

**LONG BEACH ISLAND BOARD OF EDUCATION**  
Long Beach Island, New Jersey  
REGULAR MEETING  
April 9, 2019  
Long Beach Island Grade School Media Center  
Executive (Closed) Session 6:00 PM – Regular (Public) Session 7:00 PM

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**PUBLIC MEETING MINUTES  
(Amended)**

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20<sup>th</sup> Street, Ship Bottom, New Jersey on April 9, 2019.

Board President, William Fenimore, called the meeting to order at 7:20 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

|                 |               |                |                 |
|-----------------|---------------|----------------|-----------------|
| <b>PRESENT:</b> | Mrs. Bowker   | Mr. McMenamin  | Mrs. Wasilewski |
|                 | Mr. Donahower | Mrs. Raber     | Mrs. Picaro     |
|                 | Mrs. Hartmann | Mrs. Southwick | Mr. Fenimore    |

**ABSENT:** None

**OTHERS PRESENT:** Dr. Peter Kopack, Superintendent  
Ms. Chris Kelly, School Business Administrator/Board Secretary  
Mr. Anthony Sciarillo, Esq.

4. **SPECIAL PRESENTATIONS**

A. Shark Tank Presentation: Mrs. Gosline along with students, Hailey and Aodhan, explained the Shark Tank process (Students recognized a problem to solve and created a product to solve the problem.) Sixth grade students worked in groups to develop their product. Hailey and Aodhan's group developed a homework app. The development of their product and pitch extended to all instructional areas. A video of their pitch was shown, and the Sharks (BOE members and administration were acknowledged). Dr. Kopack thanked Mrs. Gosline and the students for the presentation, and Board members congratulated the students and commented on what a wonderful and fun event it was.

5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for coming out and reported on the results of Preschool and Kindergarten registration which was held last week for the 2019-2020 school year. He noted that registration can be completed at any time by contacting the Board Office.
6. **REPORT OF THE PRINCIPAL:** Mr. Birney thanked the Connelly family for helping to celebrate St. Patrick's Day by playing the bagpipes in both schools. Sean and David Connelly attended the LBI Schools, and Mr. Birney noted that it was nice to see students give back to the community where they grew up. He thanked Mr. LaMarco for Fun and Fitness Night. It was well attended. He announced that there will be a PTA assembly, Math Night, and a PTA meeting at the EJ School on Wednesday. He thanked the MKT Eatery for making pizza dough and pizzas with the preschool students, and he reviewed PreK-2 grade level happenings and gave an update on the EJ garden plantings.

7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None

8. **BOARD CORRESPONDENCE:** Mr. Fenimore noted that a letter was received **from Colette Southwick regarding the sixth grade Shark Tank event. (Amendment)**

9. **APPROVAL OF MINUTES**

**Motion by Eileen Bowker, second by Georgene Hartmann to approve the following:**

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

March 12, 2019: Regular and Closed Session

**Upon a roll call vote, motion carried:**

Ayes (8): Mrs. Bowker, Mr. Donahower, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: Mrs. Hartmann

10. **COMMITTEE REPORTS**

- Negotiations: Marilyn Wasilewski – No report
- Personnel: Bonnie Picaro – Dr. Kopack reported that the Personnel Committee met on March 28<sup>th</sup> and discussed anticipated openings, retirements, resignations, budgeted new position, and stipends for next year.
- Policy: James Donahower reported that here is a motion on agenda for first reading of a new policy.
- Building/Grounds/Transportation: Bonnie Picaro reported that the committee met today and discussed the following: Red Bulls summer soccer camp, Ocean County 4-H Summer Youth Camp working in EJ garden, STEM, Art and Music tuition-based summer programs (4 days/week from 8 a.m. to 12 p.m.), and looking into a summer baseball camp. No idling signs are being ordered in accordance with proposed new law, bus route changes are working out well with the reduction in buses. The LBI gym floor will be repaired in the summer and there is a Capital Reserve motion on the agenda.
- Finance: John McMenamin reported that he met with the Business Administrator to review the bills and noted that there was nothing remarkable on the bills list. He summarized purchase and insurance costs.
- Curriculum: Colette Southwick – A meeting will be scheduled soon.
- Public Relations/Strategic Plan: Eileen Bowker reported that she spoke with Kathy Winecoff from School Boards, and she will be at the May BOE meeting. Invitations will go out in May to staff, community and BOE members to sign up for the committee. Information will be posted on the district website and possibly in *The Sandpaper*. If anyone is interested in participating, they can contact Dr. Kopack.
- Community Roundtable: William Fenimore – No report

- PTA Liaison: Colette Southwick reported on the PTA Budget (\$28,000 raised to give to schools) and thanked the PTA for all they do for the school district, reported on officer and chair nominations, staff appreciation, request for pictures for the yearbook, high school scholarships (2 academic and 2 service), Family Dance--huge success and special thanks to DJ Nick and Ann Coen photography, Coffee Get-Togethers at How You Brewin, garden project--grants received from AtlantiCare and Whole Foods, rain barrel, Thundering Surf Fundraiser--tickets are on sale, Clothing Drive Fundraiser is May 18<sup>th</sup> at EJ School, and Field Day theme is Boardwalk Games.

## 11. PERSONNEL

**Motion by Kristy Raber, second by James Donahower to approve the following:**

- A. Letter of Intent to Retire  
Motion to accept a letter of intent to retire from Mary Ellen Cook, Kindergarten Teacher, effective July 1, 2019.
- B. Letter of Intent to Retire  
Motion to accept a letter of intent to retire from Anne Einselen, Resource Teacher, effective July 1, 2019.
- C. Fieldwork Request  
Motion to approve a 100 hour School Counseling Graduate School Practicum Experience (1 day/week) for Samantha Broo, Monmouth University student, with Mrs. Oldham, School Counselor, for the fall 2019 semester.
- D. Substitute Personnel  
Motion to approve substitute personnel for the remainder of the 2018-2019 school year as follows pending receipt of required paperwork and completion of required substitute orientation:

|                  |                |
|------------------|----------------|
| Isabella Cabibbo | Teacher        |
| Debra Cifone     | Kids Care Aide |

Board members and administration thanked Mrs. Einselen and Mrs. Cook for their years of dedicated service and wished them well in their retirement.

**Upon a roll call vote, motion carried:**

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

## 12. POLICY

**Motion by Marilyn Wasilewski, second by James Donahower to approve the following:**

- A. Policy  
Motion to approve the first reading of the following policy and regulation:

- Policy and Regulation 1642: Earned Sick Leave Law (M) (New)

Mrs. Hartmann asked if the policy was mandatory. Mr. Sciarillo confirmed that it is mandatory.

**Upon a roll call vote, motion carried:**

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

**13. BUILDING/GROUNDS/TRANSPORTATION**

**Motion by Kristy Raber, second by Marilyn Wasilewski to approve the following:**

**A. Use of Facilities**

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. Ocean County 4-H Youth Development, EJ School Garden, for 4-H Garden Explorer's Day Program, July 16, July 23, July 30, August 6, August 13, and August 20, 2019, 9:30-10:30 a.m.
2. Red Bulls New York Academy, LBI School field and bathroom access, for youth camp July 8-12, 2019 (week 1) and August 12-16, 2019 (week 2), 8:30 a.m. to 3 p.m. The Red Bulls will be charged a usage fee of \$100/day.

Mrs. Picaro commented that the camps are a great idea.

**Upon a roll call vote, motion carried:**

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

**14. FINANCE**

**Motion by Eileen Bowker, second by Kristy Raber to approve the following:**

**A. Financial Reports**

**1. Capital Reserve Account Withdrawal**

That upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

RESOLVED that the Long Beach Island Board of Education requests the approval of a Capital Reserve withdrawal for the 2019-2020 budget in the amount of \$1,500,000. The district intends to utilize these funds for the:

Long Beach Island Elementary School Structural & HVAC Improvements      \$1,500,000

**Upon a roll call vote, motion carried:**

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

**Motion by Kristy Raber, second by Eileen Bowker to approve the following:**

B. Bills List

Motion to approve the April 4, 2019 Bills List, totaling \$195,561.14

C. Field Trip

Motion to approve the following field trip:

| Date   | Grade | Destination | Teacher in Charge  | Trip Objective | Cost     |
|--------|-------|-------------|--------------------|----------------|----------|
| 6/3/19 | 3-6   | EJ School   | Classroom Teachers | Field Day      | \$149.25 |

**Upon a roll call vote, motion carried:**

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

15. **ANNUAL APPROVALS/CONTRACTS**

**Motion by Georgene Hartmann, second by John McMenamin to approve the following:**

A. Appointment of Engineer

WHEREAS, there exists a need for engineering services; and,

WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that Owen, Little & Associates, Inc., engineering firm for the State of New Jersey is hereby appointed to conduct engineering services from April 10, 2019 to June 30, 2019.

Mrs. Southwick noted that most school districts in NJ have architects not engineers of record and raised conflict of interest concerns with regard to the engineer. Mrs. Hartmann noted that in the past, the school district has had both architects and engineers of record and that it is not unusual.

**Upon a roll call vote, motion carried:**

Ayes (5): Mrs. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mr. Fenimore

Nays (3): Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Abstain: Mr. Donahower

16. **EDUCATIONAL**

**Motion by Eileen Bowker, second by Bonnie Picaro to approve the following:**

A. Preschool Tuition Rates

Motion to approve annual tuition rates for Preschool Programs for the 2019-2020 school year as follows:

PreK-3/4: Half-day program, \$2,500 (Transportation is not provided.)

PreK-4: Full-day program, \$3,000 (Transportation may be provided for resident students only.)

B. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.

Board members discussed tuition rates and costs of program. Ms. Kelly stated that the tuition costs cover about half the cost of the program.

**Upon a roll call vote, motion carried:**

Ayes (8): Mrs. Bowker, Mr. Donahower, Mr. McMenamin, Mrs. Picaro, Mr. Fenimore, Mrs. Wasilewski, Mrs. Raber, Mrs. Southwick

Nays (1): Mrs. Hartmann

Abstain: 0

**17. UNFINISHED/NEW BUSINESS**

**Motion by John McMenamin, second by Eileen Bowker to approve the following:**

**A. Demographic Study**

That upon the recommendation of the Superintendent, the Board of Education approve the April 2019 Long Beach Island Consolidated School District Demographic Study Update prepared by Statistical Forecasting, LLC.

**B. Donations**

Motion to accept the following donations from Shelley Smith and Cathy McBride to the Long Beach Island School District:

- Copernicus Tech Tub Dual Duty Teaching Easel/cart (\$600 value)
- Copernicus 3D Printer Cart w/storage tubs and printer filament spindle (\$1,000 value)

Board members thanked Cathy and Shelley for the donation.

**Upon a roll call vote, motion carried:**

**Item A**

Ayes (8): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays (1): Mrs. Raber

Abstain: 0

**Upon a roll call vote, motion carried:**

**Item B**

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

**LBI School Repairs**

**Motion by Eileen Bowker, second by John McMenamin to approve the following:**

To approve the resolution to enable the Board of Education to begin submitting plans that are 30% complete to the Department of Education for repairs that are necessary to the Long Beach Island Grade School.

After Board discussion, the motion was amended to approve the resolution as written by Frank Little, Engineer as follows: (Mrs. Bowker and Mr. McMenemy reconfirmed their motion and second.)

Resolution

**Whereas**, the Board of Education of the Long Beach Island School District in the county of Ocean, New Jersey (Board), desire to proceed with a school facility project.

**Whereas**, it is the intent of the Board to submit a funding application for the rehabilitation of the Long Beach Island Grade School.

**Whereas**, the rehabilitation project will generally include Americans with Disabilities Act, (ADA) upgrades to the various school entrances, restroom upgrades for ADA accessibility, masonry and concrete repairs, structural reinforcement and repairs to the flooring system and crawl space areas, upgrades and replacement of the mechanical, electrical, fire protection, and HVAC systems.

**Whereas**, a more detailed scope of work will be developed as preparation of engineering and architectural plans move forward.

**Whereas**, the Board has obtained an update to the Demographic Study dated April 2019, prepared by Statistical Forecasting, LLC under the signature of Richard S. Grip, Ed, D.

**Whereas**, in accordance with discussions with the New Jersey Department of Education, (NJDOE) Facilities Branch. An initial document submission is required to begin the process.

**Whereas**, the rehabilitation project will not involve a change in the use of existing classrooms or office space.

**Now Therefore, Be It Resolved By The Board** as follows:

1. The Board hereby authorizes the submission of the Demographic Study to the NJDOE for review and updates by NJDOE to the school districts Long Range Facility Plan (LRFP).
2. The Board hereby authorizes submission of this resolution to the NJDOE in support of its intent to proceed with a rehabilitation project for the Long Beach Island Grade School 201 20<sup>th</sup> Street, Ship Bottom, NJ.
3. The Board hereby requests the NJDOE review the Demographic Study and Resolution and make adjustments to the LRFP as needed.
4. If required, the appropriate officers of the Board are further authorized and directed to execute any and all documents necessary to supplement and effectuate the terms of this Resolution.
5. Certified copies of this Resolution shall be made available to the NJDOE.

Board members had a lengthy discussion on the reasons for and against approving the resolution which included the following:

- Timing of resolution
- Resolution is end result of Evaluation of Schools Update
- LBI School repairs and scope of work
- Sustainability of two schools
- Condition of EJ and LBI Schools – repairs needed/wanted

- Debt Service Aid
- Possible Referendum

**Upon a roll call vote, motion failed:**

Ayes(4): Mrs. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro

Nays(4): Mr. Donahower, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski

Abstain: Mr. Fenimore

**18. ANNOUNCEMENTS**

A. Dates to Remember

Mon., 4/08/19

4<sup>th</sup> Marking Period Begins  
Grade 5 - NJSLA Assessments – 4/8-4/12  
After-School Band for Grades 5 & 6

Tues., 4/09/19

D.A.R.E for Grade 5T, 8:30-9:30  
Grade 5 - NJSLA Assessments  
After-School Band for Grade 4  
Board of Education Meeting – LBI Grade School, 7 p.m.

Wed., 4/10/19

D.A.R.E for Grade 5K, 8:30-9:30  
Grade 5 - NJSLA Assessments  
PTA Assembly, "Together We Bloom" at EJ – PK-9:00-9:30,  
K-9:30-10:00, Grade 1-10:00-10:30, Grade 2 – 10:45-11:15  
PTA Compost Assembly at LBI – times t/b/a  
After-School Chorus – LBI Media Ctr.  
EJ Math Night, 6-7 p.m.  
PTA Meeting, 7 p.m.

Thurs., 4/11/19

Grade 6 to STAC for Project Aware  
Grade 5 - NJSLA Assessments  
After-school ROV Club

Fri., 4/12/19

NATIONAL D.E.A.R. DAY  
3<sup>rd</sup> Marking Period Report Cards issued via portal  
Grade 5 - NJSLA Assessments  
Theme Day – Crazy Hair Day  
Birthdays, Personalities of the Month

Mon., 4/15/19

Band Rehearsal at LBI  
After-School Band for Grades 5 & 6

Tues., 4/16/19

D.A.R.E. for Grade 5T, 8:30-9:30  
LBI Dress Rehearsal  
LBI Spring Concert, 6 p.m.

Wed., 4/17/19

D.A.R.E. for Grade 5K, 8:30-9:30  
Grade 3 Flutophone Concert – Gym, 11:10-11:30  
After-School Chorus – LBI Media Ctr.

Thurs., 4/18/19

PTA Assembly at LBI School for PK-6 – "School House Rocks"  
After-school ROV Club

|                     |                                                                                                                      |
|---------------------|----------------------------------------------------------------------------------------------------------------------|
| Fri., 4/19/19- 4/26 | School Closed - Spring Recess<br>Earth Day - 4/22/19 – Take Your Child To Work Day – 4/25/19 -<br>Arbor Day- 4/26/19 |
| Mon., 4/29/19       | Grade 6 - NJSLA Assessments – 4/29-5/3                                                                               |
| Tues., 4/30/19      | Grade 6 - NJSLA Assessments<br>Board of Education Meeting – Public Budget Hearing, LBI School,<br>7 p.m.             |

19. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Thank you Mrs. Cook and Mrs. Einselen
- Decision on schools – pros and cons of choices (EJ, LBI, or both)
- Residency
- Choice
- Demographic Report
- Long Range Facility Plan
- Decision on schools before repairs

20. **Motion by Colette Southwick, second by Eileen Bowker to approve the following:**

**RESOLUTION:** Resolved that the Board of Education will open its next scheduled meeting on April 30, 2019, at 6 p.m. in the Media Center of the Long Beach Island Grade School, 201 20<sup>th</sup> Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

**Upon a roll call vote, motion carried:**

Ayes (9): Mrs. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

21. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

22. **ADJOURNMENT**

At 8:44 p.m., a motion was made by Marilyn Wasilewski, second by James Donahower to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin  
Assistant to the Board Secretary