

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
October 15, 2019
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:00 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on October 15, 2019.

Board President, William Fenimore, called the meeting to order at 7:05 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

PRESENT:	Mrs. Bowker	Mrs. Wasilewski	
	Mr. Donahower	Mrs. Raber	Mrs. Picaro
	Mrs. Hartmann	Mrs. Southwick	Mr. Fenimore

ABSENT: Mr. McMenamin

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Ms. Chris Kelly, School Business Administrator/Board Secretary
Mr. Anthony Sciarillo, Esq.

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for coming to the meeting.

NJ Student Learning Assessment (NJSLA) Report Spring 2019: Dr. Kopack reported that overall the district scored lower than state scores in math. In order to address the math scores, more time will be added to math classes in grades 3 and 4, individualized support via Study Island and math workshops will be added to PEP classes for students in need of extra support. In English Language Arts, 3rd and 5th grade students outperformed their peers throughout the state. Study Island will be used to create individual profiles for each student and to provide opportunities for students at all levels to increase their performance. New groups of Title I students have been created and are receiving Basic Skills services for both language arts and math. An area that is in need of improvement is student attendance, and Dr. Kopack reported that he spoke to both parents and teachers regarding improving attendance.

Dr. Kopack reported on the new LBI School District mobile app (Blackboard), October events: Red Ribbon Week, Month of Respect, National School Violence and National School Bus Safety weeks (district programs in support of these events), EJ and LBI School Gardens, thanked the NJEA for supporting the 10th annual Community Bridge Walk, and reminded everyone to visit the district's website.

5. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on grade level happenings: PreK is focusing on dramatic play (community helpers), music and movement, kindergarten had an apple tasting, made applesauce and are working on sight words, first grade voted for their favorite food, second grade students are engaged as engineers to create bridges and writing personal narratives, students harvested butternut squash, garlic, beans, radishes, and fresh herbs from the EJ garden and gave them away to parents at Back-to-School Night. Mr. Birney reported on Kiwanis Socktober event—students collected over 300 pairs of socks, and thanked the PTA for Character Education assemblies at both schools.
6. **REPORT OF THE PRESIDENT:** Mr. Fenimore reported that the Board and administration are working on possibly partnering with Stafford and Southern for opportunities for masters programs for teachers, he asked that signs at meetings don't block the view of other public members, and asked that discussions be civil even though there are differences of opinions.
7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:
 - Proposed new wording of bond referendum discussion under new business
 - Cost of referendum
 - Capital reserve funds
 - Statute regarding attorney bills
 - Resignation
 - Policy 9210
 - Acacia Financial
 - Choice students
 - Bathroom renovations – LBI School
 - Teacher contract
8. **BOARD CORRESPONDENCE** - none
9. **APPROVAL OF MINUTES**

Motion by Marilyn Wasilewski, second by Georgene Hartmann to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

September 17, 2019: Regular and Closed Session

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

10. **COMMITTEE REPORTS**
 - Negotiations: Marilyn Wasilewski reported that negotiations are ongoing.
 - Personnel: Georgene Hartmann – no report
 - Policy: James Donahower – no report
 - Building/Grounds/Transportation: Bonnie Picaro – no report

- Finance: John McMenamin – Eileen Bowker reported that the committee met today (October 15th) and discussed capital reserve, Acacia Financial, Kids Care and PreK.
- Curriculum: Colette Southwick reported that the committee will meet in November.
- Public Relations/Strategic Plan: Eileen Bowker reported that Kathy Winecoff from NJSBA will kick off the Strategic Plan in January.
- Community Roundtable: William Fenimore reported that town hall meetings have been scheduled to present the referendum as follows: Long Beach Township – October 17 at 4:30, Ship Bottom – October 21 at 6:30, Harvey Cedars (Barnegat Light will also attend) – October 23 at 4:30, and Surf City – November 13 at 6:30. Mr. Fenimore will reach out to the Mayors to see if additional meetings are needed.
- PTA Liaison: Colette Southwick reported that the PTA met on September 25th and discussed the following: approved minutes, reviewed reports, introduced officers, budget, discussed upcoming events, PTA Auction – November 14, Yearbook, Spirit Wear, Book Fair, membership, sponsorship, scholarships, EJ and LBI Garden funding, Thundering Surf Fundraiser, clothing drive, and field day.

11. PERSONNEL

Motion by Georgene Hartmann, second by Bonnie Picaro to approve the following:

A. Stipend Positions

Motion to approve stipend/XCOMP positions for the 2019/20 school year as follows at the XCOMP rate of \$35/hr. with approved time sheets: (pending the outcome of the collective bargaining process)

- Curriculum Review: To review/write Gifted and Talented curriculum for a total up to \$175 per subject/grade level with approved time sheets: Kelly Scotto di Carlo, Chloe Sheplin
- Choral Instructor: 20 hours @ \$35/hour: Tim Cotov
- EJ & LBI Detention Supervisors (as needed): 10 hours @ \$35/hour: Laura Daly
- STEAM Night: 2 teachers, 7 hours each @ \$35/hour: Cathy McBride, Shelley Smith
- After-School STEM Instructor: 12 hours @ \$35/hour: Cathy McBride
- Student Assistant Interactive Leadership (SAIL) Advisor: 12 hours total @ \$35/hour: Janelle Gosline/Kera Freeman
- After School Band Instructor: 15 hours @ \$35/hour: Tim Cotov
- Webmaster: \$1,000: Chloe Sheplin
- Wind Ensemble and Strings Instructor: 20 hours @ \$35/hour: Tim Cotov
- EJ Family Curriculum: 2 teachers, 3 nights, 3 hours each @ \$35/hour: 1 night each - Lisa Leonard, Lisa Boyd, Megan Melega, Jackie Ramilo, Sarah Esarey, Katie Holloway
- LBI Family Curriculum: 2 teachers, 3 nights, 3 hours each @ \$35/hour: Laura Daly

- EJ Fun & Fitness: 2 teachers, 3 nights, 2 hours each @ \$35/hour: James LaMarco, Chloe Sheplin
- LBI Fun & Fitness: 2 teachers, 3 nights, 2 hours each @ \$35/hour: James LaMarco
- After School Homework EJ: 3 teachers, 36 days, 1 hour each @ \$35/hour: Lisa Leonard, Sarah Esarey, Jackie Ramilo
- After School Homework LBI: 2 teachers, 60 days, 1 hour each @ \$35/hour: Liz Messec, Lauren Rothstein
- Math League: 2 teachers, 25 hours each @ \$35/hour: Laura Daly, Lauren Rothstein
- After-School Nurse: up to 15 hours @ \$35/hour beginning in October: Denise Lake

B. Swim Program Bus Driver

Motion to approve the employment of employee #4470 as a bus driver for the swim program from approximately November 19, 2019 through April 9, 2020, three days/week, two hours each day at the hourly rate of \$17.50. Benefits are not included. Final salary to be determined pending the outcome of the collective bargaining process.

C. Letter of Resignation

Motion to accept a letter of resignation from employee #4384 effective October 4, 2019.

D. Custodian

Motion to approve the employment of employee #4452 as a full-time evening custodian effective October 16, 2019 for the 2019-2020 school year at the annual salary of \$45,329 (step 3 on the custodian salary guide). Final salary to be determined pending the outcome of the collective bargaining process.

Mrs. Southwick wished Ms. Erwin well and thanked her for the hard work and effort to reopen the LBI Grade School after Superstorm Sandy. Dr. Kopack also thanked Ms. Erwin for her help with the Christmas Parade and wished her well on behalf of the Board of Education, Teachers, and Administration.

Mr. Fenimore thanked Mr. Yates for opening up the LBI School during the recent storm to accommodate the Kite Festival indoor kite fly.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

12. **POLICY**

Motion by Bonnie Picaro, second by Kristy Raber to approve the following:

A. Policy

Motion to approve the first reading of the following revised policies and regulations:

Revised Policies/regulations:

Policy 3159: Teaching Staff Member/School District Reporting Responsibilities (M)
Policy and Regulation 3218: Use, Possession, or Distribution of Substances (M)
Policy and Regulation 4218: Use, Possession, or Distribution of Substances (M)
Policy 4219: Commercial Driver's License Controlled Substance and Alcohol Use Testing (M)
Policy and Regulation 6112: Reimbursement of Federal and Other Grant Expenditures (M)
Policy and Regulation 7440: School District Security (M)
Policy and Regulation 8600: Student Transportation (M)
Policy 8630: Bus Driver/Bus Aide Responsibility (M)
Regulation 8630: Emergency School Bus Procedures (M)
Policy 8670: Transportation of Special Needs Students (M)
Policy 9210: Parent Organizations
Policy 9400: Media Relations

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

13. FINANCE

Motion by Kristy Raber, second by Georgene Hartmann to approve the following:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of September 2019.

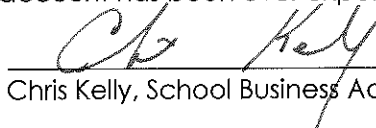
- a. Report of the Secretary dated September 30, 2019
- b. Report of the Treasurer dated September 30, 2019

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of September 2019 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of September 2019 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator 11-20, 2019

B. Transfers

Motion to approve the September 2019 transfer report.

C. Bills List

Motion to approve the October 10, 2019 Bills List, totaling \$240,719.48

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
11/12/19	Chris Kelly	SBA	LRFP	Robbinsville	Mileage
10/23/19	Cathy McBride	Teacher	NJ Science Teachers Convention	Princeton	\$195 Registration and Mileage
10/25/19	Lori Daly Lauren Rothstein	Teacher	Ocean County Math League Meeting	Toms River	Mileage
10/28/19	Kelly Scotto di Carlo Wendy Yeager	Teacher	Makerspace Monday – 3D Printer	Stockton University	4 ETC Hours or \$106 each registration and Mileage
Online	Sarah Esarey	Teacher	Online Course: Strategies in Action	Online	\$199 registration
10/25/19 11/15/19 12/6/19 1/24/20 2/21/20 3/20/20 4/24/20 5/15/20	Julie Oldham	Counselor	Children's Interagency Coordinating Council Monthly Meetings	Waretown	Mileage
12/13/19	Janelle Gosline Julia Townsend	Teacher	The Interactive ELA Classroom	Stockton University	4 ETC Hours or \$106 each registration and Mileage

E. Field Trips

Motion to approve the following field trips:

Date	Grade	Destination	Teacher in Charge	Trip Objective	Cost Est.
11/21/19	2 nd Grade	Harvey Cedars Municipal Building	Mrs. Ferrer Mrs. Holloway	Students can understand that laws help people be safe/get along	\$51.08
11/21/19	3 rd Grade	Pinelands Institute at Whitesbog Village	Mrs. Freeman Mrs. Messec	To learn about the Lenni Lenape Indians.	\$762.89

Date	Grade	Destination	Teacher in Charge	Trip Objective	Cost Est.
10/21/19	6th Grade Art Club	SRMS	Mrs. Benjamin	To participate in artist in residence, Kevin Reese, "Mobilizing our Community"	\$194.71

Upon a roll call vote, motion carried:

Items A, B, D, and E

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

Upon a roll call vote, motion carried:

Item C

Ayes (7): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: Mrs. Southwick

14. ANNUAL APPROVALS/CONTRACTS

Motion by Georgene Hartmann, second by Bonnie Picaro to approve the following:

A. Anti-Bullying Bill of Rights Act Self-Assessment 2018-2019

Motion to approve the submission of the School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* July 1, 2018 to June 30, 2019 to the Department of Education for the Ethel Jacobsen School and the Long Beach Island Grade School.

B. Nursing Services Plan

Motion to approve the 2019-2020 Long Beach Island School District Nursing Services Plan as presented.

C. Annual Maintenance Worksheet M-1 and Comprehensive Maintenance Plan FY 19-20

Motion to approve the Long Beach Island School District Annual Maintenance Budget Worksheet, M-1 and the District's Three-Year Comprehensive Maintenance Plan 2019-2020 as presented.

D. Annual Contract Approvals

Motion to approve annual support and maintenance contracts beginning July 1, 2019, to June 30, 2020, as follows:

- Surf Fire and Security, \$1,900, inspection, maintenance, and monitoring of alarm systems at EJ School, LBI School, and Bus Garage

E. Swim Program Contract

Motion to approve a contract with St. Francis Community Center in the amount of \$9,315.00 for the district's swim program beginning on or about November 19, 2019 through April 9, 2020 (Tuesday-Thursday).

F. Committees

Motion to approve committees for the 2019-2020 school year as follows:

- **Wellness Committee:**
Shelley Smith Karen Beetel

Mrs. Southwick asked if the cost of the swim program increased. Ms. Kelly said that the increased cost was due to an additional day and increase in lifeguard pay.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

15. **EDUCATIONAL**

Motion by Eileen Bowker, second by Georgene Hartmann to approve the following:

A. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

16. **UNFINISHED/NEW BUSINESS**

Motion by Georgene Hartmann, second by Eileen Bowker to approve the following:

A. Approval: Appropriation of Capital Reserve Funds

RESOLVED: Upon recommendation of the Superintendent and in accordance with N.J.A.C. 23A:14.1 et seq., the Board of Education hereby appropriates \$50,000 of the capital reserve balance to be used towards the pre-development and other costs including architects, lawyers and other pre-development costs in connection with State Project No. 2760-050-02-1000.

Mr. Donahower asked if the funds appropriated were tied to specific spending. Mr. Fenimore said it is earmarked for expenses related to referendum costs.

Upon a roll call vote, motion carried:

Ayes (6): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays (2): Mrs. Raber, Mrs. Southwick

Abstain: 0

Motion by Georgene Hartmann, second by Eileen Bowker to approve the following:

B. Financial Advisor

Motion to approve a contract with Acacia Financial Group, Inc. for Financial Advisor Services to the Long Beach Island Board of Education in accordance with the terms set forth in the cost proposal.

Upon a roll call vote, motion carried:

Ayes (6): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays (2): Mrs. Raber, Mrs. Southwick

Abstain: 0

Motion by Georgene Hartmann, second by Eileen Bowker to approve the following:

C. Grant Application

Motion to approve submission of the following grant applications. There will be no financial impact to the Board of Education from these applications:

1. 2020 Youth Garden Grant, Karen Beetel, to assist schools in establishing or expanding a garden program in the amount up to \$2,360.

2. AtlantiCare Healthy Schools, Healthy Children Grant, Bianca Aniski, to initiate or sustain ongoing wellness activities within the school setting in an amount up to \$1,500.

Mrs. Hartmann complimented Mrs. Beetel and participants on the lovely garden at the LBI Grade School. Mrs. Southwick asked about the origin of the LBI School Garden program.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

New Business:

Mrs. Southwick began a discussion to reverse a motion made at the June 18, 2019 meeting.

Mrs. Picaro introduced a motion about consolidation and decisions about the future of the EJ School. The Board discussion about the June 18, 2019 resolution and a new motion regarding elimination of consolidation wording continued. Mrs. Raber seconded the original motion to amend the resolution made on June 18, 2019; however, after board discussion, retracted her second.

The Board also discussed: cost of LBI School repairs, condition of pilings, use of referendum money, and previous LBI School structural repairs,

Mr. Sciarrillo noted that if the referendum passes, the board is obligated to do what the loan document says, and the Board would most likely pay a penalty if the money is returned. Based upon Board discussion and input from Mr. Sciarrillo, the following resolution was proposed:

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

D. School Consolidation (Revised) Motion from 6-18-19

Resolved the Board of Education hold in abeyance the action by Board Resolution 16B under Unfinished/New Business dated June 18, 2019 until further action of this Board.

Be it further resolved, that there will be no decisions about consolidation, and all discussions should be focused on restoring the LBI School and updating and maintaining the EJ School until the referendum vote. There will be no decisions about the EJ School until the referendum vote has occurred.

The future of our district will be considered and discussed by including it in our Strategic Plan.

Upon a roll call vote, motion carried:

Ayes (7): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays (1): Mrs. Raber

Abstain: 0

17. ANNOUNCEMENTS

A. Dates to Remember

Wed, 10/16/19	National Boss' Day After-School Band
Fri., 10/18/19	PTA Book Preview Fire Prevention Program at EJ School
Sat., 10/19/19	PTA Clothing Drive, EJ School, 8:30-2:30
Mon., 10/21/19	NJ School Violence Awareness Week (21 st – 25 th) Red Ribbon Week – (Oct. 23 RD -31 ST) National School Bus Safety Week PTA Book Fair – 10/21 – 10/25 Mid-Marking Period Reports Due 10/21 - 10/23 Early Dismissal – Parent Teacher Conferences PTA Book Fair during conferences
Tues., 10/22/19	Early Dismissal – Parent Teacher Conferences PTA Book Fair during conferences LBI Afternoon Conferences EJ Evening Conferences
Wed., 10/23/19	Early Dismissal – Parent Teacher Conferences PTA Book Fair during conferences EJ Afternoon Conferences LBI Evening Conferences
Thurs., 10/24/19	Parents invited to lunch for National School Lunch Week PTA Book Fair during student lunches
Fri., 10/25/19	Parents invited to lunch for National School Lunch Week PTA Book Fair during student lunches

Mon., 10/28/19	After-School Band
Wed., 10/30/19	After-School Band
Thurs., 10/31/19	HAPPY HALLOWEEN Halloween Safety Presentations at EJ and LBI Schools Halloween Parades at EJ and LBI Schools

18. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- LBIEA prepared statement – consolidation discussions and negotiations
- Harvey Cedars Tax Payers Association Letter and OPRA request
- Comparison of schools
- Choice
- Bond referendum
- Previous referendum
- Motion passed under new business
- Proposed new wording of bond referendum approval
- Referendum Town Hall meetings
- LBI Grade School bathroom renovations
- Per pupil cost
- Requests for financial information
- Efficient education
- Test scores
- OPRA requests
- Negotiations
- Merging of schools
- Budget deficits
- Trust in BOE
- EJ School included in referendum
- Joint Council of Taxpayers Association comparison document
- Request for board approval of Joint Council of Taxpayers Association document
- Referendum - cost of LBI Grade School structural repairs
- EJ property deed

19. **Motion by Marilyn Wasilewski, second by Bonnie Picaro to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on November 19, 2019, at 6 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mrs. Picaro, Mr. Fenimore

Nays: 0

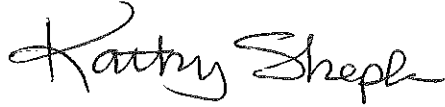
Abstain: 0

20. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

21. **ADJOURNMENT**

At 9:32 p.m., a motion was made to adjourn. All in favor.

Respectfully Submitted,

A handwritten signature in black ink, reading "Kathy Sheplin". The signature is written in a cursive, flowing style. The first name "Kathy" is written with a large, prominent "K" and a long, sweeping underline that extends under the word "Sheplin". The second name "Sheplin" is written in a similar cursive style, with the "S" being particularly large and the "n" ending in a small loop.

Kathy Sheplin
Assistant to the Board Secretary