

LONG BEACH ISLAND BOARD OF EDUCATION
BOARD MEETING AGENDA
October 23, 2018
Long Beach Island Grade School Media Center
Executive (Closed) Session 4:30 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER AND ADEQUATE NOTICE OF MEETING:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on October 23, 2018.

Board President, James Donahower, called the meeting to order at 7:02 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *The Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**
- | | | |
|---------------|-------------|-----------------|
| Mr. Beaty | Mrs. Raber | Mrs. Wasilewski |
| Mrs. Hartmann | Mrs. Picaro | Mrs. Southwick |
| | | Mr. Donahower |

ABSENT: Mr. Fenimore, Mr. McMenamin

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Ms. Chris Kelly, School Business Administrator/Board Secretary
Mr. Anthony Sciarillo, Esq.

4. **SPECIAL PRESENTATIONS**

- A. Hydroponic Garden: Mrs. Einselen gave a PowerPoint presentation and overview of the Hydroponic Garden at the Ethel Jacobsen School.
- B. School Ethics Act and the Code of Ethics Training for School Board Members: Mr. Sciarillo postponed the training until the next meeting on November 20th.
- C. PARCC Update Spring 2018: Dr. Kopack reported to the public on spring 2018 PARCC assessment results. Dr. Kopack also reviewed recent changes in the New Jersey Student Learning Assessment (NJSLA) formerly known as PARCC for spring 2019.

5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for attending the meeting and reported on the following: Thank you to the PTA for organizing the PTA Auction which was well attended and the PTA Clothing Drive. He also noted that Parent/Teacher Conferences were going well and reviewed District Happenings for the month of October.
6. **REPORT OF THE PRINCIPAL:** Mr. Birney reviewed EJ School Happenings as follows: Half-day PreK - letter A (apple orchard), Full-day PreK-letters c-e and numbers 1-10, Kindergarten-sight words, 1st grade right of citizens to vote (students voted on favorite food), and 2nd grade-engineering design process. He noted that the PTA Auction, PTA Clothing Drive, and Squashing Hunger events were well attended. Fifteen pounds of squash was collected from the EJ Garden and donated to the St. Francis Food Bank, and Don Brown from The Greenhouse Café prepared a sweet and savory squash tasting for all EJ students.

7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None

8. **BOARD CORRESPONDENCE** - None

9. **APPROVAL OF MINUTES**

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

September 18, 2018: Regular and Closed Session

Upon a roll call vote, motion carried:

Ayes (6): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Donahower, Mrs. Hartmann, Mrs. Picaro
Nays: 0
Abstain: Mrs. Raber

10. **COMMITTEE REPORTS**

- Negotiations: Marilyn Wasilewski – No report
- Personnel: Bonnie Picaro – Committee met on 10/22/18 and discussed the following: bus routes, substitute bus driver staffing, LBI garden stipend, staff retirement, salaries and negotiations preparation
- Policy: William Fenimore – No report
- Building/Grounds/Transportation: Colette Southwick – Committee met on 10/22/18 and discussed the following: transportation—new buses expected end of October, old buses either sold on govdeals.com or donate one to first aid squad for drills, building maintenance, playground equipment installation scheduled for November, transportation routes, substitute bus drivers, and LBI Garden surface cost comparisons.
- Finance: Kristy Raber – No report
- Curriculum: Georgene Hartmann – No report
- Public Relations/Community Roundtable: James Donahower – No report

11. **PERSONNEL**

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

A. Stipend Positions

Motion to approve stipend/XCOMP positions for the 2018/19 school year as follows:

- Choral Instructor (LBI School): Spring concert preparation, 10 hrs. max. for a total of \$350; Zachary Strouse
- After-School Nurse (LBI School): 1 hr./week for up to 25 weeks at the XCOMP rate of \$35/hr. beginning approximately October 23, 2018: Denise Lake
- After-School Aide (LBI School): 1 hr./week for up to 25 weeks at the hourly rate of \$14.70 beginning approximately October 23, 2018: Jeanne Mauermeyer

B. Substitute Personnel

Motion to approve substitute personnel for the 2018-2019 school year as follows pending receipt of required paperwork and completion of required substitute orientation:

Barbara Sargeant	Bus Driver
Debra Cifone	Classroom Aide/Secretary
Kristen Zafonte	Teacher
Sarah Campbell	Teacher/Classroom Aide
Sharon VonGorski	Nurse

C. New Position

Motion to approve establishing a Part-time Bus Driver position for the 2018-2019 school year.

D. Salary Allocation

Motion to approve salary allocations from the FY 2019 ESSA (Every Student Succeeds Act) Grant as follows:

Title I	\$40,930	Heidi DeBiasi
Title IV	\$ 7,812	Patricia Gerety

E. Salary Revision

Motion to approve the revised 2018-2019 salary for the following employee:

Brooke Mandarakas, School Bus Driver	\$19,473.75
--------------------------------------	-------------

F. (Withdrawn) Transportation Aide

Motion to approve the employment of _____ as a transportation aide for the 2018-19 school year at the hourly rate of \$14.70, 2 hrs./day (1 hr. AM & PM). Benefits are not included.

G. (Withdrawn) Bus Driver

Motion to approve the employment of _____ as a school bus driver for the 2018-2019 school year at the annual salary of \$_____ prorated (step ____ on the Bus Driver Salary Guide). Benefits are not included.

Addendum Items:

H. Letter of Intent to Retire

Motion to accept a letter of intent to retire from Donna Tabbacchino, Resource Teacher. Mrs. Tabbacchino's last day of employment will be December 31, 2018. Mrs. Tabbacchino has been a teacher in the LBI School District since 1989.

I. Stipend Position

Motion to approve posting for a Long Beach Island Grade School Garden Coordinator, half year, in the amount of \$600.

Mrs. Hartmann and Mrs. Picaro asked questions about stipend positions and new bus driver position. Ms. Kelly responded.

Upon a roll call vote, motion carried:

Items A and I

Ayes (6): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Donahower, Mrs. Picaro, Mrs. Raber
Nays (1): Mrs. Hartmann
Abstain: 0

Upon a roll call vote, motion carried:

Items B through E and H

Ayes (7): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Donahower, Mrs. Picaro, Mrs. Raber,
Mrs. Hartmann

Nays: 0

Abstain: 0

12. BUILDING/GROUNDS/TRANSPORTATION

Motion by Colette Southwick, second by Kristy Raber to approve the following:

A. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. LBI PTA, EJ and LBI Schools, PTA Book Fair, October 17-26.
2. LBI PTA, EJ School Parking Lot, October 20, 2018, for Used Clothing Drive from 8 a.m. to 3:30 p.m.
3. Stafford Soccer Club, LBI School Gym, for soccer training, Tuesdays December 2018 through March 2019.
4. PBA #175 (Ship Bottom), LBI School Gym, basketball, Thursdays during

Upon a roll call vote, motion carried:

Ayes (7): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Donahower, Mrs. Picaro, Mrs. Raber,
Mrs. Hartmann

Nays: 0

Abstain: 0

13. FINANCE

Motion by Colette Southwick, second by Georgene Hartmann to approve the following:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of August 2018.

- a. Report of the Secretary dated August 31, 2018
- b. Report of the Treasurer dated August 31, 2018

2. Statement of Cash Balances

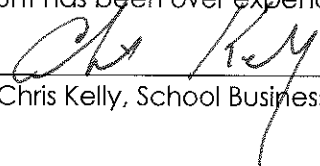
Motion to accept the Statement of Cash Balances for the month of August 2018 which are reconciled with the Board Secretary's Reports by fund for that month.

3. Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of August 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of August 2018 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator

October 23, 2018

B. Bills List

Motion to approve the October 2018 Bills List, totaling \$129,277.83

C. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
10/16/18 11/20/18 12/18/18 1/15/19 2/19/19 3/12/19 4/17/19 5/2019 6/2019 TBD-May TBD-June	Frank Birney	Special Education Supervisor	Special Education Director's Roundtable Monthly Meetings Dare to Dream Conference End of Year Meeting	Various locations in Ocean County	Mileage
12/10-14/18	Kelly Scotto di Carlo Laura Daly Kera Freeman	Teachers	Orton-Gillingham Training	Philadelphia	Registration \$1,175 each and mileage
12/6/18	Karen Beetel	Teacher	Sensory Integration	Cherry Hill	Registration \$199.99 and mileage
10/26/18 12/7/18	Julie Oldham	Guidance Counselor	CIACC – Children's Interagency Coalition Council	Lacey	Mileage
10/26/18	Jeanne Mauermeyer	Paraprofessional	NJ Commission for the Blind & Visually Impaired Workshop	New Brunswick	Mileage
10/22-25/18	Colette Southwick	Board Member	NJ School Boards Association Annual Workshop	Atlantic City	Registration \$300 and mileage

Date	Name	Position	Workshop	Location	Cost
10/30/18	Chris Kelly	School Business Administrator	NJASBO Workshops:	Mt. Laurel	\$400 registration and mileage
12/4/18			ESSA & Submission of Audsum		
1/17/19			Capital Projects		
3/19/19			Accounting & Auditing Checkup		
			Purchasing		

D. Field Trips

Motion to approve the following annual field trips for the 2018-2019 school year:

Date	Grade	Destination	Teacher in Charge	Trip Objective	Cost Est.
6/4/19	PreK-3	Ship Bottom Park	Mrs. Leonard	Play at local playground	\$48.91
3/20/19	PreK-4	Insectropolis, Toms River	Mrs. Boyd	Interactive, hands-on science experience	\$297.50
5/30/19 or 6/6/19	PreK-4	Barnegat Light State Park	Mrs. Boyd	Visit historic landmark of Long Beach Island	\$109.63
12/6/18	Kindergarten	Ship Bottom Fire House	Mrs. Cook Mrs. Ramilo	Rotary Club Holiday Luncheon	\$48.91
5/23/19	Kindergarten	Story Book Land	Mrs. Cook Mrs. Ramilo	Educational and entertaining—students make real-life connections to nursery rhymes and storybooks	\$589.00
4/22/19	1 st Grade	Atlantic County Utilities Authority	Mrs. Esarey Miss Melega	Tour the recycling center, windfarm, compost facility and a playground made of recycled materials—science	\$232.65
TBD	1 st Grade	Barnegat Bay Blitz	Mrs. Esarey Miss Melega	To understand the community in which we live, tour of lighthouse, USCG station and clean beaches	\$199.54

Date	Grade	Destination	Teacher in Charge	Trip Objective	Cost Est.
5/4/19	1 st Grade	Monmouth University Center of the Arts	Mrs. Esarey Miss Melega	Children's performance based on the Magic School Bus/solar system	\$688.68
12/20/18	1 st & 2 nd Grade	Manahawkin	Mrs. Esarey Ms. Melega Mrs. Ferrer Mrs. Sherrier	SRHS Holiday Show	\$121.43
11/13/18	2 nd Grade	Harvey Cedars Municipal Building	Mrs. Ferrer Mrs. Sherrier	Students can understand that laws help people be safe/get along	\$51.08
5/1/19	2 nd Grade	Cape May Zoo	Mrs. Ferrer Mrs. Sherrier	Students observe animals in their natural habitat - science	\$191.73
6/6/19	2 nd Grade	LBI Grade School	Mrs. Ferrer Mrs. Sherrier	3 rd Grade Orientation	\$75.63
12/14/18	3 rd Grade	Algonquin Theater	Mrs. Freeman Mrs. Messec	Live theater performance—visual and performing arts curriculum	\$556.98
5/21/19	3 rd Grade	Tuckerton Seaport	Mrs. Freeman Mrs. Messec	Experience a quaint maritime village – social studies curriculum	\$701.43
TBD	4 th Grade	Allaire State Park	Ms. Daly Mrs. Scotto di Carlo	Hands-on program that allows students to experience a day in the life of a child in the 1800s—social studies	\$837.16
TBD	5 th Grade	National Constitution Center-Philadelphia	Mr. Kappy Mrs. Townsend	To teach students about the Constitution and the story of "We the People."—social studies	\$864.29
11/29/2018	6 th Grade	Walnut Street Theater, Philadelphia	Mrs. Gosline Ms. Rothstein	Live performance of "Matilda the Musical" – novel will be read prior to attending the performance.	\$3,522.11

Date	Grade	Destination	Teacher in Charge	Trip Objective	Cost Est.
6/7/19	6 th Grade	Bayview Park	Mrs. Gosline Ms. Rothstein	Bay Day	\$287.56
4/11/19	6 th Grade	STAC	Mrs. Gosline Ms. Rothstein	SOMC	\$128.53
If Needed	PreK-2	LB School	All Classroom Teachers	PTA/School Programs	\$152.18
TBD	EJ School TBD	Thunderbird Lanes, Manahawkin	TBD	Operation Gratitude Award	\$320.38
If Needed	3-6	EJ School	All Classroom Teachers	PTA/School Programs	\$253.63
TBD	K-2	Ocean County Library	K-2 Classroom Teachers	Visit the local library	No Cost (walking)
TBD	5-6 Band	19 th Street Gazebo	Mr. Cotov	Reward for Assisting	No Cost (walking)
5/30/19	SAIL Students	Manahawkin	Mrs. Gosline	Peace Summit	\$338.77
2/7/19	Band Students	Southern Regional	Mr. Cotov	SRMS Side-by-Side Concert	\$79.27
2/5/19	4 th Grade Science	Stockton PAC	Ms. McBride	The Franklin Institute: The Human Body	\$148.50

Mrs. Hartmann asked a question about the Orton-Gillingham training. Mr. Birney responded.

Upon a roll call vote, motion carried:

Ayes (7): Mr. Beatty, Mrs. Southwick, Mrs. Wasilewski, Mr. Donahower, Mrs. Picaro, Mrs. Raber, Mrs. Hartmann

Nays: 0

Abstain: 0

14. ANNUAL APPROVALS/CONTRACTS

Motion by Colette Southwick, second by Kristy Raber to approve the following:

A. Anti-Bullying Bill of Rights Act Self-Assessment 2017-18

Motion to approve the submission of the School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* July 1, 2017 to June 30, 2018 to the Department of Education for the Ethel Jacobsen School and the Long Beach Island Grade School.

B. Nursing Services Plan

Motion to approve the 2018-2019 Long Beach Island School District Nursing Services Plan as presented.

C. Annual Maintenance Worksheet M-1 and Comprehensive Maintenance Plan FY 18-19

Motion to approve the Long Beach Island School District Annual Maintenance Budget Worksheet, M-1 and the District's Three-Year Comprehensive Maintenance Plan 2018-2019 as presented.

D. Bus Evacuation Drills 2018-2019

Be it Resolved, that upon the recommendation of the Superintendent, the Board of Education acknowledges the completion of the first of two of the required School Bus Evacuation Drills for the 2018-2019 school year on October 10, 2018. New Jersey Administrative Code 6:21-11.3 requires two school bus evacuation drills yearly.

E. Monmouth-Ocean Educational Services Commission

Motion to approve a contract with Monmouth-Ocean Educational Services Commission (MOESC) to provide School Psychologist Services from October 2, 2018, to June 18, 2019, in accordance with the 2018-2019 fee schedule.

Upon a roll call vote, motion carried:

Ayes (7): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Donahower, Mrs. Picaro, Mrs. Raber,
Mrs. Hartmann

Nays: 0

Abstain: 0

15. **CURRICULUM/TECHNOLOGY**

Motion by Georgene Hartmann, second by Marilyn Wasilewski to approve the following:

A. Curriculum

Motion to readopt the Long Beach Island School District Curricula for the 2018-2019 school year which are aligned with the most recent State Board adopted version of the New Jersey Student Learning Standards (NJSLS).

Upon a roll call vote, motion carried:

Ayes (7): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Donahower, Mrs. Picaro, Mrs. Raber,
Mrs. Hartmann

Nays: 0

Abstain: 0

16. **PUBLIC RELATIONS/COMMUNITY ROUNDTABLE**

17. **UNFINISHED/NEW BUSINESS**

Motion by Colette Southwick, second by Kristy Raber to approve the following:

A. Grant Application

Motion to approve submission of the following grant application. There will be no financial impact to the Board of Education from this application:

1. AtlantiCare Healthy School Edible Garden Start-Up Grant, Karen Beetel, to assist schools in establishing a new edible school garden in the amount of \$1,500.

B. Application

Motion to approve an application for participation in a Video Teleconference with polar scientists at Palmer Station, Antarctica for Cathy McBride, Science Teacher, at no cost to the district. The only requirement is permission to use a school computer to access science data to use with lessons during the school year.

C. Piling Assessment

Motion to authorize Owen, Little, & Associates, Inc. to provide a GeoTech evaluation of the Long Beach Island Grade School pilings.

Upon a roll call vote, motion carried:

Ayes (7): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Donahower, Mrs. Picaro, Mrs. Raber,
Mrs. Hartmann

Nays: 0

Abstain: 0

18. **ANNOUNCEMENTS**

A. Dates to Remember

Mon., 10/22/18	NATIONAL SCHOOL BUS SAFETY WEEK PTA BOOK FAIR – 10/22 – 10/26 Mid-Marking Period Reports Due 10/22 - 10/24 Early Dismissal – Parent Teacher Conferences, LBI: 1:15, EJ: 1:00 PTA Book Fair during conferences
Tues., 10/23/18	Early Dismissal – Parent Teacher Conferences, LBI: 1:15, EJ: 1:00 PTA Book Fair during conferences LBI Evening Conferences – 5:00-7:00 p.m. Board of Education Meeting, 7 p.m.
Wed., 10/24/18	Early Dismissal – Parent Teacher Conferences, LBI: 1:15, EJ: 1:00 PTA Book Fair during conferences EJ Evening Conferences – 6:00-8:00 p.m.
Thurs., 10/25/18	Parents invited to lunch for National School Lunch Week PTA Book Fair during student lunches Grade 4D -Swim Program at St. Francis After-School Band
Fri., 10/26/18	Parents invited to lunch for National School Lunch Week Socktober Sock Hop @ LBI School Gym, 2:15 PTA Book Fair during student lunches
Tues., 10/30/18	Grade 6R Swim Program at St. Francis After-School Band
Wed., 10/31/18	HAPPY HALLOWEEN Halloween Safety Presentation – LBI: <u>8:30</u> - EJ School: <u>10:30</u> Grade 5K -Swim Program at St. Francis Halloween Parade: LBI at 1:30 to 2:00 PM - EJ at
Tues., 11/20/18	Board of Education Meeting, LBI School, 7 p.m.

19. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- LBIEA: Donations made from Jeans for a Cause fundraiser: \$805 to St. Francis Food Bank, \$250 to Red Cross, and \$515 to Family Promise and thanked BOE for support of "Squashing Hunger" event
- NJSBA Workshop—encouraged attendance by all BOE members
- LBI BOE change of meeting location to LBI Grade School/commented on good condition of school

20. **Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on November 20, 2018, in Executive Session for matters of Attorney/Client Privilege and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes (7): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Donahower, Mrs. Hartmann, Mrs. Picaro, Mrs. Raber

Nays: 0

Abstain: 0

21. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

22. **ADJOURNMENT:** At 7:40 p.m., a motion was made by Kristy Raber, second by Colette Southwick to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary