

APPROVED FOR PROCESSING  
BY SUPERINTENDENT'S OFFICE  
10-4-16  
Date  
Signature

**TITLE: AUTHORIZATION TO PROCEED WITH ADVERTISING A  
REQUEST FOR QUALIFICATIONS (RFQ) FOR ARCHITECTURAL  
SERVICES**

Business & Facilities  
Consent #5

October 4, 2016  
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Prepared by: Ron Todo, Associate Superintendent  
Business & Facilities

**Background Information**

Numerous school districts have local bond measures on the November 8, 2016 ballot. It is anticipated that a large number of school districts will gain approval of their local bond measures, and will seek professional services from a limited pool of architects and engineers. The District will be in a better position to obtain these services by advertising for a Request for Qualifications prior to, or immediately following the November 8 election.

**Fiscal Analysis**

The estimated cost for advertising a Request for Qualifications is \$1,500.00.

The advertising would be funded with General Funds.

**Recommendation**

It is recommended that the Board of Education authorize advertising for an RFQ for architectural services at the earliest possible date prior to the November 8 election, to provide the District with the largest pool of qualified applicants available, at an estimated total advertising cost of \$1,500.00.

On a motion # 47 by Trustee Sandlund seconded by Trustee White and carried by a vote of 3/0, the Board of Education approved, by roll-call vote, advertising a Request for Qualifications (RFQ) for architectural services.

AYES: White  
Collins  
Sandlund  
Duggins  
Boz NOES: 0 Absent: 0 Abstained: 0