

**TITLE: RATIFICATION OF AGREEMENT NO. R21-01342 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND ORION STRUCTURAL GROUP, INC.**

Business & Facilities  
Consent #7

November 17, 2020  
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent  
Business & Facilities

**Background Information**

On February 21, 2017 the Board of Education approved the list of selected firms for on-call engineering services for the Measure X Bond Program. Structural engineering services are needed for installation of new rooftop HVAC Units on the Kindergarten building at Katherine Elementary School.

**Fiscal Analysis**

Agreement R21-01342 (Exhibit "A") is for a **total not-to-exceed fee of \$750.00.**

These services will be funded by Measure X.

Additional information is available at the Bond Management Office.

**Recommendation**

This item is provided for Board of Education ratification.

On a motion # 58 by Trustee Blough, seconded by Trustee Jubran and carried by a vote of 4/1/0, the Board of Education ratified, by roll-call-vote, Agreement R21-01342 with the firm of Orion Structural Group, Inc.

Ayes: Blough Noes: 0 Absent: White Abstained: 0  
LaBelle  
Jubran  
Smollen

**PROJECT ASSIGNMENT AMENDMENT**  
**Agreement No. R21-01342**

**STRUCTURAL ANALYSIS FOR REPLACEMENT OF ROOFTOP HVAC UNITS AT  
 KATHERINE ES KINDERGARTEN BUILDING**

This Project Assignment Amendment ("PAA") is entered by and between Simi Valley Unified School District and Orion Structural Group, Inc. ("Engineer") on October 1, 2020.

Whereas, the District entered into a written Agreement entitled Agreement A18.129 for On-Going Engineering Services ("Agreement") generally establishing terms and conditions for the Engineer's design professional services for Projects assigned by the District to the Engineer.

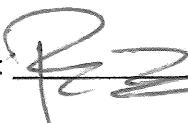
Whereas, this PAA sets forth the specific terms and conditions applicable to the District assignment of the Assigned Project to the Engineer for completion of design professional services.

NOW THEREFORE, the District and Engineer and agree as follows:

1. Assigned Project Description. The Assigned Project is as follows: Analyze proposed replacement of existing rooftop HVAC units at the Kindergarten Building at Katherine Elementary.
2. Assigned Project Construction Budget. The Construction Budget for the Assigned Project is not applicable.
3. Assigned Project Basic Services. The Basic Services for the Assigned Project are:  
 Review existing record structural and mechanical drawings and the existing exposed roof curbs at the Kindergarten Building, for support of replacement HVAC units. Product information, including the weight and size of the proposed replacement HVAC units has been provided to Engineer.
4. Assigned Project Schedule. The Engineer shall commence work on this assignment on or about October 1, 2020, and shall complete the analysis as soon as possible, preferably by October 5, 2020. The Engineer shall notify the District if additional time is required.
5. Assigned Project Contract Price. The Contract Price for completion of the Assigned Project Basic Services is a not-to-exceed fee of **Seven-Hundred Fifty Dollars (\$750.00) based on an hourly rate of \$150.per the attached E-mail from Engineer dated September 30, 2020.**
6. Agreement Terms. All terms of the Agreement are incorporated herein and applicable to the Assigned Project, except as modified by the terms of this PAA.


The District and Engineer have executed this PAA as of the date set forth above.

**"District"**  
**SIMI VALLEY UNIFIED**  
**SCHOOL DISTRICT**

By:  \_\_\_\_\_  
 Ron Todo

Title: Associate Superintendent  
 Business & Facilities

**"Engineer"**  
**Orion Structural Group, Inc.**

By:  \_\_\_\_\_ 9/30/2020  
 Will Lambert OS# 20708

Title: California Structural Engineer, Lic. #5430

Simi Valley Unified School District  
 Structural Analysis for replacement of rooftop HVAC units at Kindergarten Building at Katherine ES  
 Orion Structural Group, Inc.

**From:** Will Lambert <Will@OrionStructural.com> on behalf of Will Lambert  
**Sent:** Wednesday, September 30, 2020 11:13 AM  
**To:** Anthony Joseph  
**Subject:** RE: Mechanical Record Drawings for Katherine ES Kindergarten Bldg.

Hi Tony,

I am working on structural documentation of this replacement. Our proposed fee is:  
Hourly at \$150/hr not to exceed \$750

Please let me know if this is okay. Thanks!

Will Lambert SE

**Orion Structural Group, Inc.**

223 E. Thousand Oaks Blvd., #304

Thousand Oaks, CA 91360

Direct: (805) 390-9242

[will@orionstructural.com](mailto:will@orionstructural.com)

**From:** Anthony Joseph <anthony.joseph@simivalleyusd.org>  
**Sent:** Tuesday, September 29, 2020 4:28 PM  
**To:** Will Lambert <Will@OrionStructural.com>  
**Cc:** Pedro Avila <pedro.avila@simivalleyusd.org>; Glen Newell <glen.newell@simivalleyusd.org>; Daniel Behrens <daniel.behrens@simivalleyusd.org>; John Caprio <john.caprio@simivalleyusd.org>; Jeffery Kipp <jeffery.kipp@simivalleyusd.org>  
**Subject:** Mechanical Record Drawings for Katherine ES Kindergarten Bldg.

Hi Will,

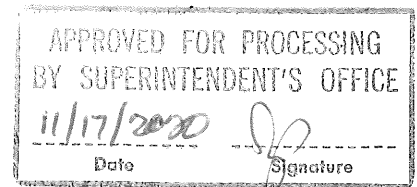
Attached are the mechanical record drawings that had some info on the Kindergarten Building. I have asked the installation contractor to provide us with cut sheets for the new HVAC units. Sheet M5 has equipment schedule info on the Kindergarten units AH-1 and AH-2 at the top of the sheet.

**From:** Anthony Joseph  
**Sent:** Tuesday, September 29, 2020 4:09 PM  
**To:** 'Will Lambert'  
**Cc:** Pedro Avila; Glen Newell; Daniel Behrens; John Caprio; Jeffery Kipp  
**Subject:** Record Drawings for Structural Engineer - Katherine ES Kindergarten Building HVAC  
**Attachments:** S-10.pdf; S-1.pdf; S-11.pdf; S-12.pdf; S-4.pdf

Hi Will,

Attached per our conversation is the first of a series of E-mails I am sending you which contain the record drawing for the Katherine ES Kindergarten Building where we are replacing 2 existing rooftop HVAC units. Sheet S10 contains the existing roof framing.

Thanks,  
Tony Joseph  
SVUSD Bond Program Manager



**TITLE: APPROVAL OF ADDITIONAL SERVICES NO. 1 TO AGREEMENT NO. A18.351 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND RRM DESIGN GROUP FOR CONSTRUCTION PHASE SERVICES FOR THE SECURITY FENCING AND LANDSCAPE IMPROVEMENTS PROJECT AT PARK VIEW ELEMENTARY SCHOOLS**

Business & Facilities  
Consent #9

November 17, 2020  
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent  
Business & Facilities

### **Background Information**

The security fencing and landscape improvements project at Park View Elementary School will need construction administration services from the architect. This project was designed by RRM Design Group.

### **Fiscal Analysis**

**The total not-to-exceed cost for provision of construction phase services is \$10,500.**

The additional services agreement is attached as Exhibit "A".

These services will be funded by Measure X.

### **Recommendation**

It is recommended that the Board of Education approve Additional Services No. 1 to Agreement No. A18.351 with the firm of RRM Design Group for construction administration services for the security fencing and landscape improvements projects at Park View Elementary School.

On a motion # 58 by Trustee Blough, seconded by Trustee Jubran and carried by a vote of 4/1/0, the Board of Education approved, by roll-call-vote, Additional Services No. 1 to Agreement No. A18.351 with RRM Design Group.

Ayes: Blough  
La Belle  
Jubran  
Smolten  
Noes: 0  
Absent: White  
Abstained: 0



Simi Valley Schools

SIMI VALLEY UNIFIED SCHOOL DISTRICT

**SIMI VALLEY UNIFIED SCHOOL DISTRICT  
BOND MANAGEMENT PROGRAM**

**ADDITIONAL SERVICES NO. 1**

**TO AGREEMENT NO. A18.351 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT  
AND  
RRM DESIGN GROUP**

This Authorization is executed between the SIMI VALLEY UNIFIED SCHOOL DISTRICT ("District") and RRM DESIGN GROUP ("Consultant").

Consultant is authorized to provide the following Additional Services at Parkview Elementary School:

Implement final revisions to Construction Documents, provide construction-phase support services and record drawings for the Parkview Elementary School Security Fencing and Site Improvements Project.

The terms and conditions of Agreement A17.321 (the Prime Agreement) for Ongoing Architectural Services, dated February 17, 2017 apply to these additional services.

**Compensation:**

Compensation for these additional services shall be a stipulated not-to-exceed fee of Ten-Thousand Five-Hundred Dollars (\$10,500.00) as further described on the attached Proposal (Exhibit "A") dated October 9, 2020.

**SIMI VALLEY UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_  
Ron Todo

Dated: \_\_\_\_\_

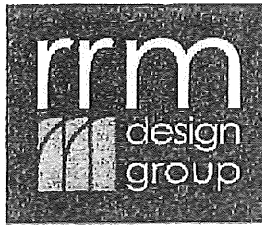
Title: Associate Superintendent Business & Facilities

**RRM DESIGN GROUP**

By: \_\_\_\_\_  
Jeff Perber

Dated: 10/09/2020

Title: Principal



## ADD. SERVICE AUTHORIZATION

<b>Date:</b> October 9, 2020	
<b>Client:</b> Simi Valley Unified School District	<b>Task ID Number:</b> X.01, X.02, X.03
<b>Project Name:</b> Park View Elementary School Landscape and Fencing	<b>Project Number:</b> 0848-01-C117
<b>Work Requested by:</b> Pedro Avila	<b>Request Received by:</b> Chris Dufour

**Method:**

- ☒ Client authorization required
 ☐ Included in contract, authorization not required

**Fee Types:**

- ☒ Fixed Fee
 ☐ Time & Materials - Estimated Fee

### DESCRIPTION OF WORK TO BE PERFORMED

RRM Design Group, a California Corporation ("RRM Design Group"), has entered into an agreement with the Simi Valley Unified School District (the "Client") dated September 15, 2017 (the "Prime Agreement") for the project Parkview Elementary School Landscape and Fencing (the "Project"). Additional Services Authorized by the Client are subject to the Terms and Conditions of the Prime Agreement.

#### Task X.01: Finalize Construction Documents

RRM will update the plans, specifications, and estimates for the project based on current District standard details, specifications, and maintenance requirements. We will add the District standard detail sheets for fencing into the plan set and update plan references accordingly. RRM details of gates and fencing will be updated to current standards. Specifications will be updated based on the current fencing hardware standards. Lastly, we will revise the engineer's estimate based on current unit prices. We will incorporate one round of District plan check comments as part of this update.

3765 S. Higuera St., Ste. 102 • San Luis Obispo, CA 93401  
 p: (805) 543-1794 • f: (805) 543-4609  
[www.rrmdesign.com](http://www.rrmdesign.com)

a California corporation • Lenny Grant, Architect C26973 • Robert Camacho, PE 76597 • Steve Webster, LS 7561 • Jeff Ferber, LA 2844



## Park View Elementary School Landscape and Fencing

Add. Service Authorization

October 9, 2020

2 of 4

**Fixed Fee:**

- \$3,250 (see footnote)

**Task X.02: Construction Support Services – Landscape Architecture**

The following construction support tasks are setup to provide the District basic support for the construction of the Parkview Elementary School fencing improvement project. This scope of service is set up to provide construction support for a three month duration with two months overlapping with the Arroyo and Berylwood Elementary School construction.

The following is a general list of construction support services RRM will provide during the construction period; anticipating construction will occur over a three month period.

**Bidding**

RRM's project manager will attend one pre-bid conference at the job site to walk the project with prospective bidders. RRM will also provide responses to bidders Requests for Information (RFI) during the bid process.

**Construction Administration**

Following the award of the general construction contract, RRM Landscape Architecture will provide support during the construction process. RRM will review and respond to RFI, Change Orders (CO), submittals, and contractor supplied shop drawings. Under this task, RRM will prepare and issue supplemental instructions, as necessary, to clarify technical details and prepare preliminary and final punch lists.

**Construction Site Visits**

RRM Landscape Architecture's project manager will visit the site up to three times during the construction period. Three additional site visits are being provided in a separate contract adjustment.

**Deliverables:**

- Bidding – one (1) pre-bid conference meeting to discuss both projects
- Bidding – responses to bidding RFI
- Construction administration – twelve (12) hours of RFI, CO, and shop drawing coordination
- Construction administration – four (4) hours of submittal review
- Construction site visits – up to three (3) site visits

**Fixed Fee:**

- \$6,500 (see footnote)



Park View Elementary School Landscape and Fencing

Add. Service Authorization

October 9, 2020

3 of 4

**Task X.03: Record Drawings**

Following construction completion, RRM will take the as-built contractor's plan markups and apply the edits to the current design drawings. These record drawings will be provided to the District in electronic PDF format.

***Deliverables:***

- *Record drawings*

***Fixed Fee:***

- *\$750 (see footnote)*

**LIMITATIONS OF SCOPE AND EXCLUSIONS**

Please note that the tasks to be performed by the RRM team are limited purely to those outlined above. Substantive changes requested by the Client or changes in the Client's program or direction that are inconsistent with prior approvals are subject to additional services fees. Any additional services that RRM Design Group is asked to perform over and beyond those described above will be billed on a negotiated and Client-approved, fixed-fee, or hourly basis per the terms of the previously signed Prime Agreement, Exhibit A-1.

The following services or tasks are specifically excluded from the scope:

- Cost estimates
- Project phasing
- Project redesign
- Weekly meetings
- DSA review

**Fee Footnote**

Fixed fee tasks will be billed as the work progresses until the task is completed and the total amount stated in the contract for the task is invoiced.

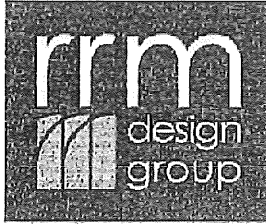
---

<b>Total Estimated Additional Fees</b>	<b><u>\$10,500</u></b>
--	------------------------

---

Any work outside the scope of the original agreement between RRM Design Group and the Client and authorized by Client, is subject to the Terms and Conditions of the Prime Agreement.





Park View Elementary School Landscape and Fencing  
Add. Service Authorization  
October 9, 2020  
4 of 4

**AUTHORIZATION TO PROCEED BY CLIENT REPRESENTATIVE:**

\_\_\_\_\_  
**Sign**

\_\_\_\_\_  
**Date**

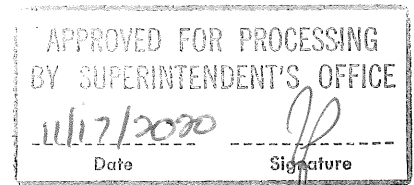
\_\_\_\_\_  
**Print Name, Title**

\_\_\_\_\_  
**Billing Email** (Please identify person's name and email address to receive electronic invoices.)

\_\_\_\_\_  
**Billing Address** (if different from mailing address)

\_\_\_\_\_  
**Tasks Authorized** (All tasks authorized unless otherwise noted.)

d:\corp\rrm\on-site\0801\0848-01-CL1 /Parkview-Elem-LA-Fencing\Project-Management\Contracts\Addendums\Addendum-1 - Construction Support\ASA-tasks-X1  
X2-X3-ComAdmin-bpd-10-9-20-bpd.doc



**TITLE: APPROVAL OF CHANGE ORDER NO. 1, CRESTVIEW ELEMENTARY SCHOOL CLASSROOM RENOVATIONS, BID NO. 20L3BX330**

Business & Facilities  
Consent # 10

November 17, 2020  
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent  
Business & Facilities

**Background Information**

On December 17, 2019, the Board of Education authorized the award of Bid No. 20L3BX330 to The Nazerian Group in the amount of \$344,123.00 for the classroom renovation project at Crestview Elementary School. During the course of construction, various changes become necessary or desirable. Attached is Exhibit "A" that describes the changes, related costs, and justification for Change Order No. 1.

**Fiscal Analysis**

Change Order No. 1 represents an increase to the original contract by \$33,842.51 or 9.83%. The revised contract amount including Change Order No. 1 will be \$377,965.51.

Change Order No. 1 will be funded by Measure X.

**Recommendation:**

It is recommended that the Board of Education approve Change Order No. 1 as presented.

On a motion # 58 by Trustee Blough, seconded by Trustee Subran and carried by a vote of 4/1/0, the Board of Education, by roll-call vote, approved Change Order No.1 for the Crestview Elementary School Classroom Renovation Project, Bid No. 20L3BX330.

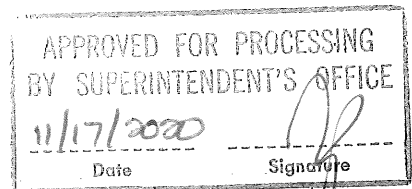
Ayes: Blough Noes: 0 Absent: White Abstain: 0

LaBelle  
Subran  
Smollen

**Crestview Elementary School Classroom Renovations, Bid No. 20L3BX330  
Change Order No. 1**

CHANGE ORDER PROPOSAL	DESCRIPTION	Recommended Cost (Credit) For Approval	Comments
	Return unused balance of Allowance.	\$ (50.78)	District Requested
COP #2	Additional tack boards in 19 classrooms.	\$ 7,522.86	District Requested
COP #3	Change electrical cover plates to stainless steel from plastic.	\$ 247.53	District Requested
COP #5	Add electrical outlets in 22 classrooms.	\$ 8,435.60	District Requested
COP #8	Classrooms K1 & K2- Change flooring from VCT to LVP Laminate.	\$ 1,237.65	District Requested
COP #9	Remove Library books for new furniture systems.	\$ 464.12	Unforeseen condition
COP #10	Remove and replace flooring in 2 classrooms	\$ 11,520.00	Safety, District Requested
COP #11	Install sound system and projector outlets in various classrooms.	\$ 4,465.53	District Requested
	<b>TOTAL OF CHANGE ORDER NO. 1:</b>	<b>\$ 33,842.51</b>	

The original contract sum was:.....	\$	344,123.00	
by previously authorized Change Order(s).....	\$	-	
The contract sum prior to this change.....	\$	344,123.00	
The contract sum will be increased by this Change Order by.....	\$	33,842.51	9.83%
The new contract sum including this Change Order will be.....		377,965.51	
The contract days will be increased by.....		-	



**TITLE: AUTHORIZATION TO AWARD BID #21K2BX346, SECURITY FENCING & LANDSCAPE IMPROVEMENTS AT ARROYO E.S.**

Business & Facilities  
Consent #12

November 17, 2020  
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent  
Business and Facilities

**Background Information**

Nine bids were received on November 2, 2020 for Bid #21K2BX346, Security Fencing & Landscape Improvements at Arroyo E.S. The recommended low bidder is indicated in bold type.

<b><u>Construction Company Name</u></b>	<b><u>Bid Amount</u></b>
Ardalan Construction	\$ 852,500.00
Chalmers Construction Services	\$ 947,000.00
Golden Phoenix Construction Co.	\$ 937,000.00
<b>Hughes General Engineering</b>	<b>\$ 734,500.00</b>
Lee Construction Co.	\$ 914,810.00
Prime Axis General Builder	\$1,457,000.00
Red Hawk Services	\$ 886,387.63
Staples Construction	\$ 902,000.00
Waisman Construction	\$1,097,000.00

Additional information is available in the Bond Management Office.

**Fiscal Analysis**

The total amount of this project \$734,500 will be funded by Measure X Bond Funds.

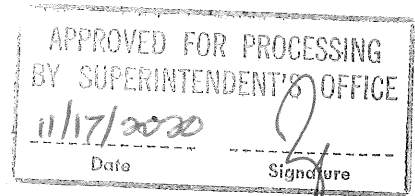
**Recommendation**

It is recommended that the Board of Education authorize award of Bid #21K2BX346, Security Fencing & Landscape Improvements at Arroyo E.S. to Hughes General Engineering in the amount of \$734,500.

On a motion # 58 by Trustee Blough, seconded by Trustee Jobian and carried by a vote of 4/1/0, the Board of Education approved, by roll-call vote, award of the Security Fencing & Landscape Improvements at Arroyo E.S. to Hughes General Engineering.

AYES: Blough NOES: 0 Absent: White Abstained: 0

La Belle  
Jobian  
Smollen



**TITLE: AUTHORIZATION TO AWARD BID #21K2BX347, SIMI VALLEY HIGH SCHOOL BUILDING C LANDSCAPE IMPROVEMENTS**

Business & Facilities  
Consent #13

November 17, 2020  
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent  
Business and Facilities

**Background Information**

Three bids were received on November 2, 2020 for Bid #21K2BX347, Simi Valley High School Building C Landscape Improvements. The recommended low bidder is indicated in bold type.

<b><u>Construction Company Name</u></b>	<b><u>Bid Amount</u></b>
Ardalan Construction	\$414,000
<b>Hughes General Engineering</b>	<b>\$365,000</b>
Lee Construction Co.	\$397,700

Additional information is available in the Bond Management Office.

**Fiscal Analysis**

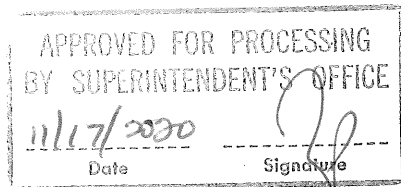
The total amount of this project \$365,000 will be funded by Measure X Bond Funds.

**Recommendation**

It is recommended that the Board of Education authorize award of Bid #21K2BX347, Simi Valley High School Building C Landscape Improvements, to Hughes General Engineering in the amount of \$365,000.

On a motion # 58 by Trustee Blough, seconded by Trustee Jubran and carried by a vote of 4/1/0, the Board of Education approved, by roll-call vote, award of the Simi Valley High School Building C Landscape Improvements to Hughes General Engineering.

AYES: Blough  
Carbelle  
Jubran  
Smollen NOES: 0 Absent: White Abstained: 0



**TITLE: APPROVAL OF AGREEMENT NOS. R21-01677 AND R21-01679 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND STEPHEN PAYTE, DSA INSPECTIONS, INC. FOR INSPECTOR OF RECORD SERVICES FOR THE HOLLOW HILLS ES NEW PARKING LOT AND ROYAL HS BOYS LOCKER ROOM MODERNIZATION PROJECTS**

Business & Facilities  
Consent #14

November 17, 2020  
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent  
Business & Facilities

**Background Information**

DSA requires construction-phase inspection on the Royal High School Boy's Locker Room Modernization Project and the Hollow Hills Elementary School New Parking Lot Project. These inspection services can be provided by the firm of Stephen Payte, DSA Inspections, Inc.

**Fiscal Analysis**

<u>Project</u>	<u>Estimated Cost</u>
Hollow Hills ES New Parking Lot – Developer Fees funded Agreement R21-01677:	\$ 20,910
Royal HS Boy's Locker Room Modernization – Measure X funded Agreement R21-01679:	\$ 84,460
Total of Estimated Costs:	\$105,370

Said Agreements are attached as Exhibits "A" and "B". These services are based on a billing rate of \$82.00 per hour, and will be funded with Developer Fees and Measure X funds.

**Recommendation**

It is recommended that the Board of Education approve Agreement Nos. R21-01677 and R21-01679 with Stephen Payte DSA Inspections, Inc. for construction-phase inspection services required by DSA.

On a motion # 58 by Trustee Blough, seconded by Trustee Jobran and carried by a vote of 4/1/0, the Board of Education approved, by roll-call-vote, Agreement Nos. R21-01677 and R21-01679 with Stephen Payte DSA Inspections, Inc.

Ayes: Blough Noes: 0 Absent: White Abstained: 0  
LaBelle  
Jobran  
Smollen

## PROJECT ASSIGNMENT AMENDMENT

## AGREEMENT R21-01677

## PROJECT INSPECTOR SERVICES

This Project Assignment Amendment ("PAA") is entered by and between **Simi Valley Unified School District and Stephen Payte, DSA Inspections, Inc.** ("Inspector Firm") as of **November 18, 2020**.

**WHEREAS**, the District and Inspector Firm entered into a written Agreement entitled **Agreement No. A18.447** for On-Going Project Inspector Services ("Agreement") generally establishing terms and conditions for the Project Inspector's inspection services for Projects assigned by the District to the Inspector Firm for completion of Project Inspector Services.

**WHEREAS**, this PAA sets forth the specific terms and conditions applicable to the Assigned Project and the Project Inspector Services to be completed by the Inspector Firm for the Assigned Project.

**NOW THEREFORE**, the District and Inspector Firm agree as follows:

1. Assigned Project Description. The Assigned Project is described as follows: **Provision of a DSA Project Inspector for the Hollow Hills Elementary School New Parking Lot Project, A#03-120474**.
2. Project Inspector Services for Assigned Project. The Inspector Firm shall complete all Project Inspector Services for the Assigned Project set forth in the Agreement, except as specifically noted below:
3. Project Inspector. As noted on the attached Proposal for Inspection Services from Inspector Firm dated October 30, 2020 and identified on attached Exhibit 1, The Inspector Firm designates Duncan McKay as the Project Inspector for completion of Project Inspector Services for this Assigned Project. The hourly billing rate, of \$82.00 per hour for the on-site inspection work by the Project Inspector(s) designated for the Assigned Project is not subject to adjustment.
4. Assigned Project Contract Price. The Contract Price for completing Project Inspector Services for the Assigned Project is an **estimated total amount of Twenty-Thousand Nine-Hundred Ten Dollars (\$20,910.00)** ("Assigned Project Contract Price"). Billings for payment of the Assigned Project Contract Price shall be based on the reasonable time necessary for Project Inspector designated for the Assigned Project to complete Project Inspector Services, multiplied by the applicable hourly rate. Billings for Project Inspector Services shall be at the Straight Time hourly rates, unless the District has authorized in advance the completion of Project Inspector Services on days/times subject to Overtime or Premium Overtime hourly rates. No payment will be made and the Inspector Firm is not entitled to any compensation for any Project Inspector Services necessary as a result of the failure of the Inspector Firm to timely and completely provide Project Inspector Services. The Assigned Project Contract Price is not subject to adjustment, except as provided in Paragraph 5 of this PAA.
5. Term of PAA. The District has established approximately one-hundred fifty (150) calendar days for the Contractor to complete construction of the project ("Construction Time"). The Assigned Project Contract Price is based on the Duration of the Assigned Project. If Project construction is not completed within the Remaining Construction Time and the Assigned Project Contract Price is not exhausted as of expiration of the Remaining Construction Time, the Inspector shall provide Project Inspector Services after expiration of the Remaining Construction Time without adjustment of the Assigned Project Contract Price until the Assigned Project Contract Price is exhausted. If Project construction is not completed within the Construction Time and the Assigned Project Contract Price is exhausted at the expiration of the Remaining Construction Time, or if the unexhausted portion of the Assigned Project Contract Price as of expiration of the Remaining Construction Time is

**EXHIBIT "A"**

exhausted prior to completion of Project Construction, the Assigned Project Contract Price is subject to adjustment for the Project Inspector Services provided after expiration of the Remaining Construction Time.

6. Agreement Terms. All terms of the Agreement are incorporated herein and applicable to the Assigned Project, except as modified by the terms of this PAA.

The District and Inspector Firm have executed this PAA as of the date set forth above.

**"District"**  
**SIMI VALLEY UNIFIED**  
**SCHOOL DISTRICT**

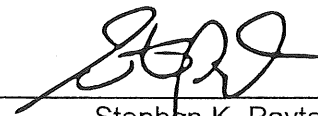
**"Project Inspector"**  
**Stephen Payte DSA Inspections, Inc.**

By: \_\_\_\_\_

Ron Todo

Title: Associate Superintendent, Business  
& Facilities

By: \_\_\_\_\_



Stephen K. Payte  
Vice President

Title:



**EXHIBIT I TO  
PROJECT ASSIGNMENT AMENDMENT, AGREEMENT R21-01677 FOR PROJECT INSPECTOR SERVICES  
PROJECT: Hollow Hills ES New Parking Lot, DSA A#03-120474**

Project Inspector	DSA Certification No.	Hourly Billing Rates	
Duncan Richard McKay, DSA Inspector, will be the inspector provided under this Project Assignment.	6129	<u>Straight Time</u> Mondays-Fridays (up to 8 hours per work day)	\$82.00
		<u>Overtime</u> Mondays-Fridays (more than 8 hours per work day) Saturdays (8 hour workday 7 AM to 6 PM)	\$123.00
		<u>Premium Overtime</u> Saturdays (more than 8 hours per work day) Sundays Holidays	\$164.00
		<u>Straight Time</u> Mondays-Fridays (8 hour work day)	
		<u>Overtime</u> Mondays-Fridays (more than 8 hours per work day) Saturdays (8 hour workday 7 AM to 6 PM)	
		<u>Premium Overtime</u> Saturdays (more than 8-hours per work day) Sundays Holidays	
		<u>Straight Time</u> Mondays-Fridays (8 hour work day)	
		<u>Overtime</u> Mondays-Fridays (more than 8 hours per work day) Saturdays (8 hour workday 7 AM to 6 PM)	
		<u>Premium Overtime</u> Saturdays (more than 8 hours per work day) Sundays Holidays	

## Proposal for Inspection Services

**Simi Valley Unified School District**

101 W. Cochran Ave.  
Simi Valley, CA 93065

October 30, 2020

Please accept this as a Proposal for Inspection Services for the Hollow Hills Elementary School Parking Lot project as described below:

(1) DSA Class 1 Inspector (Richard "Duncan" McKay) at a rate of \$82.00/hr for the duration of the project, estimated to be four to five months. Inspection is not expected to require full time presence and should necessitate 10-15 hours per week. As such, the proposed total estimated cost assuming a five month (17 week) construction schedule is \$20,910. District will only be charged for hours worked.

As always, we greatly appreciate the opportunity to continue working with your District.

Thank you,



Stephen K. Payte  
V.P. Field Operations  
Stephen Payte DSA Inspections, Inc.  
661-718-2893



**STEPHEN PAYTE**  
DSA INSPECTIONS, INC.

**Stephen Payte DSA Inspections**

P.O. Box 3128 | Quartz Hill, CA 93586

Telephone: (661) 718-2893 | FAX: (661) 793-7272 | Email: info@dsainspections.com

**www.DSAInspections.com**

Business & Facilities, Consent #14

## PROJECT ASSIGNMENT AMENDMENT

## AGREEMENT R21-01679

## PROJECT INSPECTOR SERVICES

This Project Assignment Amendment ("PAA") is entered by and between **Simi Valley Unified School District and Stephen Payte, DSA Inspections, Inc.** ("Inspector Firm") as of **November 18, 2020**.

**WHEREAS**, the District and Inspector Firm entered into a written Agreement entitled **Agreement No. A18.447** for On-Going Project Inspector Services ("Agreement") generally establishing terms and conditions for the Project Inspector's inspection services for Projects assigned by the District to the Inspector Firm for completion of Project Inspector Services.

**WHEREAS**, this PAA sets forth the specific terms and conditions applicable to the Assigned Project and the Project Inspector Services to be completed by the Inspector Firm for the Assigned Project.

**NOW THEREFORE**, the District and Inspector Firm agree as follows:

1. Assigned Project Description. The Assigned Project is described as follows: **Provision of a DSA Project Inspector for the Royal High School Boys Locker Room Modernization Project, A#03-120727**.
2. Project Inspector Services for Assigned Project. The Inspector Firm shall complete all Project Inspector Services for the Assigned Project set forth in the Agreement, except as specifically noted below:
3. Project Inspector. As noted on the attached Proposal for Inspection Services from Inspector Firm dated October 30, 2020 and identified on attached Exhibit 1, The Inspector Firm designates Duncan McKay as the Project Inspector for completion of Project Inspector Services for this Assigned Project. The hourly billing rate of \$82.00 per hour for the on-site inspection work by the Project Inspector(s) designated for the Assigned Project is not subject to adjustment.
4. Assigned Project Contract Price. The Contract Price for completing Project Inspector Services for the Assigned Project is an **estimated total amount of Eighty-Four Thousand Four-Hundred Sixty Dollars (\$84,460.00)** ("Assigned Project Contract Price"). Billings for payment of the Assigned Project Contract Price shall be based on the reasonable time necessary for Project Inspector designated for the Assigned Project to complete Project Inspector Services, multiplied by the applicable hourly rate. Billings for Project Inspector Services shall be at the Straight Time hourly rates, unless the District has authorized in advance the completion of Project Inspector Services on days/times subject to Overtime or Premium Overtime hourly rates. No payment will be made and the Inspector Firm is not entitled to any compensation for any Project Inspector Services necessary as a result of the failure of the Inspector Firm to timely and completely provide Project Inspector Services. The Assigned Project Contract Price is not subject to adjustment, except as provided in Paragraph 5 of this PAA.
5. Term of PAA. The District has established approximately two-hundred forty (240) calendar days for the Contractor to complete construction of the project ("Construction Time"). The Assigned Project Contract Price is based on the Duration of the Assigned Project. If Project construction is not completed within the Remaining Construction Time and the Assigned Project Contract Price is not exhausted as of expiration of the Remaining Construction Time, the Inspector shall provide Project Inspector Services after expiration of the Remaining Construction Time without adjustment of the Assigned Project Contract Price until the Assigned Project Contract Price is exhausted. If Project construction is not completed within the Construction Time and the Assigned Project Contract Price is exhausted at the expiration of the Remaining Construction Time, or if the unexhausted portion of the Assigned Project Contract Price as of expiration of the Remaining

**EXHIBIT "B"**

Construction Time is exhausted prior to completion of Project Construction, the Assigned Project Contract Price is subject to adjustment for the Project Inspector Services provided after expiration of the Remaining Construction Time.

6. Agreement Terms. All terms of the Agreement are incorporated herein and applicable to the Assigned Project, except as modified by the terms of this PAA.

The District and Inspector Firm have executed this PAA as of the date set forth above.

**"District"**  
**SIMI VALLEY UNIFIED**  
**SCHOOL DISTRICT**

**"Project Inspector"**  
**Stephen Payte DSA Inspections, Inc.**

By: \_\_\_\_\_  
Ron Todo  
Title: Associate Superintendent, Business  
& Facilities

By: \_\_\_\_\_  
Stephen K. Payte  
Title: Vice President

**EXHIBIT I TO  
PROJECT ASSIGNMENT AMENDMENT, AGREEMENT R21-01679 FOR PROJECT INSPECTOR SERVICES  
PROJECT: Royal HS Boys Locker Room Modernization, DSA A#03-120727**

Project Inspector	DSA Certification No.	Hourly Billing Rates	
Duncan Richard McKay, DSA Inspector, will be the inspector provided under this Project Assignment.	6129	<u>Straight Time</u> Mondays-Fridays (up to 8 hours per work day)	\$82.00
		<u>Overtime</u> Mondays-Fridays (more than 8 hours per work day) Saturdays (8 hour workday 7 AM to 6 PM)	\$123.00
		<u>Premium Overtime</u> Saturdays (more than 8 hours per work day) Sundays Holidays	\$164.00
		<u>Straight Time</u> Mondays-Fridays (8 hour work day)	
		<u>Overtime</u> Mondays-Fridays (more than 8 hours per work day) Saturdays (8 hour workday 7 AM to 6 PM)	
		<u>Premium Overtime</u> Saturdays (more than 8 hours per work day) Sundays Holidays	
		<u>Straight Time</u> Mondays-Fridays (8 hour work day)	
		<u>Overtime</u> Mondays-Fridays (more than 8 hours per work day) Saturdays (8 hour workday 7 AM to 6 PM)	
		<u>Premium Overtime</u> Saturdays (more than 8 hours per work day) Sundays Holidays	

**Proposal for Inspection Services**

**Simi Valley Unified School District**

101 W. Cochran Ave.  
Simi Valley, CA 93065

October 30, 2020

Please accept this as a Proposal for Inspection Services for the Royal High School Boys Locker Room project with Alterations to Gymnasium Building (03-120727) as described below:

(1) DSA Class 1 Inspector (Richard "Duncan" McKay) at a rate of \$82.00/hr for the duration of the project, estimated to be seven to eight months. As such, the total estimated cost assuming an eight month construction schedule—with five months requiring 30 hours per week and three months requiring 40 hours per week—is \$84,460. The total estimated hours for this proposal is 1,030 but District will only be charged for hours worked.

As always, we greatly appreciate the opportunity to continue working with your District.

Thank you,



Stephen K. Payte  
V.P. Field Operations  
Stephen Payte DSA Inspections, Inc.  
661-718-2893



**STEPHEN PAYTE**  
DSA INSPECTIONS, INC.

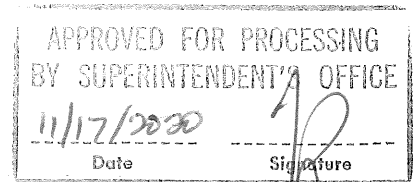
**Stephen Payte DSA Inspections**

P.O. Box 3128 | Quartz Hill, CA 93586

Telephone: (661) 718-2893 | FAX: (661) 793-7272 | Email: info@dsainspections.com

**www.DSAInspections.com**

Business & Facilities, Consent #14



**TITLE: AUTHORIZATION TO AWARD BID #21J30BX345, SECURITY FENCING & LANDSCAPE IMPROVEMENTS AT BERYLWOOD ELEMENTARY SCHOOL**

Business & Facilities  
Consent #15

November 17, 2020  
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent  
Business and Facilities

**Background Information**

Seven bids were received on November 3, 2020 for Bid #21J30BX345, Security Fencing & Landscape Improvements at Berylwood Elementary School. The recommended low bidder is indicated in bold type.

<b><u>Construction Company Name</u></b>	<b><u>Bid Amount</u></b>
Ardalan Construction	\$1,102,000
Golden Phoenix Construction Co.	\$1,292,000
<b>Hughes General Engineering</b>	<b>\$1,035,000</b>
Lee Construction Co.	\$1,155,000
Prime Axis General Builder	\$1,122,000
Red Hawk Services	\$1,190,596
Staples Construction	\$1,092,000

Additional information is available in the Bond Management Office.

**Fiscal Analysis**

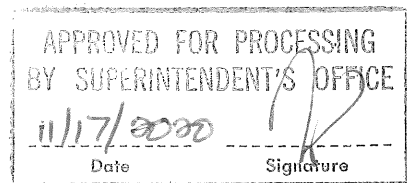
The total amount of this project \$1,035,000 will be funded by Measure X Bond Funds.

**Recommendation**

It is recommended that the Board of Education authorize award of Bid #21J30BX345, Security Fencing & Landscape Improvements at Berylwood Elementary School, to Hughes General Engineering in the amount of \$1,035,000.

On a motion # 58 by Trustee Blough, seconded by Trustee Jubran and carried by a vote of 4/1/0, the Board of Education approved, by roll-call vote, award of the Security Fencing & Landscape Improvements at Berylwood Elementary School to Hughes General Engineering.

AYES: Blough NOES: 0 Absent: White Abstained: 0  
LaBelle  
Jubran  
Smollen



**TITLE:        RATIFICATION OF AGREEMENT NO. R21-01733 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND CLARK SEIF CLARK, INC. FOR HAZARDOUS MATERIALS CONSULTANT SERVICES**

Business & Facilities  
Consent #16

November 17, 2020  
Page 1 of 1

Prepared by:   Ron Todo, Associate Superintendent  
                     Business & Facilities

**Background Information**

On June 5, 2018 the Board of Education approved Ongoing Services Agreement A18.686 for hazardous materials consultant services with the firm of Clark Seif Clark, Inc. Services are needed for preparation of a pre-renovation survey report for the Royal High School Boys Locker Room Modernization Project.

**Fiscal Analysis**

The estimated cost for the hazardous materials consultant services Agreement No. R21-01733 (Exhibit "A") with the firm of Clark Seif Clark, Inc. is **\$13,332.00**. The actual cost will be based on hazardous materials consultant services performed.

These services will be funded by Measure X.

Additional information is available at the Bond Management Office.

**Recommendation**

This item is presented for Board of Education ratification.

On a motion # 58 by Trustee Blough, seconded by Trustee Jubran and carried by a vote of 4/1/0, the Board of Education, by roll-call vote, ratified Agreement No R21-01733 with Clark Seif Clark, Inc. for preparation of a pre-renovation hazardous materials survey report for the Royal High School Boys Locker Room Modernization Project.

Ayes: Blough    Noes:       Absent: White    Abstain:   

LaBelle  
Jubran  
Smollen



**AGREEMENT NO. R21-01733  
PROJECT ASSIGNMENT AMENDMENT**

This Project Assignment Amendment ("PAA") is entered by and between Simi Valley Unified School District and Clark Seif Clark, Inc. ("Hazardous Materials Consulting Firm") as of November 9, 2020.

**WHEREAS**, the District and Hazardous Materials Consulting Firm entered into a written Agreement A18.686 entitled Agreement for On-Going Hazardous Materials Consultant Services ("Agreement") generally establishing terms and conditions for the Hazardous Materials Consultant's services for Projects assigned by the District to the Hazardous Materials Consulting Firm for completion of Hazardous Materials Consultant Services.

**WHEREAS**, this PAA sets forth the specific terms and conditions applicable to the Assigned Project and the Hazardous Materials Consultant Services to be completed by the Hazardous Materials Consulting Firm for the Assigned Project.

**NOW THEREFORE**, the District and Hazardous Materials Consultant agree as follows:

1. Assigned Project Description. The Assigned Project is described as follows: Provide a pre-construction hazardous materials survey report for Asbestos and lead building materials at the **Royal High School Boys Locker Room for the locker room modernization project**. The DSA approved plans have been provided to Hazardous Materials Consulting Firm and the project includes extensive renovations to the locker room.
2. Hazardous Materials Consultant Services for Assigned Project. The Hazardous Materials Consulting Firm shall complete the following Hazardous Materials Consultant Services for the Assigned Project:  
Perform pre-construction testing as necessary to allow for proper handling and disposal of building materials containing Asbestos or lead, which may be impacted during the locker room modernization project. The report shall include results of the pre-construction assessment, and recommendations for proper abatement, handling, and disposal of materials containing Asbestos or lead. Provide other Hazardous Materials Consultant work necessary for compliance with applicable regulations.
3. Hazardous Materials Consultants. The Hazardous Materials Consulting Firm shall utilize duly qualified and certified personnel for these Hazardous Materials Consultant Services. The hourly billing rate of each Hazardous Materials Consultant required for the Assigned Project is set forth in the Fee Proposal from Hazardous Materials Consulting Firm (Attachment 1) dated November 6, 2020.
4. Assigned Project Contract Price. The Contract Price for completing Hazardous Materials Consultant Services for the Assigned Project is an **estimated amount of Thirteen-Thousand Three-Hundred Thirty-Two Dollars (\$13,332.00) ("Assigned Project Contract Price")**. Billings for payment of portions of the Assigned Project Contract Price shall be based on the reasonable time, equipment, and laboratory analyses necessary for the Assigned Project to complete Hazardous Materials Consultant Services in compliance with applicable industry standards and regulations. Billings for Hazardous Materials Consultant Services shall be at the Straight Time hourly rates, and customary laboratory analysis rates, unless the District has authorized in advance the completion of Hazardous Materials Consultant Services on days/times subject to Overtime or Premium Overtime hourly rates.
5. Term of PAA & Adjustment to Contract Price. The District has established Thirty (30) calendar days as the Term of this PAA. The Assigned Project Contract Price is based on the

Agreement R21-01733 – Clark Seif Clark, Inc.

Royal H.S. Boys Locker Room Modernization, Pre-renovation Asbestos & Lead Survey Report

Hazardous Materials Consultant Services

Business & Facilities, Consent #16

anticipated needs of the project. If the Assigned Project Contract Price is exhausted by the amount of assessment and testing, and reporting required, the Assigned Project Contract Price is subject to adjustment based on Hazardous Materials Consultant provision of appropriate documentation to the District for the District's review and assessment.

6. Agreement Terms. All terms of the Agreement are incorporated herein and applicable to the Assigned Project, except as modified by the terms of this PAA.

The District and Hazardous Materials Consulting Firm have executed this PAA as of the date set forth above.

**"District"**  
**SIMI VALLEY UNIFIED**  
**SCHOOL DISTRICT**

**"Hazardous Materials Consulting Firm"**  
**CLARK SEIF CLARK, INC.**

By: \_\_\_\_\_  
Ron Todo

By: \_\_\_\_\_  
Franco Seif

Title: Associate Superintendent  
Business & Facilities

Title: President / CEO



CLARK SEIF CLARK, INC.  
HEALTH & SAFETY • ENGINEERING • ENVIRONMENTAL

## Attachment 1

11/6/2020

CSC Project No. 1027601.03

Simi Valley Unified School District  
Tony Joseph, Bond Program Manager  
101 West Cochran Street  
Simi Valley, CA 93065

Re: Royal High School  
1402 Royal Avenue  
Simi Valley, CA 93065  
Boy's Locker Room Modernization Project

Agreement No: A18.686

Dear Mr. Joseph:

Clark Seif Clark, Inc. (CSC) is pleased to provide you with this fee proposal to perform a hazardous material survey, asbestos and lead, at the above-referenced property. Per our review of the construction documents and past assessment reports, we have acquired the technical requirements for this fee proposal. It is our understanding that Boy's locker room will undergo a major modernization project that includes the removal and replacement of ceilings, floors, walls, concrete slab, and performing plumbing and electric system upgrade.

The following is a fee proposal of our services. The estimated cost to perform the scope of work as listed hereunder is \$13,332.00. CSC will bill only for services provided in accordance to the listed fee schedule. If additional funds are needed we will notify you prior to proceeding.

In order for CSC to proceed with this investigation, we require your written authorization.

**FEE PROPOSAL**

<b><u>Description</u></b>	<b><u>Rate</u></b>	<b><u>Est. Units</u></b>	<b><u>Est. Cost</u></b>
Project Manager	\$130.00/Hour	10	\$1,300.00
Certified Asbestos Consultant (CAC)	\$88.00/Hour	64	\$5,632.00
Clerical	\$65.00/Hour	4	\$260.00
PLM Bulk	\$12.00/Sample	145	\$1,740.00
Lead I/A	\$85.00/Sample	40	\$3,400.00
XRF Analyzer	\$200/Day	5	\$1,000.00
Total Estimated Costs			<b>\$13,332.00</b>

Project Name: Royal High School  
Project Location: 1402 Royal Avenue, Simi Valley CA  
Boy's Locker Room Modernization Project  
CSC Project No.: 1027601.03

Page 2 of 2

The purpose of an asbestos-containing material (ACM) survey is to conduct an investigation of accessible suspect building materials using laboratory analysis of collected samples to determine the presence of ACM, and the provision of a report on the results. The ACM survey shall follow sampling guidelines as established in the Asbestos Hazard Emergency Response Act of 1986 (AHERA), and the requirements of the Ventura County Air Pollution Control District (VCAPCD). This survey shall include the following:

- On-site visit;
- Identify homogeneous building areas/materials;
- Assess condition of suspect ACM;
- Conduct non-destructive bulk sampling as required;
- Perform PLM laboratory sample analysis;
- Identify ACM and record locations; and
- Provide written report of findings.

All asbestos-related services will be conducted by a Cal/OSHA-Certified Asbestos Consultant (CAC), and/or a Cal/OSHA-Certified Site Surveillance Technician (CSST) or AHERA-Certified Building Inspector under the direction of the CAC.

The purpose of a Lead-based paint (LBP) survey is to conduct a surface-by-surface investigation of painted surfaces using portable x-ray fluorescence (XRF) analyzers and/or laboratory analysis of paint chip samples to determine the presence of lead-based paint, and the provision of a report on the results. This survey shall include the following:

- On-site visit;
- Identify individual painted components;
- Test paint via XRF spectrum analyzer; and/or
- Collect/analyze paint chip samples as required;
- Identify LBP surfaces; and
- Provide written report of findings.


This LBP survey will be conducted by a California Department of Public Health (CDPH)-Certified Lead Inspector/Assessor. A CDPH-Certified Lead Project Designer shall develop the design of any LBP projects and/or interim control strategies.

#### TERMS & CONDITIONS

As stipulated in agreement A18.686 between SVUSD and Clark Seif Clark, Inc.

Should you have any questions or require further information, please feel free to contact me at the phone number listed below. Thank you again for your consideration of CSC.

Sincerely,



Franco A. Seif, PE  
Project Principal