

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
July 21, 2020
Long Beach Island Grade School Gym
Executive (Closed) Session 5:15 PM – Regular (Public) Session 6:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the gym of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on July 21, 2020.

Board President, Colette Southwick, called the meeting to order at 6:00 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

PRESENT:	Mrs. Bowker (arrived at 6:04)	Mrs. Hoffacker	Mr. Schragger
	Mr. Fenimore	Mr. McMenamin	Mrs. Wasilewski
	Mrs. Hartmann	Mrs. Raber	Mrs. Southwick

ABSENT: None

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Ms. Chris Kelly, School Business Administrator/Board Secretary
Mr. Anthony Sciarillo, Esq.

4. **SPECIAL PRESENTATIONS**

A. Reopening Plan Presentation: Dr. Kopack gave a PowerPoint Presentation entitled *The Road Back to the Long Beach Island Consolidated School District* and reviewed the following:

- Educational Options 1-3
- Results of parent survey
- School day schedules
- District operations
- Facilities and cleaning procedures
- Remote learning instruction
- Equity and access

Dr. Kopack thanked the LBI Health Department for their assistance in developing procedures and plans. He also discussed the most recent educational option of virtual learning, MedBot app, temperature checks, PPE, and recess/lunch procedures. Dr. Kopack reported that the presentation will be available on the district website under the Restart and Recovery tab, and when completed, the Restart and Recovery Plan will also be posted on the website.

- B. Spiezle Architectural Group: Representatives, Steven Siegel and James Repka, from Spiezle Architectural Group gave a presentation on the following (also present was John Harrison from Harrison-Hamnett, PC Consulting Structural Engineers):

- Assessment of Facilities - Condition of existing facilities
- Site features and amenities
- Building envelope
- Building interior
- Sustainability
- Mechanical
- Electrical
- Plumbing
- Program needs
- Program options
- Existing and conceptual plans for EJ and LBI Schools
- Costs to renovate and consolidate
- Financial information - EJ and LBI Schools cost of renovations
- Financing options

Board members asked questions on the presentation:

- Engineering firms used for assessments
- Requirement of new gym at EJ School
- Condition of pilings/foundations at LBI Grade School and EJ School
- Spalling of concrete at LBI Grade School
- Soil samples
- Property values
- Difference in square footage of buildings
- Flood elevations
- Raise existing EJ School building to required flood elevation
- Square footage comparison of both schools and EJ School with addition
- Size of Ship Bottom and Surf City property at EJ location
- Paper street by EJ School
- Parking at EJ School
- New school building
- Comparison of renovations at both buildings
- Plan for sustainable building
- Student capacity comparison between schools

Mrs. Southwick opened up the meeting to the public and members of the public commented, asked questions on the presentation:

- LBI School pilings
- Sustainable energy - solar panels

5. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked everyone for the support of the district and reported on graduation ceremonies, thanked emergency responders for their participation and thanked Ann Coen and her team for providing beach pictures for 6th grade graduates. She thanked administration and nurses for their efforts in preparing for the opening of school, thanked Dave Yates, Facilities Manager for in-house repairs and upgrades; reported that a pandemic response team and reopening committee have met, thanked the LBI Health Department for participating in the meetings and thanked the teachers for attending the meetings and for their input and ideas. Mrs. Southwick reported that the architect evaluations are complete and reports were presented tonight. School Boards Association will be contacted to continue with the Strategic Planning process and is hoping to have the State of the Schools and State of the Community reports presented at the August meeting. She reported that the Board is voting on the teacher contract and thanked the Negotiations Committee and teacher representatives for their time and effort in bringing negotiations to a conclusion.
6. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:
 - Parent Survey
 - Explanation of Item 10 B - Alyssa Law - panic alarms
7. **BOARD CORRESPONDENCE:** None
8. **APPROVAL OF MINUTES**

Motion by Marilyn Wasilewski, second by Frederic Schragger to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

June 9, 2020: Regular and Closed Session

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber,
Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

9. **COMMITTEE REPORTS**
 - Negotiations: Marilyn Wasilewski - no report
 - Personnel: Brielle Hoffacker reported on personnel items for approval on the agenda.
 - Policy: Georgene Hartmann reported that policies are on the agenda for approval.
 - Finance/Building/Grounds/Transportation: Kristy Raber - Ms. Kelly reported that minutes of the July 13th meeting were distributed to Board Members, reported on emergency reserve account to offset cost of COVID, hold on nonessential spending to prepare for COVID expenses, sale of surplus student equipment via an interlocal agreement with SRSD and architect presentation.
 - Curriculum: Eileen Bowker - Dr. Kopack reported that a meeting will be scheduled in August.
 - Public Relations/Strategic Plan: Dr. Kopack reported that a meeting will be scheduled.
 - PTA Liaison: Brielle Hoffacker reported that the PTA plans to meet soon to set the budget and plan for the upcoming school year. Dr. Kopack reported that he will be meeting with the PTA president later in the week.

10. **UNFINISHED/NEW BUSINESS**

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

A. Collective Bargaining Agreement

BE IT RESOLVED that the Long Beach Island Board of Education ratify the Memorandum of Agreement dated July 21, 2020, between the Board and the Long Beach Island Education Association; and Salary Guides for the Collective Bargaining Agreement between the Long Beach Island Board of Education and the Long Beach Island Education Association for the period of July 1, 2019 to June 30, 2022.

Mr. Fenimore commented that he can't justify the percentage because LBI School District teachers are paid higher than other teachers in Ocean County, and LBI contract percentages were based on the same percentages as districts with lower salaries than LBI, and this pushes our teacher salaries out further from the rest of the County. There was supposed to be health care savings by switching to Direct 15, but there is a mandate in the Assembly to do that. He was hoping to partner with surrounding school districts to give teachers the opportunity to advance degrees and would rather money spent on that incentive.

Mr. Sciarillo confirmed that all Board Members can vote on the agreement.

Mrs. Hartmann said that she asked questions about the agreement and did not receive a response so is abstaining from the vote.

Mr. McMenamin abstained from voting because his wife is a teacher.

Upon a roll call vote, motion carried:

Ayes(6): Mrs. Bowker, Mrs. Hoffacker, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: Mr. Fenimore

Abstain: Mrs. Hartmann, Mr. McMenamin

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

B. Alyssa Law Compliance Application

Motion to approve the submission of the Alyssa Law Compliance Application N.J.S.A. 18A:41-11 (a)-(d), in the amount of \$20,000.

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

11. **PERSONNEL**

Motion by Frederic Schragger, second by Brielle Hoffacker to approve the following:

A. Employee Salaries

Motion to approve non-represented employee salaries for July 1, 2019 through June 30, 2020 and July 1, 2020 through June 30, 2021, as listed.

SCHOOL AND DISTRICT OFFICE STAFF	2019-2020	2020-2021
Lee, M	\$44,298	\$45,583
Miller, J	\$55,291	\$56,895
Scholey, L	\$39,209	\$40,346
Sheplin, K	\$66,349	\$68,273
Tumulty, G (PT)	\$20,066	\$20,647
Yates, M	\$45,995	\$47,329
FACILITIES MANAGER		
Yates, D	\$60,947	\$62,714
(PT) Denotes Part-time Employee		

B. Annual Stipends

Motion to approve annual stipends for the 2020-2021 school year as follows:

- Head Bus Driver - Brooke Mandarakas \$1,500
- ASSA Report Submission - Joanne Miller \$ 300
- Black Seal License, (2 @ \$600 each) - John Moroli,
Suzanne Pukala \$1,200
- Garden Coordinator - EJ, Bianca Aniski \$1,200
- Garden Coordinator - LBI, Karen Beetel \$1,200
- Hydroponic Garden Coordinator - Lauren Rothstein \$1,200
- AESOP Coordinator - Marilyn Yates \$2,000
- NJSLS Technology Coordinator - Shelley Smith \$1,500
- NJSLS Testing Coordinator - Julie Oldham \$1,500
- Spanish Translators - Rosa Warfel, Jackie Ramilo
as needed not to exceed \$ 200

C. Leave of Absence

Motion to approve an unpaid leave of absence for employee #4163 from October 30, 2020 through November 25, 2020.

D. Summer Custodian:

Motion to approve the employment of Brooke Mandarakas as a summer custodian from June 22, 2020, through August 31, 2020, at the hourly rate of \$17. Benefits are not included.

E. Special Education Teacher

Motion to approve the employment of Stephanie Ivancich as a Special Education Teacher for the 2020-2021 school year at the annual salary of \$58,204 (step 5 on the BA salary guide). Final salary to be determined pending the outcome of the collective bargaining process.

- F. Principal/Supervisor of Special Education
Motion to approve the employment contract of Francis Birney, Principal/ Supervisor of Special Education, for the period of July 1, 2019, to June 30, 2020, at the annual salary of \$125,510.70.
- G. Principal/Supervisor of Special Education
Motion to approve the employment contract of Francis Birney, Principal/ Supervisor of Special Education, for the period of July 1, 2020, to June 30, 2021, at the annual salary of \$129,150.51.
- H. School Business Administrator Contract
Motion to approve the employment contract for Christine Kelly, School Business Administrator/Board Secretary, at the annual salary of \$117,875.00 for the period of July 1, 2019, to June 30, 2020, as approved by the Executive County Superintendent.

ADDENDUM ITEM:

- I. Summer Employment
Motion to approve summer employment at the Stipend/XCOMP rate of \$35/hr. as follows (pending the outcome of the collective bargaining process) with approved timesheets:
- District Restart and Recovery Planning and Organization – Health Offices: 2 nurses, up to 20 hours/\$700 each: Bianca Aniski and Denise Lake

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

12. **POLICY**

Motion by Marilyn Wasilewski, second by Kristy Raber to approve the following:

- A. Policy
Motion to approve the first reading of the following new and revised policies and regulations:

New and Revised Policies/Regulations:

Policy 1581: Domestic Violence (Revised) (M)
Regulation 1581: Domestic Violence (New) (M)
Policy 2422: Health and Physical Education (Revised) (M)
Policy 3421.13: Postnatal Accommodations (New)
Policy 4421.13: Postnatal Accommodations (New)
Policy 5330: Administration of Medication (Revised) (M)
Regulation 5330: Administration of Medication (Revised) (M)
Policy 7243: Supervision of Construction (Revised) (M)
Policy 8210: School Year (Revised)
Policy 8220: School Day (Revised) (M)
Regulation 8220: School Closings (Revised)
Policy 8462: Reporting Potentially Missing or Abused Children (Revised) (M)
Policy 1649: Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (New) (M)
Policy 1648: Restart and Recovery Plan (New) (M)

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber,
Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

13. **FINANCE**

Motion by Frederic Schragger, second by Brielle Hoffacker to approve the following:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of June 2020.

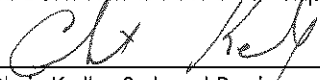
- a. Report of the Secretary dated June 30, 2020
- b. Report of the Treasurer dated June 30, 2020

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of June 2020 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of June 2020 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator

8-19-, 2020

B. Transfers

Motion to approve the June 2020 transfer report.

C. Bills List

- 1. Motion to approve the supplemental bill list for June 2020 totaling \$52,865.85
- 2. Motion to approve the July 15, 2020 bills List, totaling \$263,287.10

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber,
Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

14. **ANNUAL APPROVALS/CONTRACTS**

Motion by Marilyn Wasilewski, second by Brielle Hoffacker to approve the following:

A. Bus Evacuation Drills 2019-2020

Be it Resolved, that upon the recommendation of the Superintendent, the Board of Education acknowledges that the second of two required School Bus Evacuation Drills for the 2019-2020 school year was not completed due to COVID-19. The buildings were closed and buses not in use. New Jersey Administrative Code 6:21-11.3 requires two school bus evacuation drills yearly.

B. Sale of Surplus / Obsolete Equipment

WHEREAS the following property is not needed for school purposes; there exists a need for all available space; and the NJ Public School Contracts Law, 18A: 18A-45 requires a resolution authorizing disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED that the Long Beach Island School District Board of Education authorizes the Business Administrator to dispose of this surplus property. The items will be sold to the Southern Regional School District for the amount of \$2,500.

- 6 x 8 Therapy Table
- PK Toileting System
- Activity Chair
- Gait Trainer - Yellow

C. Annual Contract Approvals

Motion to approve annual support and maintenance contracts beginning July 1, 2020, to June 30, 2021, as follows:

1. KT's Office Supply, \$3,225, copier support services

D. Tuition Contract

Motion to approve a tuition contract with The Education Academy for the 2020-2021 school year in an amount not to exceed \$52,443.80 (does not include transportation).

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

15. **ANNOUNCEMENTS**

A. School Board Election 2020

The following seats will be available in the fall: William Fenimore, Ship Bottom, John McMenamin, Surf City, and Georgene Hartmann, Long Beach Township. The deadline for filing petitions is Monday, July 27, 2020, at 4 p.m. to the Office of the County Clerk. Please contact election office staff at (732) 929-2153 with regard to petition filing. The Annual School Election will be held on November 3, 2020.

B. Dates to Remember

August 18: Board of Education Meeting, 6 p.m. LBI Grade School gym

16. **Motion by Marilyn Wasilewski, second by Kristy Raber to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on August 18, 2020, at 5:30 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 6 p.m. in the Long Beach Island Grade School gym.

Mrs. Bowker asked that all Board Members follow the state mandate and wear face masks at the next meeting. Mrs. Southwick responded that prior to the meeting she confirmed with the health department that when Board Members are seated, face masks could be removed for the meeting.

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber,
Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

17. **EXECUTIVE SESSION #2:** The Board did not return to Executive Session.

18. **ADJOURNMENT**

At 7:25 p.m., a motion was made to adjourn. All in favor.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kathy Sheplin". The signature is fluid and cursive, with the first name "Kathy" being more prominent than the last name "Sheplin".

Kathy Sheplin
Assistant to the Board Secretary