# Customize Your Notification Preferences

in ParentSquare or StudentSquare



From the mobile app, tap on the hamburger menu in the upper left corner.



# Choose Account from the menu options.



### Then choose Preferences.



Toggle on the Custom Settings button to customize notification preferences by campus.

### 11:44

 $\times$ 

### Notifications

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### Custom Settings

Use different settings for each of your schools

### **Urgent Alerts & Notices**

Includes attendance and auto notices marked as critical notices. *Cannot be disabled*.

### All Schools

School Alerts Alerts/reminders & student notices

### General Announcements & Messages



By enabling text messaging, you will receive alerts, codes and updates. Message and data rates may apply. Message frequency varies. Reply HELP for Help or STOP to opt out. SMS Terms of Service

App Notifications

Customize if/when you receive email, text, or app notifications.

### 11:45

X

Notifications

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### All Schools

School Alerts Alerts/reminders & student notices

### General Announcements & Messages



are working properly.

# Make sure at least one option is on Instant.

Instant means you will get a notification right away; Digest means you will get all messages at once in a Daily Summary each evening around 6:00 pm.

X

### Notifications

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marked as critical notices. Cannot be disabled.

### All Schools

School Alerts Alerts/reminders & student notices

### General Announcements & Messages

**Email Notifications** Diaest Instant Text Notifications Digest Instant By enabling text messaging, you will receive alerts, codes and updates. Message and data rates may apply. Message frequency varies. Reply HELP for Help or STOP to opt out. SMS Terms of Service **App Notifications** Diaest Instant

Digest is our recommended option. Learn More

**Troubleshoot App Notifications** 

### You can not adjust school alerts.

These alerts are reserved for emergency and urgent alerts (such as school closings) only and can not be disabled. They will all be sent instantly.

X

### Notifications

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marked as critical notices. Cannot be disabled.

### All Schools

School Alerts Alerts/reminders & student notices

### General Announcements & Messages



### From a computer, click on your name in the upper right corner to enable the drop-down menu and choose My Account.

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### Use Notification Settings to Customize Your Settings.

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L ANNOUNCEMENTS & MESSAGES

Text
Off Instant Digest

ssage frequency varies. Reply HELP for He

# Make sure at least one option is set to *Instant*.

Instant means you will get a notification right away; Digest means you will get all messages at once in a Daily Summary each evening around 6:00 pm.

Notification Settings: Taylor Poston						
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