

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

REGULAR MEETING

JANUARY 17, 2017

Ethel Jacobsen School Media Center

Executive (Closed) Session 6:30 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER AND ADEQUATE NOTICE OF MEETING:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Ethel Jacobsen School, 200 Barnegat Avenue, Surf City, New Jersey on January 17, 2017.

Board President, James Donahower, called the meeting to order at 7 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City* and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **ROLL CALL**

PRESENT: Mr. Beaty Mrs. Picaro Mrs. Wasilewski Mrs. Hartmann Mrs. Raber
 Mrs. Bott Ms. Kain Mrs. Southwick Mr. Donahower

ABSENT: None

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
 Ms. Megan Gally, School Business Administrator/Board Secretary
 Mr. Anthony Sciarillo, Esq.

3. **PLEDGE OF ALLEGIANCE**

4. **SPECIAL PRESENTATIONS**

A. **Student Council:** Student Council Members addressed the Board of Education and members of the public about the following Student Council events: Winter Fun Run, Pennies for Patients, Super Bowl Pep Rally, and Family Fitness Night. They also gave a presentation of the "Nautical Newsletter," which is published on the school district's website.

5. **BOARD PRESENTATIONS**

A. **DiCara/Rubino Architects:** Allan Barnett, AIA from DiCara/Rubino Architects gave a presentation on the following:

1. Update on status of referendum
2. Cost increases associated with delayed referendum
3. Reported on the Surf City and Ship Bottom Land Use Meetings
 - a. Generators
 - b. Sprinklers
 - c. Storm pipe
4. Debt Service Aid
5. Unhoused Students
6. Process to extend application with NJ DOE

Mr. Donahower opened the meeting to public comment on Mr. Barnett's presentation:

Members of the public commented, asked questions as follows:

- Increased costs related to the delay of referendum until September 2017
- Cost to refurbish both school buildings
- Cost savings from consolidating into one building

As there were no further comments, public comment was closed.

B. **HIB Period 1** – Dr. Kopack Reported: Data for Report Period 1 (July 1, 2016-December 31, 2016) was transmitted to the Department of Education for Violence/ Vandalism (EVVRS) and HIB-ITP in January. Three HIB trainings and two HIB programs were reported for Report Period 1. There were no HIB incidents in Period 1, and there were no Violence and Vandalism incidents in Period 1.

C. **District Finances** – Ms. Gally gave an overview of district finances and ongoing maintenance issues.

6. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked the Board of Education for their dedication to the Long Beach Island School District.

Motion by Kristy Raber, second by Georgene Hartmann to approve the following:

A. School Board Recognition Month in New Jersey

January is School Board Recognition Month in New Jersey. A resolution follows to commend the efforts of colleagues throughout New Jersey and to encourage public support for education.

WHEREAS, The New Jersey School Boards Association has declared January 2017 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Long Beach Island Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Long Beach Island Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Long Beach Island Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2017 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Long Beach Island Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

Upon a roll call vote, motion carried:

Ayes (9): Mr. Beaty, Mrs. Hartmann, Ms. Kain, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Donahower

Nays: 0

Abstain: 0

B. District Happenings: Dr. Kopack addressed the Board and public as follows: STEAM Night, thanked ASTRA for volunteering their time for Star Night, reported on the PTA's coffee and mug sale, After-School Enrichment Program, and Family Dance on March 10th, and reminded everyone to follow the district on Twitter. District Happenings can be found on the district's website.

7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None

8. **BOARD CORRESPONDENCE:** None

9. **APPROVAL OF MINUTES**

Motion by Jennifer Bott, second by Georgene Hartmann to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

December 13, 2016: Regular and Closed Session

January 3, 2017: Organization and Closed Session as amended

Upon a roll call vote, motion carried:

Ayes (9): Mr. Beaty, Mrs. Hartmann, Ms. Kain, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Donahower

Nays: 0

Abstain: 0

10. **COMMITTEE REPORTS**

A. **Negotiations**

Committee Report: No report

Motion by Jennifer Bott, second by Georgene Hartmann to approve the following:

1. Health Benefit Agreement

Resolved to approve a Memorandum of Agreement for health benefit reimbursement between the Long Beach Island Board of Education and the Long Beach Island Education Association as presented.

Upon a roll call vote, motion carried:

Ayes (6): Mrs. Hartmann, Ms. Kain, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott
Nays (1): Mr. Beaty
Abstain (2): Mr. Donahower, Mrs. Raber

B. Personnel/Grievance

Committee Report: No report

Motion by Kristy Raber, second by Allyn Kain to approve the following:

1. Letter of Resignation
Motion to accept the resignation of Joseph Calabrese, School Bus Driver, effective January 31, 2017.
2. Leave Request
Motion to approve a leave of absence for Amy Ferrer, Second Grade Teacher, beginning April 17, 2017, through June 30, 2017.
3. Mentorship
Motion to approve a 20-hour mentorship for Stephen Yakelewicz, Souderton Area high school student, to explore a career field in nursing with Sharon VonGorski, School Nurse, at the LBI Grade School.
4. School Bus Driver
Motion to approve the employment of Brooke Mandarakas as a school bus driver for the 2016/2017 school year at the annual salary of \$14,912 prorated (step 1 on the Bus Driver salary guide). Benefits are not included.
5. Student Mentors
Motion to allow student mentors from Stockton University to assist with the Long Beach Island School District's ROV Club.
6. After-School Fitness Club
Motion to approve four hours at the XCOMP rate of \$35/hr. for Sharon VonGorski, School Nurse, for after school fitness club at the Long Beach Island School.

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Hartmann, Ms. Kain, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty, Mr. Donahower, Mrs. Raber
Nays: 0
Abstain: 0

C. Policy

Committee Report: No report

D. Building/Grounds/Transportation

Committee Report: No report

Motion by Kristy Raber, second by Jennifer Bott to approve the following:

1. Use of Facilities
Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

- a. LBI PTA, Family Dance Night, LBI School Gym, March 10, 2017, 6-8 p.m.
 - b. LBI PTA, After School Enrichment Program, EJ and LBI Schools, Tuesday-Thursday, beginning February 7 – March 16, 2017.
 - c. Ocean County Library, NJ Stages Adventure Program, LBI School Gym, March 8, 2017, 1:30-6:30 p.m.
2. Memorandum of Understanding CCTV
Motion to approve the 2017 Memorandum of Understanding between the Long Beach Island School District and the Long Beach Township and Ship Bottom Police Departments for Closed Circuit Television (CCTV) system access.
 3. Semi Waiver
Motion to approve submission of a waiver to the County Office of Education for participation in SEMI for the 2017-2018 school year. SEMI is a federal reimbursement program through Medicaid for special education students who receive Medicaid. A waiver will protect against noncompliance for QSAC.

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Hartmann, Ms. Kain, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty, Mr. Donahower, Mrs. Raber

Nays: 0

Abstain: 0

E. Finance

Committee Report: No report

Motion by Jennifer Bott, second by Allyn Kain to approve the following:

1. Transfers
Motion to approve budget line item transfers.

Transfer #1	Account Description	To	From
20-231-100-100-1314	Title I Teacher Salary	\$20,000.00	
11-000-270-420-0000	Title II Services		\$20,000.00
Transfer #2			
20-270-200-500-1314	IDEA Professional Services	\$25,900.00	
20-250-100-500-1314	IDEA Tuition		\$25,900.00
Transfer #3			
12-000-400-334-0000	Architectural Services - Capital	\$50,000.00	
12-000-400-331-0000	Legal Services - Capital		\$50,000.00
Transfer #4	Account Description	To	From
11-000-221-105-0000	CST Sec. Salary	\$200.00	
11-000-219-800-0000	CST Misc.		\$200.00

2. Financial Reports

Motion to accept the following financial reports:

- a. Report of the Secretary dated December 31, 2016
- b. Report of the Treasurer dated December 31, 2016

3. Bills List

Motion to approve the January 2017 Bills List, totaling \$231,978.20

4. **(Withdrawn)** Financial Advisor

Motion to approve a contract with Acacia Financial Group, Inc. for Financial Advisor Services to the Long Beach Island Board of Education in accordance with the terms set forth in the cost proposal.

5. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Cost
2/6/17	Julie Oldham	Guidance	RTI for Disruptive Students	\$245 and mileage
3/1/17	Suzanne D'Arcangelo	Speech	101 Therapy Strategies to Increase Effectiveness as an SLP	\$245 and mileage
2/16/17	Sharon VonGorski	Nurse	Causes for ABC's: Aching Bellies and Constipation	\$25 and mileage (evening workshop)
2/4/17	James Donahower Jennifer Bott	Board Member	Board Presidents and Vice Presidents Leadership Regional Training conference	\$50 each and mileage

ADDENDUM ITEM

Date	Name	Position	Workshop	Cost
2/2/17 2/9/17 2/16/17 (one date TBD PM only)	Janelle Scholey	Teacher Student Council Advisor	Annual Peace Summit Planning	Mileage

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Hartmann, Ms. Kain, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty, Mr. Donahower, Mrs. Raber

Nays: 0

Abstain: 0

F. Curriculum/Technology

Committee Report: No report

G. **Announcements**

- January 18: Grade 5K Swim Program at St. Francis
3 & 4 After-School Fitness Program
STEAM Night at LBI School, 6-8 p.m.
- January 19: Grade 4D Swim Program at St. Francis
Grades 5 & 6 After-School Fitness Program
- January 20: THEME DAY – SUPER HERO DAY – Birthdays, Personality of the Month
Student Council Pennies for Patients Ends
Grade 3 – Algonquin Arts Theatre - Manasquan
- January 24: Grade 6S Swim Program at St. Francis
Student Council Meeting
- January 25: Grade 5K Swim Program at St. Francis
Grades 3 & 4 After-School Fitness Program
- January 26: Grade 4D Swim Program at St. Francis
Grades 5 & 6 After-School Fitness Program
- January 27: End of 2nd Marking Period
- January 30: Beginning of 3rd Marking Period
- January 31: Grade 6R Swim Program at St. Francis
- February 7: Board of Education Meeting, EJ School, 7 p.m.

11. **UNFINISHED/NEW BUSINESS**

Motion by Kristy Raber, second by Jennifer Bott to approve the following:

- A. Grant Application
Motion to approve the submission of a grant application for Cathy McBride to participate in EARTH 2017, July 16-21, 2017, in Monterey, California. Expenses are covered by Monterey Bay Aquarium Research Institute. There is no cost to the district.
- B. Copier Purchase
Motion to approve the purchase of a copier from Atlantic Tomorrow's Office Technology NJ State Contract A 40467 in the amount of \$18,297.
- C. Board Committees
Motion to approve 2017 Board Committees as presented and amended.

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Hartmann, Ms. Kain, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty, Mr. Donahower, Mrs. Raber

Nays: 0

Abstain: 0

- D. School Consolidation: Mr. Donahower opened the floor for each Board Member to express their position on school consolidation.

- E. Building Usage Request: Suburban Camp, L.L.C, Basketball Camps summer 2017. Discussion of usage request. The Board requires more information from Suburban Camp, L.L.C., before a decision can be made.

12. **PUBLIC COMMENT:** Members of the public commented, asked questions as follows:

- Development of LBI Grade School property and possible affordable housing

13. **Motion by Allyn Kain, second by Marilyn Wasilewski to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on February 7, 2017 or February 21, 2017, in Executive Session and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Hartmann, Ms. Kain, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty, Mr. Donahower, Mrs. Raber

Nays: 0

Abstain: 0

14. **At 8:33 p.m., a motion was made by Kristy Raber, second by Jennifer Bott to approve the following resolution:**

EXECUTIVE SESSION #2

Resolved by the Long Beach Island Board of Education to enter into a closed executive session for the purpose of discussing matters of Attorney/Client Privilege. Action may be taken upon return to regular session. Length of meeting is expected to be approximately 20-30 minutes. The matter will be disclosed to the public when the reason for the executive session no longer exists.

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Hartmann, Ms. Kain, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mrs. Bott, Mr. Beaty, Mr. Donahower, Mrs. Raber

Nays: 0

Abstain: 0

At 9:02 p.m. the Board returned to Public Session. No action was taken.

15. **DISCUSSION:** None

16. **ADJOURNMENT:** At 9:03 p.m., a motion was made by Kristy Raber, second by Jennifer Bott to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant Board Secretary