

# Clinton Central School District

## Directory Information Non-Disclosure Request Form

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Clinton Central School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Clinton Central School District may disclose appropriately designated "directory information" without written consent, unless you have advised the Clinton Central School District to the contrary in accordance with Clinton Central School District procedures.

If you wish the District to require your written consent to disclose your child's directory information, please complete this form and return it to your child's building principal.

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Dear Building Principal,

Please do not release the name, address and/or telephone number of

\_\_\_\_\_ to:

Name of student

\_\_\_\_\_ Military recruiters and/or

\_\_\_\_\_ Institutions of higher learning and/or

\_\_\_\_\_ Clinton Parent Teacher Association

\_\_\_\_\_ Clinton School Foundation

\_\_\_\_\_  
Parent/Guardian or Eligible Student Signature

\_\_\_\_\_  
Date

**Return completed form to building principal.**