

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
January 15, 2019
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:00 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on January 15, 2019.

Board President, William Fenimore, called the meeting to order at 7:01 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

PRESENT:	Ms. Bowker	Mr. McMenamin	Mrs. Wasilewski
	Mr. Donahower	Mrs. Raber	Mrs. Picaro
	Mrs. Hartmann	Mrs. Southwick	Mr. Fenimore

ABSENT: None

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Ms. Chris Kelly, School Business Administrator/Board Secretary

4. **SPECIAL PRESENTATIONS**

A. Flexible Seating Presentation: Ms. Melega and first grade students demonstrated different types of flexible seating (scoop rocker, hokie stool, pink chairs, stability balls, etc.) used in first grade classrooms.

5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack wished everyone a Happy New Year and reported on the following: family fun and fitness night (thanked Mrs. Southwick), Math Night (Envisions Math Program), thanked the PTA for programs and support also announced the PTA meeting tomorrow at 7 p.m., thanked Mr. Cotov, Mr. Strouse and staff for the wonderful holiday programs, thanked the Long Beach Township Police for Santa visits and pizza, thanked SAIL students and teachers and announced the upcoming annual Super Bowl Pep Rally, and noted that grade level happenings for January are posted on the district website.
6. **REPORT OF THE PRINCIPAL:** Mr. Birney also noted that EJ grade level happenings are on the website and reported that half day PK dramatic play area is a veterinary clinic, full day PK big idea, "Is it living?" amaryllis bulb, Kindergarten—site words, journals and reading groups, 1st grade—lights, shadows, and telling time, and 2nd grade—posters and dioramas. Mr. Birney thanked Mrs. Southwick for the first fun and fitness night—great turnout and parents participated in scooter races. Mr. Birney also announced that Science Night is January 22nd.

7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:

- Bus routes
- Blue Acres

8. **BOARD CORRESPONDENCE**

9. **APPROVAL OF MINUTES**

Motion by Marilyn Wasilewski, second by Bonnie Picaro to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

December 18, 2018:	Regular and Closed Session
January 2, 2019:	Reorganization

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick (Mrs. Southwick noted that she did not vote on items 19 and 20 of the January 2nd minutes), Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

10. **COMMITTEE REPORTS**

- Negotiations: Marilyn Wasilewski reported that the next meeting is scheduled for January 24th at 2 p.m. in the LBI School Media Center
- Personnel: Bonnie Picaro – no report
- Policy: William Fenimore – no report
- Building/Grounds/Transportation: Colette Southwick reported that the committee met on January 15th. The following was discussed: maintenance repairs, budget, garden gravel, hose bib for garden, transportation (reduce from 4 routes to 3, motion on the agenda), Long Range Facility Plan—motion on the agenda, snow removal—clarification of shoveling responsibilities in January 14th snow—BOE will not be billed
- Finance: Kristy Raber reported that the committee met on January 15th to discuss the budget calendar, preliminary budget due March 20th, final budget due May 7th, tax levy, building repairs, negotiations, still waiting on DOE for audit updates
- Curriculum: Georgene Hartmann – no report
- Public Relations/Community Roundtable: James Donahower – no report

11. **PERSONNEL**

Motion by Kristy Raber, second by Marilyn Wasilewski to approve the following:

A. Letter of Resignation

Motion to accept a letter of resignation from Tracy Sherrier, Second Grade Teacher, tentatively effective March 16, 2019.

B. Substitute Personnel

Motion to approve substitute personnel for the 2018-2019 school year as follows pending receipt of required paperwork and completion of required substitute orientation:

Jennifer Hendrickson

Secretary/Transportation Aide

C. Part-time Paraprofessional

Motion to approve the employment of Jennifer Hendrickson as a part-time paraprofessional at the annual salary of \$17,000 prorated (step A on the Paraprofessional Salary Guide) effective January 28, 2019. (Benefits are not included.)

Board members expressed their regret in Mrs. Sherrier leaving, thanked her for her service and wished her best of luck.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

12. **FINANCE**

Motion by Marilyn Wasilewski, second by Kristy Raber to approve the following:

A. Financial Reports (**as amended**)

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the months of October and November 2018.

- a. Report of the Secretary dated October 31, 2018
- b. Report of the Secretary dated November 30, 2018
- c. Report of the Treasurer dated October 31, 2018
- d. Report of the Treasurer dated November 30, 2018

2. Statement of Cash Balances

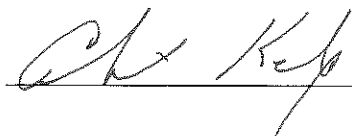
Motion to accept the Statement of Cash Balances for the months of October 2018 and November 2018 which are reconciled with the Board Secretary's Reports by fund for that month.

3. Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of October 2018 and November 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of October 2018 and November 2018 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).



January 15, 2019

B. Bills List

Motion to approve the January 2019 Bills List, totaling \$299,580.83

C. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
2/5/19 evening	Denise Lake Bianca Aniski	School Nurse	Face Forward Orthodontics: Speech, Airway, and Growth Modification in the Pediatric Population	Galloway	Registration \$25 each Mileage

Mrs. Hartmann questioned the juicers on bills list. Ms. Kelly explained that they were purchased by grant monies received. Mr. Fenimore asked Ms. Kelly to explain the E-Fund/E-Rate—submitting application and eligible this year for approximately \$10,000.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

13. **ANNUAL APPROVALS/CONTRACTS**

Motion by Bonnie Picaro, second by Georgene Hartmann to approve the following:

A. Memorandums of Understanding

Motion to approve the 2019 Memorandums of Understanding between the Long Beach Island School District and the Long Beach Township and Ship Bottom Police Departments for Closed Circuit Television (CCTV) system access.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

14. **UNFINISHED/NEW BUSINESS**

Motion by Marilyn Wasilewski, second by Eileen Bowker to approve the following:

A. School Board Recognition Month in New Jersey

January is School Board Recognition Month in New Jersey. A resolution follows to commend the efforts of colleagues throughout New Jersey and to encourage public support for education.

WHEREAS, The New Jersey School Boards Association has declared January 2019 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Long Beach Island Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and over sees operations for public school districts; and

WHEREAS, The Long Beach Island Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Long Beach Island Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2019 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Long Beach Island Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

Mr. Fenimore thanked School Board Members for their time and effort on behalf of the children and community.

Upon a roll call vote, motion carried:

Ayes (8): Ms. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mrs. Picaro, Mr. Fenimore

Nays (1): Mr. Donahower

Abstain: 0

Motion by Eileen Bowker, second by Bonnie Picaro to approve the following:

B. Board Committees (as amended)

Motion to approve 2019 Board Committees as presented.

Board members discussed the committee list. Mrs. Raber declined Chairperson of Policy due to a conflict. Mr. Donahower agreed to chair the Policy Committee. Committee structure and board member qualifications were also discussed.

Upon a roll call vote, motion carried:

Ayes (8): Ms. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Wasilewski,
Mrs. Picaro, Mr. Fenimore

Nays (1): Mrs. Southwick

Abstain: 0

Motion by Marilyn Wasilewski, second by Kristy Raber to approve the following:

C. Bookshare Agreement

Motion to enter into an agreement with Bookshare (a provider of educational information electronically to students with disabilities) at no cost to the Long Beach Island School District.

Mrs. Hartmann asked who the authorized sponsor is as referred to in the agreement. Mr. Fenimore responded, Mr. Birney.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick,
Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

Motion by Marilyn Wasilewski, second by Georgene Hartmann to approve the following:

D. Bus Routes

Motion to approve the reduction of School Bus Routes (54 passenger) from four to three effective February 11, 2019. The spare driver position will act as a sub bus driver / aide on a daily basis.

The Board discussed the reasons for the change in bus routes and suggestions for increasing the substitute driver pool.

Upon a roll call vote, motion carried:

Ayes (8): Ms. Bowker, Mr. Donahower, Mrs. Hartmann, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski,
Mrs. Picaro, Mr. Fenimore

Nays (1): Mr. McMenamin

Abstain: 0

Motion by Eileen Bowker, second by John McMenamin to approve the following:

E. Long Range Facilities Plan

Motion to approve Frank Little, Engineer, of Owen, Little & Associates, Inc. to update the Long Beach Island School District's Long Range Facilities Plan (LRFP) as necessary and approve submission of funding application.

Upon a roll call vote, motion carried:

Ayes (8): Ms. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Southwick,
Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays (1): Mrs. Raber

Abstain: 0

Motion by Kristy Raber, second by Marilyn Wasilewski to approve the following:

F. Grant Acceptance

Motion to accept the AtlantiCare New Healthy School Sustainable Garden Grant in the amount of \$800. There will be no financial impact to the Board of Education from this grant.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

Motion by Kristy Raber, second by Marilyn Wasilewski to approve the following:

G. Garden Contribution

Motion to approve a contribution to the Long Beach Island Grade School garden from the LBI PTA in an amount up to \$1,500 for garden supplies.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

Motion by Kristy Raber, second by Marilyn Wasilewski to approve the following:

H. Garden Contribution

Motion to approve a contribution to the Ethel Jacobsen School garden from the LBI PTA in an amount up to \$1,000 for garden supplies.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

- I. Student Enrollment – Board members compared student enrollment between last year and this year and discussed possible ways of getting an accurate count of potential students. The Board also discussed contacting Beach Haven Board of Education and a motion was suggested to begin the Strategic Plan process.

Motion by Eileen Bowker, second by Bonnie Picaro to approve the following:

Strategic Plan

Motion to allow the Superintendent to initiate the process of a Strategic Plan.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

Motion by Marilyn Wasilewski, second by Kristy Raber to approve the following:

Choice 2019-2020

Motion to allow 41 Choice students for the 2019-2020 school year.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin (in this particular case),
Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

J. Blue Acres – Mr. Fenimore made a motion to end the application for Blue Acres funds; however, after Board discussion, the motion was withdrawn.

Motion by John McMenamin, second by Bonnie Picaro to approve the following:

Blue Acres Application

Motion to end the Blue Acres application process at the February 19, 2019 meeting if a response has not been received from the state.

Upon a roll call vote, motion failed:

Ayes (3): Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro

Nays (6): Ms. Bowker, Mr. Donahower, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore

Abstain: 0

15. ANNOUNCEMENTS

A. Dates to Remember

January 14: After-School Band
Fun and Fitness Night, EJ School, 6 p.m.

January 15: D.A.R.E. for Grade 5T
Grade 6G Swim Program at St. Francis

January 16: D.A.R.E. for Grade 5K
Grade 5T Swim Program at St. Francis
After-School Band
PTA Meeting, LBI School, 7 p.m.

January 17: SRMS to LBI -6th Grade Class Selection
Grade 4S Swim Program at St. Francis
Math Night, LBI School, 6 p.m.

January 21: SCHOOL CLOSED – MARTIN LUTHER KING, JR., DAY

January 22: D.A.R.E. for Grade 5T
Grade 6G Swim Program at St. Francis
Science Night, EJ School, 6 p.m.

January 23: D.A.R.E. for Grade 5K
Grade 5T Swim Program at St. Francis

- January 24: Grade 4S Swim Program at St. Francis
- January 25: Kids Heart Challenge Kick-off – LBI School
- January 28: STEAM Event, LBI School, 2 p.m.
Fun and Fitness Night, LBI School, 6 p.m.
- January 29: D.A.R.E. for Grade 5T
Grade 6G Swim Program at St. Francis
- January 30: D.A.R.E. for Grade 5K
Grade 5T Swim Program at St. Francis
- January 31: SRMS to LBI to perform a music showcase for Grades 5 & 6
Grade 4S Swim Program at St. Francis (last swim class)
- February 11: Fun and Fitness Night, EJ School, 6 p.m.
- February 19: Board of Education Meeting, LBI School, 7 p.m.

16. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Letter was given to the Board President
- Long Range Facilities Plan (LRFP)
- Modular Classrooms
- Referendum
- Absence of Attorney
- Green Acres/Blue Acres
- LBI Grade School demolition cost
- Public discussion on Blue Acres application

17. **Motion by Marilyn Wasilewski, second by John McMenamin to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on February 19, 2019, in Executive Session for matters of Attorney/Client Privilege and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mr. Donahower, Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick,
Mrs. Wasilewski, Mrs. Picaro, Mr. Fenimore

Nays: 0

Abstain: 0

18. **At 8:48 p.m., a motion was made by Bonnie Picaro, second by Georgene Hartmann to approve the following:**

EXECUTIVE SESSION #2

Resolved by the Long Beach Island Board of Education to enter into a closed executive session for the purpose of discussing the matters checked below. Action may or may not be taken upon return to regular session. The matter will be disclosed to the public when the reason for the executive session no longer exists.

(Check as applicable):

- ☐ Matters Involving Personnel
- ☐ Pending or anticipated contractual Matters
- ☐ Matters covered by attorney-client privilege
- ☒ Pending or anticipated Litigation
- ☐ Protection of the safety or property of the public
- ☐ Collective Negotiations and/or negotiations of terms/conditions of employees of BOE
- ☐ Matters rendered confidential by state or federal law
- ☐ Matters that would constitute an unwarranted Invasion of privacy
- ☐ Possible imposition of a civil penalty or suspension

Upon a roll call vote, motion carried:

Ayes (5): Ms. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mr. Fenimore

Nays (4): Mr. Donahower, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski

Abstain: 0

At 9:02 p.m. the Board returned from Executive Session. No action was taken.

19. **ADJOURNMENT**

At 9:03 p.m., a motion was made by Eileen Bowker, second by Kristy Raber to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary