

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
December 12, 2019
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:00 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on December 12, 2019.

Board President, William Fenimore, called the meeting to order at 7:01p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

PRESENT:	Mrs. Bowker	Mr. McMenamin	Mrs. Wasilewski
	Mr. Donahower	Mrs. Raber	Mr. Fenimore
	Mrs. Hartmann	Mrs. Southwick	

ABSENT: Mrs. Picaro

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Ms. Chris Kelly, School Business Administrator/Board Secretary
Mr. Anthony Sciarillo, Esq.

4. **SPECIAL PRESENTATIONS**

A. Mr. Cotov: 6th Grade Ukulele Players: Dr. Kopack introduced Mr. Cotov and the students. After the performance, Mr. Cotov explained that the students are reading music and can choose to play either rhythm or chords. Mr. Fenimore thanked Mr. Cotov and students.

5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for attending the meeting, thanked Don Myers and the Rotary for the Kindergarten Holiday luncheon. He announced that Strategic Planning will begin in the new year, and he wished everyone a happy holiday season.

6. **REPORT OF THE PRINCIPAL:** Mr. Birney wished everyone happy holidays and reported on grade level happenings. Prek - thematic units by setting up a Target and Starbucks, Kindergarten - sight words, letter sounds, and numbers, Grade 1 - learning about holidays around the world and informative writing, Grade 2 - literacy centers and visited the Harvey Cedars Municipal Building. Mr. Birney thanked the following: Mayor Oldham and Chief Burnaford of Harvey Cedars for the tour of the facility, the Rotary for the Kindergarten holiday luncheon, The Haymarket for donating toys to students, and parents for visiting the schools during National Education Week. He announced that the EJ Holiday show is tomorrow at 10 a.m.

7. **REPORT OF THE PRESIDENT:** Mr. Fenimore thanked Board Members Bonnie Picaro and James Donahower for their years of service and read a prepared statement.
8. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:
 - Attorney bills – ethics charges
 - Classroom Aide – how many/salaries
 - Additions to agenda/possible Board action
9. **BOARD CORRESPONDENCE:** Letter Surf City – Rescinding offer for EJ School
10. **APPROVAL OF MINUTES**

Motion by Kristy Raber, second by Eileen Bowker to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

November 19, 2019: Regular and Closed Session

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore

Nays: 0

Abstain: 0

11. **COMMITTEE REPORTS**
 - Negotiations: Marilyn Wasilewski: Mr. Sciarillo reported that the committee did not meet. A proposal was received from the LBIEA, and he will cost out and report to the committee within the next two weeks.
 - Personnel: Georgene Hartmann – No report
 - Policy: James Donahower – No report
 - Building/Grounds/Transportation: Bonnie Picaro – No report
 - Finance: John McMenamin – No report
 - Curriculum: Colette Southwick reported that the committee will meet next year.
 - Public Relations/Strategic Plan: Eileen Bowker reported that the first meeting will be January 21st.
 - Community Roundtable: William Fenimore – No report
 - PTA Liaison: Colette Southwick reported that the PTA met yesterday and discussed committees, fundraiser, and allocation of funds.

12. **PERSONNEL**

Motion by Georgene Hartmann, second by Marilyn Wasilewski to approve the following:

A. Leave of Absence

Motion to approve an unpaid leave of absence for employee #4298 beginning January 3, 2020, to January 17, 2020.

B. Leave of Absence

Motion to approve an unpaid leave of absence for employee #4348 for three days, during the week of March 9-13, 2020.

C. Substitute Personnel

Motion to approve substitute personnel for the 2019-2020 school year as follows pending receipt of required paperwork and completion of required substitute orientation:

Catherine Gartland Classroom Aide

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore

Nays: 0

Abstain: 0

13. **FINANCE**

Motion by Eileen Bowker, second by Georgene Hartmann to approve the following:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of November 2019.

a. Report of the Secretary dated November 30, 2019

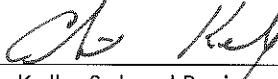
b. Report of the Treasurer dated November 30, 2019

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of November 2019 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of November 2019 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator

12-31-, 2019

B. Transfers

Motion to approve the November 2019 transfer report.

C. Bills List

Motion to approve the November 18, 2019 to December 9, 2019 Bills List, totaling \$275,458.07

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
12/13/19 1/17/20 2/28/20 5/15/20	Lauren Rothstein	Teacher	Ocean County Math League Meetings	Various schools in Ocean County	Mileage
12/13/19	Laura Daly	Teacher			
	Denise Lake	Nurse	2019-20 Indoor Air Quality Training	Waretown	Mileage

Date	Name	Position	Workshop	Location	Cost
1/14/20 2/11/20 3/19/20 4/22/20 5/19/20	Frank Birney	Special Education Supervisor	Monthly County Meetings	Various locations	Mileage
1/30/20	Cathy McBride	Teacher	Techspo '20 Presenter	Atlantic City	\$249 Registration and Mileage

Mrs. Southwick asked questions about PO #200382 on the bills list. Mr. Sciarillo reported that the PO is attorney fees related to board member action that resulted in a conflict, and by statute, can be represented by council other than Mr. Sciarillo.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber (with the exception of PO #200382), Mrs. Southwick (with the exception of PO #200382), Mrs. Wasilewski (with the exception of PO #200382), Mr. Fenimore

Nays: 0

Abstain: 0

14. ANNUAL APPROVALS/CONTRACTS

Motion by Eileen Bowker, second by Georgene Hartmann to approve the following:

A. 2020/2021 School Calendar

Motion to approve the 2020/2021 school calendar as presented.

Mrs. Raber commented that she was not in favor of teachers starting before Labor Day.

Upon a roll call vote, motion carried:

Ayes (7): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore

Nays (1): Mrs. Raber

Abstain: 0

15. EDUCATIONAL

Motion by Eileen Bowker, second by Georgene Hartmann to approve the following:

A. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore

Nays: 0

Abstain: 0

16. UNFINISHED/NEW BUSINESS

Mrs. Raber reported that Surf City Board representatives received questions from the Surf City Taxpayers Association prior to the referendum. She contacted counsel to see if it was appropriate to answer the questions, and upon their recommendation, she declined. Mr. McMenemy reported that he did answer the questions. He sought advice from the Ethics Board as to how to respond in writing and followed its guidance. Mr. Fenimore suggested that future requests be brought to the full board to discuss and answer as a Board.

17. ANNOUNCEMENTS

A. Dates to Remember

December 10:	Bond Referendum Special Election- local polling locations, 6 a.m. to 8 p.m. Grade 6G Swim Program at St. Francis After-School Strings PTA Meeting – How You Brewin, Surf City, 4:30 p.m.
December 11:	Grade 5K Swim Program at St. Francis After-School Band
December 12:	EJ Dress Rehearsal in Gym Kindergarten Classes to Rotary Holiday Luncheon –SB Firehouse 5 TH Grade DARE Program during gym classes Grade 4D Swim Program at St. Francis Board of Education Meeting, LBI Grade School, 7 p.m.
December 13:	EJ Holiday Show – "Santa's Workshop," 10 a.m.
December 16:	LBI Holiday Concert Practice
December 17:	LBI Holiday Concert Practice Grade 6G Swim Program at St. Francis
December 18:	LBI Dress Rehearsal Grade 5K Swim Program at St. Francis LBI Holiday Concert – LBI School, 6 p.m.
December 19:	Grades 1 & 2 – SRHS – Holiday Show 5 TH Grade DARE Program during gym classes Grade 4D Swim Program at St. Francis
December 20:	Santa visits the EJ Classes Santa visits the LBI School during Lunch with pizza Early Dismissals – EJ & LBI – EJ: 1:00, LBI: 1:15 - Winter Recess
December 23-Jan. 1:	SCHOOL CLOSED – WINTER RECESS
January 2:	Board of Education Annual Organization Meeting, LBI Grade School, 7 p.m. (The Board will open in public session at 6 p.m. for the purpose of swearing in elected Board Members and will enter into Executive (closed) session immediately following. The reorganization/regular public meeting will begin at 7 p.m.)

18. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Ethics charge

Mr. Donahower thanked Harvey Cedars for electing him and thanked the teachers, students, administration, and parents and said that it was an honor and privilege to serve on the Board.

Mr. Fenimore thanked everyone for the opportunity to serve as president.

19. **Motion by Marilyn Wasilewski, second by Kristy Raber to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on January 2, 2020, at 6 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ. The Board will open in public session at 6 p.m. for the purpose of swearing in elected Board Members and will enter into Executive (closed) session immediately following for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel. The Reorganization/Regular (public) meeting will begin at 7 p.m.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore

Nays: 0

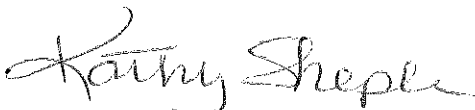
Abstain: 0

20. **EXECUTIVE SESSION #2:** The Board did not return to Executive Session.

21. **ADJOURNMENT**

At 7:55 p.m., a motion was made by Kristy Raber, second by Marilyn Wasilewski to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary