

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE REGULAR MEETING

Tuesday, October 20, 2015

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on October 20, 2015, to discuss matters of Personnel, Attorney-Client Privilege, and Litigation. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The regular meeting was called to order by the Board President, Mrs. Bott at 7:19 p.m.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Steve Evert	representing	Long Beach Township
Allyn Kain	representing	Surf City
Kristy Raber	representing	Surf City
Colette Southwick	representing	Long Beach Township
James Donahower	representing	Harvey Cedars (arrived at 5:10 p.m.)
Marilyn Wasilewski	representing	Barnegat Light
Georgene Hartmann	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township

Absent: None

Also present:

Peter Kopack, Superintendent
Enrico Siano, Interim SBA/Board Secretary
Anthony Sciarrillo, Esq.
Nicholas Savio, Esq.
Frank Birney, Principal

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Pledge of Allegiance

Roll Call: Roll call was taken by Mr. Siano.

Adequate Notice of Meeting: Adequate Notice of Meeting statement was read by Mrs. Bott.

Mission Statement: Mrs. Bott read the Long Beach Island School District Mission Statement.

Correspondence: None

Drifter Project Presentation: 6th grade science students presented a PowerPoint Presentation on their Ocean Drifter Project.

BOARD RESOLUTIONS:

MINUTES:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) Minutes of the Executive Session Meeting of the Board of Education, August 18, 2015
- (b) Minutes of the Executive Session Meeting of the Board of Education, September 1, 2015
- (c) Minutes of the Regular Meeting of the Board of Education, September 22, 2015
- (d) Minutes of the Executive Session Meeting of the Board of Education, September 22, 2015

Upon a roll call vote, the motion carried:

7 ayes, 2 abstentions	item a (Evert/Raber)
8 ayes, 1 abstention	item b (Raber)
8 ayes, 1 abstention	items c and d (Picaro)

BILLS/TRANSFERS:

A motion was made by Colette Southwick, seconded by Georgene Hartmann to approve the following:

- (a) Bill List for October 2015
- (b) **Line Item Transfers (Revenue and Expenditure)**
That the Board of Education approve the following:

WHEREAS, N.J.A.C. 6:20-2A.10 “Over expenditure of Funds” states “A district board of education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district board of education in the applicable line item pursuant to N.J.S.A. 18A:22-8.1 and 18A:22-8.2;”

NOW, THEREFORE, BE IT RESOLVED: That the attached revised revenue and expenditure line item transfers for the period ended September 30, 2015, be approved as attached, and

BE IT FURTHER RESOLVED; that the line item transfers reflected on the State of New Jersey Monthly Transfer Report is hereby acknowledged as received and approved, as attached.

Upon a roll call vote, the motion carried: 9 ayes

FINANCIAL REPORTS:

A motion was made by Colette Southwick, seconded by Marilyn Wasilewski to approve the following:

- (a) **Financial Report of the Board Secretary**
That the Board of Education approve the following:

BE IT RESOLVED: That the Long Beach Island School District Board of Education accepts the Financial Report of the Board Secretary for the period ended August 31, 2015 and September 30, 2015, as attached, and

BE IT FURTHER RESOLVED: That pursuant to N.J.A.C. 6:20-2A.10, the Board Secretary's financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report, and the advice of the School Business Administrator, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

(b) **Financial Report of the Treasurer of School Funds**

That the Board of Education approve the following:

RESOLVED, That the Long Beach Island Board of Education accepts the Financial Report of the Treasurer of School Funds for the period ended August 31, 2015 and September 30, 2015.

Upon a roll call vote, the motion carried: 9 ayes

BOARD COMMITTEE REPORTS:

- The Building and Grounds Committee met on October 8, 2015. **Mrs. Southwick reported.**
- The Finance Committee met on October 20, 2015. **Mrs. Raber reported.**
- The Curriculum Committee will meet on November 12, 2015.

PRESIDENT'S REMARKS: Mrs. Bott addressed the public on the following topics: EJ water fountain repaired and working, Board committee meetings, Mr. Siano, SBA, contract extension, World Language classes, and Dr. Kopack contacted Beach Haven School District to welcome new superintendent and principal.

Public Comment on Agenda Items:

Tom Beaty, Long Beach Township, asked questions/commented on the following:

- Maintenance Workshop
- 3-Year Comprehensive Maintenance Plan

Stacey Fuessinger, Ship Bottom, asked questions/commented on the following:

- Interim SBA contract

Rick McDonough, Ship Bottom, asked questions/commented on the following:

- QSAC
- Exposure Control Plan
- KI Pills
- Bill List - Landscaping

SUPERINTENDENT REMARKS: Dr. Kopack addressed the public on the following topics: thanked 6th grade students for their presentation, reviewed monthly happenings in the district, congratulated Mrs. Benjamin and students for winning 3rd place for last year's yearbook cover, Parent/Teacher Conferences, and PTA Casino Night.

PERSONNEL:

A motion was made by Kristy Raber, seconded by Colette Southwick to approve the following:

- (a) **Leave of Absence Request:** To approve a leave of absence request for Patricia Gerety, Basic Skills Teacher, for 18 days during November 13, 2015 through January 1, 2016 .
- (b) **Replacement Teacher:** To approve the employment of Sandra Smith-Lusk as a replacement teacher for Patricia Gerety beginning approximately November 13, 2015 through January 1, 2016 at the annual salary of \$55,124 prorated (step 1 on the BA salary guide). Ms. Lusk is currently a substitute teacher in the district.
- (c) **Stipend Positions:** To approve stipend/XCOMP positions for the 2015/16 school year as follows:
 - **AM/PM Tutoring/EBA:** Language Arts Literacy and Math, Grades 1-6, 2 mornings or afternoons/week, 7:30 a.m. to sign-in and/or from dismissal to 4 p.m. beginning October 2015 through April 2016, at the XCOMP rate of \$35/hr.: Chloe Wiskow (2 days, ELA and Math) and Laura Daly
 - **Choral Instructor:** Spring concert preparation, 10 hrs. max. for a total of \$350: David Gross
- (d) **Swim Program Bus Drivers:** To approve the employment of Virginia Conner and Joseph Calabrese as swim program bus drivers on an alternating basis, three days/week, one hour each day at the hourly rate of \$17.50. Benefits are not included.
- (e) **Swim Program Aide:** To approve the employment of Linda Mohalley as a swim program aide at the hourly rate of \$13.70. Benefits are not included.
- (f) **Clinical Placement:** To approve a Clinical Placement for Ashley Rubino who is currently enrolled in the Program for Speech, Language, and Communication Disorders at Nova Southeastern University with Suzanne D'Arcangelo, Speech-Language Specialist, for the winter semester, January 4, 2016 through mid-April 2016.
- (g) **Contract Approval:** To approve the employment contract for Enrico Siano as approved by the Executive County Superintendent from July 1, 2015 through November 23, 2015.
- (h) **Substitute Personnel:** To approve the employment of substitute personnel for the 2015-16 school year pending receipt of all necessary paperwork as follows: (see profiles)

Stephen Moritz	Custodian
Danielle Saxton	Teacher
Calla Aniski	Classroom Aide
Dolores Wichowski	Classroom Aide/Secretary/Teacher
Dylan Reilly	Custodian
Erik Wachter	Teacher
Joanne Benzoni	Teacher
Jennifer Swift	Secretary (currently a substitute in the district)
Susan Saltstein	Nurse

Upon a roll call vote, the motion carried: 9 ayes items a-g
8 ayes, 1 nay item h (Picaro)

DISTRICT/STATE/FEDERAL:

A motion was made by Marilyn Wasilewski, seconded by Kristy Raber to approve the following:

- (a) **Uniform Memorandum of Agreement:** To approve the 2015/2016 Uniform State Memorandum of Agreement between Education and Law Enforcement officials as presented.
- (b) **Professional Development Plan:** To approve the 2015-2016 Long Beach Island School District Professional Development Plan as presented.
- (c) **Nursing Services Plan:** To approve the 2015-2016 Long Beach Island School District Nursing Services Plan as presented.
- (d) **Annual Maintenance Worksheet:** To approve the Long Beach Island School District Annual Maintenance Budget Amount Worksheet, M-1, as presented.
- (e) **Three-Year Comprehensive Maintenance Plan:** To approve the Long Beach Island School District's Three-Year Comprehensive Maintenance Plan 2015-2017 as presented.
- (f) **QSAC (New Jersey Quality Single Accountability Continuum) Statement of Assurance:**

WHEREAS, N.J.A.C 6A:30-3.1 requires participating school districts to hold a public meeting to approve the submission of the district's QSAC Statement of Assurance; and,

WHEREAS, the Long Beach Island Board of Education has reviewed the district's QSAC Statement of Assurance and hereby approves the document,

NOW THEREFORE BE IT RESOLVED, that the Long Beach Island Board of Education does hereby authorize the Superintendent of Schools to submit the QSAC Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.1.

- (g) **QSAC (New Jersey Quality Single Accountability Continuum) District Performance Review:** To approve submission of the District Performance (DPR) scores and the Statement of Assurance from the District Performance Reviews to the NJ Department of Education.
- (h) **Exposure Control Plan:** To approve the Long Beach Island School District's Exposure Control Plan for the 2015-2016 school year as presented.
- (i) **Emergency AED Action Plan:** To approve the 2015-2016 Emergency AED Action Plan for the Long Beach Island School District as presented.

Upon a roll call vote, the motion carried: 9 ayes

MISCELLANEOUS ITEMS:

A motion was made by Kristy Raber, seconded by Colette Southwick to approve the following:

(a) **Professional Day Requests:** To approve the following professional day requests:

Employee(s):	Robin Tilton
Conference:	Strategies for Teaching Students with Vision Impairment
Location:	West Windsor
Date:	October 15, 2015
Rationale:	To gain information on strategies for working with students who have multiple disabilities including vision impairments.
Cost:	Mileage
Employee(s):	Julie Oldham
Conference:	CIACC (Children's Inter-Agency Coordinating Council) Education Partnership
Location:	Lacey Township High School
Date:	October 23, December 4, 2015 and January 15, February 19, March 18, April 15, and May 20, 2016
Rationale:	To gain recent information on DCP, 504/I&RS, self-injury and to be updated on issues with regards to Child Abuse, Bullying and Services available for School Counselors throughout the school year.
Cost:	Mileage
Employee(s):	Rosa Warfel
Conference:	Introduction to ACCESS 2.0
Location:	Webinar
Date:	October 22, 2015
Rationale:	To become familiar with the administration of new online testing for ELLs.
Cost:	None
Employee(s):	David Yates
Conference:	NJ Buildings & Engineering Maintenance Show
Location:	Meadowlands Expo Center
Date:	October 22, 2015
Rationale:	To attend seminars for Facility Managers and to receive updates and code changes to NJ Department of Education regulations.
Cost:	Mileage
Employee(s):	Rosa Warfel
Conference:	ACCESS for ELLS Training
Location:	Webinar (2 sessions)
Date:	To be determined
Rationale:	To review and complete an outline checklist for paper-based and online administration of ACCESS for ELLs. The online test is new and the paper-based test has changed since the 2014-2015 school year.
Cost:	None

Employee(s):	Peter Kopack/Enrico Siano/Jennifer Bott/Colette Southwick/Shelley Smith (1 day)
Conference:	New Jersey School Boards Association Convention
Location:	Atlantic City
Date:	October 27-29, 2015
Rationale:	To attend annual convention.
Cost:	\$1,000 registration and mileage (Mrs. Southwick noted she is waiving mileage reimbursement.)
Employee(s):	Julie Oldham/Sharon VonGorski/Julia Townsend
Conference:	Training for School Safety and Climate Teams
Location:	New Brunswick
Date:	November 12, 2015
Rationale:	To train and provide insight and ideas for the School Safety Team and school climate efforts as required by HIB law.
Cost:	Mileage
Employee(s):	Kathy Sheplin
Conference:	County Superintendent Secretary Meeting
Location:	Bayville
Date:	November 12, 2015 (PM)
Rationale:	To articulate with other Superintendent Secretaries in Ocean County.
Cost:	Mileage
Employee(s):	David Yates
Conference:	PEOSH (Public Employee Occupational Safety and Health Program) NJADP (New Jersey Association of Designated Persons) 2015-16 IAQ (Indoor Air Quality) Training
Location:	Waretown
Date:	December 4, 2015
Rationale:	To gain updated information on indoor air quality in existing buildings occupied by public employees during their regular working hours.
Cost:	Mileage
Employee(s):	Sarah Esarey/Kelly Turner
Conference:	Practical Writing Strategies
Location:	Cherry Hill
Date:	December 11, 2015
Rationale:	To gain strategies to focus writing instruction, strengthen writing skills, address narrative, expository and opinion writing lessons and to improve student writing.
Cost:	\$239 each registration and mileage
Employee(s):	Peter Kopack
Conference:	TECHSPO '16
Location:	Atlantic City
Date:	January 28-29, 2016 (1 day to be determined)
Rationale:	To attend the annual technology conference.
Cost:	\$270 registration and mileage

Employee(s): Shelley Smith
Conference: TECHSPO '16
Location: Atlantic City
Date: January 28-29, 2016
Rationale: To attend the annual technology conference.
Cost: \$420 registration and mileage

(b) **Field Trip Requests:** To approve the following annual field trip requests:

PreK-3:

- Ship Bottom Park, 13th Street

PreK-4:

- Barnegat Light State Park and Sunset Park (Harvey Cedars)

Kindergarten:

- Storybook Land
- Rotary Holiday Luncheon (Ship Bottom Fire House)

First Grade:

- Fernbrook Farms, Bordentown
- Southern Regional High School Holiday Program
- Surf City Branch of the Ocean County Library (walking trip)

Second Grade:

- Cape May Zoo
- Southern Regional High School Holiday Program
- Surf City Branch of the Ocean County Library (walking trip)

Third Grade:

- Tuckerton Seaport

Fourth Grade:

- Allaire State Park

Fifth Grade:

- National Liberty Museum, Philadelphia
- DARE Trip: To be determined

Sixth Grade:

- Liberty Science Center/Medieval Times (funded by BOE and LBI PTA)
- Bay Day: Harvey Cedars Bay Beach and Sunset Park
- Safety Patrol Members to Great Adventure
- Ship Bottom Bay Beach, science (Ms. McBride)

Various Trips:

- Grades PreK-2: LBI School for PTA/School Programs
- Grades 3-6: EJ School for PTA/School Programs
- Grades 5/6 Band Students: 19th Street and Bay, Ship Bottom (walking trip)
- Grade 6 Band Students: Band Side-by-Side at SRMS
- Grades K-6: Barnegat Bay Blitz (October and May)

- (c) **Building and/or Grounds Usage Request:** To approve building and/or grounds usage requests as follows pending receipt of proof of insurance and space availability:
- Stafford LaCrosse practice, LBI School gym, 2 days/week beginning the week of October 26, 2015 through the week of March 11, 2016, 6-8 p.m.
 - LBI PTA Meetings, LBI School Media Center, September 21, October 19, November 16, 2015 and January 25, March 14, and May 16, 2016, 6:45-7:45 p.m.
 - **(Addendum Item)** PBA 175, LBI Gym, Tuesday evenings for basketball practice
- (d) **Show Us Your Grades Program:** To approve participation in the Jack Frost/Big Boulder "Show Us Your Grades" program for the 2015/16 season. All students that achieve all A's and B's in the first quarter will be honored with a free snow pass (\$45 value) to Jack Frost/Big Boulder to be used during the 15/16 season.

Upon a roll call vote, the motion carried: 9 ayes

- (e) **Harassment, Intimidation, and Bullying (HIB):** No report.
- (f) **Principal's Report:** Mr. Birney, EJ School Principal, reported on the following: Fire Safety Program, PTA Book Fair, Halloween Safety Program, bulb project, and voting process.
- (g) **Semi-Annual Bus Evacuation Drills:** As required by the state, our semi-annual bus drills were conducted on October 19, 2015.
- (h) **Fire/Security Drills:** Fire and Security drills were held in accordance with State Law as follows:

Ethel Jacobsen School

Fire:	September 17
Security:	September 21, Code Live In

LBI Grade School

Fire:	September 10 and 25
Security:	September 16, Code L

- (i) **Dates to Remember:**

October 17:	PTA CLOTHING DRIVE, EJ School, 8:30-2:30
October 19:	NATIONAL SCHOOL BUS SAFETY WEEK NJ SCHOOL VIOLENCE AWARENESS WEEK LBI bus drills in AM PTA Meeting – LBI Media Center, 7 p.m.

- October 20: Board of Education Meeting
- October 22: PTA Show, "Spaghetti on a Bun," EJ School,
10 a.m.
- October 23: PTA Casino Night - Brant Beach Yacht Club,
6 p.m.
- October 30: HAPPY HALLOWEEN
Halloween Safety Presentation -- LBI School
Gym: 8:30, EJ School Gym: 10:00
Halloween Parade: LBI at 1:15 to 1:45 PM
EJ at 2:00 PM – 2:30 PM

Public Comment:

Steve Moser, Ship Bottom, asked questions/commented on the following:

- Beach Haven/trailers/modular classrooms
- SBA contract
- Sale of School: new bids, price change
- Code of Ethics
- Open Public Meetings Act
- Ship Bottom Mayor: legal costs
- Review of community school packet previously handed out by Mr. Moser

Bill Kunz, Long Beach Township, asked questions/commented on the following:

- Choice Program: finances and expansion

Stacey Fuessinger, Ship Bottom, asked questions/commented on the following:

- Choice Program: siblings

Rick McDonough, Ship Bottom, asked questions/commented on the following:

- Preschool programs: revenue and policy

CariLynn Skipper, Ship Bottom, asked questions/commented on the following:

- Foster Care

Mrs. Bott announced that a Special Meeting is scheduled for November 10, 2015 at 5:30 p.m. The meeting will be executive session only.

The Board did not return to Executive Session.

At 8:20 p.m. a motion was made by Colette Southwick and seconded by James Donahower to adjourn.
All in favor.

Respectfully submitted,



Kathy Sheplin, Assistant Board Secretary