

**LONG BEACH ISLAND BOARD OF EDUCATION**  
BOARD MEETING AGENDA  
August 21, 2018  
Long Beach Island Grade School Media Center  
Executive (Closed) Session 6:00 PM – Regular (Public) Session 7:00 PM

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**PUBLIC MEETING MINUTES**

1. **CALL TO ORDER AND ADEQUATE NOTICE OF MEETING:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20<sup>th</sup> Street, Ship Bottom, New Jersey on August 21, 2018.

Board President, James Donahower, called the meeting to order at 7:04 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *The Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

Mr. Donahower announced that this meeting and all subsequent public meetings will be recorded, and the audio will be available on the website.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**
- |               |               |                 |
|---------------|---------------|-----------------|
| Mr. Beaty     | Mr. McMenamin | Mrs. Wasilewski |
| Mr. Fenimore  | Mrs. Picaro   | Mrs. Southwick  |
| Mrs. Hartmann | Mr. Donahower |                 |

**ABSENT:** Mrs. Raber

**OTHERS PRESENT:** Dr. Peter Kopack, Superintendent  
Ms. Chris Kelly, School Business Administrator/Board Secretary  
Mr. Anthony Sciarillo, Esq.

4. **SPECIAL PRESENTATIONS**

- A. Frank Little: Owen, Little & Associates presented the Update to the Evaluation of Schools Report for the Long Beach Island Grade School. The following was discussed:

- Review of previous Evaluation of Schools Report
- Architect contingencies and soft costs
- Piling repairs/cost
- Cost of replacement of heat/air in each room
- ADA compliance items needed
- State Aid
- Increase in cost of repairs from previous evaluation
- Architect credentials
- Bathroom upgrades
- LBI School boilers
- Project timeline
- Flood elevations
- Additional costs discussed will be revised in report

5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack addressed the public as follows: thanked everyone for coming out, announced that classroom assignment letters will be mailed out on Thursday, thanked the LBI Branch of the Ocean County Library, teacher, and members of the community for their participation in the Summer Reading Program on August 20<sup>th</sup>, announced that there will be a mini golf tournament on August 27<sup>th</sup> at Island Golf, and thanked the custodial staff for their hard work over the summer to prepare the schools for the start of the school year.
6. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:
  - Student capacity of the LBI Grade School
  - District enrollment
  - Equipment disposal
  - Choice Program
7. **BOARD CORRESPONDENCE** - None
8. **APPROVAL OF MINUTES**

**Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:**

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

July 24, 2018: Regular and Closed Session

**Upon a roll call vote, motion carried:**

Ayes (6): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower,  
Mrs. Hartmann

Nays: 0

Abstain (2): Mr. McMenamin, Mrs. Picaro

9. **COMMITTEE REPORTS**

A. **Negotiations**

Committee Report: Marilyn Wasilewski – No report

B. **Personnel**

Committee Report: Bonnie Picaro—No report

**Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:**

1. Resignation

Motion to accept the letter of resignation from Margaret Bucci, Part-time Paraprofessional, effective immediately.

2. Summer Employment

Motion to approve summer employment at the Stipend/XCOMP rate of \$35/hr. as follows:

- Math Curriculum Review, an additional 2 hours each: Cathy McBride/Wendy Yeager/Chloe Sheplin/Kelly Scotto Di Carlo
- ELA Curriculum Review, up to 12 hours each: Cathy McBride/Wendy Yeager/Chloe Sheplin/Kelly Scotto Di Carlo

3. Stipend/XCOMP Hours

Motion to approve up to 10 hours each at the XCOMP rate of \$35/hr. for the following members of the SCIP/DEAC Committee: Patti Gerety, Jackie Ramilo, Sarah Esarey, Liz Messec.

4. Part-time Music Teacher

Motion to approve the employment of Zachary Strouse as a part-time music teacher (2 days/week) for the 2018-2019 school year at the annual salary of \$57,404 prorated (step 1 on the BA salary guide). Benefits are not included.

5. Kids Care Aides

Motion to approve the employment of Kids Care Aides for the 2018-2019 school year at the hourly rate of \$14 as follows: (Benefits are not included.)

Kathleen McClellan  
Jeanne Mauermeyer

6. Substitute Personnel

Motion to approve substitute personnel for the 2018/2019 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

| <b>Teacher</b>                    | <b>Teacher</b>            |
|-----------------------------------|---------------------------|
| Carroll, Janice                   | Perko, Gerry              |
| Cook, Timothy                     | Priscoe, Jeanne           |
| Cragg, Gail                       | Rosa-Brown, Danielle      |
| Donovan, Linda                    | Shanley, Carole           |
| Grabowski, Jaclyn                 | Shaw, Katherine           |
| Leichte, Robert                   | Skimmons, Debra           |
| Mantie, Edmund                    | Smith, Patricia           |
| McCaffrey, Kathleen               | Smith-Lusk, Sandra        |
| McClellan, Kathleen               | Wichowski, Dolores        |
| Middleton, Pamela                 | Yates, Marilyn            |
| Panero, Susan                     |                           |
| <b>Teacher - Initial approval</b> | <b>Secretary</b>          |
| Albanese, Elizabeth               | Albanese, Elizabeth       |
| Esquivel-Valencia, Sarhai         | Cochran, Kathleen         |
| Godinez, Marisol                  | Mandarakas, Brooke        |
| Ryan, Jessica                     | McClellan, Kathleen       |
|                                   | Nasti, Kelly              |
| <b>School Nurse</b>               | Reilly, Bonnie            |
| Marucci, Marie                    | Skimmons, Debra           |
| Pein, Erin                        | Smith-Lusk, Sandra        |
| Vilardi, Kelly                    | Swift, Jennifer           |
| Wright, Sally                     |                           |
|                                   | <b>Classroom Aide</b>     |
| <b>Custodian</b>                  | Albanese, Elizabeth       |
| Moritz, Stephen                   | Bucci, Margaret           |
| Pukala, Suzanne                   | Esquivel-Valencia, Sarhai |
| Reilly, Dylan                     | Franks, Catherine         |
| Williams, Oral                    | Godinez, Marisol          |

|                       |                            |
|-----------------------|----------------------------|
|                       | Mandarakas, Brooke         |
| <b>Kids Care</b>      | McClellan, Kathleen        |
| Bucci, Margaret       | McGowan, Noreen            |
| Miller, Joanne        | Mohalley, Linda            |
| Mohalley, Linda       | Panero, Susan              |
| Odell, Jill           | Reilly, Bonnie             |
| Oldham, Julie         | Rinaldi, Joyce             |
| Smith-Lusk, Sandra    | Skimmons, Debra            |
| Spinner, Jacqueline   | Swift, Jennifer            |
| Swift, Jennifer       | Watterworth, Victoria      |
| Watterworth, Victoria |                            |
|                       | <b>Transportation Aide</b> |
| <b>Bus Driver</b>     | Albanese, Elizabeth        |
| Baker, William        | Bucci, Margaret            |
| Iacobucci, Alfred     | Franks, Catherine          |
|                       | McClellan, Kathleen        |
|                       | McGowan, Noreen            |
|                       | Rinaldi, Joyce             |
|                       | Spinner, Jacqueline        |
|                       | Watterworth, Victoria      |

7. Transportation Aide  
Motion to approve the employment of Jeanne Mauermeyer as a transportation aide for the 2018-2019 school year, one hour/day at the hourly rate of \$14.70.
8. Substitute Rates  
Motion to approve substitute rates for the 2018/2019 school year as follows:
 

|                     |                          |
|---------------------|--------------------------|
| Teacher             | \$80/day (\$40/half day) |
| Teacher (long-term) | \$110/day                |
| School Nurse        | \$140/day; \$20/hr.      |
| Classroom Aide      | \$11/hr.                 |
| Bus Drivers         | \$18/hr.                 |
| Transportation Aide | \$13/hr.                 |
| Custodians          | \$17/hr.                 |
| Secretaries         | \$12/hr.                 |
9. **(Tabled)** Swim Program Bus Drivers  
Motion to approve the employment of \_\_\_\_\_ and \_\_\_\_\_ as bus drivers for the swim program from approximately September 11, 2018 through February 1, 2019, three days/week, one hour each day at the hourly rate of \$17.50. Benefits are not included.
10. **(Tabled)** Swim Program Aide  
Motion to approve the employment of \_\_\_\_\_ as transportation aide for the swim program from approximately September 11, 2018 through February 1, 2019, three days/week, one hour each day at the hourly rate of \$14.70. Benefits are not included.

11. Part-time Paraprofessional

Motion to approve the employment of Linda Mohalley as a part-time paraprofessional for the 2018-2019 school year at the annual salary of \$17,000 prorated (step A on the paraprofessional salary guide). Benefits are not included.

**Upon a roll call vote, motion carried:**

Items 1-4 and 6, 7, 8, 11

Ayes (8): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower,  
Mrs. Hartmann, Mrs. Picaro, Mr. McMenemy

Nays: 0

Abstain: 0

**Upon a roll call vote, motion carried:**

Item 5

Ayes (7): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower,  
Mrs. Hartmann, Mrs. Picaro

Nays (1): Mr. McMenemy

Abstain: 0

C. **Policy**

Committee Report: William Fenimore – No report

D. **Building/Grounds/Transportation**

Committee Report: Mrs. Southwick reported that the committee did not meet but gave an update on the following: backboard and rim installation is complete and reported on upgrades and anticipated installation date for EJ and LBI school playground equipment.

E. **Finance**

Committee Report: Kristy Raber – No report

**Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:**

1. Financial Reports

a. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of June 2018.

1. Report of the Secretary dated June 30, 2018

2. Report of the Treasurer dated June 30, 2018

b. Statement of Cash Balances

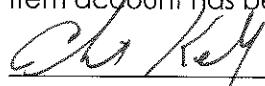
Motion to accept the Statement of Cash Balances for the month of June 2018 which are reconciled with the Board Secretary's Reports by fund for that month.

c. Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of June 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

d. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of June 2018 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).



Chris Kelly, School Business Administrator

August 21, 2018

2. Budget Transfers

Motion that upon the recommendation of the Superintendent, the Board of Education approve the Budget Transfers for the 2017-2018 budget through June 2018.

3. Transfers

Motion to approve budget line item transfers for June 2018

| Transfer #1         | Account                     | Debit      | Credit     |
|---------------------|-----------------------------|------------|------------|
| 11-000-217-106-0000 | Extraordinary Services Aide |            | \$600.00   |
| 11-000-270-160-0001 | Swim/Subs/Field Trips       | \$600.00   |            |
|                     |                             |            |            |
| Transfer #2         |                             |            |            |
| 11-000-211-105-0000 | Attendance Secretaries      | \$66.72    |            |
| 11-000-230-105-0000 | Super Secretary             | \$0.12     |            |
| 11-000-262-100-0002 | Custodian Subs Salary       | \$2,507.69 |            |
| 11-000-270-160-0001 | Swim/Subs/Field Trips       | \$2,004.35 |            |
| 11-230-100-101-0000 | B.S. Teachers Salaries      |            | \$4,578.88 |

4. Bills List

Motion to approve the August 2018 Bills List, totaling \$323,758.84

5. Travel and Training

Motion to approve the following travel/training expenses.

| Date     | Name         | Position       | Workshop                                                           | Location                | Cost    |
|----------|--------------|----------------|--------------------------------------------------------------------|-------------------------|---------|
| 8/28/18  | Peter Kopack | Superintendent | Monthly County Superintendent Roundtable Meetings                  | Various in Ocean County | Mileage |
| 9/25/18  |              |                |                                                                    |                         |         |
| 11/13/18 |              |                |                                                                    |                         |         |
| 12/11/18 |              |                |                                                                    |                         |         |
| 1/22/19  |              |                |                                                                    |                         |         |
| 2/19/19  |              |                |                                                                    |                         |         |
| 3/19/19  |              |                |                                                                    |                         |         |
| 4/16/19  |              |                |                                                                    |                         |         |
| 6/4/19   |              |                |                                                                    |                         |         |
| Addendum | Peter Kopack | Superintendent | Monthly County Curriculum/Supervisor of Instruction (CSI) Meetings | Various in Ocean County | Mileage |
| 9/18/18  |              |                |                                                                    |                         |         |
| 10/16/18 |              |                |                                                                    |                         |         |
| 12/18/18 | or           |                |                                                                    |                         |         |
| 1/15/19  |              |                |                                                                    |                         |         |
| 2/5/19   | Frank Birney | Principal      |                                                                    |                         |         |
| 3/12/19  |              |                |                                                                    |                         |         |
| 4/9/19   |              |                |                                                                    |                         |         |
| 6/11/19  |              |                |                                                                    |                         |         |

**Upon a roll call vote, motion carried:**

Ayes (8): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower,  
Mrs. Hartmann, Mrs. Picaro, Mr. McMenamin

Nays: 0

Abstain: 0

**F. Annual Approvals/Contracts**

**Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:**

1. Nonpublic Transportation  
Motion to approve a contract with Southern Regional School District for nonpublic transportation for the 2018/2019 school year at the maximum rate of \$884 per student as follows:
  - All Saints Regional Catholic School
2. Swim Program Contract  
Motion to approve a contract with St. Francis Community Center in the amount of \$8,575 for the district's swim program beginning on or about September 11, 2018 through February 1, 2019 (Tuesday-Thursday).
3. Student Insurance  
Motion to approve Student Basic Accident and Catastrophic Student Insurance policy for the period July 1, 2018 through June 30, 2019. This policy is through Bollinger Specialty Group. The premium will be \$4,980.00
4. Cooperative Pricing Agreements  
Motion to approve cooperative pricing agreements with the following educational services commissions as follows:
  - Hunterdon County Educational Services Commission for the 2018-19 school year for goods and services. There is no fee to join the HCESC.
  - Educational Services Commission of New Jersey for the 2018-19 school year for goods and services. There is no fee to join ESCNJ.
5. Annual Contract Approvals  
Motion to approve annual support and maintenance contracts beginning July 1, 2018, to June 30, 2019, as follows:
  - a. KT Office Supply, \$9,069, copier support services
  - b. Surf Fire and Security, \$1,900, inspection, maintenance, and monitoring of alarm systems at EJ School, LBI School, and Bus Garage
6. Kids Care  
Motion to approve the use Kids Care services by district employees for district-approved workshops, meetings, etc. at no cost to the employee as long as Kids Care personnel have previously been scheduled.

7. Disposal of Obsolete Equipment

Be it resolved to dispose of the attached list of equipment due to it being broken and/or unusable. Authorization is granted to have appropriate items recycled at local recycling center/other locations.

8. Bus Evacuation Drills 2017-2018

Be it Resolved, that upon the recommendation of the Superintendent, the Board of Education acknowledges the completion of the required School Bus Evacuation Drills for the 2017-2018 school year. New Jersey Administrative Code 6:21-11.3 requires two school bus evacuation drills yearly.

Board members asked questions about the use of Kids Care by district employees and disposal of obsolete equipment.

**Upon a roll call vote, motion carried:**

Items 1-5, 7 and 8

Ayes (8): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower, Mrs. Hartmann, Mrs. Picaro, Mr. McMenamin

Nays: 0

Abstain: 0

**Upon a roll call vote, motion carried:**

Item 6

Ayes (7): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower, Mrs. Hartmann, Mrs. Picaro

Nays (1): Mr. McMenamin

Abstain: 0

G. **Curriculum/Technology**

Committee Report: Georgene Hartmann – No report

H. **Public Relations/Community Roundtable**

Committee Report: James Donahower – No report

10. **UNFINISHED/NEW BUSINESS**

**Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:**

A. Half-day Preschool: Discussion

Motion to approve offering half-day preschool to 4-year olds on the full-day preschool waiting list.

B. Board of Education Goals 2018-2019: Discussion

Motion to develop and approve Board of Education Goals for the 2018-2019 school year.

C. Choice: Discussion

Motion to continue participation in the School Choice Program for the 2019-2020 school year.

**Addendum item:**

D. Donation

Motion to accept a donation of \$200 each for approximately 35 teachers to be used for classroom supplies from Tyler Goldberg.

The Board discussed the following: Preschool programs/enrollment, Board of Education goals, and Choice program.

**Upon a roll call vote, motion carried:**

Item A

Ayes (7): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower,  
Mrs. Hartmann, Mrs. Picaro

Nays (1): Mr. McMenamin

Abstain: 0

**Upon a roll call vote, motion carried:**

Item B

Ayes (6): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower,  
Mr. McMenamin

Nays (2): Mrs. Hartmann, Mrs. Picaro

Abstain: 0

**Upon a roll call vote, motion carried:**

Item C

Ayes (6): Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower,  
Mrs. Hartmann, Mrs. Picaro

Nays (2): Mr. Beaty, Mr. McMenamin

Abstain: 0

**Upon a roll call vote, motion carried:**

Item D

Ayes (8): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower,  
Mrs. Hartmann, Mrs. Picaro, Mr. McMenamin

Nays: 0

Abstain: 0

**11. ANNOUNCEMENTS**

**A. Dates to Remember**

August 30: Third Grade Parent Orientation, LBI Grade School, 8 a.m.

September 4: Kindergarten Orientation, EJ School, 10 a.m.  
Preschool Orientation, EJ School, 2 p.m.

September 6: School begins  
Early dismissal, EJ-1:00 and LBI-1:15

September 7: Early dismissal, EJ-1:00 and LBI-1:15

September 13: EJ Back-to-School Night, 5:30 p.m.

September 18: Board of Education Meeting, LBI School, 7 p.m.

September 19: LBI Back-to-School Night, 5:30 p.m.

12. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Use of Kids Care by employees
- Choice Program
- Assemblyman Sweeney proposal to consolidate school districts
- Policy 0167 – Public Participation in Board Meetings

13. **Motion by Marilyn Wasilewski, second by Colette Southwick to approve the following:**

**RESOLUTION:** Resolved that the Board of Education will open its next scheduled meeting on September 18, 2018 in Executive Session for matters of Attorney/Client Privilege and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

**Upon a roll call vote, motion carried:**

Ayes (8): Mr. Beaty, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower,  
Mrs. Hartmann, Mrs. Picaro, Mr. McMenamin

Nays: 0

Abstain: 0

14. **Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:**

**EXECUTIVE SESSION #2 (If Needed)**

Resolved by the Long Beach Island Board of Education to enter into a closed executive session for the purpose of discussing the matters checked below. Action may or may not be taken upon return to regular session. The matter will be disclosed to the public when the reason for the executive session no longer exists. No action will be taken.

(Check as applicable):

- ☒ Matters Involving Personnel
- ☐ Pending or anticipated Contract Negotiations
- ☐ Matters covered by attorney-client privilege
- ☐ Pending or anticipated Litigation
- ☐ Protection of the safety or property of the public
- ☐ Collective Negotiations and/or negotiations of terms/conditions of employees of BOE
- ☐ Matters rendered confidential by state or federal law
- ☐ Matters that would constitute an unwarranted invasion of privacy
- ☐ Possible imposition of a civil penalty or suspension

**Upon a roll call vote, motion carried:**

Ayes (6): Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower, Mrs. Hartmann,  
Mrs. Picaro

Nays (2): Mr. Beaty, Mr. McMenamin

Abstain: 0

At 8:36 p.m. the Board returned to Executive Session.

15. **ADJOURNMENT:** At 9:15 p.m., a motion was made by Colette Southwick, second by Marilyn Wasilewski to adjourn. All in favor.

Respectfully Submitted,

  
Kathy Sheplin  
Assistant to the Board Secretary