

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
June 18, 2019
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:00 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on June 18, 2019.

Board President, William Fenimore, called the meeting to order at 7:07 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

PRESENT:	Mrs. Bowker	Mr. McMenamin	Mrs. Wasilewski
	Mr. Donahower	Mrs. Raber	Mrs. Picaro
	Mrs. Hartmann	Mrs. Southwick	Mr. Fenimore

ABSENT: None

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Ms. Chris Kelly, School Business Administrator/Board Secretary
Mr. Anthony Sciarrollo, Esq.

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack acknowledged and thanked parents, students, teachers, PTA, and Board of Education Members for a successful school year. He congratulated our Kindergarten and 6th grade graduates, and wished everyone an enjoyable summer and announced summer reading events. Mr. Fenimore apologized for not being able to attend the Kindergarten graduation. He was able to attend 6th grade graduation and commented on what an impressive event it was.
5. **REPORT OF THE PRINCIPAL:** Mr. Birney thanked everyone for a great year and commented on Kindergarten graduation and what a wonderful event it was, thanked Mr. Donahower for help with the "Ladybug Song" written by the Kindergarten students, and congratulated and thanked our retirees.
6. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:
- Thank you--Choice Program
7. **BOARD CORRESPONDENCE -** None

8. **APPROVAL OF MINUTES**

Motion by Marilyn Wasilewski, second by Eileen Bowker to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

May 21, 2019: Regular and Closed Session

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

9. **COMMITTEE REPORTS**

- Negotiations: Marilyn Wasilewski reported that negotiations are in progress.
- Personnel: Georgene Hartmann reported that the committee met on June 13th and discussed new hires, assignments, bus drivers, part-time preschool teacher, and leave of absence.
- Policy: James Donahower – no report
- Building/Grounds/Transportation: Bonnie Picaro reported that the committee met on June 11th and discussed, project applications, building usage, summer programs (STEAM and Reading Camps), summer projects (LBI School gym floor, HVAC), referendum and transportation.
- Finance: John McMenamin reported on Capital Reserve.
- Curriculum: Colette Southwick reported that the committee met on June 13th and discussed curriculum writing, report card modifications (combining reading and writing and printing and sending home), OnCourse (opening day packets electronically), writing programs, workshop in September/February, assessments (Achieve 3000, Fountas and Pinnell, DRA, Gifted and Talented/enrichment/afterschool program), Parent/Teacher Conferences, summer camps, Dr. Kopack nominated as Superintendent of the Year, orientations for 5th grade and 2nd grade students, and SRMS STYLE Program (of 500 students, 25 are chosen and 6 were former LBI students).
- Public Relations/Strategic Plan: Eileen Bowker reported that Kathy Winecoff from NJ School Board Association will attend the August 20th meeting.
- Community Roundtable: William Fenimore – no report.
- PTA Liaison: Colette Southwick reported on the end of year party and honoring retiring teachers and that they are working on next year's events.

10. **PERSONNEL**

Motion by John McMenamin, second by James Donahower to approve the following:

A. **Summer Employment**

Motion to approve summer employment for Gail Tumulty, Child Study Team Secretary, for up to 30 hours at the hourly rate of \$21.67 with approved time sheet.

B. Summer Custodian

Motion to approve summer employment for Stephen Moritz, part-time custodian, for up to 180 hours at the hourly rate of \$21.79 with approved time sheet.

C. Summer Transportation Aide

Motion to approve the employment of Kathleen McClellan as a summer transportation aide at the hourly rate of \$14.70 with approved time sheet. Benefits are not included.

D. Summer Employment

Motion to approve summer employment at the Stipend/XCOMP rate of \$35/hr. as follows:

- Summer Technology Positions: 2 teachers, up to 105 hours each for a total of \$3,675 each with approved time sheets: Shelley Smith, Cathy McBride
- Scheduling/Orientation: 1 teacher, up to 28 hours for a total of \$980 with approved time sheet: Julie Oldham
- Curriculum Review: To review/write curriculum for a total of \$175 per subject/grade level with approved time sheets: Julie Oldham, Chloe Sheplin, Cathy McBride, Amy Ferrer
- Summer CST Meetings: District teachers as needed not to exceed \$420 with approved time sheet.

E. Health Benefits Waiver

Motion to approve a health benefits waiver for full-time employees that can provide documentation that they are insured by another provider. Payment may not be more than 25% of the amount saved by the employer because of the waiver or \$5,000, whichever is less. (In accordance with P.L. 2007, C.92 and P.L. 2010, C.2)

F. Annual Stipends

Motion to approve annual stipends for the 2019-2020 school year as follows:

▪ Head Bus Driver, William Mortiz	\$1,500
▪ ASSA Report Submission, Joanne Miller	\$ 300
▪ Black Seal License, John Moroli	\$ 600
▪ Garden Coordinator - EJ, Bianca Aniski	\$1,200
▪ Garden Coordinator – LBI, Karen Beetel	\$1,200
▪ AESOP Coordinator, Marilyn Yates	\$1,200
▪ NJSLS Technology Coordinator, Shelley Smith	\$1,500
▪ NJSLS Testing Coordinator, Julie Oldham	\$1,500
▪ Spanish Translators, Rosa Warfel/Jackie Ramilo as needed not to exceed	\$ 200

G. Kindergarten Teacher

Motion to approve the employment of Lisa Leonard as a Kindergarten Teacher for the 2019-2020 school year at the annual salary of \$57,704 (step 2 on the BA salary guide). Final salary to be determined pending the outcome of the collective bargaining process.

H. First Grade Teacher

Motion to approve the employment of Megan Melega as a First Grade Teacher for the 2019-2020 school year at the annual salary of \$57,404 (step 1 on the BA salary guide). Final salary to be determined pending the outcome of the collective bargaining process.

I. Second Grade Teacher

Motion to approve the employment of Katherine Holloway as a Second Grade Teacher for the 2019-2020 school year at the annual salary of \$57,404 (step 1 on the BA salary guide). Final salary to be determined pending the outcome of the collective bargaining process.

J. Fourth Grade Teacher

Motion to approve the employment of Kimberly Maschi as a Fourth Grade Teacher for the 2019-2020 school year at the annual salary of \$58,994 (step 1 on the MA salary guide). Final salary to be determined pending the outcome of the collective bargaining process.

K. Letter of Resignation

Motion to accept a letter of resignation from Zachary Strouse, Part-time Music Teacher, effective June 20, 2019.

L. Part-time Paraprofessional

Motion to approve the employment of Eileen Heaney Milacek as a part-time paraprofessional for the 2019-2020 school year at the annual salary of \$17,000 prorated (step A on the Paraprofessional Salary Guide). Benefits are not included. Final salary to be determined pending the outcome of the collective bargaining process.

M. Summer Camps

Motion to establish the following summer camps to be sponsored by the Long Beach Island School District and to approve the summer employment of the following teachers at the XCOMP rate of \$35/hour:

- STEAM Camps (August 19-22 and 26-29, 2019): Cathy McBride 24 hours for a total of \$840 with approved time sheet.
- Summer Book Club (August 19-22, 2019): Kelly Scotto di Carlo/Laura Daly 12 hours each for a total of \$420 each with approved time sheets

N. Leave of Absence

Motion to approve an unpaid leave of absence for Kelly Arnao, Resource Teacher, for the 2019-2020 school year.

O. Principal/Supervisor of Special Education

Motion to approve the employment contract of Francis Birney as a Principal/ Supervisor of Special Education beginning July 1, 2019, to June 30, 2020, at a salary to be determined at the conclusion of the collective bargaining process.

Dr. Kopack congratulated the new teachers and wished Mr. Strouse the best.

Upon a roll call vote, motion carried:

Items A-F and M-O

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

Upon a roll call vote, motion carried:

Items G-L

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Southwick,
Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: Mrs. Raber

11. BUILDING/GROUNDS/TRANSPORTATION

Motion by James Donahower, second by Kristy Raber to approve the following:

A. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. Southern Regional High School, Summer Band Program, LBI Media Center and Band Room, Mondays and Wednesdays, June 26, July 1, 8, 10, 15, 17, 22, 24, 29, 31, 2019 from 10 a.m. to 1 p.m.
2. LBI Chamber of Commerce LBI Fly International Kite Festival, LBI School Gym, October 11-13, 2019, use of the LBI Gym on October 11th for Indoor Kite Competition (4:30 – 10:30 p.m.), and LBI parking lot (parking for spectators), October 12th and 13th. A fee of \$41/hour will be charged for services extending beyond scheduled custodial shift.

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick,
Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

12. FINANCE

Motion by James Donahower, second by John McMenamin to approve the following:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of May 2019.

- a. Report of the Secretary dated May 31, 2019
- b. Report of the Treasurer dated May 31, 2019

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of May 2019 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of May 2019 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator

7-23, 2019

B. Transfers

Motion to approve the May 2019 transfer report.

C. Bills List

Motion to approve the June 12, 2019 Bills List, totaling \$183,047.24

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
June 24-28, 2019	Kimberly Maschi	Teacher	Orton-Gillingham Training	Tinton Falls	Registration \$1,175 and mileage
July 15-19, 2019	Megan Melega	Teacher	Orton-Gillingham Training	Tinton Falls	Registration \$1,175 each and mileage
	Lisa Leonard	Teacher			
	Katie Holloway	Teacher			

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

13. **ANNUAL REORGANIZATION**

Motion by Marilyn Wasilewski, second by James Donahower to approve the following:

A. End-of-the-Year Budget Transfers

Motion to authorize Christine Kelly, School Business Administrator/Board Secretary, to make the transfers necessary to balance the 2018/2019 school budget to be approved at the July 23, 2019, Board meeting.

B. Supplemental Bill List

Motion to authorize Christine Kelly, School Business Administrator/Board Secretary, to prepare a supplemental bill list on June 30, 2019, to pay any outstanding invoices for the 2018/2019 school year to be approved at the July 23, 2019, Board meeting.

C. Reservation of Fund Balance

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve account(s) year-end; and

WHEREAS, The aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution; and,

WHEREAS, the Long Beach Island Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from General Fund into Capital, Emergency, and Maintenance Reserve accounts at year end; and

WHEREAS, the Long Beach Island Board of Education has determined that an amount not to exceed the below mentioned is available for such purpose of transfer:

<u>Account</u>	<u>Reserve Amount</u>
Capital Reserve	\$1,200,000.00
Maintenance	\$ 300,000.00
Emergency	\$ 100,000.00

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

D. Procurement of Goods and Services through State Contract

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising; therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and,

WHEREAS, Long Beach Island School District has the need, on a timely basis, to procure goods and services utilizing state contracts; and,

WHEREAS, the Long Beach Island Board of Education desires to authorize its purchasing agent for the fiscal year ending June 30, 2020 to make any and all purchases necessary to meet the needs of the school district throughout the year;

NOW, THEREFORE, BE IT RESOLVED that the Long Beach Island School District Board of Education does hereby authorize the District Purchasing Agent to make purchase of goods and services entered into on behalf of the State by the Division of Purchase and Property.

E. Resolution Authorizing Contracts with Certain Approved State Contract Vendors Pursuant to N.J.S.A. 18A:18A-10(a)

That upon the recommendation of the Superintendent, the Board of Education authorizes purchases with the following State Contract vendors who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

The duration of the contracts between the Long Beach Island School District Board of Education and the referenced State Contract Vendors shall be for the 2018-2019 School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury.

	<u>State Contract #</u>	<u>Title</u>
Ben Schaffer Recreation	16-FLEET-00135	Park & Playground Equipment
Hoover Truck	ESCNJ 17/18-36	Automotive Parts for Heavy Duty Vehicles

F. Business Administrator Authorization

Motion that the Board of Education approve the Business Administrator/Board Secretary to approve bids, approve account transfers, pay bills, approve construction change orders and approve travel in accordance with policies 6471 and 3240, Board member Travel Expenses; Staff Travel Expenses and N.J.S.A. 18A:11-12, in between board meetings on an emergency basis with lists of such bids, transfers, payments, construction change orders and travel subject to presentation and ratification at the next business meeting of the board.

G. State Cooperative Purchasing and Maintenance Agreement (ED Data)

Motion to approve participation in the State Cooperative Purchasing Agreement with ED Data for the fiscal year ending June 30, 2020 at a cost not to exceed \$6,000.

H. Special Education Services

Motion to approve the following Special Education Services for the 2019-2020 school year:

- Learning Disabilities Teacher-Consultant (LDT-C), Valerie Cericola (V&C Educational Consultants, LLC), \$435/day, \$65/hr. not to exceed \$18,000.00.

I. Authorization to Sign Checks

Motion required to authorize the signing of checks for the fiscal year ending June 30, 2020 as follows:

Required Account Signers for General Account (need 3 out of 4):

- Board President
- Board Secretary
- Treasurer of School Monies
- Superintendent

J. Banking Services

RESOLVED, the Long Beach Island Board of Education approves the following as its official depositories:

Ocean First Bank

- General Operating Account
- Capital Reserve Account
- Payroll Account
- Payroll Agency Account
- Unemployment Trust Account
- Cafeteria Account

K. Petty Cash Account

Motion to authorize maintaining the following petty cash account for fiscal year ending June 30, 2020:

Board Office: \$250

L. Purchasing Agent

RESOLVED, that the Long Beach Island Board of Education appoint Christine Kelly for the period of July 1, 2019 through June 30, 2020 as the Qualified Purchasing Agent subject to bid thresholds permitted by law under N.J.S.A. 18A:2-B.

M. District Appointments

Motion to approve the following appointments for the 2019-2020 school year:

Name	Position(s)
Peter Kopack	District Safety Coordinator Federal Funds Accountability Officer School Safety Specialist
Frank Birney	Affirmative Officer Title I Representative

Julie Oldham	Anti-Bullying Coordinator Homeless & Child Welfare Liaison Intervention and Referral Services (I&RS) 504 Officer
Christine Kelly	Public Records Officer Public Agency Compliance Officer School Funds Investor
David Yates	Integrated Pest Management Coordinator Right to Know Officer Chemical Hygiene Officer Indoor Air Quality Designee
Joanne Miller/Lynda Scholey	Pupil Record Maintenance

N. Report of Awarded Contracts

Motion to approve Report of Awarded Contracts. Pursuant to PL 2015, Chapter 47 the Long Beach Island School District intends to renew, award, or permit to expire the attached contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18, Et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.

O. Food Service Agreement

Motion to approve a Shared Services Agreement for the 2019-2020 school year for Food Services with Stafford Township Board of Education in the amount of \$45,000.

P. Annual Contract Approvals

Motion to approve annual support and maintenance contracts beginning July 1, 2019, to June 30, 2020, as follows:

1. Frontline Employee Absent Management System, \$3,792.50
2. Strauss Esmay Policy Support System and online maintenance fee, \$4,585
3. Morris Computer Systems, LLC, \$26,400 for IT services
4. OnCourse System for Education, \$12,010.63, student database system
5. PaySchools, \$2,022, cafeteria payment services
6. ED Data, licensing agreement not to exceed \$2,000

Q. Attendance Officers

Motion to appoint District Attendance Officers and stipends for the fiscal year ending June 30, 2020, as follows:

- Harvey Cedars, Chief Robert Burnaford, \$100
- Ship Bottom, Officer Ronald Holloway, \$100
- Surf City, Chief John Casella, \$100
- Long Beach Township/Barnegat Light, Sargent Michael Brennan, \$200

R. Emergency AED Action Plan

Motion to approve the 2019-2020 Emergency AED Action Plan for the Long Beach Island School District.

S. Exposure Control Plan (Bloodborne Pathogens)

Motion to approve the Long Beach Island School District's Exposure Control Plan (Bloodborne Pathogens) for the 2019-2020 school year.

T. Child Study Team Consultant List

Motion to approve child study team consultants for the 2019-2020 school year.

U. ESSA Grant Application

BE IT RESOLVED BY THE Long Beach Island Board of Education to authorize the submission of the Every Student Succeeds Act (ESSA) application for Fiscal Year 2020 and to accept the grant award of these funds upon the subsequent approval of the FY20 ESSA application.

Title I Part A	\$55,205
Title II Part A	\$ 7,167
Title III	\$ 1,091
Title IV Part A	<u>\$10,000</u>
Total	\$73,463

V. IDEA Grant Application

BE IT RESOLVED by the Long Beach Island Board of Education to accept the 2019-2020 Individuals with Disabilities Education Act (IDEA) Grant as follows and approve the submission of the application to the NJDOE for use of funds:

Basic:	\$68,972
Preschool:	<u>\$ 4,260</u>
Total	\$73,232

W. Insurance Coverages: Worker's Comp, Property, General Liability, Automobile, Bond

Motion to approve renewal of insurance coverages detailed below for the 2019-2020 School Year at the premiums shown, through the subject to adjustment for updated appraisal values and changes in vehicle counts or enrollments; and, that payments be made when bills are received based upon the terms, conditions, and endorsements or the policies, as shown:

Workers Comp	\$ 54,342
Supplemental Workers Comp	\$ 3,545
Property Package (Property, Liability, Auto, EIL, Crime)	\$ 59,382
Excess Liability	<u>\$ 7,630</u>
Total	\$124,899

Board members asked questions about food service, supplemental bill list, and business administrator authorization.

Upon a roll call vote, motion carried:

Item A, C-E, G-P, R-W

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

Upon a roll call vote, motion carried:

Item B

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mrs. Picaro, Mr. Fenimore

Nays (1): Mr. McMenamin

Abstain: 0

Upon a roll call vote, motion carried:

Item F

Ayes (7): Mrs. Bowker, Mr. Donahower, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro,
Mr. Fenimore

Nays (2): Mrs. Hartmann, Mr. McMenamin

Abstain: 0

Upon a roll call vote, motion carried:

Item Q

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: Mr. McMenamin

14. PROFESSIONAL APPOINTMENTS

Motion by Marilyn Wasilewski, second by Georgene Hartmann to approve the following:

A. Appointment of Auditor

WHEREAS, there exists a need for auditing service; and,

WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that Holman Frenia Allison, P.C., Certified Public and Licensed Accounting firm for the State of New Jersey is hereby appointed to conduct auditing services from July 1, 2019, to June 30, 2020, not to exceed \$21,200.

B. Appointment of Engineer of Record

WHEREAS, there exists a need for engineering services; and,

WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that Owen, Little & Associates Inc., Licensed Engineering firm for the State of New Jersey is hereby appointed to conduct engineering services from July 1, 2019, to June 30, 2020.

C. Appointment of Attorney

WHEREAS, there exists a need for labor relations; and,

WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that Sciarillo Cornell Merlino, McKeever & Osborne, LLC, Licensed Legal firm for the State of New Jersey is hereby appointed to conduct labor relations services from July 1, 2019, to June 30, 2020, at the hourly rate of \$165.

Board members discussed the RFP for legal services. Item C was added to the agenda. Mrs. Southwick commented that an engineer of record is unusual.

Upon a roll call vote, motion carried:

Item A

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

Upon a roll call vote, motion carried:

Item B

Ayes (6): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mr. Fenimore

Nays (3): Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski

Abstain: 0

Upon a roll call vote, motion carried:

Item C

Ayes (7): Mrs. Bowker, Mr. Donahower, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays (2): Mrs. Hartmann, Mr. McMenamin

Abstain: 0

15. EDUCATIONAL

Motion by James Donahower, second by Georgene Hartmann to approve the following:

A. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.

B. Out-of-District Summer Placements 2019

Motion to approve summer out-of-district placements for special education students as follows:

4 Students to Stafford Township School District's Extended School Year Programs:

Tuition \$1,000 each

Total \$4,000

C. Kids' Care Program

Motion to authorize the continuation of the Long Beach Island School District's Kids' Care Program for the 2019-2020 school year.

D. Choice Students

Motion to approve that not more than 10% of a grade level or 10% of the total school population can transfer out of the Long Beach Island School District for Choice Schools in other districts.

E. Transportation Jointure

Motion to approve entering into a transportation jointure with Central Regional School District to transport Long Beach Island School District ESY students to Stafford Township School District's extended school year program (4 days/week) from July 1 to July 25, 2019 at a cost of \$138/day.

Board members asked questions about item D.

Upon a roll call vote, motion carried:

Items A, B, E

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

Upon a roll call vote, motion carried:

Item C

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays (1): Mr. McMenamin

Abstain: 0

Upon a roll call vote, motion carried:

Item D

Ayes (7): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays (2): Mr. McMenamin, Mrs. Southwick

Abstain: 0

16. **UNFINISHED/NEW BUSINESS**

Motion by Georgene Hartmann, second by Bonnie Picaro to approve item A:

A. Board Committees

Motion to approve the revised 2019 Board Committees as presented and amended.

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

Motion by Georgene Hartmann, second by Bonnie Picaro to approve item B:

B. School Consolidation (Revised)

Motion to develop plans by September 2019 to move students from the Ethel Jacobsen to the Long Beach Island Grade School at a future date.

Mr. Sciarrolo noted that the revised motion must be moved and seconded by board members that voted yes on the original motion.

Upon a roll call vote, motion carried:

Ayes (5): Mrs. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mr. Fenimore
Nays (3): Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski
Abstain: Mr. Donahower

C. (WITHDRAWN) Long Beach Island Grade School Renovations

Motion to approve Frank Little, Engineer, Owen, Little & Associates Inc. to complete the plans for the renovation of the Long Beach Island Grade School for submission to the New Jersey Department of Education at the cost of \$_____.

Motion by Georgene Hartmann, second by Bonnie Picaro to approve items D -F:

D. Facility Project – DOE Submission

WHEREAS, the Board of Education of the Long Beach Island School District in the county of Ocean, New Jersey (Board), desire to proceed with a school facility project.

WHEREAS, it is the intent of the Board to submit a School Facilities Project application for the rehabilitation of the Long Beach Island Grade School.

WHEREAS, the rehabilitation project will generally include Americans with Disabilities Act, (ADA) upgrades to the various school entrances, restroom upgrades for ADA accessibility, masonry and concrete repairs, structural reinforcement and repairs to the flooring system and crawl space areas, upgrades and replacement of the mechanical, electrical, fire protection and HVAC systems.

WHEREAS, a more detailed scope of work will be developed as preparation of engineering and architectural plans move forward.

WHEREAS, in accordance with discussions with the New Jersey Department of Education, (NJDOE) Facilities Branch, the submission of a Project Application, Cost Estimate and Initial Construction Plans is required to begin the process.

WHEREAS, the rehabilitation project will not involve a change in the use of existing classrooms or office space.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD as follows:

1. The Board hereby authorizes the submission of the NJDOE's School Facilities Project Application to the NJDOE.
2. The Board hereby authorizes submission of this resolution to the NJDOE in support of its application for a rehabilitation project for the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey.
3. The Board hereby requests the NJDOE review the Project Application, Plans, Construction Estimate and Resolution and provide approvals for a December 2019 Referendum.
4. The appropriate officers of the Board are further authorized and directed to execute any and all documents necessary to supplement and effectuate the terms of this Resolution.
5. Certified copies of this Resolution shall be made available to the NJDOE, P.O. Box 500, Trenton, NJ 08625-0500.

E. Referendum

Motion to approve the necessary preparation for a Bond Referendum for the scope of the project to be held in December 2019 for renovations to the Long Beach Island Grade School in accordance with the architectural drawings and specifications by Owen, Little & Associates, Inc, 443 Atlantic City Boulevard, Beechwood, NJ.

F. Professional Services Agreement

RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN
LEGAL SERVICES ADOPTED BY THE BOARD OF EDUCATION OF
THE LONG BEACH ISLAND CONSOLIDATED SCHOOL DISTRICT
IN THE COUNTY OF OCEAN, NJ

WHEREAS, there exists a need for specialized legal services in connection with the capital program and the authorization and the issuance of obligations of The Board Of Education of The Long Beach Island Consolidated School District in the County of Ocean, (the "Board"), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE LONG BEACH ISLAND CONSOLIDATED SCHOOL DISTRICT IN THE COUNTY OF OCEAN AS FOLLOWS:

1. The law firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is hereby retained to provide specialized legal services necessary in connection with the capital program and the authorization and the issuance of obligations of the Board in accordance with an Agreement dated as of June 18, 2019, and submitted to the Board (the "Contract").
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.
4. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in *The Press of Atlantic City*.

Board members discussed the timing of the referendum motion (item E).

Upon a roll call vote, motion carried:

Items D-F

Ayes (5): Mrs. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mr. Fenimore

Nays (3): Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski

Abstain: Mr. Donahower

17. **ANNOUNCEMENTS**

A. Donations

Thank you for the following donations to the Long Beach Island School District:

- Bike Rodeos: Bike helmets and accessories from Walter's Bicycles, Ship Bottom and Kiwanis Club of LBI
- BioRidge Pharma: two Epi-Pen and two Epi-Pen Jr. Auto-Injector packs through the EpiPen for Schools Program.

B. Wellness Program

Congratulations to the LBI and EJ Schools on earning a cash prize in the amount of \$300 each for participating in AtlantiCare's, "Turn Your School Wellness into Wealth Program" for the 2018-2019 School Year. The cash prize is intended to be used to support additional school health and wellness initiatives.

C. School Board Election 2019

The following seats will be available in the fall: Bonnie Picaro, Long Beach Township; James Donahower, Harvey Cedars; and Marilyn Wasilewski, Barnegat Light. The deadline for filing petitions is Monday, July 29, 2019, at 4 p.m. at the Office of the County Clerk. The Annual School Election will be held on November 5, 2019.

D. Dates to Remember

- July 8: Summer Reading Party, LBI Branch of Ocean County Library, Surf City 1-3 p.m.
- July 8-12: Red Bulls Youth Soccer Camp, LBI School, 8:30 a.m. to 3 p.m.
- July 23: Board of Education Meeting, LBI Grade School, Ship Bottom, 7 p.m.
- August 12-16: Red Bulls Youth Soccer Camp, LBI School, 8:30 a.m. to 3 p.m.
- August 18: Summer Reading Party, LBI Branch of OC Library, Surf City, 10 a.m. - 12 p.m.
- August 19-22: STEAM Camp and Summer Book Club, LBI School, 9 a.m. to 12 p.m.
- August 20: Board of Education Meeting, LBI Grade School, Ship Bottom, 7 p.m.
- August 26-29: STEAM Camp, LBI School, 9 a.m. to 12 p.m.

18. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Report of Engineer
- Consolidation
- Referendum
- Previous referendum
- Attorney of Record
- Thank you from LBIEA for use of gym for Optical Academy
- EJ School reverter clause
- Purchase of EJ School by Borough of Surf City

19. **Motion by Eileen Bowker, second by John McMenamin to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on July 23, 2019, at 6 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

20. **At 8:48 p.m., a motion was made by Bonnie Picaro, second by Eileen Bowker to approve the following:**

EXECUTIVE SESSION #2 (If Needed)

Resolved by the Long Beach Island Board of Education to enter into a closed executive session for the purpose of discussing the matters checked below. Action may or may not be taken upon return to regular session. The matter will be disclosed to the public when the reason for the executive session no longer exists.

(Check as applicable):

- ☐ Matters Involving Personnel
- ☒ Pending or anticipated contractual Matters
- ☐ Matters covered by attorney-client privilege
- ☐ Pending or anticipated Litigation
- ☐ Protection of the safety or property of the public
- ☐ Collective Negotiations and/or negotiations of terms/conditions of employees of BOE
- ☐ Matters rendered confidential by state or federal law
- ☐ Matters that would constitute an unwarranted invasion of privacy
- ☐ Possible imposition of a civil penalty or suspension

Upon a roll call vote, motion carried:

Ayes (5): Mrs. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mr. Fenimore

Nays (4): Mr. Donahower, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski

Abstain: 0

At 9:37 p.m. the Board returned from Executive Session. No action was taken.

21. **ADJOURNMENT**

At 9:38 p.m., a motion was made to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary