

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
March 19, 2018
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:00 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on March 19, 2018.

Board President, James Donahower, called the meeting to order at 7:00 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *The Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

PRESENT:	Mr. Beaty	Mr. McMenamin	Mrs. Wasilewski
	Mr. Fenimore	Mrs. Picaro	Mrs. Southwick
	Mrs. Raber	Mr. Donahower	

ABSENT: Mrs. Hartmann

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Nicholas Savio, Esq.

4. **SPECIAL PRESENTATIONS**

A. SAIL: Mrs. Gosline and SAIL students gave a presentation on this year's activities. Some of the highlights are as follows: Captain's Committee, Sock Hop, Reading Buddies, PEP Classes, TIPP Assistants, Holiday Food Drive, DEAR (Drop Everything and Read), Super Bowl Pep Rally, St. Francis and animal shelter collections, Family Art Night Assistants, Read Across America celebration, Relay for Life, and Peace Summit.

B. Frank Little, Owen Little & Associates: Mr. Little reviewed the April 2015 Evaluation of Schools Report and answered questions and discussed prior repairs needed for the Long Beach Island Grade School and process for re-evaluating the LBI Grade School. He will provide a proposal upon the Board's request.

5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack reviewed district happenings for grades 3-6, thanked the LBIEA for Read Across America Day, thanked the PTA for the Spring Dance, congratulated staff on achieving the Healthy Lifestyles Award, and thanked the Connolly family for the bagpipe presentation.

6. **REPORT OF THE PRINCIPAL:** Mr. Birney reviewed grade level happenings for grades PreK-2, thanked the ACME for hosting kindergarten students on their field trip, and thanked the Connolly family for the bagpipe presentation.

7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None

8. **BOARD CORRESPONDENCE:** None

9. **APPROVAL OF MINUTES**

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

February 13, 2018: Regular and Closed Session

Upon a roll call vote, motion carried:

Ayes (8): Mr. Beaty, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

10. **COMMITTEE REPORTS**

A. **Negotiations**

Committee Report: Marilyn Wasilewski – No report.

B. **Personnel**

Committee Report from the March 6th and March 19th meetings: Mrs. Picaro reported that yearly staffing, stipends, nontenure staff, substitute bus drivers, and School Business Administrator vacancy were reviewed.

Motion by Marilyn Wasilewski, second by Kristy Raber to approve the following:

1. Resignation

Motion to accept a letter of resignation from Megan Gally, School Business Administrator, effective April 12, 2018.

2. Substitute Caller Stipend

Motion to approve a stipend for Marilyn Yates in the amount of \$300 to include the manual calling for bus aide substitutes effective March 1, 2018, to June 30, 2018 (To replace retired position not covered by Central until July 1, 2018).

3. Stipend/XCOMP Position

Motion to approve a stipend/XCOMP position as follows:

- After-School Nurse: 1 hr./week for up to 8 weeks at the XCOMP rate of \$35/hr. beginning March 21, 2018: Denise Lake

4. Substitute Personnel

Motion to approve substitute personnel for the 2017-2018 school year as follows pending receipt of required paperwork and completion of required substitute orientation:

Roman Schwoebel

Teacher

Bonnie Reilly

Classroom Aide/Secretary

Jennifer Hendrickson

Classroom Aide/Secretary/Transportation Aide

Board members expressed regret on the resignation of Megan Gally, School Business Administrator.

Upon a roll call vote, motion carried:

Item 1

Ayes (5): Mr. Beaty, Mrs. Picaro, Mrs. Raber, Mr. Fenimore, Mr. Donahower

Nays (2): Mrs. Southwick, Mrs. Wasilewski

Abstain: Mr. McMenamin

Items 2-4

Ayes (7): Mr. Beaty, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore,
Mr. Donahower

Nays: 0

Abstain: Mr. McMenamin

C. Policy

Committee Report from the March 15th meeting: Mr. Fenimore reported that the committee is looking into changing the Bylaws to include recording meetings and will determine a date to implement the change and present to the Board for approval.

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

1. Audio Recordings

Resolved, the Long Beach Island Board of Education approves the Policy Committee to begin the process to allow the Board Secretary to make audio recordings of all open meetings of the Board of Education. The audio recordings shall not be the official minutes of the meetings.

Upon a roll call vote, motion carried:

Ayes (8): Mr. Beaty, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

D. Building/Grounds/Transportation

Committee Report from the March 6th meeting: Mrs. Southwick reported that the committee discussed transportation and purchase of buses, transportation agreement, repair of EJ roof ventilators, unit ventilator repairs, discussed bus garage roof repairs (\$35,000), playground upgrades to the EJ and LBI School playgrounds and possibly asking Surf City and Ship Bottom to contribute to the upgrades, and possibility of fundraising for new equipment.

E. Finance

Committee Report from the March 1st meeting: Mrs. Raber reported that budget items were reviewed and final budget figures were received on Friday.

Motion by Colette Southwick, second by Kristy Raber to approve the following:

1. Budget

Resolution to adopt Tentative Budget 2018-2019:

BE IT RESOLVED that the tentative budget be approved for the 2018-2019 School Year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund	\$7,859,525
Special Revenue Fund	\$ 145,224
Total Funds	\$8,004,749

Amount to be raised for tax levy \$6,341,362

And to advertise said tentative budget in *The Press of Atlantic City* in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing on the budget for the 2018-2019 School Year be held at the Long Beach Island Grade School, Ship Bottom, New Jersey on May 1, 2018, at 7:00 p.m.

Board members asked questions regarding operations and maintenance, employee benefits, and transportation services.

Upon a roll call vote, motion carried:

Ayes (8): Mr. Beaty, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

Motion by Colette Southwick, second by Kristy Raber to approve the following:

2. Financial Reports

Motion to accept the following financial reports:

- a. Report of the Secretary dated February 28, 2018
- b. Report of the Treasurer dated February 28, 2018

3. Bills List

Motion to approve the March 2018 Bills List, totaling \$419,653.06

4. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
3/22/18	Sarah Esarey	Teacher	Implementation of Orton-Gillingham	Plainfield School District	Mileage
4/16/18	Wendy Yeager	Teacher	3D Printing in Makerspaces	Galloway	Registration: 4 ETTC credits ea.
	Lauren Rothstein	Teacher			Mileage
4/24/18 (5-7:30 p.m.)	Denise Lake	Nurse	AtlantiCare School & Pediatric Nurse Lecture Series	Galloway	\$25 Registration and Mileage

Upon a roll call vote, motion carried:

Items 2-4

Ayes (7): Mr. Beaty, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore,
Mr. Donahower

Nays (1): Mr. McMenamin

Abstain: 0

F. Curriculum/Technology

Committee Report from the March 12th meeting: Dr. Kopack thanked parents, staff, and Board members for attending the meeting. The following topics were discussed: Mindfulness Strategies workshop, science curriculum, computer programs, resources and assessments, sandpiper district mascot, Read Across America, Orton-Gillingham training, leveled math and science classes, summer reading programs (2 literacy events at the local library) and summer reading book lists, and novel lists K-6.

G. Public Relations/Community Roundtable

Committee Report: James Donahower – No report.

11. UNFINISHED/NEW BUSINESS

Motion by Colette Southwick, second by Bonnie Picaro to approve the following:

Grant Amendment

Motion to amend the grant amount for Item B from \$10,000 to \$1,053.

Upon a roll call vote, motion carried:

Ayes (7): Mr. Beaty, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mr. Fenimore,

Nays (1): Mr. Donahower

Abstain: 0

Motion by Marilyn Wasilewski, second by Colette Southwick to approve the following:

A. Program Approval

Motion to approve participation in the Hackensack Meridian/American Heart Association "Creating a Community of Lifesavers" program. This program is for 5th and 6th grade students and is free of charge.

B. Grant Application – As Amended

Motion to memorialize submission of the following grant application: NJEA Frederick L. Hipp Foundation for Excellence in Education Grant from Wendy Yeager, Teacher, for an engineering lab space in the EJ Media/Library Center in the amount of \$10,000 (amended amount \$1,053).

C. Project Application

Motion to approve submission of a project application from Cathy McBride for the Natural Disasters: Science of Tsunamis Project at no cost to the district. Educators will receive a \$300 stipend and resource kit for their participation in the project.

D. Proposal

Resolved, the Long Beach Island Board of Education agrees to solicit a proposal from Frank Little of Owen, Little & Associates, Inc. to update the 2015 Evaluation of Schools Report.

Board members thanked the teachers for seeking out new programs and grants.

Upon a roll call vote, motion carried:

Ayes (8): Mr. Beaty, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

12. ANNOUNCEMENTS

A. Harassment, Intimidation, and Bullying (HIB)

No investigations/incidents to report.

B. Donation

Thank you for the following donation to the Long Beach Island School District:

BioRidge Pharma: two Epi-Pen and two Epi-Pen Jr. Auto-Injector packs through the EpiPen for Schools Program.

C. Graduation

Kindergarten graduation will be held on June 14th in the morning and sixth grade graduation will be held on June 14th in the evening.

D. Dates to Remember

March 20:	Spring Begins After-School Chorus
March 21:	PK4 to Insectropolis DARE for Grade 5 during Pep classes After-School Band for 4 th Grade
March 22:	Grade 5 to National Constitution Center in Philly After-School Band for 5 th & 6 th Grades
March 26:	After-School Band for 5 th & 6 th Grades
March 27:	After-School Chorus
March 28:	DARE for Grade 5 during Pep classes After-School Band for 4 th Grade
March 29:	Early Dismissal – Spring Break
March 30:	SCHOOL CLOSED – Spring Break

13. PUBLIC COMMENT: None

14. Motion by Colette Southwick, second by William Fenimore to approve the following:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on April 17, 2018, in Executive Session for matters of Attorney/Client Privilege and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes (8): Mr. Beaty, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

The Board announced it will hold a Special meeting on Monday, March 26, 2018 at 5 p.m. at the Long Beach Island Grade School to conduct School Business Administrator interviews.

15. **ADJOURNMENT**

At 8:01 p.m., a motion was made by Colette Southwick, second by Kristy Raber to adjourn. All in favor.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kathy Sheplin". The signature is written in dark ink and is positioned above the printed name and title.

Kathy Sheplin
Assistant Board Secretary