

Educational Services That Transform Lives





Administrative Budget 2023-2024

Message from Lisa Israel President of the Eastern Suffolk BOCES Board

As we prepared the 2023-24 Eastern Suffolk BOCES Budget, our top priority was to continue to provide high-quality programs at the lowest possible cost. This budget was thoughtfully prepared with careful attention and understanding of the cost constraints that local school districts manage every day.

The state's tax levy limit, on-going economic uncertainty, inflation, as well as expiring federal stimulus programs present unprecedented fiscal challenges to local school districts. We understand the pressure school districts are under to contain costs and have worked closely with both internal and external stakeholders to craft administrative and program budgets that allow us to continue to provide the highest quality services in the most cost effective manner.

On April 19, 2023, our component school boards will meet to vote on our Administrative Budget. The total Administrative Budget reflects an overall increase of 3.18% in the administrative charge to school districts.

The Administrative Budget continues to control costs through the strategic use of reserves. In addition we have reduced borrowing costs, and achieved staff savings through attrition. Furthermore, we have aggressively pursued specially-aided-funding opportunities bringing over \$29 million to the region.

The detailed 2023-24 budget was posted on the ESBOCES website and a paper copy of the budget book was also distributed to each component district on March 20, 2023. A comprehensive presentation of the 2023-24 Administrative Budget was made at our Annual Meeting on April 4, 2023. If you have any questions concerning the budget, please feel free to contact us at 631-687-3001.

We are proud of our agency, our staff members, and the services we provide to school districts in our region and are thankful for your support.

Every decision we make is guided by our vision to provide "Educational Services That Transform Lives."

Budget Highlights

The development of the 2023-24 ESBOCES budget is an extensive process. It involves three levels of evaluation, including reviews by our management team, committees comprised of component school board members and Superintendents, and the Eastern Suffolk BOCES Board. The following are budget highlights of these collective efforts:

The Administrative Charge to Districts Will Increase by 3.18%

At the request of representatives of our component school districts, ESBOCES "unbundles" our Administrative Budget into three parts: the "Operating Budget," the "Capital Budget," and the budget for "Post Retirement Benefits." The total of these three budget components is increasing by 7.70%.

Space Utilization and Leased Facilities

ESBOCES continues to focus on reducing rental costs, maximizing space usage and ensuring lease terms that are the most cost efficient and beneficial for our students. To this end, the Space Planning Committee has worked to implement the recommendations from the first Master Facilities Plan and is currently updating the Plan to provide guidance for future needs as well as the most efficient utilization of space. Using the Master Space Plan as our guide will result in the lowest possible costs and the best environments for our students.

Pension Savings

The budgeted cost associated with the Employees' Retirement System reflects a rate decrease of eight percentage points by tier from the Employees' Retirement System's projected rates. It is estimated the rate reduction will save all budgets approximately \$4,100,000, which will be funded by reserves.

Similarly the budgeted costs for the Teachers' Retirement system reflects an approximate rate of .76% below the estimated 2023-24 rate prescribed by TRS. It is estimated the rate reduction will save all budgets approximately \$750,000, which will be funded by reserves.

The Office of Diversity, Equity, and Inclusivity

Included in the Administrative Budget is a portion of the Office of Diversity, Equity, and Inclusivity budget. This department works to develop strategic and visionary priorities with a focus on building on and executing the Diversity, Equity, and Inclusivity activities in the ESBOCES Strategic Plan. The emphasis is on; fostering and sustaining a clear organizational commitment to Diversity, Equity and Inclusivity, building, supporting and retaining diverse, equitable, and inclusive staffing, ensuring high quality, equitable educational opportunities for our students and increasing equity in operational and resource support for all ESBOCES students and programs. The work is done in collaboration with ESBOCES leaders, departments, networks, and schools with coordination as appropriate with external partners, including component school districts, IHE's, community based organizations, and other stakeholders.



Efficiencies in the Office of Technology Integration

Eastern Suffolk BOCES continues to reduce its dependency on in-house programmers to write and maintain software programs by purchasing standardized systems for agency use.

Effective Cash Management

Continued positive cash flow has resulted in a decrease in the Revenue Anticipation Note Interest appropriation, resulting in a budget savings.

Administrative Budget

The Administrative Operating Budget is less than 4% of the overall 2023-24 BOCES budget. The Capital Budget is less than 2% of the overall budget. The estimated charges to component districts can be found on page six.

Budget Highlights

Average Administrative Charge

Eastern Suffolk BOCES was created in 1994 through the merger of the former BOCES 1 and BOCES 2. Over the last 29 years, ESBOCES has made a concerted effort to keep the annual increase in the Administrative Charge as low as possible. Over the last ten years the average increase was 1.72%.

School District Support and Regional Leadership

Support of the ESBOCES infrastructure through the Administrative Charge enables the organization to support local school districts and provide regional leadership. An array of such services is provided through the Administrative and Program Budgets, including:

- Regional Diversity and Equity Initiative Advisory Council
- Eastern Suffolk BOCES Diversity, Equity, and Inclusivity Agency Advisory Council
- Regional research and advocacy
- Regular meetings for superintendents of schools
- Regular meetings for school business officials
- Regular meetings for human resources administrators
- Regional Certification Office
- Superintendent searches
- Curriculum Council
- Regional Teacher and Administrator Recruitment Database
- District contact meetings for guidance counselors
- Grants administration
- Regional Occupational Safety & Health Programs
- Regular meetings for buildings and grounds supervisors
- Council for Exceptional Children (CEC) meetings for special education directors

Cooperative Bidding Program

School districts, towns, villages and fire districts that participate in the Cooperative Bidding Program realize significant savings in time, labor, and money. Presently, ESBOCES is providing this shared service to 66 school districts in Suffolk County, including the two BOCES, the town governments of Babylon, Brookhaven, East Hampton, Islip, Smithtown, and Southampton, as well as the Village of Patchogue, the Centereach Fire District, and the Manorville Fire District. Services that are provided include bid preparation and analysis, legal advertisements, bid recommendations, intercession on vendor issues/complaints, and conducting ad-hoc committees who meet to review and develop cooperative bids. Currently, the program solicits bids for 63 categories, including Arts and Crafts Supplies, Library Supplies, Custodial Equipment, Third Party Administrator for Tax Sheltered Annuities, and PPE supplies.





ESBOCES Brings Over \$29,000,000 of Grant Funds to the Region

ESBOCES has received more than \$29 million in funding through various grants to support programs throughout our region. With the recent school budget fiscal environment, these grant funds are becoming a vital source of funds for the continuation of services to our region's children and adults. ESBOCES is committed to continue to aggressively pursue available funding opportunities.

Questions & Answers

Q. What is the Administrative Charge?

A. Sections 1950 and 1951 of the NYS Education Law established BOCES and the requirement for component districts to pay a proportionate share of the administrative costs.

Q. What ESBOCES expenses are supported by the Administrative Charge?

A. The expenses supported by the Administrative Charge are those within the Administrative and Capital Budgets. Expenses in the Administrative Budget include the cost of all central administrative offices, such as the District Superintendent, and a significant share of business and human resources. All retiree insurance benefits are also part of this budget. Expenses in the Capital Budget include the cost of facility rentals and capital projects, with 58% of the capital budget attributable to facility rental costs. Approximately 82% of the rents are paid directly to component school districts thereby reducing districts' operating costs.

Q. What is the proposed change in the Administrative Charge?

A. The proposed change in the 2023-24 Administrative Charge is a 3.18% increase.

Q. Do districts receive State aid on the ESBOCES Administrative **Budget?**

A. Yes. Districts receive from 16% to 58% of the ESBOCES Administrative Charge from the state as BOCES aid. The level of ESBOCES aid depends upon the aid ratio of the individual district. The chart on page seven illustrates estimated net Administrative Charges for each district after state aid. These estimates are based on current law.

Q. Why do districts vote only on the Administrative Budget?

A. Chapter 295 of the Laws of 1993 requires a vote on the Administrative Budget. All other ESBOCES budgets are revenue based, and therefore, will vary as a result of changes in program participation. There is no

requirement for districts to participate in any of the programs funded through these budgets.

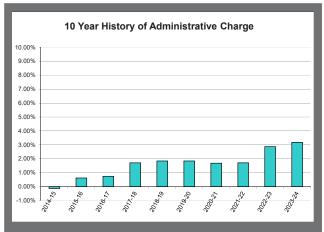
Q. What happens if the ESBOCES Administrative Budget is defeated?

A. In the event the Administrative Budget is not approved by a majority of the component districts voting, ESBOCES must adopt a contingent Administrative Budget that does not exceed the amount of the current fiscal year's Administrative Budget. Expenses for health insurance benefits for retirees are exempt.

Budget Endorsed By Planning Team

The proposed 2023-24 Administrative Budget was developed in consultation with the Eastern Suffolk BOCES Administration Budget Planning Team. The involvement of the planning team, which is chaired by a component superintendent and comprised of component school board members, superintendents, school business officials, and staff, has again proven to be integral to the development of a budget that responds to component district concerns. It is noteworthy that the Administration Budget Planning Team has endorsed the proposed 2023-24 Administrative Budget, which includes capital funding of \$2,550,000 in acknowledgment of the need to meet current and future facility and related infrastructure needs.

10-Year History of the Administrative Charge



What Our Component School Districts Have Said **About Our Performance**

As part of our strategic planning for continuous improvement, ESBOCES surveys those districts to which it provides services in order to receive feedback on the quality and nature of the services provided. The most recent survey results reported that 98% of participating districts gave the services primarily supported by the Administrative Budget marks of excellent or good, with the strong majority being excellent.

2023-24 Administrative Charges

Eastern Suffolk BOCES faces the same challenges as our component school districts in the development of the annual Administrative Budget. Balancing increased costs due to contractual and mandated obligations with the burden on local districts to absorb higher charges is a formidable task. Given this situation and the need to maintain the system of controls embedded in our business office, we are proposing an increase of 3.18% in the administrative charge for 2023-24.

The state requires that health insurance costs for all BOCES retirees are to be included in the Administrative Budget. This cost has increased in the 2023-24 budget due to increases in Medicare reimbursement costs, the number of retirees receiving benefits, and projected NYSHIP premiums. As a result of ongoing planning efforts, we have been able to offset this entire cost through the use of other revenues to fund retiree health insurance premiums.

In an effort to provide a better understanding of the charges associated with the ESBOCES Administrative Budget, a chart is provided on the following page that "unbundles" the Administrative Charge for each district.



2023-24 Administrative Budget

Expenditures	
Administrative Budget Personnel:	
Certified Personnel	\$ 1,188,231
Non-Certified Personnel	5,193,094
Subtotal - Personnel	6,381,325
Frankrice Brookker	
Employee Benefits:	2.020.242
Active Employees	3,830,242
Other Post-Retirement Benefits	30,531,000
Subtotal - Employee Benefits	34,361,242
Equipment & Other:	
Equipment	69,320
Supplies and Materials	112,180
Revenue Anticipation Note - Interest	75,000
Contracted Services	1,435,429
BOCES Internal Services	4,230,815
Subtotal - Equipment & Other	5,922,744
	3,322,7 1 1
Subtotal Administrative Budget	\$ 46,665,311
Canital Dudwate	
Capital Budget:	¢ 2.474.250
Rental of Facilities	\$ 3,471,258
Capital Fund Transfer	2,550,000
Subtotal - Capital Budget	\$ 6,021,258
Total Administrative and	
Capital Budget	\$52,686,569
Revenues	
Interest on Deposits	\$ 560,000
Special Aid Funds	290,000
Miscellaneous	160,000
Transfers	30,531,000
Subtotal - Other Revenues	31,541,000
Charges	
Charges to Component Districts	21,145,569
Total Revenues	\$52,686,569
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Unbundled 2023-2024 Administrative Budget Annual Charges to Component Districts

	Actual	Duanasad	Proposed	Proposed	Proposed Total	
	2022-23	Proposed 2023-24	+ 2023-24			0/
District	2022-23 Admin Chg.	2023-24 Oper Chg.	Capital Chg.	Retiree Chg.	2023-24 Admin Chg.	% Change
		-	1	Retiree clig.		
Amagansett UFSD	113,284	83,603	33,284	-	116,887	3.18%
Bay Shore UFSD	611,172	451,040	179,567	-	630,607	3.18%
Bayport - Blue Point UFSD	292,974	216,213	86,078	-	302,291	3.18%
Brentwood UFSD	1,566,604	1,156,141	460,281	-	1,616,422	3.18%
Bridgehampton UFSD	96,515	71,227	28,357	-	99,584	3.18%
Center Moriches UFSD	143,025	105,551	42,022	-	147,573	3.18%
Central Islip UFSD	635,123	468,716	186,604	-	655,320	3.18%
Comsewogue UFSD	442,483	326,549	130,005	-	456,554	3.18%
Connetquot CSD	903,284	666,617	265,392	-	932,009	3.18%
East Hampton UFSD	368,279	271,787	108,203	-	379,990	3.18%
East Islip UFSD	568,558	419,591	167,047	-	586,638	3.18%
East Moriches UFSD	116,326	85,848	34,177	-	120,025	3.18%
East Quogue UFSD	77,163	56,946	22,671	-	79,617	3.18%
Eastport - South Manor CSD	218,459	161,221	64,185	.	225,406	3.18%
Fire Island UFSD	8,385	6,188	2,464	_	8,652	3.18%
Fishers Island UFSD	38,766	28,609	11,390	.	39,999	3.18%
Greenport UFSD	78,139	57,666	22,958	_	80,624	3.18%
Hampton Bays UFSD	162,259	119,746	47,673		167,419	3.18%
	473,827			-		3.18%
Hauppauge UFSD		349,681	139,214	-	488,895	
Islip UFSD	361,370	266,688	106,173	-	372,861	3.18%
Little Flower UFSD	2,723	2,010	800	-	2,810	3.18%
Longwood CSD	1,120,080	826,610	329,088	-	1,155,698	3.18%
Mattituck - Cutchogue UFSD	199,628	147,324	58,652	-	205,976	3.18%
Middle Country CSD	1,260,608	930,319	370,377	-	1,300,696	3.18%
Miller Place UFSD	356,621	263,184	104,778	-	367,962	3.18%
Montauk UFSD	165,548	122,173	48,639	-	170,812	3.18%
Mount Sinai UFSD	280,830	207,250	82,510	-	289,760	3.18%
New Suffolk Common SD	9,722	7,175	2,856	-	10,031	3.18%
Oysterponds UFSD	58,987	43,532	17,331	-	60,863	3.18%
Patchogue - Medford UFSD	1,171,000	864,189	344,049	-	1,208,238	3.18%
Port Jefferson UFSD	154,375	113,928	45,357	-	159,285	3.18%
Quoque UFSD	115,989	85,599	34,078	-	119,677	3.18%
Remsenburg - Speonk UFSD	70,209	51,814	20,628	_	72,442	3.18%
Riverhead CSD	586,963	433,174	172,454	_	605,628	3.18%
Rocky Point UFSD	345,250	254,792	101,437	_	356,229	3.18%
Sachem CSD	1,997,170	1,473,893	586,786	_	2,060,679	3.18%
Sag Harbor UFSD	148,535	1,473,633	43,641	[153,259	3.18%
Sagaponack Common SD	48,296	35,642	14,190			3.18%
5 .					49,832 456.376	
Sayville UFSD	442,311	326,422	129,954	-	456,376	3.18%
Shelter Island UFSD	111,923	82,598	32,884	-	115,482	3.18%
Shoreham - Wading River CSD	138,139	101,945	40,586	-	142,531	3.18%
South Country CSD	620,401	457,851	182,279	-	640,130	3.18%
Southampton UFSD	462,236	341,127	135,809	-	476,936	3.18%
Southold UFSD	153,898	113,576	45,216	-	158,792	3.18%
Springs UFSD	132,573	97,838	38,951	-	136,789	3.18%
Three Village CSD	944,689	697,173	277,557	-	974,730	3.18%
Tuckahoe Common SD	79,457	58,639	23,345	-	81,984	3.18%
Wainscott Common SD	47,512	35,063	13,959	-	49,022	3.18%
West Islip UFSD	619,558	457,229	182,031	-	639,260	3.18%
Westhampton Beach UFSD	177,614	131,078	52,184	-	183,262	3.18%
William Floyd UFSD	1,195,024	881,918	351,107	-	1,233,025	3.18%
District Charges	20,493,864	15,124,311	6,021,258	-	21,145,569	3.18%

Estimated BOCES Aid on 2023-2024 Administrative

<u>Charge</u>	tor Com	<u> ponent</u>	Districts

District	2023-24 Admin Charge	Estimated BOCES Aid on Charge	Estimated Net Admin Charge	District	2023-24 Admin Charge	Estimated BOCES Aid on Charge	Estimated Net Admin Charge
Amagansett UFSD	116,887	18,841	98,046	Mount Sinai UFSD	289,760	110,264	179,496
Bay Shore UFSD	630,607	283,206	347,401	New Suffolk Common SD	10,031	1,617	8,414
Bayport - Blue Point UFSD	302,291	119,747	182,544	Oysterponds UFSD	60,863	9,811	51,052
Brentwood UFSD	1,616,422	941,449	674,973	Patchogue - Medford UFSD	1,208,238	443,157	765,081
Bridgehampton UFSD	99,584	16,052	83,532	Port Jefferson UFSD	159,285	27,101	132,184
Center Moriches UFSD	147,573	65,092	82,481	Quogue UFSD	119,677	19,291	100,386
Central Islip UFSD	655,320	369,184	286,136	Remsenburg - Speonk UFSD	72,442	11,677	60,765
Comsewogue UFSD	456,554	179,788	276,766	Riverhead CSD	605,628	158,488	447,140
Connetquot CSD	932,009	311,273	620,736	Rocky Point UFSD	356,229	148,416	207,813
East Hampton UFSD	379,990	61,251	318,739	Sachem CSD	2,060,679	688,081	1,372,598
East Islip UFSD	586,638	210,295	376,343	Sag Harbor UFSD	153,259	24,704	128,555
East Moriches UFSD	120,025	48,585	71,440	Sagaponack Common SD	49,832	8,032	41,800
East Quogue UFSD	79,617	12,834	66,783	Sayville UFSD	456,376	170,589	285,787
Eastport - South Manor CSD	225,406	107,806	117,600	Shelter Island UFSD	115,482	18,615	96,867
Fire Island UFSD	8,652	2,979	5,673	Shoreham - Wading River CSD	142,531	54,532	87,999
Fishers Island UFSD	39,999	6,447	33,552	South Country CSD	640,130	219,580	420,550
Greenport UFSD	80,624	12,996	67,628	South Country CSD Southampton UFSD	476,936	76,877	400,059
Hampton Bays UFSD	167,419	30,256	137,163				
Hauppauge UFSD	488,895	126,450	362,445	Southold UFSD	158,792	25,596	133,196
Islip UFSD	372,861	152,066	220,795	Springs UFSD	136,789	22,049	114,740
Little Flower UFSD	2,810	629	2,181	Three Village CSD	974,730	338,398	636,332
Longwood CSD	1,155,698	471,254	684,444	Tuckahoe Common SD	81,984	13,215	68,769
Mattituck - Cutchogue UFSD	205,976	33,201	172,775	Wainscott Common SD	49,022	7,902	41,120
Middle Country CSD	1,300,696	504,521	796,175	West Islip UFSD	639,260	227,412	411,848
Miller Place UFSD	367,962	139,937	228,025	Westhampton Beach UFSD	183,262	29,540	153,722
Montauk UFSD	170,812	27,533	143,279	William Floyd UFSD	1,233,025	570,079	662,946
				Total	21,145,569	7,678,695	13,466,874

Eastern Suffolk BOCESAnnual Meeting

Date: Tuesday, April 4, 2023 - Time: 7:00 p.m. - Location: James Hines Administration Center, Conference Room C.

Budget Vote

Vote on the proposed 2023-24 Administrative Budget and election of five (5) Board Members Date: Wednesday, April 19, 2023 – Location: In local districts

Copies of the complete Eastern Suffolk BOCES 2023-24 Annual Budget have been provided to the administrative offices of each component school district.

Please contact your local superintendent's office, or call Eastern Suffolk BOCES at 631-289-2200, ext. 3275, for a copy of the Eastern Suffolk BOCES 2023-24 Annual Budget.



Lisa Israel

Vice President William K. Miller

Member and Clerk Fred Langstaff

Members

Arlene Barresi Linda S. Goldsmith William Hsiang Susan Lipman Joseph LoSchiavo Anne Mackesey James F. McKenna Brian O. Mealy Catherine M. Romano Robert P. Sweeney Norman A. Wagner John Wyche

District Superintendent

David Wicks

Chief Operating Officer

Ryan J. Ruf

Associate Superintendent

Claudy Damus-Makelele - Educational Services

Associate Superintendent

James J. Stucchio – Management Services

Assistant Superintendent

Christopher Cook - Human Resources

Directors

Leah Arnold – Career, Technical and Adult Education
Kate Davern – Educational Support Services
Mark Finnerty – Facilities
April Francis-Taylor – Diversity, Equity, and Inclusivity
Susan Maddi – Administrative Services
Vacant – Technology Integration
Gina Reilly – Special Education
Darlene Roces – Regional Information Center
Wendy Tromblee – Business Services

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Eastern Suffolk BOCES does not discriminate against any employee, student, applicant for employment, or candidate for enrollment on the basis of sex, gender, race, color, religion or creed, age, weight, national origin, marital status, disability, sexual orientation, gender identity or expression, transgender status, military or veteran status, domestic violence victim status, genetic predisposition or carrier status, or any other classification protected by Federal, State, or local law. This policy of nondiscrimination includes: access by students to educational programs, student activities, recruitment, appointment and promotion of employees, salaries, pay, and other benefits. ESBOCES also provides equal access to the Boy Scouts and other designated youth groups. ESBOCES fully complies with all applicable rules and regulations pertaining to civil rights for students and employees (e.g., Title IX of the Education Amendments of 1972, §504 of the Rehabilitation Act of 1973, Titles VI and VII of the Civil Rights Act of 1964, Dignity for All Students Act, §303 of Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the Boy Scouts of American Equal Access Act of 2001). Inquiries regarding the implementation of the above laws should be directed to either of the ESBOCES Civil Rights Compliance Officers at ComplianceOfficers@esboces.org: the Assistant Superintendent for Human Resources, 631-687-3029, or the Associate Superintendent for Educational Services, 631-687-3056, 201 Sunrise Highway, Patchogue, NY 11772. Inquiries may also be addressed to the Office for Civil Rights at the US Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005, 646-428-3800, OCR.NewYork@ed.gov.