

TITLE: RATIFICATION OF AGREEMENT NO. R20-02318 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND AMADOR WHITTLE ARCHITECTS, INC. FOR DESIGN OF A SPECIAL NEEDS RESTROOM FOR KNOLLS ELEMENTARY SCHOOL

Business & Facilities
Consent #5

November 19, 2019
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

On August 20, 2019, the Board of Education ratified Agreement No. A20.043 for ongoing architectural services with Amador Whittle Architects. Design services are needed for construction of a special needs restroom at Knolls Elementary School. Amador Whittle Architects can provide these services.

Fiscal Analysis

The cost associated with Agreement R20-02318 (Exhibit "A") is **Fixed Fee of \$43,661**. These services will be funded by Measure X.

Recommendation

This item is presented for Board of Education ratification.

On a motion # 50 by Trustee Jubran, seconded by Trustee Blough and carried by a vote of 4/0/1, the Board of Education ratified, by roll-call-vote, Agreement No. R20-02318 with Amador Whittle Architects, Inc. for design services for construction of a special needs restroom at Knolls Elementary School.

Ayes: Blough
Jubran Noes: 0 Absent: White Abstained: 0
Smolkin
LaBelle

**PROJECT ASSIGNMENT AMENDMENT (PAA)
AGREEMENT NO. R20-02318**

This Project Assignment Amendment ("PAA") is executed by and between Simi Valley Unified School District and Amador Whittle Architects, Inc. ("Architect") as of October 28, 2019.

Whereas, the District entered into a written Agreement entitled Agreement A20.043 for On-Going Architect Services ("Agreement") generally establishing terms and conditions for the Architect's design professional services for Projects assigned by the District to the Architect.

Whereas, this PAA sets forth the specific terms and conditions applicable to the District assignment of the Assigned Project to the Architect for completion of design professional services.

NOW THEREFORE, the District and Architect and agree as follows:

1. **Assigned Project Description.** The Assigned Project is described as follows: Design of an accessible unisex restroom for special needs users at Building "G" at Knolls Elementary School per the attached Proposal (Attachment 1) from Architect dated October 24, 2019.
2. **Assigned Project Construction Budget.** The Construction Budget for the Assigned Project is One-Hundred Seventy-Thousand Dollars (\$170,000.00).
3. **Assigned Project Basic Services.** The Basic Services Phases for the Assigned Project are:

Basic Services Phases
Field Investigations
Structural engineering, electrical engineering for power and fire alarm systems, mechanical and plumbing engineering.
30% Construction Documents
60% Construction Documents
100% Construction Documents
DSA Submission, Review & Approvals
Construction Observation and Project Closeout with DSA Certification.

4. **Assigned Project Design Disciplines and Design Consultants.** The Design Disciplines included within the scope of the Assigned Project include the following; the Architect shall complete all services for the Design Disciplines noted below with its own employees or by Design Consultants to the Architect.

Design Disciplines
Design Consultants
Structural Engineering – Orion Structural Group, Inc.
Electrical Engineering for power and fire alarm – Lucci & Associates, Inc.
Mechanical and plumbing - A & E Group

EXHIBIT "A"

5. **Assigned Project Schedule.** The Architect's Completion of Basic Services for the Assigned Project shall be in accordance with the following:

Basic Services Phases	Completion Date
Field Investigations and 30% Construction Documents Engineering	Monday, December 02, 2019
60% Construction Documents	As required to accommodate the Construction Documents, and site visits required for the project.
100% Construction Documents	Friday, January 03, 2020
DSA submission, review and approvals.	Monday, February 03, 2020
	Submit immediately following District approval of the 100% Construction Documents. Completion date shall be as required by DSA to perform the review, backcheck, and approval process.
Construction Observation and Project Closeout	Friday, July 24, 2020

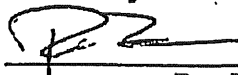
6. **Assigned Project Contract Price.** The Contract Price for this Assigned Project is a lump sum fixed fee of **Forty-Three Thousand Six-Hundred and Sixty-One Dollars (\$43,661.00)**. The Contract Price for the Assigned Project is allocated to the Basic Services Phases as follows:

Basic Services Phases	Contract Price Allocation
Field Investigations	\$ 4,366
30% Construction Documents	\$ 8,732
60% Construction Documents	\$ 8,232
100% Construction Documents	\$ 8,732
DSA Submission, Review, and Approval	\$ 4,367
Construction Observation & DSA Closeout	\$ 8,732
Reimbursables (Not-to-Exceed Amount)	\$ 500
Total Contract Price:	\$43,661

7. **Design Consultants.** Design Consultants to the Architect for the design disciplines required for the Assigned Project are as set forth in Attachment 1.
8. **Agreement Terms.** All terms of the Agreement are incorporated herein and applicable to the Assigned Project, except as modified by the terms of this PAA.

IN WITNESS HEREOF, the District and the Architect have executed this Project Assignment Amendment as of the date set forth above.


District
Simi Valley Unified School District

By: 

Ron Todo

Title: Associate Superintendent, Business & Facilities
Accessible Unisex Special Needs Restroom for Knolls ES Building "G"
Agreement No. R20-02318 Amador Whittle Architects, Inc.
October 28, 2019

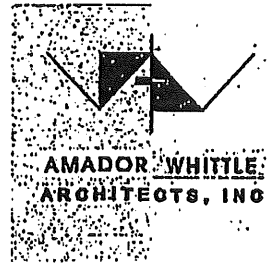
Architect
Amador Whittle Architects, Inc.

By: 

Jean Amador, AIA

Title: President

Attachment 1



October 24, 2019 rev

Simi Valley Unified School District
101 West Cochran Street
Simi Valley CA 93065

Attention: Pedro Avila, Director of Facilities and Planning

Project: Knoll ES Accessible Restroom Addition

Subject: A/E Fee Proposal

Dear Mr. Avila:

In accordance with your Request for Proposal, Amador Whittle Architects, Inc "AWA" are pleased to provide this proposal for the referenced project.

SCOPE OF WORK

Provide Construction Documents and Project Coordination including Field Investigation, 30% submittal, 60% submittal, 100% submittal, DSA Approval, Construction and Project Close Out for addition of one Accessible Unisex Restroom for special needs children. Proposed restroom addition is planned for Building G (refer to attached site plan from A03-109115).

- The Structural Engineering is to provide supporting documents for restroom addition to the 1960 original construction.
- Lucci & Associates Engineering will provide design for electrical power and fire alarm.
- A&E Group shall provide design for mechanical and plumbing using the information provided on recent Modernization and 1960 Archive Drawings.
- Existing Accessible Path of Travel and Accessibility requirements from A#03-109115 to support this project will be applied. In the event upgrades are required they shall be extra services.
- Construction A/E Support Services are provided and based on the District contracting with General Contractor and three-month construction duration.

28328 Agoura Road, Suite 203, Agoura Hills, CA 91301
Office 805 530-3938 or (818) 874-0071
www.AWAarchitect.com

Amador Whittle Architects, Inc.
 October 23, 2019
 Page 2 of 2

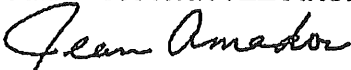
PROPOSAL

We propose an Estimated Hourly Fee of Forty-Three Thousand and Six Hundred and Sixty-One dollars (\$ 43,661.00) broken down as follows:

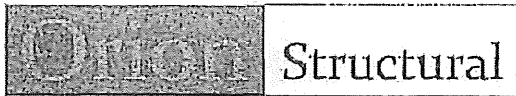
Principal	60 hour's	x	\$ 184. =	\$11,040
Architect	42	x	138. =	5,796
Designer	65	x	90. =	5,850
AWA SUB TOTAL				= \$ 22,686
A& E Group Consulting Engineers				= \$ 5,600
Lucci & Associates				= \$ 8,400
Orion Structural Group Inc.				= \$ 5,500
				= \$ 19,500
(AWA mark-up 5% on consultants)				= \$ 975
Printing Reimbursements (agencies)				= \$ 500
Grand TOTAL				= \$ 43,661

Our fee excludes DSA approval fees and Permits, other agency permits, and fees, Civil Engineering, Fire Sprinkler Design, Itemized estimates of construction cost, extended construction duration beyond three- months.

Sincerely,
AMADOR WHITTLE ARCHITECTS, INC.



Jean A. Amador AIA
 Principal



Orion Structural Group, Inc.
 223 East Thousand Oaks Blvd., Suite 304
 Thousand Oaks, CA 91360
 Phone: (805) 750 – 8136 Fax: (805) 494-0418

Proposal for Structural Engineering Services

October 22, 2019

Client:

Jean Amador
 Amador Whittle Architect, Inc
 28328 Agoura Road, Suite 203
 Agoura Hills, CA. 91301

Re: SVUSD Knoll ES – Unisex Restroom Addition
 6334 Katherine Rd, Simi Valley, CA 93063

Scope:


Structural engineering for unisex restroom addition to existing 1-story wood building. New structure will be made of wood framed walls on concrete foundation. The existing roof overhang will be used as the roof structure for the addition.

Fees:

1. 30% submittal	20%
2. 60% submittal	20%
3. 100% submittal	20%
4. DSA Review	20%
5. Construction Admin Phase	18%
6. DSA Closeout Phase	2%
Total	\$5,500

Travel expenses anticipated for the structural scope are included in the fee.

Orion Structural Group Inc.



Will Lambert, SE
California Structural Engineer License # 5430

I acknowledge having read this letter and the proposal contained therein and agrees to its terms and conditions. I hereby authorized you to commence on this project.

Client Approval

By: _____ Date: _____

Date: October 22, 2019

To: Jean Amador AIA, President
AMADOR WHITTLE

From: Kenneth Lucci, P.E.

Subject: Electrical Design Proposal for Simi Valley Knoll ES Restroom Remodel

Thank you for the opportunity to submit the following electrical engineering services proposal for the Knoll ES Project at Building G based on your October 21st email concerning this project.

Electrical Scope of Work:

Provide electrical engineering design of the Project Area to include:

- a. Site review of existing electrical conditions (verify existing conditions)
- b. Provide new power and lighting for the unisex restroom.
- c. Provide new Fire Alarm system to connect to the existing FA system.
- d. Provide power to mechanical fan for the restroom.
- e. Provide 30%, 60% and 100% submittals and submission to DSA for final DSA approval.
- f. Provide CA/CM for the project electrical scope of work to closeout.

Exclusions:

- Structural Design
- New power system expansion (we are only intending to use the available existing power from the local panel at the Building G)
- Existing fire alarm system will be extended to the new restroom via expansion of the RPS in Building G without adding speakers and without upgrading the existing fire alarm system to a voice system. Additional fees will be required if the existing building G is not DSA approved for fire alarm and/or if this building addition will trigger the use of speakers versus horns.
- It is assumed as a baseline that the existing building electrical system and the existing building and site fire alarm systems have approved DSA numbers.

Our electrical engineering service fee for the above is \$8,400.

October 23, 2019

Jean Amador – Knoll ES Restroom

Page 2

Terms and Conditions. These services will be performed under an agreement between AE Group Mechanical Engineers, Inc. and Amador Whittle Architects, Inc., subject to review.

We look forward to working with you on this project.

Thank you,



_____	approved	_____	_____
AE Group Mechanical Engineers, Inc.		Amador Whittle Architects, Inc.	date

AEGME/mos

AE Group Mechanical Engineers, Inc.

838 East Front Street

Ventura, California 93001-2925

(805) 653-1722 fax (805) 653-7260

email: phil@aegroupme.com

October 23, 2019

Jean Amador

Amador Whittle Architects, Inc

28328 Agoura Rd, #203

Agoura Hills, CA

transmitted by email

**SUBJECT: PROPOSAL FOR MECHANICAL ENGINEERING SERVICES – SVUSD
KNOLL ES**

Dear Jean,

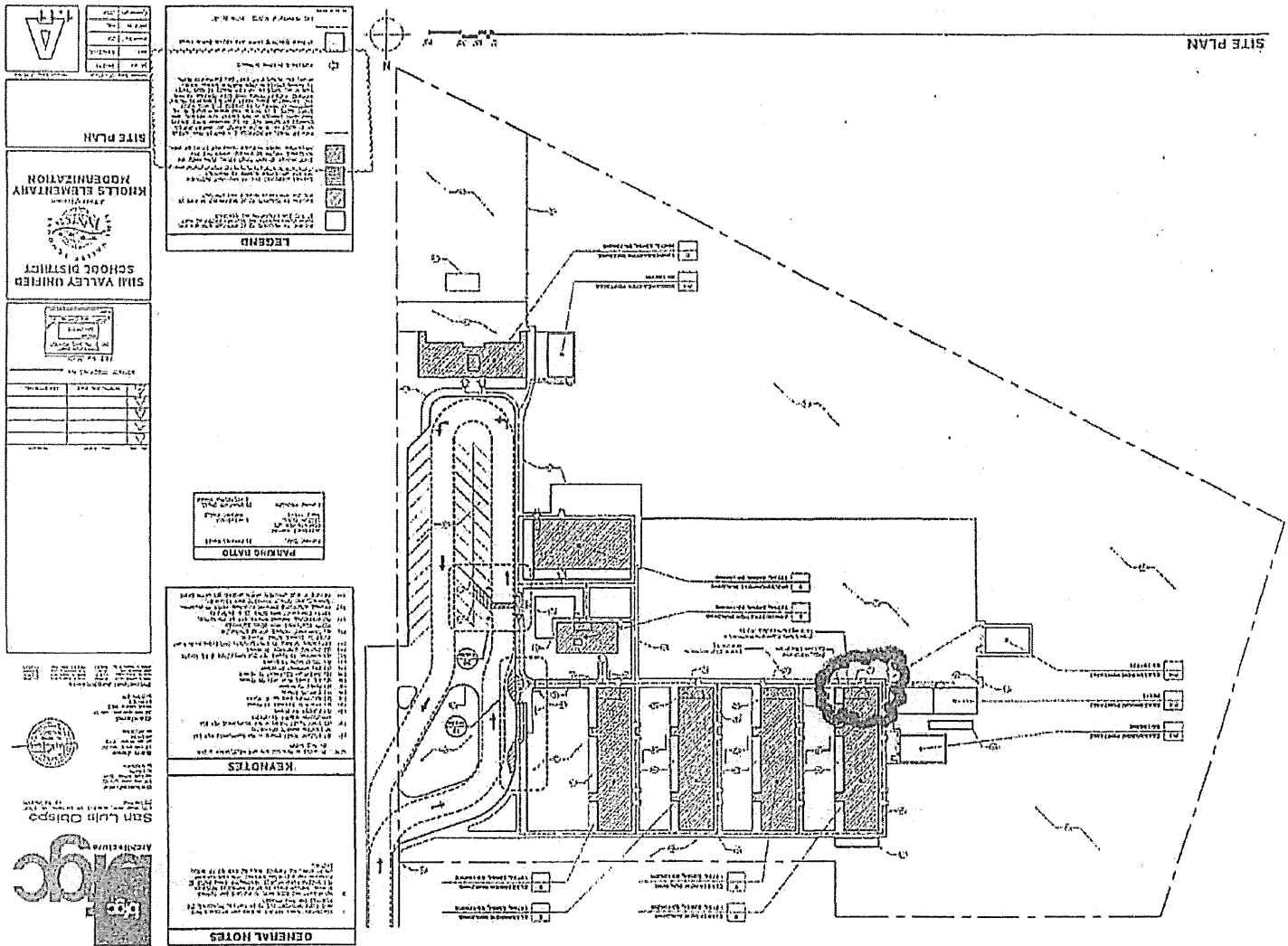
This letter is a formal proposed fee schedule and agreement for the mechanical engineering services related to the new unisex restroom to be added to Building G at Knoll ES. This proposal is in response to your request for proposal. We will provide the following:

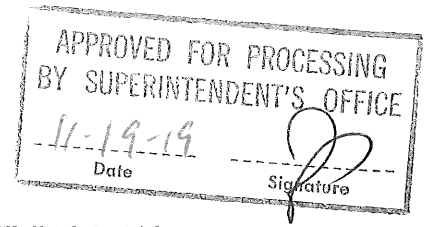
1. **Mechanical Plans.** We will prepare plans indicating new restroom exhaust system. Included will be equipment selections, mounting details, and ductwork. Also included will be written specifications for all equipment, materials, and work to be performed.
2. **Plumbing Plans.** We will prepare plans indicating plumbing fixtures and piping for water and waste and vent. Also included will be written specifications for all fixtures, materials and work to be performed.
3. **Coordination.** Included is coordination with your office, other consultants and the District, DSA / SFM review, attendance at meetings, review of submittals, response to requests for information, review of construction, and preparation of punch lists. It is understood that we will be supplied with complete sets of plans for the building and its plumbing systems, and that you will supply CAD base sheets for the project. We will provide sets of our plans for coordination and plan check purposes only.

Exclusions. Structural or electrical engineering, HVAC systems beyond basic exhaust, fire sprinkler systems, landscape irrigation, cost estimating, LEED, and any services not delineated above.

Fee. For all services described above (items 1-3) - fixed fee of \$5,600. Extra services will be performed on an hourly rate basis at the following rates: registered mechanical engineers - \$205/hr, mechanical engineering assistants - \$ 145/hr. These are the rates presently in effect and are subject to change in the future.

EXHIBIT "A"





**TITLE: RATIFICATION OF AGREEMENT NOS. R20-02356 AND R20-02446
BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND CLARK
SEIF CLARK, INC. FOR HAZARDOUS MATERIALS CONSULTANT
SERVICES**

Business & Facilities
Consent #6

November 19, 2019
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

On June 5, 2018 the Board of Education approved Ongoing Services Agreement A18.686 for hazardous materials consultant services with the firm of Clark Seif Clark, Inc. Services are needed for preparation of pre-renovation reports for the classroom renovation projects at Crestview Elementary School and Hillside Middle School.

Fiscal Analysis

The estimated costs for the hazardous materials consultant services agreements (Exhibits "A", and "B") with the firm of Clark Seif Clark, Inc. are listed below. The actual cost at each school site will be based on hazardous materials consultant services performed.

R20-02356 Crestview Elementary School (Exhibit "A"):	\$5,760
R20-02446 Hillside Middle School (Exhibit "B"):	\$4,105
Total this authorization:	\$9,865

These services will be funded by Measure X.

Additional information is available at the Bond Management Office.

Recommendation

This item is presented for Board of Education ratification.

On a motion # 50 by Trustee Jubran, seconded by Trustee Blough and carried by a vote of 4/0/1, the Board of Education ratified, by roll-call-vote, Agreement Nos. R20-02356 and R20-02446 with Clark Seif Clark, Inc.

Ayes: Blough
Jubran
Smollen
LaBelle Noes: 0 Absent: White Abstained: 0

**AGREEMENT NO. R20-02356
PROJECT ASSIGNMENT AMENDMENT**

This Project Assignment Amendment ("PAA") is entered by and between Simi Valley Unified School District and Clark Seif Clark, Inc. ("Hazardous Materials Consulting Firm") as of October 31, 2019.

WHEREAS, the District and Hazardous Materials Consulting Firm entered into a written Agreement A18.686 entitled Agreement for On-Going Hazardous Materials Consultant Services ("Agreement") generally establishing terms and conditions for the Hazardous Materials Consultant's services for Projects assigned by the District to the Hazardous Materials Consulting Firm for completion of Hazardous Materials Consultant Services.

WHEREAS, this PAA sets forth the specific terms and conditions applicable to the Assigned Project and the Hazardous Materials Consultant Services to be completed by the Hazardous Materials Consulting Firm for the Assigned Project.

NOW THEREFORE, the District and Hazardous Materials Consultant agree as follows:

1. Assigned Project Description. The Assigned Project is described as follows: Provide pre-construction Asbestos and Lead testing of building materials at **Crestview Elementary School for renovation of the classrooms in Buildings 2, 3, 4, and 5 (site map is attached)**. Provide an Asbestos and Lead survey report for inclusion in the project manual for the classroom renovation project.
2. Hazardous Materials Consultant Services for Assigned Project. The Hazardous Materials Consulting Firm shall complete the following Hazardous Materials Consultant Services for the Assigned Project:
Perform pre-construction testing as necessary to allow for proper handling and disposal of building materials containing Asbestos or lead, which may be impacted during the classroom renovation project. Provide a report containing results of the pre-construction assessment, and recommendations for proper handling of materials. Provide other Hazardous Materials Consultant work necessary for compliance with applicable regulations.
3. Hazardous Materials Consultants. The Hazardous Materials Consulting Firm shall utilize duly qualified and certified personnel for these Hazardous Materials Consultant Services. The hourly billing rate of each Hazardous Materials Consultant required for the Assigned Project is set forth in the attached Fee Proposal from Hazardous Materials Consulting Firm (Attachment 1) dated October 29, 2019.
4. Assigned Project Contract Price. The Contract Price for completing Hazardous Materials Consultant Services for the Assigned Project is an **estimated amount of Five-Thousand Seven-Hundred Sixty Dollars (\$5,760.00) ("Assigned Project Contract Price")**. Billings for payment of portions of the Assigned Project Contract Price shall be based on the reasonable time, equipment, and laboratory analyses necessary for the Assigned Project to complete Hazardous Materials Consultant Services in compliance with applicable industry standards and regulations. Billings for Hazardous Materials Consultant Services shall be at the Straight Time hourly rates, and customary laboratory analysis rates, unless the District has authorized in advance the completion of Hazardous Materials Consultant Services on days/times subject to Overtime or Premium Overtime hourly rates.
5. Term of PAA & Adjustment to Contract Price. The District has established Twenty-Five (25) calendar days as the Term of this PAA. The Assigned Project Contract Price is based on the anticipated needs of the project for construction phase monitoring. If the Assigned Project

EXHIBIT "A"

Contract Price is exhausted by the amount of assessment and testing, monitoring, and reporting required, the Assigned Project Contract Price is subject to adjustment based on Hazardous Materials Consultant provision of appropriate documentation to the District for the District's review and assessment.

6. Agreement Terms. All terms of the Agreement are incorporated herein and applicable to the Assigned Project, except as modified by the terms of this PAA.

The District and Hazardous Materials Consulting Firm have executed this PAA as of the date set forth above.

"District"
SIMI VALLEY UNIFIED
SCHOOL DISTRICT

By:

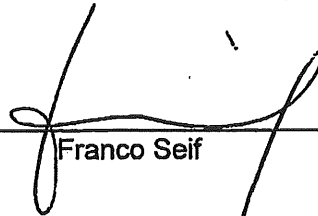


Ron Todo

Title: Associate Superintendent
Business & Facilities

"Hazardous Materials Consulting Firm"
CLARK SEIF CLARK, INC.

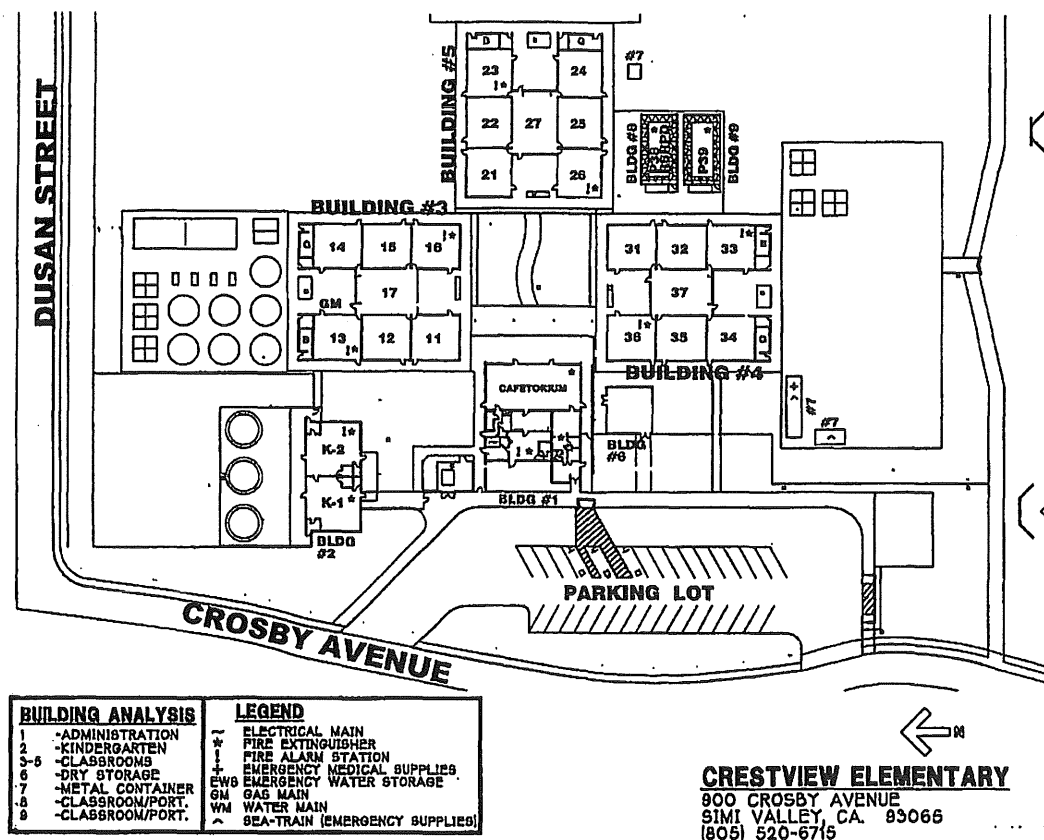
By:



Franco Seif

Title: President / CEO

EXHIBIT "A"



CLARK SEIF CLARK, INC.
HEALTH & SAFETY • ENGINEERING • ENVIRONMENTAL
Attachment 1

10/29/2019

CSC Project No. 1028230

Simi Valley Unified School District
Mr. Jim McGregor
101 West Cochran Street
Simi Valley, CA 93065

Re: Crestview ES
900 Crosby Avenue
Simi Valley, CA 93065

Dear Mr. McGregor:

Clark Seif Clark, Inc. (CSC) is pleased to provide you with this fee proposal to perform a limited bulk asbestos and lead-based paint survey at the above-referenced property. Per the email from Anthony Joseph on October 25, 2019, and the review of Criterion reports, we have acquired the technical requirements for this fee proposal. It is our understanding that the scope of work includes the "Removal of existing white board, tack boards, installation of new white boards, tack boards, and paint for 23 classrooms which include two kindergarten classrooms. There will be occasional 1'x1' ceiling tiles replacement."

The following is a fee proposal of our services. The estimated cost to perform the scope of work as listed hereunder is \$5,760.00. CSC has not seen the subject site. The estimated cost is based on third party information and is subject to change based on existing site conditions. CSC will bill only for services provided in accordance to the listed fee schedule. If additional funds are needed we will notify you prior to proceeding.

In order for CSC to proceed with this investigation, we require your written authorization. Please sign where indicated and return this proposal to us as soon as possible.

FEES PROPOSAL

Description	Rate	Est. Units	Est. Cost
Principal	\$130.00/Hour	4	\$520.00
Certified Asbestos Consultant (CAC)	\$88.00/Hour	20	\$1760.00
1000 point count Analysis	\$95.00/sample	25	\$2375.00
Pb Bulk - 24 Hr TAT (AAS/ICP)	\$20.00/sample	12	\$240.00
CAD Services & Drafting	\$80.00/Hour	10	\$800.00
Clerical	\$65.00/Hour	1	\$65.00

Total Estimated Costs \$5760.00

**AGREEMENT NO. R20-02446
PROJECT ASSIGNMENT AMENDMENT**

This Project Assignment Amendment ("PAA") is entered by and between Simi Valley Unified School District and Clark Seif Clark, Inc. ("Hazardous Materials Consulting Firm") as of November 11, 2019.

WHEREAS, the District and Hazardous Materials Consulting Firm entered into a written Agreement A18.686 entitled Agreement for On-Going Hazardous Materials Consultant Services ("Agreement") generally establishing terms and conditions for the Hazardous Materials Consultant's services for Projects assigned by the District to the Hazardous Materials Consulting Firm for completion of Hazardous Materials Consultant Services.

WHEREAS, this PAA sets forth the specific terms and conditions applicable to the Assigned Project and the Hazardous Materials Consultant Services to be completed by the Hazardous Materials Consulting Firm for the Assigned Project.

NOW THEREFORE, the District and Hazardous Materials Consultant agree as follows:

1. Assigned Project Description. The Assigned Project is described as follows: Provide Phase 1 pre-construction Asbestos testing of building materials at **Hillside Middle School for removal and replacement of the flooring throughout the school**. Provide an Asbestos survey report for the flooring replacement, which will be used in the project manual the District issues for bidding out the flooring replacement project.
2. Hazardous Materials Consultant Services for Assigned Project. The Hazardous Materials Consulting Firm shall complete the following Hazardous Materials Consultant Services for the Assigned Project:
Perform pre-construction testing as necessary to allow for proper handling and disposal of building materials containing Asbestos or lead, which may be impacted during the classroom renovation project. Provide a report containing results of the pre-construction assessment, and recommendations for proper handling of materials. Provide other Hazardous Materials Consultant work necessary for compliance with applicable regulations.
3. Hazardous Materials Consultants. The Hazardous Materials Consulting Firm shall utilize duly qualified and certified personnel for these Hazardous Materials Consultant Services. The hourly billing rate of each Hazardous Materials Consultant required for the Assigned Project is set forth in the attached Fee Proposal from Hazardous Materials Consulting Firm (Attachment 1) dated October 29, 2019.
4. Assigned Project Contract Price. The Contract Price for completing Hazardous Materials Consultant Services for the Assigned Project is an **estimated amount of Four-Thousand One-Hundred Five Dollars (\$4,105.00) ("Assigned Project Contract Price")**. Billings for payment of portions of the Assigned Project Contract Price shall be based on the reasonable time, equipment, and laboratory analyses necessary for the Assigned Project to complete Hazardous Materials Consultant Services in compliance with applicable industry standards and regulations. Billings for Hazardous Materials Consultant Services shall be at the Straight Time hourly rates, and customary laboratory analysis rates, unless the District has authorized in advance the completion of Hazardous Materials Consultant Services on days/times subject to Overtime or Premium Overtime hourly rates.
5. Term of PAA & Adjustment to Contract Price. The District has established Thirty-Five (35) calendar days as the Term of this PAA. The Assigned Project Contract Price is based on the anticipated needs of the project. If the Assigned Project Contract Price is exhausted by the

EXHIBIT "B"


amount of assessment and testing, and reporting required, the Assigned Project Contract Price is subject to adjustment based on Hazardous Materials Consultant provision of appropriate documentation to the District for the District's review and assessment.

6. Agreement Terms. All terms of the Agreement are incorporated herein and applicable to the Assigned Project, except as modified by the terms of this PAA.

The District and Hazardous Materials Consulting Firm have executed this PAA as of the date set forth above.

"District"
SIMI VALLEY UNIFIED
SCHOOL DISTRICT

By:




Ron Todo

Title: Associate Superintendent
Business & Facilities

"Hazardous Materials Consulting Firm"
CLARK SEIF CLARK, INC.

By:



Franco Seif

Title: President / CEO



CLARK SEIF CLARK, INC.
HEALTH & SAFETY • ENGINEERING • ENVIRONMENTAL

10/29/2019

CSC Project No. 1028397

Simi Valley Unified School District
Mr. Anthony Josphe
101 West Cochran Street
Simi Valley, CA

Re: Hillside Middle School
2222 East Fitzgerald Road
Simi Valley, CA

Dear Mr. Joseph:

Clark Seif Clark, Inc. (CSC) is pleased to provide you with this fee proposal to perform a limited asbestos and lead-based paint survey at the above-referenced property. Per our communication with you on October 28, 2019, we have acquired the technical requirements for this fee proposal. It is our understanding that the proposed work at the school is divided into 2 phases: first phase of the project is to remove the floor tiles in the classrooms and hallways. The second phase includes painting, removal and replacement of white boards, and tack boards. A review of Criterion reports revealed that 12x12 vinyl tile and associated mastic contains asbestos. The scope of this proposal shall act as a supplemental document to the Criterion report.

The following is a fee proposal of our services. The estimated cost to perform the scope of work as listed hereunder is \$4,105.00. CSC has not seen the subject site. The estimated cost is based on third party information and is subject to change based on existing site conditions. CSC will bill only for services provided in accordance to the listed fee schedule. If additional funds are needed we will notify you prior to proceeding.

In order for CSC to proceed with this investigation, we require your written authorization. Please sign where indicated and return this proposal to us as soon as possible.

FEE PROPOSAL

<u>Description</u>	<u>Rate</u>	<u>Est. Units</u>	<u>Est. Cost</u>
Project Manager	\$130.00/Hour	4	\$520.00
Certified Asbestos Consultant (CAC)	\$88.00/Hour	20	\$1760.00
CAD Services & Drafting	\$80.00/Hour	12	\$960.00
PLM Bulks - 24 Hr TAT	\$20.00/Sample	24	\$480.00
Lead Wipe, Bulk or Air - 24 Hr TAT	\$20.00/Sample	16	\$320.00
Clerical	\$65.00/Hour	1	\$65.00

Total Estimated Costs **\$4,105.00**

SCOPE OF WORK

This survey shall include the following:

- On-site visit;
- Identify homogeneous building areas/materials that will be impacted by the proposed renovation of classrooms;
- Assess condition of suspect ACM;
- Conduct non-destructive bulk sampling as required;
- Perform PLM laboratory sample analysis, as necessary to supplement Criterion report;
- Identify ACM and record locations; and
- Provide written report of findings.

All asbestos-related services will be conducted by a Cal/OSHA-Certified Asbestos Consultant (CAC), and/or a Cal/OSHA-Certified Site Surveillance Technician (CSST) or AHERA-Certified Building Inspector under the direction of the CAC.

The purpose of a Lead-based paint (LBP) survey is to conduct a surface-by-surface investigation of painted surfaces using portable x-ray fluorescence (XRF) analyzers and/or laboratory analysis of paint chip samples to determine the presence of lead-based paint, and the provision of a report on the results. This survey shall include the following:

- On-site visit;
- Identify individual painted components;
- Test paint via XRF spectrum analyzer; and/or
- Collect/analyze paint chip samples as required;
- Identify LBP surfaces; and
- Provide written report of findings.

This LBP survey will be conducted by a California Department of Public Health (CDPH)-Certified Lead Inspector/Assessor. A CDPH-Certified Lead Project Designer shall develop the design of any LBP projects and/or interim control strategies.

TERMS & CONDITIONS

Interest of 1.5% per month (but not exceeding the maximum rate allowable by law) will be payable on any amounts not paid within thirty (30) days, payment thereafter to be applied first to accrued interest and then to the principal unpaid amount. Attorney's fees or other costs incurred in collecting delinquent amount shall be paid by the client. In the event that the client requests termination of the work prior to completion of a report, Clark Seif Clark, Inc. reserves the right to complete such analyses and records as are necessary to place its files in order and, where considered by it necessary to protect its professional reputation, to complete a report on the work performed to date. A termination charge to cover the cost thereof in an amount not to exceed 30% of all charges incurred up to the date of the stoppage of the work may, at the discretion of Clark Seif Clark, Inc. be made.

CSC Initial

Client Initial

Project Name: Hillside Middle School
Project Location: 2222 East Fitzgerald Road, Simi Valley CA
CSC Project No.: 1028397
Claim #:

Page 3 of 4

WARRANTY & LIABILITY

Clark Seif Clark Inc.'s services are performed, within the limits prescribed by its clients, with the usual thoroughness and competence of the consulting profession, in accordance with the standard for professional services at the time those services are rendered. No warranty or representation, expressed or implied, is included or intended in its proposals, contracts, or reports.

Clark Seif Clark Inc.'s liability shall be limited to injury or loss caused by the negligence of Clark Seif Clark, Inc. and/or agents hereunder. Clark Seif Clark, Inc. has neither created nor contributed to the creation or existence of any hazardous, radioactive, toxic irritant, pollutant, or otherwise dangerous substance or condition at the site. Its compensation hereunder is in no way commensurate with the potential risk of injury or loss that may be caused by exposures to such substances or conditions.

CSC shall indemnify and hold harmless Owner and Client from all damages, losses, or expenses, including attorney's fees, from any claims or damages for bodily injury, sickness, disease, or death, or from claims for damage to tangible property, other than the Work itself. This indemnification shall be limited to claims resulting from CSC's performance of the Work as described in the scope of work of this Agreement and shall apply only to the extent that such claim or loss is caused by the negligent act or omission of CSC or its agents, employees, and/or subcontractors (if any). Owner and Client shall indemnify, defend and hold harmless CSC and its principals, officers, directors, agents, employees, and representatives from all damages, losses, or expenses, including attorneys fees, from any claims or damages for bodily injury, sickness, disease, or death, or from claims for damage to tangible property, arising out of or in any way related to this Project, which are made or asserted against CSC or in which CSC is named as a party, and which do not result from the negligence or wrongful conduct of CSC. Notwithstanding the foregoing, nothing herein shall be construed to require either party to indemnify, defend or hold the other indemnified parties harmless from any claim to the extent arising from the sole negligence or willful misconduct of the indemnified parties. Each party's obligations hereunder shall survive the expiration or earlier termination of this Agreement until such time action against the other Indemnified Parties for all matters indemnified hereunder are fully barred by the applicable statutes of limitations.

Should you have any questions or require further information, please feel free to contact me at the phone number listed below. Thank you again for your consideration of CSC.

Sincerely,



Franco A. Seif, PE
Principal

CSC Initial

Client Initial

Project Name: Hillside Middle School **EXHIBIT "B"**
Project Location: 2222 East Fitzgerald Road, Simi Valley CA
CSC Project No.: 1028397
Claim #:

Page 4 of 4

Approved by:

Agreed to on this _____ day of _____, 2019

By (signature): _____

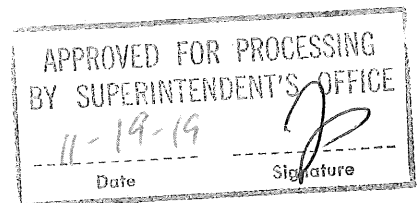
Name (please print): _____

Company: _____

CSC Initial

Client Initial

PO Box 4299, Chatsworth, CA 91313 * TEL 818-727-2553 * FAX 818-727-2556
csc@esceng.com - www.esceng.com



**TITLE: AUTHORIZATION TO AWARD BID #20K4BX328, KATHERINE
ELEMENTARY SCHOOL CLASSROOM RENOVATIONS**

Business & Facilities
Consent #8

November 19, 2019
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business and Facilities

Background Information

Five bids were received on November 4, 2019 for Bid #20K4BX328, Katherine Elementary School Classroom Renovations. The recommended low bidder is indicated in bold type.

<u>Construction Company Name</u>	<u>Bid Amount</u>
G2KConstruction, Inc	\$428,000.00
Monet Construction, Inc.	\$439,000.00
Pre Con Industries, Inc.	\$247,005.00
The Nazerian Group	\$344,123.00
Tomar Construction	\$430,052.00

Additional information is available in the Bond Management Office.

Fiscal Analysis

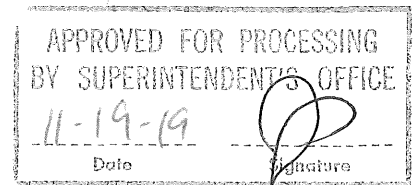
The total amount of this project \$247,005.00 will be funded by Measure X Bond Funds.

Recommendation

It is recommended that the Board of Education authorize award of Bid #20K4BX328, Katherine Elementary School Classroom Renovations in the amount of \$247,005.00.

On a motion # 50 by Trustee Jubran; seconded by Trustee Blough and carried by a vote of 4/0/1, the Board of Education approved, by roll-call vote, award of the Katherine Elementary School Classroom Renovations to Pre Con Industries, Inc.

AYES: Blough
Jubran NOES: 0 Absent: White Abstained: 0
Smollen
La Belle



TITLE: APPROVAL OF CHANGE ORDER NO. 1, HVAC EQUIPMENT REPLACEMENT AT SANTA SUSANA ELEMENTARY SCHOOL, BID NO. 18D24BX305

Business & Facilities
Consent #11

November 19, 2019
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

On May 3, 2018, the Board of Education authorized the award of Bid No. 18D24BX305 to Simco Mechanical in the amount of \$359,000.00 for replacement of HVAC equipment at Santa Susana Elementary School.

During the course of construction, various changes become necessary or desirable. Attached is Exhibit "A" that describes the changes, related costs, and justification for Change Order No. 1.

Fiscal Analysis

Change Order No. 1 represents an increase to the original contract by \$2,128.91 or 0.59%. The revised contract amount including Change Order No. 1 will be \$361,128.91.

Change Order No. 1 will be funded by Measure X.

Recommendation:

It is recommended that the Board of Education approve Change Order No. 1 as presented.

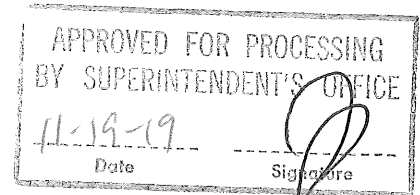
On a motion # 50 by Trustee Jubran, seconded by Trustee Blough and carried by a vote of 4/0/1, the Board of Education approved, by roll-call vote, Change Order No. 1 for the HVAC Equipment Replacement at Santa Susana Elementary School, Bid No. 18D24BX305.

Ayes: Blough
Jubran
Smollen
LaBelle Noes: 0 Absent: White Abstain: 0

HVAC EQUIPMENT REPLACEMENT AT SANTA SUSANA ELEMENTARY SCHOOL, BID # 18D24BX305
Change Order No. 1

CHANGE ORDER PROPOSAL	DESCRIPTION	Recommended Cost (Credit) For Approval	Comments
Allowance	Credit for unused allowance	\$ (2,853.12)	District requested
COP 4	Add expansion valves, solenoids and electrical work to MPR condensor	\$ 4,982.03	Not in plans
TOTAL OF CHANGE ORDER NO. 1		\$ 2,128.91	

The original contract sum was:.....	\$	359,000.00
Change by previously authorized Change Order(s).....	\$	-
The contract sum prior to this change.....	\$	359,000.00
The contract sum will be increased by this Change Order by.....	\$	2,128.91 0.59%
The new contract sum including this Change Order will be.....	\$	361,128.91
The contract days will be increased by.....		0 days
The date of completion as of the date of this Change Order therefore is.....		8/8/2018



TITLE: AUTHORIZATION TO LEASE OR PURCHASE THREE PORTABLE BUILDINGS FOR USE AS INTERIM HOUSING USING MEASURE X BOND FUNDS

Business & Facilities
Consent #13

November 19, 2019
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

Simi Valley High School is in need of three portable buildings to serve as interim housing during the MPR renovation project. Staff has compared the costs and benefits of leasing versus purchasing, and recommends purchasing new portables, which are compliant with current building codes and will replace old portables when they are no longer needed for interim housing

Fiscal Analysis

The cost for leasing three interim housing portables is \$95,000 per year. Two Piggybackable proposals for purchasing three new classroom buildings were received. Proposal pricing includes delivery, assembly of the portables at Simi Valley High School, and tax.

VENDOR	PRICE FOR THREE NEW PORTABLE BUILDINGS
Mobile Modular	\$244,522.66
Class Leasing	(Quote attached as "Exhibit A") \$221,019.00

Class Leasing has a piggybackable agreement through the Chawanakee Unified School District.

The Board of Education adopted Resolution No. 01-19/20, Participating in Bids/Contracts of Other Public Corporations and Agencies (Piggyback Contracts) Throughout the 2019-2020 Fiscal Year, at the June 25, 2019 Board Meeting.

Separate contracts will be let for connecting the interim housing portables to electrical and plumbing, in adherence with public contract code.

Procurement and connection of the three portable buildings will be funded by Measure X.

Recommendation

It is recommended that the Board of Education authorize purchase of three new classroom portable buildings from Class Leasing.

On a motion # 50 by Trustee Jubran, seconded by Trustee Blough and carried by a vote of 4/0/1, the Board of Education approved, by roll-call-vote, the authorization to purchase three new portable classroom buildings from Class Leasing through the Chawanakee Unified School District Piggybackable bid.

Ayes: Blough
Jubran Noes: 0 Absent: White Abstained: 0
Smollen
LaBelle



Exhibit A
November 19, 2019 • Consent 13

QUOTATION # 7461

Dave Morgan
Vice President and
General Manager
Dave@classleasing.net
Ofc: 951.943.1908
Cell: 951.293.1668

1230 W. Oleander Ave, Perris, CA 92571

District: Simi Valley USD.
101 W. Cochran St.
Simi Valley, CA 93065

Attn: Derrick Hoffman
Email: derrick.hoffman@simivalleyusd.org
Phone: (805) 306-4500 x- 4601

Site Location: Simi Valley High School
5400 Cochran St.
Simi Valley, CA 93063

Site Contact: Derrick Hoffman
Email: derrick.hoffman@simi
Phone: (805) 306-4500 x- 4

DESCRIPTION (Sale Pricing)

Description	Qty.	UOM	Unit Price	Total Charge
Newly Manufactured Standard 24'x40' DSA Classroom	3		\$ 59,464.00	\$ 178,392.00
Standard DSA Ramp & Landing	3		\$ 3,015.00	\$ 9,045.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
Sub-Total - Sale:				\$ 187,437.00

MOBILIZATION (One-Time Charges)

Description	Qty.	UOM	Unit Price	Total Charge
Delivery	3		\$ 2,470.00	\$ 7,410.00
Installation (Above grade wood foundation)	3		\$ 4,500.00	\$ 13,500.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
Sub-Total - Mobilization:				\$ 20,910.00
TOTAL CONTRACT:				\$ 208,347.00

Optional:

Install VCT w/4" Rubber Base: \$4,224 per 24'x40' classroom

Color And Materials: All materials, unless otherwise stated on approved plans, are based on Class Leasing standard selections. Class Leasing will supply electronic color selections to choose from for the construction (if non-standard purchase). Selections will need to be made prior to procurement of materials and production or preparation of buildings.

Pricing: This proposal is good for 30-days.

Pricing based upon the Chawanahee USD Piggyback Bid

Substitutes And Alternates: Class Leasing reserves the right to substitute for Class Leasing standards.

Special Notes: Ramp transition to grade is by others onsite. Anticipated delivery approximately 2-3 weeks from receipt of PO and signed contract (excludes holidays).
Applicable sales tax included.

INCLUSIONS

- Newly manufactured DSA building to 2016 CBC code
- 24' X 40' Standard DSA Classrooms (NEW)
- 70 lbs floor load
- 8'-6" T-grid ceiling system
- Standard 26 oz. glue down carpet
- 18 Ga. Steel door in 16 ga. Frame with Schlage ND75 core, Class 2 Educational
- 5/8" DuraTemp exterior siding with two colors (body and trim)
- Electric wall mounted HVAC is 4-ton w/direct end wall return
- LED lights
- Mono slope roof - 3-Ply built-up roofing system
- 22 GA. Metal roof (enclosed in lieu of non-enclosed overhangs)
- Fire extinguisher, bracket mounted
- Single phase 100 amp panel box, single phase power
- Dual glazed aluminum framed operable windows, 8040 XOx (x2)
- Window shades (standard), 8040 (x2)
- Standard tackboard interior wall finish
- 4' X 8' marker boards, two (2) each
- Wall mounted clock, one (1) each
- Metal 4' X 11' ramp and 5' X 7' landing with handrails. Ramp transition to grade onsite by District
- 20 amp duplex wall receptacles, ten (10) each
- Porch lights, surface mounted at exterior door location
- Exterior duplex GFCI receptacles w/weatherproof covers, one (1) each
- Empty J-boxes with covers, per Class Leasing Approved PC drawings
- 2 ft. wood panels between buildings (front and rear) between classrooms
- Gutters and downspouts
- 5'-0" front overhang and 2'-6" rear overhang (overhangs are enclosed)

- Modular width is 11'-11", per floor for an overall width of a nominal 12'-0"
- 2016 CBC/Energy Code
- Stand alone wood foundation system - standard height package is 8" with a maximum height 18" per DSA approval.
- Added foundation materials will be extra charge incrementally per 2" is = \$350.00

EXCLUSIONS

THIS PROPOSAL DOES NOT INCLUDE ANY OF THE FOLLOWING

1. Engineering beyond Class Leasing DSA (Division of State Architect) Modular Engineering
2. Packages for State Modular Certification; unless stated otherwise herein.
3. Services, manifolds, conduits, panels, meters, disconnects, connections, etc. to site electrical
4. or gas services; unless stated otherwise herein.
5. Any voice, security, notification, fire alarm or fire suppressions systems; unless stated
6. otherwise herein.
7. FFE, signage, HVAC testing and balancing, condensation drains, etc.;
8. unless stated otherwise herein.
9. Seismic separation (4" common wall foundation), option is available at an additional charge.
10. DSA site project approvals
11. Building permit submittal, and final site & building approval
12. Fire sprinklers, fire rating, or fire alarms
13. Concrete foundation
14. City permits, escorts, pilot cars
15. Transition of ramp toe to grade; ramps are fixed at 11' feet in length, transition to grade by District
16. Soundboard interior walls, unless otherwise noted herein
17. On site inspections
18. Connection of site utilities, FA & low voltage systems
19. Extraordinary cost related to road closure or specially moving permits, access, and transportation
20. Class Leasing is not responsible for STC ratings, unless specifically stated.
21. Class Leasing is not responsible for delays with the coastal commission, air pollution, FAA permits and restrictions
22. Pricing for proposal common wall foundation is based upon a required level site, assuming tolerances, as acceptable to Class Leasing.
23. Additional ramp and/or handrail extension beyond what is quoted above. Option is available at an additional charge.
24. Security screens or security doors
25. Handling of, mitigation, or remediation of any hazardous materials
26. Anything not specifically included is excluded

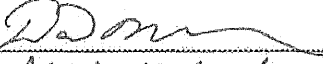
REFERENCE DOCUMENTS

Building Drawing No.
 Building Specifications/PC Dated:
 RFP Documents:

ACCEPTANCE & ACKNOWLEDGEMENTS

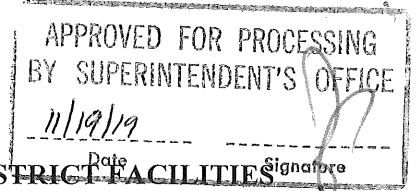
This proposal is subject to Class Leasing, LLC, herein known as "Class Leasing" credit approval of Customer. Equipment is subject to availability. By signing below, customer accepts the terms of this proposal including prices, specifications and referenced documentation, and instructs Class Leasing to make appropriate arrangements for the preparation and manufacturer of the Equipment identified herein and agrees that such signature constitutes customer's acceptance of and agreement to the Class Leasing Sales Agreement. Such sale, and the customer's agreement thereto, is subject to Class Leasing's standard terms and conditions that are incorporated by reference herein. Customer may request a copy of the terms and conditions from Class Leasing. No alterations, additions, exceptions, or changes to any Proposal or Agreement made by Customer shall be effective against Class Leasing, whether made hereon, contained in any printed form of Sale or elsewhere, unless accepted in writing by Class Leasing. Any customer purchase order or other customer-provided document purporting to replace, supersede or supplement the terms and conditions of the Class Leasing Sale Agreement shall carry no force or effect except as an instrument of billing.

CLASS LEASING, LLC

Signature: 
 Name: DAVID MORGAN
 Title: VP & GM
 Date: 11/13/19

CUSTOMER

Signature: _____
 Name: _____
 Title: _____
 Date: _____



TITLE: APPROVAL OF THE SIMI VALLEY UNIFIED SCHOOL DISTRICT FACILITIES SUB-COMMITTEE

Board/Administration
Action #1

November 19, 2019
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

The Associate Superintendent of Business and Facilities requests to establish a Facilities Sub-Committee for the purpose of providing guidance and counsel on matters related to school facilities as may be determined by the district administration. Members of the Sub-Committee will include, but not limited to, the Associate Superintendent of Business and Facilities (chairperson), two Board Trustees, and the Director of Facilities.

The focus of the Facilities Sub-Committee's advisory capacity may include, but is not limited to, the following areas:

- Provides guidance on strategic facility initiatives, long-range facilities planning and related District goals.
- Provides representative Board input into District facility work.
- Provides multiple perspectives on strategic direction in facility planning.
- Reviews replacement cycle plans to gain insight into ways to improve efficient and effective use of resources.
- Reviews Facilities/Bond project timelines to gain an understanding of phasing as well as make recommendations as to other needs and options.
- Assist district-wide community outreach efforts to increase public awareness of the facilities planning process and capital improvement plans.

The mission of the Facilities Sub-Committee is to enhance public confidence in the District's ability to effectively plan for facility maintenance, enhancements, upgrades and projects by communicating the results of its work to the School Board, and by educating the public regarding the Facility projects and plans for District sites. The Facilities Sub-Committee of Simi Valley Unified School District is designed to act as an independent advisory committee to the Board of Education regarding the District's facilities interests and operations.

Fiscal Analysis

The Facilities Sub-Committee is advisory in nature and will not have financial decision-making responsibilities.

Recommendation

It is recommended that the Board approve the Facilities Advisory Committee. It is also recommended that two members of the Board serve as representatives on the Simi Valley Unified School District Facilities Sub-Committee.

On motion # 51 by Trustee Smollen, seconded by Trustee Subran and carried by a roll-call vote of 4/0/1, the Board of Education approved the Facilities Sub-Committee, appointing Trustees N/A and N/A as board representatives.

Ayes: Blough
Subran
Smollen
LaBelle
Noes: 0 Absent: White Abstain: 0