

LONG BEACH ISLAND BOARD OF EDUCATION

CLOSED SESSION MINUTES

CONFIDENTIAL

EXECUTIVE MEETING MINUTES OF the October 20, 2020, meeting:

The Long Beach Island Board of Education entered into Executive (closed) Session at 6:31 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey to discuss matters of Personnel and Student Issues.

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

The following members of the Board of Education were present for the discussion:

PRESENT: Mrs. Bowker Mrs. Hoffacker Mrs. Southwick
 Mr. Fenimore Mrs. Raber (arrived at 6:35 pm.)
 Mrs. Hartmann Mr. Schragger

ABSENT: Mr. McMenamin, Mrs. Wasilewski

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
 Ms. Chris Kelly, School Business Administrator/Board Secretary
 Mr. Frank Birney, Principal/Supervisor of Special Education
 Ms. Meghan Lee, Assistant SBA/Board Secretary
 Mr. Anthony Sciarillo, Attorney

1. ITEMS FOR DISCUSSION

A. Personnel

1. Assistant Business Administrator/Assistant Board Secretary Job Description: Dr. Kopack and Ms. Kelly reported on position requirements related to job description.
2. Superintendent Evaluation: Ms. Southwick asked that Board members complete and send to Mr. Sciarillo
3. BOE Self-Evaluation: Mrs. Southwick reminded Board members to complete the self-evaluation online
4. Resignation employee #4298: Mr. Birney reported.

B. Student Issues

1. Harassment, Intimidation, and Bullying (HIB): Dr. Kopack reported that there was one investigation - not confirmed as HIB
2. 2019-2020 Student Safety Data System (SSDS) Report Period 2: Dr. Kopack reported that there was one other incident leading to removal and no trainings
3. Out-of-State Student: Dr. Kopack reported on conditions of enrollment.

Additional items discussed:

[REDACTED]

2. **ADJOURNMENT FROM EXECUTIVE SESSION**

At 6:42 p.m. the Board adjourned to public session. All in favor.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Kathy Sheplin".

Kathy Sheplin
Assistant to the Board Secretary