

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
June 9, 2020
Long Beach Island Grade School Media Center
Executive (Closed) Session 5:45 PM – Regular (Public) Session 6:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on June 9, 2020 via remote call/virtual meeting.

Board President, Colette Southwick, called the meeting to order at 6:07 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

PRESENT: Mrs. Southwick Mrs. Wasilewski

PRESENT REMOTELY: Mrs. Bowker Mrs. Hoffacker Mr. Schragger
Mr. Fenimore Mrs. Hartmann Mrs. Raber
Mr. McMenamin

ABSENT: None

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Ms. Chris Kelly, School Business Administrator/Board Secretary
Mr. Anthony Sciarillo, Esq.
Mr. Frank Birney
Ms. Meghan Lee
Ms. Shelley Smith

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack reported on the end-of-year school events (6th grade graduation virtual/car procession ceremonies and pick up of student belongings). He thanked everyone for their cooperation and hard work in concluding the school year.
5. **REPORT OF THE PRINCIPAL:** Mr. Birney thanked parents, students, and teachers for hard work, reported on the kindergarten graduation car procession, and invited Board members to attend the ceremony.
6. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked students and staff for their help in successfully concluding the school year.

7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:

- Via email: 6th Grade Graduates' cap and gown ceremony via school bus delivery

- 8.. **BOARD CORRESPONDENCE** - None

9. **APPROVAL OF MINUTES**

Motion by Marilyn Wasilewski, second by Kristy Raber to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

May 19, 2020: Regular Session

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

10. **COMMITTEE REPORTS**

- Negotiations: Marilyn Wasilewski - no report
- Personnel: Brielle Hoffacker - Dr. Kopack reported that the committee met on June 9th and reported on personnel items for approval on the agenda.
- Policy: Georgene Hartmann - Mrs. Southwick reported that the committee met on June 9th. Ms. Kelly reported on policies to be updated, first reading will be in July.
- Building/Grounds/Transportation/Finance: Kristy Raber reported on reserve deposits, capital reserve, maintenance reserve, surplus equipment for disposal, lighting equipment, shared services, surplus OT/PT items, awarded contracts, professional appointments, architect update, graduation ceremonies, and reopening. Mrs. Hartmann asked what the capital reserve of \$2 million dollars is for. Ms. Kelly responded that it is a placeholder for up to \$2 million, and need will not be determined until after the audit. A formal motion for disbursement of funds will be on agenda in October or November. Mrs. Hartmann asked about the \$1.5 million that is currently in capital reserve and not spent. Ms. Kelly said that the \$1.5 million was out of the existing capital reserve for 2019-2020, and it was not used so it goes back into the capital reserve and is part of the \$2 million.
- Curriculum: Eileen Bowker - Dr. Kopack thanked all who participated in the committee meeting on June 8th and reported on the LEAP Program, grading, virtual learning plan, reopening plan, home tech survey, i-ready Assessments, professional development, summer curriculum writing, summer programs, time capsule, and noted that the swim program will not be offered in 2020-2021.
- Public Relations/Strategic Plan: Dr. Kopack reported that we are waiting on communication from NJ School Boards Association.
- PTA Liaison: Brielle Hoffacker reported that they did not meet. The PTA hosted a fruit and vegetable pick up at the EJ School for all school families in May.

11. **PERSONNEL**

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

A. Summer Employment

Motion to approve summer employment for Gail Tumulty, Child Study Team Secretary, for up to 30 hours at the hourly rate of \$21.67 with approved timesheet (to be adjusted based on negotiations).

B. Summer Employment

Motion to approve summer employment at the Stipend/XCOMP rate of \$35/hr. as follows (pending the outcome of the collective bargaining process) with approved timesheets:

- Summer Technology Positions: 2 teachers, not to exceed a total of 215 hours / \$7,525: Cathy McBride, Shelley Smith
- Summer Webmaster: 1 teacher to update and maintain the district website, up to 15 hours for a total of \$525: Chloe Sheplin
- Scheduling/Orientation: 1 teacher, up to 35 hours for a total of \$1,225: Julie Oldham
- Curriculum Review: To review/write curriculum for a total of \$175 per subject/grade level/grade cluster: Cathy McBride, Julie Oldham, Chloe Sheplin
- Summer CST Meetings: District teachers as needed not to exceed \$840

C. Health Benefits Waiver

Motion to approve a health benefits waiver for full-time employees that can provide documentation that they are insured by another provider. Payment may not be more than 25% of the amount saved by the employer because of the waiver or \$5,000, whichever is less. (In accordance with P.L. 2007, C.92 and P.L. 2010, C.2)

D. Principal/Supervisor of Special Education

Motion to approve the employment contract of Francis Birney as a Principal/ Supervisor of Special Education beginning July 1, 2020, to June 30, 2021, at a salary to be determined at the conclusion of the collective bargaining process.

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

12. **FINANCE**

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of May 2020.

- a. Report of the Secretary dated May 31, 2020
- b. Report of the Treasurer dated May 31, 2020

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of May 2020 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of May 2020 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator

7-21-, 2020

B. Transfers

Motion to approve the May 2020 transfer report.

C. Bills List

Motion to approve the June 3, 2020 Bills List, totaling \$179,189.82

Mr. Fenimore questioned the cumulative bills list only showing 7-8 months for the attorney. Ms. Kelly said May and June are not included, and she will check other months.

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

13. **ANNUAL APPROVALS/CONTRACTS**

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

A. End-of-the-Year Budget Transfers

Motion to authorize Christine Kelly, School Business Administrator/Board Secretary, to make the transfers necessary to balance the 2019/2020 school budget to be approved at the July 21, 2020, Board meeting.

B. Supplemental Bill List

Motion to authorize Christine Kelly, School Business Administrator/Board Secretary, to prepare a supplemental bill list on June 30, 2020, to pay any outstanding invoices for the 2019/2020 school year to be approved at the July 21, 2020, Board meeting.

C. Reservation of Fund Balance

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve account(s) year-end; and

WHEREAS, The aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution; and,

WHEREAS, the Long Beach Island Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from General Fund into Capital, Emergency, and Maintenance Reserve accounts at year end; and

WHEREAS, the Long Beach Island Board of Education has determined that an amount not to exceed the below mentioned is available for such purpose of transfer:

<u>Account</u>	<u>Reserve Amount</u>
Capital Reserve	\$2,000,000
Maintenance	\$ 300,000
Emergency Reserve	\$ 250,000

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

D. Procurement of Goods and Services through State Contract

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising; therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and,

WHEREAS, Long Beach Island School District has the need, on a timely basis, to procure goods and services utilizing state contracts; and,

WHEREAS, the Long Beach Island Board of Education desires to authorize its purchasing agent for the fiscal year ending June 30, 2021 to make any and all purchases necessary to meet the needs of the school district throughout the year;

NOW, THEREFORE, BE IT RESOLVED that the Long Beach Island School District Board of Education does hereby authorize the District Purchasing Agent to make purchase of goods and services entered into on behalf of the State by the Division of Purchase and Property.

E. Resolution Authorizing Contracts with Certain Approved State Contract Vendors Pursuant to N.J.S.A. 18A:18A-10(a)

That upon the recommendation of the Superintendent, the Board of Education authorizes purchases with the following State Contract vendors who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

The duration of the contracts between the Long Beach Island School District Board of Education and the referenced State Contract Vendors shall be for the 2019-2020 School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury.

	State Contract #	Title
Keyboard Consultants	17-Food-00266 17DPP00111	School & Library Equip., Supplies & Services

F. Business Administrator Authorization

Motion that the Board of Education approve the Business Administrator/Board Secretary to approve bids, approve account transfers, pay bills, approve construction change orders and approve travel in accordance with policies 6471 and 3240, Board member Travel Expenses; Staff Travel Expenses and N.J.S.A. 18A:11-12, in between board meetings on an emergency basis with lists of such bids, transfers, payments, construction change orders and travel subject to presentation and ratification at the next business meeting of the board.

G. Authorization to Sign Checks

Motion required to authorize the signing of checks for the fiscal year ending June 30, 2021 as follows:

Required Account Signers for General Account (need 3 out of 5):

- Board President
- Board Secretary
- Treasurer of School Monies
- Superintendent
- Principal

H. Banking Services

RESOLVED, the Long Beach Island Board of Education approves the following as its official depositories:

Ocean First Bank

- General Operating Account
- Capital Reserve Account
- Payroll Salary Account
- Payroll Agency Account
- Unemployment Trust Account
- Cafeteria Account

I. Petty Cash Account

Motion to authorize maintaining the following petty cash account for fiscal year ending June 30, 2021:

Board Office: \$250

J. Purchasing Agent

RESOLVED, that the Long Beach Island Board of Education appoint Christine Kelly for the period of July 1, 2020 through June 30, 2021 as the Qualified Purchasing Agent subject to bid thresholds permitted by law under N.J.S.A. 18A:2-B.

K. Resolution Increasing the Bid Threshold—Qualified Purchasing Agent

WHEREAS, Christine Kelly), School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to \$44,000, effective July 1, 2020; NOW, THEREFORE BE IT RESOLVED that the Long Beach Island Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Christine Kelly, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

L. Report of Awarded Contracts

Motion to approve Report of Awarded Contracts. Pursuant to PL 2015, Chapter 47 the Long Beach Island School District intends to renew, award, or permit to expire the attached contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.

M. District Appointments

Motion to approve the following appointments for the 2020-2021 school year:

Name	Position
Peter Kopack	District Safety Coordinator Federal Funds Accountability Officer School Safety Specialist
Frank Birney	Affirmative Action Officer Title I Representative
Julie Oldham	Anti-Bullying Coordinator Homeless & Child Welfare Liaison Intervention and Referral Services (I&RS) 504 Officer
Christine Kelly	Public Records Officer Public Agency Compliance Officer School Funds Investor
David Yates	Integrated Pest Management Coordinator Right to Know Officer Chemical Hygiene Officer Indoor Air Quality Designee
Joanne Miller Lynda Scholey	Pupil Record Maintenance

N. State Cooperative Purchasing and Maintenance Agreement (Ed-Data)

Motion to approve participation in the State Cooperative Purchasing Agreement with Ed-Data for the fiscal year ending June 30, 2021 at a cost not to exceed \$4,000.

O. Cooperative Pricing Agreements

Motion to approve cooperative pricing agreements with the following educational services commissions as follows:

- Hunterdon County Educational Services Commission for the 2020-21 school year for goods and services. There is no fee to join the HCESC.
- Educational Services Commission of New Jersey for the 2020-21 school year for goods and services. There is no fee to join ESCNJ.

P. Special Education Services

Motion to approve the following Special Education Services for the 2020-2021 school year:

- Learning Disabilities Teacher-Consultant (LDT-C), Valerie Cericola (V&C Educational Consultants, LLC), \$435/day, \$65/hr. not to exceed \$18,000.00
- Occupational Therapist (OT), Wendy Warner, \$80.00 per hour
- School Psychologist, Theresa Strunk, \$400.00 per day, \$60.00 per hour not to exceed \$16,500

- Physical Therapist, Shared Service with Little Egg Harbor, Michelle Fontana \$90.00 per hour
- Social Worker, Sarah Franka, (SKF Social Work Services, LLC), \$415 per day, \$60 per hour
- Brett DiNovi & Associates, Behavioral Therapist, \$126 per hour

Q. Child Study Team Consultant List

Motion to approve child study team consultants for the 2020-2021 school year.

R. Food Service Agreement

Motion to approve a Shared Services Agreement for the 2020-2021 school year for Food Services with Stafford Township Board of Education in the amount of \$45,000.

S. Shared Service Agreement - Transportation Services

Resolved that the Long Beach Island Board of Education enter into a shared services agreement with Central Regional School District for the provision of transportation services for the Long Beach Island School District from July 1, 2020 through June 30, 2021 in the amount of \$20,000. This agreement provides a transportation supervisor and other associated services.

T. Shared Service Agreement - Network Administrator Services

Resolved that the Long Beach Island Board of Education enter into a shared services agreement with Stafford Township School District for the provision of Network Administrator Services for the Long Beach Island School District from July 1, 2020 through June 30, 2021 in the amount of \$25,000. This agreement provides for an onsite Network Administrator 2 days a week.

U. Interlocal Services Agreement

Motion to approve an Interlocal Services Agreement for the 2020-2021 school year with Southern Regional School District for computer repair services, one half day each week, unless canceled by the Long Beach Island Administration at a rate of \$60/hr. This does not include materials.

V. Nonpublic Transportation

Motion to approve a contract with Southern Regional School District for nonpublic transportation for the 2020/2021 school year at the maximum rate of \$1,000 per student as follows:

- St. Mary's Academy
- Lighthouse Christian Academy

W. SRI & ETTC

Motion to approve the district's membership fee for SRI (Southern Regional Institute for Professional Development) & ETTC (Educational Technology Training Center) for professional development from July 1, 2020, to June 30, 2021 in the amount of \$721.50.

X. Notification Services

Motion to approve Blackboard, Inc. to provide mass notification and communication, mobile communication app & maintenance at a rate of \$2,569 from July 1, 2020 to June 30, 2021.

Y. Annual Contract Approvals

Motion to approve annual support and maintenance contracts beginning July 1, 2020, to June 30, 2021, as follows:

1. Frontline Employee Absent Management System, \$3,976.44
2. Strauss Esmay Policy Support System and online maintenance fee, \$4,635
3. Morris Computer Systems, LLC, July 1 - Sept. 30 at \$2,200 per month
4. OnCourse System for Education, \$12,806.22, student database system
5. PaySchools, \$2,022, cafeteria payment services
6. Ed-Data, licensing agreement not to exceed \$4,000

Z. Attendance Officers

Motion to appoint District Attendance Officers and stipends for the fiscal year ending June 30, 2021, as follows:

- Harvey Cedars, Officer Dan Grundtisch, \$100
- Ship Bottom, Officer Ronald Holloway, \$100
- Surf City, Chief John Casella, \$100
- Long Beach Township/Barnegat Light, Lieutenant Michael Brennan, \$200

AA. Title III Consortium

Motion to approve participation in the Title III Consortium for the 2020/2021 school year.

BB. ESSA Grant Application

BE IT RESOLVED BY THE Long Beach Island Board of Education to authorize the submission of the Every Student Succeeds Act (ESSA) application for Fiscal Year 2021 and to accept the grant award of these funds upon the subsequent approval of the FY21 ESSA application.

Title I Part A	\$55,512
Title II Part A	\$ 5,786
Title III	\$ 889
Title IV Part A	<u>\$10,000</u>
Total	\$72,187

CC. IDEA Grant Application

BE IT RESOLVED by the Long Beach Island Board of Education to accept the 2020-2021 Individuals with Disabilities Education Act (IDEA) Grant as follows and approve the submission of the application to the NJDOE for use of funds:

Basic:	\$70,542
Preschool:	<u>\$ 4,248</u>
Total	\$74,790

DD. CARES Act Application

BE IT RESOLVED by the Long Beach Island Board of Education to accept the 2020-2021 Cares Act Grant in the amount of \$44,388 and approve the submission of the application to the NJDOE for use of funds.

EE. Insurance Coverages: Worker's Comp, Property, General Liability, Automobile, Bond

Motion to approve renewal of insurance coverages detailed below for the 2020-2021 School Year at the premiums shown, through the subject to adjustment for updated appraisal values and changes in vehicle counts or enrollments; and, that payments be made when bills are received based upon the terms, conditions, and endorsements or the policies, as shown:

Workers Comp	\$ 52,716
Supplemental Workers Comp	\$ 3,545
Property Package (Property, Liability, Auto, EIL, Crime)	\$ 62,944
Excess Liability (included in above)	
School Leaders Professional Liability	\$ 8,223
Employee Bond Renewal	\$ 970
Flood Insurance (LBI, EJ, Bus)	\$ 46,753
Total Insurance	\$175,151

FF. Dental Coverage

That upon the recommendation of the Superintendent, the Board of Education approve a one year renewal of the Dental coverage insurance with Horizon for July 1, 2020-June 30, 2021. The renewal rates represent an increase of 0%.

Category	Monthly Rate
Single	\$ 70.05
Parent/Child	\$131.84
Employee/Spouse	\$131.84
Family (3 or more)	\$210.97

GG. Disability Insurance Companies/Brokers

Motion to approve the following disability insurance companies and related brokers for the fiscal year ending June 30, 2021: AFLAC

HH. Appointment of Insurance Agents

That upon the recommendation of the Superintendent, the Board of Education approves the appointment of the following insurance agents for the fiscal year ending June 30, 2021:

Type	Agent
General Insurance Broker of Record	The Van Dyke Agency
Dental and Vision Benefit Plans Broker	Brown & Brown of New Jersey

II. Vision Coverage

That upon the recommendation of the Superintendent, the Board of Education approve a one year renewal of the Vision coverage insurance with NVA for July 1, 2020-June 30, 2021. The renewal rates represent an increase of 0%.

Category	Monthly Rate
Family	\$8.65

JJ. Affirmative Action Statement of Assurance

Motion to approve the Comprehensive Equity Plan Statement of Assurance for school years 2020-2021 through 2021-2022.

KK. Appointment of Medical Inspector

Motion to appoint Dr. Harry Larkin, MD, as medical inspector at a rate of \$100 for less than 10 minutes, \$130 for more than 10 minutes and costs of vaccines for the fiscal year ending June 30, 2021.

LL. Student Insurance

Motion to approve Student Basic Accident and Catastrophic Student Insurance policy for the period July 1, 2020 through June 30, 2021. This policy is through Bollinger Specialty Group. The premium is \$4,980.00.

MM. Kids' Care Program

Motion to authorize the continuation of the Long Beach Island School District's Kids' Care Program for the 2020-2021 school year.

NN. Kids Care

Motion to approve the use of Kids Care services by district employees for district-approved workshops, meetings, etc. at no cost to the employee as long as Kids Care personnel have previously been scheduled.

OO. Amendment for CARES Act: Eligible Over the Counter Expenses

RESOLVED, that the Amendment to the Long Beach Island Board of Education Flexible Benefits Plan for the CARES Act (the Amendment) is hereby approved and adopted, and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Plan Administrator the Amendment and to take any and all actions as it may deem necessary to effectuate this resolution.

PP. School Alliance Insurance Fund Membership Renewal

WHEREAS, the Long Beach Island School District, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2020 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

WHEREAS, the Educational Facility is afforded the following types of coverages:

- Workers' Compensation
- Supplemental Indemnity - Workers' Compensation
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)

- School Leaders Professional Liability
- Excess Liability (SLPL)
- Foreign Travel Liability
- Student Accident

WHEREAS, the Educational Facility desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2020, and ending July 1, 2023 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Educational Facility's Business Official, Christine Kelly, is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership.

QQ. School Alliance Insurance Fund Indemnity and Trust Renewal Agreement

THIS AGREEMENT, made this 9 day of June , 2020, in the County of Ocean, State of New Jersey, by and between the School Alliance Insurance Fund, hereinafter referred to as "Fund", and the Governing Body of the Long Beach Island School District, hereinafter referred to as "Educational Facility";

WHEREAS, the Fund seeks to provide its members with insurance coverage;

WHEREAS, two or more educational facilities have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 et. seq. and the regulations promulgated pursuant thereto; and

WHEREAS, the Educational Facility is currently a member of said Fund; and

WHEREAS, the Educational Facility has resolved to renew said membership;

NOW, THEREFORE, it is agreed as follows:

1. The Educational Facility hereby renews its membership in the Fund for a three (3) year period, beginning July 1, 2020, and ending July 1, 2023 at 12:01 a.m. eastern standard time.
2. The Educational Facility agrees to participate in the Fund with respect to the types of insurance stated in the Renewal of Membership Resolution.
3. The Educational Facility hereby ratifies and reaffirms the bylaws and other organizational and operational documents of the Fund and as from time to time amended by the Fund and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were reexecuted contemporaneously herewith.
4. The Educational Facility agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.

5. In consideration of renewal of membership in the Fund, the Educational Facility agrees that for those types of insurance in which it participates, the Educational Facility shall jointly and severally assume and discharge the liability of each and every member of the Fund all of whom, as a condition of membership in the Fund, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Educational Facility is pledged to the punctual payment of any sums which shall become due to the Fund in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
6. If the Fund, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Facility agrees to reimburse the Fund for all such reasonable expenses, fees and costs on demand.
7. The Educational Facility and the Fund agree that the Fund shall hold all monies paid by the Educational Facility to the Fund as fiduciaries for the benefit of Fund claimants all in accordance with applicable statutes and/or regulations.
8. The Fund shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1 et. seq. and such other statutes and regulations as may be applicable.
9. The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

Mrs. Hartmann asked for an explanation of item DD (CARES Act Application). Ms. Kelly explained that it is a new grant from stimulus funds for all school districts. Our district received approximately \$44,000 in funding for equipment, repairs, extra education for students, etc. Funds can be used until September 2022.

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

14. PROFESSIONAL APPOINTMENTS

Motion by Eileen Bowker, second by Brielle Hoffacker to approve the following:

A. Appointment of Auditor

WHEREAS, there exists a need for auditing service; and,

WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that Holman Frenia Allison, P.C., Certified Public and Licensed Accounting firm for the State of New Jersey is hereby appointed to conduct auditing services from July 1, 2020, to June 30, 2021, not to exceed \$21,650.

B. Appointment of Attorney

WHEREAS, there exists a need for legal service; and,

WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that Sciarillo Cornell Merlino, McKeever & Osborne, LLC, Licensed Legal firm for the State of New Jersey is hereby appointed to conduct legal services from July 1, 2020, to June 30, 2021, at the hourly rate of \$165.

C. Appointment of Architect of Record

WHEREAS, there exists a need for architectural services; and,

WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that Spiezle Architectural Group, Inc., Licensed Architectural firm for the State of New Jersey is hereby appointed as the Architect of Record from July 1, 2020, to June 30, 2021.

Upon a roll call vote, motion carried:

Items A and C

Ayes (8): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays (1): Mr. McMenamin,

Abstain: 0

Upon a roll call vote, motion carried:

Item B

Ayes (7): Mrs. Bowker, Mr. Fenimore, Mrs. Hoffacker, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays (2): Mrs. Hartmann, Mr. McMenamin,

Abstain: 0

15. **EDUCATIONAL**

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

A. Student Safety Data System (SSDS) Report Period 1

Motion to approve the Student Safety Data System 2019-2020 report period 1 as presented in Executive Session.

B. Choice Students

Motion to approve that not more than 10% of a grade level or 10% of the total school population can transfer out of the Long Beach Island School District for Choice Schools in other districts.

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

16. **UNFINISHED/NEW BUSINESS:** Mrs. Hartmann requested a hard copy of the agenda and packet prior to the meeting.

17. **ANNOUNCEMENTS**

A. School Board Election 2020

The following seats will be available in the fall: William Fenimore, Ship Bottom, John McMenamin, Surf City, and Georgene Hartmann, Long Beach Township. The deadline for filing petitions is Monday, July 27, 2020, at 4 p.m. to the Office of the County Clerk (information on electronic filing is pending). The Annual School Election will be held on November 3, 2020.

B. Dates to Remember

June 15: Kindergarten Graduation 10:00AM (Rain Date 6-16)
June 15: 6th Graduation 6:00PM (Rain Date 6-16)
June 16: Last day of School
July 21: Board of Education Meeting, Long Beach Island Grade School, 7 p.m.

18. **Motion by Kristy Raber, second by Georgene Hartmann to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on July 21, 2020, at 5:45 p.m. and the meeting will take place via a remote call/virtual meeting in the Long Beach Island Grade School Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 6 p.m.

Upon a roll call vote, motion carried:

Ayes (9): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

19. **EXECUTIVE SESSION #2:** The Board did not enter into Executive Session.

20. **ADJOURNMENT**

At 6:36 p.m., a motion was made by Kristy Raber, second by Eileen Bowker to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary