

**BOARD OF EDUCATION**  
**PINE STRAWBERRY SCHOOL DISTRICT #12**

Monday, June 26, 2023

Board Meeting Minutes

**I. CALL TO ORDER-** The meeting was called to order at 5:35 pm by Jennifer Zimmerman.

**II. ROLL CALL-** Present Thomas Cazel, Jennifer Zimmerman, Sherri Hampton Margaret Parker, and Dawn Frank.

**III. PLEDGE OF ALLEGIANCE-** The Pledge of Allegiance was led by Jennifer Zimmerman.

**IV. ADOPTION OF AGENDA-** Dawn Frank made a motion to approve the agenda. 2nd made by Margaret Parker . Motion passed 5-0.

**V. INFORMATION ITEMS**

- A. Superintendent’s Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward

**VI. CALL TO THE PUBLIC- NONE**

**VII. ACTION ITEMS**

**A. Consent Agenda**

- i. Approval of Minutes

May 8, 2023

Thom Cazel made the motion to approve the above minutes. 2nd made by Margaret Parker. Motion passed 5-0.

**B. New Business**

- i. Discussion/Consideration/Approval of Payroll Vouchers

#23	\$ 99,119.56
#24	\$ 307,081.13
#242	\$ 61,779.82
#25	\$ 47,247.06
#26	\$ 37,916.67

Thom Cazel made a motion to approve the above listed payroll vouchers. 2nd made by Sherri Hampton. Motion passed 5-0.

- ii. Discussion/Consideration/Approval of Expense Vouchers

#2218 \$ 171,965.17

#2219 \$ 79,123.41

Sherri Hampton made a motion to approve the above listed expense vouchers. 2nd made by Dawn Frank. Motion passed 5-0.

iii. Discussion/Review of Handbooks- No Action

iv. Discussion/Consideration/Approval of Proposed Budget

Dawn Frank made the motion to accept the proposed budget for fiscal year 2022-2023 as presented by the business manager. 2nd made by Sherri Hampton. Motion passed 5-0.

v. Discussion/Review of 1st Reading of Policy Advisories 744-747- no action

### **C. Personnel Actions\***

i. Discussion/Consideration/Approval to Hire Preschool Teacher

Thom Cazel made the motion to approve Mrs.Christine Wilcox as a teacher for the Pine Strawberry School District for the 2023-2024 school year. Starting at Step MA +24 step 15 on the certified pay scale. 2nd made by Sherri Hampton. Motion passed 5-0.

ii. Discussion/Consideration/Approval of In House Transfer

Sherri Hampton made the motion to approve the Superintendent's recommendation to move Mr. Mike Roggenstein to a full time position for the 2023-2024 school year. 2nd made by Margaret Parker. Motion passed 5-0.

iii. Discussion/Consideration/Approval to Resignation

Sherri Hampton made the motion to approve the Superintendent's recommendation to accept Ms.Nancy Escobar's letter of resignation effective May 26, 2023. 2nd made by Dawn Frank. Motion passed 5-0.

iv. Discussion/Consideration/Approval of Retirement

Margaret Parker regretfully moved to approve Mr. Angus MacFarlane's letter of retirement effective June 16, 2023. 2nd made by Thom Cazel. Motion passed 5-0.

### **D. Upcoming Conferences/Activities**

### **E. Governing Board Member Updates**

### **F. Future Meeting Dates/Items for Future Agendas - July 10, 2023 via Zoom meeting @ 9am**

### **G. Correspondence**

### **H. ADJOURNMENT**

Thom Cazel made the motion to adjourn at 6:50pm. 2nd made by Margaret Parker. Motion passed 5-0.

