

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REORGANIZATION MEETING
January 2, 2019
Long Beach Island Grade School Media Center
Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on January 2, 2019.

School Business Administrator/Board Secretary, Chris Kelly, called the meeting to order at 7 p.m. and read the Open Public Meetings Act Announcement:

2. **PLEDGE OF ALLEGIANCE**

3. **NOTICE**

The annual organization meeting of the Long Beach Island Board of Education will be held at 7 p.m. on Wednesday, January 2, 2019, at the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey.

4. **OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, *The Sandpaper* and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

5. **OATH OF OFFICE**

The Oath of Office was administered by Mr. McKeever, Esq. to the newly elected Board members who represent the following constituent districts:

- A. Long Beach Township (3 years) – Colette Southwick
- B. Long Beach Township (3 years) – Eileen Bowker
- C. Surf City (3 years) – Kristy Raber

Mr. McKeever and Ms. Kelly congratulated newly elected members.

6. **ROLL CALL OF MEMBERS:**

Ms. Bowker	Mrs. Hartmann	Mrs. Raber
Mr. Donahower	Mr. McMenamin	Mrs. Southwick (left the Board table at 7:50 p.m.)
Mr. Fenimore	Mrs. Picaro	Mrs. Wasilewski

ABSENT: None

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Ms. Chris Kelly, School Business Administrator/Board Secretary
Mr. Dennis McKeever, Esq.

7. ACCEPTANCE OF ELECTION RESULTS

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

Motion to have the combined statement of results of the 2018 school election made a part of the organization meeting minutes.

<u>Name</u>	<u>Number of Votes</u>
Colette Southwick, Long Beach Township	885
Thomas Beaty, Long Beach Township	466
Eileen Bowker, Long Beach Township	778
Nathaniel Colmer, Long Beach Township	521
Write-in, Long Beach Township	7
Kristy Raber, Surf City	372
Write-in, Surf City	28

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

8. NOMINATIONS AND ELECTION OF OFFICERS

A. Nominations for President of Board of Education for a one-year term, beginning tonight.

NOMINATION(S)	1. <u>Colette Southwick (declined)</u>	2. <u>William Fenimore</u>
NOMINATED BY:	<u>Kristy Raber</u>	<u>Georgene Hartmann</u>
Second:	<u>Marilyn Wasilewski</u>	Second: <u>John McMenamin</u>
NOMINATION(S)	3. <u>James Donahower</u>	
NOMINATED BY:	<u>Colette Southwick</u>	
Second:	<u>Kristy Raber</u>	

Motion by Marilyn Wasilewski, second by Georgene Hartmann to approve the following:

CLOSE NOMINATIONS:

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

RESULTS of VOTE: (PRESIDENT) – Mr. Fenimore

(1) Mr. Fenimore (5 votes: Ms. Bowker, Mr. Fenimore, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro)

(2) Mr. Donahower (4 votes: Mr. Donahower, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski)

Mrs. Picaro thanked Mr. Donahower for his two terms as President.

Board President, Mr. Fenimore, took the chair:

- B. Nominations for Vice President of the Board of Education for a one-year term, beginning tonight.

NOMINATION(S)	1.	<u>James Donahower</u>	2.	<u>Bonnie Picaro</u>
NOMINATED BY:		<u>Colette Southwick</u>		<u>Georgene Hartmann</u>
	Second:	<u>Kristy Raber</u>	Second:	<u>John McMenamin</u>

NOMINATION(S)	3.	<u>Colette Southwick</u>
NOMINATED BY:		<u>James Donahower</u>
	Second:	<u>Kristy Raber</u>

Motion by Marilyn Wasilewski, second by Kristy Raber to approve the following:

TO CLOSE NOMINATIONS:

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

RESULTS of VOTE: (VICE PRESIDENT) - Mrs. Picaro

(1) Mr. Donahower (2 votes: Mrs. Southwick, Mrs. Wasilewski)

(2) Mrs. Picaro (5 votes: Ms. Bowker, Mr. Fenimore, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro)

(3) Mrs. Southwick (2 votes: Mr. Donahower, Mrs. Raber)

9. **ESTABLISHMENT OF ANNUAL MEETING CALENDAR**

Board members discussed meeting location and meeting dates.

Motion by Marilyn Wasilewski, second by Kristy Raber to approve the following:

To approve moving Board of Education meetings to the Ethel Jacobsen School.

Upon a roll call vote, motion failed:

Ayes (2): Mrs. Raber, Mrs. Wasilewski

Nays (7): Ms. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Southwick, Mr. Fenimore, Mr. Donahower

Abstain: 0

Motion by Georgene Hartmann, second by Bonnie Picaro to approve the following:

To approve keeping the January 15, 2019, meeting date.

Upon a roll call vote, motion carried:

Ayes (8): Ms. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays (1): Mrs. Raber

Abstain: 0

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

Resolved to establish the 2019 Annual Meeting Calendar as amended. All public meetings will be held at 7 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ unless otherwise noted. Executive (closed) sessions will be held prior to the public meeting beginning at 6:00 p.m.

Month	Meeting
January	January 15, 2019
February	February 19, 2019
March	March 12, 2019
April	April 9, 2019 April 30, 2019 (Public Budget Hearing)
May	May 21, 2019
June	June 18, 2019
July	July 23, 2019
August	August 20, 2019
September	September 17, 2019
October	October 15, 2019
November	November 19, 2019
December	December 10, 2019
January 2020	January 7, 2020 (Reorganization)

Board Members discussed 2019 Board meeting dates and changed the December date from December 17th to December 10th.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

10. **OFFICIAL BOARD NEWSPAPER**

Motion by Marilyn Wasilewski, second by James Donahower to approve the following:

Motion to authorize *The Press of Atlantic City* as the official newspaper of the Board.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick,
Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

11. **POLICIES**

Motion by Georgene Hartmann, second by Marilyn Wasilewski to approve the following:

Motion to adopt all policies established by the previous Board of Education, with the regulations promulgated thereunder, until such time as this present board might wish to make changes.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mrs. Hartmann (with the exception of the Blue Acres Application),
Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore,
Mr. Donahower

Nays: 0

Abstain: 0

12. **EDUCATIONAL PROGRAMS**

Motion by Georgene Hartmann, second by Kristy Raber to approve the following:

Motion to adopt all educational programs and practices established by the previous Board of Education, with the regulations promulgated thereunder, until such time as this present Board might wish to make changes.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick,
Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

13. **BUSINESS ADMINISTRATOR AUTHORIZATION**

Motion by Colette Southwick, second by Marilyn Wasilewski to approve the following:

Motion that the Board of Education approve the Business Administrator/Board Secretary to approve bids, approve account transfers, pay bills, approve construction change orders and approve travel in accordance with policies 6471 and 3240, Board member Travel Expenses; Staff Travel Expenses and N.J.S.A. 18A:11-12, in between board meetings on an emergency basis with lists of such bids, transfers, payments, construction change orders and travel subject to presentation and ratification at the next business meeting of the board.

Board members asked the following questions: is this a new resolution, can the Board put a limit on the amount the BA can spend, will it be reflected in the bills list for the Board to vote on, is the BA authorized to approve bids? Ms. Kelly responded that this resolution is new in this district, but standard across the state and is used only in an emergency. Mr. McKeever noted that this doesn't allow for an open checkbook, noted that Ms. Kelly's position is bonded and insured, and confirmed that all bids need to be approved by the BOE.

Upon a roll call vote, motion carried:

Ayes (7): Ms. Bowker, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore,
Mr. Donahower

Nays (2): Mrs. Hartmann, Mr. McMenamin

Abstain: 0

14. **SUPERINTENT'S AUTHORIZATION**

Motion by Colette Southwick, second by Kristy Raber to approve the following:

Motion that the Board of Education approve the Superintendent of Schools or his designee to employ school personnel to fill vacancies in existing job classifications as they may occur in between board meetings on an emergency basis with a list of those employed subject to presentation and ratification at the next business meeting of the board.

Board members asked the following questions: is this a new resolution, why is this resolution necessary, and recalled a previous employee's resignation and the process that followed. Ms. Kelly responded that the resolution is new in this district, but is standard in most districts and keeps the district moving forward. Dr. Kopack reviewed the process that was followed on the previously mentioned resignation.

Upon a roll call vote, motion carried:

Ayes (7): Mrs. Hartmann, Mr. McMenamin, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore,
Mr. Donahower

Nays (2): Ms. Bowker, Mrs. Picaro

Abstain: 0

15. **BOARD COMMITTEES**

Motion by Colette Southwick, second by Kristy Raber to approve the following:

Motion, that upon the recommendation of the Superintendent, the Board of Education continue with existing committees of the Board of Education until such a time when new committees are formed.

Board Members expressed their wishes with regard to committee selections: keep the committees in place for one month, maintain the committees that are in progress, rotate Board Members through all committees. Mr. Fenimore asked that Board Members email him with committee requests.

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick,
Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

16. **CODE OF ETHICS** – Board Members each read an Ethics Code.

Motion by Kristy Raber, second by Colette Southwick to approve the following:

RESOLVED, that in accordance with N.J.S.A. 18A: 12-24.1, the members of the Long Beach Island Board of Education shall abide by the following Code of Ethics for School Board Members:

- a. *I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.*
- b. *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.*
- c. *I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*
- d. *I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*
- e. *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.*
- f. *I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*
- g. *I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.*
- h. *I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.*
- i. *I will support and protect school personnel in proper performance of their duties.*
- j. *I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.*

Upon a roll call vote, motion carried:

Ayes (9): Ms. Bowker, Mrs. Hartmann, Mr. McMenamin, Mrs. Picaro, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski, Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

ACKNOWLEDGEMENT OF RECEIPT OF CODE OF ETHICS FOR SCHOOL BOARD MEMBERS: (The Board attorney distributed the acknowledgement to board members for signatures.)

17. **School Ethics Act and the Code of Ethics Training for School Board Members:** Mr. McKeever noted that Mr. Sciarillo will not be present at the January 15th meeting; however, the attorney present will conduct the training.

18. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Board members were asked to focus on their responsibilities and treat each other, staff and administration professionally
- BOE behavior - need become unified Board and work for children and staff of district

Mr. Donahower thanked the Board for electing him President for the past two years, and congratulated Mr. Fenimore on becoming President.

19. **RESOLUTION**

Motion by James Donahower, second by Georgene Hartmann to approve the following:

Resolved that the Board of Education will open its next scheduled meeting on January 15, 2019, in Executive Session for matters of Attorney/Client Privilege and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes (8): Ms. Bowker, Mrs. Hartmann, Mr. McMenemy, Mrs. Picaro, Mrs. Raber, Mrs. Wasilewski,
Mr. Fenimore, Mr. Donahower

Nays: 0

Abstain: 0

20. **ADJOURNMENT**

At 7:56 p.m., a motion was made by James Donahower, second by Kristy Raber to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary