

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

MINUTES OF THE REGULAR MEETING

Tuesday, April 19, 2016

The Board of Education of the Long Beach Island School District, Ocean County, met in executive session at 5:30 p.m. in the Conference Room of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on April 19, 2016, to discuss matters of Attorney-Client Privilege, Litigation, and Personnel. All members were notified in writing of the meeting date. In accordance with the provisions of the New Jersey Open Public Meetings Law, the Long Beach Island Board of Education has caused notice of this meeting by having the date, time and place thereof posted in *The Press of Atlantic City*.

Executive Session:

Call to Order: The meeting was called to order by the Board President, Mrs. Bott at 5:43 p.m.

Pursuant to the Resolution passed on April 4, 2016, the Board will open in Executive Session and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7:00 p.m.

Roll Call was taken by Kathy Sheplin.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Tom Beaty	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
Colette Southwick	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Kristy Raber	representing	Surf City (arrived at 6:10 p.m.)
Allyn Kain	representing	Surf City
Marilyn Wasilewski	representing	Barnegat Light

Absent:

James Donahower	representing	Harvey Cedars
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Also present:

Peter J. Kopack, Superintendent
Megan C. Gally, SBA/Board Secretary
Anthony Sciarillo, Esq.

At 7:04 p.m. a motion was made by Georgene Hartmann, seconded by Thomas Beaty to adjourn to public session. All in favor.

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Public Session:

Call to Order: The meeting was called to order by the Board President, Mrs. Bott at 7:10 p.m.

Pledge of Allegiance

Roll Call was taken by Kathy Sheplin.

The following members of the Board of Education were present:

Jennifer Bott	representing	Ship Bottom
Tom Beaty	representing	Long Beach Township
Bonnie Picaro	representing	Long Beach Township
Colette Southwick	representing	Long Beach Township
Georgene Hartmann	representing	Long Beach Township
Kristy Raber	representing	Surf City (arrived at 6:10 p.m.)
Allyn Kain	representing	Surf City
Marilyn Wasilewski	representing	Barneгат Light

Absent:
James Donahower representing Harvey Cedars

Also present:
Peter J. Kopack, Superintendent
Megan C. Gally, SBA/Board Secretary
Anthony Sciarrillo, Esq.

Adequate Notice of Meeting: Adequate Notice of Meeting statement was read by Mrs. Bott.

Mission Statement: Mrs. Bott read the Long Beach Island School District Mission Statement.

Correspondence: Letter: Lighthouse Film Festival
 Letter: Richard Straut

Student Council: Miss Scholey and Andy Falletta reported on Student Council’s upcoming event “LBI is Alive” spirit day.

School Consolidation: Mrs. Bott reported: no update at this time.

BOARD RESOLUTIONS:

MINUTES:
A motion was made by Georgene Hartmann, seconded by Bonnie Picaro to approve the following:

- (a) Minutes of the Regular Meeting of the Board of Education, March 15, 2016
- (b) Minutes of the Executive Session Meeting of the Board of Education, March 15, 2016
- (c) Minutes of the Working Meeting of the Board of Education, April 4, 2016
- (d) Minutes of the Executive Session Meeting of the Board of Education, April 4, 2016

Upon a roll call vote, the motion carried: 8 ayes

BILLS/TRANSFERS:

A motion was made by Georgene Hartmann, seconded by Kristy Raber to approve the following:

- (a) Bill List for April 2016 totaling \$242,369.10
- (b) Pursuant to 18A:22-8.1, the Business Administrator recommends budgetary transfers as follows:

From: 11-000-251-330 Business Purch. Prof. Serv.	\$- 120
From: 11-000-261-421 Building Repairs	<u>\$-5,000</u>
	\$-5,120
To: 11-000-251-890 Business Office Misc.	\$ 120
To: 11-000-261-422 Building Maintenance	<u>\$ 5,000</u>
	\$ 5,120

Upon a roll call vote, the motion carried: 8 ayes

FINANCIAL REPORTS:

A motion was made by Georgene Hartmann, seconded by Marilyn Wasilewski to approve the following:

- (a) Report of the Secretary dated March 31, 2016
- (b) Report of the Treasurer dated March 31, 2016

Upon a roll call vote, the motion carried: 8 ayes

MISCELLANEOUS BOARD BUSINESS:

A motion was made by Marilyn Wasilewski, seconded by Kristy Raber to approve the following:

- (a) **Travel Expenditure FY 2017:** To approve annual travel expenditures for the fiscal year ending June 30, 2017, not to exceed \$120,000 district-wide.
- (b) **Public Budget Hearing:** The Public Budget Hearing is scheduled during the Board of Education meeting on Tuesday, May 3rd at 7 p.m. at the Ethel Jacobsen School.
- (c) **Board of Education Self-Evaluation:** The Board of Education annual on-line self-evaluation is now available for completion on New Jersey School Board Association's website.

Upon a roll call vote, the motion carried: 8 ayes

Board Committee Reports:

- The Personnel Committee met on April 18, 2016. **Mrs. Hartmann reported.**
- The Building and Grounds Committee met on April 18, 2016. **Mrs. Southwick reported.**
- The Policy Committee met on April 18, 2016. **Ms. Kain reported.**
- The Finance Committee met on April 19, 2016. **Ms. Gally reported.**
- The Negotiations Committee will meet on April 20, 2016.
- The Curriculum Committee will meet on April 28, 2016.

President’s Remarks: Mrs. Bott reported on NJ School Board’s Association mandatory Board Member trainings and thanked the committee chairpersons.

Comments from the Public on Agenda Items:

Nancy Spark, Barnegat Light, commented, asked questions, commented about the following:

- Architect update. Mrs. Bott and Mr. Sciarrillo responded.
- New date for OPRA hearing. Mr. Sciarrillo responded.

Patricia Prout, Brant Beach Homeowners Association, asked questions, commented about the following:

- Asked if resolutions were received from the towns. Mrs. Bott responded, no.

Superintendent’s Report/Recommendations/Board Action: Dr. Kopack addressed the Board and public as follows: Thanked Andy Falletta and Miss Scholey for student council report and Family Fitness Night, thanked Ms. McBride and reported on the Science Fair, thanked the PTA for “Brain Challenge” program and Earth Dome program, and noted that the EJ Play is on April 26th.

PERSONNEL:

A motion was made by Kristy Raber, seconded by Marilyn Wasilewski to approve the following items:

- (a) **Employment of Personnel:** To employ personnel from July 1, 2016, through June 30, 2017, as listed below (Salaries to be determined at the conclusion of the collective bargaining process.):

Certified Tenured Personnel

Bianca Aniski	Lisa Hattrich
Lisa Benjamin	Rick Kappy
Sal Colino	Cathy McBride
Chris Conrad	Julie Oldham
Mary Ellen Cook	Tracy Sherrier
Tim Cotov	Shelley Smith
Suzanne D’Arcangelo	Donna Tabbacchino
Laura Daly	Julia Townsend
Heidi DeBiasi	Kelly Turner
Anne Einselen	Sharon VonGorski
Sarah Esarey	Rosa Warfel
Patricia Gerety	Wendy Yeager
David Gross(2 days/wk)	

Certified Nontenured Personnel Achieving Tenure

Lisa Boyd

Certified Nontenured Personnel

Jacqueline Almeida-Ramilo (part-time)
Karen Beetel
Amy Ferrer
James LaMarco (part-time)
Janelle Scholey
Chloe Wiskow

Support Staff

Secretaries

Joanne Miller
Marilyn Moffitt
Lynda Scholey
Kathy Sheplin
Gail Tumulty (4½ hrs./day/10 months)
Marilyn Yates

Treasurer

Mary Conroy

(Correction from Agenda)

Facilities Manager

David Yates

Custodians

Nadine Erwin
Keith Mattner
John Moroli
Tracy Reilly (part-time)

Transportation:

Charlene Boyle
Joseph Calabrese
Virginia Conner
Florence Dickman
Alan Kostelnik
William Moritz
Jennifer Swift

Mrs. Southwick asked Mr. Sciarrillo about rules on abstaining from vote and hiring of children’s teachers.

- (b) **Sixth Grade Teacher:** To approve the employment of Lauren Rothstein as a Sixth Grade Teacher (Math) for the 2016-17 school year at the current annual salary of \$55,124 (step 1 on the BA salary guide). Salary to be determined at the conclusion of the collective bargaining process.
- (c) **Basic Skills Teacher:** To approve the employment of Elizabeth Messec as a Basic Skills Teacher from April 20, 2016 to June 30, 2016, at the annual salary of \$56,714 prorated (step 1 on the MA salary guide).

ADDENDUM ITEM:

- (d) **Letter of Intent to Retire:** To accept a letter of Intent to Retire from Richard Straut, Custodian, effective July 1, 2016.

The Board thanked Mr. Straut and congratulated him on his retirement.

Upon a roll call vote, the motion carried: 8 ayes

DISTRICT/STATE/FEDERAL:

A motion was made by Marilyn Wasilewski, seconded by Kristy Raber to approve the following items:

(a) **(WITHDRAWN) Professional Services Agreement:**

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN
LEGAL SERVICES ADOPTED BY THE BOARD OF EDUCATION OF
THE LONG BEACH ISLAND CONSOLIDATED SCHOOL DISTRICT
IN THE COUNTY OF OCEAN**

WHEREAS, there exists a need for specialized legal services in connection with the capital program and the authorization and the issuance of obligations of The Board Of Education of The Long Beach Island Consolidated School District in the County of Ocean, (the "Board"), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE LONG BEACH ISLAND
CONSOLIDATED SCHOOL DISTRICT IN THE COUNTY OF OCEAN AS FOLLOWS:**

1. The law firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is hereby retained to provide specialized legal services necessary in connection with the capital program and the authorization and the issuance of obligations of the Board in accordance with an Agreement dated as of April 19, 2016 and submitted to the Board (the "Contract").
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.
4. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in *The Press of Atlantic City*.

(b) **(WITHDRAWN) Financial Advisor:** To approve a contract with Acacia Financial Group, Inc. for Financial Advisor Services to the Long Beach Island Board of Education in accordance with the terms set forth in the cost proposal.

(c) **Fence Removal:** To approve fence removal (former modular classroom site) at the Ethel Jacobsen School by Kline Brothers Landscaping in the amount of \$8,700. The Board of Education offered the fence to the municipalities at no cost. Barnegat Light and Ship Bottom responded. Fran Lawlor picked from a hat and Barnegat Light will receive the fence.

Upon a roll call vote, the motion carried:

	7 ayes
	1 nay (Hartmann)

POLICY:

A motion was made by Allyn Kain, seconded by Marilyn Wasilewski to approve the following item:

- (a) **Policy Manual Contract:** To approve entering into a contract with Strauss Esmay Associates, LLP to prepare and draft a policy regulation manual for the Long Beach Island School District at a cost of \$10,000.

The Board discussed the services provided by Strauss Esmay.

Upon a roll call vote, the motion carried: 8 ayes

MISCELLANEOUS ITEMS:

A motion was made by Colette Southwick, seconded by Kristy Raber to approve the following items:

- (a) **Building and/or Grounds Usage Request:** To approve a building and/or grounds usage request as follows pending receipt of proof of insurance and space availability:

- Ship Bottom Police Department, LBI and EJ Schools, April 20, 2016, drill practice

Upon a roll call vote, the motion carried: 8 ayes

- (b) **Harassment, Intimidation, and Bullying (HIB):** One investigation conducted—not confirmed as HIB.
- (c) **Principal's Report:** Mr. Birney will report at the next meeting.
- (d) **Fire/Security Drills:** Fire and Security drills were held in accordance with State Law as follows:

Ethel Jacobsen School

Fire: March 16
Security: March 22, Code Live-In

LBI Grade School

Fire: March 18
Security: March 7, Code Live-In

- (e) **Special Education Report:** March/April 2016

- (f) **Dates to Remember:**

April 15: BEGINNING OF 4TH MARKING PERIOD
Grade 6 PARCC Testing

April 18: Grade 6 PARCC Testing
After-School Chorus

- April 19: Grade 6 PARCC Testing
After-School Chorus
Board of Education Meeting, 7 p.m.
- April 20: Grade 6 PARCC Testing
D.A.R.E. Program at LBI: 5K and 5T
- April 21: PARCC Make-Up Testing
Grade 6 – Stafford Project “AWARE” at STAC Center
- April 22: Report Cards issued via portal
EARTH DAY
PARCC Make-Up Testing
Theme Day – “Crazy Hair Day” – Birthdays-Personality of the Month
PTA Assembly – “Earth Dome” for Grades 3-6
- April 25: Grade 3 PARCC Testing
Grade 6 – Stafford Project “AWARE” at STAC Center
After-School Chorus
- April 26: Grade 3 PARCC Testing
EJ Play – “How Does Your Garden Grow”
LBI Band Practice
After-School Chorus
- April 27: Grade 3 PARCC Testing
D.A.R.E. Program at LBI: 5K and 5T
LBI Dress Rehearsal
LBI Band Concert
- April 28: Take Your Child to Work Day
Grade 3 PARCC Testing
- April 29: ARBOR DAY
Student Council Spirit Day – “LBI IS ALIVE!”

Public Comment:

Julie Oldham, Guidance Counselor, commented, asked questions about the following:

- Strauss Esmay and the importance of keeping policies up to date; i.e., HIB

Dawn Kennedy-Little, Long Beach Township, commented, asked questions about the following:

- Asked who the BOE used for policy prior to Mr. Sciarrillo’s firm. Mrs. Bott responded, Strauss Esmay.

Board Resolution:

A motion was made by Marilyn Wasilewski, seconded by Kristy Raber to approve the following:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on May 3, 2016, in Executive Session and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, the motion carried: 8 ayes

At 7:58 p.m., a motion was made by Marilyn Wasilewski and seconded by Kristy Raber to adjourn from public session and return to executive session to discuss matters of Attorney/Client Privilege. No action will be taken. All in favor.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kathy Sheplin".

Kathy Sheplin, Assistant Board Secretary