

Simi Valley Schools

SIMI VALLEY UNIFIED SCHOOL DISTRICT

**BOARD APPROVED
ITEMS FROM THE
12.13.22 BOE
MEETING**

APPROVED FOR PROCESSING
BY SUPERINTENDENT'S OFFICE
12/13/22 Date
Signature

TITLE: APPROVAL OF MEMBER TO THE CITIZEN'S BOND OVERSIGHT COMMITTEE (CBOC) – MEASURE X

Business & Facilities
Consent #4

December 13, 2022
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

In accordance with the requirements of Proposition 39, the Board of Education established a Citizens' Bond Oversight Committee (CBOC) to oversee the expenditures and decisions of Measure X Bond Funds. Their role is primarily an audit function with the responsibility to report to the public on the District's expenditures and consistency with the Measure X Bond.

Most of the current committee members are terming out, and new committee members are needed. The Committee shall consist of at least seven (7) members; one member shall be a parent or guardian of a child enrolled in the District, one member shall be active in PTA or school site council, one member shall be active in a local business organization, one member shall be from a senior citizens' organization, and one member shall be active in a bona-fide tax payers association. Other members are typically from the community at-large.

The application for serving on the committee was posted on the District's website. District staff solicited applications through an e-mail transmitted to all the parents in the District on December 2021, January 12, 2022 and February 16, 2022 for a person(s) interested in the CBOC Committee. Staff has reviewed the applications, contacted and interviewed the applicants, and recommends the applicants presented below.

Recommendation

It is recommended that the Board of Education appoint the following member to the Citizens' Bond Oversight Committee (CBOC) for the Measure X Bond:

Jonathan Bonesteel

On motion # 78 by Trustee LaBelle, seconded by Trustee Pine and carried by a vote of 5/0, the Board of Education, by a roll-call vote, approved the Member to the Citizen's Bond Oversight Committee (CBOC) – Measure X.

Ayes: Pine
Smoller
Subraw
LaBelle
Bagdasaryan Noes: 0 Absent: 0 Abstain: 0

APPROVED FOR PROCESSING
BY SUPERINTENDENT'S OFFICE
12/13/22
Date
Signature

TITLE: APPROVAL OF AGREEMENT NO. R23-02503 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND STEPHEN PAYTE, DSA INSPECTIONS, INC. FOR INSPECTION SERVICES FOR THE CLASSROOM RENOVATION PROJECT AT BERYLWOOD ELEMENTARY SCHOOL

Business & Facilities
Consent #5

December 13, 2022
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

The District requires inspection services on an as-needed basis at the classroom renovations at Berylwood Elementary School. These inspection services can be provided by the firm of Stephen Payte, Non - DSA Inspections, Inc, from February 1, 2023 through February 1, 2024.

Fiscal Analysis

\$63,750.00 Not – To - Exceed Contract, Funded by Measure X

Actual cost will be based on actual inspection services performed.

Recommendation

It is recommended that the Board of Education approve Agreement No. R23-02503 for Inspection Services for the Berylwood Classroom Renovation Project.

On motion # 78 by Trustee LaBelle, seconded by Trustee Pine and carried by a vote of 5/0, the Board of Education, by a roll-call-vote, approved Agreement No. R23-02503 for Inspection Services for the Berylwood Classroom Renovation Project

Ayes: Pine
Smolleu
Jobran
LaBelle
Bagdasaryan
Noes: 0 Absent: 0 Abstained: 0

PROJECT ASSIGNMENT AMENDMENT

AGREEMENT A18.447

Inspection Services for the Classroom Renovation Project at Berylwood Elementary School, Requisition R23-02503

This Project Assignment Amendment (“PAA”) is entered by and between **Simi Valley Unified School District and Stephen Payte, DSA Inspections, Inc.** (“Inspector Firm”) as of **December 13, 2022**.

WHEREAS, the District and Inspector Firm entered into a written Agreement entitled **Agreement No. A18.447** for On-Going Project Inspector Services (“Agreement”) generally establishing terms and conditions for the Project Inspector’s inspection services for Projects assigned by the District to the Inspector Firm for completion of Project Inspector Services.

WHEREAS, this PAA sets forth the specific terms and conditions applicable to the Assigned Project and the Project Inspector Services to be completed by the Inspector Firm for the Assigned Project.

NOW THEREFORE, the District and Inspector Firm agree as follows:

1. Assigned Project Description. The Assigned Project is described as follows: **Provision of a Project Inspector for the Classroom Renovation Project, at Berylwood Elementary School.**
2. Project Inspector Services for Assigned Project. The Inspector Firm shall complete all Project Inspector Services for the Assigned Project set forth in the Agreement, except as specifically noted below:

3. Project Inspector. As noted on the attached Proposal for Inspection Services from Inspector Firm dated November 22, 2022 and identified on attached Attachment 2, for Fee Only, The Inspector Firm designates Duncan McKay as the Project Inspector for completion of Project Inspector Services for this Assigned Project. The hourly billing rate of \$85.00 per hour for the on-site inspection work by the Project Inspector(s) designated for the Assigned Project is not subject to adjustment. Attachment 1.
4. Assigned Project Contract Price. The Contract Price for completing Project Inspector Services for the Assigned Project is an **estimated total amount of Sixty-Five Thousand Seven-Hundred Fifty Dollars (\$63,750.00)** (“Assigned Project Contract Price). Billings for payment of the Assigned Project Contract Price shall be based on the reasonable time necessary for Project Inspector designated for the Assigned Project to complete Project Inspector Services, multiplied by the applicable hourly rate. Billings for Project Inspector Services shall be at the Straight Time hourly rates, unless the District has authorized in advance the completion of Project Inspector Services on days/times subject to Overtime or Premium Overtime hourly rates. No payment will be made and the Inspector Firm is not entitled to any compensation for any Project Inspector Services necessary as a result of the failure of the Inspector Firm to timely and completely provide Project Inspector Services. The Assigned Project Contract Price is not subject to adjustment, except as provided in Paragraph 5 of this PAA.
5. Term of PAA. The District has established completion estimated at February 1, 2024 for the Contractor to complete Project construction (“Construction Time”), with an estimated start date of February 1, 2023. The Assigned Project Contract Price is based on the Duration of the Assigned Project. If Project construction is not completed within the Remaining Construction Time and the Assigned Project Contract Price is not exhausted as of expiration of the Remaining Construction Time, the Inspector shall provide Project Inspector Services after expiration of the Remaining Construction Time without adjustment of the Assigned Project Contract Price until the Assigned Project Contract Price is exhausted. If Project construction is not completed within the Construction Time and the Assigned Project Contract Price is exhausted at the expiration of the Remaining Construction Time, or if the unexhausted portion of the Assigned Project Contract Price as of

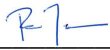
expiration of the Remaining Construction Time is exhausted prior to completion of Project Construction, the Assigned Project Contract Price is subject to adjustment for the Project Inspector Services provided after expiration of the Remaining Construction Time.

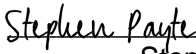
- 6. Agreement Terms. All terms of the Agreement are incorporated herein and applicable to the Assigned Project, except as modified by the terms of this PAA.

IN WITNESS HEREOF, the District and Inspector Firm have executed this PAA as of the date set forth above.

**“District”
SIMI VALLEY UNIFIED
SCHOOL DISTRICT**

**“Project Inspector”
Stephen Payte DSA Inspections, Inc.**

By:  12/19/2022
DocuSigned by: 09CA0EB1F690455...
Ron Todo
Title: Associate Superintendent, Business & Facilities

By:  11/29/2022
DocuSigned by: B4995225D6FF4...
Stephen K. Payte
Title: Vice President

 DS
DR

**ATTACHMENT 1 TO
PROJECT ASSIGNMENT AMENDMENT, AGREEMENT R22-02042 FOR PROJECT INSPECTOR SERVICES**

Project Inspector	DSA Certification No.	Hourly Billing Rate (Class 1 indicated below)	
Duncan Richard McKay, DSA Inspector, will be the inspector provided under this Project Assignment.	6129	<u>Straight Time</u> Mondays-Fridays (up to 8 hours per work day)	\$85.00
		<u>Overtime</u> Mondays-Fridays (more than 8 hours per work day) Saturdays (8 hour workday 7 AM to 6 PM)	\$123.00
		<u>Premium Overtime</u> Saturdays (more than 8 hours per work day) Sundays Holidays	\$164.00
		<u>Straight Time</u> Mondays-Fridays (8 hour work day)	
		<u>Overtime</u> Mondays-Fridays (more than 8 hours per work day) Saturdays (8 hour workday 7 AM to 6 PM)	
		<u>Premium Overtime</u> Saturdays (more than 8 hours per work day) Sundays Holidays	
		<u>Straight Time</u> Mondays-Fridays (8 hour work day)	
		<u>Overtime</u> Mondays-Fridays (more than 8 hours per work day) Saturdays (8 hour workday 7 AM to 6 PM)	
		<u>Premium Overtime</u> Saturdays (more than 8 hours per work day) Sundays Holidays	

Attachment 2 - Fee Only

Proposal for Inspection Services

November 22, 2022

Simi Valley Unified School District
101 W. Cochran
Simi Valley, Ca 93065

Re: DSA Project Inspection Services for Berylwood ES Classroom Renovation

We will provide required DSA Inspection Services as defined in Title 24, Part 1, Sections 4-333 and 4-342 and DSA Interpretation of Regulations. Our proposal is for one (1) DSA Class 1 Inspector (Duncan McKay), at a rate of \$85.00 per hour.

The project schedule indicates 250 workdays (Feb 1, 2023 to Feb 1, 2024), and we anticipate an average of 3 hours of inspection per day, for a total cost not to exceed **\$63,750.00**

*Hours worked over 8 per weekday and all hours worked Saturday will be charged at time and one half and Sunday will be charged at double time.

As always, we appreciate the continued opportunity to work with your District.

Sincerely,



Stephen K. Payte
Vice President
Stephen Payte DSA Inspections, Inc.
(661) 718-2893

Certificate Of Completion

Envelope Id: B12978197C9449978FDD24E3C8824379	Status: Completed
Subject: Complete with DocuSign: Berylwood Elementary Classroom Reno Stephan Payte PAA R23-02503	
Source Envelope:	
Document Pages: 4	Signatures: 2
Certificate Pages: 5	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Bond Contracts
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	Simi Valley Unified School District
	101 West Cochran Street
	Simi Valley, CA 93065
	bondcontracts@simivalleyusd.org
	IP Address: 207.157.143.2

Record Tracking

Status: Original	Holder: Bond Contracts	Location: DocuSign
11/29/2022 8:08:10 AM	bondcontracts@simivalleyusd.org	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Simi Valley Unified School District	Location: DocuSign

Signer Events

Stephen Payte
 jtw@dsainpections.com
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:


 B4995225D6FF47D...
 Signature Adoption: Pre-selected Style
 Using IP Address: 24.24.207.74

Timestamp

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 Viewed: 11/29/2022 9:54:14 AM
 Signed: 11/29/2022 9:55:05 AM

Electronic Record and Signature Disclosure:
 Accepted: 11/29/2022 9:54:14 AM
 ID: 76ab912a-381b-412c-a0ab-97bebda077e8

Desiree Rask
 desiree.rask@simivalleyusd.org
 Security Level: Email, Account Authentication (None)

DS

 Signature Adoption: Pre-selected Style
 Using IP Address: 207.157.143.2

Sent: 11/29/2022 9:55:06 AM
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 Signed: 12/15/2022 10:34:56 AM

Electronic Record and Signature Disclosure:
 Accepted: 12/15/2022 10:34:41 AM
 ID: c958c10b-2166-49c7-820f-e11c6200caa3

Ron Todo
 ron.todo@simivalleyusd.org
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 09CA0EB1F690455...
 Signature Adoption: Uploaded Signature Image
 Using IP Address: 207.157.143.41

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 Signed: 12/19/2022 11:24:24 AM

Electronic Record and Signature Disclosure:
 Accepted: 12/19/2022 11:24:13 AM
 ID: 8a111ddf-27f4-4359-9f55-55938f41ccb9

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	12/19/2022 11:24:13 AM
Signing Complete	Security Checked	12/19/2022 11:24:24 AM
Completed	Security Checked	12/19/2022 11:24:24 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Simi Valley Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Simi Valley Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: sean.goldman@simivalleyusd.org

To advise Simi Valley Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at sean.goldman@simivalleyusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Simi Valley Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Simi Valley Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Simi Valley Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Simi Valley Unified School District during the course of your relationship with Simi Valley Unified School District.

APPROVED FOR PROCESSING
 BY SUPERINTENDENT'S OFFICE
 12/13/22
 Date Signature

**TITLE: AUTHORIZATION TO AWARD BID #B23FS388, SYCAMORE
 ELEMENTARY SCHOOL SECURITY FENCING**

Business & Facilities
 Consent #7

December 13, 2022
 Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
 Business and Facilities

Background Information

Four bids were received on December 1, 2022 for Bid #B23FS388, Sycamore Elementary School Security Fencing. The recommended low bidder is indicated in bold type.

Company Name	Base Bid	Allowance	Bid Total
C. S. Legacy Construction, Inc	\$1,421,660.00	\$0.00	Non Responsive
Hughes General Engineering, Inc	\$615,250.00	\$61,525.00	\$676,775.00
Omega Construction Co., Inc	\$1,200,000.00	\$120,000.00	\$1,320,000.00
SBS Corporation	\$907,000.00	\$90,700.00	\$997,700.00

Additional information is available in the Bond Management Office.

Fiscal Analysis

The total amount of this project \$676,775.00 will be funded by Measure X Bond Funds.

Recommendation

It is recommended that the Board of Education authorize award of Bid #B23FS388, Sycamore Elementary School Security Fencing to Hughes General Engineering, Inc. in the amount of \$676,775.00.

On a motion # 78 by Trustee Labelle, seconded by Trustee Pine and carried by a vote of 5/0, the Board of Education approved, by roll-call vote, award of Bid #B23FS388, Sycamore Elementary School Security Fencing to Hughes General Engineering.

AYES: Pine
Smollen NOES: 0 Absent: 0 Abstained: 0
Jubran
Labelle
Bagdasaryan