

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
December 18, 2018
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:00 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on December 18, 2018.

Board President, James Donahower, called the meeting to order at 7:02 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

PRESENT:	Mr. Beaty	Mr. McMenamin	Mrs. Wasilewski
	Mr. Fenimore	Mrs. Picaro	Mrs. Southwick
	Mrs. Hartmann	Mrs. Raber	Mr. Donahower

ABSENT: None

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Ms. Christine Kelly, School Business Administrator/Board Secretary
Mr. Anthony Sciarillo, Esq.

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack addressed the Board and public as follows: Thanked and congratulated teachers for their participation in and for winning 1st place in the Ship Bottom Christmas Parade, thanked Ms. Gosline and S.A.I.L. students for hosting the food drive, thanked Mr. Cotov, Mr. Strouse, Mrs. Benjamin and teachers for a fantastic holiday show at EJ School and noted that the winter concert for LBI Grade School is tomorrow, reviewed grade level happenings and noted that they are posted on the district's web page, and wished everyone happy holidays.
5. **REPORT OF THE PRINCIPAL:** Mr. Birney thanked teachers for their participation in the Ship Bottom Christmas Parade, thanked the PTA for the Holiday Shop and for all they do for the district, thanked Mr. Cotov, Mr. Strouse, and Mrs. Benjamin for their hard work on the EJ holiday show and also thanked family members for attending, announced that 1st and 2nd grades will attend a holiday show at Southern Regional High School, the PBA will provide a visit from Santa and reviewed grade level happenings. Half-day PreK, learning through play with Santa's workshop, Prek--transportation and patterns, Kindergarten--sight words, 1st grade--holidays around the world, and 2nd grade invited families in to make Gingerbread houses which was well attended, and noted that 1st and 2nd grades are using Chomebooks.
6. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None

7. **BOARD CORRESPONDENCE:** None

8. **APPROVAL OF MINUTES**

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

November 20, 2018: Regular and Closed Session

Upon a roll call vote, motion carried:

Ayes (7): Mr. Beaty, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore,
Mr. Donahower

Nays: 0

Abstain: Mrs. Hartmann, Mr. McMenamin

9. **COMMITTEE REPORTS**

- **Negotiations:** Marilyn Wasilewski reported that the committee met on December 18, 2018 to exchange ideas
- **Personnel:** Bonnie Picaro – No report
- **Policy:** William Fenimore – No report
- **Building/Grounds/Transportation:** Colette Southwick reported that the committee met on December 18, 2018 and discussed the following: transportation will try new bus routes in February by moving from 4 buses to 3 (additional driver will be used as a sub bus driver and transportation aide), one new bus is on the road and the other will start next week, revised snow removal contract (this was the lowest bid), new card readers installed at EJ and LBI. Mrs. Picaro asked if the bus routes would come back to the BOE for approval. Mrs. Southwick said that the BOE would vote to approve.
- **Finance:** Kristy Raber – No report
- **Curriculum:** Georgene Hartmann reported that the committee (Board members, administration, teachers and parents) met on November 28, 2018 and discussed the following: upcoming professional development – Envisions Math, grade level differentiation of instruction, Read Across America, Ocean County Library reading and activities, District Performance Review ongoing as part of QSAC, Skype sessions, curriculum survey to parents, summer curriculum work, positive feedback was received with regard to leveled math, science curriculum. The next meeting will be scheduled in January.
- **Public Relations/Community Roundtable:** James Donahower – No report

10. **PERSONNEL**

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

A. Long-term Substitute

Motion to approve the employment of Nicole Johnson as long-term substitute teacher effective January 2, 2019 through June 30, 2019, at the annual salary of \$57,404 prorated (step 1 on the BA salary guide).

B. Substitute Personnel

Motion to approve substitute personnel for the 2018-2019 school year as follows pending receipt of required paperwork and completion of required substitute orientation:

Mary Doherty

Teacher

C. Stipend/XCOMP Position

Motion to approve a stipend for Karen Beetel, Long Beach Island Grade School Garden Coordinator, half year, in the amount of \$600.

Addendum item:

D. Substitute Personnel

Motion to approve Nicole Johnson as a substitute teacher for the 2018-2019 school year effective December 17, 2018.

Mrs. Hartmann asked if motion A and D was the same person and if the Long-term substitute replaces the retiring teacher. Dr. Kopack confirmed that they are the same person and this person replaces the retiring teacher. Mrs. Hartmann questioned the need for item C. Dr. Kopack responded that the EJ Garden also has a coordinator that receives a stipend. Mrs. Hartmann asked if the stipend could be rolled into the grant. Ms. Kelly responded that it cannot at this time, but will look into it in the future.

Board members congratulated Ms. Johnson and Mrs. Tabbacchino.

Upon a roll call vote, motion carried:

Ayes (9): Mr. Beaty, Mrs. Hartmann (with stipulation that item C is for this time of year only to start the program), Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

11. **BUILDING/GROUNDS/TRANSPORTATION**

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

A. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. Stafford Soccer Club, EJ School Gym, for soccer training, Wednesdays, January through March 2019.
2. Barnegat Soccer Club, EJ School Gym, for soccer training, Thursdays, January 10, 2019 through February 28, 2019.
3. Barnegat Soccer Club, LBI School Gym, for soccer training, Fridays, January 11, 2019 through March 1, 2019.

Mrs. Picaro asked if a fee is charged for organizations using our gym. Ms. Kelly responded there has been no fee in the past; however, we do require insurance. She also reached out to Stafford and Southern, and they also do not charge local organizations a usage fee.

Upon a roll call vote, motion carried:

Ayes (9): Mr. Beaty, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

12. **FINANCE**

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

1. **(Withdrawn) Financial Reports of the Secretary to the Board of Education**
Motion to approve financial reports for the months of October and November 2018.
 - a. Report of the Secretary dated October 31, 2018
 - b. Report of the Secretary dated November 30, 2018
 - c. Report of the Treasurer dated October 31, 2018
 - d. Report of the Treasurer dated November 30, 2018
2. **(Withdrawn) Statement of Cash Balances**
Motion to accept the Statement of Cash Balances for the months of October 2018 and November 2018 which are reconciled with the Board Secretary's Reports by fund for that month.
3. **(Withdrawn) Certification**
Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of October 2018 and November 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. **(Withdrawn) SBA Certification**
Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of October 2018 and November 2018 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).

_____, 2018
Chris Kelly, School Business Administrator

B. Transfers

Motion to approve budget line item transfers for October 2018

Transfer #1	Account	Debit	Credit
Health - Supplies	11-000-213-600-0000	\$ 134.14	
General Pupil Supplies	11-190-100-610-1000		\$ 134.14
Transfer #2			
Business Office - Misc.	11-000-251-890-0000	\$ 265.00	
Business Office Supplies	11-000-251-610-0000		\$ 265.00

C. Bills List

Motion to approve the December 2018 Bills List, totaling \$185,902.44

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
1/9/19	Karen Beetel	Teacher	Garden Workshop	Stockton University, Atlantic City Campus	Mileage
	Cathy McBride	Science Teacher			
	Bianca Aniski	School Nurse			
1/11/19 2/8/19 3/8/19 4/5/19 5/10/19	Julie Oldham	School Counselor	Children's Interagency Coordinating Council (CIACC)	Location TBD Ocean County	Mileage
1/20/19	Julie Oldham	School Counselor	Articulation Meeting at SRMS	Manahawkin	Mileage
	Sarah Franka	Social Worker			
1/31 and 2/1/19	Peter Kopack	Superintendent	TECHSPO '19	Atlantic City	\$450 registration and mileage
1/31 and 2/1/19	Shelley Smith	Technology Coordinator	TECHSPO '19	Atlantic City	\$450 registration and mileage
2/25-28/19 (one day only)	Julie Oldham	Test Coordinator	Mandatory Training: NJSLA (formerly PARCC) Test Training	TBD	Mileage
	Shelley Smith	Test Technology Coordinator			
2/22/19	Peter Kopack	Superintendent	OCEAN Ed Tech Expo	H & M Potter School, Bayville	Mileage
	Frank Birney	Principal			

Mr. Fenimore questioned whether the lead water testing was in the wrong column on the bills list.

Ms. Kelly responded that the heading was incorrect and has been corrected.

Mrs. Hartmann asked about the location of the stones on the bills list. Ms. Kelly responded that they are for the LBI garden.

Upon a roll call vote, motion carried:

Items B-D

Ayes (9): Mr. Beaty, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick,
Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

13. ANNUAL APPROVALS/CONTRACTS

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

A. Snow Removal

Motion to approve a contract in accordance with the proposal as written with David Ash, Jr.,
Landscape Contractors, 908A Long Beach Boulevard, Surf City for snow removal services.

B. 2019/2020 School Calendar

Motion to approve the 2019/2020 school calendar as presented.

Board members asked for clarification on the snow removal contract: sidewalk snow removal and
photos referenced in contract. Ms. Kelly clarified that language was added to the contract with
regard to shoveling of sidewalks. Photos referenced in the contract highlighted areas to be plowed
at the LBI Grade School.

Upon a roll call vote, motion carried:

Item A

Ayes (8): Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mr. Fenimore, Mr. Donahower

Nays (1): Mr. Beaty

Abstain: 0

Upon a roll call vote, motion carried:

Item B

Ayes (9): Mr. Beaty, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick,
Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

14. UNFINISHED/NEW BUSINESS

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

A. Grant Acceptance

Motion to accept the AtlantiCare New Healthy School Edible Garden Start-up Grant in the
amount of \$1,500.

Upon a roll call vote, motion carried:

Ayes (9): Mr. Beaty, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick,
Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

B. Application Submission

Motion to submit an application to the New Jersey Department of Environmental Protection for the possible sale of the LBI property for parkland.

Upon a roll call vote, motion carried:

Ayes (6): Mr. Beaty, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower
Nays (3): Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro
Abstain: 0

Motion by Marilyn Wasilewski, second by Colette Southwick to approve the following:

C. Application Submission

Motion to submit an application to the New Jersey Department of Environmental Protection for the possible sale of the EJ property for parkland.

Upon a roll call vote, motion failed:

Ayes (4): Mr. Beaty, Mr. McMenamin, Mr. Fenimore, Mr. Donahower
Nays (5): Mrs. Hartmann, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski
Abstain: 0

Motion by Colette Southwick, second by William Fenimore to approve the following:

D. Regular Board Meeting

Motion to schedule a regular board meeting on January 2, 2019.

Upon a roll call vote, motion failed:

Ayes (4): Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mr. Fenimore
Nays (5): Mr. Beaty, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Donahower
Abstain: 0

15. ANNOUNCEMENTS

A. Dates to Remember

Mon., 12/17/18	EJ Stage Practice for Grades PK4-2 Grade 2 Gingerbread houses – EJ gym LBI Chorus & Strings Practice After-School Band
Tues., 12/18/18	D.A.R.E. for Grade 5T EJ Holiday Show – "A Place in the Christmas Choir," 10:00 LBI Chorus & Strings Practice Grade 6G Swim Program at St. Francis Board of Education Meeting, LBI Grade School, 7 p.m.
Wed., 12/19/18	D.A.R.E. for Grade 5K LBI Dress Rehearsal Grade 5T Swim Program at St. Francis LBI Grade School Holiday Show, 6 p.m.

Thurs., 12/20/18	Grades 1 & 2 – SRHS – Holiday Show Grade 4S Swim Program at St. Francis
Fri., 12/21/18	Winter Begins Santa visits the EJ Classes Santa visits the LBI School during Lunch with pizza Early Dismissals – EJ & LBI – EJ: 1:00, LBI: 1:15 - Winter Recess
12/24/18 – 1/1/19	SCHOOL CLOSED – WINTER RECESS
Wed., 1/2/19	Board of Education Meeting, LBI Grade School, 7 p.m.

Board members and administration thanked Mr. Beaty for his service, support, and dedication to the district.

16. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Parkland resolutions: timing, encumbering of new board members, tax payer support
- Thank you to Mr. Beaty for his service

17. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

18. **ADJOURNMENT**

At 7:46 p.m., a motion was made by Marilyn Wasilewski, second by Kristy Raber to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary