

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

REGULAR MEETING

April 30, 2019

Long Beach Island Grade School Media Center

Executive (Closed) Session 6:30 PM – Regular (Public) Session/Public Budget Hearing 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on April 30, 2019.

Board Vice President, Bonnie Picaro, called the meeting to order at 7:06 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

PRESENT: Mrs. Bowker Mr. McMenamin Mrs. Wasilewski
 Mr. Donahower Mrs. Picaro
 Mrs. Hartmann Mrs. Southwick

ABSENT: Mr. Fenimore, Mrs. Raber

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
 Ms. Chris Kelly, School Business Administrator/Board Secretary

4. **REPORT OF THE SUPERINTENDENT:** Public Budget Hearing: Dr. Kopack and Ms. Kelly gave a PowerPoint presentation on the 2019-2020 Budget which included: review of upgrades and academic excellence from last year and proposed upgrades in academics, technology, transportation, and facilities. Capital projects, tax levy, maintenance reserve, and state aid were also discussed. Board members asked questions about the tax rates per town, specifically Ship Bottom, and capital projects.
5. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:

Budget items:

- State aid
- Choice
- Ship Bottom tax rate
- Cost to taxpayers for LBI Schools

6. **BOARD CORRESPONDENCE:** None

7. APPROVAL OF MINUTES

Motion by John McMenamin, second by James Donahower to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

April 9, 2019: Regular and Closed Session (as amended)

Upon a roll call vote, motion carried:

Ayes(7): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Southwick,
Mrs. Wasilewski, Mrs. Picaro

Nays: 0

Abstain: 0

8. COMMITTEE REPORTS

- Negotiations: Marilyn Wasilewski reported that the next meeting is scheduled for May 21st at 3 p.m.
- Personnel: Bonnie Picaro – no report
- Policy: James Donahower – no report
- Building/Grounds/Transportation: Bonnie Picaro – no report
- Finance: John McMenamin – no report
- Curriculum: Colette Southwick – no report
- Public Relations/Strategic Plan: Eileen Bowker – spoke with Kathy Winecoff from NJSBA tentative first meeting is May 8th.
- Community Roundtable: William Fenimore – no report
- PTA Liaison: Colette Southwick – report at next meeting

9. PERSONNEL

Motion by Georgene Hartmann, second by John McMenamin to approve the following:

A. Employment of Personnel

Motion to employ personnel from July 1, 2019 through June 30, 2020, as listed below. Salaries to be determined pending the outcome of the collective bargaining process.

TEACHERS-TENURED		TEACHERS-NON TENURED	
Aniski, B		Freeman, K	
Arnao, K		Lake, D	
Beetel, K		Leoanrd, L (PT)	
Benjamin, L		Messec, E	
Boyd, L		Rothstein, L	
Colino, S		Scotto di Carlo, K	
Conrad, C		Strouse, Z (PT)	
Cotov, T			
D'Arcangelo, S		CUSTODIANS	
Daly, L		Erwin, N	
DeBiasi, H		Mattner, K	
Esarey, S		Moritz, S (PT)	
Ferrer, A		Moroli, J	
Gerety, P		Piscopo, T	
Gosline, J			

TEACHERS-TENURED CONT.				
Kappy, R			FACILITIES MANAGER	
LaMarco, J			Yates, D	
McBride, C				
Oldham, J			PARAPROFESSIONALS	
Ramilo, J*			DeWitt, L	
Sheplin, C			Hendrickson, J (PT)	
Smith, S			Mauermeyer, J	
Townsend, J			Mohalley, L (PT)	
Warfel, R			Shaw, K (PT)	
Yeager, W			Spinner, J (PT)	
			Tilton, R.	
BUS DRIVERS			Watterworth, V (PT)	
Boyle, C (PT)				
Dickman, F			SCHOOL AND DISTRICT OFFICE STAFF	
Mandarakas, B			Lee, M	
Moritz, W			Miller, J	
Scholey, P			Scholey, L	
Swift, J			Sheplin, K	
			Tumulty, G (PT)	
			Yates, M	
(PT) denotes Part -Time Employee			*achieving tenure	

B. Substitute Personnel

Motion to approve substitute personnel for the remainder of the 2018-2019 school year as follows pending receipt of required paperwork and completion of required substitute orientation:

Morgan Gross	Nurse, Teacher, Classroom Aide
Eileen Milacek	Classroom Aide

Mrs. Southwick congratulated Ms. Ramilo on achieving tenure.

Upon a roll call vote, motion carried:

Ayes(7): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro

Nays: 0

Abstain: 0

10. **POLICY**

Motion by Marilyn Wasilewski, second by Georgene Hartmann to approve the following:

A. Policy

Motion to approve the second reading and adoption of the following policy and regulation:

- Policy and Regulation 1642: Earned Sick Leave Law (M) (New)

Upon a roll call vote, motion carried:

Ayes(6): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro

Nays: 0

Abstain: Mr. McMenamin

11. FINANCE

Motion by Georgene Hartmann, second by James Donahower to approve the following:

A. ADOPTION OF BUDGET 2019-2020

1. BUDGET

That upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

BE IT RESOLVED that the budget be approved for the 2019-2020 School Year using the state aid figures:

	GENERAL FUND	SPECIAL REVENUES	TOTAL
2019-2020 Total Expenditures	9,185,854	116,179	9,302,033
Less: Anticipated Revenues	2,579,787	116,179	2,695,966
Taxes to be Raised	6,606,067	0	6,606,067

2. TRAVEL EXPENDITURES

WHEREAS, the Long Beach Island Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. Requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, Department or Association sponsored events or in-state professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et seq. but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3 to a maximum expenditure of \$10,000 for all staff and board members.

3. PROFESSIONAL SERVICES 2019-2020

WHEREAS, school district policy #6220/R6220 N.J.A.C. 6A:23A-5.2(b) and N.J.A.C. 6A:23A-9.3(c) 14 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such public relations and professional services for the 2019-2020 School Year at the sum of:

Professional Services:

Attorney(s):	\$ 50,000
Auditor:	\$ 23,500
Architect/Engineer*	\$ 75,000
OT/PT/speech:	\$157,000
School Psychologist	\$ 16,500
School Physician:	\$ 1,000

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

BE IT FURTHER RESOLVED that the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.

*Does not include projects funded through Capital Reserve

4. CAPITAL RESERVE ACCOUNT WITHDRAWAL

That upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

RESOLVED that the Long Beach Island Board of Education approves the Capital Reserve withdrawal for the 2019-2020 budget in the amount of \$1,500,000. The district intends to utilize these funds for the:

Structural and HVAC Improvements to the Long Beach Island Elementary School

Board members asked questions about the capital reserve withdrawal, HVAC, and repairs at EJ School.

Upon a roll call vote, motion carried:

Ayes(7): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Southwick (with the exception of #4), Mrs. Wasilewski, Mrs. Picaro

Nays: 0

Abstain: 0

Motion by Eileen Bowker, second by Marilyn Wasilewski to approve the following:

B. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of March 2019.

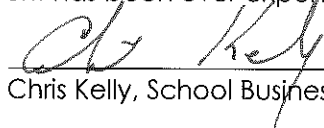
- a. Report of the Secretary dated March 31, 2019
- b. Report of the Treasurer dated March 31, 2019

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of March 2019 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of March 2019 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator 5-22, 2019

C. Transfers

Motion to approve the March 2019 transfer report.

D. Bills List

Motion to approve the April 16, 2019 Bills List, totaling \$32,567.37

Upon a roll call vote, motion carried:

Ayes(7): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Southwick,
Mrs. Wasilewski, Mrs. Picaro

Nays: 0

Abstain: 0

12. **NEW BUSINESS** - None

13. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Use of microphones
- Structural repairs to LBI Schools
- Engineer of Record
- LRFP
- Decision on 1 or 2 schools
- Expenditure of taxpayer funds prior to consolidation decision
- Trailers at EJ School
- Air conditioning at EJ School
- Community support and communication
- Enrollment
- Cost to maintain 2 buildings
- Previous consolidation plan and scope of repairs to LBI School

14. **Motion by James Donahower, second by Eileen Bowker to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on May 21, 2019, in Executive Session for matters of Attorney/Client Privilege and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes(7): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Southwick,
Mrs. Wasilewski, Mrs. Picaro

Nays: 0

Abstain: 0

15. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

16. **ADJOURNMENT**

At 7:54 p.m., a motion was made to adjourn. All in favor.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kathy Sheplin".

Kathy Sheplin
Assistant to the Board Secretary