

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

REGULAR MEETING

August 22, 2017

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on August 22, 2017.

Board Vice President, Jennifer Bott, called the meeting to order at 7:00 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City* and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

PRESENT: Mr. Beaty Mrs. Picaro Mrs. Wasilewski
Mrs. Bott Mrs. Southwick Mrs. Hartmann

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Ms. Megan Gally, School Business Administrator/Board Secretary
Mr. Anthony Sciarillo, Esq.

ABSENT: Ms. Kain Mrs. Raber Mr. Donahower

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack addressed the Board and public as follows: thanked everyone for attending the meeting, thanked the Ocean County Library and staff for their assistance in the Summer Reading Program, and thanked teachers and custodians for their hard work in preparing for the 2017-18 school year.
5. **REPORT OF THE PRINCIPAL:** Mr. Birney echoed the sentiments of Dr. Kopack.
6. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None
7. **BOARD CORRESPONDENCE:** None
8. **APPROVAL OF MINUTES**

Motion by Colette Southwick, second by Georgene Hartmann to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

July 25, 2017: Regular and Closed Session

Upon a roll call vote, motion carried:

Ayes (6): Mr. Beaty, Mrs. Hartmann, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott,

Nays: 0

Abstain: 0

9. COMMITTEE REPORTS

A. Negotiations

Committee Report: No report

B. Personnel

Committee Report: No report

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

1. Kids Care Aides

Motion to approve the employment of Kids Care Aides for the 2017-2018 school year at the hourly rate of \$14 as follows: (Benefits are not included.)

Kathleen McClellan
Jeanne Mauermeyer

2. Leave of Absence

Motion to approve a leave of absence for Chloe Sheplin, Third Grade Teacher, from November 13, 2017, through April 6, 2018, using sick days and FMLA unpaid leave.

3. Stipend Positions

Motion to approve the following stipend positions as follows:

- **K-4 ELA Pacing Guides:** 1 teacher per grade level at the XCOMP rate of \$35/hr. for up to 10 hours per teacher: Kelly Arnao (1st gr.), Tracy Sherrier (2nd gr.), Chloe Sheplin (3rd gr.)
- **K-6 Math Pacing Guides:** 1 teacher per grade level at the XCOMP rate of \$35/hr. for up to 10 hours per teacher: Kelly Arnao (1st gr.), Tracy Sherrier (2nd gr.), Chloe Sheplin (3rd gr.), Donna Tabbacchino (5th-6th gr.)
- **Curriculum Review:** 1 teacher, 10 hrs. at the XCOMP rate of \$35/hr. for a total of \$350 to realign district Science curricula K-5 as required by the NJ DOE for submission to the BOE for approval: Cathy McBride

4. Substitute Personnel

Motion to approve substitute personnel for the 2017/2018 school year as listed below:

Teacher	Teacher
Benzoni, Joanne	Plenge, Jill
Carroll, Janice	Porath, Joan
Cook, Timothy	Rabinovitz, Theresa
Deakyne, AnnMarie	Saxton, Danielle
Donovan, Linda	Shanley, Carole
Frager, Janice	Skimmons, Debra
Leichte, Robert	Smith, Patricia
Mantie, Edmund	Smith-Lusk, Sandra
McCaffrey, Kathleen	Tronio, Connie
McClellan, Kathleen	VanKeuren, Jenna

Teacher	Teacher
Panero, Susan	Wichowski, Dolores
Perko, Gerry	
	Secretary
Teacher - Initial approval	Mandarakas, Brooke
Danziger, Stephanie	McClellan, Kathleen
Hoops, Catherine	Nasti, Kelley
Shaw, Kate	Skimmons, Debra
Stewart, Leslie	Smith-Lusk, Sandra
Strouse, Zachary	Swift, Jennifer
School Nurse	Classroom Aide
Marucci, Marie	Deakyne, AnnMarie
Pein, Erin	Mandarakas, Brooke
Vilardi, Kelly	McClellan, Kathleen
Wright, Sally	McGowan, Noreen
	Mohalley, Linda
Custodian	Panero, Susan
Moritz, Stephen	Skimmons, Debra
Pukala, Suzanne	Swift, Jennifer
Reilly, Dylan	Watterworth, Victoria
Bus Driver	Transportation Aide
Baker, William	Franks, Catherine
Iacobucci, Alfred	McClellan, Kathleen
Mattner, Keith	McGowan, Noreen
Yoncak-Sanchez, Kelly	
	Kids Care
	Miller, Joanne
	Mohalley, Linda
	Odell, Jill
	Oldham, Julie
	Swift, Jennifer
	Smith-Lusk, Sandra

5. Transportation Aides
Motion to approve the employment of Linda Mohalley, and Jill Odell as Transportation Aides for the 2017/18 school year at the hourly rate of \$14.35. Benefits are not included.
6. Substitute Rates
Motion to approve substitute rates for the 2017/2018 school year as follows:

Teacher	\$80/day (\$40/half day)
Teacher (long-term)	\$110/day
School Nurse	\$140/day; \$20/hr.
Classroom Aide	\$11/hr.
Bus Drivers	\$18/hr.
Transportation Aide	\$13/hr.
Custodians	\$17/hr.
Secretaries	\$12/hr.

7. Swim Program Bus Drivers
Motion to approve the employment of Jennifer Swift and Brooke Mandarakas as bus drivers for the swim program from approximately September 11, 2017 through February 1, 2018, three days/week, one hour each day at the hourly rate of \$17.50. Benefits are not included.
8. Teacher Mentor
Motion to approve Julie Oldham, Guidance Counselor, as a mentor for Megan Melega, First Grade Replacement Teacher, at a cost of \$550 in accordance with NJ DOE Mentor requirements and the Long Beach Island School District Mentoring Plan.
9. Superintendent of Schools/Principal Contract
Motion to approve the employment contract of Peter Kopack, Superintendent of Schools/Principal, from August 1, 2017 to June 30, 2022, as approved by the Executive County Superintendent of Schools.
10. Letter of Resignation
Motion to accept a letter of resignation from Marguerite Schulze, Preschool Aide, effective immediately.

Upon a roll call vote, motion carried:

Items 1-8 and 10

Ayes (6): Mrs. Hartmann, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty

Nays: 0

Abstain: 0

Upon a roll call vote, motion failed:

Item 9

Ayes (4): Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott

Nays (2): Mrs. Hartmann, Mr. Beaty

Abstain: 0

Motion by Tom Beaty, second by Colette Southwick to approve the following:

Re-vote on item #9, Superintendent of Schools/Principal Contract.

Upon a roll call vote, motion carried:

Ayes (6): Mrs. Hartmann, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty

Nays: 0

Abstain: 0

Motion by Marilyn Wasilewski, second by Colette Southwick to approve the following:

9. Superintendent of Schools/Principal Contract
Motion to approve the employment contract of Peter Kopack, Superintendent of Schools/Principal, from August 1, 2017 to June 30, 2022, as approved by the Executive County Superintendent of Schools.

Upon a roll call vote, motion carried:

Ayes (5): Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty

Nays (1): Mrs. Hartmann

Abstain: 0

C. **Policy**

Committee Report –next meeting August 30th: Discussion of current and new policies. New and current policies will be available for comparison before final vote.

D. **Building/Grounds/Transportation**

Committee Report: Ms. Southwick reported that a meeting will be scheduled in the next two weeks and noted dates of prior discussions at Board meetings of the transition plan. There was a brief discussion by the Board about the transition plan.

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

1. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

- a. LBI Chamber of Commerce, LBI Gym, LBI FLY Kite Festival, Friday, October 6, 2017, from 4:30-11 p.m. A fee of \$37.50/hr. will be charged for services extending beyond scheduled custodial shift.
- b. LBI PTA, LBI Media Center, PTA meetings, September 18, October 16, November 20, 2017 and January 8, February 5, April 9, and May 7, 2018 from 7:00-8:00 p.m.
- c. Stafford Lacrosse, LBI School Gym, for practice Mondays and Wednesdays from October 1, 2017 through March 31, 2018 from 5:45-7:45 p.m.

Upon a roll call vote, motion carried:

Ayes (6): Mrs. Hartmann, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty

Nays: 0

Abstain: 0

E. **Finance**

Committee Report: No report

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

1. Financial Reports

Motion to accept the following financial reports:

- a. Report of the Secretary dated July 31, 2017
- b. Report of the Treasurer dated July 31, 2017

2. Bills List

Motion to approve the August 2017 Bills List, totaling \$190,496.61

Board members asked questions about architect and bus repair bills.

3. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
9/15/17, 10/20/17 11/17/17, 12/15/17 1/26/18, 2/23/18 3/30/18, 4/27/18 5/18/18, 6/7/18	Megan Gally	School Business Administrator	Ocean County Association of School Business Officials (OCASBO) Monthly Meetings	Various locations in Ocean County	None
9/19/17, 10/17/17 11/21/17, 12/19/17 1/16/18, 2/13/18 3/13/18, 4/17/18 5/15/18, 6/12/18	Peter Kopack or Frank Birney	Superintendent/Principal	County Supervisors of Instruction (CSI) Monthly Meetings	Various locations in Ocean County	Mileage
9/29/17	Julie Oldham	Counselor	New Jersey School Counselor Association (NJSCA) Fall Conference	Edison	Mileage

4. Elementary and Secondary Education Act Grant Application

Motion to accept the award of the Elementary and Secondary Education Act (ESSA) Grant and approve application for ESSA grant funds for the fiscal year 2018 as follows:

Title I Part A Basic	\$ 58,574
Title II Part A	\$ 8,379
Title III	\$ 2,345
Title IV	\$ 10,000

5. IDEA Grant Application

Motion to accept the award of the Individuals with Disabilities Education Improvement Act (IDEA) Grant and approve application for IDEA grant funds for the fiscal year 2018 as follows:

IDEA Basic	\$ 68,906
IDEA Preschool	\$ 4,196

Upon a roll call vote, motion carried:

Ayes (6): Mrs. Hartmann, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty
Nays: 0
Abstain: 0

F. Annual Approvals/Contracts

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

1. Nonpublic Transportation

Motion to approve a contract with Southern Regional School District for nonpublic transportation for the 2017/2018 school year at the maximum rate of \$884 per student as follows:

- All Saints Regional Catholic School

2. Public Transportation Jointure
Motion to approve a transportation contract between the Long Beach Island School District (receiving district) and Brick Township School District (sending district) to transport one student to Stafford Township School District at a cost to Brick of \$884.
3. Swim Program Contract
Motion to approve a contract with St. Francis Community Center in the amount of \$8,400 for the district's swim program beginning on or about September 11, 2017 through February 1, 2018 (Tuesday-Thursday).
4. Tuition Contract
Motion to approve a tuition contract between the Long Beach Island School District (receiving district) and Brick Township School District (sending district) for one first grade student in the amount of \$26,693 and one third grade student in the amount of \$26,693. The tuition amount was generated using the DOE's software while preparing the 2017-18 budget.
5. HIB Committee
Motion to approve the HIB (Harassment, Intimidation and Bullying) Committee for the 2017-18 school year as follows:

District Coordinator

Julie Oldham

Committee Members

Rick Kappy	Lisa Boyd	
Julia Townsend	Peter Kopack	Frank Birney

6. SciP/DEAC Committee
Motion to approve the Long Beach Island School District SciP (School Improvement Panel) and DEAC (District Evaluation Advisory Committee) Committee for the 2017-18 school year as follows:

District Coordinator

Patti Gerety

Committee Members

Peter Kopack	Cathy McBride	Sarah Esarey
Anne Einselen	Frank Birney	

7. Stipend/XCOMP Hours
Motion to approve up to 10 hours each at the XCOMP rate of \$35/hr. for the following members of the DEAC and SciP Committees: Patti Gerety, Cathy McBride, Sarah Esarey, Anne Einselen.
8. Cooperative Pricing Agreements
Motion to approve cooperative pricing agreements with the following educational services commissions as follows:
 - Hunterdon County Educational Services Commission for the 2017-18 school year for goods and services. There is no fee to join the HCESC.
 - Educational Services Commission of New Jersey for the 2017-18 school year for goods and services. There is no fee to join ESCNJ.

Board Members asked questions about the transportation jointure and SciP and DEAC Committees.

Upon a roll call vote, motion carried:

Ayes (6): Mrs. Hartmann, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty
Nays: 0
Abstain: 0

G. Curriculum/Technology

Committee Report: Mrs. Picaro reported that a meeting date will be scheduled for September.

H. Referendum/Public Relations

Committee Reports from the August 8 and 22nd meetings: Mrs. Bott reported that the referendum committee members will be at Back-to-School Nights with information, parent and new student orientations, letter to LBI School District alumni, Facebook, Twitter, and LBIEA/NJEA phone bank before September 26th referendum.

10. UNFINISHED/NEW BUSINESS

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

A. Application

Motion to approve an application for participation in a DataStreme class for Cathy McBride, Science Teacher, at no cost to the district. The only requirement is permission to use a school computer to access science data to use with lessons during the school year.

B. Kids Care

Motion for district employees to use Kids Care services for district-approved workshops, meetings, etc. at no cost to the employee.

Upon a roll call vote, motion carried:

Ayes (6): Mrs. Hartmann, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty
Nays: 0
Abstain: 0

11. ANNOUNCEMENTS

A. Harassment, Intimidation, and Bullying (HIB)

No report.

B. Dates to Remember

September 6:	School begins
	Early dismissal, EJ-1:00 and LBI-1:15
September 7:	Early dismissal, EJ-1:00 and LBI-1:15
September 14:	EJ Back-to-School Night, 5:30 p.m.
September 19:	Board of Education Meeting, EJ School, 7 p.m.
September 20:	LBI Back-to-School Night, 5:30 p.m.
September 26:	Bond Referendum

- C. **Lunch Prices:** Attached are Sodexo School Services lunch prices for the 2017/2018 school year. There are no increases from last year.

12. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Choice Program
- Square footage of addition
- Referendum ballot and vote
- Cost of Referendum addition and upgrades
- Sale of LBI School
- Prior public presentations on EJ School addition and upgrades
- Review of reasons for closing one building
- Transition of all students to EJ
- Procedure if Referendum fails
- Condition of LBI Grade School
- Flooding
- Impact of sale of LBI School on cost of addition and upgrades
- 2% budget cap

Mrs. Bott urged members of the public to attend Board of Education meetings and to access the school district's website for referendum information.

13. **Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on September 19, 2017, in Executive Session for matters of Attorney/Client Privilege and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes (6): Mrs. Hartmann, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty
Nays: 0
Abstain: 0

14. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

15. **ADJOURNMENT**

At 8:30 p.m., a motion was made by Colette Southwick, second by Marilyn Wasilewski to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant Board Secretary