (Ex. false fire alarm, ~~making bomb threats,~~ igniting stink/smoke bombs, etc) **Initiating or Instigating a Fight** A physical altercation occurred as a result of the student's words or actions **Fighting (Zero Tolerance)** (Applies to Middle School and High School Students Only) Involvement in acts involving serious physical contact where injury may occur (e.g., hitting, punching, slapping, biting, hair pulling, hitting with foreign object, kicking, etc.) **Illegal Activity** Student performing any unlawful act under State or Federal law not otherwise described in Code of Conduct **Object Used as a Weapon** Student uses any foreign object as a weapon toward others with the intent of causing bodily harm or injury **Throwing Objects that Can Injure** Student throws any foreign object toward another person that is heavy, sharp, or otherwise perceived to be harmful and/or with such velocity and force that is probable of causing harm or injury. **Participation in Gangs / Cults** Student participates in activities related to gangs/cults on school campus or school sponsored activities **Any undefined infraction that the administrator deems to be similar in severity to other Level 3B Infractions**	**For Level 3A & 3 B infractions, the following steps must be implemented:** **1. MANDATORY** Investigation of infraction **2. MANDATORY** ~~Parent contact to inform Parent of accusation and status of investigation. Parent will be given the option to attend the student conference after investigation is complete.~~ Parents will be informed and given the option to attend a student conference to discuss. Investigation results **AFTER** the investigation is complete. **3. MANDATORY** student conference. If the principal determines that discipline action is warranted: Implement appropriate corrective strategies: • Create home/school communication system • Re-teach the behavior expectations • In School Suspension/Isolation • Meaningful reflective activity • Loss of privilege • Refer the student to the (RTI) Response to Intervention Team • Create a behavior contract or behavior intervention plan for either a student with disabilities or a regular education student that includes expected student behavior, incentives and consequences for infractions • Check-in/Check-out • Linkage with a counseling agency • Mentoring • Temporary Removal from classroom • After-school detention • Saturday School • In-School Detention • Temporary classroom change • Schedule adjustment • Suspension for Level 3B at the discretion of the principal taking into consideration the results of the school-level investigation. • An administrator must present documented prevention and intervention strategies that have been implemented after each infraction following the discipline ladder.
BE Responsible	Take care of school property and ask before borrowing other people's property Use computers responsibly Keep cell phones stowed away during school day	**Computer Abuse (Illegal Activity)** Student engages in inappropriate use of computer that violates AUP. Example: User uses CPSB domain to engage in illegal activity **Cell Phone/Smart Watch/Electronic Devices (Use/Turned On)** Student engages in the **unauthorized use** of cell phone, smart watch, pager, music/video players, audio/video recorder, camera and/or other electronic devices without permission from an administrator. **Gambling** Student engages in inappropriate activities which include a chance for gain or loss of tangible property, including currency.	

Level 3 A & B Infractions: Corrective Strategies Continued

District-wide Behavioral Expectations	Examples of Expected Behaviors	Level 3B Infractions	Possible Corrective Strategies:
		Level 3A & 3B Infractions – Discipline incidents that significantly interfere with others' safety and learning, are of a threatening or harmful nature, and/or are legal violations and warrant administrative interventions. Committing a **Level 3A infraction** does NOT result in an out of school removal on the first violation as school administrators shall attempt to utilize other corrective actions as deemed appropriate on a case by case basis, and committing a **3B infraction** does NOT necessarily result in an out of school removal but could result in an OSS if administration deems appropriate.	Multiple strategies may be used depending on individual student's needs. (All Students' Corrective Strategy documentation will be maintained for referral to PBIS/RTI Team if necessary) This is not meant to be an exhaustive list
BE Respectful	Consider other people's feelings and respect personal space of others Politely follow adult requests Keep your hands, feet and objects to yourself at all times	**BULLYING AND/OR CYBER BULLYING** Bullying is defined as a pattern of obscene gestures; written, electronic or verbal communications that threaten or harm; taunting; malicious teasing; physical acts, not limited to hitting, kicking, pushing, or damaging personal property; repeatedly shunning or excluding students from activities and may include coercion or extortion. **~~HABITUALLY VIOLATES SCHOOL RULES~~** (Move to 3A) ~~Student continues to violate school rules after receiving greater than three written referrals for other Level 2 Infractions. Examples: Repeated class disturbances, repeated violation of class rules.~~ **Inflict Bodily Injury** Involvement in any form of physical aggression that results in bodily harm or injury to another person(s). **Possession or Use of Electronic Smoking Device** (Addition to 3B) Student possesses Electronic Smoking Device or Electronic smoking pods and/or liquids on school grounds, at school-sponsored events, and/or when using school district transportation **Administrators may move violation of this offense to a Level 4 if the safety of others is compromised **Sexual Harassment** Student engages in unwanted or unwelcomed verbal, written or physical conduct of a sexual nature that ~~results in the creation of a hostile educational environment that impedes the ability of another student or students to participate in or benefit from the educational program.~~ effectively denies another student equal access to the School Board's education program or activity. Elements of Sexual Harassment include unwelcome communications and conduct on the basis of sex, such as sexual advances, requests for sexual favors, jokes, remarks and other verbal, physical and inappropriate conduct of a sexual nature ~~Example: spreading sexual rumors, repeatedly pressuring others for dates or unwanted sexual activity, repeated teasing of a sexual nature, repeated unwanted sexual remarks or jokes, and/or repeated unwelcomed touching or grabbing.~~ **Threatening/Intimidation** Student delivers disrespectful and/or intimidating messages (verbal, gestural, or written) that conveys an explicit or implied threat and/or harm directed toward another student and/or adult, and which conveys the intent to carry out such a threat or harm as well as the knowledge and capacity to do so. Ex: I will slap you, I am going to hit you, etc. CPSB Threat Assessment must be completed. **Harassment (other than sexual) /Intimidation or Inappropriate Communication to an Adult** Student repeatedly delivers disrespectful message (words, gestures, photographs, drawings or any other form of communication) to adult Disrespectful messages may include but not limited to comments based on race, religion, age, gender, and/or national origin; sustained or intense verbal attacks based on ethnic origin, disabilities, or other personal/family matters or message used to harass or intimidate an adult **False Statement and information** Student knowingly makes a false statement or knowingly submits false information about a staff member or student regarding any act that is unlawful and/or a violation of the school board's sexual harassment or bullying policies. **Profanity in Communication with Staff** Student uses profanity in direct communication with staff but is not directly threatening or intimidating staff **Engaging in Retaliation Against School Employee** Student engages in retaliation act(s) against any school employee (on or off campus)	In addition to the Steps for Level 3A and 3 B Infractions the following must also be followed: **MANDATORY** **Any student receiving his/her Fourth full-day removal from instruction by either ISS/ISI and/or OSS during any given semester shall be referred by the school administrator to the School's Response to Intervention Team to determine whether Supplemental and/or intensive Intervention strategies and supports are necessary to address student's behavior.** **MANDATORY** **Any student receiving IDEA services that receives his/her Fourth full-day removal from instruction by either ISS/ISI and or OSS during any given semester will have revisions made to his/her Functional Behavior Assessment, Behavioral Intervention Plan, and/or Individual Education Program**

Level 4 Infractions: Corrective Strategies

District-wide Behavioral Expectations	Examples of Expected Behaviors	Level 4 Infractions	Possible Corrective Strategies:
		LEVEL 4 INFRACTIONS – Discipline incidents that require immediate response from administration, crisis team, its entire staff, and/or community support. (All Students' Corrective Strategy documentation will be maintained for referral to PBIS/RTI Team if necessary)	**Multiple strategies will be used depending on individual student's needs. This is not meant to be an exhaustive list.**
BE Safe	Ask for help if you are not safe. Refrain for accepting alcohol and drugs & report alcohol or drugs to appropriate staff or administrator.	**ALCOHOL POSSESSION AND/OR USE:** The possession, sale, purchase, or use of alcoholic beverages. Use should be reported only if the person is caught in the act of using or is discovered to have used in the course of the investigation. **DRUGS (USE, POSSESSION AND/OR DISTRIBUTION:** Student is found to possess, use, cultivate, manufacture, distribute, or purchase any illegal drug, narcotic, controlled substance, or substance represented to be an illegal drug, narcotic, or controlled substance. **GROUP AND/OR GANG FIGHTS:** Students participate in a two or more on one fight with another student or groups of students participate in fights **PARTICIPATION IN GANG-RELATED ACTIVITY:** Students participate in activities or displays colors, signs related to gangs/cults on school campus or a school sponsored activity. **DISTRIBUTION OR SELLING OF ELECTRONIC SMOKING DEVICE AND/OR PODS OR LIQUIDS** Student distributes or sells Electronic Smoking Device or Electronic smoking pods and/or liquids on school grounds, at school-sponsored events, and/or when using school district transportation. **Any other undefined infraction that the administrator deems to be similar in severity to other Level 4 Infractions**	**For Level 4 infractions, the following steps must be implemented: (First offense)** 1. **MANDATORY** investigation 2. **MANDATORY** ~~Parent contact to inform Parent of accusation and status of investigation.~~ ~~Parent will be given the option to attend the student conference after investigation is complete.~~ Parents will be informed and given the option to attend a student conference to discuss. Investigation results AFTER the investigation is complete. 3. **MANDATORY** student conference **If the principal determines that discipline action is warranted:** **MANDATORY** school level conference with student, parent, principal or designee and staff member(s) involved. **MANDATORY** referral to law enforcement in cases of alcohol and other drugs, guns, school threats and explosives. **Implement other appropriate corrective strategies:** •Re-teach the behavior expectations •Loss of privilege •Refer the student to the (RTI) Response to Intervention Team •Create a behavior contract or behavior intervention plan that includes expected student behavior, incentives for demonstrating expected behavior and consequences for infractions •Social skills group – if appropriate/available •Linkage with a counseling agency Suspension and/or recommendation for expulsion at the discretion of the principal taking into consideration the results of the school-level investigation and any other unique circumstances – **some Level 4 infractions require school administrators to request an expulsion hearing based on CPSB Policies.** **Assault & Battery Offenses require:** 1.Immediately remove the student from the school premises without complying with suspension procedures 2.Immediately suspend student from school. Note: after the student is removed and suspended, the usual notifications and procedures shall follow "as soon as is practicable"
BE Responsible	Be cooperative in the event of an emergency. Follow school safety plan. Never bring weapons to school	**EXPLOSIVES/INCENDIARY DEVICE:** Student is in possession of substances/objects that are readily capable of causing bodily harm or injury (firecrackers, gasoline, lighter fluid, homemade explosive device, etc.) **POSSESSING A KNIFE :** Student possesses any form of knife and/or blade device **POSSESSING A WEAPON PROHIBITED BY ~~Federal~~ LAW** Any firearm (real or otherwise), ammunition, explosive device, knife, or other object/instrumentality/substance used which can place a person in reasonable fear or apprehension of serious harm that is on the student's person and/or in the students belongings, locker, and/or any other personal storage space. (Example: Pepper spray, taser or other electronic device which can be used to stun or shock another human being.)	
BE Respectful	Attempt to solve problems in a non-confrontational manner. Be cooperative in the event of an emergency.	**SERIOUS BODILY INJURY:** Student inflicts serious bodily harm on another person that requires law enforcement and/or medical intervention(s). **BATTERY OF A STAFF OR FACULTY MEMBER:** A severe and unprovoked act of physical aggression against a faculty/staff member with a reasonable intent to harm. Example: Punching a teacher **ASSAULT OF A STAFF OR FACULTY MEMBER** Attempt to commit on a schoolteacher a battery or the intentional placing of a schoolteacher on reasonable apprehension of receiving battery or making statements threatening physical harm to a schoolteacher which may include using **Profane or Obscene Language to an Adult with intent to directly threaten or intimidate the adult** **PUBLIC INDECENCY, LEWDNESS, OR EXPOSURE** Student engages or attempts to engage in actions that include but are not limited to exposing of body parts in public view with the intent to shock or intimidate others, etc that results in the creation of a hostile educational environment that impedes the ability of others to participate in or benefit from the educational program. **SEXUAL ACTS:** Student engages or attempts to engage in behavior of a sexual nature on campus or at school-sponsored or related events including district transportation. **CONTINUOUS SEXUAL HARASSMENT:** Student continues, even after previous attempts to stop the behavior, to engage in unwanted or unwelcomed verbal, written or physical conduct of a sexual nature that results in the creation of a hostile educational environment that impedes the ability of another student or students to participate in or benefit from the educational program. Elements of Sexual Harassment include unwelcome communications and conduct on the basis of sex, such as sexual advances, requests for sexual favors, jokes, remarks and other verbal, physical and inappropriate conduct of a sexual nature **THREAT OF TERRORISM OR VIOLENCE** Communicates of any crime of violence that would reasonably cause any student, teacher, principals, or school employee to be in sustained fear for his safety, cause evacuation of a building, or cause other serious disruption to the operation of a school. Threat of Violence means communication of any intent to kill, maim, or cause great bodily harm or possible death. In addition the student conveys the interest to carry out with the knowledge and capacity to do so. Examples include making a bomb threat, and/or using strongly implicit threatening language directed at one or more individuals.. CPSB Threat Assessment must be completed.	

*** Reference Louisiana Law R.S. 14:95**

Suspension

A suspension is any removal of the student from school, formal or informal, during which time the student is not allowed to attend school for a designated period. A suspension may only be utilized if a student commits a Level 3 or Level 4 infraction. See page 35 for designated Level 3 A Infractions that may not warrant use of an OSS to manage the student's behavior on the first incident. Instead, the school administrators will assign the student to ISD and/or ISS/ISI for a specified number of days to receive mandatory behavioral instruction in replacement behaviors designed to specifically target the student's display of behavioral infractions.

Responsibilities of the school and the parent/guardian when a suspension is given are explained below in the section entitled, "Procedures for Suspension."

Procedures for Suspension

All students shall be treated fairly and honestly in resolving grievances and complaints, and in the consideration of any suspension or expulsion. For Student Code of Conduct infractions that may warrant a suspension or *recommendation for expulsion*:

1. The school must conduct a student conference and school-level investigation within a 24-hour period.
2. Prior to any suspension or recommendation for expulsion, the principal or designee must inform the student of the "particular" misconduct of which he/she is accused and the basis for the accusation. *
3. Prior to any suspension or recommendation for expulsion, the principal or designee must give the student an opportunity to present his/her version of the incident. The principal or designee may call witnesses requested by the student. The principal or designee shall make a reasonable effort to reach a fair determination of the incident before making any disposition. *
4. The school must contact the parent/guardian by telephone or send a certified letter giving notice of the suspension, the reason for the suspension, and the date and time of a conference to be conducted within 5 days with the principal or his/her designee required for the readmission of the student.*
5. If the parent/guardian fails to attend the required conference within 5 days of the mailing of the certified letter or other contact with the parent/guardian, the truancy laws shall become effective.
6. The school must give the parent/guardian notice in writing of the suspension and the reason for the suspension.*
7. **THE STUDENT SHALL REMAIN IN SCHOOL UNTIL THE END OF THE SCHOOL DAY UNLESS RELEASED INTO THE CARE OF A PARENT/GUARDIAN. NO STUDENT SHOULD BE SENT HOME WITHOUT PROPER DOCUMENTATION OF THE PARTICULAR MISCONDUCT AND REASON FOR SUSPENSION.**
8. Any parent/guardian of a suspended student shall have the right to appeal a suspension to the Superintendent or to a designee of the Superintendent. The decision of the Superintendent is final.
9. The school must hold a school-level conference conducted within a reasonable time.
10. Any student with a known or suspected disability who is currently receiving behavioral supports (i.e. individual behavior support plan) who commits a level 3 infraction (excluding acts that are considered to be of a dangerous nature) shall not be suspended from school unless the school administrator can verify that the student's behavior support plan is being implemented as planned with high levels of measured integrity and compliance.

All students have the right to fair and reasonable treatment during disciplinary proceedings. Your child has a right to bring a representative of his/her choice to all disciplinary proceedings.

If you encounter a problem with discipline procedures, or you feel that your child has not been treated fairly in resolving discipline issues, please call the elementary school dept at (337) 217-4140 ext 1601, the middle school dept at 337) 217-4150 ext 1501, or the high school dept at (337) 217-4160 ext. 1301.

***Louisiana State Law**

Appeal of Suspension

Any parent/guardian of a suspended student shall have the right to appeal a suspension to the Superintendent's designee . The appropriate administrative director is the Superintendent's designee for appeal of a suspension. If the parent/legal guardian is not present for the hearing of the appeal after having been properly notified, the hearing may proceed and the results of the hearing shall be mailed to the parent or legal guardian. The decision of the Superintendent's designee on the merits of the case, as well as the term of suspension, shall be final, reserving to the Superintendent or designee the right to remit any portion of the time of suspension.

To appeal a suspension, begin by submitting a written request within five (5) days after the beginning date of the suspension to the immediate supervisor of the person making the disposition, who would be either the school principal or the appropriate administrative director. If the initial disposition was by an assistant principal or school administrator other than the principal, then an appeal is to be directed to the principal. If the initial disposition was made by the principal, or if the principal has made a decision on an appeal of a suspension, the appeal is to the administrative director for that school. Please submit elementary requests to Dr. Jill Portie at **jill.portie@cpsb.org**, middle school request to Owen Clanton at **owen.clanton@cpsb.org**, and high school request to Robert Pete at **robert.pete@cpsb.org.**

Parents of students with disabilities who disagree with any long-term removal for disciplinary reasons have the right to request an appeal.

Expulsion

Expulsion is defined as any denial of school attendance for the remainder of the school year, for a time designated during the current or next school year.

Any student, after being suspended for committing an expellable offense, may be expelled upon recommendation by the school principal. According to CPSB Policy, the principal may be required to immediately suspend and recommend for expulsion a student who is found carrying or possessing:

- a firearm
- a knife/blade measuring 2 or more inches (unless that student is under eleven years of age and/or in pre-kindergarten through grade five, in which case suspension is permissible but not required)
- another dangerous instrument/weapon
- any controlled dangerous substance governed by the Uniform Controlled Dangerous Substances Law, in any form (including any student who distributes, sells, gives, or loans one of these substances).

For a firearm offense, the minimum expulsion period is four complete school semesters with authority for the local superintendent to modify the length on a case by case basis.
For a student in kindergarten through grade five involving a firearm offense, the minimum is two complete school semesters.

For drug offenses involving students 16 years of age or older, the minimum expulsion period is four complete school semesters. For a student under the age of 16, the minimum expulsion period is two complete school semesters.

Any student expelled for knife, firearm or drug related offenses shall provide documentation that he/she has participated in a rehabilitation or counseling program related to the offense before readmission. The student's reinstatement shall be subject to the review and approval of the district's Superintendent.

Any student who has been suspended on three occasions for committing any of the offenses set forth in R.S. 17:416, during the same school year, on committing the fourth such offense, **MAY** be expelled from all public schools within the Calcasieu Parish School Board 's Public School System until the beginning of the next regular school year. The provision which had required the expulsion of a student for the remainder of the school year for a fourth offense committed after the student's third suspension during the same school year for all disciplinary offenses has been modified to limit such mandatory expulsions to knife, firearm and drug related offenses only. It is now to be discretionary whether or not to expel a student after committing a fourth offense after the student's third suspension for all other disciplinary offenses.

A hearing to consider the recommendation for expulsion shall be conducted by the Superintendent or his/her designee.
Any student who has been expelled will be not be readmitted to a public school within the school district without the express approval of the Superintendent.

Note: State law requires that no student who has been expelled shall be admitted to any public school in any other parish or city school system in the state except upon the review and approval of the governing authority of the school system to which he seeks admittance.

Note: Expulsion actions taken herein for students with disabilities must be consistent with federal and state laws and regulations.

Procedures for Expulsion

A principal cannot expel a student. A principal can recommend a student for expulsion. If a principal recommends a student for expulsion the student will then be ***"suspended pending a hearing for a recommendation for expulsion".*** **The student will then have an *expulsion hearing,* in which a hearing officer working for the district will determine if the recommendation for expulsion is upheld, denied, or modified.**

The due process procedures for recommendations for expulsion and expulsion hearings are as follows:

1. The school must conduct a student conference and school-level investigation within a 24-hour period.
2. Prior to any suspension or recommendation for expulsion, the school principal or designee must inform the student of the "particular misconduct of which he/she is accused" and the basis for the accusation. *
3. Prior to any suspension or recommendation for expulsion, the principal or designee must give the student an opportunity to present his/her version of the incident. The principal or designee may call witnesses requested by the student. The principal or designee shall make a reasonable effort to reach a fair determination of the incident before making any disposition. *
4. The school must hold a school-level conference within reasonable time.
5. A recommendation for expulsion is made by the principal. The student will be suspended pending expulsion hearing. Procedures for suspensions will be followed.
6. The school must contact the parent/guardian by telephone or send a certified letter giving notice of the recommendation for expulsion, the reason for the recommendation for expulsion, and the date and time of a hearing to determine whether the student is expelled.
7. The school must give the parent/guardian notice in writing of the recommendation for expulsion and the reason for the recommendation for expulsion.*
8. If the parent/guardian fails to attend the required conference within 5 days of the mailing of the certified letter or other contact with the parent/guardian, the truancy laws shall become effective.
9. **THE STUDENT SHALL REMAIN IN SCHOOL, UNTIL THE END OF THE SCHOOL DAY UNLESS RELEASED INTO THE CARE OF A PARENT/GUARDIAN. NO STUDENT SHOULD BE SENT HOME WITHOUT PROPER DOCUMENTATION OF THE PARTICULAR MISCONDUCT AND REASON FOR RECOMMENDATION FOR EXPULSION.**
10. A hearing is conducted by the Superintendent or a designee, within 10 school days of the incident.
11. A determination of whether to expel the student is made by the Superintendent or a designee.
12. The principal and teacher as well as the student may be represented by someone of their choice at this hearing.
13. Until the hearing takes place, the student shall remain on suspension.
14. The parent/guardian of the student, within five days after the decision to expel the student has been rendered, may request the district to review the findings of the Superintendent or his designee. Otherwise, the decision of the Superintendent shall be final.
15. The board, in reviewing the case, may affirm, modify, or reverse the action previously taken.
16. If the board upholds the decision of the Superintendent, the parent/guardian may within 10 days, appeal to the district court for the parish in which the student's school in located. The court may reverse the ruling of the board.
17. No student receiving behavioral supports (i.e. individual behavior support plan) may be expelled and/or referred to the *Alternative Program* unless the school administrator has validated, through observation, that the student's behavior support plan has been implemented with high levels of integrity and compliance.

***Louisiana State Law**

Expulsion Hearing by Superintendent or Designee

A hearing shall be conducted by the Superintendent of the district or his/her designee at the request of the school administration for all recommendations for expulsion. This hearing will determine the facts of a conduct infraction and make a finding of whether the student is guilty of conduct warranting the recommendation of expulsion.

The student must be present at the expulsion hearing. The student will be informed of the particular misconduct of which he/she is accused and will be given the opportunity to defend his/her actions. The student may be represented by a person of the student's choice. The concerned teacher shall be permitted to attend the hearing and shall be permitted to present relevant information. Until the date of the hearing, the student shall remain suspended from school and all related school activities.

If the misconduct of a qualified student with a disability is determined not to be a manifestation of the student's disability, the relevant disciplinary procedures applicable to students without disabilities may be applied in the same manner, except that CPSB must adhere to requirements regarding the provisions of Free Appropriate Public Education (FAPE)

Upon conclusion of the hearing, the Superintendent or designee shall determine whether such student shall be expelled or if other corrective or disciplinary action shall be taken. Records shall be maintained and made available upon request.

Alternative Program

Students who have been recommended for expulsion from their regularly assigned school may have their expulsion modified allowing the student to attend or be admitted to an *alternative program*. After review by a Child Welfare and Attendance hearing officer and consultation with the parent, child, and the school's administrator, the student may be referred to an *Alternative Program.* The parent/guardian and student must sign an agreement that the student will attend school regularly and follow <u>all</u> school rules and regulations. Entry level will be the grade the student was in immediately preceding the expulsion.

Our goal is to provide an appropriate educational setting for the at-risk child. Students will be evaluated using the parish grading policies, outlined in the Calcasieu Parish Pupil Progression Plan. All parish and state mandated testing policies and procedures will be followed.

A student must have completed his/her expulsion term as mandated by parish policy to be eligible to exit the program. After successfully completing their program, students will return to their assigned home base school. Parental participation is a must and regularly scheduled conferences will be held throughout the school year.

Direct Expulsion

The conviction of any student for a felony or the incarceration of any student in a juvenile institution for an act which, had it been committed by an adult, would have constituted a felony **MAY** be cause for expulsion of the student for a period of time as determined by the school board. The expulsion shall require the vote of two-thirds of the elected members of the Calcasieu Parish School Board.

Registration and school placement of students convicted of a felony or returning from incarceration will be reviewed by the district's Superintendent or his designee in a conference with parents.

The conviction of any student of a felony or the incarceration of any student in a juvenile institution may be sufficient cause for the Superintendent to refuse admission of said student to any school under his/her jurisdiction except upon review and approval of a majority of the elected members of the Calcasieu Parish School Board if and when a request for admission is made to the board.

Note: Expulsion actions taken herein for students with disabilities must be consistent with federal and state laws and regulations.

Appeal of Expulsion

A parent/guardian may request the Calcasieu Parish School Board or its designee to review the findings of the Superintendent or designee. Otherwise, the decision of the Superintendent or designee will be final.

To appeal an expulsion:

1. Submit a written statement of appeal request to Calcasieu Parish School Board within five (5) school days after an expulsion decision is rendered.

2. After formal notification of the request and after reviewing the findings of the Superintendent or designee, the School Board or its designee may affirm, modify, or reverse the action previously taken.

The parent/guardian may further appeal the district's decision within ten (10) calendar days to Civil District Court.

Discipline for Students with Disabilities

Individuals with Disabilities Education Act (IDEA)
The Individuals with Disabilities Education Act (IDEA) is the federal statute which mandates that each child with a disability is entitled to a Free Appropriate Public Education (FAPE), including educational services, related services, and transition services. The IDEA and the accompanying federal and state regulations dictate the allowable duration of disciplinary removals of students with disabilities as well as the heightened procedural safeguards that must be implemented before and after a student with a disability is suspended from school.

The 10 Day Rule
A school district may suspend a student with a disability in the same manner as a student without a disability for up to 10 days consecutively or cumulatively during the course of the school year. Once a student has been removed for 10 school days in a school year, even if those days are not consecutive, certain procedural safeguards apply, described below, for each additional suspension to ensure that subsequent removals are not an improper change in placement. In keeping with this general rule, the Louisiana regulations define a change of placement as occurring in the following situations:

1. a student with a disability is removed from his or her current educational placement for more than ten consecutive school days; or
2. a student with a disability is subjected to a series of removals that constitute a pattern because they cumulate to more than ten school days in a school year and because of factors such as the length of each removal, the total amount of time the student is removed, and the proximity of the removals to one another.

Additionally, any removal from school, even if the school does not initiate the paperwork for a formal suspension, counts toward the 10-day rule. All days a student with a disability spends out of school as a result of school action, whether formal or informal, apply toward the 10-day limit.

Procedural Safeguards
Any time a student with a disability faces suspension or removal for more than 10 consecutive or cumulative days throughout the course of the school year, certain procedural safeguards apply to foster the student's continued access to the general curriculum and educational opportunities.

Manifestation Determination Review (MDR)
A Manifestation Determination Review (MDR) is a process by which parents and the school system personnel meet to determine if the student is being subjected to a disciplinary change in placement for behavior that is a manifestation of his or her disability. Whenever the school system proposes to change the placement of a student with a disability based on a violation of the code of conduct, the school district must conduct an MDR within 10 school days of the decision to change the student's placement. When making a manifestation determination, the district, parent, and relevant members of the IEP Team shall review all relevant information in the student's file, including the student's IEP, any teacher observations, and any relevant information provided by the parents. The IEP team shall then determine:

(a) If the conduct in question was caused by, or had a direct and substantial relationship to, the student's disability; or
(b) If the conduct in question was the direct result of failure to implement the IEP.

If either is applicable the conduct shall be determined to be a manifestation of the student's disability. If the behavior is determined to be a manifestation of the student's disability, the IEP Team shall conduct a functional behavioral assessment (FBA) and implement a behavior support plan (BSP), if an FBA or BSP was not completed prior to the violation of the Code of Conduct. If a behavior support plan (BSP) has already been developed, the IEP Team shall review the plan, modify it, as necessary, to address the behavior. For behavior determined to be a manifestation of the child's disability, unless the IEP Team and parents agree to change of placement as part of the BSP, the student shall remain in his/her current placement.

If the behavior is determined not to be a manifestation of the student's disability, disciplinary procedures applicable to students without disabilities may be applied to the student in the same manner and for the same duration in which the procedures would be applied to students without disabilities. Nevertheless, a student with a disability who is removed from his or her current placement shall continue to receive educational services, so as to enable the child to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals set out in the student's IEP, and receive, as appropriate, a functional behavioral assessment, behavioral intervention services and modifications, that are designed to address the behavior violation so that the likelihood of the behavior reappearing is reduced.

Discipline for Students with Disabilities Continued

Functional Behavioral Assessments and Behavior Support Plans

A student with a disability who experiences a change of placement should receive a Functional Behavioral Assessment (FBA) and behavior support services. An FBA is a document which should be completed prior to the development of an intervention plan. An FBA is performed to determine the cause of the behavior in question. Once the function of the target behavior is determined, the behavioral support services that will be provided should be outlined in the *Behavior Support Plan (BSP)*. The *BSP* should include antecedent modifications as well as positive reinforcers necessary to address the behavior in question. In developing the *BSP*, the *IEP Team* must consider the use of positive behavioral interventions and supports to address the behavior. Both the *FBA* and the BSP should be initiated within 10 days of the commencement of the removal. The *BSP* should be reviewed by the *IEP* Team after each suspension.

The 45 Day Exception

Even If the behavior is manifestation of the student's disability, with or without parent permission, a school district may move a student with a disability to an "appropriate interim alternative educational setting" **for up to 45 school days for offenses** involving illegal drugs, weapons, or serious bodily injury. The federal law defines illegal drugs as controlled substances under Schedule I, II, III, IV, or V as listed in 21 U.S.C. 812(c) but not controlled substances that are legally possessed or used. As to weapons offenses, the federal law only includes those weapons meeting the definition of "dangerous weapon" under 18 U.S.C. 930(g)(2), which is limited to "a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocketknife with a blade of less than 2 ½ inches in length." Under 18 U.S.C. 1365(h)(3) "serious bodily injury" is defined as bodily injury which involves a substantial risk of death, extreme physical pain, protracted and obvious disfigurement or protracted loss or impairment of the function of a bodily member, organ or mental faculty.

Services During Removals

Regardless of whether the behavior is manifestation of the student's disability, the law requires that if a student with disability has been removed from his or her current placement for more than ten school days in a school year, the school district must continue to provide educational services during the course of the removal. These services must allow the student to continue to receive educational services so as to enable the student to participate in the general education curriculum and to progress toward meeting the goals set out in the student's *IEP*.

Appeal Process

The parent of a student with a disability, who disagrees with any decision regarding disciplinary placement, or the manifestation determination, may request a due process hearing through Louisiana Department of Education.

Disciplinary Protections for Children Not Yet Identified as Having a Disability

A student is entitled to procedural protections under IDEA for discipline even if he or she is not yet classified as a student with a disability, provided that the school district had knowledge that the student was a child with a disability *before the student* violated to code of conduct for which disciplinary action is being contemplated. Subject to specific exceptions, a school district may be determined to have had knowledge of a student's disability if:

1. the parent of the student expressed concern in writing to administrative personnel that the student is in need of special education and related services;
2. the parent has requested an evaluation of the student; or
3. the teacher of the student, or other district personnel has expressed specific concerns about a pattern of behavior demonstrated by the student to the director of special education or to other district personnel the behavior or performance of the student demonstrates the need for these services

Student Code of Conduct
GLOSSARY OF TERMS

After-School Detention- Corrective strategy designed to typically address Level 1-2 and occasionally Level 3 discipline offenses. After-School Detention involves student's remaining after school for a specific period of time (e.g. one hour) to complete social skills activities that are related to the student's referral concern(s) and/or to complete academic assignments (with appropriate educational supports that are missed as a result of ISI/ISD or OSS. School administrators have the discretion to utilize multiple consecutive After School Detentions as an alternative to other consequence strategies such as ISI/ISS of OSS.

Alternative Program(s) – any public or private, elementary or secondary school offering an alternative program of study. Under Louisiana law, children who are expelled must be offered alternative education. This is sometimes done through alternative programs within a school. Other times, school districts place children in a different setting, such as a separate alternative school.

Behavior Contract – the behavioral contract is a simple written agreement serving as a reinforcement tool that is widely used by teachers to change student behavior. The behavior contract spells out in detail the expectations of the student, the teacher, and sometimes the parent and indicates the appropriate consequences should the student neglect to behave according to the contract. The student usually has input into the conditions that are established, which means that the student is more likely to be motivated to abide by the terms of the behavior contract than if the terms were imposed by someone else.

Behavior Support Plan (BSP) – a plan that is developed following a Functional Behavioral Assessment (FBA). Behavior support plans are written documents that describe the behavior to be changed and strategies or interventions implemented to address the target behavior. After being referred to the RTI team for displaying a pattern of major infractions, plans are developed by the student's teacher and reviewed by the RTI team. Behavior support plans assist the teacher in proactively and effectively dealing with behavior and aid in communicating behavioral expectations to individual students or an entire classroom. BSPs also communicate the reinforcers for achieving the goals or objectives and helps teachers remain consistent. The use of a behavior support plan assists in establishing the expectations of the teacher and includes specific teaching strategies designed to assist the student in learning the behavioral expectations outlined by the teacher. In addition, BSPs permit frequent feedback regarding the effectiveness of the management strategies being employed, assist in documentation of student or class progress and provide useful guidelines for interacting with students. Finally, BSPs must be implemented with adequate amounts of treatment integrity by teaching and administrative staff in order to effectively address the academic and behavioral needs of the student.

Bus Suspension – a corrective strategy in which a student is not allowed to ride the bus for a specified period of time. This strategy can be used if a student commits an infraction covered by the Student Code of Conduct on a school bus after other corrective strategies have been used.

Change of placement – occurs when either (1) a student with a disability is removed from his or her current educational placement for more than ten consecutive school days; or (2) a student with a disability is subjected to a series of removals that constitute a pattern because they cumulate to more than ten school days in a school year.

Check-In/Check-Out (CICO) – a positive behavioral support for students who demonstrate moderate behavior problems. It is intended to provide frequent reinforcement for compliance with behavioral goals. Each of the behavioral goals should be defined in clear behavioral terms. The goals are set and altered by the CICO coordinator (e.g., social worker, counselor) with the support of the Response to Intervention (RTI) team. The CICO coordinator or designated mentor meets twice daily with the student to individually provide pre-correction and social skills training related to each of the designated behavioral goals. The student will review the goals each morning with the CICO coordinator in order to completely understand the behavioral expectations. Teaching staff must provide the student with corrective and reinforcing feedback throughout the day in order to assist the student in learning the desired replacement behaviors. CICO systems must be implemented with adequate levels of treatment integrity in order to be effective for the student.

Corrective Strategies – also known as alternatives to suspension and expulsion, Corrective Strategies may include, but are not limited to the list located on page 24.

Dangerous Weapon – a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocketknife with a blade of less than 2 ½ inches in length.

Detention – a form of discipline used in schools in which a student is required to spend extra time in school. A detention usually takes place during a period after the end of the regular school day. However, detention may take place at other times, such as before the school day, on the weekend (traditionally known as ***Saturday School***), and during breaks in the school day, such as lunch. Detention is usually considered one of the milder forms of disciplinary action available to a school.

Discipline – the steps or actions that teachers, administrators, support staff, parents, and students follow to enhance student academic and social success.

Due Process Hearing – an administrative hearing to resolve special education disputes between parents and schools. The Individuals with Disabilities Education Act (IDEA) Includes rules of procedure for resolving such disputes. A due process hearing is usually a formal, contested, adversarial trial.

Exceptionality – a child's specific educational classification under Louisiana Bulletin 1508. There are several types of exceptionalities, including Autism, Deaf/Blindness, Developmental Delay, Emotional Disturbance, Hearing Impairment, Mental Disability, Orthopedic Impairment, Other Health Impairment, Specific Learning Disability, Speech or Language Impairment, Traumatic Brain Injury, and Visual Impairment. In Louisiana, "exceptionality: also includes students classified under 1508 as "Gifted" and/or "Talented".

Expulsion – any denial of school attendance for the remainder of the school year, for a time designated during the current or next school year.

Extortion – the communication of threats to another in order to obtain money, property or services.

Free and Appropriate Public Education (FAPE) – the standard of education that schools must offer to children with disabilities or exceptionalities. This means that the school must help to create a specific plan (i.e., individualized education program) for an eligible child to address the child's unique learning needs; offer special education and related services required to address those needs; and offer placement in an appropriate educational setting . FAPE differs for each student because each student has unique needs. FAPE ensures that all students with disabilities receive an appropriate public education at no expense to the family.

Functional Behavioral Assessment (FBA) – a behaviorally-based assessment process of examining the empirically-based function(s) or purposes that a particular behavior plays for a student that includes an analysis of the frequency, intensity and duration of a behavior. The end result of the FBA is a Behavior Support Plan (BSP) – a plan to implement support intervention for specific behaviors including the development and implementation of preventative strategies, teaching strategies, reinforcement strategies, and appropriate consequent strategies designed to teach the student effective, efficient, and relevant replacement behaviors.

Home-School Communication System – Communication with families about school programs and student progress through effective school-to-home and home-to-school communications.

Individuals with Disabilities Education Improvement Act (IDEA) – a federal law mandating that all children with disabilities have available to them a free, appropriate public education (FAPE) that emphasizes special education and related services designed to meet their unique needs and prepare them for employment and independent living. It provides funds to assist states in the education of students with disabilities and requires that states ensure the rights of children with disabilities and their parents are protected. IDEIA also assists states in providing early intervention services for infants and toddlers with disabilities and their families.

Individualized Educational Plan (IEP) – a document that sets out a specific program for educating children with special needs. Under federal special education law (IDEA), all children ages 3-21 identified as having a disability under that law must be offered an IEP.

IEP Team – a group of people who are responsible for developing, reviewing, and revising the IEP (Individualized Education Program) for a student with special needs. The IEP team must review each student's progress yearly to determine current progress and future needs. The review needs to consider whether annual goals for the child are being achieved, staff and parental concerns about the student's progress, the results of any re-evaluation conducted, and what changes need to be made. By law, the IEP Team must include the following individuals:

- At least one general education teacher, if the student is (or might be) participating in the general education environment
- At least one special education teacher or provider
- A representative of the local educational agency (LEA) who is knowledgeable about specially designed instruction for students with disabilities, the general curriculum, and the availability of LEA resources
- The parent/guardian
- The student, as appropriate
- Someone who can interpret the instructional implications of evaluation results, who may be another team member
- Other people whom the parent/guardian or the school have chosen to invite who have knowledge or special expertise regarding the child

In-School Detention- a form of discipline used in schools in which a student is required to spend time away from his peers. A detention usually takes place during breaks in the school day, such as lunch or recess. Detention is usually considered one of the milder forms of disciplinary action available to a school where the student is not removed from instructional time. ISD should include remediation designed to teach the student replacement behaviors and generalization strategies to assist the student in displaying the replacement behaviors in the school environment.

In-School Suspension (ISS)/In-School Isolation (ISI) – Corrective/consequence strategy that involves the temporary removal of a student from the regular school classes and the placement of a student in an approved educational program, usually at the same school. Students assigned to ISS/ISI should complete relevant social skills/activities that relate to their referral concern(s), as well as, complete academic assignments that are in keeping with the student's curriculum. Students assignment to ISS/ISI may occur for specific periods of time (e.g., 1 hr to several days) deemed appropriate by school administrators to effectively address non-suspendable behavioral infractions. ISS/ISI should include planned remediation designed to teach the student replacement behaviors and generalization strategies to assist the student in displaying the replacement behaviors in the school environment.

Instructional Supports – changes that teachers can make in the classroom to help students with exceptionalities learn more effectively and efficiently. These changes may include modifications to the classroom environment or method of teaching, as well as finding different methods to assist the student in expressing what he or she has learned. The teacher may also arrange for extra assistance from other school professionals.

Intervention Services (IS) — interventions used prior to referring a student for a multi-disciplinary evaluation to determine if special education services are needed. Intervention services must be implemented with adequate levels of treatment integrity in order to be effective in addressing student academic and behavioral concerns.

Least Restrictive Environment (LRE) – The federal law special education law, IDEA, mandates that students with disabilities must be educated with their non-disabled peers to the maximum extent appropriate based on the student's needs. This is known as the Least Restrictive Environment (LRE). The IEP Team (including the parent) determines the placement that the student needs to provide the services on the student's IEP and the team must choose the least restrictive environment able to provide those services.

Local Education Agency (LEA) – a public board of education or other public or quasi-public authority within a state that maintains administrative control of public elementary or secondary schools in a city, county, township, school district or other political sub-division.

Manifestation Determination Review (MDR) –A MDR examines the child's behavior and previously documented information about the student in an effort to determine whether the behavior for which the student is being disciplined is a manifestation of the student's disability.

Multi-Disciplinary Evaluation (MDE) – an assessment of a student's current functioning levels, strengths, and educational needs. Federal and state regulations require that a comprehensive evaluation be conducted to determine if a student has a disabling condition which qualifies him/her to receive special education services. A *Re-evaluation* should happen at least every three years (See the definition of "re-evaluation" below).

No Child Left Behind Act (NCLB) - The No Child Left Behind Act of 2001, commonly known as NCLB, is a federal law that aims to improve the performance of United States primary and secondary schools by increasing the standards of accountability for states, school districts, and schools, as well as providing parents more flexibility in choosing which schools their children will attend.

Out-of-School Suspension – is the temporary removal of a student from school. Suspensions are limited in time and the student should be able to return to school after the term of suspension is completed. During the suspension period, students are not permitted to visit their school campus.

Placement - If a student is receiving special education or related services under IDEA, the student's placement is the educational setting that the IEP team determines is appropriate for the student, as reflected in his/her written IEP. Placement does not mean the room the student is in, but the program and services most appropriate for him/her, as stated in the IEP.

Positive Behavioral Interventions and Supports (PBIS) – a proven, research and evidence-based discipline program that emphasizes school-wide systems of support that include strategies for defining, teaching, modeling and supporting appropriate student behaviors to create positive school environments. The program defines and teaches core behavioral expectations, acknowledges and rewards appropriate student behavior and establishes a consistent continuum of consequences for problem behavior.

Re-evaluation – If a child currently receives special education services, the need for re-evaluation must be considered every three years, however; a re-evaluation may be requested more frequently if needed. The purpose of a re-evaluation is to: (1) determine whether a student continues to have a disability and needs special education and related services; (2) determine current levels of performance and identify educational needs; (3) determine if any changes need to be made on the IEP that would enable the student to meet annual goal(s) and participate, as appropriate, in the general curriculum.

Reflective Activity – an assignment designed to give the student an opportunity to think critically about an instance in which he/she broke a rule. The assignment should guide the student towards determining an appropriate behavior for the given situation instead of the behavior that broke a school rule. An example of a reflective activity given to a student: "Write a paragraph answering these two questions: 1) What caused you to walk out of the classroom?; and 2) What you could have done differently when you started to feel like you wanted to walk out of the classroom?" Another reflective activity would include asking the student to fill out a self-evaluation that the teacher then reviews with the student. After discussing the self-evaluation, the teacher and student could develop a plan to help address the student's areas of weakness.

Related Services – transportation and such developmental, corrective, and other supportive services as are required to assist a child with a disability to benefit from special education. The following are included within the definition of related services: speech-language pathology and audiology services; psychological services; physical and occupational therapy; recreation, including therapeutic recreation; early identification and assessment of disabilities in children; counseling services, including rehabilitation counseling; orientation and mobility services; medical services for diagnostic or evaluation purposes; school health services; social work services in schools; parent counseling and training; and transportation.

Response to Intervention (RTI) – a process that provides high-quality research-based instruction and interventions that are matched to a student's needs. This process incorporates data developed to examine the student's learning rate over time to make appropriate educational and instructional decisions regarding assistance to at-risk students. In the RTI process, students with academic delays and/or behavioral challenges are given one or more research-validated interventions. The student's academic progress is monitored frequently to see if the interventions are sufficient to assist the student in reaching the instructional level of his or her grade. If collected data indicates that the student does not demonstrate adequate progress despite several implemented research-based interventions, consideration for special education may be warranted. Finally, the RTI model requires that academic and behavioral interventions must be implemented with adequate levels of integrity by educational staff in order to adequately evaluate student response or failure to respond to intervention.

Saturday School – See listing for "Detention".

Sexual Assault – any physical contact of a sexual nature without voluntary consent. While associated with rape, sexual assault is much broader and the specifics may vary according to social, political or legal definition.

State Education Agency (SEA) – the agency primarily responsible for the supervision of the state's public elementary and secondary schools. In Louisiana, the SEA is the Louisiana Department of Education.

Suspension – *See* listing for "Out-of-School Suspension".

504 Plan – a plan that outlines the services needed by a student that has been identified 504 eligible and protected under Section 504 of the Rehabilitation Act. Essentially, Section 504 covers students who have been defined as having any physical or mental impairment that interferes with any major life activities (learning, walking, talking, etc.). These students may or may not fall under the protection of IDEA 2004 (Individuals with Disabilities Education Improvement Act).

Annual Notice Regarding Medicaid Reimbursements

If you have previously consented for CPSB to share personally identifiable information about your child with Louisiana Medicaid and to seek reimbursement for Medicaid covered services that are provided at school, please review the information provided in this annual notice.

The disclosure of personally identifiable information to Louisiana Medicaid and access to Medicaid reimbursement for the school district shall not result in any decrease in available lifetime coverage, shall not result in any cost to you or your family, shall not increase any premiums or lead to the discontinuation of your child's benefits or insurance, and shall not create any risk of loss of your child's eligibility for home and community-based waivers based on total health-related expenditures.

You may withdraw this consent in writing at any time. If you refuse consent or withdraw consent to allow access to the Medicaid benefits, it will not relieve the school system of its responsibility to ensure that all required educational services are provided at no cost to your child.

For assistance in this area, when related to an I.E.P., please contact the Administrative Coordinator of Pupil Appraisal, Mike Hill at 217-4300 or by mail at:

Pupil Appraisal
Attn: Medicaid Billing
565 North Crocker
Sulphur, LA 70663

All others please contact the Nursing Coordinator, Ginger Pearson at 217-4260 or by mail at:

Nursing
Attn: Medicaid Billing
2423 6th Street
Lake Charles, LA 70601

Child Find Notice

Child Find activities are undertaken for children who are suspected of having a disability and who may need special education services. The Individuals with Disabilities Education Act (IDEA) states: "The State must have in effect policies and procedures to ensure that—All children with disabilities residing in the State, including children with disabilities who are homeless children or are wards of the State, and children with disabilities attending private schools, regardless of the severity of their disability, and who are in need of special education and related services, are identified, located, and evaluated."

Pursuant to Section 504 of the Rehabilitation Act of 1973, the District has a duty to identify, refer, evaluate and if eligible, provide a free, appropriate public education to disabled students.

The CPSB utilizes a Response to Intervention (RTI) model of universal screening, intervention and progress monitoring to respond to the needs of the struggling student. Students who continue to demonstrate a lack of progress are considered for more intense intervention. For students who still struggle after more intensive interventions, they shall be referred to the School Building Level Committee (SBLC). The SBLC, with the parent's invited participation, will consider additional options, including continued interventions. If a student is suspected of having a disability under IDEA (and may need special education services) or Section 504, parental consent for evaluation shall be requested.

For additional information about the rights of parents of eligible children, or for answers to any questions you might have about identification, evaluation and placement into Section 504 or Special Education programs, please contact the District's Section 504 Coordinator and Pupil Appraisal Administrative Coordinator, Mike Hill at 337-217-4300 or mike.hill@cpsb.org. Requests for evaluation may be mailed to:

Administrative Coordinator of Pupil Appraisal
565 North Crocker St.
Sulphur, LA 70663

Calcasieu Parish School Board Parent Concern Form
Response to Intervention - Behavior

Dear Parent,

In an effort to address behavioral and/or social/emotional concerns, the Calcasieu Parish School Board is utilizing a proactive approach to provide interventions to students. Factors such as number of office discipline referrals, poor academic performance with no indicators of academic weakness, parental input and staff recommendations are considered. Interventions would be provided to assist students in addressing social/emotional concerns that are obstacles to education or the learning environment.

Parent input is critical in early awareness of social and/or emotional concerns. If you believe your child has significant social or emotional difficulties, please complete this page and return it to your child's teacher. The information will be reviewed by school personnel to determine if further screening is recommended; no action will take place without parent notification.

_____ Yes, I have concerns regarding my child's social skills or significant emotional difficulties.

I would like my child _____ screened for these concerns.

I can be reached at (daytime phone #) _____or (evening phone #) _____.

Additional information I would like the school to consider is:

_____

_____

_____

Parent Signature: _____ Date: _____

Parent - Only sign if you wish to hear from the school regarding your concern for your child's behavior.

STATE OF LOUISIANA DEPARTMENT OF EDUCATION RULES FOR SCHOOL BUS RIDERS

Bulletin 1191

A school bus with undisciplined passengers is a hazardous bus. The misbehavior of the students can lead to accidents. The driver must concentrate on the driving task at hand and cannot be expected to constantly discipline the students while the bus is in motion. A student's behavior on the bus should be no different than in a classroom. Therefore, for the safe operation of the school bus, students should be aware of and obey the following safety rules:

1. Cooperate with the driver; your safety depends on it.
2. Be on time; the bus will NOT wait.
3. Cross the road cautiously under the direction of the driver when boarding and leaving the bus.
4. Follow the driver's instruction when loading and unloading.
5. Remain quiet enough not to distract the driver.
6. Have written permission and be authorized by the principal to get on or off at a stop other than the designated stop. (Requires parent's signature, principal's signature, and permission slip given to the bus driver to be filed on the bus.)
7. Remain seated at all times when the bus is in motion.
8. Keep arms; head or other objects inside the bus at all times.
9. Refrain from eating or drinking on the bus.
10. Use emergency exits only for emergencies, and when instructed to do so.
11. The following items are not allowed: the use or possession of tobacco, matches, cigarette lighters, obscene materials, weapons, drugs or other prohibited items on the bus. For additional items see your child's school policy handbook.
12. No glass objects or other objects allowed on the bus if prohibited by state or federal law or local school board policies.
13. No band instruments, projects and other objects too large or too hazardous to be held by the passenger or stowed safely under the seat will be permitted on the bus.
14. Refrain from damaging the bus in any way.
15. Be courteous, and safety-conscious. Protect your personal riding privilege and enjoy the ride.

MY CHILD AND I HAVE READ AND UNDERSTAND THE BUS RIDER'S RULES. (page 54 requires verification)

Calcasieu Parish School Board

BUILDING FOUNDATIONS FOR THE FUTURE

Karl Bruchhaus, Superintendent

2020-2021
Student Code of Conduct

Student and Parent/Guardian Acknowledgement

The Student Code of Conduct is in place to help students gain the greatest possible benefit from their educational opportunities in the Calcasieu Parish School Board's Public-School System. We encourage parents and students to review this Student Code of Conduct together and talk about the importance of being safe, responsible, and respectful at school and in everyday life.

When you have read this document with your child, please initial & have your child initial in the blanks, sign below and have your child sign below, and return this sheet to your child's school.

I have received, reviewed, and understand the Calcasieu Parish School Board's Student Code of Conduct: _____ (Parent) _____ (Student)

I have received, reviewed, and understand the Calcasieu Parish School Board's Use of Electronic Device Policy (p.13): _____ (Parent) _____ (Student)

I have received, reviewed, and understand the LA Department of Ed Rules for School Bus Riders Bulletin 1191 (p.55): _____ (Parent) _____ (Student)

Print Student's Name	Student's Signature	Date

Print Parent/Guardian's Name	Parent/Guardian Signature	Date

Student Internet and District Network Resources Contract Adopted April 9, 2019

Please sign and return to your assigned teacher

Student Internet and District Network Resources Contract Please return only this page to your assigned teacher

Last Name: _____ First Name: _____ Student ID Number:_____

STUDENT CONTRACT AGREEMENT AND APPLICATION FOR CALCASIEU PARISH SCHOOL BOARD INTERNET AND DISTRICT NETWORK ACCESS Directions: After reading the Calcasieu Parish School Board Internet and District Network Resources Terms and Conditions, please read and fill out the appropriate portions of the following contract completely and legibly. The signature of a parent or guardian on the Parent Contract is also required. I have read the Calcasieu Parish School Board Internet and District Network Resources Terms and Conditions. I understand and will abide by the stated Terms and Conditions. I further understand that violation of the Terms and Conditions is unethical and illegal. Should I commit any violation, my access privileges may be revoked and/or school disciplinary action or other appropriate action may be taken.

User Signature: _____ Date:_____

Parent Internet and District Network Resources Contract As the parent or guardian of this student, I have read the Terms and Conditions of the Acceptable Use Policy. I understand that this access is designed for educational purposes and Calcasieu Parish School Board has taken available precautions to monitor safe and appropriate student access. However, I also recognize it is impossible for Calcasieu Parish School System to restrict access to all controversial materials. I will not hold the Calcasieu Parish School System responsible for materials acquired on the network. I understand that my child will be held responsible for any disregard of the Acceptable Use Policy. I hereby give permission for my child to have school use of the Internet and District Network Resources.

Domiciliary Parent or Guardian (please print): _____

Signature: _____Date: _____

Daytime Phone: _____Evening Phone: _____

CALCASIEU PARISH SCHOOL BOARD
Consent Regarding Payment from Medicaid Benefits for Nursing Services

The Louisiana department of Health and Hospital (DHH) Medicaid program allows school districts to request reimbursement for costs associated with provision of state mandated medical services. These services include vision and hearing screening and nursing consultations.

PARENTAL CONSENT TO SEEK MEDICAID REIMBURSEMENT

I, _____, hereby authorize Calcasieu Parish School Board to seek reimbursement for Medicaid-covered health services provided to my child if my child is eligible to receive Medicaid benefits at the time of the service. I understand that this access may not result in any decrease in available lifetime coverage, may not result in any cost to me or my family, may not increase any premiums or lead to the discontinuation of my child's benefits or insurance, and may not create any risk of loss of my child's eligibility for home and community based waivers based on total health related expenditures.

I understand that my refusal to allow access to the Medicaid benefits does not relieve the school system of its responsibility to ensure that all mandated nursing services are provided at no cost to me.

Student's Full Name (Please Print) _____

_____ _____ _____

Parent/Guardian Signature | Relationship to Student | Date

PLEASE COMPLETE AND RETURN TO YOUR STUDENT'S SCHOOL –
EACH STUDENT IS REQUIRED TO HAVE A COMPLETED FORM ON FILE

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Parental Information

Federal Programs Information For Parents of Calcasieu Parish Students

Information also available at:

http://www.cpsb.org
Click: Parents/Students
Click: ESSA Parent Notification
Click: Parent Notices
Click: Student Code of Conduct

FEDERAL PROGRAMS

Parents and Guardians may access information about Federal Programs and State Accountability by visiting the CPSB website. http://www.cpsb.org Under the Parent/Student tab, information may be found under Resources by going to Accountability and/or ESSA. Also under the Parent/Student tab, information may be found under Departments by going to Federal Programs.

ESSA PARENT NOTIFICATION

Parents are to be given timely information about Title I programs and their children's progress, and be involved in their children's education. There are numerous opportunities for family engagement provided through the Title I program through structured activities, volunteering or serving on committees, or just receiving information, resources, or assistance with a specific problem.

Parents may find additional information regarding Federal Programs and the State Accountability Program on the Louisiana State Department website at http://www.louisianabelieves.com

Parents are encouraged to be actively involved in all aspects of their child's education and have a right to know about their child's school performance and the qualifications of their child's teacher or paraprofessional. Parents may access their child's teacher qualifications through a new Teach Louisiana link http://www.teachlouisiana.net on the Louisiana State Department of Education website. Click verify Louisiana Certificate (may have to click more than once), type in teacher's name.

Parents will be notified if their child is placed in a program for English Learners (EL) students, or if they will be taught for four or more consecutive weeks by a teacher who has not yet met requirements for a standard certificate as defined by ESSA.

Louisiana Department of Education Complaint Procedures For The Elementary and Secondary Education Act of 1965

If the Calcasieu Parish School Board Title I Program is not providing services in accordance with state and federal regulations, a parent may file a complaint in accordance with *The Louisiana Handbook for School Administrators*, Bulletin 741, Section 349, which is available online at the following website address: http://wwwprd.doa.louisiana.gov/LaServices/PublicPages/ServiceDetail.cfm?service_id=2317 Parents may also request a copy of this bulletin by calling the Department's toll-free number 1.877.453.2721. This bulletin contains detailed procedures established for resolving complaints filed against the Department of Education or a local education agency pursuant to provisions of the Elementary and Secondary Education Act of 1965, 20 U.S.C. §6301, et. seq.(ESEA).

Summarized from the above handbook, complaints to the Louisiana Department of Education must (1) be in writing and (2) describe a violation of the law or a violation of federal statutes or regulations.

The written complaint must include:
- A statement of the violation of requirement of pertinent federal statue or regulation;
- The facts on which the statement is based, including the name of the local education agency;
- A proposed solution for the problem;
- The parent's signature and contact information;
- Only violations occurring within the past year.

A parent is notified when a complaint has been received by the Department, and complaints will be resolved within 60 days of receiving the complaint, unless the timeline has been extended. The parent will receive a written decision addressing each violation and will also be informed of the right to request that the Secretary of the United States Department of Education review the decision made by the Louisiana Department of Education.

TITLE I DISTRICT FAMILY ENGAGEMENT POLICY
CALCASIEU PARISH SCHOOL BOARD (CPSB) 2018/2019

"The mission of Calcasieu Parish School Board is to work in partnership with students, families and the community to ensure that each student acquires the knowledge, skills and core values necessary to achieve personal success and to enrich the community."

The School Board recognizes the importance of the school and home working together as partners in the education of each child as stated in the mission. The Calcasieu Parish Title I Family Policy encourages the engagement of all families. The district Title I Family Policy as well as each school's Family Policy are jointly developed, written and annually reviewed by school staff and family members in order to improve and promote student academic success. These policies incorporate the requirements under the *Every Student Succeeds Act 2015, section 1118 of the Elementary and Secondary Act. Title I is a* major provision of the *Elementary and Secondary Education Act of 1965 (ESEA),* as amended by the *Every Student Succeeds Act of 2015 (ESSA). Title I, Part A –Improving the Academic Achievement of the Disadvantaged* provides assistance for students in high-poverty schools. In order to accomplish our mission, the following policies have been developed to ensure family engagement in the CPSB Title I Schools.

PART 1. Division Practices and Expectations

CPSB will put into operation programs, activities and procedures for the engagement of families of participating students in all Title I Schools. CPSB families of participating children will give input for developing programs and activities that are planned and operated with meaningful consultation through our District **ATP** (**A**ction **T**eam **P**artnerships). CPSB Title I specialists will work with the served schools to ensure that the required school-level family engagement policies meet the requirements of the law and that each policy will include a school-family compact.

CPSB will provide full opportunities, to the extent practicable, for the participation of family members that are non-English speakers, family members with disabilities, and family members of migratory children to receive, information and school reports in an understandable format and language family members can understand. CPSB will submit all comments from family members, with the plan, to the Louisiana Department of Education if any family members are not satisfied with the district policy. CPSB will engage the Title I families in decisions about how the one percent of Title I, Part A funds reserved for family engagement, will be spent. CPSB supports and agrees with the statutory definition of family engagement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition: CPSB *family engagement means the participation of family members in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring: that families play an integral role in assisting their child's learning; that families are encouraged to be actively involved in their child's education at school; that families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.*

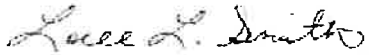
PART 2. Implementation of CPSB Title I Family Engagement Components

CPSB will engage family members in the joint development, implementation and evaluation of the district-wide policy by serving on our district **ATP**. The results of the evaluation will be used to identify barriers and better design strategies for increased family engagement. CPSB Title I specialists will provide technical assistance and other necessary support to assist the schools in developing and implementing effective family engagement policies, student learning compact, One Year Action Plans as part of the school improvement plan, and other events at the served schools in order to improve academic achievement. CPSB Title I programs at the district and school levels will coordinate and integrate, as necessary, family engagement activities, workshops and meetings with the following programs: Head Start, Pre-K, PIE (Partners in Education), Special Education, and Adult Education. CPSB Title I schools will provide multiple opportunities/activities for family members of participating students.

PART 3. ADOPTION

This District-wide Family Engagement Policy has been developed jointly with, and agreed on with, family members of children participating in the Title I, Part A programs, as evidenced by meeting agendas at the district and school level.

This policy was adopted by Calcasieu Parish Public Schools Title I ATP on May , 2019
and will be in effect for the period of one year. CPSB will distribute this policy to all families of participating Title I, Part A, children upon adoption.



Loree L. Smith, Federal Programs Coordinator
Title I Family Engagement
2423 6th Street Lake Charles, LA 70601
Phone: 337.2174170 Ext. 2406 Fax: 337.217.4173

Safe and Drug Free School & Communities
NOTICE TO PARENTS AND STUDENTS OF CALCASIEU PARISH

The Calcasieu Parish School Board and the Louisiana State Department of Education have directed that each student and his parents/guardians be told that, without exception, a student **shall not be under the influence of, bring on, consume or have in his/her possession on a school bus, on school premises, or at a school function away from school, any narcotic drugs or controlled dangerous substance as defined by State law, unless dispensed by a licensed physician as allowed by law.** Any student of the Calcasieu Parish School Board found to be in violation of this policy will be subject to expulsion as provided in the Drug-Free Schools and Communities Act Amendments of 1989, Public Law 101-226. Terms of the law are mandatory and include a statement that referral sources are available to parents/guardians.

Act 909—1990 Louisiana Legislative Action

1. Mandates that any student, sixteen (16) years or older, found guilty of knowledge of and intentional distribution of or possession with intent to distribute any controlled dangerous substance on school property, on a school bus, or at a school event shall be expelled from school for a minimum of twenty-four calendar months.
2. Mandates that any student who is under sixteen (16) years of age and in grades 6-12 and who are found guilty as in (1.) above shall be expelled from school for a minimum period of twelve (12) calendar months.
3. Mandates that any student who is kindergarten through grade five and who is found guilty as in (1.) above shall be referred to the local school board through a recommendation for action from the superintendent.
4. Specifies procedures for review or appeal as follows:
    A. The parent or tutor of the pupil may within five days after the decision is rendered, request the school board to review the findings of the superintendent or his designee.
    B. The parent or tutor of the pupil may, within ten days, appeal to the district court for an adverse ruling of the school board/superintendent.
5. Requires that upon recommendation by a principal for the expulsion of any student referred to above, a hearing shall be conducted by the superintendent or his designee to determine whether the student shall be expelled or if other corrective or disciplinary action shall be taken. Until such hearing, the student shall remain suspended from school.
6. Mandates that no student expelled pursuant to this act shall be readmitted to any public school in the State except upon the approval of the school board system to which he seeks admittance.

Title IX

Title IX of the Education Amendments of 1972 prohibits discrimination ~~based on~~ on the basis of sex in education programs or activities which receive Federal financial assistance.

It is the policy of the Calcasieu Parish School Board, in compliance with the requirements of Title IX, to maintain a learning environment that is free from prohibited sexual discrimination or sexual harassment. CPSB does not discriminate on the basis of sex in its educational programs or activities. Title IX additionally prohibits such discrimination in admission and employment. All forms of unlawful sex discrimination on the part of an employee-to-employee, employee-to-student, student-to-student, or any person to another person or any combination of these relationships are prohibited. Inquiries about or complaints of violation of this policy or of Title IX of the Education Amendments of 1972 ~~may contact~~ may be directed to the Title IX Coordinator, Jeanice Biondini, 337.217.4150 ext. 1502 email: jeanice.biondini@cpsb.org or the Assistant Secretary for Civil Rights of the U.S. Department of Education, Office for Civil Rights, Department of Education, 400 Maryland Ave., SW, Washington, DC 20202-1100, Email: ocr@ed.gov, 1-800-421-3481. ~~as provided in the Calcasieu Parish School Board complaint and grievance procedures (Formal Procedure for Sexual Harassment Complaints and Formal Procedure for Student-to-Student Sexual Harassment Complaints). Copies of which may be obtained from the Calcasieu Parish School Board's main office at: 3310 Broad Street, Lake Charles, LA 70615 337.217.4000~~

McKinney-Vento Homeless

Education of Children and Youth in Homeless Situations

The CPSB Policy supports the McKinney-Vento Homeless Act by removing barriers to enable students to enroll in school. The McKinney-Vento Act applies to a student who does not have a fixed regular and/or adequate residence. This would include a family/student that is doubled up due to economic hardship, forced eviction, living in emergency/transitional shelter, campground, trailer park, a car, or a public area (bus/train station), an unaccompanied youth. Each school has a contact person who is trained to assist a family/student throughout the school year. A **Dispute Resolution Form** and procedures are available by contacting the Homeless Liaison Office:

Carolyn Toups, **District McKinney-Vento Homeless Liaison**
2423 6th Street Lake Charles, LA
Phone: 337.217.4170 Ext. 2408 Fax: 337.217.4173
Email: carolyn.toups@cpsb.org

DCFS Foster Care

Foster Care Parents will provide DCFS Foster Care Placement Forms to the assigned schools.

Carolyn Toups, Foster Care Point of Contact
2423 6th Street Lake Charles, LA
Phone: 337.217.4170 Ext. 2408 Fax: 337.217.4173
Email: carolyn.toups@cpsb.org

Calcasieu Parish School Board
BUILDING FOUNDATIONS FOR THE FUTURE
Karl Bruchhaus, Superintendent

Louisiana Student Residency Questionnaire Form
(Form Must Be Included In School Enrollment Packet)

Date _____ **District/Parish** Calcasieu **School Name** _____

Student Name _____ **Student ID#** _____

Male/Female _____ **Date of Birth** _____ **Address** _____

Telephone Number _____ **Last School Attended** _____ **Current Grade** _____

Parent/Guardian/Adult Caring for Student _____ **Relationship** _____

Disclaimer: This questionnaire is intended to address the McKinney-Vento Act. Your child may be eligible for additional educational services through Title I Part A, Title I Part C-Migrant, Individuals with Disabilities Education Act (IDEA) and/or Federal McKinney-Vento Assistance Act, 42 U.S.C.11435. Eligibility can be determined by completing this questionnaire.
It is illegal to knowingly make false statements on this form. If eligible, students are to be immediately enrolled in accordance with Bulletin 741, section 341.

1. ☐Yes ☐No Is the student's address a temporary living arrangement? (***Note: If this is a permanent living arrangement or the family owns or rents their home, sign under item 9 and submit form to school personnel.***)
2. ☐Yes ☐No Is the temporary living arrangement due to loss of housing or economic hardship?
3. Where is the student currently living? (Check all that apply)

   - ☐ **In an emergency/transitional shelter**
   - ☐ **Temporarily with another family because we cannot afford or find affordable housing**
   - ☐ **With an adult that is not a parent or legal guardian, or alone without an adult (*Unaccompanied Youth*)**
   - ☐ **In a vehicle of any kind, trailer park or campground without running water/electricity, abandoned building or substandard housing**
   - ☐ **Emergency Housing (i.e. FEMA Trailer or FEMA Rental Assistance)**
   - ☐ **In a hotel/motel** ☐ **Other specific information** _____

4. ☐Yes ☐No Does your child have a disability or receive any special education services? (Check One)
5. ☐Yes ☐No Does your child exhibit any behaviors that may interfere with his or her academic performance?
6. Would you like assistance with ☐ uniforms ☐ student records ☐ school supplies ☐ transportation ☐other? (Describe: _____)
7. ☐Yes ☐No Foster Care
8. ☐Yes ☐No Migrant - have you moved at any time during the past three (3) years to seek temporary or seasonal work in agriculture (including poultry processing, dairy, nursery, and timber) or fishing?
9. ☐Yes ☐No Does your child have siblings (brothers or sisters)?

Name: _____ **Grade:** ____ **DOB** _____ **Name:** _____ **Grade:** _____ **DOB** _____

Name: _____ **Grade:** _____ **DOB** _____ **Name:** _____ **Grade:** _____ **DOB** _____

10. **Signing below certifies that the information provided above is accurate. In compliance with Act 837, I give permission to the CPSB McKinney-Vento staff to disclose my child's personal information to the *Louisiana Educational Accountability Data System* (*HTS*) and release my child's name, classification, picture, art, written work, voice, verbal statements, and contact information only as related to student achievement, accomplishment, recognition, scholarship procurement, and state/national club membership for summer camps.**

_____

Print* Parent/Guardian Name/Adult Caring for Student** ***Signature ***Date***

School Use Only ☐ *Free or Reduced-Price Meals Form submitted/signed* ☐ *Referral Form completed/submitted*

_____

Print School Contact ***Title*** ***Signature (required)*** ***Date***

Homeless Liaison Use Only- Check All That Apply

☐*Shelter* ☐*Doubled-Up* ☐*Unsheltered/FEMA* ☐*Hotel/Motel* ☐*Awaiting Foster Care Placement* ☐*Yes* ☐*No Unaccompanied Youth*

(Revised 4/2019)

FEDERAL PROGRAMS
REQUIRED PARENTAL INFORMATION

I have read and understand the documents listed below in the student's CPSB Code of Conduct Handbook regarding Federal Programs. My signature on the CPSB Student Code of Conduct Acknowledgement Page indicates I have received these documents:

- **Federal Programs Information**
- **Parent Notification Information**
- **LA Dept. of Education Complaint Procedures For The Elementary and Secondary Education Act of 1965**
- **District Family Engagement Policy**
- **Act 909**
- **Title IX Information**
- **McKinney-Vento Homeless Information**
- **DCFS Foster Care Contact**
- **McKinney-Vento Louisiana Student Residency Questionnaire Form**

Calcasieu Parish School Board

2020-2021 Salary Schedules

Karl E. Bruchhaus
Superintendent

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182 DAY TEACHER
2020-2021

T1

Stipends Paid in October Paycheck Based on Previous Year Data
P=Performance D=Demand

STEP	BASE SALARY	Highly Effective P	Highly Effective D	Effective Proficient P	Effective Proficient D	Effective Emerging P	Effective Emerging D
1	44,461	250	250	225	225	200	200
2	44,661	250	250	225	225	200	200
3	44,861	250	250	225	225	200	200
4	45,061	250	250	225	225	200	200
5	45,261	250	250	225	225	200	200
6	45,461	250	250	225	225	200	200
7	45,661	250	250	225	225	200	200
8	45,861	250	250	225	225	200	200
9	46,061	250	250	225	225	200	200
10	46,261	250	250	225	225	200	200
11	46,461	250	250	225	225	200	200
12	46,661	250	250	225	225	200	200
13	46,861	250	250	225	225	200	200
14	47,061	250	250	225	225	200	200
15	47,261	250	250	225	225	200	200
16	47,461	250	250	225	225	200	200
17	47,661	250	250	225	225	200	200
18	47,861	250	250	225	225	200	200
19	48,061	250	250	225	225	200	200
20	48,261	250	250	225	225	200	200
21	48,461	250	250	225	225	200	200
22	48,661	250	250	225	225	200	200
23	48,861	250	250	225	225	200	200
24	49,061	250	250	225	225	200	200
25	49,261	250	250	225	225	200	200
26	49,461	250	250	225	225	200	200
27	49,661	250	250	225	225	200	200
28	49,861	250	250	225	225	200	200
29	50,061	250	250	225	225	200	200
30	50,261	250	250	225	225	200	200
31	50,461	250	250	225	225	200	200
32	50,661	250	250	225	225	200	200
33	50,861	250	250	225	225	200	200
34	51,061	250	250	225	225	200	200
35	51,261	250	250	225	225	200	200
36	51,461	250	250	225	225	200	200
37	51,661	250	250	225	225	200	200
38	51,861	250	250	225	225	200	200
39	52,061	250	250	225	225	200	200
40	52,261	250	250	225	225	200	200
41	52,461	250	250	225	225	200	200
42	52,661	250	250	225	225	200	200
43	52,861	250	250	225	225	200	200
44	53,061	250	250	225	225	200	200
45	53,261	250	250	225	225	200	200
46	53,461	250	250	225	225	200	200
47	53,661	250	250	225	225	200	200
48	53,861	250	250	225	225	200	200
49	54,061	250	250	225	225	200	200
50	54,261	250	250	225	225	200	200
51	54,461	250	250	225	225	200	200
52	54,661	250	250	225	225	200	200
53	54,861	250	250	225	225	200	200
54	55,061	250	250	225	225	200	200
55	55,261	250	250	225	225	200	200
56	55,461	250	250	225	225	200	200
57	55,661	250	250	225	225	200	200
58	55,861	250	250	225	225	200	200
59	56,061	250	250	225	225	200	200
60	56,261	250	250	225	225	200	200
61	56,461	250	250	225	225	200	200
62	56,661	250	250	225	225	200	200
63	56,861	250	250	225	225	200	200
64	57,061	250	250	225	225	200	200
65	57,261	250	250	225	225	200	200
66	57,461	250	250	225	225	200	200
67	57,661	250	250	225	225	200	200
68	57,861	250	250	225	225	200	200
69	58,061	250	250	225	225	200	200
70	58,261	250	250	225	225	200	200
71	58,461	250	250	225	225	200	200
72	58,661	250	250	225	225	200	200
73	58,861	250	250	225	225	200	200
74	59,061	250	250	225	225	200	200
75	59,261	250	250	225	225	200	200
76	59,461	250	250	225	225	200	200
77	59,661	250	250	225	225	200	200
78	59,861	250	250	225	225	200	200
79	60,061	250	250	225	225	200	200
80	60,261	250	250	225	225	200	200
81	60,461	250	250	225	225	200	200
82	60,661	250	250	225	225	200	200
83	60,861	250	250	225	225	200	200
84	61,061	250	250	225	225	200	200
85	61,261	250	250	225	225	200	200
86	61,461	250	250	225	225	200	200
87	61,661	250	250	225	225	200	200
88	61,861	250	250	225	225	200	200
89	62,061	250	250	225	225	200	200
90	62,261	250	250	225	225	200	200
91	62,461	250	250	225	225	200	200
92	62,661	250	250	225	225	200	200
93	62,861	250	250	225	225	200	200
94	63,061	250	250	225	225	200	200
95	63,261	250	250	225	225	200	200
96	63,461	250	250	225	225	200	200
97	63,661	250	250	225	225	200	200
98	63,861	250	250	225	225	200	200

SPRINGBOARD TEACHER SALARY for qualifying teachers - $37,000

Includes $200 Experience Adjustment if Rating Not Ineffective
BASE FOR ADMINISTRATIVE INDEXES

Multi year COMPASS Stipend Program discontinued after Fall 2017 Stipend Pay: Single year COMPASS Stipend Program continued
8 Step Adjustments: (Move Forward 8 Steps) - Each Advanced Degree Earned After 6/30/15
4 Step Adjustments: (Move Forward 4 Steps) - Certificate Endorsement For Educational Leadership Earned After 6/30/15

Teachers New To CPSB With Experience Will Be Charted On 2012-2013 Permanent Reference Salary Schedule (Adjusted) and Placed On New Salary Schedule At Closest Applicable Step

PART-TIME TEACHERS - In limited situations where part-time teachers are utilized, salary will be divided by 7 periods times # of periods taught.

PIPS INCREMENTS

TO BE PAID ABOVE THE MINIMUM STATE TEACHER'S SALARY SCHEDULE

AS REVISED AUGUST 1981

EXPERIENCE	BA	MA	M+30	SPEC	PHD
3	1,129	1,155	1,155	1,193	1,257
4	1,155	1,180	1,180	1,219	1,297
5	1,180	1,219	1,225	1,266	1,337
6	1,206	1,257	1,270	1,310	1,377
7	1,231	1,297	1,317	1,357	1,417
8	1,257	1,337	1,364	1,404	1,457
9	1,297	1,377	1,411	1,451	1,497
10	1,337	1,417	1,457	1,497	1,538
11	1,437	1,457	1,504	1,544	1,578
12	1,505	1,529	1,551	1,591	1,618
13	1,738	1,749	1,861	1,909	1,941
14	1,738	1,894	2,016	2,068	2,103
15	1,872	2,040	2,171	2,227	2,265
16	1,872	2,040	2,171	2,227	2,265
17	1,872	2,040	2,171	2,227	2,265
18	2,273	2,477	2,637	2,705	2,750
19	2,273	2,477	2,637	2,705	2,750
20	2,273	2,477	2,637	2,705	2,750
21	2,674	2,915	3,102	3,182	3,235
22	2,674	2,915	3,102	3,182	3,235
23	2,674	2,915	3,102	3,182	3,235
24	2,674	2,915	3,102	3,182	3,235
25+	3,075	3,352	3,567	3,659	3,721

NOTE:

PIPS increments are paid based on degree and experience as of September 1 of the fifth year of the program.

(PIPS salary does not increase with each step increase)

SALARY SUPPLEMENT FOR EXTRA-CURRICULAR SPONSORS & COACHES

ELEMENTARY SCHOOLS

Vocal Music	**$1,000 supplement** Must compete in LMEA District Festival and perform at two school activities per year.

MIDDLE SCHOOLS

Head Coach 1 Male/1 Female	**$2,000 supplement** Must coach 3 sports.
Assistant Coach (2 positions)	**$1,600 supplement** A full time coach (middle school) will be paid for 192 days employment based on degree and experience plus the supplement listed above. A full time coach must have at least 3 coaching assignments and report 10 extra days before or after the normal school year. Also, one $480 supplement for one additional assistant football coach at each middle school.
Band Director	**$2,000 supplement** Must compete in LMEA District Festivals and have two concerts per year.
Vocal Music Instructor	**$2,000 supplement** Must compete in LMEA District Festival and perform at two school activities per year.
Cheerleader Sponsor	**$560 supplement**

HIGH SCHOOLS

Head Coaches	Supplement
Class AAAAA	$5,500
Class AAAA	$5,300
Class AAA	$5,100
Class AA	$4,900
Class B	$4,500
Class C	$4,300

Assistant Coaches	Supplement
Class AAAAA	$3,100
Class AAAA	$2,900
Class AAA	$2,700
Class AA	$2,500
Class B	$2,100
Class C	$2,100

A full-time coach will be paid for 202 days employment based on degree and experience plus the supplement listed above. A full-time coach must have at least three coaching assignments and report to work August 1 to receive his/her full coaching supplement as head coach or an assistant coach.

Full supplement assistant coaches that are head coaches of another major sport (Boys' Track, Girls' Track, Baseball, Softball, Boys' Basketball, Girls' Basketball & Volleyball) will receive an additional supplement of $600.00. Limited to seven (7) per school.

Additional Supplements:
Two $550 coaching supplements, two for boys and two for girls, will be provided each school when additional coaches are needed for golf, gymnastics, tennis, wrestling, soccer, swimming or additional girls' sports above three being offered.

No full time coach can be paid this supplement.

One $550 supplement per sport not to exceed two sports per school.

Coaching Supplements	Head Coach	Assistants
Class AAAAA	1	11
Class AAAA	1	10
Class AAA	1	9
Class AA	1	8
Class B-C	1	5

Schools that move to a higher classification will receive the additional supplement at that time.

Schools that move to a lower classification will retain their supplements in the higher classification for 2 years. The supplements will be reduced at the next reclassification.

Head Band Director (in schools with football teams)	Supplement
Class AAAAA	$5,500
Class AAAA	$5,300
Class AAA	$5,100
Class AA	$4,900

Assistant Band Director (in schools with football teams)	Supplement
Class AAAAA	$3,100
Class AAAA	$2,900
Class AAA	$2,700
Class AA	$2,500

Band Directors will be paid for 202 days employment based on degree and experience plus the supplement listed above.

Band Directors who teach at the High School and Middle School shall receive the appropriate High School stipend plus an additional $600.00.

Schools that move to a higher classification will receive the additional supplement at that time.

Schools that move to a lower classification will retain their supplements in the higher classification for 2 years. The supplements will be reduced at the next re-classification.

Vocal Music Instructor	Supplement
Class AAAAA	$3,100
Class AAAA	$2,900
Class AAA	$2,700
Class AA	$2,500
Class B	$2,100
Class C	$2,100

Vocal Music Instructors who teach at the High School and Middle School shall receive the appropriate High School stipend plus an additional $600.00.

Schools that move to a higher classification will receive the additional supplement at that time.

Schools that move to a lower classification will retain their supplements in the higher classification for 2 years. The supplements will be reduced at the next re-classification.

Debate Coaches	Supplement
3-5 Tournaments/Plays	$560
6-10 Tournaments/Plays	$1,000
10+ Tournaments/Plays	$1,500

Drill Squad & Cheerleader Sponsors	Supplement
Football & Basketball	$2,400
Football	$1,200
Basketball	$1,200
Attends all activities assigned by Principal	

Quiz Bowl	Supplement
	$560

2020-2021 LICENSED PRACTICAL NURSE (L.P.N.)

STEP	SALARY
1	19,992
2	20,285
3	20,582
4	20,882
5	21,188
6	21,498
7	21,814
8	22,133
9	22,457
10	22,787
11	23,122
12	23,460
13	23,801
14	24,154
15	24,510
16	24,869
17	25,235
18	25,606
19	25,983
20	26,365
21	26,753
22+	27,146

REGISTERED NURSES (R.N.) NURSING COORDINATOR

STEP	SALARY
1	44,306
2	44,659
3	45,012
4	45,367
5	45,819
6	46,198
7	46,553
8	46,907
9	47,337
10	47,905
11	48,470
12	49,240
13	49,823
14	50,424
15	50,774
16	51,124
17	51,474
18	51,824
19	52,174
20	52,524
21	52,874
22	53,224
23	53,574
24	53,924
25	54,274
26	54,624
27	54,974
28+	55,324

Nursing Coordinator will be employed for 202 days beginning on August 1st and paid an additional supplement of $6,000 for supervisory and administrative duties.

All nurses (including coordinator) will receive $600.00 as per Act 12 of 1991 and $750.00 per year for on call duties.

INSTRUCTIONAL EMPLOYEES
(EMPLOYED FOR MORE THAN 182 DAYS PER SCHOOL YEAR)
2020-2021

1/182 Local Teachers' Salary Schedule based on Degree and Experience X Days Employed = Salary.

Extended Day Employees

Educational Diagnostician, Social Worker, School Psychologist, Audiologist, Speech Evaluator, Counselor, Curriculum & Instructional Consultant, Program Facilitator, Resource Specialist, Substance Abuse Program Coordinator, Child Search Coordinator, CTTIE Instructor, Vocational Agriculture Teacher, Technology Consultant

NOTE: Effective July 1, 1996, days of employment will be extended (and pay adjusted accordingly) for counselors as follows:

Elementary - add 5 days
Middle School - add 15 days
High School - add 25 days

INSTRUCTIONAL EMPLOYEES
ADDITIONAL SUPPLEMENTS
2020-2021

Instructional Video Upload to CPSB MARKETPlace (Single Lesson) (Once approved by appropriate Administrative Director)	$25.00 per lesson
Live Streamed Courses (Once approved by appropriate Administrative Director)	$750.00 per semester

NOTE: Additional supplements restricted to classroom teachers

CTTIE INSTRUCTOR
2020-2021

CTTIE Instructors with a degree

Salary will be based on the Calcasieu Parish School Board salary schedule for teachers.

CTTIE Instructors without a degree

The salary schedule for a CTTIE Instructor (non-degreed) will be based on the Calcasieu Parish School Board salary schedule for a B.A. using steps 1-22.

CTTIE Department Head shall be paid a supplement of $1,150.00.

CTTIE INSTRUCTORS NON-DEGREED 182 DAY

STEP	SALARY
1	44,461
2	44,661
3	44,861
4	45,061
5	45,261
6	45,461
7	45,661
8	45,861
9	46,061
10	46,261
11	46,461
12	46,661
13	46,861
14	47,061
15	47,261
16	47,461
17	47,661
18	47,861
19	48,061
20	48,261
21	48,461
22+	48,661

CTTIE INSTRUCTORS NON-DEGREED 222 DAY

STEP	SALARY
1	54,233
2	54,477
3	54,721
4	54,965
5	55,208
6	55,452
7	55,696
8	55,940
9	56,184
10	56,428
11	56,672
12	56,916
13	57,160
14	57,404
15	57,648
16	57,892
17	58,136
18	58,380
19	58,624
20	58,868
21	59,112
22+	59,356

CTTIE INSTRUCTORS NON-DEGREED 242 DAY

STEP	SALARY
1	59,118
2	59,384
3	59,650
4	59,916
5	60,182
6	60,448
7	60,714
8	60,980
9	61,246
10	61,512
11	61,778
12	62,044
13	62,310
14	62,576
15	62,842
16	63,107
17	63,373
18	63,639
19	63,905
20	64,171
21	64,437
22+	64,703

ASSISTANT PRINCIPAL
2020-2021

AAP

Index based on Step 76 on the Calcasieu Teachers' Salary Schedule. ($59,461.00)

	1 AAP1 ELEMENTARY	2 AAP2 MIDDLE SCHOOL	3 AAP3 HIGH SCHOOL
STEP	FACTOR	FACTOR	FACTOR
1	1.0702	1.1021	1.2010
2	1.0793	1.1113	1.2101
3	1.0886	1.1206	1.2194
4	1.0977	1.1297	1.2285
5	1.1070	1.1389	1.2378
6	1.1162	1.1482	1.2470
7	1.1254	1.1573	1.2562
8	1.1346	1.1666	1.2654
9	1.1438	1.1757	1.2746
10	1.1530	1.1850	1.2834
11	1.1622	1.1941	1.2930
12	1.1714	1.2034	1.3022
13	1.1806	1.2126	1.3114
14	1.1898	1.2218	1.3206
15	1.1990	1.2310	1.3298
16	1.2082	1.2402	1.3390
17	1.2174	1.2494	1.3482
18	1.2260	1.2581	1.3576
19	1.2345	1.2669	1.3671
20	1.2432	1.2758	1.3767
21	1.2519	1.2847	1.3863
22+	1.2607	1.2937	1.3960

Teacher is defined as classroom teachers (regular instruction), special education teachers (resource and self-contained only), assistant principals, librarians and counselors.

STEP = Administrative Experience + Teaching Experience Component + Degree Component

Administrative Experience = 1 year per year of experience as an administrator.

Teaching Experience Component =
1 if teaching exp. = 5-9.9 years
2 if teaching exp. = 10-14.9 yrs.
3 if teaching exp. = 15-19.9 yrs.
4 if teaching exp. = 20-24.9 yrs.
5 if teaching exp. = 25+ yrs.

Degree Component = 1 if Degree is Masters + 30 or Specialist Degree; 2 if Degree is Doctorate; 0 if otherwise

ELEMENTARY SCHOOL PRINCIPAL
2020-2021

AEP

Index based on Step 76 on the Calcasieu Teachers' Salary Schedule. ($59,461.00)

STEP	1 AEP1 0-17.9 TEACHERS FACTOR	2 AEP2 18-29.9 TEACHERS FACTOR	3 AEP3 30 TEACHERS FACTOR
1	1.1610	1.1817	1.1945
2	1.1702	1.1909	1.2037
3	1.1795	1.2000	1.2130
4	1.1886	1.2093	1.2221
5	1.1978	1.2184	1.2313
6	1.2070	1.2277	1.2405
7	1.2162	1.2369	1.2498
8	1.2255	1.2461	1.2589
9	1.2346	1.2553	1.2681
10	1.2439	1.2644	1.2773
11	1.2530	1.2737	1.2866
12	1.2623	1.2829	1.2958
13	1.2684	1.2891	1.3049
14	1.2745	1.2952	1.3142
15	1.2807	1.3013	1.3233
16	1.2868	1.3075	1.3326
17	1.2929	1.3136	1.3418
18	1.2991	1.3197	1.3510
19	1.3052	1.3258	1.3602
20	1.3113	1.3320	1.3693
21	1.3204	1.3411	1.3784
22	1.3295	1.3502	1.3875
23	1.3386	1.3593	1.3966
24	1.3477	1.3684	1.4057
25+	1.3568	1.3775	1.4148

Teacher is defined as classroom teachers (regular instruction), special education teachers (resource and self-contained only), assistant principals, librarians and counselors.

STEP = Administrative Experience + Teaching Experience Component + Degree Component

Administrative Experience = 1 year per year of experience as an administrator.

Teaching Experience Component =

1 if teaching exp. = 5-9.9 years
2 if teaching exp. = 10-14.9 yrs.
3 if teaching exp. = 15-19.9 yrs.
4 if teaching exp. = 20-24.9 yrs.
5 if teaching exp. = 25+ yrs.

Degree Component = 1 if Degree is Masters + 30 or Specialist Degree; 2 if Degree is Doctorate; 0 if otherwise

Turnaround Principal Supplement - see page 14

MIDDLE SCHOOL PRINCIPAL
2020-2021

AMP

Index based on Step 76 on the Calcasieu Teachers' Salary Schedule. ($59,461.00)

	1 AMP1 **0-29.9 TEACHERS**	2 AMP2 **30-69.9 TEACHERS**	3 AMP3 **70+ TEACHERS**
STEP	**FACTOR**	**FACTOR**	**FACTOR**
1	1.2022	1.2381	1.2740
2	1.2114	1.2473	1.2832
3	1.2206	1.2565	1.2924
4	1.2298	1.2657	1.3016
5	1.2390	1.2748	1.3106
6	1.2482	1.2841	1.3200
7	1.2574	1.2933	1.3292
8	1.2666	1.3025	1.3384
9	1.2758	1.3117	1.3476
10	1.2850	1.3209	1.3568
11	1.2943	1.3301	1.3659
12	1.3034	1.3393	1.3752
13	1.3127	1.3485	1.3843
14	1.3218	1.3577	1.3936
15	1.3310	1.3669	1.4028
16	1.3402	1.3761	1.4120
17	1.3495	1.3853	1.4211
18	1.3587	1.3945	1.4303
19	1.3678	1.4037	1.4396
20	1.3771	1.4129	1.4487
21	1.3862	1.4220	1.4578
22	1.3953	1.4311	1.4669
23	1.4044	1.4402	1.4760
24	1.4135	1.4493	1.4851
25+	1.4226	1.4584	1.4942

Teacher is defined as classroom teachers (regular instruction), special education teachers (resource and self-contained only), assistant principals, librarians and counselors.

STEP = Administrative Experience + Teaching Experience Component + Degree Component

Administrative Experience = 1 year per year of experience as an administrator.

Teaching Experience Component =

1 if teaching exp. = 5-9.9 years
2 if teaching exp. = 10-14.9 yrs.
3 if teaching exp. = 15-19.9 yrs.
4 if teaching exp. = 20-24.9 yrs.
5 if teaching exp. = 25+ yrs.

Degree Component = 1 if Degree is Masters + 30 or Specialist Degree; 2 if Degree is Doctorate; 0 if otherwise

Turnaround Principal Supplement - see page 14

HIGH SCHOOL PRINCIPAL
2020-2021

AHP

Index based on Step 76 on the Calcasieu Teachers' Salary Schedule. ($59,461.00)

	1	2	3
	AHP1	AHP2	AHP3
	0-29.9 TEACHERS	**30-69.9 TEACHERS**	**70+ TEACHERS**
STEP	**FACTOR**	**FACTOR**	**FACTOR**
1	1.2844	1.3257	1.3667
2	1.2937	1.3348	1.3759
3	1.3028	1.3441	1.3851
4	1.3121	1.3532	1.3943
5	1.3213	1.3624	1.4035
6	1.3305	1.3716	1.4127
7	1.3397	1.3809	1.4219
8	1.3488	1.3901	1.4311
9	1.3581	1.3992	1.4403
10	1.3672	1.4085	1.4495
11	1.3765	1.4176	1.4587
12	1.3857	1.4269	1.4679
13	1.3949	1.4360	1.4772
14	1.4041	1.4453	1.4863
15	1.4133	1.4545	1.4954
16	1.4225	1.4636	1.5044
17	1.4317	1.4729	1.5135
18	1.4409	1.4819	1.5225
19	1.4501	1.4910	1.5316
20	1.4593	1.5000	1.5407
21	1.4684	1.5091	1.5498
22	1.4775	1.5182	1.5589
23	1.4866	1.5273	1.5680
24	1.4957	1.5364	1.5771
25	1.5048	1.5455	1.5862

Teacher is defined as classroom teachers (regular instruction), special education teachers (resource and self-contained only), assistant principals, librarians and counselors.

STEP = Administrative Experience + Teaching Experience Component + Degree Component

Administrative Experience = 1 year per year of experience as an administrator.

Teaching Experience Component =
1 if teaching exp. = 5-9.9 years
2 if teaching exp. = 10-14.9 yrs.
3 if teaching exp. = 15-19.9 yrs.
4 if teaching exp. = 20-24.9 yrs.
5 if teaching exp. = 25+ yrs.

Degree Component = 1 if Degree is Masters + 30 or Specialist Degree; 2 if Degree is Doctorate; 0 if otherwise

Turnaround Principal Supplement - see page 14

TURNAROUND PRINCIPAL
2020-2021

Turnaround Principal Supplements

1. Level I Turnaround Principal

Part 1-Assignment Supplement (Added to annual salary)-$10,000; continues each year if principal maintains "Effective" end of the year evaluations and is assigned to a school designated as Persistently Struggling.

Part 2-Performance Target Supplements (Paid as lump-sum at year end)-$1,000 for each of 5 individual performance targets attained by end of school.

2. Level II Turnaround Principal

Part 1-Assignment Supplement (Added to annual salary)-$5,000; continues each year if principal maintains "Effective" end of the year evaluations and is assigned to a school designated as Persistently Struggling.

Part 2-Performance Target Supplements (Paid as lump-sum at year end)-$2,000 for each of 5 individual performance targets attained by end of school.

SUPERVISOR
2020-2021
AD

Index based on Step 76 on the Calcasieu Teachers' Salary Schedule. ($59,461.00)

	4 ADM 12 MONTH	1 AD2 11 MONTH
STEP	FACTOR	FACTOR
1	1.1867	1.1203
2	1.2020	1.1343
3	1.2174	1.1484
4	1.2327	1.1624
5	1.2480	1.1764
6	1.2633	1.1905
7	1.2787	1.2082
8	1.2941	1.2187
9	1.3093	1.2327
10	1.3247	1.2467
11	1.3401	1.2608
12	1.3559	1.2753
13	1.3717	1.2898
14	1.3875	1.3043
15	1.4033	1.3188
16	1.4191	1.3333
17	1.4349	1.3477
18	1.4507	1.3622
19	1.4665	1.3767
20	1.4821	1.3911

Teacher is defined as classroom teachers (regular instruction), special education teachers (resource and self-contained only), assistant principals, librarians and counselors.

STEP = Administrative Experience + Teaching Experience Component + Degree Component

Administrative Experience = 1 year per year of experience as an administrator.

Teaching Experience Component =
1 if teaching exp. = 5-9.9 years
2 if teaching exp. = 10-14.9 yrs.
3 if teaching exp. = 15-19.9 yrs.
4 if teaching exp. = 20-24.9 yrs.
5 if teaching exp. = 25+ yrs.

Degree Component = 1 if Degree is Masters + 30 or Specialist Degree; 2 if Degree is Doctorate; 0 if otherwise

Hearing Officer in Child Welfare and Attendance will receive an additional supplement of $1,200.

ADMINISTRATIVE STAFF
2020-2021

Superintendent	Contract with Board
Chief Financial Officer	Contract with Board

Index based on Step 76 on the Calcasieu Teachers' Salary Schedule. ($59,461.00)

Chief Operating Officer/Chief Academic Officer	1.7196
Administrative Directors of Schools	1.6131
Chief Technology Officer	1.5587
Risk Manager	1.5587
Directors	1.5351

GRADE AND JOB TITLE TABLE FOR SCHOOL CLERK

Grade A	Part Time
Grade B	Assistant Principal's Library Counselor
Grade C	Principal's - for positions where there is more than one clerk at the school
Grade D	Principal's - for positions where there is only one clerk at the school

Supplements based on prior year October 1st counts:

	ENROLLMENT	
	Below 500	Above 500
Elementary School Bookkeepers	$600	$700
Middle School Bookkeepers	$1,000	$1,200
Calcasieu Career Center		$1,200
Sulphur High 9th Grade Campus		$1,200
High School Bookkeepers	$2,000	$2,400

NOTE: Effective July 1, 1996, the days of employment for school clerks was extended and pay adjusted accordingly based on a daily rate of pay, as follows:

Elementary Schools	An additional 5 days for each clerk
Middle Schools	An additional 10 days for 1 clerk at each school An additional 5 days for all other clerks
High Schools	An additional 20 days for 1 clerk at each school An additional 5 days for all other clerks Additional days do not apply to 12 month clerks

SCHOOL CLERK
2020-2021

C

9.5/10/12 MONTH SCHEDULE

	5C2 9.5 Months 190 Day		5C3 10 Months 200 Day		5C4 12 Months 260 Day	
	1	2	1	2	1	2
GRADE STEP	**C**	**D**	**C**	**D**	**C**	**D**
1	**17,347**	**17,598**	**17,910**	**18,176**	**20,779**	**21,144**
2	**17,550**	**17,818**	**18,121**	**18,407**	**21,071**	**21,463**
3	**17,770**	**18,042**	**18,356**	**18,641**	**21,396**	**21,787**
4	**18,001**	**18,273**	**18,599**	**18,884**	**21,728**	**22,118**
5	**18,220**	**18,507**	**18,827**	**19,131**	**22,044**	**22,458**
6	**18,454**	**18,740**	**19,077**	**19,377**	**22,386**	**22,800**
7	**18,717**	**18,984**	**19,351**	**19,636**	**22,764**	**23,155**
8	**18,946**	**19,234**	**19,594**	**19,896**	**23,095**	**23,511**
9	**19,185**	**19,487**	**19,844**	**20,164**	**23,438**	**23,878**
10	**19,406**	**19,736**	**20,076**	**20,456**	**23,761**	**24,249**
11	**19,688**	**20,010**	**20,389**	**20,762**	**24,167**	**24,631**
12	**19,972**	**20,285**	**20,720**	**21,071**	**24,578**	**25,019**
13	**20,211**	**20,583**	**20,996**	**21,389**	**24,926**	**25,414**
14	**20,540**	**20,892**	**21,341**	**21,710**	**25,356**	**25,819**
15	**20,873**	**21,204**	**21,671**	**22,041**	**25,765**	**26,231**
16	**21,131**	**21,521**	**21,964**	**22,376**	**26,133**	**26,648**
17	**21,485**	**21,857**	**22,338**	**22,730**	**26,601**	**27,090**
18	**21,808**	**22,181**	**22,678**	**23,071**	**27,027**	**27,517**
19	**22,110**	**22,521**	**22,997**	**23,427**	**27,424**	**27,962**
20	**22,436**	**22,864**	**23,338**	**23,786**	**27,853**	**28,415**
21	**22,826**	**23,216**	**23,751**	**24,178**	**28,366**	**28,879**
22+	**23,192**	**23,590**	**24,136**	**24,571**	**28,844**	**29,366**

See note on page 17 regarding additional days.

SCHOOL CLERK
2020-2021

C1

9.25 MONTH SCHEDULE

185 DAY

	1	2	3	4
	B1-1	B1-2	B1-3	B1-4
	PART TIME 4 HOURS	7 HOURS/ 45 MIN	7 HOURS/45 MIN	7 HOURS/45 MIN
	GRADE	**GRADE**	**GRADE**	**GRADE**
STEP	**A**	**B**	**C**	**D**
1	**9,291**	**16,819**	**17,063**	**17,311**
2	**9,423**	**16,998**	**17,263**	**17,525**
3	**9,528**	**17,198**	**17,477**	**17,739**
4	**9,647**	**17,422**	**17,702**	**17,967**
5	**9,770**	**17,636**	**17,914**	**18,192**
6	**9,871**	**17,814**	**18,143**	**18,421**
7	**10,013**	**18,086**	**18,397**	**18,661**
8	**10,135**	**18,310**	**18,621**	**18,902**
9	**10,237**	**18,541**	**18,854**	**19,148**
10	**10,400**	**18,774**	**19,086**	**19,396**
11	**10,560**	**19,031**	**19,343**	**19,655**
12	**10,702**	**19,276**	**19,622**	**19,917**
13	**10,849**	**19,506**	**19,851**	**20,181**
14	**11,032**	**19,796**	**20,143**	**20,480**
15	**11,194**	**20,108**	**20,441**	**20,785**
16	**11,340**	**20,332**	**20,713**	**21,093**
17	**11,516**	**20,643**	**21,060**	**21,476**
18	**11,696**	**20,977**	**21,375**	**21,736**
19	**11,855**	**21,270**	**21,670**	**22,067**
20	**12,026**	**21,569**	**21,986**	**22,401**
21	**12,264**	**21,894**	**22,366**	**22,744**
22+	**12,458**	**22,242**	**22,723**	**23,109**

See note on page 17 regarding additional days.

CENTRAL OFFICE CLERK
2020-2021

CC

	1	2	3	4	5
	GRADE	GRADE	GRADE	GRADE	GRADE
STEP	A	B	C	D	E
1	19,583	20,606	21,144	22,034	22,914
2	19,871	20,913	21,463	22,371	23,265
3	20,164	21,227	21,787	22,712	23,626
4	20,463	21,547	22,118	23,060	23,992
5	20,766	21,874	22,458	23,416	24,366
6	21,079	22,206	22,800	23,779	24,747
7	21,396	22,546	23,155	24,161	25,137
8	21,720	22,893	23,511	24,527	25,534
9	22,050	23,246	23,878	24,915	25,940
10	22,385	23,607	24,249	25,307	26,352
11	22,728	23,974	24,631	25,709	26,774
12	23,079	24,348	25,019	26,118	27,204
13	23,435	24,732	25,414	26,536	27,643
14	23,800	25,122	25,819	26,963	28,091
15	24,172	25,521	26,231	27,393	28,543
16	24,550	25,925	26,648	27,837	29,010
17	24,938	26,339	27,090	28,292	29,486
18	25,333	26,764	27,517	28,750	29,968
19	25,735	27,193	27,962	29,203	30,443
20	26,144	27,633	28,415	29,651	30,913
21	26,562	28,080	28,879	30,140	31,427
22+	27,003	28,552	29,366	30,652	31,966

Grade A	Mail Clerk and Print Shop Operator
Grade B	All other clerical
Grade C	Lead Clerk (designated); Secretary (designated) to: Directors and Supervisors
Grade D	Secretary to: Chief Operating Officer, Administrative Directors, Risk Manager, and Chief Technology Officer
Grade E	Secretary to: Chief Financial Officer, Chief Academic Officer and Chief Operating Officer (with committee duties)
Grade F	Secretary to: Superintendent will be paid 1.27 X Step on Schedule E.

A supplement of $300.00 will be paid to the designated lead clerk in each department if the lead clerk is required to function as department head in the absence of the supervisor/director. Step increases will be based on annual evaluations.

SCHOOL FOOD SERVICE
2020-2021

L1

LUNCHROOM TECHNICIANS
180 DAYS

		ANNUAL SALARY	
		1	7
STEP	HOURLY RATE	4 HOUR	7 HOUR
1	12.38	**8,911**	**15,595**
2	12.47	**8,975**	**15,708**
3	12.57	**9,047**	**15,834**
4	12.67	**9,119**	**15,960**
5	12.76	**9,191**	**16,074**
6	12.86	**9,256**	**16,200**
7	12.96	**9,328**	**16,326**
8	13.06	**9,407**	**16,452**
9	13.17	**9,479**	**16,590**
10	13.27	**9,537**	**16,716**
11	13.37	**9,623**	**16,842**
12	13.48	**9,695**	**16,981**
13	13.58	**9,775**	**17,107**
14	13.68	**9,847**	**17,233**
15	13.79	**9,926**	**17,371**
16	13.90	**10,005**	**17,510**
17	14.01	**10,084**	**17,649**
18	14.12	**10,163**	**17,787**
19	14.23	**10,243**	**17,926**
20	14.34	**10,322**	**18,064**
21	14.45	**10,401**	**18,203**
22+	14.56	**10,480**	**18,342**

State Certified Assistant Manager - $1,500
Non-Certified Assistant Manager - $500

SCHOOL FOOD SERVICE
2020-2021

MR

LUNCHROOM MANAGER

MANAGER I	Serving 1-300 students	E1
MANAGER II	Serving 301-600 students	E2
MANAGER III	Serving 601-900 students	E3
MANAGER IV	Serving 901-1200 students	E4
MANAGER V	Serving over 1200 students	E5

12 MONTH LUNCHROOM FIELD SUPERVISOR
L4

ANNUAL SALARY

STEP	E1	E2	E3	E4	E5	L4
1	18,617	19,105	19,529	20,082	21,366	33,081
2	18,617	19,105	19,529	20,082	21,366	33,081
3	18,763	19,236	19,642	20,197	21,491	33,291
4	18,911	19,383	19,820	20,277	21,579	33,502
5	19,072	19,479	19,936	20,408	21,723	33,734
6	19,220	19,707	20,049	20,506	21,831	33,946
7	19,398	19,820	20,180	20,620	21,958	34,201
8	19,529	19,936	20,260	20,717	22,063	34,389
9	19,676	20,049	20,441	20,815	22,171	34,600
10	19,820	20,180	20,489	20,946	22,315	34,807
11	19,985	20,260	20,586	21,059	22,440	35,043
12	20,099	20,342	20,685	21,111	22,493	35,206
13	20,411	20,659	21,008	21,443	22,853	35,654
14	20,730	20,981	21,336	21,778	23,211	36,110
15	21,054	21,309	21,670	22,118	23,574	36,573
16	21,382	21,642	22,008	22,465	23,943	37,043
17	21,717	21,980	22,353	22,816	24,318	37,518
18	22,056	22,324	22,702	23,173	24,700	37,999
19	22,401	22,673	23,058	23,535	25,087	38,486
20	22,751	23,028	23,419	23,904	25,480	38,980
21	23,107	23,388	23,785	24,279	25,880	39,481
22+	23,469	23,754	24,158	24,659	26,286	39,988

Multi-Unit Manager - $2,000/School
State Certified Manager - $3,000

The above schedules are based on 8 hour workdays.

MAINTENANCE, WAREHOUSING & TRANSPORTATION
2020-2021

MW

	1		2		3		4	
	CLASS A		CLASS B		CLASS C		PART TIME CLASS A	
STEP	HOURLY	ANNUAL	HOURLY	ANNUAL	HOURLY	ANNUAL	HOURLY	ANNUAL
1	14.23	**29,608**	13.29	**27,639**	10.81	**22,497**	14.23	**14,804**
2	14.40	**29,950**	13.45	**27,982**	10.92	**22,720**	14.40	**14,975**
3	14.56	**30,294**	13.62	**28,326**	11.03	**22,949**	14.56	**15,147**
4	14.73	**30,637**	13.78	**28,669**	11.14	**23,178**	14.73	**15,318**
5	14.89	**30,980**	13.95	**29,012**	11.25	**23,406**	14.89	**15,490**
6	15.06	**31,323**	14.11	**29,355**	11.36	**23,635**	15.06	**15,662**
7	15.22	**31,666**	14.28	**29,698**	11.47	**23,864**	15.22	**15,833**
8	15.39	**32,010**	14.44	**30,042**	11.58	**24,093**	15.39	**16,005**
9	15.55	**32,353**	14.61	**30,385**	11.69	**24,322**	15.55	**16,176**
10	15.72	**32,696**	14.77	**30,728**	11.80	**24,550**	15.72	**16,348**
11	15.88	**33,039**	14.94	**31,071**	11.91	**24,779**	15.88	**16,520**
12	16.05	**33,382**	15.10	**31,414**	12.02	**25,008**	16.05	**16,691**
13	16.21	**33,726**	15.27	**31,758**	12.13	**25,237**	16.21	**16,863**
14	16.38	**34,069**	15.43	**32,101**	12.24	**25,466**	16.38	**17,034**
15	16.54	**34,412**	15.60	**32,444**	12.35	**25,694**	16.54	**17,206**
16	16.71	**34,755**	15.76	**32,787**	12.46	**25,923**	16.71	**17,378**
17	16.87	**35,098**	15.93	**33,130**	12.57	**26,152**	16.87	**17,549**
18	17.04	**35,442**	16.09	**33,474**	12.68	**26,381**	17.04	**17,721**
19	17.20	**35,785**	16.26	**33,817**	12.79	**26,610**	17.20	**17,892**
20	17.37	**36,128**	16.42	**34,160**	12.90	**26,838**	17.37	**18,064**
21	17.53	**36,471**	16.59	**34,503**	13.01	**27,067**	17.53	**18,236**
22+	17.70	**36,814**	16.75	**34,846**	13.12	**27,296**	17.70	**18,407**

- Maintenance Supervisors will receive an additional annual supplement of $2,525.
- Maintenance Planner will receive an additional $3,500 above a supervisor's annual supplement.
- One employee in each of the electrical, plumbing, and HVAC departments will be paid a $2,000 annual supplement for their license.
- All other employees having licenses will be paid a $1,000 annual supplement.
- Transportation Shop Foreman will be paid an additional $3,000 annual supplement. The Assistant Transportation Shop Foreman will be paid an additional $1,500 annual supplement.
- Food Service Warehouse Foreman will be paid an additional $3,000 annual supplement. Food Service Assistant Foreman will be paid an additional $1,500 annual supplement.
- Warehouse Foreman will be paid an additional $3,000 annual supplement.
- Part Time Class A Waste Water Technician having license will be paid an additional $500 annual supplement.

Refer to Plan for Personnel Evaluation, Plan B, for Class Definitions

CUSTODIAL
2020-2021

J2

	1		2	
	HEAD CUSTODIAN		**CUSTODIAN**	
	CLASS A		**CLASS B**	
	HOURLY RATE		HOURLY RATE	
STEP	**REGULAR**	**OVERTIME**	**REGULAR**	**OVERTIME**
1	**11.57**	**17.36**	**10.88**	**16.32**
2	**11.66**	**17.49**	**10.96**	**16.44**
3	**11.75**	**17.63**	**11.05**	**16.58**
4	**11.84**	**17.76**	**11.13**	**16.70**
5	**11.94**	**17.91**	**11.22**	**16.83**
6	**12.03**	**18.05**	**11.31**	**16.97**
7	**12.12**	**18.18**	**11.40**	**17.10**
8	**12.22**	**18.33**	**11.49**	**17.24**
9	**12.32**	**18.48**	**11.58**	**17.37**
10	**12.41**	**18.62**	**11.67**	**17.51**
11	**12.51**	**18.77**	**11.76**	**17.64**
12	**12.61**	**18.92**	**11.85**	**17.78**
13	**12.71**	**19.07**	**11.94**	**17.91**
14	**12.81**	**19.22**	**12.04**	**18.06**
15	**12.91**	**19.37**	**12.13**	**18.20**
16	**13.01**	**19.52**	**12.23**	**18.35**
17	**13.11**	**19.67**	**12.32**	**18.48**
18	**13.21**	**19.82**	**12.42**	**18.63**
19	**13.32**	**19.98**	**12.52**	**18.78**
20	**13.42**	**20.13**	**12.62**	**18.93**
21	**13.53**	**20.30**	**12.71**	**19.07**
22+	**13.63**	**20.45**	**12.81**	**19.22**

Head Custodian based on 12 month position

Custodians Class B, C and D based on 9 and 12 month positions

CUSTODIAL
2020-2021

J2

	3 CUSTODIAN CLASS C HOURLY RATE		4 CUSTODIAN CLASS D HOURLY RATE	
STEP	REGULAR	OVERTIME	REGULAR	OVERTIME
1	10.21	15.32	10.05	15.08
2	10.29	15.44	10.13	15.20
3	10.37	15.56	10.21	15.32
4	10.45	15.68	10.29	15.44
5	10.53	15.80	10.37	15.56
6	10.61	15.92	10.45	15.68
7	10.69	16.04	10.53	15.80
8	10.78	16.17	10.61	15.92
9	10.86	16.29	10.70	16.05
10	10.95	16.43	10.78	16.17
11	11.03	16.55	10.87	16.31
12	11.12	16.68	10.95	16.43
13	11.21	16.82	11.04	16.56
14	11.29	16.94	11.12	16.68
15	11.38	17.07	11.21	16.82
16	11.47	17.21	11.30	16.95
17	11.56	17.34	11.39	17.09
18	11.65	17.48	11.48	17.22
19	11.74	17.61	11.57	17.36
20	11.83	17.75	11.66	17.49
21	11.93	17.90	11.75	17.63
22+	12.02	18.03	11.84	17.76

Custodians Class B, C and D based on 9 and 12 month positions

BUS DRIVER AND BUS AIDE
2020-2021

HS

	1	3
	DRIV	AIDE
STEP	**SALARY**	**SALARY**
1	**14,672**	**12,431**
2	**14,861**	**12,526**
3	**15,052**	**12,623**
4	**15,241**	**12,720**
5	**15,431**	**12,817**
6	**15,621**	**12,916**
7	**15,812**	**13,016**
8	**16,000**	**13,116**
9	**16,192**	**13,216**
10	**16,382**	**13,318**
11	**16,661**	**13,421**
12	**16,889**	**13,524**
13	**17,136**	**13,628**
14	**17,386**	**13,733**
15	**17,639**	**13,839**
16	**17,897**	**13,946**
17	**18,157**	**14,053**
18	**18,422**	**14,162**
19	**18,691**	**14,271**
20	**18,964**	**14,381**
21	**19,241**	**14,492**
22+	**19,522**	**14,604**

PLATOON ROUTES
2020-2021

DISTANCE	DAILY RATES IN OR OUT OF WARD DRIVER	AIDE*	DAILY RATES ALTERNATIVE ROUTES DRIVER	AIDE
0-10 miles	**$20**	**$17**	**$25**	**$22**
11-20 miles	**$25**	**$22**	**$32**	**$29**
21-30 miles	**$31**	**$28**	**$40**	**$37**
31+ miles	**$37**	**$34**	**$49**	**$46**

*SPED routes, Alternative Routes for 16 or more students

Mileage determined by distance measurement at outset of route offer

	DRIVER	AIDE
Route Split - Regular Routes	$10/half day	N/A
	$20/full day	N/A
Route Split - SPED	$10/half day	$8.50/half day
	$20/full day	$17/full day
Specialty Route Supplement	$12.50/half day	N/A
	$25.00/full day	N/A
Field Trips (cost of driver)	$12 show up fee plus $10.00/hour (minimum of $32.00)	

In addition, a $25.00 fee will be charged to club/school if field trip causes the assigned driver to miss either their AM or PM route ($50.00 if they miss both routes - this fee will go towards the cost of substitute driver, if available, or will go towards the cost of splitting the route)

Whenever driver turns in field trip form to be paid to bookkeeper, the driver will subtract 2 hours from their overall trip time if they had to miss either their morning or afternoon route. The driver will subtract 4 hours if they missed both portions of route.

PARAPROFESSIONAL
2020-2021

IS

STEP	GRADE 1	GRADE 2	GRADE 3	GRADE 4
1	16,071	16,306	16,540	16,776
2	16,214	16,448	16,682	16,918
3	16,349	16,583	16,817	17,053
4	16,486	16,721	16,955	17,190
5	16,624	16,858	17,094	17,329
6	16,721	16,955	17,190	17,425
7	16,900	17,135	17,365	17,605
8	17,044	17,273	17,508	17,743
9	17,178	17,413	17,648	17,882
10	17,316	17,550	17,785	18,021
11	17,454	17,689	17,924	18,158
12	17,592	17,827	18,063	18,297
13	17,730	17,965	18,198	18,434
14	17,868	18,102	18,338	18,572
15	18,007	18,241	18,476	18,712
16	18,145	18,379	18,615	18,849
17	18,418	18,658	18,898	19,136
18	18,686	18,931	19,174	19,416
19	18,959	19,207	19,454	19,699
20	19,236	19,487	19,738	19,988
21	19,517	19,772	20,026	20,280
22+	19,803	20,061	20,320	20,576

GRADE 1 Paraprofessionals with clerical duties only

GRADE 2 Special Education Paraprofessionals or Paraprofessionals having clerical and tutorial assignments with teacher supervisor.

GRADE 3 Tutorial Paraprofessionals

GRADE 4 Paraprofessionals or Tutorial Paraprofessionals having Para-Professional Associate or Arts Degree or equivalent certification and employed in a program requiring such certification.

INTERPRETER
2020-2021
IT

STEP	1 Provisional Educational Interpreter	2 Qualified Educational Interpreter (EIPA Score: 3.0-3.4)	3 Qualified Educational Interpreter (EIPA Score: 3.5+)	4 Qualified Educational Interpreter (EIPA Score: 4.0+) AND Bachelor's Degree
1	25,610	28,400	35,375	44,461
2	25,810	28,600	35,575	44,661
3	26,010	28,800	35,775	44,861
4	26,210	29,000	35,975	45,061
5	26,410	29,200	36,175	45,261
6	26,610	29,400	36,375	45,461
7	26,810	29,600	36,575	45,661
8	27,010	29,800	36,775	45,861
9	27,210	30,000	36,975	46,061
10	27,410	30,200	37,175	46,261
11	27,610	30,400	37,375	46,461
12	27,810	30,600	37,575	46,661
13	28,010	30,800	37,775	46,861
14	28,210	31,000	37,975	47,061
15	28,410	31,200	38,175	47,261
16	28,610	31,400	38,375	47,461
17	28,810	31,600	38,575	47,661
18	29,010	31,800	38,775	47,861
19	29,210	32,000	38,975	48,061
20	29,410	32,200	39,175	48,261
21	29,610	32,400	39,375	48,461
22	29,810	32,600	39,575	48,661
23	30,010	32,800	39,775	48,861
24	30,210	33,000	39,975	49,061
25	30,410	33,200	40,175	49,261
26	30,610	33,400	40,375	49,461
27+	30,810	33,600	40,575	49,661

Adopted by Calcasieu Parish School Board 3/13/2018

FINANCE, MANAGEMENT, INTERNAL AUDITING & DATA PROCESSING 2020-2021

FM

STEP	A	B	C
1	54,044	54,044	54,044
2	54,474	54,474	54,474
3	54,905	54,905	54,905
4	55,338	55,338	55,338
5	55,889	55,889	55,889
6	56,351	56,351	56,351
7	56,784	56,784	56,784
8	57,216	57,216	57,216
9	57,741	57,741	57,741
10	58,434	58,434	58,434
11	59,123	59,123	59,123
12	60,062	60,062	60,062
13	60,773	60,773	60,773
14	61,506	61,506	61,506
15	61,933	61,933	61,933
16	62,360	62,360	62,360
17	62,787	62,787	62,787
18	63,214	63,214	63,214
19	63,641	63,641	63,641
20+	64,068	64,068	64,068

POSITIONS REQUIRING A BACHELOR'S DEGREE AS PART OF ADVERTISED EMPLOYMENT CRITERIA

A Accountants, Field Auditors, School Auditors, Programmer Analyst

B Degreed Office Managers, Senior Accountants/Auditors

Class B employees will be paid as a Class A employee with an additional supplement of $3,500.

C Supervisors of Accounts Payable, Assistant Director of Sales Tax, P.E.P., S.I.S. & Data applications programers.

Class C employees will be paid as a Class A employee with an additional supplement of $6,000.

This salary schedule will be based on 222 days of the teacher's salary permanent reference schedule on the bachelor's degree scale not to exceed 20 years experience.

AUXILIARY SERVICES
2020-2021

AX

	1	2	3	4	5	6	7
STEP	A	B	C	D	E	G	H
1	28,305	30,565	32,116	37,241	40,189	45,767	56,355
2	28,769	31,072	32,653	37,882	40,769	46,578	57,139
3	29,241	31,589	33,201	38,536	41,354	47,406	57,933
4	29,724	32,116	33,762	39,202	41,947	48,250	58,742
5	30,214	32,653	34,331	39,881	42,551	49,110	59,561
6	30,715	33,201	34,912	40,573	43,434	49,987	60,393
7	31,229	33,762	35,506	41,281	44,055	50,882	61,238
8	31,749	34,331	36,111	42,001	44,946	51,797	62,095
9	32,280	34,912	36,732	42,737	45,586	52,728	62,964
10	32,824	35,506	37,361	43,487	46,226	53,677	63,847
11	33,377	36,111	38,003	44,251	46,876	54,646	64,743
12	33,955	36,744	38,673	45,047	47,723	55,650	65,653
13	34,541	37,379	39,341	45,827	48,549	56,614	66,794
14	35,137	38,023	40,021	46,620	49,391	57,597	67,953
15	35,743	38,680	40,713	47,427	50,245	58,595	69,133
16	36,360	39,349	41,417	48,248	51,117	59,613	70,335
17	36,987	40,029	42,133	49,084	52,002	60,647	71,557
18	37,625	40,720	42,861	49,934	52,904	61,700	72,801
19	38,275	41,423	43,602	50,799	53,820	62,771	74,066
20+	38,916	42,141	44,357	51,679	54,753	63,860	75,353

A	Programmer/Non-Degreed
B	Personnel Coordinator, Buyers, Non-Degreed Office Manager.
C	Print Shop Technician, Computer Machine Repairman
*D	Computer Repair Technician, Assistant Payroll Supervisor.
E	Coordinator of Planning and Construction/AHERA, Computer Network Specialist
G	Parish Compliance Officer, Claims Adjuster, Bus Route Supervisor/Warehouse, Head Chef, Purchasing Agent
H	Facilities Manager of Maintenance and Custodial Services
*	$3,000.00 Annual Supplement for Assistant Payroll Supervisor

MISCELLANEOUS SUB RATES
2020-2021

SUBSTITUTES

Teacher - Degreed **with** Teaching Certificate in a **Sabbatical** or **LWOP** Leave Position	Full Rate of Pay with Experience From Day 1

***MUST BE CONSECUTIVE DAYS IN THE SAME POSITION:**

	* First 10 Days	Beginning 11th Day
Teacher - Degreed **with** Teaching Certificate Day to Day	$88.00 / day	$244.00 / Back to 1st Day
Teacher - Degreed **without** Teaching Certificate	$71.50 / day	$165.00 / Back to 1st Day
Teacher - Non-Degreed	$64.00 / day	$64.00 / day
Paraprofessional (Teacher Aide)	$62.50 / day	$62.50 / day
Bus Driver	$63.00 / day	$78.50 / day Back to 1st Day
Bus Aide	$33.00 / day	$33.00 / day
School Clerk	$62.50 / day	$62.50 / day
Cafeteria Manager	$64.00 / day	$64.00 / day
Food Service Worker	$8.00 / hour	$8.00 / hour
Custodian	$8.00 / hour	$8.00 / hour
Intern	$8.00 / hour	$8.00 / hour

TEACHER SALARY SCHEDULE
PERMANENT REFERENCE (ADJUSTED)
2012-2013
USED FOR CALCULATIONS & CONVERSION ONLY - NOT FOR PAY

	1	2	3	4	5
EXPERIENCE	**BA**	**MA**	**MA + 30**	**SPECIALIST**	**PHD**
0	44,306	45,806	47,306	48,806	50,306
1	44,659	46,159	47,659	49,159	50,659
2	45,012	46,512	48,012	49,512	51,012
3	45,367	46,867	48,367	49,867	51,367
4	45,819	47,319	48,819	50,319	51,819
5	46,198	47,698	49,198	50,698	52,198
6	46,553	48,053	49,553	51,053	52,553
7	46,907	48,407	49,907	51,407	52,907
8	47,337	48,877	50,377	51,877	53,377
9	47,905	49,442	50,942	52,442	53,942
10	48,470	50,008	51,508	53,008	54,508
11	49,240	50,878	52,378	53,878	55,378
12	49,823	51,495	52,995	54,495	55,995
13	50,424	52,133	53,633	55,133	56,633
14	50,774	52,585	54,085	55,585	57,085
15	51,124	53,239	54,739	56,239	57,739
16	51,474	53,726	55,226	56,726	58,226
17	51,824	54,128	55,628	57,128	58,628
18	52,174	54,528	56,028	57,528	59,028
19	52,524	54,916	56,416	57,916	59,416
20	52,874	55,265	56,765	58,265	59,765
21	53,224	55,616	57,116	58,616	60,116
22	53,574	56,105	57,605	59,105	60,605
23	53,924	56,455	57,955	59,455	60,955
24	54,274	56,805	58,305	59,805	61,305
25	54,624	57,194	58,694	60,194	61,694
26	54,974	57,544	59,044	60,544	62,044
27+	55,324	57,894	59,394	60,894	62,394

2013-2014 $561 State Salary Supplement

2018-2019 $4,000 1/2 Cent Sales Tax

2020-2021 $1,000 State Salary Supplement

HEAD START SITE ADMINISTRATOR
ELEMENTARY PRINCIPAL
2020-2021

HSTP

STEP	BASE	SUPPLEMENT	ANNUAL SALARY
1	59,000	10,034	**69,034**
2	59,000	10,581	**69,581**
3	59,000	11,134	**70,134**
4	59,000	11,675	**70,675**
5	59,000	12,222	**71,222**
6	59,000	12,769	**71,769**
7	59,000	13,316	**72,316**
8	59,000	13,869	**72,869**
9	59,000	14,411	**73,411**
10	59,000	14,964	**73,964**
11	59,000	15,505	**74,505**
12	59,000	16,058	**75,058**
13	59,000	16,420	**75,420**
14	59,000	16,783	**75,783**
15	59,000	17,152	**76,152**
16	59,000	17,514	**76,514**
17	59,000	17,877	**76,877**
18	59,000	18,246	**77,246**
19	59,000	18,608	**77,608**
20	59,000	18,971	**77,971**
21	59,000	19,512	**78,512**
22	59,000	20,053	**79,053**
23	59,000	20,594	**79,594**
24	59,000	21,136	**80,136**
25+	59,000	21,677	**80,677**

HEAD START
ASSISTANT PRINCIPAL
2020-2021

HSTAP

STEP	BASE	SUPPLEMENT	ANNUAL SALARY
1	54,112	9,523	**63,635**
2	54,112	10,064	**64,176**
3	54,112	10,617	**64,729**
4	54,112	11,158	**65,270**
5	54,112	11,711	**65,823**
6	54,112	12,258	**66,370**
7	54,112	12,805	**66,917**
8	54,112	13,352	**67,464**
9	54,112	13,899	**68,011**
10	54,112	14,447	**68,559**
11	54,112	14,994	**69,106**
12	54,112	15,541	**69,653**
13	54,112	16,088	**70,200**
14	54,112	16,635	**70,747**
15	54,112	17,182	**71,294**
16	54,112	17,729	**71,841**
17	54,112	18,276	**72,388**
18	54,112	18,787	**72,899**
19	54,112	19,293	**73,405**
20	54,112	19,810	**73,922**
21	54,112	20,327	**74,439**
22+	54,112	20,850	**74,962**

HEAD START
182 DAY TEACHER
2020-2021

HSTT1

STEP	BASE	SUPPLEMENT	ANNUAL SALARY	Highly Effective P	Highly Effective D	Effective Proficient P	Effective Proficient D	Effective Emerging P	Effective Emerging D
1	37,000	7,461	**44,461**	250	250	225	225	200	200
2	37,000	7,661	**44,661**	250	250	225	225	200	200
3	37,000	7,861	**44,861**	250	250	225	225	200	200
4	37,000	8,061	**45,061**	250	250	225	225	200	200
5	37,000	8,261	**45,261**	250	250	225	225	200	200
6	37,000	8,461	**45,461**	250	250	225	225	200	200
7	37,000	8,661	**45,661**	250	250	225	225	200	200
8	37,000	8,861	**45,861**	250	250	225	225	200	200
9	37,000	9,061	**46,061**	250	250	225	225	200	200
10	37,000	9,261	**46,261**	250	250	225	225	200	200
11	37,000	9,461	**46,461**	250	250	225	225	200	200
12	37,000	9,661	**46,661**	250	250	225	225	200	200
13	37,000	9,861	**46,861**	250	250	225	225	200	200
14	37,000	10,061	**47,061**	250	250	225	225	200	200
15	37,000	10,261	**47,261**	250	250	225	225	200	200
16	37,000	10,461	**47,461**	250	250	225	225	200	200
17	37,000	10,661	**47,661**	250	250	225	225	200	200
18	37,000	10,861	**47,861**	250	250	225	225	200	200
19	37,000	11,061	**48,061**	250	250	225	225	200	200
20	37,000	11,261	**48,261**	250	250	225	225	200	200
21	37,000	11,461	**48,461**	250	250	225	225	200	200
22	37,000	11,661	**48,661**	250	250	225	225	200	200
23	37,000	11,861	**48,861**	250	250	225	225	200	200
24	37,000	12,061	**49,061**	250	250	225	225	200	200
25	37,000	12,261	**49,261**	250	250	225	225	200	200
26	37,000	12,461	**49,461**	250	250	225	225	200	200
27	37,000	12,661	**49,661**	250	250	225	225	200	200
28	37,000	12,861	**49,861**	250	250	225	225	200	200
29	37,000	13,061	**50,061**	250	250	225	225	200	200
30	37,000	13,261	**50,261**	250	250	225	225	200	200
31	37,000	13,461	**50,461**	250	250	225	225	200	200
32	37,000	13,661	**50,661**	250	250	225	225	200	200
33	37,000	13,861	**50,861**	250	250	225	225	200	200

COLA – Cost of Living Adjustment
Includes $200 Experience Adjustment if Rating Not Ineffective
BASE FOR ADMINISTRATIVE INDEXES

Uncertified Teachers Paid at Base Rate Only
Multi year COMPASS Stipend Program discontinued after Fall 2017 Stipend Pay: Single year COMPASS Stipend Program continued
8 Step Adjustments: (Move Forward 8 Steps) - Each Advanced Degree Earned After 6/30/15
4 Step Adjustments: (Move Forward 4 Steps) - Certificate Endorsement For Educational Leadership Earned After 6/30/15

Teachers New To CPSB With Experience Will Be Charted On 2012-2013 Permanent Reference Salary Schedule (Adjusted) and Placed On New Salary Schedule At Closest Applicable Step

HEAD START
182 DAY TEACHER
2020-2021

HSTT1

STEP	BASE	SUPPLEMENT	ANNUAL SALARY	Highly Effective P	Highly Effective D	Effective Proficient P	Effective Proficient D	Effective Emerging P	Effective Emerging D
34	37,000	14,061	**51,061**	250	250	225	225	200	200
35	37,000	14,261	**51,261**	250	250	225	225	200	200
36	37,000	14,461	**51,461**	250	250	225	225	200	200
37	37,000	14,661	**51,661**	250	250	225	225	200	200
38	37,000	14,861	**51,861**	250	250	225	225	200	200
39	37,000	15,061	**52,061**	250	250	225	225	200	200
40	37,000	15,261	**52,261**	250	250	225	225	200	200
41	37,000	15,461	**52,461**	250	250	225	225	200	200
42	37,000	15,661	**52,661**	250	250	225	225	200	200
43	37,000	15,861	**52,861**	250	250	225	225	200	200
44	37,000	16,061	**53,061**	250	250	225	225	200	200
45	37,000	16,261	**53,261**	250	250	225	225	200	200
46	37,000	16,461	**53,461**	250	250	225	225	200	200
47	37,000	16,661	**53,661**	250	250	225	225	200	200
48	37,000	16,861	**53,861**	250	250	225	225	200	200
49	37,000	17,061	**54,061**	250	250	225	225	200	200
50	37,000	17,261	**54,261**	250	250	225	225	200	200
51	37,000	17,461	**54,461**	250	250	225	225	200	200
52	37,000	17,661	**54,661**	250	250	225	225	200	200
53	37,000	17,861	**54,861**	250	250	225	225	200	200
54	37,000	18,061	**55,061**	250	250	225	225	200	200
55	37,000	18,261	**55,261**	250	250	225	225	200	200
56	37,000	18,461	**55,461**	250	250	225	225	200	200
57	37,000	18,661	**55,661**	250	250	225	225	200	200
58	37,000	18,861	**55,861**	250	250	225	225	200	200
59	37,000	19,061	**56,061**	250	250	225	225	200	200
60	37,000	19,261	**56,261**	250	250	225	225	200	200
61	37,000	19,461	**56,461**	250	250	225	225	200	200
62	37,000	19,661	**56,661**	250	250	225	225	200	200
63	37,000	19,861	**56,861**	250	250	225	225	200	200
64	37,000	20,061	**57,061**	250	250	225	225	200	200
65	37,000	20,261	**57,261**	250	250	225	225	200	200
66	37,000	20,461	**57,461**	250	250	225	225	200	200

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HEAD START
182 DAY TEACHER
2020-2021

HSTT1

STEP	BASE	SUPPLEMENT	ANNUAL SALARY	Highly Effective P	Highly Effective D	Effective Proficient P	Effective Proficient D	Effective Emerging P	Effective Emerging D
67	37,000	20,661	**57,661**	250	250	225	225	200	200
68	37,000	20,861	**57,861**	250	250	225	225	200	200
69	37,000	21,061	**58,061**	250	250	225	225	200	200
70	37,000	21,261	**58,261**	250	250	225	225	200	200
71	37,000	21,461	**58,461**	250	250	225	225	200	200
72	37,000	21,661	**58,661**	250	250	225	225	200	200
73	37,000	21,861	**58,861**	250	250	225	225	200	200
74	37,000	22,061	**59,061**	250	250	225	225	200	200
75	37,000	22,261	**59,261**	250	250	225	225	200	200
76	37,000	22,461	**59,461**	250	250	225	225	200	200
77	37,000	22,661	**59,661**	250	250	225	225	200	200
78	37,000	22,861	**59,861**	250	250	225	225	200	200
79	37,000	23,061	**60,061**	250	250	225	225	200	200
80	37,000	23,261	**60,261**	250	250	225	225	200	200
81	37,000	23,461	**60,461**	250	250	225	225	200	200
82	37,000	23,661	**60,661**	250	250	225	225	200	200
83	37,000	23,861	**60,861**	250	250	225	225	200	200
84	37,000	24,061	**61,061**	250	250	225	225	200	200
85	37,000	24,261	**61,261**	250	250	225	225	200	200
86	37,000	24,461	**61,461**	250	250	225	225	200	200
87	37,000	24,661	**61,661**	250	250	225	225	200	200
87	37,000	24,861	**61,861**	250	250	225	225	200	200
89	37,000	25,061	**62,061**	250	250	225	225	200	200
90	37,000	25,261	**62,261**	250	250	225	225	200	200
91	37,000	25,461	**62,461**	250	250	225	225	200	200
92	37,000	25,661	**62,661**	250	250	225	225	200	200
93	37,000	25,861	**62,861**	250	250	225	225	200	200
94	37,000	26,061	**63,061**	250	250	225	225	200	200
95	37,000	26,261	**63,261**	250	250	225	225	200	200
96	37,000	26,461	**63,461**	250	250	225	225	200	200
97	37,000	26,661	**63,661**	250	250	225	225	200	200
98	37,000	26,861	**63,861**	250	250	225	225	200	200

COLA – Cost of Living Adjustment
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BASE FOR ADMINISTRATIVE INDEXES

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Teachers New To CPSB With Experience Will Be Charted On 2012-2013 Permanent Reference Salary Schedule (Adjusted) and Placed On New Salary Schedule At Closest Applicable Step

HEAD START
202 DAY TEACHER
2020-2021

HSTT

STEP	BASE	SUPPLEMENT	ANNUAL SALARY	Highly Effective P	Highly Effective D	Effective Proficient P	Effective Proficient D	Effective Emerging P	Effective Emerging D
1	37,000	17,347	**49,347**	250	250	225	225	200	200
2	37,000	17,569	**49,569**	250	250	225	225	200	200
3	37,000	17,791	**49,791**	250	250	225	225	200	200
4	37,000	18,013	**50,013**	250	250	225	225	200	200
5	37,000	18,235	**50,235**	250	250	225	225	200	200
6	37,000	18,457	**50,457**	250	250	225	225	200	200
7	37,000	18,679	**50,679**	250	250	225	225	200	200
8	37,000	18,901	**50,901**	250	250	225	225	200	200
9	37,000	19,123	**51,123**	250	250	225	225	200	200
10	37,000	19,345	**51,345**	250	250	225	225	200	200
11	37,000	19,567	**51,567**	250	250	225	225	200	200
12	37,000	19,789	**51,789**	250	250	225	225	200	200
13	37,000	20,011	**52,011**	250	250	225	225	200	200
14	37,000	20,233	**52,233**	250	250	225	225	200	200
15	37,000	20,455	**52,455**	250	250	225	225	200	200
16	37,000	20,676	**52,676**	250	250	225	225	200	200
17	37,000	20,898	**52,898**	250	250	225	225	200	200
18	37,000	21,120	**53,120**	250	250	225	225	200	200
19	37,000	21,342	**53,342**	250	250	225	225	200	200
20	37,000	21,564	**53,564**	250	250	225	225	200	200
21	37,000	21,786	**53,786**	250	250	225	225	200	200
22	37,000	22,008	**54,008**	250	250	225	225	200	200
23	37,000	22,230	**54,230**	250	250	225	225	200	200
24	37,000	22,452	**54,452**	250	250	225	225	200	200
25	37,000	22,674	**54,674**	250	250	225	225	200	200
26	37,000	22,896	**54,896**	250	250	225	225	200	200
27	37,000	23,118	**55,118**	250	250	225	225	200	200
28	37,000	23,340	**55,340**	250	250	225	225	200	200
29	37,000	23,562	**55,562**	250	250	225	225	200	200
30	37,000	23,784	**55,784**	250	250	225	225	200	200
31	37,000	24,006	**56,006**	250	250	225	225	200	200
32	37,000	24,228	**56,228**	250	250	225	225	200	200
33	37,000	24,450	**56,450**	250	250	225	225	200	200

COLA – Cost of Living Adjustment
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BASE FOR ADMINISTRATIVE INDEXES

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HEAD START
202 DAY TEACHER
2020-2021

HSTT

STEP	BASE	SUPPLEMENT	ANNUAL SALARY	Highly Effective P	Highly Effective D	Effective Proficient P	Effective Proficient D	Effective Emerging P	Effective Emerging D
34	37,000	19,672	**56,672**	250	250	225	225	200	200
35	37,000	19,894	**56,894**	250	250	225	225	200	200
36	37,000	20,116	**57,116**	250	250	225	225	200	200
37	37,000	20,338	**57,338**	250	250	225	225	200	200
38	37,000	20,560	**57,560**	250	250	225	225	200	200
39	37,000	20,782	**57,782**	250	250	225	225	200	200
40	37,000	21,004	**58,004**	250	250	225	225	200	200
41	37,000	21,226	**58,226**	250	250	225	225	200	200
42	37,000	21,448	**58,448**	250	250	225	225	200	200
43	37,000	21,670	**58,670**	250	250	225	225	200	200
44	37,000	21,892	**58,892**	250	250	225	225	200	200
45	37,000	22,114	**59,114**	250	250	225	225	200	200
46	37,000	22,336	**59,336**	250	250	225	225	200	200
47	37,000	22,558	**59,558**	250	250	225	225	200	200
48	37,000	22,780	**59,780**	250	250	225	225	200	200
49	37,000	23,002	**60,002**	250	250	225	225	200	200
50	37,000	23,224	**60,224**	250	250	225	225	200	200
51	37,000	23,446	**60,446**	250	250	225	225	200	200
52	37,000	23,668	**60,668**	250	250	225	225	200	200
53	37,000	23,890	**60,890**	250	250	225	225	200	200
54	37,000	24,112	**61,112**	250	250	225	225	200	200
55	37,000	24,334	**61,334**	250	250	225	225	200	200
56	37,000	24,556	**61,556**	250	250	225	225	200	200
57	37,000	24,778	**61,778**	250	250	225	225	200	200
58	37,000	25,000	**62,000**	250	250	225	225	200	200
59	37,000	25,222	**62,222**	250	250	225	225	200	200
60	37,000	25,444	**62,444**	250	250	225	225	200	200
61	37,000	25,666	**62,666**	250	250	225	225	200	200
62	37,000	25,887	**62,887**	250	250	225	225	200	200
63	37,000	26,109	**63,109**	250	250	225	225	200	200
64	37,000	26,331	**63,331**	250	250	225	225	200	200
65	37,000	26,553	**63,553**	250	250	225	225	200	200
66	37,000	26,775	**63,775**	250	250	225	225	200	200

COLA – Cost of Living Adjustment
Includes $200 Experience Adjustment if Rating Not Ineffective
BASE FOR ADMINISTRATIVE INDEXES

Uncertified Teachers Paid at Base Rate Only
Multi year COMPASS Stipend Program discontinued after Fall 2017 Stipend Pay: Single year COMPASS Stipend Program continued
8 Step Adjustments: (Move Forward 8 Steps) - Each Advanced Degree Earned After 6/30/15
4 Step Adjustments: (Move Forward 4 Steps) - Certificate Endorsement For Educational Leadership Earned After 6/30/15

Teachers New To CPSB With Experience Will Be Charted On 2012-2013 Permanent Reference Salary Schedule (Adjusted) and Placed On New Salary Schedule At Closest Applicable Step

HEAD START
202 DAY TEACHER
2020-2021

HSTT

STEP	BASE	SUPPLEMENT	ANNUAL SALARY	Highly Effective		Effective Proficient		Effective Emerging	
				P	D	P	D	P	D
67	37,000	26,997	**63,997**	250	250	225	225	200	200
68	37,000	27,219	**64,219**	250	250	225	225	200	200
69	37,000	27,441	**64,441**	250	250	225	225	200	200
70	37,000	27,663	**64,663**	250	250	225	225	200	200
71	37,000	27,885	**64,885**	250	250	225	225	200	200
72	37,000	28,107	**65,107**	250	250	225	225	200	200
73	37,000	28,329	**65,329**	250	250	225	225	200	200
74	37,000	28,551	**65,551**	250	250	225	225	200	200
75	37,000	28,773	**65,773**	250	250	225	225	200	200
76	37,000	28,995	**65,995**	250	250	225	225	200	200
77	37,000	29,217	**66,217**	250	250	225	225	200	200
78	37,000	29,439	**66,439**	250	250	225	225	200	200
79	37,000	29,661	**66,661**	250	250	225	225	200	200
80	37,000	29,883	**66,883**	250	250	225	225	200	200
81	37,000	30,105	**67,105**	250	250	225	225	200	200
82	37,000	30,327	**67,327**	250	250	225	225	200	200
83	37,000	30,549	**67,549**	250	250	225	225	200	200
84	37,000	30,771	**67,771**	250	250	225	225	200	200
85	37,000	30,993	**67,993**	250	250	225	225	200	200
86	37,000	31,215	**68,215**	250	250	225	225	200	200
87	37,000	31,437	**68,437**	250	250	225	225	200	200
87	37,000	31,659	**68,659**	250	250	225	225	200	200
89	37,000	31,881	**68,881**	250	250	225	225	200	200
90	37,000	32,103	**69,103**	250	250	225	225	200	200
91	37,000	32,325	**69,325**	250	250	225	225	200	200
92	37,000	32,547	**69,547**	250	250	225	225	200	200
93	37,000	32,769	**69,769**	250	250	225	225	200	200
94	37,000	32,991	**69,991**	250	250	225	225	200	200
95	37,000	33,213	**70,213**	250	250	225	225	200	200
96	37,000	33,435	**70,435**	250	250	225	225	200	200
97	37,000	33,657	**70,657**	250	250	225	225	200	200
98	37,000	33,879	**70,879**	250	250	225	225	200	200

COLA – Cost of Living Adjustment
Includes $200 Experience Adjustment if Rating Not Ineffective
BASE FOR ADMINISTRATIVE INDEXES

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Teachers New To CPSB With Experience Will Be Charted On 2012-2013 Permanent Reference Salary Schedule (Adjusted) and Placed On New Salary Schedule At Closest Applicable Step

HEAD START
NURSE
2020-2021

HSTT1

	REGISTERED NURSE (R.N.)			LICENSED PRACTICAL NURSE (L.P.N.)		
STEP	BASE	SUPPLEMENT	ANNUAL SALARY	BASE	SUPPLEMENT	ANNUAL SALARY
1	37,000	7,306	**44,306**	16,000	3,992	**19,992**
2	37,000	7,659	**44,659**	16,000	4,285	**20,285**
3	37,000	8,012	**45,012**	16,000	4,582	**20,582**
4	37,000	8,367	**45,367**	16,000	4,882	**20,882**
5	37,000	8,819	**45,819**	16,000	5,188	**21,188**
6	37,000	9,198	**46,198**	16,000	5,498	**21,498**
7	37,000	9,553	**46,553**	16,000	5,814	**21,814**
8	37,000	9,907	**46,907**	16,000	6,133	**22,133**
9	37,000	10,337	**47,337**	16,000	6,457	**22,457**
10	37,000	10,905	**47,905**	16,000	6,787	**22,787**
11	37,000	11,470	**48,470**	16,000	7,122	**23,122**
12	37,000	12,240	**49,240**	16,000	7,460	**23,460**
13	37,000	12,823	**49,823**	16,000	7,801	**23,801**
14	37,000	13,424	**50,424**	16,000	8,154	**24,154**
15	37,000	13,774	**50,774**	16,000	8,510	**24,510**
16	37,000	14,124	**51,124**	16,000	8,869	**24,869**
17	37,000	14,474	**51,474**	16,000	9,235	**25,235**
18	37,000	14,824	**51,824**	16,000	9,606	**25,606**
19	37,000	15,174	**52,174**	16,000	9,983	**25,983**
20	37,000	15,524	**52,524**	16,000	10,365	**26,365**
21	37,000	15,874	**52,874**	16,000	10,753	**26,753**
22	37,000	16,224	**53,224**			
23	37,000	16,574	**53,574**			
24	37,000	16,924	**53,924**			
25	37,000	17,274	**54,274**			
26	37,000	17,624	**54,624**			
27	37,000	17,974	**54,974**			
28	37,000	18,324	**55,324**			

COLA – Cost of Living Adjustment
Includes $200 Experience Adjustment if Rating Not Ineffective
BASE FOR ADMINISTRATIVE INDEXES

HEAD START
PARA-PROFESSIONAL
2020-2021

HST1

STEP	GRADE 2 BASE	SUPPLEMENT	ANNUAL SALARY
1	12,540	3,766	**16,306**
2	12,540	3,908	**16,448**
3	12,540	4,043	**16,583**
4	12,540	4,181	**16,721**
5	12,540	4,318	**16,858**
6	12,540	4,415	**16,955**
7	12,540	4,595	**17,135**
8	12,540	4,733	**17,273**
9	12,540	4,873	**17,413**
10	12,540	5,010	**17,550**
11	12,540	5,149	**17,689**
12	12,540	5,287	**17,827**
13	12,540	5,425	**17,965**
14	12,540	5,562	**18,102**
15	12,540	5,701	**18,241**
16	12,540	5,839	**18,379**
17	12,540	6,118	**18,658**
18	12,540	6,391	**18,931**
19	12,540	6,667	**19,207**
20	12,540	6,947	**19,487**
21	12,540	7,232	**19,772**
22+	12,540	7,521	**20,061**

HEAD START
PARA-PROFESSIONAL
2020-2021

HST1

STEP	GRADE 4 BASE	SUPPLEMENT	ANNUAL SALARY
1	12,980	3,796	**16,776**
2	12,980	3,938	**16,918**
3	12,980	4,073	**17,053**
4	12,980	4,210	**17,190**
5	12,980	4,349	**17,329**
6	12,980	4,445	**17,425**
7	12,980	4,625	**17,605**
8	12,980	4,763	**17,743**
9	12,980	4,902	**17,882**
10	12,980	5,041	**18,021**
11	12,980	5,178	**18,158**
12	12,980	5,317	**18,297**
13	12,980	5,454	**18,434**
14	12,980	5,592	**18,572**
15	12,980	5,732	**18,712**
16	12,980	5,869	**18,849**
17	12,980	6,156	**19,136**
18	12,980	6,436	**19,416**
19	12,980	6,719	**19,699**
20	12,980	7,007	**19,987**
21	12,980	7,300	**20,280**
22+	12,980	7,596	**20,576**

HEAD START
SCHOOL CLERK
2020-2021

HSTC

	10 Months 200 Day			9.5 Months 190 Day		
STEP	GRADE D BASE	SUPPLEMENT	ANNUAL SALARY	GRADE D BASE	SUPPLEMENT	ANNUAL SALARY
1	14,520	3,656	**18,176**	14,080	3,518	**17,598**
2	14,520	3,887	**18,407**	14,080	3,738	**17,818**
3	14,520	4,121	**18,641**	14,080	3,962	**18,042**
4	14,520	4,364	**18,884**	14,080	4,193	**18,273**
5	14,520	4,611	**19,131**	14,080	4,427	**18,507**
6	14,520	4,857	**19,377**	14,080	4,660	**18,740**
7	14,520	5,116	**19,636**	14,080	4,904	**18,984**
8	14,520	5,376	**19,896**	14,080	5,154	**19,234**
9	14,520	5,644	**20,164**	14,080	5,407	**19,487**
10	14,520	5,936	**20,456**	14,080	5,656	**19,736**
11	14,520	6,242	**20,762**	14,080	5,930	**20,010**
12	14,520	6,551	**21,071**	14,080	6,205	**20,285**
13	14,520	6,869	**21,389**	14,080	6,503	**20,583**
14	14,520	7,190	**21,710**	14,080	6,812	**20,892**
15	14,520	7,521	**22,041**	14,080	7,124	**21,204**
16	14,520	7,856	**22,376**	14,080	7,441	**21,521**
17	14,520	8,210	**22,730**	14,080	7,777	**21,857**
18	14,520	8,551	**23,071**	14,080	8,101	**22,181**
19	14,520	8,907	**23,427**	14,080	8,441	**22,521**
20	14,520	9,266	**23,786**	14,080	8,784	**22,864**
21	14,520	9,658	**24,178**	14,080	9,136	**23,216**
22+	14,520	10,051	**24,571**	14,080	9,510	**23,590**

HEAD START
CENTRAL OFFICE CLERK
2020-2021

HSTC

CLERK B STEP	BASE	SUPPLEMENT	ANNUAL SALARY
1	16,500	4,106	**20,606**
2	16,500	4,413	**20,913**
3	16,500	4,727	**21,227**
4	16,500	5,047	**21,547**
5	16,500	5,374	**21,874**
6	16,500	5,706	**22,206**
7	16,500	6,046	**22,546**
8	16,500	6,393	**22,893**
9	16,500	6,746	**23,246**
10	16,500	7,107	**23,607**
11	16,500	7,474	**23,974**
12	16,500	7,848	**24,348**
13	16,500	8,232	**24,732**
14	16,500	8,622	**25,122**
15	16,500	9,021	**25,521**
16	16,500	9,425	**25,925**
17	16,500	9,839	**26,339**
18	16,500	10,264	**26,764**
19	16,500	10,693	**27,193**
20	16,500	11,133	**27,633**
21	16,500	11,580	**28,080**
22+	16,500	12,052	**28,552**

CLERK C STEP	BASE	SUPPLEMENT	ANNUAL SALARY
1	16,500	4,644	**21,144**
2	16,500	4,963	**21,463**
3	16,500	5,287	**21,787**
4	16,500	5,618	**22,118**
5	16,500	5,958	**22,458**
6	16,500	6,300	**22,800**
7	16,500	6,655	**23,155**
8	16,500	7,011	**23,511**
9	16,500	7,378	**23,878**
10	16,500	7,749	**24,249**
11	16,500	8,131	**24,631**
12	16,500	8,519	**25,019**
13	16,500	8,914	**25,414**
14	16,500	9,319	**25,819**
15	16,500	9,731	**26,231**
16	16,500	10,148	**26,648**
17	16,500	10,590	**27,090**
18	16,500	11,017	**27,517**
19	16,500	11,462	**27,962**
20	16,500	11,915	**28,415**
21	16,500	12,379	**28,879**
22+	16,500	12,866	**29,366**

HEAD START
BUS DRIVER
2020-2021

HSTB

STEP	BASE	SUPPLEMENT	ANNUAL SALARY
1	11,000	3,672	**14,672**
2	11,000	3,861	**14,861**
3	11,000	4,052	**15,052**
4	11,000	4,241	**15,241**
5	11,000	4,431	**15,431**
6	11,000	4,621	**15,621**
7	11,000	4,812	**15,812**
8	11,000	5,000	**16,000**
9	11,000	5,192	**16,192**
10	11,000	5,382	**16,382**
11	11,000	5,661	**16,661**
12	11,000	5,889	**16,889**
13	11,000	6,136	**17,136**
14	11,000	6,386	**17,386**
15	11,000	6,639	**17,639**
16	11,000	6,897	**17,897**
17	11,000	7,157	**18,157**
18	11,000	7,422	**18,422**
19	11,000	7,691	**18,691**
20	11,000	7,964	**18,964**
21	11,000	8,241	**19,241**
22+	11,000	8,522	**19,522**

HEAD START
BUS AIDE
2020-2021

HSTB

STEP	BASE	SUPPLEMENT	ANNUAL SALARY
1	9,350	3,081	**12,431**
2	9,350	3,176	**12,526**
3	9,350	3,273	**12,623**
4	9,350	3,370	**12,720**
5	9,350	3,467	**12,817**
6	9,350	3,566	**12,916**
7	9,350	3,665	**13,015**
8	9,350	3,765	**13,115**
9	9,350	3,866	**13,216**
10	9,350	3,968	**13,318**
11	9,350	4,071	**13,421**
12	9,350	4,174	**13,524**
13	9,350	4,278	**13,628**
14	9,350	4,383	**13,733**
15	9,350	4,489	**13,839**
16	9,350	4,596	**13,946**
17	9,350	4,703	**14,053**
18	9,350	4,812	**14,162**
19	9,350	4,921	**14,271**
20	9,350	5,031	**14,381**
21	9,350	5,142	**14,492**
22+	9,350	5,254	**14,604**

HEAD START
FINANCE, MANAGEMENT, INTERNAL AUDITING
2020-2021

HSTA

STEP	BACHELOR'S BASE	SUPPLEMENT	ANNUAL SALARY
1	43,033	11,011	**54,044**
2	43,033	11,441	**54,474**
3	43,033	11,872	**54,905**
4	43,033	12,305	**55,338**
5	43,033	12,856	**55,889**
6	43,033	13,318	**56,351**
7	43,033	13,751	**56,784**
8	43,033	14,183	**57,216**
9	43,033	14,708	**57,741**
10	43,033	15,401	**58,434**
11	43,033	16,090	**59,123**
12	43,033	17,029	**60,062**
13	43,033	17,740	**60,773**
14	43,033	18,473	**61,506**
15	43,033	18,900	**61,933**
16	43,033	19,327	**62,360**
17	43,033	19,754	**62,787**
18	43,033	20,181	**63,214**
19	43,033	20,608	**63,641**
20+	43,033	21,035	**64,068**

Calcasieu Parish School Board
BUILDING FOUNDATIONS FOR THE FUTURE
Karl Bruchhaus, Superintendent

TO: Board Members

FROM: Wilfred Bourne

DATE: July 14, 2020

RE: 2020-2021 Budget Message

Presented herein is the Proposed General Fund Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021. This budget document includes estimated revenues, expenditures and fund balances for the General Fund. The budget represents a continuation of present service levels with some modifications.

Fiscal year 2020 was affected negatively by another year of decreased sales tax revenues and decreased M.F.P. revenues. FY21 sales tax revenues are projected to be down another $5 million+ over FY20 but M.F.P. revenues are projected to rebound some from the prior year.

The following is a brief overview of major changes in the proposed budget for 2020-2021 as compared to the final revised budget of 2019-2020:

Proposed revenues and other sources of funds are $331,630,697, an increase of $2,438,524 from the final revision for 2019-2020. Major changes include:

Property taxes- decrease of $1,024,000 - more conservative estimate
Sales taxes - decrease of $5,086,349 – Estimate based on Leg. Auditor projection
M.F.P. – increase of $7,151,454 – initial estimate by DOE based on decreased sales tax base causing decrease of local funds cost burden (MFP formula driven).
Indirect Costs – increase of $1,200,000 related to CARES Act grant

Expenditures and other uses of funds are projected at $338,485,869, a decrease of $36,821,848 from the final revision of 2019-2020. Major changes include:

Net Salary decreases - $24,765,881-salary categories across all departments reflect removal of salary supplements, a reduction of nearly 100 positions across all departments, and a salary step freeze for all employees.

Teachers' Retirement - $5,741,313 decrease due to net salary decreases and TRSL employer rate decreased from 26.0% to 25.8%.

Administrative Offices 3310 Broad Street Lake Charles, LA 70615 Phone 337.217.4000 Fax 337.217.4051

Sch. Employees' Ret.	- $1,164,540 decrease due to net salary decreases and LSERS employer rate decreased from 29.4% to 28.7%.
Technology	-$378,994 decrease-extra Erate services needed in PY, will not have in FY21 -$401,000 decrease-Tech expenditures shifted to CARES act grant
Bus purchases	-$1,450,000 increase-none purchased in PY
Maintenance	-$1,568,353 decrease-reductions in roofing stadium repairs, building renovation
Charter Transfer	-$842,472 decrease due to decreased economic activity

Additionally, all departments were asked to cut their non-salary related departmental expenditures by 10%. Most were able to achieve this goal.

The proposed budget for 2020-2021 projects an operating deficit of $6,855,172 leaving a projected unassigned fund balance of $5,395,379 or 1.63% of projected revenues.

The budget is a working document based on various assumptions and calculated estimates. It is also a management tool designed to guide the Calcasieu Parish School Board's financial decisions. Like any tool, it is helpful only when it is used properly. The Calcasieu Parish School Board staff is available to provide any additional information or help you may need in interpreting this document. As assumptions change or estimates are revised, the Board will be asked to revise the budget as dictated by law and policy.

Karl Bruchhaus, Superintendent

Wilfred Bourne, Chief Financial Officer

2020-2021 General Fund Budget Summary

Original

General Fund Revenues and Other Sources	$ 331,630,697
General Fund Expenditures and Other Uses	$ 338,485,869
Excess of Revenues & Other Sources Over Expenditures & Other Uses	$ (6,855,172)

Cumulative

General Fund Revenues & Other Sources			
	Original	$ 331,630,697	
Add:	Revision #1	$ -	
Add:	Revision #2	$ -	
Add:	Revision #3	$ -	
General Fund Budgeted Revenues and Other Sources			$ 331,630,697
General Fund Expenditures & Other Uses			
	Original	$ (338,485,869)	
Add:	Revision #1	$ -	
Add:	Encumbrances carried forward	$ -	
Add:	Revision #2	$ -	
Add:	Revision #3	$ -	
Total Expenditures and Other Uses			$ (338,485,869)
Excess (Deficiency) of Revenues & Other Sources Over Expenditures & Other Uses			$ (6,855,172)

Analysis of General Fund Reserves

General Fund Reserves @ 7/1/20 (Projected)		$ 55,556,294
Projected Result of Operations 2020-2021	$ (6,855,172)	
Projected General Fund Total Reserves 6/30/21		$ 48,701,122
Committed for Insurance Deductibles	$ (1,000,000)	
Committed for QZAB Debt Service	$ -	
Non-Spendable Inventory	$ (1,425,802)	
Non-Spendable For Long Term Receivables	$ -	
Restricted & Committed For Grants	$ (971,269)	
* Restricted For Salary Enhancements-1995 S/T	$ (32,407,988)	
* Restricted For Salary Enhancements-2015 S/T	$ (7,184,684)	
Assigned for Construction and Materials & Suppli	$ -	
Assigned for E-Rate Funding	$ (316,000)	
Total Restrictions, Commitments & Assignments of Fund Bala	$ (43,305,743)	
Projected Unassigned Fund Balance 6/30/2021	**1.63%**	$ 5,395,379

Target Fund Balance @ 9.0% Of Projected Revenues	$ 29,846,763
Target Fund Balance @ 8.5% Of Projected Revenues	$ 28,188,609
Target Fund Balance @ 8.0% Of Projected Revenues	$ 26,530,456

* Per previous board action, the combination of these 2 restrictions cannot be reduced below $20,000,000

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND
DETAIL OF REVENUE FOR PROPOSED ORIGINAL BUDGET
FOR YEAR ENDING JUNE 30, 2021

	Account	ITEM OR DESCRIPTION	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED #3 BUDGET	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From Budget Rev. #3 2019-2020
		LOCAL SOURCES:						
1110	511110	Constitutional Tax (5.13 mills)	$ 10,821,413	$ 11,352,598	$ 10,850,000	$ 12,021,000	$ 11,500,000	$ (521,000)
1110	511120	Maintenance/Operation Tax (12.10 mills)	25,524,281	26,777,160	25,550,000	28,354,000	28,000,000	(354,000)
1110	511140	Contribution to Teacher Retirement	2,214,963	2,304,745	2,184,000	2,554,000	2,400,000	(154,000)
1110	511160	Penalties and Interest on Property Taxes	44,817	45,240	15,000	15,000	20,000	5,000
1110	511301	Sales and Use Tax, Penalty and Interest	119,170,250	104,088,278	101,342,044	87,362,557	84,336,695	(3,025,862)
1110	511321	Sales and Use Tax Salary Enhancements	39,710,020	34,695,733	33,498,284	29,025,572	28,117,578	(907,994)
1120	511331	Sales and Use Tax Salary Enhancements 2015	39,154,901	34,273,165	33,326,965	28,940,046	27,787,553	(1,152,493)
1110	512000	Other Local Revenue	136,456	132,093	-	-	-	-
1110	513103	Tuition - Summer School	107,920	61,400	100,000	-	-	-
1110	513105	Tuition - Driver's Education	-	-	-	-	-	-
1110	513109	Tuition - Other Programs	30,379	216,779	-	-	-	-
1110	513201	Tuition - Other Parishes	453,235	418,283	200,000	200,000	200,000	-
1110	514101	Bus Rental Fees	47,878	46,256	20,000	20,000	20,000	-
1110	515111	Interest Income	1,261,977	2,796,230	650,000	650,000	650,000	-
1110	515411	Income from 16th Sections	97,661	36,371	80,000	80,000	80,000	-
1110	515421	Rental of Board Property	50,091	54,056	35,000	35,000	35,000	-
1110	519200	Donations/Local Grants	142,158	231,101	-	31,800	-	(31,800)
1110	519601	Tax Collection Fees	1,068,653	1,018,282	980,000	980,000	980,000	-
1110	519911	Medicaid Reimbursement	1,248,265	3,503,741	750,000	750,000	1,000,000	250,000
1110	519930	E Rate	721,909	284,185	500,000	500,000	500,000	-
1110	519999	Miscellaneous Income	212,234	79,662	85,000	218,773	200,000	(18,773)
1110	553201	Insurance Proceeds	42,244	47,033	-	-	-	-
1110	556001	Judgments	-	883	-	-	-	-
		TOTAL - LOCAL SOURCES	$242,261,705	$222,463,274	$ 210,166,293	$191,737,748	$185,826,826	$ (5,910,922)
		STATE SOURCES:						
1110	531101	Equalization	$143,054,388	$137,565,771	$ 129,902,293	$133,122,417	$140,273,871	$ 7,151,454
1110	531901	Other Unrestricted State Revenue	-	1,500	-	-	-	-
1110	532101	Special Education	-	-	-	-	-	-
1110	532251	Adult Education 274	-	-	-	-	-	-
1110	532301	PIPs	107,244	102,091	100,000	100,000	100,000	-
1110	532501	Non-Public School Transportation	-	-	-	-	-	-
1110	532551	Non-Public Textbooks	74,719	78,555	75,000	77,008	75,000	(2,008)
1110	532901	Other Restricted State Revenue	19,750	16,836	-	-	-	-
1110	532000	State Revenue	-	-	-	-	-	-
1110	538110	Revenue Sharing	954,736	966,115	960,000	960,000	960,000	-
1110		Salary Supplement Support	-	-	-	-	-	-
1110	539101	State Cont Teacher Retirement	27,319	26,050	30,000	30,000	30,000	-
		TOTAL-STATE SOURCES	$144,238,156	$138,756,918	$ 131,067,293	$134,289,425	$141,438,871	$ 7,149,446
		FEDERAL SOURCES:						
1110	541100	Impact Aid	$ 378,625	$ -	$ -	$ -	$ -	$ -
1110	543301	ROTC Funding	134,978	75,022	115,000	115,000	115,000	-
1110	543901	EPA- Clean Diesel Bus Rebate Program	-	-	-	-	-	-
		TOTAL - FEDERAL SOURCES	$ 513,603	$ 75,022	$ 115,000	$ 115,000	$ 115,000	$ -

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND
DETAIL OF REVENUE FOR PROPOSED ORIGINAL BUDGET
FOR YEAR ENDING JUNE 30, 2021

	Account	ITEM OR DESCRIPTION	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED #3 BUDGET	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From Budget Rev. #3 2019-2020
		OTHER SOURCES:						
1110	552101	Indirect Costs	$ 1,480,039	$ 1,384,749	$ 1,100,000	$ 1,100,000	$ 2,300,000	$ 1,200,000
1110	552201	Transfers In	3,887,760	-	1,920,000	1,920,000	1,920,000	-
1110	513107	Transfers In: Tuition - Extended Day	226,890	245,624	-	-	-	-
1110	553101	Sale of Fixed Assets	39,985	52,658	30,000	30,000	30,000	-
1110	554001	Other Loan Proceeds -	-	-	-	-	-	-
1110	553101	Sale of Surplus	-	-	-	-	-	-
1110	553301	Lost/Damaged Textbooks	-	-	-	-	-	-
1110	551101	Proceeds from bond sale	-	-	-	-	-	-
		TOTAL - OTHER SOURCES	$ 5,634,674	$ 1,683,031	$ 3,050,000	$ 3,050,000	$ 4,250,000	$ 1,200,000
		TOTAL REVENUES AND OTHER SOURCES	$392,648,137	$362,978,245	$ 344,398,586	$329,192,173	$331,630,697	$ 2,438,524

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
SUMMARY OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
FOR YEAR ENDING JUNE 30, 2021

Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
AA	**Total Board**	$ 529,947	$ 494,814	$ 521,700	$ 521,700	$ 505,900	$ (15,800)
AB	**Total Superintendent**	$ 406,527	$ 395,945	$ 394,192	$ 414,232	$ 390,117	$ (24,115)
AC	**Total Internal Audit**	$ 383,656	$ 387,393	$ 379,450	$ 412,301	$ 381,466	$ (30,835)
AD	**Total Curriculum & Instruction**	$ 7,323,389	$ 7,709,670	$ 8,339,109	$ 8,382,824	$ 7,609,009	$ (773,815)
AE	**Total Elementary**	$ 53,619,946	$ 53,210,255	$ 49,835,065	$ 53,985,331	$ 49,096,789	$ (4,888,542)
AF	**Total Elementary Instructional**	$ 739,875	$ 742,016	$ 764,668	$ 811,289	$ 648,507	$ (162,782)
AG	**Total Middle School**	$ 27,344,377	$ 28,041,753	$ 26,271,586	$ 28,902,225	$ 25,554,489	$ (3,347,735)
AH	**Total High Schools**	$ 47,115,595	$ 47,133,737	$ 44,009,541	$ 47,829,242	$ 42,655,502	$ (5,131,429)
AI	**Total Vocational Education**	$ 1,706,787	$ 1,865,101	$ 1,616,138	$ 1,799,000	$ 1,671,869	$ (127,131)
EC	**Total Early Childhood**	$ 142,277	$ 127,493	$ 162,500	$ 162,500	$ 146,638	$ (15,862)
AK	**Total Special Education**	$ 28,645,575	$ 29,545,589	$ 28,886,756	$ 31,357,266	$ 26,256,738	$ (5,100,528)
AL	**Total Advanced Studies - Gift/Talent/Adv Pla**	$ 3,263,133	$ 3,600,949	$ 3,466,451	$ 3,644,055	$ 3,322,108	$ (321,947)
AP	**Total Alternative Programs**	$ 1,782,624	$ 1,508,859	$ 1,428,936	$ 1,615,639	$ 1,456,252	$ (159,388)
AR	**Total Pupil Appraisal**	$ 3,466,724	$ 3,302,590	$ 2,968,162	$ 3,583,966	$ 3,249,302	$ (334,665)
AS	**Total Speech/Lang Therapy**	$ 3,858,267	$ 3,700,105	$ 3,732,018	$ 3,903,254	$ 3,703,161	$ -
AT	**Total Child Welfare & Attendance**	$ 798,394	$ 845,605	$ 945,373	$ 1,021,463	$ 900,318	$ (121,145)
AU	**Total Nursing**	$ 1,816,178	$ 2,017,011	$ 1,991,549	$ 2,242,023	$ 2,053,424	$ (188,600)
AV	**Total Testing**	$ 707,486	$ 731,710	$ 829,511	$ 889,728	$ 759,493	$ (130,235)
AW	**Total Library & Media Services**	$ 1,223,061	$ 1,156,151	$ 1,182,438	$ 1,257,039	$ 1,069,700	$ (187,339)
AX	**Total Print Shop**	$ 605,709	$ 683,055	$ 618,104	$ 739,280	$ 555,604	$ (183,676)

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
SUMMARY OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
FOR YEAR ENDING JUNE 30, 2021

Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
BA	Total Personnel	$ 841,470	$ 843,254	$ 843,655	$ 928,264	$ 762,558	$ (165,706)
BB	Total Finance	$ 149,374	$ 147,594	$ 143,494	$ 153,449	$ 144,999	$ (8,450)
BC	Total Accounting / Purchasing	$ 517,703	$ 506,185	$ 510,498	$ 549,584	$ 507,319	$ (42,265)
BD	Total Accounts Payable	$ 177,321	$ 181,574	$ 181,581	$ 201,255	$ 179,203	$ (22,052)
BE	Total Payroll	$ 259,706	$ 280,878	$ 220,046	$ 262,326	$ 232,718	$ (29,608)
BF	Total Risk Management/Insurance	$ 6,973,709	$ 5,985,961	$ 8,147,122	$ 8,150,807	$ 7,747,622	$ (403,185)
BG	Total Data Processing	$ 1,427,422	$ 1,546,233	$ 1,865,353	$ 1,934,523	$ 1,767,027	$ (167,496)
BH	Total Technology	$ 4,721,966	$ 4,538,394	$ 4,576,648	$ 5,294,970	$ 4,047,490	$ (1,247,480)
BI	Total Sales Tax	$ 1,607,515	$ 1,547,316	$ 1,841,032	$ 2,010,149	$ 1,723,968	$ (286,181)
BJ	Total Warehouse & Textbooks	$ 2,470,804	$ 3,494,271	$ 2,791,855	$ 3,018,747	$ 3,004,332	$ (14,415)
BK	Total Transportation	$ 14,973,149	$ 15,907,563	$ 14,787,018	$ 14,099,951	$ 12,292,897	$ (1,807,054)
BL	Total Maintenance	$ 21,884,768	$ 21,947,788	$ 20,061,251	$ 22,164,032	$ 18,606,133	$ (3,557,899)
BM	Total Planning & Construction	$ 340,421	$ 500,142	$ 401,949	$ 473,777	$ 415,207	$ (58,570)
BN	Total Debt Service on GO Bonds	$ -	$ -	$ 1,913,746	$ 1,913,746	$ 1,913,746	$ -
BP	Total Utilities	$ 8,672,659	$ 8,419,063	$ 9,541,000	$ 9,541,000	$ 9,385,000	$ (156,000)
BR	Total Employee Benefits	$ 90,044,356	$ 84,003,598	$ 87,685,589	$ 92,508,944	$ 86,416,605	$ (6,092,339)
BS	Total School Lunch Support	$ 1,430,723	$ 1,200,000	$ 1,200,000	$ 1,200,000	$ 1,200,000	$ -
GX	Total Other Misc Grants	$ 637,009	$ 656,281	$ -	$ 429,190	$ -	$ (429,190)
	Total Other Uses	$ 47,176,922	$ 17,440,823	$ 17,960,000	$ 16,998,646	$ 16,152,661	$ (845,985)
	Grand Total Expenditures	**$ 389,786,525**	**$ 356,346,917**	**$ 353,015,084**	**$ 375,307,717**	**$ 338,485,869**	**$ (36,821,848)**

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
DETAIL OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
FOR YEAR ENDING JUNE 30, 2021

	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
		Board						
		Board of Education Services						
		Salaries						
11102311AA000000	611111	Gen Admin Board - Per Diem	$ 145,200	$ 145,200	$ 145,200	$ 145,200	$ 140,400	$ (4,800)
		Purchased Professional Services						
11102311AA000000	632015	Gen Admin Board Contract Services	-	-	2,000	2,000	1,000	(1,000)
11102311AA000000	633211	Gen Admin Board Legal Fees	134,287	111,952	125,000	125,000	125,000	-
11102311AA000000	633311	Gen Admin Board Audit Fee	121,750	143,500	149,000	149,000	145,000	(4,000)
11102311AA000000	633911	Gen Admin Board Appraisal & Real Estate Comm	-	-	2,500	2,500	-	(2,500)
11102311AA000000	633921	Gen Admin Board Policy Manual	9,400	9,700	8,000	8,000	10,000	2,000
		Purchased Other Services						
11102311AA000000	654011	Gen Admin Board Advertising	14,740	10,189	10,000	10,000	11,000	1,000
11102311AA000000	658211	Gen Admin Board Travel - Board	8,643	7,204	15,000	15,000	10,000	(5,000)
		Supplies Purchased						
11102311AA000000	661001	Gen Admin Board Supplies Board	1,084	911	6,500	6,500	2,000	(4,500)
11102311AA000000	661501	Gen Admin Board Tech Supplies Board	-	83	-	-	-	-
		Equipment Purchased						
		Miscellaneous						
11102311AA000000	681011	Gen Admin Board Dues - LSBA/ITEE/NSBA	23,627	23,798	22,500	22,500	22,500	-
		Purchased Services						
11102314AA000000	631611	Gen Admin Board Election Costs	24,909	4,908	-	-	-	-
		Warehousing and Distribution Services						
11102530AA000000	632015	Gen Admin Board Fees-Record Storage	46,307	37,369	36,000	36,000	39,000	3,000
AA		**Total Board**	$ 529,947	$ 494,814	$ 521,700	$ 521,700	$ 505,900	$ (15,800)
		Superintendent						
		Office of Superintendent Services						
11102321AB000000	611112	Salary - Superintendent	$ 172,850	$ 173,000	$ 170,000	$ 176,450	$ 171,900	$ (4,550)
11102321AB000000	611112	Auto Allowance - Superintendent	10,800	10,800	10,800	10,800	10,800	-
11102321AB000000	611411	Salary - Secretary	41,961	42,061	39,961	43,781	40,596	(3,185)
11102321AB000000	632015	Contracted Services	92,789	86,270	75,000	75,000	75,000	-
11102321AB000000	644212	Copier Lease	6,777	6,771	5,000	5,000	7,000	2,000
11102321AB000000	653051	Communications-Postage	395	160	600	600	500	(100)
11102321AB000000	658211	Travel	1,269	1,144	5,000	5,000	3,000	(2,000)
11102321AB000000	661001	Supplies Office Superintendent	8,551	10,267	2,000	2,000	3,720	1,720
11102321AB000000	661501	Tech Supplies	-	-	-	700	700	-
11102321AB000000	662611	Auto Fuel	-	-	3,500	3,500	-	(3,500)

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
DETAIL OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
FOR YEAR ENDING JUNE 30, 2021

	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102321AB000000	681011	Dues & Subscriptions	1,221	542	2,200	2,200	1,000	(1,200)
11102820AB000000	658211	Travel	-	2,234	-	-	-	-
		Public Information Services						
11102823AB000000	611819	Salary - Public Information Officer	56,968	57,669	55,131	60,901	56,351	(4,550)
11102823AB000000	611411	Salary - Clerical	-	-	-	4,000	4,000	-
11102823AB000000	643011	R/M of Equipment	-	325	3,000	2,300	500	(1,800)
11102823AB000000	654011	Advertising	6,164	605	12,000	12,000	8,000	(4,000)
11102823AB000000	655011	Printing-Binding: Share/Annual Report	70	-	3,000	3,000	250	(2,750)
11102823AB000000	658211	Travel	3,184	-	3,000	3,000	3,000	-
11102823AB000000	661001	Supplies - Public Information Services	2,918	3,568	3,000	3,000	3,000	-
11102823AB000000	661501	PIO Tech Supplies	-	120	1,000	1,000	800	(200)
11102823AB000000	681011	Dues & Subscriptions	610	410	-	-	-	-
AB		**Total Superintendent**	$ 406,527	$ 395,945	$ 394,192	$ 414,232	$ 390,117	$ (24,115)
		Internal Audit						
		Internal Audit Services						
11102510AC000000	611411	Salary - Clerical	$ 31,166	$ 31,266	$ 29,166	$ 32,851	$ 29,666	$ (3,185)
11102516AC000000	611116	Salary - Internal Auditor	92,593	92,743	89,743	95,829	91,279	(4,550)
11102516AC000000	611812	Salary - Auditors	243,902	247,941	237,961	261,041	242,841	(18,200)
11102516AC000000	653024	Communications Online Subscriptions	7,130	7,284	13,700	13,700	9,000	(4,700)
11102516AC000000	653051	Communications -Postage	32	-	80	80	80	-
11102516AC000000	658211	Travel	1,561	1,291	1,000	1,000	2,000	1,000
11102516AC000000	661001	Supplies Office Internal Audit	906	634	800	800	800	-
11102516AC000000	661025	Supplies Internal Audit	4,958	5,092	5,200	5,200	4,000	(1,200)
11102516AC000000	661501	Tech Supplies Internal Audit	1,408	1,141	1,800	1,800	1,800	-
AC		**Total Internal Audit**	$ 383,656	$ 387,393	$ 379,450	$ 412,301	$ 381,466	$ (30,835)
		Curriculum and Instruction						
		Regular Instruction Programs						
11101110AD000000	611214	Salary - Librarians	4,097	-	-	-	-	-
11101110AD000000	612311	Teacher Substitutes Day-By-Day	4,337,285	4,389,224	4,800,000	4,800,000	4,600,000	(200,000)
11101110AD000000	612411	Non-teacher Substitutes	345,212	332,016	300,000	300,000	300,000	-
11101110AD000000	632011	C/S Stem	-	-	9,000	9,000	9,000	-
11101100AD000000	632015	Contracted Services	8,700	-	-	3,800	63,800	60,000
11101100AD000000	643071	Purchased Services Property R/M	-	180	-	-	-	-
11101100AD000000	661001	Supplies (R3)	-	-	-	1,050	1,000	(50)
11101100AD000000	661021	Supplies Instructional	280,851	316,239	240,000	243,200	240,000	(3,200)

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
DETAIL OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
FOR YEAR ENDING JUNE 30, 2021

	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11101100ADSTM000	661021	Supplies Instructional STEM	-	-	3,200	-	3,000	3,000
11101100AD000000	661024	Supplies Classroom	432,562	431,263	745,000	777,184	431,250	(345,934)
11101100ADSTM000	661024	Supplies Classroom - STEM Program	5,486	-	-	-	-	-
11101100AD000000	661124	Supplies School Desks/Furniture	56,825	49,358	68,000	68,000	8,000	(60,000)
11101100ADSTM000	661124	Supplies School Desks/Furniture STEM	-	-	756	-	700	700
11101100AD000000	661501	Supplies Instructional Technology	21,925	-	25,000	25,000	25,000	-
11101100ADSTM000	661501	Tech Supplies Classroom - STEM Program	72,939	-	-	-	-	-
11101100AD000000	664211	Texts	-	146	-	-	-	-
11101100AD000000	681011	AdvanceED	52,200	52,200	50,000	-	-	-
		After School Programs						
11101460AD000000	611239	Academic Support Supplements	7,238	7,803	-	-	-	-
		Summer School Programs						
11101470AD000000	611211	Summer School Salaries Teachers	96,479	100,817	100,000	100,000	30,000	(70,000)
		Alternative School Programs						
		Other Instructional Programs						
11101490AD000000	632011	Contracted Services - 4H Program Svcs	3,000	3,000	3,000	3,000	3,000	-
		Other Special Program Svcs- Positive Connections						
		Counseling Svcs- Positive Connections						
11102122AD000000	611353	Summer Sch Counselors	-	-	-	-	-	-
		Nursing Services						
		Ed Diagnostician Services						
		Improvement of Instructional Services - Other Educational Programs						
11102219AD000000	61141Z	Salary - Clerical: R3 Zone	-	24,135	23,279	26,964	23,779	(3,185)
11102219AD000000	661101	Supplies Admin	-	7,924	-	-	-	-
11102219AD000000	611117	Salary - Supervisors: Grants also Schl Eval Coorc	171,612	172,836	167,760	115,304	82,502	(32,802)
11102219AD000000	611342	Salary - Grant Coordinator	-	-	-	41,641	66,674	25,033
		Instruction and Curriculum Development Services						
11102220AD000000	611411	Salary - Grant Clerical/ Accountability Clerical	52,123	60,882	61,476	70,689	62,726	(7,963)
11102220ADNTA00(	611414	Salary - Teacher Academy Clerical	11,539	1,296	4,000	4,000	3,600	(400)
11102220AD000000	611416	Accountability Clerical Supplements	985	999	1,000	-	-	-
11102220AD000000	611914	Salary - Accountability	75,712	76,105	73,349	79,119	74,569	(4,550)
11102220ADNTA00(	632011	NTA Contracted Services Mentor Training	-	26,250	40,000	40,000	36,000	(4,000)
11102220AD000000	643011	R/M Grants	216	216	400	400	400	-
11102220AD000000	644212	Copier Lease	-	1,957	-	-	-	-
11102220AD000000	658211	Travel Grants	4,975	4,409	4,500	4,500	4,500	-
11102220AD000000	658214	Travel Accountability	472	818	6,500	-	-	-
11102220AD000000	658216	Travel Other Inst Staff	-	-	7,000	7,000	7,000	-
11102220ADNTA00(	661001	Supplies Transition to Teaching	26	278	-	6,000	-	(6,000)

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
DETAIL OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
FOR YEAR ENDING JUNE 30, 2021

	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102220AD000000	661011	Supplies-Grants	1,338	1,237	1,500	1,500	1,500	-
11102220AD000000	661104	Supplies Accountability	395	972	3,500	-	-	-
11102220AD000000	661501	Tech Supplies Instructional Staff-Grants	2,487	3,045	3,080	3,080	3,080	-
11102220AD000000	661504	Tech Supplies Accountability	1,763	3,566	4,500	-	-	-
11102220AD000000	681011	Dues and Fees	223	89	-	-	-	-
		Instructional Staff Training Regular Education						
11102231ADNTA00(	611414	NTA Clerical	844	1,221	10,000	4,750	5,000	250
11102231ADNTA00(	612311	New Teacher Academy Subs	-	30,510	58,000	58,000	52,200	(5,800)
11102231ADNTA00(	615012	Stipends New Teacher Training	4,364	2,360	15,500	15,500	1,000	(14,500)
11102231AD000000	615013	Other Reg Instr Stff Stipends	59,710	51,593	10,000	10,000	10,000	-
11102231ADNTA00(	632011	Contracted Services NTA	14,591	-	-	-	-	-
11102231AD000000	632015	Contracted Services	-	-	-	9,250	4,000	(5,250)
11102231ADNTA00(	644214	Leases Copiers	1,392	-	2,000	2,000	1,800	(200)
11102231AD000000	653024	Online Subscriptions	14,323	-	20,000	26,500	26,500	-
11102231ADNTA00(	658212	Travel	2,389	1,901	10,000	7,300	6,500	(800)
11102231ADNTA00(	661001	NTA Supplies	13,294	17,999	20,500	17,350	18,400	1,050
11102231AD000000	661001	Instr Staff Training Supplies	4,051	-	6,000	-	6,000	6,000
11102231ADNTA00(	661501	NTA Tech Supplies	16,414	8,933	9,000	12,150	8,100	(4,050)
11102231ADNTA00(	664211	Books/References	19,819	22,622	20,000	22,700	20,400	(2,300)
11102234ADNTA000	658211	Travel Training Other Programs	-	14,807	-	-	-	-
		Other Instructional Staff Activities						
		Office of Assistant Superintendent Services						
11102324AD000000	611114	Salary - Chief Academic Officer	103,379	102,779	100,529	106,799	102,249	(4,550)
11102324AD000000	611411	Salary - Clerical	33,466	33,566	31,466	35,151	31,966	(3,185)
11102324AD000000	644113	Bldg Facility Rental	-	-	-	-	-	-
11102324AD000000	653051	Communications-Postage	4,561	5,282	8,000	8,000	7,000	(1,000)
11102324AD000000	655011	Printing	19,342	11,100	25,000	25,000	15,000	(10,000)
11102324AD000000	658211	Travel Associate Superintendent	2,948	5,143	4,000	4,000	5,000	1,000
11102324AD000000	661001	Supplies Office	949	2,370	4,000	5,129	4,500	(629)
11102324AD000000	661501	Supplies Technology	697	2,106	2,000	6,300	5,000	(1,300)
		School Administrative Services						
11102400AD000000	611411	School Clerical	8,160	8,566	-	-	-	-
11102400AD000000	659011	Other Purchased Services	-	-	-	-	-	-
11102400AD000000	661001	Supplies Sch Admin Non-Instructional	-	4,000	20,000	20,000	10,000	(10,000)
11102400AD000000	661501	Tech Supplies Sch Admin Non-Instructional	-	1,000	-	-	-	-
11102410AD000000	611121	Summer School Salaries Principals	38,814	33,916	25,000	25,000	5,000	(20,000)
11102420AD000000	611123	Summer School Salaries Asst Princpls	-	10,560	15,000	15,000	5,000	(10,000)

CALCASIEU PARISH SCHOOL BOARD
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DETAIL OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
FOR YEAR ENDING JUNE 30, 2021

	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102290AD000000	611931	Other Staff Instr Salaries/Supplements	13,293	-	-	-	-	-
		Warehouse and Distribution Services						
11102530AD000000	661001	Supplies Mail	-	-	200	200	200	-
		Operation and Maintenance of Plant Services						
11102620AD000000	653021	Communications Telephone	-	5,694	-	39,200	-	(39,200)
11102662AD000000	632015	Contracted Services- Canines	-	8,850	14,000	14,000	14,000	-
11102662AD000000	659016	Resource Officers	887,923	1,243,533	1,153,114	1,153,114	1,153,114	-
		Community Service Operations						
11103300AD000000	689011	Calcasieu Arts & Humanities Council	10,000	10,000	10,000	10,000	10,000	-
AD		**Total Curriculum & Instruction**	$ 7,323,389	$ 7,709,670	$ 8,339,109	$ 8,382,824	$ 7,609,009	$ (773,815)
		Elementary						
		Regular Instruction Programs						
		Salaries						
11101105AE000000	611211	Salary - Kindergarten Teachers	$ 5,925,829	$ 5,357,569	$ 5,059,850	$ 5,456,763	$ 5,092,945	$ (363,818)
11101110AE000000	611211	Salary - Elementary Teachers	33,535,765	34,091,838	31,863,131	34,438,029	31,046,663	(3,391,366)
11101110AE000000	611511	Salary - Classroom Aides	23,757	30,421	33,795	37,415	34,795	(2,620)
		Purchased Professional Services						
		Purchased Property Services						
		Purchased Other Services						
11101100AE000000	658211	*Teacher Travel*	-	131	-	-	-	-
11101100AE000000	658223	Travel - Teachers	2,972	2,761	2,500	2,225	2,500	275
		Supplies Purchases						
11101100AE000000	661501	Supplies Software/Computer	-	-	-	28,000	-	(28,000)
11101100AE000000	661026	Supplies - K thru 5	9,377	5,807	10,000	1,813	8,000	6,187
11101100AE000000	661526	Tech Supplies K - 5	19,676	41,381	20,000	20,440	31,820	11,380
		Equipment Purchases						
		Other Instructional Programs - Co-Curricular Activities						
11101410AE000000	611211	Teacher Salaries-Extracurricular Supplements	13,404	12,462	14,000	14,000	13,560	(440)
		After School Programs						
11101460AE000000	611511	Aides	-	-	-	-	-	-
		Other Instructional Programs -Alternative School Programs						
11101480AE000000	611213	Salaries ISI Teachers	140,212	134,910	130,000	146,731	-	(146,731)
11101480AE000000	611511	Salaries ISI Aides	21,520	22,300	17,658	26,439	18,158	(8,281)
		Other Instructional Programs						
11101490AE000000	611211	CODOFIL Teacher Salaries	1,501,969	1,534,190	1,340,591	1,592,322	1,517,373	(74,949)
11101490AE000000	611511	ESL Aides	50,257	72,594	66,079	86,251	84,855	(1,396)
11101490AE000000	658211	CODOFIL Travel	9,531	8,588	16,000	16,000	16,000	-

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
DETAIL OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
		Special Programs - NCLB						
		Special Programs - ELAcquisition						
11101520AE000000	611511	Salary-ELA Paraprofessional	-	-	-	18,980	16,776	(2,204)
		Special Programs - Pre-K						
11101530AE000000	611211	Salary - Preschool Teachers	563,105	113,029	100,122	59,186	56,061	(3,125)
11101530AE000000	611511	Salary - Preschool Aides	168,865	45,052	34,076	10,844	16,776	5,932
		Guidance Services						
11102122AE000000	611352	Salary - Counselors Elementary	2,299,867	2,354,901	2,152,033	2,296,833	2,144,338	(152,495)
		Diagnostic Services						
		Improvement of Instructional Services - Regular Education Programs						
11102211AE000000	611115	Salary - Administrative Directors	97,153	97,303	94,303	100,467	95,917	(4,550)
11102211AE000000	611411	Salary - Secretaries Administrative Directors	59,883	60,500	56,742	63,525	54,927	(8,598)
11102211AE000000	644212	Eq Lease Copier	4,263	4,263	10,000	3,000	9,000	6,000
11102211AE000000	653021	Communications Admin Telephone Cost	242	278	-	-	-	-
11102211AE000000	681011	Dues and Fees	89	89	1,000	434	500	66
11102214AE000000	611411	Salary - Clerical	-	16,966	23,474	27,159	23,974	(3,185)
		Instruction and Curriculum Development Services						
11102220AE000000	611361	Salaries/Supplements Elementary Programs	14,810	15,196	50,000	35,000	15,360	(19,640)
11102220AE000000	611411	Salaries - Clerical Instructional Staff	-	2,547	-	1,321	-	(1,321)
11102220AE000000	632013	Purchased Services	-	-	7,000	-	3,500	3,500
11102220AE000000	643011	Repair & Upkeep of Equipment	-	-	3,000	1,700	2,500	800
11102220AE000000	658211	Travel Elementary Teachers	13,274	2,992	36,000	9,039	36,000	26,961
11102220AE000000	658212	Travel - Supervisors & Consultants	2,102	2,611	-	-	-	-
11102220AE000000	658213	Travel - Administrative Directors	-	-	4,000	1,172	3,000	1,828
11102220AE000000	661025	Supplies Elementary	8,166	8,856	9,000	4,800	8,100	3,300
11102220AE000000	661101	Supplies Office (Adm. Director)	1,989	4,362	6,000	2,325	5,400	3,075
11102220AE000000	661501	Supplies Admin Tech Other	2,544	10,589	2,000	3,058	2,000	(1,058)
11102220AE000000	661525	Tech Supplies Elementary	2,938	-	-	74,307	-	(74,307)
11102220AE000000	664211	Books Elementary	1,664	9,286	2,000	806	2,000	1,194
11102220AE000000	673001	Equipment	-	-	-	10,000	-	(10,000)
		Instructional Staff Training Services						
11102231AE000000	644113	Rental of Bldgs	10,000	20,000	10,000	10,000	10,000	-
		Library and Media Services						
11102252AE000000	611214	Salary - Librarians	1,888,119	1,892,654	1,774,535	1,908,365	1,763,854	(144,511)
		School Administrative Services						
11102400AE000000	611411	Salary - School Secretaries	1,608,437	1,631,389	1,501,996	1,807,395	1,527,388	(280,007)
11102400AE000000	661101	Supplies Office - Principals	35,959	31,993	40,000	40,000	36,000	(4,000)
11102400AE000000	661525	Tech Supplies Principals	17,893	15,748	20,000	20,000	30,500	10,500
11102410AE000000	611121	Salary - Principals	2,866,441	2,766,738	2,666,157	2,815,310	2,695,240	(120,070)
11102420AE000000	611123	Salary - Assistant Principals	2,697,872	2,787,962	2,658,023	2,793,877	2,671,009	(122,868)

CALCASIEU PARISH SCHOOL BOARD
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DETAIL OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
AE		**Total Elementary**	$ 53,619,946	$ 53,210,255	$ 49,835,065	$ 53,985,331	$ 49,096,789	$ (4,888,542)
		Elementary - Instructional						
		Regular Instruction Programs						
11101100AF000000	653024	Online subscriptions	$ 990	$ 788	$ 1,000	$ 1,000	$ 900	$ (100)
11101100AF000000	661026	Supplies - K thru 5	24,330	40,871	24,425	1,070	4,343	3,273
11101100AF000000	661027	Supplies - Remediation	-	-	10,000	-	9,000	9,000
11101100AF000000	661031	Supplies Kindergarten Testing	-	10,162	8,000	11,327	7,200	(4,127)
11101100AF000000	661526	Tech Supplies K-5	18,500	9,263	25,000	62,825	22,500	(40,325)
		Other Instructional Programs						
11101490AF000000	611213	Remediation Teachers	2,580	-	-	-	-	-
11101490AF000000	611513	Supplements - Learning Interventionists/Tutors	189,593	196,870	200,000	218,406	200,000	(18,406)
		Improvement of Instructional Services - Regular Education Programs						
11102211AF000000	611116	Salary Instr Director	-	-	-	-	-	-
11102211AF000000	611411	Salaries - Clerical	25,749	26,231	24,519	28,204	25,019	(3,185)
11102211AF000000	644212	Eq Lease Copier	9,678	9,779	14,000	14,000	12,600	(1,400)
11102211AF000000	681011	Membership Fees	3,164	686	5,000	1,154	4,500	3,346
		Instruction and Curriculum Development Services						
11102220AF000000	611116	Salary Instr Director	95,070	95,220	92,220	98,306	-	(98,306)
11102220AF000000	611342	Salary - Instructional Consultants Elementary	337,709	316,087	302,429	321,873	293,437	(28,436)
11102220AF000000	611361	Salaries/Supplements Elementary Programs	-	-	-	-	-	-
11102220AF000000	632015	Purchased Services	-	-	-	13,600	12,240	(1,360)
11102220AF000000	643011	Repair & Upkeep of Equipment	-	65	1,000	-	900	900
11102220AF000000	658211	Travel Elementary Teachers	906	-	6,000	-	5,400	5,400
11102220AF000000	658212	Travel - Supervisors & Consultants	9,080	12,319	15,000	14,711	18,900	4,189
11102220AF000000	661001	Supplies - Supervisors/Consultants Elementary	1,835	6,993	8,000	5,281	7,200	1,919
11102220AF000000	661025	Supplies Elementary	4,057	3,707	13,575	7,657	12,218	4,561
11102220AF000000	661501	Tech Supplies - Supervisors/Consultants Element	16,634	12,977	14,500	11,875	12,150	275
AF		**Total Elementary Instructional**	$ 739,875	$ 742,016	$ 764,668	$ 811,289	$ 648,507	$ (162,782)
		Middle School						
		Regular Instruction:						
11101105AG000000	611211	Salary - Kindergarten Teachers	$ 146,788	$ 194,181	$ 180,833	$ 290,058	$ 281,966	$ (8,092)
11101110AG000000	611211	Salary - Elementary Teachers	19,903,123	20,465,936	19,121,292	21,096,125	18,392,425	(2,703,700)
11101110AG000000	611213	Salary - Remediation	34,073	11,905	38,000	18,000	17,400	(600)
11101110AG000000	611511	Salary - Classroom Aides	21,488	28,059	37,001	43,482	38,001	(5,481)
11101100AG000000	633900	Other Purchased Pofessional Services	6,300	-	-	-	-	-
11101100AG000000	643011	Purch Svcs Maintenance/Repair	2,250	195	2,300	2,300	2,300	-
11101100AG000000	643013	Purch Svcs Property	600	5,550	5,700	-	-	-
11101100AG000000	651911	Misc Services - FACE Trip	462	-	-	-	-	-

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DETAIL OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
FOR YEAR ENDING JUNE 30, 2021

	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11101100AG000000	653024	P/S Communications	151,636	182,504	215,960	215,320	202,900	(12,420)
11101100AG000000	658212	Travel FACE	-	428	-	-	-	-
11101100AG000000	658223	Travel - Teachers	10,379	12,410	15,000	8,000	15,000	7,000
11101100AG000000	661017	Supplies Instructional FACES	820	-	-	-	-	-
11101100AG000000	661024	Supplies General School K-12	9,038	19,517	19,486	19,486	19,486	-
11101100AG000000	661027	Supplies Remediation	18,460	1,975	38,895	13,895	28,695	14,800
11101100AG000000	661034	Supplies Language	4,996	5,931	8,000	3,740	8,000	4,260
11101100AG000000	661035	Supplies Math	5,775	3,495	9,800	9,500	9,800	300
11101100AG000000	661037	Supplies Science	20,974	21,865	36,000	33,410	36,000	2,590
11101100AG000000	661038	Supplies Social Studies	2,070	4,962	5,000	672	5,000	4,328
11101100AG000000	661055	Supplies Foreign Language	3,037	523	4,000	4,000	4,000	-
11101100AG000000	661058	Supplies Vocal	-	-	2,000	-	2,000	2,000
11101100AG10000	661115	Supplies Rise	-	-	-	-	-	-
11101100AG000000	661524	Tech Supplies Gen Sch K-12	149,919	148,227	102,050	120,177	64,700	(55,477)
11101100AG000000	661527	Tech Supplies Remediation	12,000	52,825	20,000	1,522	10,000	8,478
11101100AG000000	661534	Tech Supplies Language	43,538	40,776	34,255	34,255	34,255	-
11101100AG000000	661535	Tech Supplies Math	19,581	32,812	38,242	38,542	38,242	(300)
11101100AG000000	661537	Tech Supplies Science	25,686	11,131	18,960	33,893	18,960	(14,933)
11101100AG000000	661538	Tech Supplies Social Studies	30,788	24,601	31,274	35,274	31,274	(4,000)
11101100AG000000	661555	Tech Supplies Foreign Language	48,531	45,795	44,267	44,267	44,267	-
11101100AG000000	661595	French Immersion Tech Supplies	1,806	4,983	2,000	3,500	2,000	(1,500)
11101100AG000000	664211	Instructional Texts	109,117	63,093	34,626	78,200	34,626	(43,574)
11101100AG000000	664216	Books (FACE)	771	447	-	-	-	-
11101100AG000000	664411	Instructional Periodicals	-	-	1,335	247	1,335	1,088
11101100AG000000	689112	Miscellaneous Exp	-	-	-	-	-	-
		Other Instructional Programs - Co-Curricular Activities						
11101410AG000000	611211	Salaries CoCurricular	46,437	48,752	48,414	45,217	45,838	621
11101410AG000000	611511	Cocurricular Aides	560	560	560	560	560	-
		Other Instructional Programs - Athletics						
11101420AG000000	611211	Salaries Coaching Supplements	51,112	56,759	49,569	68,555	64,226	(4,329)
11101420AG000000	632015	Contracted Services	-	-	-	550	550	-
11101420AG000000	643011	Athletic R/M	1,000	9,708	-	-	-	-
11101420AG000000	661057	Athletic Supplies	3,024	3,365	3,100	3,100	3,100	-
		After School Programs						
		Other Instructional Programs -Alternative School Programs						
11101480AG000000	611213	ISI Teachers	135,398	130,542	186,000	130,046	186,000	55,954
11101480AG000000	611511	ISI Aides	16,352	15,848	6,000	21,168	6,000	(15,168)
11101480AG000000	644212	Rise Copier Lease/Rent	-	-	-	-	-	-
		Alternative Programs						
		Guidance Services						

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102122AG000000	611352	Salary - Counselors Middle	1,068,783	1,053,586	975,369	1,111,455	1,014,397	(97,058)
		Improvement of Instructional Services - Regular Education Programs						
11102211AG000000	611115	Salary - Administrative Director	99,630	113,282	94,303	100,467	95,917	(4,550)
11102211AG000000	611411	Salary - Secretary to Admin Director	32,152	32,252	30,152	33,837	30,652	(3,185)
11102211AG000000	681011	Misc Exp - Dues & Fees	189	75	500	1,500	500	(1,000)
		Improvement of Instructional Services - Other Educational Programs						
11102219AG000000	658215	French Immersion Travel	491	-	1,500	-	1,500	1,500
		Instruction and Curriculum Development Services						
11102220AG000000	611342	Salary - Instructional Consultants Middle	432,752	426,354	413,187	447,980	344,492	(103,488)
11102220AG000000	611343	Salary - Instructional Coordinator	80,456	80,849	78,093	83,863	79,313	(4,550)
11102220AG000000	611344	Salary - Instructional Coaches	186,412	186,384	173,005	194,765	181,115	(13,650)
11102220AG000000	611347	Salary - Literacy Curriculum Administrator	81,480	81,405	77,905	82,835	79,785	(3,050)
11102220AG000000	611361	Salaries/Supplements Middle Programs	29,823	87,443	39,700	27,700	29,700	2,000
11102220AG000000	611914	Salaries Accountability	-	-	-	-	-	-
11102220AG000000	611411	Salary - Instructional Clerical	52,972	44,974	28,866	32,551	-	(32,551)
11102220AG000000	611412	Salaries- Clerical Supplements	39,829	21,147	24,000	24,000	24,000	-
11102220AG000000	611416	Accountability Clerical Supplements	-	-	-	1,000	1,000	-
11102220AG000000	632013	Purchased Services - Consultants Middle	2,950	8,200	4,000	4,601	4,000	(601)
11102220AG000000	632015	Purchased Services - Middle	4,000	60,047	6,000	20,199	26,200	6,001
11102220AG000000	643011	Repair Office Equipment Middle	-	-	400	400	400	-
11102220AG000000	643012	Repair Services Property	3,433	2,207	4,000	6,500	6,500	-
11102220AG000000	644212	Rental	13,324	14,129	-	-	-	-
11102220AG000000	653051	Communications-Postage	32	90	250	250	250	-
11102220AG000000	658211	Travel Middle	11,794	16,779	20,000	15,201	10,000	(5,201)
11102220AG000000	658212	Travel - Supervisors & Consultants	5,280	17,276	11,000	8,000	11,000	3,000
11102220AG000000	658213	Travel - Administrative Director	1,003	3,411	2,000	2,000	2,000	-
11102220AG000000	658214	Travel Accountability	-	-	-	-	4,500	4,500
11102220AG000000	658223	Travel Other Staff	-	259	-	-	-	-
11102220AG000000	661001	Supplies - Supervisors/Consultants Middle	1,555	988	1,550	1,550	1,550	-
11102220AG000000	661025	Supplies Middle	6,276	17,095	11,850	9,350	11,850	2,500
11102220AG000000	661101	Supplies Office (Admin. Director)	975	885	1,000	1,000	1,000	-
11102220AG000000	661104	Supplies - Accountability	-	-	-	3,500	1,500	(2,000)
11102220AG000000	661501	Tech Supplies - Supervisors/Consultants Middle	4,181	4,274	4,450	4,450	4,450	-
11102220AG000000	661504	Tech Supplies - Accountability	-	-	-	2,000	2,000	-
11102220AG000000	661525	Tech Supplies Middle	11,359	14,508	13,030	12,429	5,530	(6,899)
11102220AG000000	664211	Books Middle	-	-	1,000	2,000	1,000	(1,000)
11102220AGPBI000	664211	Books Middle PBI	-	-	-	1,000	1,000	-
11102220AGPBI000	661025	Supplies PBI	-	-	-	2,000	2,000	-
11102220AGPBI000	661501	Tech Supplies PBI	-	-	-	1,000	2,000	1,000
11102220AG000000	673001	Equipment Middle	-	-	-	1,000	-	(1,000)

CALCASIEU PARISH SCHOOL BOARD
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11102220AG000000	681011	Misc Exp Dues and Fees	454	647	800	800	800	-
		Instructional Staff Training Services						
11102231AG000000	632013	French Immersion Purch Ed Svcs	600	-	1,500	1,500	1,500	-
		Library Services						
11102252AG000000	611214	Salary - Librarians	793,843	792,838	745,454	808,785	759,454	(49,331)
		Other Instructional Staff Services						
11102290AG000000	661001	Supplies Office - Supervisory Staff Middle	3,980	3,986	4,000	4,000	4,000	-
11102290AG000000	661501	Tech Supplies Computers Supervisory Staff	3,952	3,982	4,000	4,000	4,000	-
		School Administrative Services						
11102400AG000000	611411	Salary - School Secretaries	742,114	740,883	671,349	790,257	687,424	(102,833)
11102400AG000000	661001	Supplies Office - Principals	11,142	8,340	24,000	24,000	24,000	-
11102400AG000000	661501	Tech Supplies Sch Admin	3,765	2,439	12,000	12,000	12,000	-
11102400AG000000	661503	Tech Supplies Sch Admin Other	-	2,685	14,200	14,200	14,200	-
11102410AG000000	611121	Salary - Principals	1,026,274	1,007,140	971,132	1,015,690	976,210	(39,480)
11102420AG000000	611123	Salary - Assistant Principals	1,310,768	1,432,069	1,388,364	1,447,414	1,328,659	(118,755)
11102490AG000000	611125	Salary - Dean of Discipline	238,463	109,187	57,758	122,135	112,235	(9,900)
		Operation and Maintenance of Plant Services						
AG		**Total Middle School**	$ 27,344,377	$ 28,041,753	$ 26,271,586	$ 28,902,225	$ 25,554,489	$ (3,347,735)
		High Schools						
		Regular Instruction Services						
11101105AH000000	611211	Salary - Kindergarten Teachers	$ 275,810	$ 221,688	$ 208,844	$ 226,571	$ 214,221	$ (12,350)
11101110AH000000	611211	Salary - Elementary Teachers	3,134,043	3,202,608	3,016,546	3,112,398	2,932,610	(179,788)
11101110AH000000	611511	Salary - Classroom Aides	29,384	30,047	20,076	23,761	20,576	(3,185)
11101130AH000000	611211	Salary - Secondary Teachers	27,067,466	27,588,044	25,985,262	28,463,577	25,430,211	(3,033,366)
11101130AH000000	611212	Salary - Alternative Discipline Program	3,479	1,820	-	2,960	-	(2,960)
11101130AH000000	611213	Salary - Remediation	-	960	-	-	-	-
11101130AH000000	611216	Salary - Academic Competition	5,316	6,027	8,000	13,854	-	(13,854)
11101130AH000000	611217	Salary- Arts Matching Programs	4,000	4,000	4,000	-	4,000	4,000
11101130AH000000	611511	Salary - Classroom Aides	76,524	83,040	70,781	110,209	90,525	(19,684)
11101130AH000000	632020	Ed Services CLEP Testing	-	-	-	-	-	-
11101100AH000000	643028	Purch/Services Art Instructional	-	-	-	2,600	-	(2,600)
11101130AH000000	644212	Art Purchased Services	11,096	11,388	12,205	14,705	12,205	(2,500)
11101100AH000000	633941	Consultant Art Matching	5,000	6,793	6,500	6,500	6,500	-
11101100AH000000	634041	Repair & Cleaning Band Instruments	92,475	70,657	130,000	124,200	110,478	(13,722)
11101100AH000000	634042	Repair Science Equipment	-	169	4,300	4,300	4,300	-
11101100AH000000	634043	Repair ILS Lab/Multimedia	-	-	1,000	1,000	1,000	-
11101100AH000000	634044	Repair Vocal Equipment	4,960	6,025	8,000	6,300	3,960	(2,340)
11101100AH000000	653024	Tech Services Web Based Subscriptions	993,093	971,169	187,770	192,444	177,345	(15,099)
11101100AH000000	653026	Online Access Virtual Seats	-	-	220,000	220,000	-	(220,000)

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11101100AH000000	656401	Pd to ESAS Not LEAs in LA	-	26,435	-	-	-	-
11101100AH000000	658211	Travel - Academic Competition	2,870	2,769	8,900	8,900	6,900	(2,000)
11101100AH000000	658212	Travel - Advanced Placement Courses	129	-	-	-	-	-
11101100AH000000	658221	Travel - Art Matching	-	-	8,000	8,000	8,000	-
11101100AH000000	658223	Travel - Teachers	4,500	10,023	6,000	6,000	6,000	-
11101100AH000000	661001	General Instructional Supplies	-	-	-	-	-	-
11101100AH000000	661006	Supplies - Advanced Placement Courses	-	-	-	(4,600)	-	4,600
11101100AH000000	661009	Supplies - Academic Competition	3,423	2,602	4,600	8,900	8,900	-
11101100AH000000	661023	Supplies - Art	1,499	1,915	2,600	2,600	1,440	(1,160)
11101100AH000000	661024	Supplies - General School	22,976	25,719	18,593	18,593	18,593	-
11101100AH000000	661028	Supplies -Visual/Graphics Arts	88,372	92,486	95,213	91,663	84,262	(7,401)
11101100AH000000	661034	Supplies - English	10,457	12,634	13,916	13,716	13,716	-
11101100AH000000	661035	Supplies - Mathematics	10,837	20,806	19,381	19,381	17,443	(1,938)
11101100AH000000	661037	Supplies - Science	44,050	44,005	61,909	44,634	61,909	17,275
11101100AH000000	661038	Supplies - Social Studies	12,390	6,038	12,652	5,752	11,387	5,635
11101100AH000000	661054	Supplies - Band and Orchestra	95,743	111,268	43,718	49,518	43,718	(5,800)
11101100AH000000	661057	Supplies - Physical Education	18,353	12,919	30,000	30,000	30,000	-
11101100AH000000	661058	Supplies - Vocal Music	29,311	34,500	20,700	28,404	20,700	(7,704)
11101100AH000000	661059	Supplies - Satellite Learning	-	-	1,000	1,000	1,000	-
11101100AH000000	661523	Tech Supplies Art	-	12,800	1,000	1,000	1,000	-
11101100AH000000	661524	Tech Supplies Gen Sch	83,461	43,869	71,961	33,026	42,061	9,035
11101100AH000000	661528	Tech Supplies Visual/Graphics Art	17,873	29,542	14,295	19,625	14,295	(5,330)
11101100AH000000	661534	Tech Supplies English	23,062	24,874	23,126	23,126	23,126	-
11101100AH000000	661535	Tech Supplies Math	21,807	15,501	35,853	35,853	32,268	(3,585)
11101100AH000000	661537	Tech Supplies Science	26,676	16,767	10,000	15,000	10,000	(5,000)
11101100AH000000	661538	Tech Supplies Social Studies	27,341	29,348	30,000	17,230	28,160	10,930
11101100AH000000	661554	Tech Supplies Band and Orchestra	6,984	10,189	21,500	21,500	21,500	-
11101100AH000000	661557	Tech Supplies PE	-	-	2,000	2,000	1,500	(500)
11101100AH000000	661558	Tech Supplies - Vocal Music	7,801	3,530	5,000	6,571	5,000	(1,571)
11101100AH000000	664211	Books-Texts	32,034	16,600	16,100	16,100	14,485	(1,615)
11101100AH000000	673058	Equipment - Vocal Music	-	-	6,695	-	6,695	6,695
11101100AH000748	673062	Equipment-LCB Academy	-	-	21,590	21,590	14,590	(7,000)
11101130AH000000	611233	Salaries -Virtual Programs	57,067	73,815	100,000	75,000	100,000	25,000
11101130AH000000	661033	Supplies Virtual Program	5,275	769	5,000	3,901	3,500	(401)
11101130AH000000	661533	Tech Supplies Virtual Program	4,685	8,967	5,000	5,000	3,500	(1,500)
		Career and Technical Education Programs						
11101310AH000000	611211	Salary - Agriculture Teachers	794,840	701,567	671,765	683,612	649,162	(34,450)
11101340AH000000	611211	Salary - Home Economics Teachers	326,063	147,939	92,122	105,922	98,322	(7,600)
11101350AH000000	611211	Salary - Trades & Industry Teachers	2,081,337	2,152,652	2,078,066	2,200,568	2,069,756	(130,812)
11101360AH000000	611211	Salary - Business Teachers	739,356	565,870	535,454	393,897	373,665	(20,232)

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		Other Instructional Programs						
11101400AH000000	673001	PM School Equipment	-	-	-	-	-	-
		Other Instructional Programs-CoCurricular						
11101410AH000000	611211	Salaries CoCurricular Supplements	134,530	132,239	134,550	134,550	128,546	(6,004)
11101410AH000000	611511	Aides CoCurricular Supplement	4,495	3,240	2,960	2,960	2,960	-
		Other Instructional Programs-Athletics						
11101420AH000000	611211	Salaries Coaching Supplements	340,067	368,640	359,459	382,837	373,437	(9,400)
11101420AH000000	611511	Coaching Supplements Aides	10,004	11,243	6,144	7,536	7,718	182
11101420AH000000	633525	Athletic Drug Testing	5,327	5,605	10,000	10,000	10,000	-
11101420AH000000	661057	Supplies Helmet Certification	14,000	16,750	18,000	18,000	18,000	-
		Other Instructional Programs Driver's Education						
		Other Instructional Programs JROTC						
11101450AH000000	611231	ROTC Instructors	335,391	205,705	177,003	333,100	316,950	(16,150)
11101450AH000000	658241	ROTC Travel	3,000	3,000	3,000	3,000	3,000	-
11101450AH000000	661021	Supplies ROTC	3,000	3,000	3,000	3,000	3,000	-
		After School Programs						
		Alternative School Programs						
11101480AH000000	611211	Teachers Alternative Program	549,551	566,672	516,886	617,368	-	(617,368)
11101480AH000000	611213	ISI Teachers	153,783	144,806	150,000	197,959	140,000	(57,959)
11101480AH000000	611218	Detention Center Teacher	58,861	58,921	55,061	61,651	-	(61,651)
11101480AH000000	611511	ISI Aides	29,887	21,225	19,780	19,780	19,780	-
		Other Programs						
11101490AH000000	611211	Salaries Teachers	59,597	66,172	20,000	20,000	20,000	-
11101490AH000000	611213	Salaries Remediation Teachers	1,000	-	5,000	5,000	5,000	-
11101490AH000000	611511	Salaries Remediation Aides	2,865	833	-	-	-	-
		English Language Acquisition Title III						
		Other Programs-PreK						
		Pupil Support-Social Work						
		Pupil Support-Guidance						
11102122AH000000	611352	Salary - Counselors High	2,066,365	1,998,600	1,879,365	2,076,279	1,973,570	(102,709)
		Improvement of Instructional Services-Regular Programs						
11102211AH000000	611115	Salary - Administrative Director	97,153	97,303	94,303	100,467	95,917	(4,550)
11102211AH000000	611411	Salary - High Secretary	32,152	32,252	30,152	33,837	30,652	(3,185)
11102211AH000000	658211	Travel - Admin Director	827	763	2,000	2,000	1,500	(500)
11102211AH000000	661101	Supplies Office (Admin Director)	647	419	880	880	880	-
		Improvement of Instructional Services-Other Special Programs						
11102214AH000000	661508	Tech Supplies - 504 Specialist	-	-	-	-	-	-
		Improvement of Instructional Services-CTE						
11102215AH000000	611931	Salary - Data Analyst	55,673	56,254	53,685	59,455	54,905	(4,550)
		Instruction and Curriculum Development Services						

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11102220AH000000	611116	Director of High School Curriculum	92,593	92,743	89,743	95,829	91,279	(4,550)
11102220AH000000	611341	Salary - Instructional Supervisors High	92,245	92,395	89,395	95,427	90,877	(4,550)
11102220AH000000	611342	Salary - Instructional Consultants High	290,153	283,737	235,715	287,592	240,592	(47,000)
11102220AH000000	611361	Supplements, High School Program	20,483	31,175	30,000	57,640	38,240	(19,400)
11102220AH000000	611334	Supplements Art	7,000	6,980	12,000	12,000	12,000	-
11102220AH000000	611411	Salary Clerical	76,977	88,123	36,391	84,385	37,141	(47,244)
11102220AH000000	611931	Other Supplements	2,889	3,296	-	-	-	-
11102220AH000000	632015	Purchased Services High	-	-	3,200	3,000	-	(3,000)
11102220AH000000	633914	C/S Art Consultant	-	-	-	-	-	-
11102220AH000000	643005	Copier Maintenance Agreement(s)	-	-	-	-	-	-
11102220AH000000	643011	Purchased Services - Consultants High	2,162	1,728	2,500	2,500	-	(2,500)
11102220AH000000	643028	Art P/S Propert Services	945	1,542	2,500	500	2,500	2,000
11102220AH000000	653051	Communications Postage	65	108	109	109	150	41
11102220AH000000	653024	Communications-Online subscriptions	-	192	-	-	-	-
11102220AH000000	658211	Travel - Supervisors & Consultants High	6,204	8,825	9,600	9,600	8,600	(1,000)
11102220AH000000	658212	Travel High	7,504	14,797	15,540	18,035	11,535	(6,500)
11102220AH000000	658214	Travel Curriculum Director	-	-	2,000	2,000	1,700	(300)
11102220AH000000	661001	Supplies Support High	2,519	40	9,669	9,669	8,669	(1,000)
11102220AH000000	661023	Supplies Art Studio	7,357	14,553	15,040	28,590	15,040	(13,550)
11102220AH000000	661025	Supplies High	11,303	14,605	12,725	23,865	24,225	360
11102220AH0000	661104	Supplies Curriculum Director	1,355	1,859	1,000	1,000	1,000	-
11102220AH000000	661501	Supplies Technology Computers	308	-	10,000	9,000	7,000	(2,000)
11102220AH000000	661523	Tech Supplies Art Studio	36,731	13,268	16,920	3,320	12,238	8,918
11102220AH000000	661525	Tech Supplies High	17,010	25,753	12,800	17,385	12,435	(4,950)
11102220AH000000	664311	Workbooks	1,133	-	-	-	-	-
11102220AH000000	681011	Miscellaneous- Dues and Fees	150	460	-	-	-	-
		Instructional Staff Training Services						
11102231AH000000	615011	Reg Instr Training Stipends	9,383	12,966	29,000	4,580	15,856	11,276
11102231AH000000	612311	Training - Teacher Subs	-	-	-	-	-	-
11102231AH000000	632011	Purch Svcs-Educational Svcs	12,610	-	-	3,144	3,144	-
11102231AH000000	644113	Rental Bldg Facility	-	-	-	-	-	-
		Library and Media Services						
11102251AH000000	611117	Library Consultant	75,379	73,223	64,967	75,736	71,186	(4,550)
11102252AH000000	611214	Salary - Librarians	952,500	948,129	892,637	955,897	901,437	(54,460)
		School Administrative Services						
11102400AH000000	611411	Salary - School Secretaries	1,328,661	1,302,829	1,170,449	1,404,452	1,199,338	(205,114)
11102400AH000000	681011	Dues and Fees (Southern Assoc, etc)	-	90	-	-	-	-
11102400AH000000	661001	Supplies Office - Principals	13,883	19,669	23,000	23,000	15,000	(8,000)
11102400AH000000	689711	Alternative School General Fund	-	-	7,000	7,000	7,000	-
11102410AH000000	611121	Salary - Principals	1,261,345	1,243,958	1,205,319	1,272,055	1,227,555	(44,500)

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11102420AH000000	611123	Salary - Assistant Principals	2,410,010	2,405,350	2,326,087	2,460,934	2,362,935	(97,999)
11102490AH000000	611125	Salary - Dean of Discipline	113,348	174,548	166,014	184,367	170,232	(14,135)
		Building Services						
11102620AH000000	643011	R/M Building Services	-	-	-	48,611	6,300	(42,311)
AH		**Total High Schools**	$ 47,115,595	$ 47,133,737	$ 44,009,541	$ 47,829,242	$ 42,655,502	$ (5,131,429)
		Vocational Education						
		Agriculture						
11101310AI000000	634031	Tech Svcs Repair Agriculture	$ -	$ -	$ -	$ -	$ -	$ -
11101310AI000000	643031	R/M Property Agriculture	336	671	2,000	2,000	2,000	-
11101310AI000000	653024	Online Subscriptions	2,185	2,225	1,645	1,645	1,645	-
11101310AI000000	658231	Travel Agriculture	13,301	15,777	13,600	13,600	13,600	-
11101310AI000000	661041	Supplies Agriculture	33,784	31,282	47,984	75,150	47,984	(27,166)
11101310AI000000	661501	Tech Supplies Agriculture	20,405	1,427	10,000	10,000	10,000	-
11101310AI000000	664211	Texts	-	-	-	-	-	-
11101310AI000000	664311	Workbooks	-	-	-	-	-	-
11101310AI000000	681011	Dues and Fees	225	-	225	225	225	-
		Family and Consumer Sciences						
11101340AI000000	634035	Repair Home Economics	-	-	-	-	-	-
11101340AI000000	643035	R/M Property Home Economics	1,356	747	2,000	2,000	2,000	-
11101340AI000000	653024	Communications-Online Subscriptions	2,355	-	-	-	-	-
11101340AI000000	658235	Travel Home Economics	721	2,304	1,500	1,500	1,500	-
11101340AI000000	661045	Supplies Home Economics	52,699	44,780	49,243	49,243	45,243	(4,000)
11101340AI000000	661545	Tech Supplies Home Economics	2,844	5,018	6,923	6,923	6,923	-
11101340AI000000	664211	Home Economics Books	124	-	3,479	3,479	3,479	-
		Trade and Industry						
11101350AI000000	643037	R/M Property T & I	1,324	173	8,737	8,737	8,737	-
11101350AI000000	643038	R/M Property Tech Ed	-	-	2,000	2,000	2,000	-
11101350AI000000	653024	Comm Online Subscrip T&I	8,225	10,575	1,000	1,000	1,000	-
11101350AICDF000	653024	Comm Online Subscrip T&I - CDF	4,480	6,540	-	-	-	-
11101350AI000000	658237	Travel Trade and Industry	9,740	21,596	10,000	10,000	10,000	-
11101350AI000000	661047	Supplies T&I/Health Occupations	82,032	219,050	110,036	242,129	237,129	(5,000)
11101350AICDF000	661047	Supplies T&I/Health Occupations - CDF	10,239	-	-	13,881	13,881	-
11101350AI000000	661048	Supplies Technology Education	3,079	1,167	11,756	11,756	11,756	-
11101350AI000000	661547	Tech Supplies T&I/Health Occupations	39,913	13,993	10,000	10,000	10,000	-
11101350AICDF000	661547	Tech Supplies T&I/Health Occupations - CDF	3,275	27,272	-	-	-	-
11101350AI000000	661548	Tech Supplies Technology Education	20,848	16,679	13,464	13,464	13,464	-
11101350AI000000	664211	Texts	310	-	310	310	310	-
11101350AICDF000	664211	Texts - CDF	631	-	-	-	-	-
11101350AICDF000	673001	Equipment CDF	9,999	-	-	-	-	-

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
DETAIL OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11101350AI000000	673047	Equipment T&I/Health Occupations	16,200	13,500	20,000	20,000	20,000	-
11101350AICDF000	673047	Equipment T&I/Health Occupations CDF	14,597	-	-	-	-	-
11101350AI000000	681011	Dues and Fees	450	335	-	-	-	-
		Business and Administration						
11101360AI000000	634032	Repair Business Education	-	-	-	-	-	-
11101360AI000000	643032	R/M Property	21,233	7,433	50,158	50,158	50,158	-
11101360AI000000	653024	Communications-Online Subscriptions	21,842	17,666	11,500	11,500	11,500	-
11101360AI000000	658232	Travel Business and Office	2,570	8,538	3,000	3,000	3,000	-
11101360AI000000	658233	Travel Marketing Education	-	306	1,500	1,500	1,500	-
11101360AI000000	661042	Supplies Business and Office	2,072	63,199	80,469	80,995	73,995	(7,000)
11101360AI000000	661542	Tech Supplies Business and Office	108,707	69,073	34,772	34,772	34,772	-
11101360AI000000	661043	Supplies Marketing Education	-	-	2,500	2,500	2,500	-
11101360AI000000	673042	Equipment Business and Office	-	-	-	-	-	-
		Other Career and Technical Programs						
11101390AI000000	611211	Salary - TECP Consortium	193,311	246,065	211,244	167,233	155,783	(11,450)
11101390AI000000	611511	Salary - Disadvantaged Aides	19,788	10,622	-	-	-	-
11101390AI000000	632015	C/S-Purch Ed Svcs	-	-	39,500	39,500	-	(39,500)
11101390AI000000	634011	Purchased Services	43,001	46,334	72,000	72,000	72,000	-
11101390AI000000	643012	Repairs Options	-	22,500	12,600	12,600	12,600	-
11101390AI000000	643036	R/M Property Guidance	-	-	500	500	500	-
11101390AI000000	644221	Lease Equipment	9,631	9,631	22,600	22,600	22,600	-
11101390AI000000	653024	Online Subscriptions	16,640	1,363	8,000	8,000	8,000	-
11101390AI000000	658211	Travel Option 3	8,389	5,570	8,000	8,000	8,000	-
11101390AI000000	658236	Travel Guidance	4,312	4,905	3,000	3,000	3,000	-
11101390AI000000	661001	Supplies Options	28,761	35,766	79,000	79,000	79,000	-
11101390AI000000	661044	Supplies TECP	223	742	1,000	1,000	1,000	-
11101390AI000000	661046	Supplies Guidance	9,338	9,562	24,010	24,010	24,010	-
11101390AI000000	661047	Supplies T&I Health	-	-	-	-	-	-
11101390AI000000	661049	Supplies O/A Guidance	-	-	2,000	2,000	2,000	-
11101390AI000000	661051	Supplies TECP Outreach	845	-	2,064	2,064	2,064	-
11101390AI000000	661052	Supplies TECP Basic	2,302	1,843	2,983	2,983	2,983	-
11101390AI000000	661501	Tech Supplies Options	40,619	20,878	3,171	3,171	3,171	-
11101390AI000000	661544	Tech Supplies TECP	459	-	-	-	-	-
11101390AI000000	661546	Tech Supplies Guidance	28,531	31,357	20,000	20,000	20,000	-
11101390AI000000	661551	Supplies TECP Outreach	-	-	-	-	-	-
11101390AI000000	664211	Tech Instructional Books	5,086	799	1,847	1,847	1,847	-
11101390AI000000	673001	Equipment Option 3	-	18,993	-	-	-	-
		Improvement of Instructional Services Career and Technical Education Programs						
11102215AI000000	611116	Salary - Director Vocational	92,593	92,743	89,743	95,829	91,279	(4,550)
11102215AI000000	611117	Salary-Option 3 Supervisors	-	-	-	-	-	-

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
DETAIL OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102215AI000000	611411	Salary - Vocational Clerical	31,909	48,486	43,738	50,193	44,738	(5,455)
		Improvement of Instructional Services Other Programs						
11102219AI000000	611117	Salary - Admin for STEPS-HS	61,774	65,723	67,162	72,932	68,382	(4,550)
		Instruction and Curriculum Development Services						
11102220AI000000	611342	Instructional Specialists	147,630	148,618	142,131	153,670	144,570	(9,100)
11102220AI000000	611361	Salaries/Supplements Vocational Programs	850	-	-	6,850	6,850	-
11102220AI000000	632013	Purchased Services Vocational	-	7,148	1,000	1,000	1,000	-
11102220AI000000	653023	Communications - Pager/Messaging	-	180	-	-	-	-
11102220AI000000	653051	Communication-Postage	55	103	110	110	110	-
11102220AI000000	658211	Travel Vocational	1,640	2,501	1,800	1,800	1,800	-
11102220AI000000	658213	Travel Administrative Staff Vocational	1,180	1,252	1,500	1,500	1,500	-
11102220AI000000	661001	Supplies Vocational	230	50	5,352	4,352	4,352	-
11102220AI000000	661101	Supplies Office Vocational	-	224	2,500	2,500	2,500	-
11102220AI000000	661501	Tech Supplies Vocational	-	-	1,000	1,000	1,000	-
		Instructional Staff Training Services						
11102235AI000000	615011	Stipends Vocational	9,000	-	750	750	750	-
11102235AI000000	632011	P/S Educational Services	-	-	3,400	3,400	3,400	-
11102235AI000000	632015	Contracted Services	5,850	470	2,880	2,880	2,880	-
11102235AI000000	658211	Travel Training	7,493	-	-	-	-	-
		School Administrative Services						
11102410AH000000	611121	Salary - Principals	-	81,282	73,361	82,785	79,660	(3,125)
11102420AH000000	611123	Salary - Assistant Principals	-	81,279	78,817	83,215	80,165	(3,050)
		Operation and Maintenance						
11102620AI000000	643074	P/S Property R/M	-	21,529	-	-	-	-
11102620AI000000	661001	Supplies Business Machine Repairs	1,243	1,024	1,090	1,090	1,090	-
11102620AI000000	661501	Tech Supplies Business Machine Repairs	246	453	400	400	400	-
		Other Operation and Maintenance of Plant Services						
11102690AI000000	611925	Salary - Craftsmen/Technical	48,927	49,848	48,584	52,269	49,084	(3,185)
11102690AI000000	612112	Salary- Part Time Technical	12,509	2,307	-	-	-	-
		Community Service Operations						
11103300AI000000	689012	4-H Program	27,405	27,405	27,500	27,500	27,500	-
		Building Improvement						
11104600AI000000	645123	Construction Services	332,916	164,220	-	-	-	-
AI		**Total Vocational Education**	$ 1,706,787	$ 1,865,101	$ 1,616,138	$ 1,799,000	$ 1,671,869	$ (127,131)
		Early Childhood						
		Pre-K Programs						
11101530EC000000	658211	Travel Teachers	$ 1,935	$ 60	$ -	$ -	$ -	$ -
11101530EC000000	661001	Supplies	50,255	43,119	97,000	97,000	91,438	(5,562)
11101530EC000000	661501	Tech Supplies	23,851	22,142	25,000	25,000	20,000	(5,000)

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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
		Other Special Programs						
11102214EC000000	611411	Clerical	695	1,009	-	-	-	-
11102214EC000000	615011	Supplements	24,596	-	-	-	-	-
11102214EC000000	653024	Web Based Subscriptions	20,000	12,285	8,000	8,000	6,000	(2,000)
11102214EC000000	654011	Advertising	-	-	-	-	1,500	1,500
11102214EC000000	655011	Printing	900	2,106	2,000	2,000	2,000	-
11102214EC000000	658211	Travel Early Childhood Admin	1,000	1,779	3,500	3,500	3,500	-
11102214EC000000	659012	P/S Temps	4,962	1,396	9,000	9,000	9,000	-
11102214EC000000	661001	Supplies Admin	235	-	-	-	-	-
11102214EC000000	681011	Misc Fees	150	-	-	-	-	-
		Other Special Programs Instr Staff						
11102234EC000000	615011	Training Stipends	5,700	-	10,000	10,000	7,000	(3,000)
11102234EC000000	632013	C/S Training	6,353	39,907	8,000	8,000	5,000	(3,000)
11102234EC000000	661001	Supplies Training	605	190	-	-	-	-
		Plant Operations						
11102620EC000000	644113	Rental of Facilities	1,040	3,500	-	-	1,200	1,200
EC		**Total Early Childhood**	$ 142,277	$ 127,493	$ 162,500	$ 162,500	$ 146,638	$ (15,862)
		Special Education						
		Special Education Programs - Special Needs						
11101211AK000000	632011	Tuition to Other Parishes	$ 7,688	$ 6,796	$ -	$ -	$ -	$ -
11101210AK000000	643011	Repair & Maintenance of Equipment	-	-	2,595	2,595	2,595	-
11101210AK000000	656500	Tuition Paid to Non LEA	-	19,051	-	-	-	-
11101210AK000000	658211	Travel Teachers/Therapists	47,529	49,484	45,000	45,000	45,000	-
11101210AK000000	661001	Supplies Special Ed	4,236	9,633	2,832	2,832	2,832	-
11101210AK000000	661012	Supplies Sp Ed Elem Donation Funding	-	420	451	3,151	3,151	-
11101210AK000000	661021	Supplies Instructional	3,368	-	6,355	6,355	6,355	-
11101210AK000000	661501	Tech Supplies Instructional	3,661	4,367	13,780	13,780	13,780	-
11101211AK000000	611211	Salary Special Ed SC/Resource/Combo	14,204,028	15,526,875	15,280,635	16,919,236	14,437,130	(2,482,106)
11101211AK000000	611238	Salary Special Ed Homebound	43,754	46,861	44,061	49,611	45,061	(4,550)
11101211AK000000	611511	Salary - Special Ed Teacher Aides	5,185,107	5,152,196	4,849,814	5,757,269	4,296,037	(1,461,233)
11101211AK000000	611517	Special Ed Extended Day Staff	9,988	28,019	-	20,983	-	(20,983)
11101212AK000000	611211	Salary SpEd Classroom Support/Inclusion	3,618,481	3,280,274	3,193,798	3,006,317	2,728,512	(277,805)
11101212AK000000	611511	Salary -Aides Special Ed Inclusion	18,553	-	-	-	-	-
11101214AK000000	611211	Salary-APE Teachers	675,814	609,722	539,683	647,369	621,101	(26,268)
11101215AK000000	611211	Salary Sp Ed Work Study	350,762	414,922	416,887	468,220	372,169	(96,051)
11101216AK000000	611211	Salary-Special Ed Preschool	2,947,515	2,446,687	2,425,303	2,246,405	2,009,117	(237,288)
11101216AK000000	611511	Aides-Sp Ed Preschool	859,072	815,033	784,544	877,739	763,633	(114,106)
		Pupil Support Services - Social Work						
11102145AK000000	611327	Salary - Program Facilitator	-	19,348	18,480	20,072	18,934	(1,138)

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	Account	Description		2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102145AK000000	611329	Salary - Behavior Facilitator		-	19,447	19,468	(1)	-	1
11102146AK000000	611323	Salary - Social Workers		-	-	-	-	-	-
		Pupil Support Services - Speech Pathology and Audiology							
11102152AK000000	611312	Salary - Speech Therapists		8,240	-	-	-	-	-
11102153AK000000	611312	Salary - Audiologists		-	7,527	-	(2,295)	-	2,295
11102154AK000000	611917	Salary - Sign Language Interpr		181,154	317,918	403,040	475,445	445,810	(29,635)
		Occupational Therapy and Related Service							
11102161AK000000	633111	C/S-Occuptational Therapist		-	183,200	180,000	180,000	-	(180,000)
11102166AK000000	633111	C/S-Physical Therapist		-	121,572	120,000	120,000	-	(120,000)
11102169AK000000	611326	Orientation and Mobility Specialist		19,167	15,578	14,958	14,958	10,292	(4,666)
		Improvement of Instructional Services - Special Needs							
11102212AK000000	611115	Salary - Administrative Director Special Ed		92,398	92,548	95,600	95,712	91,162	(4,550)
11102212AK000000	611116	Salary - Director Special Education		6,052	6,052	-	6,052	6,052	-
11102212AK000000	611117	Salary - Supervisors Special Education		167,999	169,188	164,088	98,327	78,768	(19,559)
11102212AK000000	611411	Salary - Special Education Clerical		178,133	166,076	155,079	174,872	156,536	(18,336)
11102212AK000000	658211	Travel Special Education		8,866	6,099	75,000	-	-	-
11102212AK000000	658213	Travel - Supervisors and Director		-	-	20,000	20,000	20,000	-
11102214AK000000	611117	Early Childhood Special Ed Coordinator		-	-	-	71,956	67,406	(4,550)
11102219AK000000	681011	Dues and Fees		20	-	-	-	-	-
		Instruction and Curriculum Development Svcs							
11102220AK000000	661001	Supplies Special Education		-	-	-	-	-	-
		Professional Development							
11102232AK000000	611342	Instructional Specialists		-	-	-	-	-	-
11102232AK000000	615011	Stipends		-	8,688	-	-	-	-
		Plant Operations							
		Other							
11102290AK000000	653051	Communication - Postage Special Education		829	1,269	2,500	2,500	2,500	-
11102290AK000000	655011	Printing and Binding		-	44	-	-	-	-
11102290AK000000	661001	Supplies Office Special Education		3,160	50	7,805	7,805	7,805	-
		Special Needs Transportation							
11102731AK000000	651311	Payment in Lieu of Transportation		-	-	5,000	5,000	5,000	-
		Personnel Svcs Special Ed							
11102830AK000000	633931	Fingerprinting		-	645	-	-	-	-
AK		**Total Special Education**		$ 28,645,575	$ 29,545,589	$ 28,886,756	$ 31,357,266	$ 26,256,738	$ (5,100,528)
		Advanced Studies - Gifted/Talented/Advanced Placement							
		Gifted and Talented Programs							
11101220AL000000	611211	Salary - Teachers Gifted	1	$ 2,646,948	$ 2,925,920	$ 2,748,107	$ 2,856,945	$ 2,644,424	$ (212,521)
11101220AL000000	634011	Purch Technical Services		-	-	-	-	-	-
11101220AL000000	653024	Communication Online Subscriptions	1	248	10,640	15,000	15,000	5,000	(10,000)

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11101220AL000000	658212	Travel Gifted Teachers		16,803	17,351	20,000	20,000	20,000	-
11101220AL000000	661021	Supplies Gifted Educational Materials	1	39,558	40,634	45,739	45,739	45,739	-
11101220AL000000	661521	Tech Educational Materials & Supplies Gifted		89,096	101,007	91,000	91,000	86,000	(5,000)
11101220AL000000	664215	Textbooks Gifted		4,515	6,306	10,000	10,000	10,000	-
11101220AL000000	664411	Periodicals/Newspapers Gifted		243	155	500	500	500	-
11101220AL000000	681011	Dues and Fees	1	400	330	1,000	1,000	1,000	-
11101221AL000000	611211	Salary - Teachers Talented	2	93,854	92,965	61,198	107,909	62,198	(45,711)
11101221AL000000	632014	Purchased Services Talented		-	-	1,000	1,000	1,000	-
11101221AL000000	658212	Teacher Travel Talented	2	2,144	1,608	4,000	4,000	2,500	(1,500)
11101221AL000000	661021	Supplies Talented Educational Materials	2	16,358	19,682	19,842	19,842	19,842	-
11101221AL000000	661521	Tech Educational Materials & Supplies Talented		21,132	25,770	26,000	26,000	26,000	-
11101221AL000000	664411	Periodicals/Newspapers Talented		527	678	1,000	1,000	1,000	-
11101222AL000000	653024	Communication Online Subscriptions	3	-	873	5,000	5,000	2,000	(3,000)
11101222AL000000	661021	Supplies A/P Educational Materials	3	3,746	6,673	9,040	9,040	9,040	-
11101222AL000000	661521	Tech Educational Materials & Supplies A/P		39,502	51,644	53,000	53,000	53,000	-
11101222AL000000	664215	AP Texts		18,112	23,801	30,000	32,421	32,421	-
		Improvement of Instructional Svsc - Gifted and Talented Programs							
11102213AL000000	611117	Salary - Supervisor Gifted/Talented/Adv Pl	-	77,604	78,654	76,543	82,402	77,852	(4,550)
11102213AL000000	611411	Salary - Gifted/T/A Clerical	-	60,260	60,821	50,872	58,987	51,872	(7,115)
11102213AL000000	611417	Clerical Supplements		-	-	8,700	8,700	8,700	-
11102213AL000000	643011	Repair & Upkeep of Equipment		100	-	540	540	540	-
11102213AL000000	644212	Rental of Copier/Equipment		9,016	8,737	12,700	12,700	12,700	-
11102213AL000000	653051	Communication -Admin Postage		2,423	1,760	2,000	2,000	2,000	-
11102213AL000000	658211	Travel Gifted/T/A	1	707	696	6,000	6,000	2,000	(4,000)
11102213AL000000	659011	Other Purch Svcs Gifted		650	560	1,000	1,000	1,000	-
11102213AL000000	661001	Supplies Office Gifted	1	4,203	7,910	10,000	10,000	10,000	-
11102213AL000000	661521	Tech Supplies Gifted		7,569	9,211	10,000	10,000	10,000	-
11102213AL000000	681011	Dues and Fees		-	-	-	-	-	-
		Instruction & Curriculum Development Svcs							
11102220AL000000	611342	Specialist Gifted/Talented		61,276	61,448	58,670	64,330	59,780	(4,550)
11102220AL000000	632013	Purchased Services		2,980	-	8,000	8,000	2,000	(6,000)
11102220AL000000	632012	Purchased Services Talented		-	200	-	-	-	-
11102220AL000000	632015	Purchased Services Advanced Placement		-	-	10,000	10,000	2,000	(8,000)
11102220AL000000	658211	Travel - Supervisor/Teachers Gifted	1	3,147	3,071	10,100	10,100	10,100	-
11102220AL000000	658212	Travel Talented		701	-	1,800	1,800	1,800	-
11102220AL000000	658213	Travel Supervisors AP		10,084	5,654	20,000	20,000	10,000	(10,000)
11102220AL000000	661001	Supplies Office Gifted	1	835	1,369	4,000	4,000	4,000	-
		Instructional Staff Training Svcs - G/T Programs							
11102233AL000000	615011	Salaries/Stipends Gifted Programs	1	23,056	27,025	23,500	23,500	23,500	-
11102233AL000000	615012	Salaries/Stipends Talented	2	1,305	3,420	5,000	5,000	5,000	-

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11102233AL000000 AL	615013	Salaries/Stipends Advanced Placement 3	4,031	4,376	5,600	5,600	5,600	-
		Total Advanced Studies - Gift/Talent/Adv Pla	$ 3,263,133	$ 3,600,949	$ 3,466,451	$ 3,644,055	$ 3,322,108	$ (321,947)
		Alternative Programs						
		Instructional						
11101110AP000000	611211	Reg Instr Elem Tchr Salaries	$ 52,211	$ 24,831	$ 49,461	$ 16,520	$ -	$ (16,520)
11101110AP000000	611238	Reg Instr Homebound Tchr Salaries	136,612	174,010	156,715	182,579	185,149	2,570
11101130AP000000	611211	Reg Instr Secondary Tchr Salaries	-	-	-	38,491	50,461	11,970
11101130AP000000	611238	Reg Instr Secondary Homebound Sal	200,399	120,335	88,456	15,520	-	(15,520)
11101100AP000000	653051	Postage	-	2	-	-	-	-
11101100AP000000	653024	Subscriptions	5,400	-	-	-	-	-
11101100AP000000	661021	Reg Instr Homebound supplies	1,806	426	-	-	-	-
11101100APRTI000	661501	RTI Instr Tech Supplies	40,306	39,118	45,000	43,000	34,264	(8,736)
		Special Education						
11101211AP000000	611211	Sp Ed Positive Conn Teacher Salaries	189,517	151,693	141,522	102,861	95,261	(7,600)
11101211AP000000	611238	Sp Ed Homebound Teacher Salaries	173,133	21,275	-	-	-	-
11101211AP000000	611511	Sp Ed Positive Aide Salaries	37,748	27,861	33,939	32,053	18,021	(14,032)
11101210AP000000	658211	Travel Teachers/ Homebound	39,323	63,846	55,000	55,000	55,000	-
11101210AP000000	661001	Homebound supplies	1,962	900	2,000	2,000	2,000	-
		Alt Programs						
11101480AP000000	611211	Alt Program Salaries	269,259	314,251	258,532	347,037	295,748	(51,289)
11101480AP000000	611511	Alt Program Aides	41,835	67,236	38,979	49,205	20,280	(28,925)
11101480AP000000	644212	Copier Rental	-	-	-	-	-	-
11101480AP000000	658211	Travel Alt Programs	389	-	-	-	-	-
11101480AP000000	661001	Pos Connections Instructional Supplies	693	1,347	1,000	1,000	1,000	-
11101480AP000000	661021	Alt Programs Instructional Supplies	-	261	-	-	-	-
11101480AP000000	661124	Alt Prog Supplies	420	-	-	-	-	-
		Other Programs						
11101490AP000000	632011	P/S Educaitonal Services	92	-	-	-	-	-
11101490AP000000	661115	Supplies RISE	-	492	3,009	3,009	-	(3,009)
		Pupil Support - Other Services						
11102122AP000000	611352	Counselor	76,178	76,257	68,084	78,772	74,222	(4,550)
11102122AP000000	658211	Counselor Travel	3,842	4,072	-	7,000	5,000	(2,000)
11102129AP000000	661001	Supplies	174	-	-	10,000	10,000	-
		Pupil Support - Diagnostic Services						
11102145APRTI000	611328	Tech Facilitator	12,457	12,457	-	3,322	-	(3,322)
11102145APRTI000	611329	Behavior Facilitator	61,209	61,070	58,892	65,352	60,002	(5,350)
11102145APRTI000	643011	Purchased Services Maintenance/Repairs	-	-	500	500	500	-
11102145APRTI000	644212	Copier Rental	-	5,633	6,600	8,600	8,600	-
11102145APRTI000	653024	Purchased Services-Technology-RTI	-	-	2,000	2,000	2,000	-
11102145APRTI000	658211	Travel RTI	8,748	8,443	9,800	9,800	9,800	-

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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102145APRTI000	659012	PS Temp Help	19,493	15,791	24,000	24,000	21,600	(2,400)
11102145APRTI000	661021	RTI Instructional Supplies	7,628	7,619	10,000	9,000	9,000	-
11102145APRTI000	661101	Admin Office Supplies RTI	4,617	6,579	7,000	7,000	7,000	-
11102145APRTI000	661501	Admin Technology Office Supplies RTI	3,440	150	3,000	3,000	3,000	-
11102145APRTI000	664411	Periodicals/Newspapers	79	-	100	100	100	-
11102145APRTI000	681011	Dues and Fees	185	89	200	200	200	-
11102239APRTI000	632015	PD Services RTI	-	-	3,655	3,855	3,855	-
11102239APRTI000	658211	Travel Training	-	601	-	-	-	-
11102239APRTI000	661025	Inservice Supplies	29	13	300	300	300	-
		Instructional Staff Admin						
11102219AP10000	611117	Coordinator-Alt. Prog.	-	-	-	57,893	53,343	(4,550)
11102219AP10000	611314	Specialist	-	-	-	-	-	-
11102214AP10000	643011	Repair & Maintenance of Equipment	17,604	14,384	-	800	400	(400)
11102214AP10000	653051	Postage Administrative	902	19	-	-	-	-
11102214AP000000	658211	Travel Alternative Programs	-	-	6,000	6,000	6,000	-
11102214AP000000	661001	Supplies	187	1,457	-	-	-	-
11102214AP000000	661101	Supplies Admin	31,334	19,046	1,200	3,900	3,900	-
11102214AP000000	661501	Tech Supplies Admin	67,193	69,695	119,887	119,887	101,888	(17,999)
11102214APPOS00(	658212	Travel Positive Connections Admin	-	-	3,000	3,000	3,000	-
		Instructional Staff Development						
11102220AP000000	611327	Program Facilitator	82,331	80,725	74,969	85,738	81,188	(4,550)
11102220AP000000	611343	Instructional Coordinator-Reading	-	22,042	21,306	22,808	21,671	(1,138)
11102220AP000000	611931	Supplemental Pay Alt Programs Curr	24,541	2,238	-	-	-	-
11102220AP000000	643011	Maintenance	-	-	-	-	-	-
11102220AP000000	644212	Copier Rental	-	-	55,000	55,000	55,000	-
11102220AP000000	653051	Postage	77	36	-	-	-	-
11102220AP000000	658211	Travel	8,639	8,260	-	-	-	-
11102220APPOS00(	653051	Postage Positive Connections	-	-	-	-	-	-
11102220APPOS00(	661001	Office Supplies Positive Connections	17	3,869	3,500	4,500	3,532	(968)
11102220APPOS00(	661501	Tech Supplies Positive Connections	-	1,140	-	-	-	-
		Training Regular Ed						
11102231AP000000	658211	Training Reg Ed Travel	120	-	-	-	-	-
		Training Special Ed						
11102232AP000000	658211	Training Special Ed Travel	1,121	-	-	-	-	-
		Training Other Special Programs						
11102234AP000000	658211	Travel Staff Training	-	-	-	-	-	-
		Training Other Educational Programs						
11102239AP000000	661025	Supplies Other	-	-	-	-	-	-
		School Admin						
11102400AP000000	689711	Other Miscellaneous	10,000	10,000	10,000	10,000	10,000	-

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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102400AP000000	658211	School Admin Travel	4,730	-	-	-	-	-
11102400AP000000	661199	Supplies ADA Compliance	2,828	-	-	-	-	-
11102420AP000000	611123	Assistant Principal-Alt. School	141,818	69,290	66,330	125,037	143,967	18,930
11102490AP000000	611125	Dean of Discipline	-	-	-	-	-	-
11102490AP000000	611943	Other Supervisory Salary	-	-	-	-	-	-
AP		**Total Alternative Programs**	$ 1,782,624	$ 1,508,859	$ 1,428,936	$ 1,615,639	$ 1,456,252	$ (159,388)
		Pupil Appraisal						
		Social Work Svcs						
11102113AR000000	611323	Salary - Social Workers	$ 815,906	$ 864,115	$ 772,945	$ 850,554	$ 803,550	$ (47,004)
11102113AR000000	611333	Salary-SI Social Workers	97,106	97,992	87,372	102,118	95,292	(6,826)
11102113AR000000	658211	Social Workers Travel	13,863	11,894	-	-	-	-
		Guidance						
11102122AR000000	611352	Counselor	53,973	54,345	51,567	57,227	52,677	(4,550)
		Educational Assessments -Special Needs						
11102140AR000000	611348	Salary-504 Screening Specialists	247,467	234,718	189,444	211,219	194,444	(16,775)
11102141AR000000	611117	Salary - Psych Svcs Supervisor	81,193	82,267	80,191	139,641	81,563	(58,078)
11102141AR000000	611411	Salary - Clerical Psych Svcs	29,762	30,315	28,679	32,364	29,179	(3,185)
11102142AR000000	611322	Salary - Psychologist	772,727	726,628	671,004	710,235	645,341	(64,894)
11102142AR000000	611323	Salary - Psych Testing Svcs	-	-	-	-	-	-
11102142AR000000	611332	Salary - Social Worker/Advocate	183,046	156,766	129,590	174,090	161,805	(12,286)
11102145AR000000	611314	Salary - Social Worker/Advocate	-	-	-	65,611	61,061	(4,550)
11102145AR000000	611321	Salary - Educational Diagnosticians	446,729	401,365	288,160	451,595	416,609	(34,986)
11102145AR000000	611411	Clerical Social Work Svcs Sp Needs	57,001	58,087	54,291	61,661	55,291	(6,370)
11102145AR000000	632013	Consultants Ed Diagnstc Svcs	600	600	7,303	7,303	3,303	(4,000)
11102145AR000000	643011	Repair & Maintenance of Equipment Ed Diagnosti	438	275	1,000	1,000	1,000	-
11102145AR000000	644214	Copier Rental	4,541	5,848	11,000	11,000	11,000	-
11102145AR000000	653024	Communications - Online Subscriptions	8,896	4,245	4,500	4,500	7,500	3,000
11102145AR000000	653051	Communication - Postage	6,511	5,980	6,400	6,400	6,400	-
11102145AR000000	658211	Travel Teachers	42,380	48,745	76,900	76,900	76,900	-
11102145AR000000	658213	Travel Pupil Appraisal	74	149	3,000	3,000	3,000	-
11102145AR000000	661001	Supplies &Materials	38,419	56,262	63,148	63,148	51,000	(12,148)
11102145AR000000	661501	Tech Materials & Supplies	43,799	33,042	50,000	50,000	45,000	(5,000)
11102145AR000000	673001	Equipment	-	-	10,000	10,000	5,000	(5,000)
11102145AR000000	681011	Dues and Fees Misc	17	17	17	17	17	-
11102146AR000000	611323	Social Work Svcs Sp Needs	120,822	13,843	-	-	-	-
11102146AR000000	611333	Social Work Svcs	-	-	-	-	-	-
		Speech Pathology & Audiology - Special Needs						
11102152AR000000	611313	Salary - Speech Evaluator/Pathologist	273,443	295,647	259,207	348,269	307,651	(40,618)
		Audiology Services						

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11102153AR000000	611312	Audiologists	128,011	119,445	122,444	146,114	134,719	(11,395)
		Operation and Maintenance of Plant Services						
AR		**Total Pupil Appraisal**	$ 3,466,724	$ 3,302,590	$ 2,968,162	$ 3,583,966	$ 3,249,302	$ (334,665)
		Speech/Language Therapy						
		Improvement of Instructional Staff - Special Needs						
		Pupil Support - Speech Pathology and Audiology						
11101211AS000000	611511	Salary - Speech Aides	61,260	62,085	56,536	81,167	74,612	(6,555)
11102152AS000000	611311	Salary - Speech Therapists	2,907,151	2,648,783	2,570,797	2,690,878	2,641,628	(49,250)
11102152AS000000	611343	Salary - Speech Therapy Instr. Coord.	72,085	72,479	64,723	75,492	70,942	(4,550)
11102152AS000000	611411	Salary - Speech Therapy Clerical	30,822	27,314	25,619	29,304	26,119	(3,185)
11102152AS000000	633111	Contract Svcs Therapists	70,280	-	750,000	750,000	750,000	-
11102152AS000000	633941	Instructional Consultants	-	-	1,000	1,000	1,000	-
11102152AS000000	644212	Equipment Rental Copier	9,319	2,629	3,000	3,000	3,000	-
11102152AS000000	653051	Communication - Postage Speech	50	73	300	300	300	-
11102152AS000000	658211	Travel - Therapist/Aides/Consultants	42,141	45,331	45,500	45,500	45,500	-
11102152AS000000	658212	Travel Speech Therapy	1,613	393	2,500	2,500	2,500	-
11102152AS000000	661001	Supplies &Materials	5,604	7,977	5,000	5,000	4,740	(260)
11102152AS000000	661501	Tech Supplies Speech	27,915	38,044	25,000	25,000	17,000	(8,000)
		Audiology Services						
11102153AS000000	611343	Audiology Instr. Coord.	67,344	67,556	59,599	70,369	65,819	(4,550)
11102153AS000000	611312	Audiologists	-	-	122,444	122,444	-	(122,444)
11102153AS000000	661001	Supplies &Materials	-	-	-	-	-	-
		Interpretive Services						
11102154AS000000	611917	Salary - interpreters	-	11,594	-	1,300	-	(1,300)
11102154AS000000	633111	Purchased Services Speech Interpreters	562,653	715,023	-	-	-	-
11102154AS000000	658211	Travel	31	824	-	-	-	-
11102154AS000000	661501	Tech Supplies	-	197	-	-	-	-
AS		**Total Speech/Lang Therapy**	$ 3,858,267	$ 3,700,105	$ 3,732,018	$ 3,903,254	$ 3,703,161	$ -
		Child Welfare and Attendance						
		Attendance and Social Work Svcs						
11102110AT000000	611411	Salary - Clerical	$ 215,945	$ 228,020	$ 186,348	$ 229,027	185,897	$ (43,130)
11102110AT000000	632018	C/S Counseling	$ 77,845	111,278	196,000	196,000	177,000	(19,000)
11102110AT000000	643011	Repair & Upkeep of Equipment	349	-	2,800	2,800	2,800	-
11102110AT000000	644212	Copier Rental	-	-	-	-	-	-
11102110AT000000	644212	Copier Rental	7,467	6,927	9,000	9,000	9,000	-
11102110AT000000	653051	Communications-Postage	2,648	2,784	-	-	-	-
11102110AT000000	654011	Ads	3,000	-	-	-	-	-
11102110AT000000	655011	Printing	4,413	1,335	8,080	8,080	8,080	-

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11102110AT000000	658211	Travel	7,476	10,201	34,477	34,477	13,897	(20,580)
11102110AT000000	661001	Supplies Office	10,887	9,685	34,380	34,380	24,380	(10,000)
11102110AT000000	661501	Tech Supplies	15,414	13,176	28,181	28,181	25,681	(2,500)
11102110AT000000	664411	Books	144	168	-	-	-	-
11102110AT000000	664411	Periodical	-	-	-	-	-	-
11102110AT000000	681011	Dues and Fees	900	900	-	-	-	-
11102111AT000000	611116	Salary - Director	92,593	92,743	89,743	95,829	91,279	(4,550)
11102111AT000000	611117	Salary - Supervisors	328,629	334,496	324,168	347,808	329,608	(18,200)
		Guidance Services All Students						
		Whse- Drivers						
11102530AT000000	611951	Drivers	30,684	33,892	32,196	35,881	32,696	(3,185)
AT		**Total Child Welfare & Attendance**	$ 798,394	$ 845,605	$ 945,373	$ 1,021,463	$ 900,318	$ (121,145)
		Nursing						
		Health Services All Students						
11102131AU000000	611841	Salary - Supervisors	$ 63,717	$ 70,256	$ 67,644	$ 73,304	$ 68,754	$ (4,550)
11102134AU000000	611842	Salary - RN (nurses)	1,247,813	1,380,247	1,321,471	1,475,182	1,427,595	(47,587)
11102134AU000000	611915	Salary LPN	430,663	464,978	448,672	532,459	415,883	(116,576)
11102130AU000000	611411	Salary - Clerical	26,247	21,973	24,350	28,116	24,931	(3,185)
11102130AU000000	633515	P/S Other Medical Svcs	-	-	200	200	200	-
11102130AU000000	643011	Repair of Equipment	-	3,474	4,500	4,500	5,110	610
11102130AU000000	642111	P/S Disposal Svcs	-	210	1,100	1,100	1,100	-
11102130AU000000	644212	Copy Machine Rental	2,001	2,400	3,100	3,100	1,160	(1,940)
11102130AU000000	653051	Communications-Postage	30	2	-	-	-	-
11102130AU000000	658211	Travel	13,345	15,894	36,400	36,400	30,513	(5,887)
11102130AU000000	661001	Supplies Office	4,158	4,109	13,327	13,327	11,089	(2,238)
11102130AU000000	661047	Supplies Health	17,454	10,169	53,080	56,630	51,137	(5,493)
11102130AU000000	661503	Tech Supplies Health	6,956	-	-	-	-	-
11102130AU000000	661501	Tech Supplies Computers	-	39,365	13,505	13,505	11,001	(2,504)
11102130AU000000	681011	Membership Dues and Fees	3,794	3,934	4,200	4,200	4,950	750
AU		**Total Nursing**	$ 1,816,178	$ 2,017,011	$ 1,991,549	$ 2,242,023	$ 2,053,424	$ (188,600)
		Testing						
		Regular Instruction Programs						
11101100AV000000	633951	ITBS/ITED & other tests	$ -	$ -	$ 20,000	$ 20,000	$ 10,000	$ (10,000)
11101100AV000000	633951	ACT/SAT/PLAN-ACT Linkage reports	-	85,747	75,000	75,000	35,000	(40,000)
11101100AV000000	633951	Scantron	458,395	386,220	412,000	412,000	402,000	(10,000)
11101100AV000000	632013	Purch Services-Admin Consultants	-	1,149	5,000	5,000	3,000	(2,000)
11101100AV000000	643011	Repair & Upkeep of Equipment	179	-	30,000	30,000	30,000	-
11101100AV000000	644212	Copier Rental	59,247	59,717	106,000	106,000	106,000	-

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11101100AV000000	658211	Travel	1,745	963	3,000	3,000	3,000	-
11101100AV000000	661001	Supplies	2,134	2,443	3,000	3,000	3,000	-
11101100AV000000	661501	Tech Supplies	29,477	26,793	60,000	60,000	50,000	(10,000)
		Improvement of Other Educational Programs						
11102219AV000000	611411	Salary - Clerical	66,131	78,254	28,866	83,051	29,366	(53,685)
11102219AV000000	653051	Communication-Postage	139	173	-	-	-	-
		Instruction & Curriculum Development Svcs						
11102220AV000000	611914	Supervisor of Assessment	89,495	89,645	86,645	92,677	88,127	(4,550)
11102220AV000000	661001	Supplies Instructional Staff	544	606	-	-	-	-
AV		**Total Testing**	$ 707,486	$ 731,710	$ 829,511	$ 889,728	$ 759,493	$ (130,235)
		Library//Media Services						
		Regular Instruction Programs						
		Library//Media Services						
11102252AW00000C	611411	Salary - Library Clerical	47,664	48,503	45,048	52,645	46,666	(5,979)
11102252AW00000C	611931	Salary - Textbook Warehouse	38,314	38,414	36,314	24,766	-	(24,766)
11102252AW00000C	643012	P/S R/U Eq Copier Maint Agreement	683	-	-	-	-	-
11102252AW00000C	644212	Rental of Copier	-	1,206	4,000	4,000	4,000	-
11102252AW00000C	653024	Communication-Online Subscriptions	394,485	357,477	380,397	380,397	380,397	-
11102252AW00000C	653051	Communication-Postage	1	-	-	-	-	-
11102252AW00000C	658211	Travel Library	1,435	4,367	11,700	2,700	5,000	2,300
11102252AW00000C	661028	Supplies Library Parish Allocation	28,876	30,306	43,000	36,000	38,700	2,700
11102252AW00000C	661053	Supplies Library Alloc for Small Eq	6,013	10,911	30,000	43,000	43,000	-
11102252AW00000C	661101	Supplies Library Admin Office	9,103	9,592	7,000	14,500	4,000	(10,500)
11102252AW00000C	661501	Tech Supplies Library	119,271	94,154	82,000	114,000	25,000	(89,000)
11102252AW00000C	664111	Books Library Books & Reference Books	354,671	347,563	345,000	343,500	345,000	1,500
11102252AW00000C	664112	Books Library Nonallocation	23,337	2,831	10,000	10,000	-	(10,000)
11102252AW00000C	664411	Books Periodicals & Newspapers	34,956	39,844	45,000	39,000	25,000	(14,000)
11102252AW00000C	681011	Dues and Fees	647	353	1,000	1,000	1,000	-
		Other Educational Media Services						
11102259AW00000C	611921	Salary - Media Center Personnel	73,033	77,152	51,559	81,111	52,559	(28,552)
11102259AW00000C	643011	Repairs Media Center	29,135	15,584	30,000	30,000	27,000	(3,000)
11102259AW00000C	644212	Rental of Copier	17,851	11,989	-	-	-	-
11102259AW00000C	658211	Travel - Media Center	-	-	200	200	180	(20)
11102259AW00000C	661021	Supplies - Media Center	24,301	31,762	50,220	50,220	45,198	(5,022)
11102259AW00000C	661501	Tech Supplies - Media Center	19,285	25,988	-	-	-	-
11102259AW00000C	673021	Equipment - Media Center	-	7,860	10,000	30,000	27,000	(3,000)
		Plant Maintenance		-				
11102259AW00000C	653012	Purchased Services	-	295	-	-	-	-
AW		**Total Library & Media Services**	$ 1,223,061	$ 1,156,151	$ 1,182,438	$ 1,257,039	$ 1,069,700	$ (187,339)

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
DETAIL OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
FOR YEAR ENDING JUNE 30, 2021

	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
		Print Shop						
		Printing, Publishing and Duplicating Svcs						
11102540AX000000	611961	Salary - Print Shop Personnel	$ 123,583	$ 153,659	$ 67,954	$ 189,130	$ 69,454	$ (119,676)
11102540AX000000	643011	Repair & Upkeep of Equipment	3,858	3,371	1,000	1,000	1,000	-
11102540AX000000	644221	Lease of Print Shop Equipment	298,842	309,582	295,000	295,000	295,000	-
11102540AX000000	658211	Travel	-	-	150	150	150	-
11102540AX000000	661001	Supplies & Materials	179,410	216,426	240,000	240,000	185,000	(55,000)
11102540AX000000	661501	Tech Supplies Other	-	-	4,000	4,000	4,000	-
11102540AX000000	681011	Dues and Fees	16	17	-	-	-	-
11102540AX000000	673001	Equipment	-	-	10,000	10,000	1,000	(9,000)
AX		**Total Print Shop**	$ 605,709	$ 683,055	$ 618,104	$ 739,280	$ 555,604	$ (183,676)
		Personnel						
		Personnel (Human Resources) Svcs						
11102830BA000000	611411	Salary - Clerical	270,244	277,092	245,791	300,342	241,673	(58,669)
11102830BA000000	615014	Bus Driver Referral Incentive	7,350	4,800	10,000	10,000	5,000	(5,000)
11102830BA000000	633211	Legal Services	64,170	53,939	50,000	50,000	50,000	-
11102830BA000000	633521	Medical Exams	5,609	5,637	10,000	10,000	10,000	-
11102830BA000000	633525	Drug Testing	13,656	15,092	20,000	20,000	20,000	-
11102830BA000000	633931	Finger Printing	2,967	7,061	18,500	18,500	14,500	(4,000)
11102830BA000000	643011	Repair & Upkeep of Equipment	-	-	1,440	1,440	1,440	-
11102830BA000000	644211	Rental of Equipment	5,740	3,783	8,000	8,000	4,000	(4,000)
11102830BA000000	653051	Communications-Postage	2,387	2,253	5,000	5,000	4,000	(1,000)
11102830BA000000	654011	Advertising	8,321	3,133	15,000	15,000	11,000	(4,000)
11102830BA000000	655011	Printing	352	-	2,000	2,000	2,000	-
11102830BA000000	658211	Travel	7,470	12,292	12,000	12,000	12,000	-
11102830BA000000	659012	Temporary Help Contract Svcs	367	-	10,000	10,000	10,000	-
11102830BA000000	661001	Supplies Office/Recruiting	8,422	8,720	9,000	9,000	9,000	-
11102830BA000000	661501	Technology Supplies	3,421	5,065	6,000	6,000	6,000	-
11102830BA000000	673001	Equipment	-	9,813	-	-	-	-
11102831BA000000	611115	Salary - Chief Operating Officer	103,379	103,529	100,529	106,799	102,249	(4,550)
11102831BA000000	611117	Salary - Supervisors	-	-	-	273,346	259,696	(13,650)
11102833BA000000	611841	Salary - Placement	337,615	331,045	320,395	70,837	-	(70,837)
BA		**Total Personnel**	$ 841,470	$ 843,254	$ 843,655	$ 928,264	$ 762,558	$ (165,706)
		Finance						
		Supervising Fiscal Services						
11102511BB000000	611113	Salary - Chief Financial Officer	$ 107,728	$ 107,878	$ 104,878	$ 111,148	$ 106,598	$ (4,550)
11102510BB000000	611411	Salary - Secretary	33,547	33,566	31,466	35,151	31,966	(3,185)

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
DETAIL OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
FOR YEAR ENDING JUNE 30, 2021

	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102511BB000000	653051	Communication-Postage	268	57	150	150	100	(50)
11102511BB000000	655011	Printing	135	-	-	-	-	-
11102511BB000000	658211	Travel	2,412	1,413	2,500	2,500	2,000	(500)
11102511BB000000	661001	Supplies Office	1,651	522	700	1,077	800	(277)
11102511BB000000	661501	Supplies Tech	308	858	300	50	100	50
11102511BB000000	681011	Dues & Fees	3,325	3,300	3,500	3,373	3,435	62
BB		**Total Finance**	$ 149,374	$ 147,594	$ 143,494	$ 153,449	$ 144,999	$ (8,450)
		Accounting/Purchasing						
		Financial Accounting Services						
11102515BC000000	611116	Salary - Director	$ 92,593	$ 92,743	$ 89,743	$ 95,829	$ 91,279	$ (4,550)
11102515BC000000	611411	Salary - Secretary & Clerical	42,324	35,130	33,034	37,669	33,209	(4,460)
11102515BC000000	611811	Salary - Accounting Staff	188,462	192,847	185,391	202,701	189,051	(13,650)
11102515BC000000	643011	Repair & Upkeep of Equipment	819	503	900	900	900	-
11102515BC000000	634012	Purchased Technical Services	167	-	-	-	-	-
11102515BC000000	634021	Banking Services	21,284	14,436	25,000	25,000	20,000	(5,000)
11102515BC000000	644222	Eq Rental Postage Meter	2,694	3,319	2,750	2,750	3,500	750
11102515BC000000	653051	Communications-Postage	56	93	150	150	150	-
11102515BC000000	658211	Travel	-	-	1,000	1,000	1,000	-
11102515BC000000	661001	Supplies Office	2,424	4,500	2,750	2,750	2,750	-
11102515BC000000	661501	Tech Supplies	456	81	400	400	400	-
11102515BC000000	689011	Misc/Dues	3,320	20	-	-	-	-
		Purchasing Services						
11102520BC000000	611411	Salary - Purchasing Clerical	56,244	56,815	52,997	60,367	53,997	(6,370)
11102520BC000000	611117	Salary - Buyers	58,964	59,197	58,095	61,780	58,595	(3,185)
11102520BC000000	634012	Purchased Technical Services	44,317	43,261	45,000	45,000	44,000	(1,000)
11102520BC000000	643012	R/U Equipment	468	468	-	-	-	-
11102520BC000000	644212	Copier Rental	-	-	468	468	468	-
11102520BC000000	653051	Communications-Postage	453	342	600	600	500	(100)
11102520BC000000	653024	Communications-Subscriptions	120	120	120	120	120	-
11102520BC000000	658211	Travel	-	200	2,000	2,000	800	(1,200)
11102520BC000000	661001	Supplies	1,057	846	2,000	2,000	1,500	(500)
11102520BC000000	661501	Tech Supplies	1,431	1,214	8,000	8,000	5,000	(3,000)
11102520BC000000	689011	Dues	50	50	100	100	100	-
BC		**Total Accounting / Purchasing**	$ 517,703	$ 506,185	$ 510,498	$ 549,584	$ 507,319	$ (42,265)
		Accounts Payable						
		Disbursing Funds Services						
11102513BD000000	611117	Salary - Supervisor	$ 69,990	$ 70,567	$ 67,994	$ 73,764	$ 69,214	$ (4,550)
11102513BD000000	611411	Salary - Clerical	98,042	99,049	92,087	105,991	90,639	(15,352)

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
DETAIL OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
FOR YEAR ENDING JUNE 30, 2021

	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102513BD000000	634012	Purchased Tech Services	150	-	-	-	-	-
11102513BD000000	643011	Repair & Upkeep of Equipment	595	-	500	500	500	-
11102513BD000000	644212	Copier Rental	943	1,493	7,000	7,000	4,850	(2,150)
11102513BD000000	653051	Communications-Postage	5,220	5,690	6,500	6,500	6,500	-
11102513BD000000	658211	Travel	24	-	1,000	1,000	1,000	-
11102513BD000000	661001	Supplies Office	1,637	4,430	6,000	6,000	6,000	-
11102513BD000000	661501	Tech Supplies	720	345	500	500	500	-
BD		**Total Accounts Payable**	$ 177,321	$ 181,574	$ 181,581	$ 201,255	$ 179,203	$ (22,052)
		Payroll						
		Payroll Services						
11102514BE000000	611117	Salary - Supervisor	$ 99,401	$ 110,811	$ 71,170	$ 76,938	$ 72,388	$ (4,550)
11102514BE000000	611411	Salary - Clerical	152,240	162,955	126,211	162,723	139,985	(22,738)
11102514BE000000	659012	Contracted Services	-	-	3,000	3,000	3,000	-
11102514BE000000	643011	Repair & Upkeep of Equipment	-	-	1,200	1,200	1,200	-
11102514BE000000	644212	Copier Rental	1,146	588	750	750	750	-
11102514BE000000	653051	Communications-Postage	3,539	3,408	10,120	10,120	7,800	(2,320)
11102514BE000000	658211	Travel	-	-	1,500	1,500	1,500	-
11102514BE000000	661001	Supplies Office	3,072	3,116	6,095	6,095	6,095	-
11102514BE000000	661501	Tech Supplies	308	-	-	-	-	-
BE		**Total Payroll**	$ 259,706	$ 280,878	$ 220,046	$ 262,326	$ 232,718	$ (29,608)
		Risk Management/Insurance						
		Regular Education						
1110XXXXBF00000(	626011	Workers Compensation Payments	$ 2,407,771	$ 1,966,182	$ 3,300,000	$ 3,300,000	$ 2,800,000	$ (500,000)
11101100BF000000	626012	Loss Control Project	68,726	54,019	50,000	50,000	50,000	-
		CoCurricular						
		Drivers Education						
		Other Health Services						
		General Administrative Services						
11102311BF000000	633200	General Liability Claims	598,526	249,298	685,000	685,000	685,000	-
11102311BF000000	633212	Auto Liability Claims	365,359	253,156	500,000	500,000	500,000	-
11102311BF000000	652111	Liability Insurance (umbrella)	492,289	515,684	543,000	543,000	543,000	-
11102311BF000000	652112	Student Accident Insurance	20,500	19,167	25,000	25,000	25,000	-
11102311BF000000	652113	General Claims Deductible	950	444	-	-	-	-
11102620BF000000	652212	Cyber Liability Insurance	35,868	35,868	36,500	36,500	36,500	-
11102311BF000000	652511	Bonding Employees	3,722	910	8,750	8,750	8,750	-
11102311BF000000	689037	Contracted Service - Medicaid/COBRA	48,469	70,993	70,000	70,000	70,000	-
11102315BF000000	631310	Pension Funds	1,156,180	1,213,909	1,100,000	1,100,000	1,200,000	100,000
		Plant and Maintenance Operations						

CALCASIEU PARISH SCHOOL BOARD
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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102620BF000000	652211	Boiler Insurance	30,666	29,944	31,000	31,000	31,000	-
11102620BF000000	652213	Property Insurance	1,555,599	1,410,067	1,600,000	1,600,000	1,600,000	-
11102620BF000000	652214	Property Insurance Violent Acts	16,084	15,728	16,800	16,800	16,800	-
11102620BF000000	652215	Property Claims Deductible Paid	121,411	72,246	29,775	29,775	29,775	-
11102650BF000000	652216	Claims	-	19,922	-	-	-	-
		Vehicle Operations and Maintenance Services						
11102650BF000000	652215	Property Claims Deductible	-	1,296	100,000	100,000	100,000	-
11102650BF000000	652316	Auto Liability Claims	331	-	-	-	-	-
		Safety						
11102661BF000000	661114	Safety Supplies - AED et al	1,153	4,646	-	-	-	-
		Transportation Services						
		Food Service						
		Other Operation Services						
11103200BF000000	611933	Salary - Claims Adjuster	50,105	52,482	51,297	54,982	51,797	(3,185)
BF		**Total Risk Management/Insurance**	$ 6,973,709	$ 5,985,961	$ 8,147,122	$ 8,150,807	$ 7,747,622	$ (403,185)
		Data Processing						
		Technology Supervision						
11102840BG000000	611116	Salary - Director of Data Processing	$ 92,593	$ 99,646	$ 89,743	$ 95,829	$ 91,279	$ (4,550)
		Curriculum Development Services						
11102220BG000000	611326	Salary-Comp Curric Teacher Training	73,672	87,769	63,747	73,908	69,358	(4,550)
		Instructions Staff Training Services						
11102231BG000000	615012	Reg Stipend for Teachers EGT (electronic gradeb	4,500	3,536	-	-	-	-
		Systems Operations						
11102843BG000000	611821	Salary - Programmer/Analyst	247,394	256,842	247,190	274,443	256,243	(18,200)
11102840BG000000	611411	Salary - Clerical	184,119	189,288	171,673	197,343	130,647	(66,696)
11102840BG000000	612912	Supplemental - Interns	-	-	-	-	-	-
11102840BG000000	611931	Salary - School Site	5,033	3,733	-	-	-	-
11102840BG000000	634012	Technical Services	51,630	55,998	80,000	80,000	50,000	(30,000)
11102840BG000000	643011	Maintenance Contract - Computers	486,159	473,343	602,000	602,600	600,000	(2,600)
11102840BG000000	653024	Online Subscriptions	57,028	57,865	72,000	72,000	72,000	-
11102840BG000000	653051	Communications-Postage	295	218	1,000	1,000	500	(500)
11102840BG000000	654011	Advertising - New Student Reg Center	900	-	1,000	1,000	-	(1,000)
11102840BG000000	658211	Travel	3,007	6,940	10,000	10,000	10,000	-
11102840BG000000	659012	Other Purch Svcs - Temp Help	-	-	-	-	-	-
11102840BG000000	661001	Supplies Office & Data Processing	17,998	12,433	24,000	24,000	14,000	(10,000)
11102840BG000000	661501	Tech Supplies	203,094	298,622	473,000	472,400	443,000	(29,400)
11102840BG000000	673400	Equipment	-	-	30,000	30,000	30,000	-
		Debt Service						
BG		**Total Data Processing**	$ 1,427,422	$ 1,546,233	$ 1,865,353	$ 1,934,523	$ 1,767,027	$ (167,496)

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
		Technology						
		Regular Instructional Services						
11101100BH000000	634013	Contracted Services Networking	$ 20,000	$ 20,000	$ 27,500	$ 27,500	$ 27,500	$ -
11101100BH000000	653024	Communications-Subscriptions	71,693	483,154	645,096	645,096	543,316	(101,780)
11101100BH000000	661011	Suppliies	4,466	535	-	-	-	-
11101100BH000000	661501	Supplies School Computer Materials/Software	472,935	380,539	193,712	193,712	43,712	(150,000)
11101100BH000000	661506	Erate Tech Supplies	1,104,018	-	-	-	-	-
		Improvement Of Instructional Services Other Ed Programs						
11102145BH000000	611328	Tech Facilitator	5,000	11,844	-	19,989	-	(19,989)
		Instruction and Curriculum Development Services						
11102220BH000000	611342	Salary Consultants	311,822	314,079	303,734	273,288	275,076	1,788
11102220BH000000	611343	Salary Coordinator	3,000	4,000	-	-	-	-
11102220BH000000	611824	Salary Tech Center	33,600	35,900	-	-	-	-
11102220BH000000	611935	Salary Computer Techs	26,500	26,950	-	27,500	27,500	-
11102220BH000000	643011	R/M Purchased Services	-	-	-	-	-	-
11102220BH000000	653051	Communications - Postage/	209	401	-	-	-	-
11102220BH000000	658211	Travel Supervisors and Consultants	7,324	3,314	15,300	15,300	15,300	-
11102220BH000000	661001	Supplies Tech Services	21,757	9,476	52,261	52,261	49,117	(3,144)
11102220BH000000	661011	Supplies Tech Center	6,636	3,682	23,116	23,116	18,585	(4,531)
11102220BH000000	661501	Tech Supplies Inst Staff	13,773	212,834	-	-	-	-
11102220BH000000	664411	Periodicals	1,270	1,056	-	-	-	-
11102220BH000000	681011	Dues and Fees	786	1,040	-	-	-	-
		Instructional Staff Training Other Programs						
11102239BH000000	634011	Ed Services Training Other Programs	-	3,000	-	-	-	-
		Media Services						
11102255BH000000	611923	Salary CA Instruction	74,403	74,797	72,041	77,811	73,261	(4,550)
		School Administrative Svcs						
11102400BH000000	653021	Purchased Services - Connect Ed.	272,037	241,824	104,895	104,895	23,000	(81,895)
		Plant Operations and Maintenance Svcs						
11102620BH000000	611712	Salary Computer Technicians	609,727	563,826	579,858	400,005	350,767	(49,238)
11102620BH000000	653022	Data Lines	556,433	634,216	988,800	988,800	988,800	-
11102620BH000000	653024	Online Subscriptions	3,276	8,972	-	-	-	-
11102620BH000000	653051	Postage	-	21	-	-	-	-
11102620BH000000	658211	Travel Computer Technician	1,485	6	8,400	8,400	8,400	-
11102620BH000000	661001	Supplies Computer Repair	1,852	750	74,482	54,469	65,004	10,535
11102620BH000000	661501	Tech Supplies Tech Repair	39,129	72,015	7,458	9,588	7,458	(2,130)
11102690BH000000	611931	Other Technology Salaries	63,136	63,713	61,140	-	-	-
11102620BH000000	681011	Dues and Fees	174	125	-	-	-	-
		Administrative Tech Svcs (Data Processing)						
11102840BH000000	612912	Other Temp Salaries	23,724	41,953	-	32,085	-	(32,085)
11102840BH000000	634011	P/S Technical Services Erate	6,172	82,003	-	378,994	-	(378,994)

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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102840BH000000	634012	P/S Technical Services	11,090	-	-	-	-	-
11102840BH000000	643011	Maintenance Contracts Networks	253,891	347,956	395,899	395,899	353,904	(41,995)
11102840BH000000	643012	P/S Tech	5,295	48,117	323,627	323,627	320,627	(3,000)
11102840BH000000	653024	Online Subscriptions	-	182,500	-	-	-	-
11102840BH000000	658211	Network Admin Travel	3,646	6,276	13,400	13,400	13,400	-
11102840BH000000	661011	Supplies network	1,231	972	230,507	230,507	26,772	(203,735)
11102840BH000000	661506	Supplies Tech ERATE	170,650	119,191	-	56,447	-	(56,447)
11102840BH000000	661501	Tech Supplies	33,817	94,944	1,800	1,800	1,800	-
11102840BH000000	673001	Eq Network	144,691	105,770	135,999	135,999	109,999	(26,000)
11102840BH000000	673211	Vehicles - Equipment	-	-	-	20,013	-	(20,013)
11102840BH000000	673401	Tech Equipment	-	-	-	-	-	-
11102840BH000000	673501	Tech Software > $5K	91,020	-	-	-	-	-
11102840BH000000	681011	Dues and Fees	194	125	-	-	-	-
11102841BH000000	611117	Salary - Coordinator of Technology	95,502	95,652	92,652	192,482	183,382	(9,100)
11102841BH000000	611411	Salary Tech Clerical	81,906	84,503	78,414	112,833	101,141	(11,692)
11102845BH000000	611922	Computer Network Specialist	-	45,415	47,223	51,734	48,549	(3,185)
11102845BH000000	659012	Network Temp Help	-	37,858	29,000	29,000	-	(29,000)
11102845BH000000	611821	Salary Programmer/Analyst,Network	-	-	-	322,317	299,567	(22,750)
11102846BH000000	611926	Hardware manager	72,696	73,090	70,334	76,103	71,553	(4,550)
11102847BH000000	633941	Consultants	-	-	-	-	-	-
BH		**Total Technology**	$ 4,721,966	$ 4,538,394	$ 4,576,648	$ 5,294,970	$ 4,047,490	$ (1,247,480)
		Sales Tax						
		Tax and Assessment Collection Services						
11102315BI000000	611116	Salary - Director	$ 92,249	$ 92,743	$ 89,743	$ 95,829	$ 91,279	$ (4,550)
11102315BI000000	611411	Salary - Clerical	142,048	138,198	106,747	146,216	132,997	(13,219)
11102516BI000000	611812	Salary - Auditors	832,555	832,153	745,714	869,276	719,863	(149,413)
11102315BI000000	633200	Legal Services	133,754	79,782	287,104	283,604	237,104	(46,500)
11102311BI000000	633311	Auditing Services	-	-	12,875	12,875	12,875	-
11102315BI000000	633321	Contracted Services Tax Audits	277,948	185,152	400,000	400,000	350,000	(50,000)
11102315BI000000	634012	Technical Services	18,135	18,125	14,500	14,500	14,500	-
11102315BI000000	634021	Merchant Service Banking Fees	-	-	-	-	-	-
11102315BI000000	643011	Repair & Upkeep of Equipment	12,298	11,996	16,151	16,151	16,151	-
11102315BI000000	653024	Technology Services	25,376	26,966	27,466	27,466	28,016	550
11102315BI000000	653051	Communications-Postage	31,151	30,832	48,948	48,948	48,948	-
11102620BI000000	653011	Telephone - Sales Tax	376	735	2,500	2,500	2,500	-
11102315BI000000	654011	Advertising	605	-	575	575	575	-
11102315BI000000	655011	Printing/Binding	2,123	1,767	5,316	5,316	5,555	239
11102315BI000000	658211	Travel	20,027	22,702	44,000	44,000	43,600	(400)
11102315BI000000	659012	Temporary Help Contract Svcs	-	407	-	-	-	-
11102315BI000000	661001	Supplies Office	4,937	5,538	18,148	21,648	6,661	(14,987)

CALCASIEU PARISH SCHOOL BOARD
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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102315BI000000	661501	Supplies Technology	12,637	13,690	19,914	19,914	11,885	(8,029)
11102315BI000000	664411	Books Periodicals	604	639	730	730	730	-
11102315BI000000	673501	Equipment Software	-	85,299	-	-	-	-
11102315BI000000	681011	Dues & Fees	692	592	601	601	729	128
		Debt Service						
BI		**Total Sales Tax**	$ 1,607,515	$ 1,547,316	$ 1,841,032	$ 2,010,149	$ 1,723,968	$ (286,181)
		Warehouse						
		Regular Instruction Services						
11101100BJ000000	664211	Books Textbooks- Regular	$ 1,378,516	$ 1,420,142	$ 729,100	$ 734,395	$ 987,114	$ 252,719
11101100BJ000000	664311	Workbooks- Regular	254,795	548,057	805,066	835,066	1,351,366	516,300
11101100BJ000000	664213	Books Nonpublic Textbooks	70,543	74,012	74,441	73,495	73,495	-
11101100BJ000000	653024	Web Based Instructional Materials	56,404	502,756	424,000	424,000	12,000	(412,000)
		Special Education Instruction Services						
11101210BJ000000	664211	Books Textbooks- Special Education	38,851	171,457	-	-	-	-
		Gifted and Talented Programs						
11101220BJ000000	664211	Books Textbooks- Gifted	73,865	161,547	80,000	80,000	75,000	(5,000)
		Instructional Staff Training						
11102231BJ000000	632015	Contract Services Training	-	-	-	108,000	-	(108,000)
		Warehousing and Distribution Svcs						
11102530BJ000000	611116	Salary - Director Warehouse/Transportation	93,930	94,080	91,080	97,166	92,616	(4,550)
11102530BJ000000	611411	Salary - Clerical	113,050	110,200	99,315	122,934	110,194	(12,740)
11102530BJ000000	611641	Salary - Drivers & Warehousemen	269,033	288,655	231,073	282,226	206,867	(75,359)
11102530BJ000000	611932	Salary - Library & Textbook Services	38,875	32,237	30,480	34,165	30,980	(3,185)
11102530BJ000000	633945	P/S Physicals Warehouse Drivers	200	-	400	400	300	(100)
11102530BJ000000	643005	Copier Maintenance Agreement	299	299	300	300	300	-
11102530BJ000000	643011	Repair & Upkeep of Equipment	4,952	4,012	30,000	20,000	27,000	7,000
11102530BJ000000	653051	Communications-Shipping/Postage	20	-	-	-	-	-
11102530BJ000000	658211	Travel	34	-	1,500	1,500	1,000	(500)
11102530BJ000000	659011	Other Purchased Services	-	675	-	-	-	-
11102530BJ000000	659012	Temporary Help Contract Svcs	9,351	19,493	30,000	30,000	27,000	(3,000)
11102530BJ000000	661001	Materials & Supplies	9,878	26,183	10,000	20,000	9,000	(11,000)
11102530BJ000000	661024	Whse Supplies Loss/Damaged	-	-	-	-	-	-
11102530BJ000000	661025	Supplies Boxes	4,973	3,702	-	-	-	-
11102530BJ000000	661077	Parts Whse Vehicles	-	-	-	-	-	-
11102530BJ000000	661102	Inventory Adjustments	22,446	-	-	-	-	-
11102530BJ000000	661501	Tech Supplies	308	4,152	-	-	-	-
11102530BJ000000	662611	Fuel - Vehicles	21,488	23,850	25,000	25,000	-	(25,000)
11102530BJ000000	673001	Equipment	8,960	-	-	15,000	-	(15,000)
11102530BJ000000	673211	Equipment Vehicles	-	-	130,000	115,000	-	(115,000)
11102530BJ000000	681011	Dues and Fees	33	33	100	100	100	-
		Plant Maintenance						

CALCASIEU PARISH SCHOOL BOARD
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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102620BJ000000	661061	Janitorial Supplies	-	8,730	-	-	-	-
BJ		**Total Warehouse & Textbooks**	$ 2,470,804	$ 3,494,271	$ 2,791,855	$ 3,018,747	$ 3,004,332	$ (14,415)
		Transportation						
		Operation and Maintenance of Plant Services						
		Care and Upkeep of Grounds						
11102630BK000000	643011	R/M Services	122	-	-	-	-	-
11102630BK000000	643003	Lawn Eq Tire Repairs	1,459	1,095	1,000	1,000	900	(100)
11102630BK000000	643012	Yard Equip Repair Services	345	85	1,000	1,000	900	(100)
11102630BK000000	661077	Parts Yard Eq	18,040	29,950	24,000	24,000	21,600	(2,400)
11102630BK000000	661163	Supplies -Yard Upkeep	-	-	250	250	225	(25)
11102630BK000000	661171	Supplies Tires/Tube	-	-	2,350	2,350	2,115	(235)
11102630BK000000	661173	Supplies Radio	-	-	-	-	-	-
11102630BK000000	661175	Supplies -Yard Upkeep Lubricants	-	-	50	50	45	(5)
11102630BK000000	661179	Supplies Mower Parts	965	1,490	1,000	1,000	900	(100)
		Care and Upkeep of Equipment						
11102640BK000000	643003	Repair Svcs-Eq Upkeep-Tires	-	568	-	-	-	-
11102640BK000000	661077	Parts Equipment	4,780	7,092	3,000	3,000	2,700	(300)
		Vehicle Op and Maint (Exc. Student Trans)						
11102650BK000000	643003	Vehicle Maint Svcs Tires	2,140	3,177	3,000	3,000	2,700	(300)
11102650BK000000	643011	Vehicle Maint Svcs General	25,166	17,860	25,000	25,000	22,500	(2,500)
11102650BK000000	661171	Supplies Vehicle Maint - Tires	13,993	10,773	11,000	11,000	9,900	(1,100)
11102650BK000000	661077	Parts Vehicles	50,103	36,289	25,000	25,000	22,500	(2,500)
11102650BK000000	681011	Miscellaneous Expenses	-	153	-	-	-	-
		Security						
		Supervision of Student Transportation						
11102710BK000000	611116	Salary - Director	93,593	93,743	90,743	96,829	81,669	(15,160)
11102710BK000000	611411	Salary - Clerical	269,132	294,284	214,619	329,859	193,157	(136,702)
11102710BK000000	611955	Salary Route Supervisor	142,357	145,307	113,211	154,929	101,890	(53,039)
11102710BK000000	612912	Wages Temporary Worker	-	967	-	-	-	-
11102710BK000000	631911	Other Fees	73	800	-	-	-	-
11102710BK000000	633914	Licenses/Registrations	3,287	509	3,000	3,000	2,700	(300)
11102710BK000000	633945	Purch Svcs	560	-	-	-	-	-
11102710BK000000	634012	Tech Services	47,304	62,837	62,000	62,000	55,800	(6,200)
11102710BK000000	643011	Office Equipment Maintenance	4,589	1,484	4,000	4,000	3,600	(400)
11102710BK000000	643012	P/S Accident Repairs Trucks/Wreckers	21,507	6,510	5,000	5,000	4,500	(500)
11102710BK000000	643173	P/S Radio Repair	1,175	-	2,000	2,000	1,800	(200)
11102710BK000000	644211	Eq Rental	730	1,021	500	500	450	(50)
11102710BK000000	644212	Copier Rental	4,612	4,892	12,000	12,000	10,800	(1,200)
11102710BK000000	644241	Routing System Fee	4,968	-	-	-	-	-

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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102710BK000000	653013	Other Purchased Services	-	5,067	6,000	6,000	5,400	(600)
11102710BK000000	653024	Online Subscriptions	-	12,477	12,500	12,500	11,250	(1,250)
11102710BK000000	658211	Travel - Transportation Supervisor	1,178	5,312	4,000	4,000	3,600	(400)
11102710BK000000	659011	Other P/S	2,985	1,625	5,000	5,000	4,500	(500)
11102710BK000000	659012	Temporary Help Contract Svcs	5,013	10,342	15,000	15,000	13,500	(1,500)
11102710BK000000	661001	Office & Training Supplies	33,473	18,289	30,000	30,000	27,000	(3,000)
11102710BK000000	661077	Parts Trucks and Wreckers	39,812	27,426	15,000	15,000	13,500	(1,500)
11102710BK000000	661103	Supplies Shop	31,859	28,766	25,000	25,000	22,500	(2,500)
11102710BK000000	661163	Supplies Small Tools	-	243	-	-	-	-
11102710BK000000	661171	Supplies Shop (Trucks/Wreckers) Tires	236	1,074	5,000	5,000	4,500	(500)
11102710BK000000	661172	Supplies Shop Lubricants	200	100	-	-	-	-
11102710BK000000	661173	Supplies Radio Repair	-	411	2,500	2,500	2,250	(250)
11102710BK000000	661174	Supplies Radio Purchases	415	2,927	5,000	5,000	4,500	(500)
11102710BK000000	661175	Supplies -Lubes, Bulk Oil	22,298	1,096	20,000	20,000	18,000	(2,000)
11102710BK000000	661177	Supplies Training Expense	-	-	500	500	450	(50)
11102710BK000000	661178	Supplies First Aid	646	723	500	500	450	(50)
11102710BK000000	661180	Supplies Bus Washing	20,594	3,628	2,500	2,500	2,250	(250)
11102710BK000000	661501	Tech Supplies-Admin	-	13,029	5,000	5,000	4,500	(500)
11102710BK000000	661501	Tech Supplies Admin	22,707	-	-	-	-	-
11102710BK000000	664211	Supplies References	-	-	500	500	450	(50)
11102710BK000000	673011	Office Equipment	-	-	7,500	7,500	6,750	(750)
11102710BK000000	673111	Shop Equipment	-	-	30,000	30,000	27,000	(3,000)
11102710BK000000	673211	Trucks/Trailers/Vehicles	-	26,161	20,000	20,000	18,000	(2,000)
11102710BK000000	673501	Tech Software $5K	-	9,999	20,000	20,000	18,000	(2,000)
		Regular Transportation - Vehicle Op						
11102721BK000000	611621	Salary - Bus Drivers Regular Education	4,695,860	5,148,823	4,721,102	5,892,042	4,018,498	(1,873,544)
11102721BK000000	612412	Salary - Substitute Drivers Regular	602,953	376,235	550,000	473,181	495,000	21,819
		Regular Transportation - Monitoring Svcs						
11102722BK000000	611521	Salary-Aides Regular Buses	126,512	125,940	95,000	228,781	100,000	(128,781)
11102722BK000000	612413	Salary-Substitutes Aides	76,051	101,708	5,000	185,371	125,000	(60,371)
		Regular Transportation - Vehicles Svcs						
11102723BK000000	611721	Salary - Mechanics	401,780	346,471	459,866	465,111	398,727	(66,384)
11102723BK000000	643003	Reg Trans Tire Repair	15,215	13,035	15,000	15,000	13,500	(1,500)
11102723BK000000	643011	Reg Trans C/S Gen Maint Repairs	291,602	52,867	150,000	150,000	135,000	(15,000)
11102723BK000000	643012	Reg Trans C/S Accident Repairs	71,973	191,769	150,000	150,000	135,000	(15,000)
11102723BK000000	643027	Bus GPS Service	1,930	51,720	75,000	75,000	67,500	(7,500)
11102723BK000000	644211	Rental of Equipment	163,985	332,290	240,000	350,000	216,000	(134,000)
11102723BK000000	653051	Communications-Postage	646	229	1,000	1,000	900	(100)
11102723BK000000	661077	Supplies Parts Regular Buses	726,262	741,184	560,000	495,000	504,000	9,000

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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
11102723BK000000	661092	Supplies Limestone - Bus Turnarounds	5,741	9,561	13,000	13,000	11,700	(1,300)
11102723BK000000	661121	Supplies Bus Cameras	117,781	119,545	150,000	150,000	135,000	(15,000)
11102723BK000000	661171	Supplies Tires/Tube	6,598	4,363	7,000	7,000	6,300	(700)
11102723BK000000	661173	Supplies Radio Repair	1,328	1,529	4,000	4,000	3,600	(400)
11102723BK000000	661174	Supplies Radio Purchases	232	34,283	30,000	30,000	27,000	(3,000)
11102723BK000000	661175	Supplies Lubricants Bulk Oil	54	17,268	35,000	35,000	31,500	(3,500)
11102723BK000000	661181	Bus GPS Supplies	-	-	8,000	8,000	7,200	(800)
11102723BK000000	662611	Supplies Fuel & Oil - Regular Transportation	1,015,670	1,089,178	1,000,000	800,000	900,000	100,000
11102723BK000000	673221	Replacement Buses-Regular	1,734,025	2,667,657	1,900,000	-	1,150,000	1,150,000
11102723BK000000	689011	Miscellaneous Expenses	1,913	2,678	-	-	-	-
		Special Needs Transportation - Vehicle Operation						
11102731BK000000	611621	Salary - Bus Drivers Special Education	1,021,121	976,083	947,487	1,093,812	806,918	(286,894)
11102731BK000000	612412	Salary - Substitute Drivers Special Education	68,491	90,496	75,000	109,952	75,000	(34,952)
		Special Needs Transportation - Monitoring Svcs						
11102732BK000000	611521	Salary - Aides Special Education Buses	1,344,950	1,536,801	1,540,570	1,753,308	1,305,204	(448,104)
11102732BK000000	612413	Salary - Substitute Aides Special Education Buse	67,792	52,841	65,000	62,356	62,356	-
		Special Needs Transportation - Vehicle Svcs						
11102733BK000000	611721	Salary - Mechanics	-	100,459	-	-	-	-
11102733BK000000	643003	Special Ed Tire Repair	4,101	3,545	3,000	3,000	2,700	(300)
11102733BK000000	643011	Sp Ed C/S Gen Maint Repairs	72,979	8,212	20,000	20,000	18,000	(2,000)
11102733BK000000	643012	Sp Ed C/S Accident Repairs	13,901	62,149	30,000	30,000	27,000	(3,000)
11102733BK000000	644211	Rental Vehicles	15,580	47,915	35,000	35,000	31,500	(3,500)
11102733BK000000	661077	Supplies Parts Special Education Buses	147,110	184,751	150,000	150,000	135,000	(15,000)
11102733BK000000	661092	Supplies Limestone - Bus Turnarounds Sp Ed	-	1,470	1,500	1,500	1,350	(150)
11102733BK000000	661121	Supplies Sp Ed - Bus Cameras	2,004	-	10,000	10,000	9,000	(1,000)
11102733BK000000	661171	Supplies Sp Ed - Tires and Tubes	21,009	22,620	12,000	12,000	10,800	(1,200)
11102733BK000000	661173	Supplies Sp Ed - Radio Repair	-	3	1,000	1,000	900	(100)
11102733BK000000	661174	Supplies Sp Ed - Radio Purchases	-	6,562	5,000	5,000	4,500	(500)
11102733BK000000	661175	Supplies Lubes - Special Education Transportatio	17	2,229	210,000	20,000	20,000	-
11102733BK000000	662611	Supplies Fuel - SpEd Transportation	231,969	277,137	-	190,000	180,000	(10,000)
11102733BK000000	673221	Replacement Buses-Special Education	276,273	-	600,000	-	300,000	300,000
		Personnel Services						
11102830BK000000	633521	Medical Exams	21,175	18,921	32,000	32,000	28,800	(3,200)
11102830BK000000	633525	Drug Testing	28,554	26,306	35,000	35,000	31,500	(3,500)
		Debt Service						
11105100BK000000	634021	Debt Service Pay Agent Fees	1,000	-	-	-	-	-
11105100BK000000	683210	Debt Service-Interest LCDA Buses	9,297	492	10,270	10,270	9,243	(1,027)
11105100BK000000	683110	Debt Service-Principal LCDA Buses	675,299	170,657	-	-	-	-
BK		**Total Transportation**	$ 14,973,149	$ 15,907,563	$ 14,787,018	$ 14,099,951	$ 12,292,897	$ (1,807,054)

CALCASIEU PARISH SCHOOL BOARD
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	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
		Maintenance						
		Other Pupil Support Services						
		Administrative Services						
11102324BL000000	645011	Ads	-	-	-	-	-	-
11102324BL000000	658211	Travel - Assoc Superintendent	475	495	2,000	2,000	1,000	(1,000)
11102324BL000000	661001	Supplies Office - Assoc Super	862	770	2,200	2,200	1,000	(1,200)
11102324BL000000	664411	Print Subscriptions	-	79	-	-	-	-
11102324BL000000	661501	Tech Supplies	-	-	-	-	-	-
11102324BL000000	681011	Dues and Membership Fees	818	664	1,200	1,200	1,200	-
		School Admin						
11102324BL000000	661101	Admin Office Supplies	2,812	-	-	-	-	-
		Distributiong Svcs						
11102530BL000000	659012	P/S Warehouse	-	-	-	-	-	-
		Supervision Services						
11102610BL000000	611118	Salary - Facilities Manager	10,800	10,800	10,800	-	-	-
11102610BL000000	611711	Salary - Project Estimator	-	23,743	32,539	36,224	33,039	(3,185)
11102610BL000000	611411	Salary - Clerical	74,408	85,152	80,652	71,112	63,731	(7,381)
11102610BL000000	611132	Salary - Maintenance Planner	90,542	91,223	88,756	94,824	90,274	(4,550)
		Operation and Maintenance of Buildings						
11102620BL000000	611631	Salary - Custodians	5,658,370	5,853,063	5,181,654	6,099,940	5,231,250	(868,690)
11102620BL000000	611632	Salary - Janitor Substitutes	59,333	44,149	45,500	84,140	45,500	(38,640)
11102620BL000000	611633	Summer Maintenance Salaries	181	-	-	-	-	-
11102620BL000000	611634	Building Facilities Use Custodian Payroll	304	3,864	-	-	-	-
11102620BL000000	611712	Salary - Maintenance Employees	1,733,265	1,672,231	1,556,558	1,867,821	1,467,766	(400,055)
11102620BL000000	633411	Engineering/Architect Fees	6,250	12,793	-	6,498	6,498	-
11102620BL000000	633419	ADA Compliance	-	-	-	-	-	-
11102620BL000000	633961	P/S Contract Security	900	900	-	-	-	-
11102620BL000000	642111	Cont Services Trash Collection/Disposal Services	250,112	264,885	350,000	350,000	300,000	(50,000)
11102620BL000000	642300	C/S Maintenance	71,626	73,183	69,000	83,400	83,400	-
11102620BL000000	642301	Uniform and Water Services	59,588	59,362	57,000	57,000	57,000	-
11102620BL000000	643011	Contracted Services-Repair/Upkeep of Equipmen	4,106	-	40,000	40,000	20,000	(20,000)
11102620BL000000	643012	Contracted Services-Repair/Upkeep of Bldg Equi	-	1,200	-	-	-	-
11102620BL000000	643013	Purch Svcs Cafeteria R/U	-	-	15,000	15,000	15,000	-
11102620BL000000	643016	Gas Testing and Inspection	10,366	-	5,000	5,000	5,000	-
11102620BL000000	643017	Asbestos Abatement	-	61,890	-	125,262	100,000	(25,262)
11102620BL000000	643021	Cont Services Air Conditioning	2,131,500	2,898,840	2,950,000	2,950,000	2,950,000	-
11102620BL000000	643022	Cont Services Elevator Repair	153,450	203,958	95,000	95,000	95,000	-
11102620BL000000	643024	Cont Services Pest Control	107,197	186,470	150,000	150,000	150,000	-
11102620BL000000	643025	Repair & Upkeep-Moving Buildings	414,978	258,341	405,000	390,600	350,000	(40,600)
11102620BL000000	643065	P/S Painting	16,710	95,711	200,000	200,000	175,000	(25,000)

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11102620BL000000	643066	P/S Plumbing	756,717	916,973	404,000	404,000	404,000	-
11102620BL000000	643067	P/S Roofing	699,990	439,941	1,304,000	1,304,000	600,000	(704,000)
11102620BL000000	643068	C/S R/U Stadiums	138,974	150,761	250,000	274,472	-	(274,472)
11102620BL000000	643069	P/S Windows and Glass	26,425	26,802	20,000	20,000	20,000	-
11102620BL000000	643071	P/S Cabinets and Shelves	10,214	-	5,000	5,000	5,000	-
11102620BL000000	643072	P/S Doors and Hardware	126,260	82,289	50,000	50,000	50,000	-
11102620BL000000	643073	P/S Electrical	622,045	367,278	220,000	220,000	220,000	-
11102620BL000000	643074	P/S General Repairs	1,244,632	1,305,435	800,000	800,300	800,300	-
11102620BL000000	643075	P/S Clocks and PA's	52,411	35,358	30,872	30,872	30,872	-
11102620BL000000	643078	P/S Heaters and Boiler Repair	4,150	3,149	10,500	10,500	9,500	(1,000)
11102620BL000000	643081	P/S Waste Water	49,614	55,529	33,000	33,000	33,000	-
11102620BL000000	643083	P/S Appliance Repair	36,775	39,864	28,000	28,000	28,000	-
11102620BL000000	643084	P/S A/C Large Units	39,052	36,235	-	-	-	-
11102620BL000000	643085	P/S A/C Small	104,661	104,944	-	-	-	-
11102620BL000000	643087	P/S Wiring	60,908	59,545	100,000	100,000	85,000	(15,000)
11102620BL000000	643088	P/S Demolition	-	3,779	-	-	-	-
11102620BL000000	643097	P/S Lunchroom R/M	365,941	372,869	210,000	210,000	210,000	-
11102620BL000000	644111	Rent Temporary Classrooms	-	7,435	-	-	-	-
11102620BL000000	644221	P/S Other Rentals/Leases	-	-	-	-	-	-
11102620BL000000	652511	P/S Other Bond	100	100	-	-	-	-
11102620BL000000	653024	P/S Communication Online Subscriptions	22,924	23,367	17,000	17,000	12,000	(5,000)
11102620BL000000	653051	P/S Communications-Postage	325	418	500	500	500	-
11102620BL000000	658211	Travel	2,998	5,937	-	-	-	-
11102620BL000000	659011	Other P/S	728	-	-	-	-	-
11102620BL000000	659012	P/S Temp Help	47,844	4,093	-	-	-	-
11102620BL000000	661001	Supplies Office	13,157	20,866	10,000	10,000	8,000	(2,000)
11102620BL000000	661002	Supplies Tools	22,776	37,976	25,000	25,000	25,000	-
11102620BL000000	661061	Supplies Janitorial	875,831	846,921	675,000	684,613	684,613	-
11102620BL000000	661062	Supplies Summer Janitorial	30,734	26,642	20,000	20,000	20,000	-
11102620BL000000	661063	Supplies Facilities Maintenance	7,438	7,645	12,000	12,000	12,000	-
11102620BL000000	661065	Supplies for Repair & Upkeep-Paint	52,065	54,257	40,000	40,000	30,000	(10,000)
11102620BL000000	661066	Supplies for Repair & Upkeep-Plumbing	115,072	107,222	120,000	120,000	120,000	-
11102620BL000000	661067	Supplies for Repair & Upkeep-Roofs	12,807	2,529	2,000	2,000	2,000	-
11102620BL000000	661068	Supplies for Repair & Upkeep-Stadiums/Tracks	4,355	16,667	15,000	15,000	15,000	-
11102620BL000000	661069	Supplies for Repair & Upkeep-Windows & Glass	3,185	13,763	5,000	5,000	5,000	-
11102620BL000000	661071	Supplies for Repair & Upkeep-Cabinets & Shelvin	7,388	6,497	10,000	10,000	7,500	(2,500)
11102620BL000000	661072	Supplies for Repair & Upkeep-Doors & Hardware	135,039	197,597	100,000	100,000	100,000	-
11102620BL000000	661073	Supplies for Repair & Upkeep-Electrical Work	59,150	107,079	85,000	85,000	85,000	-
11102620BL000000	661074	Supplies for Repair & Upkeep-General Supplies f	268,173	230,825	130,000	130,000	130,000	-
11102620BL000000	661075	Supplies for Repair Clocks, PA's & Radios	44,754	7,907	10,000	10,000	10,000	-

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11102620BL000000	661077	Supplies Parts for Maintenance Equipment	5,163	9,936	1,000	1,000	1,000	-
11102620BL000000	661078	Supplies for Repair Heating & Boilers	-	493	3,000	3,000	2,000	(1,000)
11102620BL000000	661081	Supplies for Repair & Upkeep-Waste Water Syste	32,979	53,552	24,000	24,000	24,000	-
11102620BL000000	661083	Supplies for Repair Appliances/Electronics	16,718	10,782	15,000	16,880	15,000	(1,880)
11102620BL000000	661084	Supplies for Repair A/C Large Units	19,940	14,162	30,000	30,000	15,000	(15,000)
11102620BL000000	661085	Supplies for Repair/Replace A/C Window Units	277,731	176,427	130,000	130,000	125,000	(5,000)
11102620BL000000	661087	Supplies Wiring	8,773	10,843	25,000	25,000	15,000	(10,000)
11102620BL000000	661094	Supplies School Maintenance	-	5,895	-	-	-	-
11102620BL000000	661097	Supplies Lunchroom Maintenance	120	-	5,000	5,000	5,000	-
11102620BL000000	661102	Supplies Inventory Adjustments	-	8,985	-	-	-	-
11102620BL000000	661105	Supplies Maint Vehicle	17,043	11,398	15,000	15,000	15,000	-
11102620BL000000	661501	Supplies Maint Software	9,349	41,315	25,000	25,000	20,000	(5,000)
11102620BL000000	672011	Bldg Acquisitions	-	-	-	-	-	-
11102620BL000000	673001	School Maintenance Equipment	-	-	-	-	-	-
11102620BL000000	673068	Equipment Stadiums	100,728	31,700	31,700	31,700	28,000	(3,700)
11102620BL000000	673111	Equipment/Maintenance	17,356	17,791	17,000	17,000	17,000	-
11102620BL000000	681011	Dues and Fees	920	300	-	-	-	-
		Care and Upkeep of ***Grounds***						
11102630BL000000	642401	Grounds Upkeep Services-Lawn Care	309,179	195,569	250,000	250,000	250,000	-
11102630BL000000	643091	P/S Grounds Upkeep- Fencing	125,895	95,482	75,000	75,000	55,000	(20,000)
11102630BL000000	643093	R/M Grounds Services Other	606,472	612,129	350,000	370,180	370,180	-
11102630BL000000	661077	Parts	1,599	16	-	-	-	-
11102630BL000000	661091	Supplies for Upkeep of Grounds-Fencing	2,574	7,476	5,000	5,086	5,086	-
11102630BL000000	661092	Supplies for Upkeep of Grounds-Shell/Limestone	20,120	55,760	150,000	150,000	90,000	(60,000)
11102630BL000000	661093	Supplies for Upkeep of Grounds - Sitework	238,458	111,642	70,000	79,134	37,000	(42,134)
11102630BL000000	673111	Equipment	23,606	24,613	37,000	37,000	37,000	-
		Care and Upkeep of ***Equipment***						
11102640BL000000	643011	R/M Equipment	11,043	5,696	4,000	4,000	-	(4,000)
11102640BL000000	644211	Rental of Maint Copier	9,569	8,390	3,500	3,500	3,500	-
11102640BL000000	644221	Rental of Maintenance Equipment	5,000	2,425	5,000	5,000	5,000	-
11102640BL000000	661025	Supplies	2,995	-	-	-	-	-
11102640BL000000	661068	Supplies Stadium Eq	3,500	-	-	-	-	-
11102640BL000000	661077	Supplies Parts for Eq	4,759	11,625	-	-	-	-
11102640BL000000	662611	Supplies Fuel	17,314	26	-	-	-	-
11102640BL000000	673068	Stadium Eq	17,294	-	-	-	-	-
11102640BL000000	673111	Maintenance Equipment	-	15,540	-	-	-	-
		Vehicle *Operation and Maintenance*						
11102650BL000000	643011	Repair and Maintenance	9,727	17,171	-	-	-	-
11102650BL000000	661105	Supplies - Parts Maintenance	36,280	7,054	-	-	-	-
11102650BL000000	662611	Vehicle Fuel	104,764	128,345	175,000	175,000	130,000	(45,000)

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11102650BL000000	673200	Equipment - Vehicles	126,782	64,326	100,000	100,000	100,000	-
		***Safety** Services*						
11102661BL000000	643023	Cont Services Fire Extinguishers	73,056	85,996	75,000	75,000	75,000	-
11102661BL000000	643076	P/S Fire Alarms	253,800	225,186	248,000	248,000	225,186	(22,814)
11102661BL000000	643078	P/S Inspections Pipeline/Boilers	-	-	4,000	4,000	1,000	(3,000)
11102661BL000000	643079	P/S Fire Marshall	111,403	93,742	110,000	110,000	110,000	-
11102661BL000000	643094	Other P/S-Safety	1,900	-	-	-	-	-
11102661BL000000	659015	Crossing Guards	270,415	263,969	400,000	400,000	300,000	(100,000)
11102661BL000000	661076	Supplies for Repair/Replace Fire Alarms	-	-	5,000	5,000	5,000	-
11102661BL000000	661079	Supplies for Fire Marshall Compliance	-	-	20,000	20,000	20,000	-
11102661BL000000	661114	Safety Supplies	13,475	174	-	-	-	-
11102661BL000000	681011	Dues and Fees	-	150	-	-	-	-
		***Security** Services*						
11102662BL000000	633961	Contracted Security	98,145	96,362	90,000	90,000	89,000	(1,000)
11102662BL000000	643089	C/S Monitor Security Systems	199,981	224,906	245,000	279,585	252,585	(27,000)
11102662BL000000	661089	Supplies Security System	42,962	187,456	20,000	20,465	18,000	(2,465)
11102662BL000000	661501	Tech Supplies Security System	-	12,543	10,000	10,000	8,000	(2,000)
11102662BL000000	673113	Security Equipment	-	-	50,000	50,000	25,000	(25,000)
		Transportation Admin						
11102710BL000000	673111	Eq Maint	-	-	-	-	-	-
		Architecture and Engineering Services						
11104300BL000000	633411	Engineering/Arch/Tech Services	732	9,446	-	-	-	-
11104300BL000000	633412	Engineering/Arch/Tech Services	-	-	15,000	15,000	12,000	(3,000)
11104300BL000000	633419	ADA Compliance Non-construction	17	19,793	-	-	-	-
		Building Acquisitions and Construction						
11104500BL000000	633411	Architect Fees	3,900	-	-	-	-	-
11104500BL000000	633419	ADA Compliance	-	-	250,000	250,000	200,000	(50,000)
11104500BL000000	645122	Construction Services	390,978	433,733	316,320	316,320	305,000	(11,320)
11104500BL000000	645123	Construction Services Architect	-	-	15,000	28,170	25,000	(3,170)
		Building Improvements Renovations						
11104600BL000000	645122	Construction Services	404	-	50,000	50,000	45,000	(5,000)
11104600BL000000	645123	Building Renovation Projects	145,636	727,423	400,000	989,881	400,000	(589,881)
11104600BL000000	645124	Const Serv - Archt/Engr	30,746	49,796	12,000	21,653	21,653	-
		16th Section Lands						
11104700BL000000	689014	Repairs Section 16 Lands	19,813	-	-	-	-	-
		Other Facilities Acq and Construction Svcs						
11104900BL000000	645122	Other Construction Services	1,062,789	128,641	100,000	100,000	100,000	-
11104900BL000000	645123	Other Const Svcs Repairs	56,301	1,348	-	-	-	-
		Debt Service Expenditures						
BL		**Total Maintenance**	$ 21,884,768	$ 21,947,788	$ 20,061,251	$ 22,164,032	$ 18,606,133	$ (3,557,899)

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		Planning and Construction						
		Operation and Maintenance of Buildings						
11102620BM000000	633411	Architects/Engineers	$ -	$ 9,430	$ -	$ -	$ -	$ -
11102620BM000000	643002	Indoor Air Quality (Mold)	$ 117,808	$ 264,656	$ 150,000	$ 150,000	$ -	(150,000)
11102620BM000000	643017	Asbestos Abatement Contracted	114,190	103,020	100,000	146,165	251,165	105,000
11102620BM000000	643018	Asbestos Abatement Inspection	-	-	10,000	10,000	10,000	-
11102620BM000000	645012	Asbestos Inspection	-	-	1,500	1,500	1,500	-
11102620BM000000	653051	Communications-Postage	128	161	225	225	225	-
		Facilities Acquisition and Construction						
11104000BM000000	643011	Gen Maintenance Services	-	-	5,000	5,000	5,000	-
11104000BM000000	644212	Rental of Copier	1,640	1,208	3,150	3,443	3,443	-
11104000BM000000	661001	Supplies Office	4,902	2,090	3,000	3,000	3,000	-
11104000BM000000	661501	Technology Supplies	1,064	684	1,500	1,500	1,500	-
11104000BM000000	664411	References	186	186	-	-	-	-
		Building Acquisitions and Construction						
11104500BM000000	611117	Salary - Coordinator of Construction	70,633	71,935	71,057	92,742	82,357	(10,385)
11104500BM000000	611411	Salary - Secretary	28,148	28,690	27,017	30,702	27,517	(3,185)
11104500BM000000	633411	Architect/Engineering Services	-	-	10,000	10,000	10,000	-
11104500BM000000	645122	Construction Services New Construction	1,140	-	-	-	-	-
11104500BM000000	658211	Travel	-	-	2,500	2,500	2,500	-
11104500BM000000	681011	Dues	582	582	1,000	1,000	1,000	-
		Building Improvements Renovations						
11104600BM000000	645123	Renovate and Remodel Constr Svcs	-	17,500	15,000	15,000	15,000	-
11104600BM000000	645124	Const Serv - Archt/Engr	-	-	1,000	1,000	1,000	-
		Other Construction Services						
BM		**Total Planning & Construction**	$ 340,421	$ 500,142	$ 401,949	$ 473,777	$ 415,207	$ (58,570)
		Debt Service						
11105100BN000000	634021	Legal and Financial Services	$ -	$ -	$ -	$ -	$ -	$ -
11105100BN000000	683201	Debt Interest Expense	-	-	618,746	618,746	618,746	-
11105100BN000000	683101	Principal Payments	-	-	1,295,000	1,295,000	1,295,000	-
BN		**Total Debt Service on GO Bonds**	$ -	$ -	$ 1,913,746	$ 1,913,746	$ 1,913,746	$ -
		Utilities						
		Operation and Maintenance of Plant						
11102620BP000000	661025	Supplies	355	-	5,000	5,000	-	(5,000)
11102620BP000000	641111	Water	304,663	303,325	395,000	395,000	390,000	(5,000)
11102620BP000000	641112	Sewage	227,326	224,212	325,000	325,000	295,000	(30,000)
11102620BP000000	643001	Preventive Maintenance JCI	710,500	-	-	-	-	-

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11102620BP000000	653012	Utilities - Cable Expenses	2,714	7,284	-	-	-	-
11102620BP000000	653021	Telephone Charges	177,128	194,723	316,000	316,000	250,000	(66,000)
11102620BP000000	662111	Supplies Natural Gas	411,895	466,516	600,000	600,000	550,000	(50,000)
11102620BP000000	662211	Suppies Electricity	6,838,078	7,223,003	7,900,000	7,900,000	7,900,000	-
		Debt Service						
BP		**Total Utilities**	$ 8,672,659	$ 8,419,063	$ 9,541,000	$ 9,541,000	$ 9,385,000	$ (156,000)
		Employee Benefits						
1110XXXXBR00000(	611XXX	PIPS Salaries Grant Employees/Compass Retiree	$ 13,281	$ 8,503	$ 20,000	$ 20,000	$ 20,000	$ -
11101100BR000000	614011	Salary - Sabbatical Leave	1,743,218	1,446,967	1,279,863	970,014	1,100,822	130,808
11101100BR000000	621011	Employee Insurance Plans	23,738,943	21,033,697	23,837,569	23,837,569	24,433,500	595,931
11101100BR000000	622511	Medicare Taxation	2,585,583	2,650,832	2,517,905	2,771,983	2,434,758	(337,225)
11101100BR000000	623111	Teachers Retirement System	46,105,306	46,259,257	43,945,619	48,103,009	42,361,696	(5,741,313)
11101100BR000000	623114	Optional Retirement System	206,045	210,892	130,000	130,000	220,000	90,000
11101100BR000000	623311	School Employees Retirement	3,884,582	4,168,727	4,047,332	4,769,068	3,604,528	(1,164,540)
11101100BR000000	623117	Other Retirement	5,548	5,321	12,000	12,000	6,000	(6,000)
11101100BR000000	623511	Parochial Employees Retirement	-	-	1,000	1,000	-	(1,000)
11101100BR000000	623911	LA State Employees Retirement	111,576	112,372	10,000	10,000	113,000	103,000
11101100BR000000	624011	Educational Reimbursement	1,765	5,930	2,000	2,000	2,000	-
11101100BR000000	625011	Unemployment Compensation	29,033	35,740	100,000	100,000	60,000	(40,000)
11101100BR000000	627011	Retiree Health/Life Insurance	11,094,457	7,416,448	11,117,300	11,117,300	11,395,300	278,000
11101100BR000000	628111	Sick Leave Pay	429,478	458,667	500,000	500,000	500,000	-
11101100BR000000	628211	Severance Pay	83,846	178,367	125,000	125,000	125,000	-
11101100BR000000	626001	Workers' Compensation Benefit Payments	11,695	11,878	40,000	40,000	40,000	-
BR		**Total Employee Benefits**	$ 90,044,356	$ 84,003,598	$ 87,685,589	$ 92,508,944	$ 86,416,605	$ (6,092,339)
11105200BS000000	693211	**School Lunch Support**	$ 1,430,723	$ 1,200,000	$ 1,200,000	$ 1,200,000	$ 1,200,000	$ -
BS		**Total School Lunch Support**	$ 1,430,723	$ 1,200,000	$ 1,200,000	$ 1,200,000	$ 1,200,000	$ -
		Other Miscellaneous Grants						
11102100GA000000	633000	Other grants-expenses	12,236	187,638	-	-	-	-
11102220GA000000	689011	Comparability and Other	215,426	-	-	-	-	-
		School Lunch .5 S/T portion	409,347	468,643	-	429,190	-	(429,190)
11101510GB000000	611342	National Tchr Cert-Salary from Federal	-	-	-	-	-	-
11102215GD000000	615011	NSFY Grant Stipend	-	-	-	-	-	-
GX		**Total Other Misc Grants**	$ 637,009	$ 656,281	$ -	$ 429,190	$ -	$ (429,190)
		Other Uses						
		Interfund Transactions						
111052000000000	693211	Transfers out	$ 33,946,406	$ 79,241	$ 600,000	$ 600,000	$ 600,000	$ -

CALCASIEU PARISH SCHOOL BOARD
GENERAL FUND, BUDGET DEVELOPMENT WORKSHEET
DETAIL OF EXPENDITURES BUDGET BY DEPARTMENT WITH COMPARATIVE AMOUNTS
FOR YEAR ENDING JUNE 30, 2021

	Account	Description	2017-18 GENERAL FUND ACTUAL	2018-19 GENERAL FUND ACTUAL	2019-2020 ORIGINAL APPROVED BUDGET	2019-2020 PROPOSED REVISED BUDGET #3	2020-2021 ORIGINAL PROPOSED BUDGET	Amount Change From BR#3 2019-2020
		Local Revenue Transfers Out						
111052000000000	694001	Charter Local Costs	13,226,340	$ 17,361,582	$ 17,360,000	$ 16,395,133	$ 15,552,661	$ (842,472)
111052000000000	693311	Indirect Costs	4,176	-	-	3,513	-	(3,513)
		Total Other Uses	$ 47,176,922	$ 17,440,823	$ 17,960,000	$ 16,998,646	$ 16,152,661	$ (845,985)
		Grand Total Expenditures	**$ 389,786,525**	**$ 356,346,917**	**$ 353,015,084**	**$ 375,307,717**	**$ 338,485,869**	**$ (36,821,848)**