

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE WORKING MEETING/PUBLIC BUDGET HEARING

Tuesday, May 5, 2015

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on May 5, 2015, to discuss matters of Attorney-Client Privilege, Student Issues, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

The working meeting was called to order by the Board President, Mrs. Bott at 7:06 p.m.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Steve Evert	representing	Long Beach Township
Allyn Kain	representing	Surf City
Kristy Raber	representing	Surf City
Colette Southwick	representing	Long Beach Township
Marilyn Wasilewski	representing	Barnegat Light
Georgene Hartmann	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township

Absent: None

Also present:

Karen T. McKeon, Superintendent

Anthony Sciarrillo, Esq.

Enrico Siano, Interim SBA/Board Secretary

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Let the Board Minutes reflect that the Board returned to the open meeting in the media center at 7:06 p.m.

Pledge of Allegiance

Roll Call: Roll call was taken by Mr. Siano.

Adequate Notice of Meeting: Adequate Notice of Meeting statement was read by Mrs. Bott.

Mission Statement: Mrs. Bott read the Long Beach Island School District Mission Statement.

Correspondence: Letter: Long Beach Township Beach Patrol
Letter: Terry Deakyne
Resolution: Ship Bottom

Board Resolutions:

BUDGET: Mr. Siano gave a presentation on the 2015-2016 budget.

Public Comment on the Budget: Mr. McDonough asked about the Choice Program. As there were no further questions, the public comment was closed.

A motion was made by Marilyn Wasilewski, seconded by Colette Southwick to adopt the 2015-2016 Final Budget as follows:

BE IT RESOLVED, that the Board of Education of the Long Beach Island Consolidated School District adopt the 2015/2016 School Budget as approved by the Executive County Superintendent of Schools as follows:

General Fund	\$6,464,821
<i>Amount to be raised by taxes</i>	<i>\$5,073,482</i>
Special Revenue Funds	<i>\$ 105,139</i>
Total	<i>\$6,569,960</i>

BE IT FURTHER RESOLVED, that the Board of Education of the Long Beach Island Consolidated School District approve the general funds to be raised by local tax levy in the amount of \$5,073,482.

Upon a roll call vote, the motion carried: 8 ayes

FINANCE:

A motion was made by Colette Southwick, seconded by Allyn Kain to approve the following:

- (a) **Capital Reserve Funds:** To approve the use of capital reserve funds, not to exceed \$100,000, for the repair of the floor joists in the LBI School. The work will take place during the 2015 summer break. The engineering firm of Harrison-Hamnett, P.C., Pennington, NJ who participated in the district's evaluation of schools under the Owen, Little & Associates, Inc. April 2015 report will be preparing the specifications.
- (b) **Appointment of Services:** To approve the appointment of services to Harrison-Hamnett, P.C., Pennington, NJ for preparing the specifications for the repair to the floor joists in the LBI School. The fee for these services is \$4,500. The work anticipated will be put out to bid and awarded at the June 16th board meeting. The repair will take place over the 2015 summer break.
- (c) **General Fund Revenue:** To approve the use of General Fund revenue to the Capital Project Account in the amount of \$20,000 to cover the cost for the door installation payment made to C&M Doors for the EJ School. The funds expended will be recovered from FEMA and the School Development Authority after all documentation submitted is approved for payment.

Mr. Siano explained that the \$20,000 will be reimbursed when grant funds are received.

Upon a roll call vote, the motion carried: 8 ayes

ELECTION 2015:

- (a) **School Board Elections:** The following seats will be available in the fall: Steve Evert, Long Beach Township; Kristy Raber, Surf City; Colette Southwick, Long Beach Township, Vacancy (one-year unexpired term), Harvey Cedars. Petitions must be filled out at the Ocean County Clerk's Office in Manahawkin. The deadline for filing petitions is July 27, 2015, at 4 p.m. The Annual School Election will be held on November 3, 2015.

Board Committee Reports:

- The Personnel Committee met on April 30, 2015. **Mrs. Hartmann reported.**
- The Building and Grounds Committee met on May 5, 2015. **Mrs. Southwick reported.**

President's Remarks: Mrs. Bott addressed the public with a written statement that she read aloud. She thanked Mr. Siano for the budget presentation. Mrs. Bott recognized the teachers on Teacher Appreciation Day.

Public Comment on Agenda Items:

Bill Kunz, Long Beach Township asked questions/commented on the following:

- Harvey Cedars Vacancy
- Correspondence from Long Beach Township Beach Patrol
- Requested that the letter from Terry Deakyne be read aloud. Mr. Sciarrillo responded the letter will be entered as part of the minutes and that it is the Board's understanding that the letter will be published in The Sandpaper.
- Ship Bottom Resolution on Sale of LBI School
- Long Beach Township Resolution on Sale of LBI School. Mr. Kunz said that Long Beach Township supports Ship Bottom.
- Suggested a meeting with the Mayors

Rick McDonough, Ship Bottom asked questions/commented on the following:

- Requested that the letter from Terry Deakyne be read aloud
- EJ Security Project cost. Mrs. Bott explained the ROD grant reimbursement of 40% for the project and the need for upgrades to the security systems.
- Rocket Composter/community group interest/integrating into curriculum—asked to table motion: The Board discussed the cost, time and staffing of the rocket composter and will withdraw the motion from this agenda pending a plan from the community. Mr. McDonough will have more information for the Board at the next meeting.
- Suggested putting sale of schools on ballot for public to decide/poll community. The Board responded that they are gathering information and scheduling a meeting with the Mayors. The public is able to be involved by coming to the Board meetings and expressing their opinions in public session. Mrs. Bott explained that as a result of the budget defeat in 2010 and the suggestion of the governing bodies, consolidation is still the goal of the Board.
- Evaluation of Schools report: Mr. McDonough said that he has read the report from cover to cover. Ms. McKeon questioned who he obtained the report from since it has not been publically posted and we have not received any OPRA requests. Ms. McKeon explained that the report is the property of the Board of Education

- Bonds for funding of an addition

Thomas Beaty, Holgate, asked questions/commented on the following:

- Donate Rocket Composter to a local school
- LBI School sale compared to sale of EJ School
- Ship Bottom Resolution on Sale of LBI School

Dawn Kennedy-Little, Long Beach Township, asked questions/commented on the following:

- Rocket Composter, working with Shore Community Garden and surrounding school districts to keep the composter locally
- Comparison of additions at EJ and LBI

James Loudon, Harvey Cedars, asked questions/commented on the following

- Encouraged the Board of Education to continue to move toward one school as per the feasibility study.
- Suggested looking into bonds

Stacey Fuessinger, Ship Bottom, asked questions regarding the following:

- Mr. Deakyne's letter and obtaining the minutes
- Sale of the LBI School or sale of EJ School

Jennifer Begonia, Barnegat Light, asked about the security project benefits. Mrs. Bott explained upgrades to the system.

Public comment on agenda items ended.

Ms. McKeon, Superintendent spoke about the Literacy Action Plan and thanked Mr. Siano, teachers, staff and Board members.

Ms. McKeon recognized the following:

- (a) **Ocean County Poster Contest Winner:** The following student's poster was selected as a 2nd place winner in the 2015 "My County" poster contest sponsored by the Ocean County Clerk's Office:

2nd Place Winner: Andy Falletta

PERSONNEL:

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following personnel items:

- (a) **Leave of Absence Request:** To approve a leave of absence request from Tracy Sherrier, Second Grade Teacher, beginning approximately September 21, 2015 to January 4, 2016.
- (b) **Secretarial Guide:** To approve abolishing the current secretarial salary guide effective July 1, 2015.

- (c) **Employment of Personnel:** To employ personnel from July 1, 2015 through June 30, 2016, as listed below:

Administration

Frank Birney

Certified Tenured Personnel

Bianca Aniski

Lisa Benjamin

Sal Colino

Chris Conrad

Mary Ellen Cook

Tim Cotov

Suzanne D'Arcangelo

Laura Daly

Heidi DeBiasi

Anne Einselen

Sarah Esarey

Patricia Gerety

David Gross (2 days/week)

Lisa Hattrich

Rick Kappy

Michelle Klesitz

Fran Lawlor

Cathy McBride

Julie Oldham

Tracy Sherrier

Shelley Smith

Donna Tabbacchino

Julia Townsend

Kelly Turner

Sharon VonGorski

Rosa Warfel

Wendy Yeager

Certified Nontenured Personnel

Karen Beetel (part-time)

Lisa Boyd

Amy Ferrer

James LaMarco (part-time)

Janelle Scholey

Chloe Wiskow

Support Staff

Secretaries:

Joanne Miller

Marilyn Moffitt

Lynda Scholey

Kathy Sheplin

Gail Tumulty (4½ hrs./day/10 months)

Marilyn Yates

Treasurer:

Mary Conroy

Custodians:

Nadine Erwin (part-time)

John Moroli

Keith Mattner

Rich Straut

David Yates

Transportation:

Charlene Boyle
Joseph Calabrese
Virginia Conner
Florence Dickman
William Moritz

Upon a roll call vote, the motion carried: 8 ayes item a
8 ayes item b
6 ayes and 2 abstentions (Southwick on Conrad/Boyd
and Bott on Wiskow/Daly) item c

Board members explained abstentions are their children's teachers. Ms. McKeon explained that paraprofessionals will be employed at the next meeting.

DISTRICT/STATE/FEDERAL:

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following District/State/Federal items;

- (a) **Before and After Care Program:** To approve the continuation of the Long Beach Island School District's before and after care program for the 2015-2016 school year. This is a tuition-based program.

Mrs. Southwick asked if there was any relief for aftercare. Ms. McKeon reviewed the grants that were received after Superstorm Sandy that ended last year. Mrs. Bott noted that the program does not generate a profit.

- (b) **Summer Hours:** To approve summer hours as follows:

Office Staff: 4 days/week (8 a.m. – 2:15 p.m.)
Custodial Staff: 5 days/week (7 a.m. – 3 p.m.)

Mrs. Picaro asked questions regarding summer hours: weekend custodians/designated custodians/days per week and emergency contact procedure. Ms. McKeon explained.

Addendum Item:

- (c) **Grant Application:** To approve submission of the application for a Take Action Challenge/Changing Our Communities Grant for an outdoor classroom area for up to \$10,000.

Upon a roll call vote, the motion carried: 8 ayes

BUILDING AND GROUNDS:

A motion was made by Marilyn Wasilewski, seconded by Colette Southwick to approve the following Building and Grounds items:

- (a) **EJ Security Project:** To award a contract to Open Systems Integrated Inc., Manalapan, NJ (Co-op#65MCESCCPS, Bid#MRESC 14/15-20, Middlesex Regional Educational Services Commission) for the installation of a security system and video upgrades at the Ethel Jacobsen School in the amount of \$108,710.

• Equipment and installation	\$104,355
• 1 camera telescopic lens and video license	\$ 3,165
• Annual software upgrades	<u>\$ 1,190</u>
	\$108,710

(Addendum Item Withdrawn from Agenda)

- (b) **Rocket Composter:** To approve returning the Rocket Composter to Nath Solutions.

Upon a roll call vote, the motion carried: 8 ayes

MISCELLANEOUS ITEMS:

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following miscellaneous items:

- (a) **Professional Day Requests:** To approve professional day requests as follows:

Employee(s): Bianca Aniski
Conference: CPR
Location: Manahawkin
Date: June 2, 2015
Rationale: Biannual certification renewal (2015-2017).
Cost: \$65 registration

Employee(s): Frank Birney
Conference: innovateNJ School Innovation Summit 2015
Location: Atlantic City
Date: May 12, 2015
Rationale: To gain techniques on interpreting and using education data for the betterment of the district.
Cost: Mileage and parking (\$10)

- (b) **Field Trip Requests:** To approve the following field trip requests as presented:

Trip: Surf Taco
Location: Ship Bottom
Grade(s): 6th grade math students
Teacher(s): Mrs. Oldham
Date: May 28, 2015
Time: 12:15-2:15
Objective: Culmination of 6th grade math; reinforce life skills (adding percentages), social skills, cultural experience, and incentive for hard work.
Transp: None (Walking)
Cost: None

Trip: **Barnegat Bay Blitz**
Location: Ship Bottom Beaches
Grade(s): 5 and 6
Teacher(s): Ms. McBride
Date: June 3, 2015
Time: 1:15-2:30
Objective: To participate in the Barnegat Bay Blitz by cleaning local beaches.
Transp: None (Walking)
Cost: None

Trip: **Barnegat Bay Blitz**
Location: Harvey Cedars
Grade(s): 3 and 4
Teacher(s): Ms. DeBiasi/Ms. Wiskow/Ms. Scholey/Ms. Daly
Date: June 3, 2015
Time: 1:15-2:30
Objective: To participate in the Barnegat Bay Blitz by cleaning local beaches.
Transp: 2 buses
Cost: Transportation

- (c) **Building and/or Grounds Usage Request:** To approve a building and/or grounds usage request as follows pending receipt of proof of insurance and space availability:

➤ Long Beach Township Beach Patrol, LBI School Gym, Saturday, June 20, 2015, for annual orientation meeting

- (d) **Continued Enrollment:** To approve the continued enrollment of three students in the Long Beach Island School District for the remainder of the 2014/15 school year. The parents are responsible for transportation.

Upon a roll call vote, the motion carried: 8 ayes

- (e) **Harassment, Intimidation, and Bullying (HIB):** One investigation was completed, and it was not confirmed as HIB.
- (f) **Change of Date:** The June 23rd Board of Education meeting will be changed to June 16th due to a conflict with Southern Regional High School's graduation.
- (g) **Tenured Teachers:** In accordance with the contract, tenured teachers will be notified of their tentative 2015/2016 assignments by June 15.
- (h) **Upcoming Events:** May Events were listed

Public Comment:

Thomas Beaty, Holgate, informed the Board of Education that the Nina and Pinta will be docked at Barnegat Light on May 22nd and asked if the district will be sending children on a field trip to see them.

Rick McDonough, Ship Bottom, asked that the emergency contact information for the fire house be updated.

Karen Beetel, PTA President, gave a PTA update: May 13th officer elections for new executive board and last meeting for the year. She thanked everyone for their support over the last few years. She also discussed Field Day on May 29th and the clothing drive on May 30th.

Ms. McKeon thanked the executive board and the PTA for all they do.

The Board did not return to executive session

At 8:30 p.m. a motion was made by Kristy Raber, seconded by Colette Southwick to adjourn. Upon a roll call vote, the motion carried.

Respectfully submitted,

Kathy Sheplin, Assistant Board Secretary