

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

REGULAR MEETING

May 21, 2019

Long Beach Island Grade School Media Center

Executive (Closed) Session 6:00 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on May 21, 2019.

Board President, William Fenimore, called the meeting to order at 7:06 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

PRESENT:	Mrs. Bowker	Mr. McMenamin	Mrs. Wasilewski
	Mr. Donahower	Mrs. Hartmann	Mrs. Picaro
	Mrs. Raber (left at 8:08 p.m.)		Mr. Fenimore
	Mrs. Southwick (left at 8:08 p.m.)		

ABSENT: None

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Ms. Chris Kelly, School Business Administrator/Board Secretary
Mr. Anthony Sciarillo, Esq.

SPECIAL PRESENTATION: Miss Rothstein (6th grade math teacher) and Hailey Forvour (6th grade student) gave a presentation on "Geometrocitiy" which is a three dimensional landscape created by sixth grade students by identifying nets and finding the surface area and volume of polyhedrons. Hailey explained her project of finding volume and surface area in order to build a courthouse and office building.

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked Miss Rothstein and Hailey for the presentation, recognized and thanked the teachers for all they do following Teacher Appreciation Week, thanked the PTA for the wonderful ways they recognized the teachers during Teacher Appreciation week, thanked Mrs. Warfel and Mrs. Benjamin and teachers who volunteered for Art Night, thanked Mr. Cotov and Mr. Strouse for outstanding spring performances, thanked Ms. McBride for ROV Club and reported on their ROV demonstration at St. Francis pool, thanked Mrs. Beetel and teachers for all their hard work toward establishing the LBI School Garden, reported on STEM initiatives, and TIPP and STEAM challenges. Dr. Kopack announced that all are invited to attend the Lakewood Blue Claws game on Sunday, June 9th. Tickets are \$15 and \$5 of every ticket goes back to the district and Mr. Fenimore added that one of our students will sing during the 7th inning stretch at the game.

5. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on EJ School grade level happenings as follows: half-day PreK is finishing their alphabet study and working in their flower shop center, full-day PreK planted and watched 50 emperor tulip bulbs bloom and they are working on their alphabet, Kindergarten is learning capacity, weight and length, released lady bugs, and are writing a song with Mr. Donahower, first grade is working on fractions, needs to survive and career week, and second grade is learning about geometry, culture and diversity. Mr. Birney reported on a great spring show, Art Night, Relay for Life, thanked the PTA for the assemblies they provide, and thanked the Rotary Club for sponsoring the 2nd grade trip to the Cape May Zoo.

6. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:

- Resignation of bus driver

7. **BOARD CORRESPONDENCE** – Letter from Stacey Fuessinger

8. **APPROVAL OF MINUTES**

Motion by Bonnie Picaro, second by Eileen Bowker to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

April 30, 2019: Regular and Closed Session

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro

Nays: 0

Abstain: Mr. Fenimore

9. **COMMITTEE REPORTS**

- Negotiations: Marilyn Wasilewski – no report
- Personnel: Bonnie Picaro – no report
- Policy: James Donahower – no report
- Building/Grounds/Transportation: Bonnie Picaro – no report
- Finance: John McMenamin – no report
- Curriculum: Colette Southwick reported that the committee will try to meet in June.
- Public Relations/Strategic Plan: Eileen Bowker reported on possible dates to meet in June for the initial meeting for the Strategic Plan which is a public meeting with the full Board. After discussion, Board members would like to schedule the initial meeting at the regular meeting on June 18th or July 23rd.
- Community Roundtable: William Fenimore – no report
- PTA Liaison: Colette Southwick will give a report at the June meeting.

10. **PERSONNEL**

Motion by Georgene Hartmann, second by Bonnie Picaro to approve the following:

A. Fieldwork Request

Motion to approve an Occupational Therapy Level 1 fieldwork request (36 hours) for Kathryn Harris, Jefferson-Bucks County Occupational Therapy Assistant Program student, with Wendy Warner, Occupational Therapist for spring 2019.

B. Letter of Resignation

Motion to accept a letter of resignation from Jennifer Swift, School Bus Driver, effective May 17, 2019.

C. Letter of Resignation

Motion to accept a letter of resignation from Victoria Watterworth, Part-time Paraprofessional, effective June 20, 2019.

D. Salary Allocation – Revised

Motion to approve salary allocations from the FY 2019 ESSA (Every Student Succeeds Act) Grant as follows:

Title I	\$46,182	Heidi DeBiasi
Title IV	\$ 7,644	Patricia Gerety

Mrs. Hartmann asked about the revised salaries. Ms. Kelly reported that salaries are adjusted by the grant.

Upon a roll call vote, motion carried:

Items A, C and D

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

Upon a roll call vote, motion carried:

Item B

Ayes(8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: Mrs. Southwick

11. BUILDING/GROUNDS/TRANSPORTATION

Motion by Kristy Raber, second by Georgene Hartmann to approve the following:

A. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. Long Beach Township, EJ Gym, alternate summer camp location in the event of inclement weather, Monday-Friday, June 24-August 16, 2019.
2. Long Beach Island Education Association, LBI Gym, for Optical Academy Vision Event, June 18, 2019 from 1:30-6 p.m.
3. Long Beach Island Education Association, EJ School parking lot, Bike Parade, June 10, 2019, 4:30-5:30 p.m.

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

12. **FINANCE**

Motion by Eileen Bowker, second by Kristy Raber to approve the following:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of April 2019.

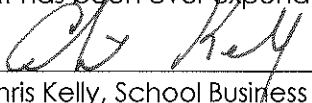
- a. Report of the Secretary dated April 30, 2019
- b. Report of the Treasurer dated April 30, 2019

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of April 2019 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of April 2019 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator

June 18, 2019

B. Transfers

Motion to approve the April 2019 transfer report.

C. Bills List

Motion to approve the May 17, 2019 Bills List, totaling \$112,390.32.

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
Ongoing	Karen Beetel	Teacher	Autism and Sensory Disorders	Online	Registration \$169.99
6/11/19	Bianca Aniski	School Nurse	CPR for Health Care Professionals	AtlantiCare Little Egg Harbor	Registration \$75 and Mileage

E. Field Trips

Motion to approve the following field trips:

Date	Grade	Destination	Teacher in Charge	Trip Objective	Cost
5/28/19	5 th	LBI Arts Foundation	McBride	LBI Coastal Quest project	\$182.16
6/5/19	5 th	STAC	Kappy/Townsend	DARE Day	\$458.93

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

13. **ANNUAL APPROVALS/CONTRACTS**

Motion by Eileen Bowker, second by Kristy Raber to approve the following:

A. Bus Evacuation Drills 2018-2019

Be it Resolved, that upon the recommendation of the Superintendent, the Board of Education acknowledges the completion of the second of two of the required School Bus Evacuation Drills for the 2018-2019 school year on May 8, 2019. New Jersey Administrative Code 6:21-11.3 requires two school bus evacuation drills yearly.

B. Title III Consortium

Motion to approve participation in the Title III Consortium for the 2019/2020 school year.

C. SRI & ETTC

Motion to approve the district's membership fee for SRI (Southern Regional Institute for Professional Development) & ETTC (Educational Technology Training Center) for professional development from July 1, 2019, to June 30, 2020 in the amount of \$721.50.

D. Special Education Services

Motion to approve the following Special Education Services for the 2019-2020 school year:

1. Social Worker, Sarah Franka, \$415.00 per day, \$60.00 per hour
2. Occupational Therapist, Wendy Warner, \$75.00 per hour
3. Physical Therapist, Shared Service with Little Egg Harbor, Michelle Fontana \$90.00 per hour

E. Internet and WAN Services

Motion to approve Comcast to provide Internet and WAN services at a monthly cost of \$824.31 and \$377.66 respectively for the fiscal year ending June 30, 2020.

F. E-Rate Consulting

Motion to approve E-Rate Consulting, Inc. to provide consulting services at a rate of \$1,500 for the E-Rate Program for the fiscal year ending June 30, 2020.

G. Notification Services

Motion to approve Blackboard, Inc., to provide the following services from July 1, 2019 to June 30, 2020:

	Annual	1 Time	Total
Mass Notification	\$1,000	\$1,500	
Mobile Communication App	\$1,000	\$1,500	
Teacher Communication	\$ 300	\$ 500	
Training		\$1,105	
Total			\$6,905

Explanation: Blackboard notifications was approved as part of the 2019-2020 Budget.

H. Dental Coverage

That upon the recommendation of the Superintendent, the Board of Education approve a one year renewal of the Dental coverage insurance with Horizon for July 1, 2019-June 30, 2020. The renewal rates represent an increase of 0%.

Category	Monthly Rate
Single	\$ 70.05
Parent / Child	\$131.84
Employee / Spouse	\$131.84
Family (3 or more)	\$210.97

I. Disability Insurance Companies/Brokers

Motion to approve the following disability insurance companies and related brokers for the fiscal year ending June 30, 2020: AFLAC

J. Appointment of Insurance Agents

That upon the recommendation of the Superintendent, the Board of Education approves the appointment of the following insurance agents for the fiscal year ending June 30, 2020:

Type	Agent
General Insurance Broker of Record	The Van Dyke Agency
Dental and Vision Benefit Plans Broker	Brown & Brown of New Jersey

K. Vision Coverage

That upon the recommendation of the Superintendent, the Board of Education approve a one year renewal of the Vision coverage insurance with NVA for July 1, 2019-June 30, 2020. The renewal rates represent an increase of 0%.

Category	Monthly Rate
Family	\$8.65

Upon a roll call vote, motion carried:

Items A-G

Ayes(9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

Upon a roll call vote, motion carried:

Items H-K

Ayes(8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: Mr. McMenamin

14. **EDUCATIONAL**

Motion by James Donahower, second by Georgene Hartmann to approve the following:

A. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.

B. Comprehensive Equity Plan

Motion to approve the Long Beach Island School District's Comprehensive Equity Plan 2019-2020 through 2021-2022 for submission to the Executive County Superintendent of Schools for approval.

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

15. UNFINISHED/NEW BUSINESS

Motion by Georgene Hartmann, second by Eileen Bowker to approve the following:

A. Thomas Jefferson University Site Agreement

Motion to approve the Master Training Site Agreement between Thomas Jefferson University Occupational Therapy Programs and the Long Beach Island School District. This agreement provides a site for students to participate in clinical learning experiences necessary for their program.

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

B. Mrs. Bowker proposed the following motion:

The motion was moved by Georgene Hartmann, second by John McMenamin to approve the following:

Motion to have one building for the students in the district, that building being the Long Beach Island Grade School, by September 1, 2019.

All Board members were given the opportunity to discuss the motion. After Board discussion, the motion was amended as follows:

The amendment was approved by Eileen Bowker and moved by Georgene Hartmann, seconded by John McMenamin to approve the following:

Motion to develop a plan to move all students into one building, the LBI building, by September 1, 2019.

Upon a roll call vote, motion carried:

Ayes(6): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mr. Fenimore

Nays(3): Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski

Abstain: 0

16. ANNOUNCEMENTS

A. New Jersey Quality Single Accountability Continuum (NJQSAC)

A review of the Long Beach Island School District was conducted by a team led by the Ocean County Executive Superintendent of Schools in March. The district was reviewed in the following areas: Instruction and Program, Fiscal Management, Governance, Operations, and Personnel. As a result of this review, the Long Beach Island School District has been designated as "high performing" for a period of three years or until the next NJQSAC review.

B. Congratulations

Congratulations and thank you to the LBI SAIL (Student-Assisted Interactive Leadership) Program for organizing the American Cancer Society's Relay for Life on May 10th for the EJ and LBI Schools. A total of \$702.54 was donated to the American Cancer Society.

C. School Board Election 2019

The following seats will be available in the fall: Bonnie Picaro, Long Beach Township; James Donahower, Harvey Cedars; and Marilyn Wasilewski, Barnegat Light. The deadline for filing petitions is Monday, July 29, 2019, at 4 p.m. at the Office of the County Clerk. The Annual School Election will be held on November 5, 2019.

D. Asthma Friendly School Award

The Long Beach Island Consolidated School District was awarded the Asthma Friendly School Award from the Pediatric/Adult Asthma Coalition of New Jersey "In recognition of their efforts to enhance the quality of education for students and staff who face the challenges of asthma 2018-2021."

E. Dates to Remember

May 22: Grade 4 to Allaire State Park
Grade 5 Science NJSLA Assessments
After-School Band for Grades 5 & 6

May 23: Kindergarten Classes to Storybook Land
Ocean County Librarian to LBI School for Summer Reading Program – times t/b/a

May 24: Early Dismissals – Memorial Day

May 27: SCHOOL CLOSED – MEMORIAL DAY

May 28: Grade 5T – D.A.R.E.
After-School Band for Grade 4

May 29: Grade 5K – D.A.R.E.
After-School Band for Grades 5 & 6

May 30: S.A.I.L. to Ocean Acres Community Center – Peace Summit
PK4 to Barnegat Light State Park (r/d: 6/6/19)
Southern Regional Scholarship Awards – SRHS, 6 p.m.

June 3: EJ & LBI Field Day

June 4: PK- ½ Day Class to Ship Bottom Park

June 5: EJ Bike Rodeo – Kiwanis Club
D.A.R.E. Day at Stafford

June 6: Grade 2 to LBI School – 3rd Grade Orientation'

June 7: Barnegat Bay Blitz for Grade
Grade 6 Bay Day – Long Beach Township Park

June 9: Lakewood Blue Claws Game/Fundraiser

- June 10: Ocean County Librarian to EJ for OC Summer Reading
EJ's 4th Annual Bike Parade
- June 12: LBI Bike Rodeo – Kiwanis Club
- June 14: Flag Day
SRHS Graduation
- June 16: Father's Day
- June 17: Kindergarten Graduation, 10 a.m.
6th Grade Graduation, 6 p.m.
- June 18: Grades 3 & 4 – LBI Awards Assembly
Grades 5 & 6 – LBI Awards Assembly
Early Dismissal
Board of Education Meeting, LBI School, 7 p.m.
- June 19: Early Dismissal – Last Day of School for Students & Staff

17. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Previous referendum
- Deed restriction on EJ School
- Thank you to Board for making decision to move forward
- Data driven decision
- Consult with the teachers when developing a plan to move students
- Optical Academy: LBI School Gym, June 18th, 1:30-6 p.m.
- Misinformation on buildings/consolidation

18. **Motion by James Donahower, second by Eileen Bowker to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on June 18, 2019, at 6 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes(7): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

19. **At 8:26 p.m., a motion was made by John McMenamin, second by Eileen Bowker to approve the following:**

EXECUTIVE SESSION #2

Resolved by the Long Beach Island Board of Education to enter into a closed executive session for the purpose of discussing the matters checked below. Action may or may not be taken upon return to regular session. The matter will be disclosed to the public when the reason for the executive session no longer exists.

(Check as applicable):

- ☐ Matters Involving Personnel
- ☐ Pending or anticipated contractual Matters
- ☐ Matters covered by attorney-client privilege
- ☐ Pending or anticipated Litigation
- ☐ Protection of the safety or property of the public
- ☒ Collective Negotiations and/or negotiations of terms/conditions of employees of BOE
- ☐ Matters rendered confidential by state or federal law
- ☐ Matters that would constitute an unwarranted invasion of privacy
- ☐ Possible imposition of a civil penalty or suspension

Upon a roll call vote, motion carried:

Ayes(5): Mrs. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mr. Fenimore

Nays(2): Mr. Donahower, Mrs. Wasilewski

Abstain: 0

At 8:31 p.m. the Board returned from Executive Session. No action was taken.

20. **ADJOURNMENT**

At 8:32 p.m. a motion was made to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary