

BOARD OF EDUCATION
PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, May 8, 2023
Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:36 pm by Jennifer Zimmerman.

II. ROLL CALL- Present Thomas Cazel, Jennifer Zimmerman, Sherri Hampton Margaret Parker, and Dawn Frank.

III. PLEDGE OF ALLEGIANCE- The Pledge of Allegiance was led by Jennifer Zimmerman.

IV. ADOPTION OF AGENDA- Thom Cazel made a motion to approve the agenda. 2nd made by Margaret Parker . Motion passed 5-0.

V. INFORMATION ITEMS

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward

VI. CALL TO THE PUBLIC- Billy Chester- Transportation for students that are in activities in Payson.

VII. ACTION ITEMS

A. Consent Agenda

- i. Approval of Minutes

April 3, 2023

Margaret Parker made the motion to approve the above minutes. 2nd made by Sherri Hampton. Motion passed 5-0.

B. New Business

- i. Discussion/Consideration/Approval of Payroll Vouchers

#21 \$ 98,713.90

#22 \$ 97,038.89

#221 \$ 301.42

Thom Cazel made a motion to approve the above listed payroll vouchers. 2nd made by Dawn Frank. Motion passed 5-0.

- ii. Discussion/Consideration/Approval of Expense Vouchers

#2217 \$ 29,775.94

Thom Cazel made a motion to approve the above listed expense vouchers. 2nd made by Sherri Hampton Motion passed 5-0.

iii. Discussion/Consideration/Approval of CERCA Lease

Sherri Hampton made the motion to approve the attached lease with CERCA for the next 5 years, beginning June 1, 2023 and ending on June 1, 2028. 2nd made by Thom Cazel. Motion passed 5-0.

iv. Discussion/Consideration/Approval of Stipends

Thom Cazel made the motion that the Governing Board approve the additional duties which will be assigned to grade level teachers/employees as part of the requirements of specific grade levels. These duties will be paid through regular payroll as the duties will become part of their assignments. 2nd made by Dawn Frank. Motion passed 5-0.

v. Discussion/Consideration/Approval of Advertise for Preschool Teacher

Sherri Hampton made a motion to approve the Superintendent's recommendation to advertise for a full time appropriately certified preschool teacher for the 2023-2024 school year. 2nd made by Maragret Parker. Motion passed 5-0.

vi. Discussion/Consideration/Approval of Advertise for Paraprofessional

Dawn Frank made the motion to approve the Superintendent recommendation to advertise for a full time paraprofessional for the 2023-2024 school year. 2nd made by Thom Cazel. Motion passed 5-0.

vii. Discussion/Consideration/Approval of Summer School

Thom Cazel made the motion to approve the Superintendent's recommendation to have a summer school program at Pine Strawberry School for the summer of 2023. 2nd made by Margaret Parker. Motion passed 5-0.

viii. Discussion/Consideration/Approval of 301

Dawn Frank made the motion to approve the final 301 performance plan pay-out to certified teachers who meet their goals as outlined.

No goal achieved: 0%

One goal achieved: 50%

Two goals achieved: 75%

Three goals achieved: 100%

2nd made by Margaret Parker. Motion passed 5-0.

iv. Discussion/Consideration/Approval of Related Services

a. Speech Therapy

Dawn Frank made the motion to award the Speech Therapy contract to Ideal Therapies for the school year 2023-2024, because they meet the needs of the district. 2nd made by Sherri Hampton. Motion passed 5-0.

b. Physical Therapy

Sherri Hampton made a motion to award the Physical Therapy contract to BPT Services for the school year 2023-2024, because they meet the needs of the district. 2nd made by Dawn Frank. Motion passed 5-0.

c. Occupational Therapy

Margaret Parker made the motion to award the Occupational Therapy contract to Ideal Therapies for the school year 2023-2024, because they meet the needs of the district. 2nd made by Dawn Frank. Motion passed 5-0.

d. School Psychologist

Dawn Frank made the motion to award the School Psychologist contract to SchoolPSYC for the school year 2023-2024, because they meet the needs of the district. 2nd made by Thom Cazel. Motion passed 5-0.

e. School Psychologist for Evaluations

Thom Cazel made the motion to award the School Psychologist for evaluations contract to SchoolPSYC for the school year 2023-2024, because they meet the needs of the district. 2nd made by Margaret Parker. Motion passed 5-0.

x. Discussion/Consideration/Approval of Health Insurance

Dawn Frank made the motion to approve the recommendation to renew the contract with Arizona School Board Association Insurance Trust (ASBAIT) for health, dental, vision and life insurance. 2nd made by Sherri Hampton. Motion passed 5-0.

xi. Discussion/Consideration/Approval of Audit

Margaret Parker made the motion to approve the 2020-2021 audit as presented by the business manager. 2nd made by Dawn Frank. Motion passed 5-0.

xii. Discussion/Consideration/Approval of Change School Hours for 2023-2024

Sherri Hampton made the motion to approve the Superintendent request to change the District's instructional hours to 8am-3pm Monday- Thursday and 8am- 12pm on Fridays starting July 2023. 2nd made by Dawn Frank. Motion passed 4-1. Margaret Parker voted no.

xiii. Discussion/Consideration/Approval of Fleet Removal

Thom Cazel made the motion to approve the use of the competitive sealed bid process for the removal of the unused vehicles from the school district's fleet inventory. And for the purchase of a used vehicle that meets the needs of the district. 2nd made Sherri Hampton. Motion passed 3-0. Dawn Frank & Margaret Parker abstained.

ivx. Discussion/Consideration/Approval of Travel Request

Student Travel

a. Band Concert; Payson, AZ ; May 18, 2023; 6th -8th Band

Sherri Hampton made the motion to approve the Superintendent's recommendation to approve travel to Payson High School with the 6th thru 8th grade band students to perform a band concert on May 18, 2023. 2nd made by Dawn Frank. Motion passed 5-0.

b. Slide Rock; Sedona, AZ ; May 23, 2023; 7th Grade

Dawn Frank made a motion to approve the Superintendent's recommendation to approve 7th grade students to travel to Oak Creek/ Slide Rock State Park on May 23, 2023. 2nd made by Margaret Parker. Motion passed 5-0.

Thom Cazel made a motion to go into executive session at 6:46pm. 2nd made by Sherri Hampton. Motion passed 5-0. Returned to regular meeting at 7:16pm

C. Personnel Actions*

i. Discussion/Consideration/Approval to Hire Classified Employee

Thom Cazel made a motion to approve the Superintendent's recommendation that we hire Rebecca Blakesley as a Cafeteria Food Service Worker for the 2023-2024 school year. 2nd made by Dawn Frank. Motion passed 5-0.

ii. Discussion/Consideration/Approval to Hire Certified Teacher

Dawn Frank made the motion to approve Mrs. Tammi Cannaliato as a teacher for the Pine Strawberry School District for the 2023-2024 school year. Starting at Step BA+12 step 9 on the certified pay scale. 2nd made by Margaret Parker. Motion passed 5-0.

iii. Discussion/Consideration/Approval of Summer School Teachers

Dawn Frank made a motion to approve the Superintendent's recommendation to hire Mary Ann Runzo, Angus MacFarlane, Don Lambert and Diana James for the 2023 summer school programs. 2nd made by Margaret Parker. Motion passed 5-0.

iv. Discussion/Consideration/Approval to Hire Classified Substitute

Thom Cazel made the motion to approve the Superintendent's recommendation that we hire Kristy Miller as classified substitute for the remainder of the 2022-2023 school year and for the 2023-2024 school year. 2nd made by Margaret Parker. Motion passed 5-0.

v. Discussion/Consideration/Approval of Retirement Request

Thom Cazel made the motion to pay Mrs. Karen McHugh for her remaining sick days at 50% payout of daily sub rate. 2nd made by Margaret Parker. Motion passed 5-0.

D. Upcoming Conferences/Activities

- Friday, May 19th, 8:15am- Flag Ceremony
- Friday, May 19th- Talent Show
- Friday, May 19th- Last day for Preschool
- Wed., May 24th, 6pm - 8th Grade Promotion
- Thur. May 25th- Field Day - Last day for Students

E. Governing Board Member Updates

F. Future Meeting Dates/Items for Future Agendas - June 26, 2023

G. Correspondence

H. ADJOURNMENT

Thom Cazel made the motion to adjourn at 7:20pm. 2nd made by Margaret Parker. Motion passed 4-0.