



# Wakulla High School Absence Form 2023 - 2024

This form is to be completed for an Excused Absence when your child has been absent from school. Submission of this form must be completed within 5 days of the students' return to school for the absence to be considered an excusal. Attach any needed documentation (e.g., doctor's notes) when submitting either physical drop off, email submission to attendance office, or direct upload to student's FOCUS account.

\_\_\_\_\_, \_\_\_\_\_ was absent on \_\_\_\_\_, due to  
(Student's Full Name) (Grade) (Dates)

---

---

---

---

---

**OFFICE USE ONLY**

**Excused**

**Unexcused**

**Doctor's Note**  
(Attached to Form)

**Parent Note**

\_\_\_\_\_  
Signature