

Webster City Community School District
Food Service Department
HOW TO APPLY FOR MEAL BENEFITS ONLINE ELECTRONICALLY

*NOTE: You must set up an Infinite Campus PARENT portal in order to apply online.

Go to the Webster City Schools Web page.

www.webster-city.k12.ia.us

-Click on "Fast Access"

-Click on Infinite Campus

-Click Log in or "Sign up"- (to sign up enter information required and the administration will send you a confirmation email when you parent portal is ready.)

-Enter user name and password

-Click "Login"

-Go to the upper left hand corner, you will see 3 gray bars- click there

-A black box with a list of options will appear

-Click on "More" at the bottom of the list

-Click on "Meal Benefits"

-Click on "Click here to start the application process"

It will walk you through the information you need to enter. Please make sure you complete correctly, enter ALL people living in your household regardless of age. All applications are reviewed within 24-48 hours.

*Any household may apply.

*A new application must be completed EACH school year.

*If you are approved for FREE, your child will still be charged \$0.50 if they get MILK ONLY, for example if they bring a cold lunch and get a milk. That is not a reimbursable meal so the cost is \$0.50 to you per student, per time.

*If you do not qualify and circumstances change throughout the school year you may apply at ANYTIME throughout the school year however, benefits are not retroactive.