LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
March 16, 2020
Long Beach Island Grade School Media Center
Regular (Public) Session 5:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey and via remote call on March 16, 2020.

   Board President, Colette Southwick, called the meeting to order at 5:00 p.m. and read the following statement:

   "This meeting is hereby called to order. Given the circumstances the time of this meeting has changed from the advertised time of the Public Portion at 7:00PM to 5:00PM and will now take place via a remote call in the Long Beach Island Grade School Media Center. Adequate notice of this meeting change was posted on our website, the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The revised notice filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

PRESENT: Mrs. Hartmann Mrs. Southwick

PRESENT VIA REMOTE CALL:

Mrs. Bowker Mrs. Hoffacker Mr. Schragger
Mr. Fenimore Mr. McMenamin Mrs. Wasilewski
Mrs. Raber

ABSENT: None

OTHERS PRESENT VIA REMOTE CALL: Dr. Peter Kopack, Superintendent

OTHERS PRESENT: Ms. Chris Kelly, School Business Administrator/Board Secretary
Mr. Anthony Sciarrillo, Esq.

4. **FINANCE**

Motion by Georgene Hartmann, second by Brielle Hoffacker to approve the following:

A. Financial Reports

1. ADOPTION OF PRELIMINARY BUDGET 2020-2021
   That upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

   BE IT RESOLVED that the preliminary budget be approved for the 2020-2021 School Year using the state aid figures

BE IT FURTHER RESOLVED the Secretary to the Board of Education be authorized to submit the following preliminary budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	TOTAL
2020-2021 Total Expenditures	7,652,491	123,763	7,776,254
Less: Anticipated Revenues	914,303	123,763	1,038,066
Taxes to be Raised	6,738,188		6,738,188

2. Travel Expenditures
WHEREAS, the Long Beach Island Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. Requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, Department or Association sponsored events or in-state professional development activities for which the registration fee does not exceed $150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds $1,500 in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A23A-7.3 et seq. but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3 to a maximum expenditure of $10,000 for all staff and board members.

3. Professional Services 2020-2021
WHEREAS, school district policy #6220/R6220 N.J.A.C. 6A:23A-5.2(b) and N.J.A.C. 6A:23A-9.3(c) 14 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such public relations and professional services for the 2020-2021 School Year at the sum of:

Professional Services:

Attorney(s)	$ 50,000
Auditor	$ 23,500
Architect*	$ 75,000
OT/PT/Social Worker/LDT-C	$144,240
School Psychologist	$ 16,340
School Physician	$ 500

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

BE IT FURTHER RESOLVED that the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.

*Does not include projects funded through Capital Reserve

4. Maintenance Reserve Account Withdrawal
That upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

RESOLVED that the Long Beach Island Board of Education approves the Maintenance Reserve withdrawal pursuant to N.J.A.C. 6A:23A – 14.2 (d) for the 2020-2021 budget in the amount of $100,000. The district intends to utilize these funds for:

Required Building Maintenance

Board members asked if they will be permitted to review the budget, questioned the fee for the architect, and if the budget included contracted salaries for teachers and staff. Ms. Kelly responded that this is the preliminary submission of the budget and that Board Members will be able to review the budget prior to the final submission, noted that the fee for the architect is the same fee that is approved every year and also noted that the estimate for architectural work has not changed, and she responded that anticipated salaries are included in budget.

Upon a roll call vote, motion carried:
Ayes (7): Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski
Nays (2): Mrs. Bowker, Mr. McMenamin
Abstain: 0

5. **PUBLIC COMMENT:** None

6. **Motion by Georgene Hartmann, second by Marilyn Wasilewski to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on April 7, 2020, in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:
Ayes (9): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski
Nays: 0
Abstain: 0

7. **EXECUTIVE SESSION #1 (If Needed):** The Board did not go into Executive Session.

8. **ADJOURNMENT**

At 5:08 p.m. a motion was made to adjourn. All in favor.

Respectfully Submitted,

Kathy Shepllin
Assistant to the Board Secretary