1. Call to Order – Marie Constantino (6:59pm)
   welcome
   approval of last month's meeting minutes (approved as submitted)

2. President's Report (Marie)
   • rescheduling of Math & Movement event (moved to 2/16/17 due to weather). Online registration is still available
   • vote on bylaws changes later in the evening

3. Business Report

4. Executive Board Reports
   • VP - author visit update (Erin Nackley). Two authors. Hard to find 1 author to appeal to K-5. 2/13/17 – K-2 author visit. Local author. 2/14/17 3-5 author visit (“Rungle in the Jungle”).
   • secretary (Melinda Leising) - review changes to bylaws
   • membership (Laura Wileczka) - 12% increase. Still trying to get 100% of all faculty & staff. 18 over 2015-2016 membership. 16 short of goal of 195.
   • communications - newsletter info send to Jackie Walters. Please send info to the PTA gmail address, then communications (Jackie), FaceBook (Marie), and website (Laura) are all informed.

5. Committee Reports
   • coffee sale – (Angela Rorick). $1332.50 profit. Lessons learned: set two pick up dates in advance. Make sure all money is collected in advance. Very quick turnaround from Utica Roasting.
   • school supply kits (Beth Davis) - would like an elementary teacher to be on committee. Laura suggested checking the PTA volunteer list. Beth needs to know if Kindergarten teachers have any changes because SchoolKidz sends a sample box for Kindergarten orientation.
   • Yearbook sales are low. Help promote & remind parents to get their orders in. Laura will add link to Jostens on CCS website.

6. Upcoming Events
   • Comets game 3/4/17. tickets on sale 2/16 (table at Math & Movement)
   • square 1 art - order forms will be coming home, distribution of artwork to be at Art Show on 3/24
   • candy sale (Stephanie Pasiak) – order forms going home in Feb. Orders due March 13. Delivery first week in April.

7. Board of Education Report
   • Amy Franz Erica Shaw: 1/24/17 board meeting cancelled due to weather. Board is doing school walk-throughs. Board observed WINN (What I Need Now) program in the elementary school. The board will schedule public forums to discuss budgets.
8. Principals' Reports
   - Ellen Leuthauser:
     o 5th grade raising money for year-end picnic. Will have bake sale during Math & Movement. Looking for parent volunteers (especially 4th grade parents).
     o NAEP (National Association of Educational Progress): schools chosen randomly. If school participates in Title I funding, administering the test is required. Only 4th grade. Reading or Math. Will take test paper/pencil or on a tablet. Test is 1/31/17. NAEP administers test.

9. Old Business
   - our two student liaisons were not able to be present due to midterm exams, but will be working with us in the future
   - renewed 3 year contract with DeNicola Photography for elementary school photos

10. New Business
    - vote on changes to bylaws. Quorum = 10 members. 11 members voted. Approved unanimously.

11. Questions

12. Superintendent's Report: Dr. Grimm
    - Capital Project vote in December, 2016 passed overwhelmingly. Work on proposal in process.
    - Working on determining Clinton’s portion for education in state budget.
    - In light of the election and increase in hate incidents, Dr. Grimm will create an advisory team to look at school “climate”.
    - Increased use of text message alerts; ability to pinpoint subgroups (sports team, bus routes, etc.).
    - Weather: Dr. Grimm actually drives around, consults John Scott from the Highway Department. Early dismissal is especially tricky because children may go different places than normal and then parents have to drive in the bad weather to pick up.
    - If school goes into Lockdown, is there a way to notify off-campus high school students? They’re working on it. Discussion around creating “safe zones” within the village.
    - Mrs. Leuthauser said she had concerns with the emergency dismissal form. Some parents wrote that their child would walk; others wrote that they would pick up their child. Neither options may be available in an emergency situation. Asked for feedback or suggestions.

Adjourned at 8:14pm.