

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
February 26, 2020
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:00 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ on February 26, 2020.

Board President, Colette Southwick, called the meeting to order at 7 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE:** Noah Hoffacker and Teaghan Beetel led the Pledge of Allegiance.

3. **ROLL CALL**

PRESENT:	Mrs. Bowker	Mrs. Hoffacker	Mrs. Wasilewski
	Mr. Fenimore	Mrs. Raber	Mrs. Southwick
	Mrs. Hartmann	Mr. Schragger	

ABSENT: Mr. McMenamin

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Ms. Chris Kelly, School Business Administrator/Board Secretary
Mr. Anthony Sciarillo, Esq.

4. **SPECIAL PRESENTATIONS**

A. Ms. Freeman and Helping Hands and Art Club students (Teaghan Beetel, Noah Hoffacker, Maeson Guarino, Aiden Potter, Meghan Ferg, Zoe Mejia, Alexandra Meehan, and Madeleine Marais) gave a presentation on the Pep Rally which was held at the LBI Grade School on January 31st. Students took turns reporting on Pep Rally preparation, food donations to the St. Francis Food Pantry, and donations of food and supplies to the Southern Ocean County Animal Shelter. Dr. Kopack thanked Ms. Freeman, Ms. Gosline, Mr. Colino, Ms. Benjamin and all students and teachers who participated in the event.

5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked Board Members for donating their time and reported on the following events for the month of February: American Heart Association Kids Heart Challenge (Ms. Lake), Random Act of Kindness (Ms. Oldham), LBI garden preparation (Ms. Beetel), and hydroponic garden (Ms. Rothstein).

REPORT OF THE PRINCIPAL: Mr. Birney reported on the following: Pre-K—thematic units (dinosaurs), Kindergarten—sight words and Presidents Washington and Lincoln, First Grade—phonics and "When I'm 100" writing assignment, and Second Grade—"How To" writing assignments. Mr. Birney also announced that next week is "Theme Week" and Read Across America is March 2nd.

6. **REPORT OF THE PRESIDENT:** Mrs. Southwick reported that there are many great events happening in our schools and thanked parents, teachers, and staff, reported on Strategic Planning and thanked committee members (State of the Schools and State of the Community) and all who reached out to volunteer. There will be opportunities in the future for all to participate in the process. She reported that the WOBM reported that the district was ranked #5 in Ocean County on Niche, announced that Dr. Kopack was appointed curriculum chair by OCASA, noted that there is a motion for Architect of Record on the agenda, and thanked everyone supporting the district.
7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:
- Evaluation of Schools
 - Strategic Plan
 - Board Committee List

8. **BOARD CORRESPONDENCE** – Mrs. Southwick addressed the Board that she did receive communication. Board Members requested a copy.

9. **APPROVAL OF MINUTES**

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

January 21, 2020: Regular and Closed Session

Mr. Fenimore questioned the reason for changing the February meeting date from the date that was voted on at the January 21st meeting (page 9 of the minutes). Mrs. Southwick responded that the meeting was changed to allow a majority of Board members to attend. Mr. Sciarillo noted that the change was allowed according to the Bylaws.

Upon a roll call vote, motion carried:

Ayes (5): Mr. Fenimore (with the exception of the Board Meeting Calendar motion on page 9), Mrs. Hoffacker, Mrs. Raber, Mrs. Southwick, Mrs. Wasilewski

Nays (2): Mrs. Bowker, Mrs. Hartmann

Abstain: Mr. Schragger,

10. **COMMITTEE REPORTS**

- Negotiations: Marilyn Wasilewski – Mr. Sciarillo reported that an Agreement of Principle was reached, and once salary guides are submitted by the LBIEA, they will go to the Board committee for approval.
- Personnel: Georgene Hartmann – No report
- Policy: Fred Schragger – No report
- Building/Grounds/Transportation: Kristy Raber – Ms. Kelly reported that the committee met on February 11th and discussed the following: Alyssa's law panic alarms – \$20,000 grant available for possible upgrades, Architect RFP (13 firms responded, 7 firms attended site visits, 8 proposals were received) and one firm chosen for architect of record and to evaluate schools for repairs, additions, new construction, EJ snow removal, facility rentals, bus inspections, Stipulation of Agreement, 2020-2021 budget, and Strategic Plan.

Mrs. Hartmann asked a question about the previous allocation of \$1.5 million and if it will be reallocated for building repairs and maintenance. Ms. Kelly responded that some items are not maintenance projects. Ms. Kelly said projects are scheduled for this year and the money will be removed from that account. She also answered questions on the classroom lighting test at EJ and lighting grant.

- Finance: Kristy Raber – refer to Building/Grounds/Transportation report.
- Curriculum: Eileen Bowker reported that the committee will meet on March 3rd.
- Public Relations/Strategic Plan: Dr. Kopack - referred to earlier President's Report by Ms. Southwick.
- PTA Liaison: Brielle Hoffacker – Karen Vaughan, PTA President, reported on the school dance on March 6th (invitation extended to Beach Haven PTA), yearbook greetings via backpacks, Spiritwear ordered, and next meeting is at How You Brewin on March 10th at 4:30.

11. PERSONNEL

Motion by Kristy Raber, second by Marilyn Wasilewski to approve the following:

A. Substitute Personnel

Motion to approve substitute personnel for the 2019-2020 school year as follows pending receipt of required paperwork and completion of required substitute orientation:

Andrea George Teacher

B. Fieldwork Request

Motion to approve an Occupational Therapy Level 1 fieldwork request (36 hours) for Michelle Tegethoff, Jefferson-Bucks County Occupational Therapy Assistant Program student, with Wendy Warner, Occupational Therapist from March 2, 2020 through April 30, 2020.

C. Letter of Resignation

Motion to accept a letter of resignation from employee #4349 effective immediately.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

12. BUILDING/GROUNDS/TRANSPORTATION

Motion by Marilyn Wasilewski, second by Kristy Raber to approve the following:

A. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. LBI PTA, LBI School Gym, for school dance, March 6, 2020 from 6:30 – 8:30 p.m.
2. LBI PTA, LBI School Media Center, PTA meetings April 2 and May 7, 2020 at 4:30 p.m.
3. Stafford Soccer Club, Ethel Jacobsen School Gym, for practices March 3, 10, 17 and April 7, 2020 from 6:30 to 8 p.m.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mrs. Raber, Mr. Schragger,
Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

13. FINANCE

Motion by Kristy Raber, second by Georgene Hartmann to approve the following:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of January 2020.

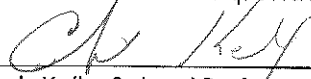
- a. Report of the Secretary dated January 31, 2020
- b. Report of the Treasurer dated January 31, 2020

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of January 2020 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of January 2020 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator

4-28, 2020

B. Transfers

Motion to approve the January 2020 transfer report.

C. Bills List

Motion to approve the February 20, 2020 Bills List, totaling \$213,272.07

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
3/5/20	Chloe Sheplin	Teacher	Northfield Community School District Visit	Northfield	Mileage
3/11/20	Kelly Scotto di Carlo	Teacher	Physical Computing with Scratch	Galloway	\$44 + 5 ETTC Hours registration and Mileage
3/11/20	Denise Lake	Nurse	Youth Mental Health First Aid	Egg Harbor Twp.	Mileage

Date	Name	Position	Workshop	Location	Cost
3/24/20	Blanca Aniski	Nurse	Stop the Bleed for NJ Schools	Stockton University	Mileage
4/3/20	Karen Beetel	Teacher	School Garden Conference	Freehold	\$25 registration and Mileage
4/21/20	Julie Oldham	Counselor	Social Emotional Character Development Training	New Brunswick	Mileage
6/3/20 6/4/20	Chris Kelly	SBA	NJASBO required training	Atlantic City	\$275 registration and Mileage

E. Field Trip

Motion to approve the following field trip:

Date	Grade	Destination	Teacher in Charge	Trip Objective	Cost
3/2/20 Alt. date 3/9/20	6th Grade Art Club	EJ School	Ms. Benjamin	Read Across America student teaching/leadership	None

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

14. **ANNUAL APPROVALS/CONTRACTS**

Motion by Georgene Hartmann, second by Kristy Raber to approve the following:

A. Semi Waiver

Motion to approve submission of a waiver to the County Office of Education for participation in SEMI for the 2020-2021 school year. The waiver is for 40 students or fewer and the current projection of eligible students in the Long Beach Island School District is 14. SEMI is a federal reimbursement program through Medicaid for special education students who receive Medicaid. A waiver will protect against noncompliance for QSAC.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

15. **EDUCATIONAL**

Motion by Georgene Hartmann, second by Brielle Hoffacker to approve the following:

A. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

16. **UNFINISHED/NEW BUSINESS**

Motion by Fred Schragger, second by Kristy Raber to approve the following:

A. Stipulation of Settlement

That, upon the recommendation of the Superintendent, the Board of Education approve a Stipulation of Settlement resolving a dispute pertaining to student #13403004. The Stipulation of Settlement is on file in the office of the Business Administrator.

Explanation: This was discussed at the Finance Committee meeting.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

Motion by Marilyn Wasilewski, second by Fred Schragger to approve the following:

B. Appointment of Architect of Record

WHEREAS, there exists a need for architectural services; and,

WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Long Beach Island Board of Education that Spiezle Architectural Group, Inc., Licensed Architectural firm for the State of New Jersey is hereby appointed to conduct engineering services from March 1, 2020, to June 30, 2020.

Explanation: This was discussed at the Finance Committee meeting.

Upon a roll call vote, motion carried:

Ayes (6): Mr. Fenimore, Mrs. Hoffacker, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays (2): Mrs. Bowker, Mrs. Hartmann

Abstain: 0

Motion by Kristy Raber, second by Fred Schragger to approve the following:

C. Evaluation of Schools

Motion to authorize Spiegle Architectural Group, Inc. to perform an evaluation of both the Ethel Jacobsen School and Long Beach Island Grade School at a cost of \$14,900 not including Engineer Services if required.

Explanation: This was discussed at the Finance Committee meeting.

Mr. Fenimore asked for more detail about what the evaluation will include. Ms. Kelly reported that as a result of the failed referendum and community request for data, the architects will evaluate both buildings (repairs needed in both and cost), cost of addition to LBI School, cost of addition to EJ School, and cost of school construction/square foot for construction of a new building. This will be included as part of the Strategic Plan for direction and options for the community.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

Motion by Kristy Raber, second by Marilyn Wasilewski to approve the following:

D. Board Committee List 2020

Motion to approve the revised 2020 Board of Education Committees as listed below:

Negotiations

Marilyn Wasilewski – Chairperson
William Fenimore
Colette Southwick

Personnel

Brielle Hoffacker – Chairperson
Marilyn Wasilewski
Eileen Bowker
Colette Southwick

Policy

Georgene Hartmann – Chairperson
William Fenimore
John McMenamin
President/Vice President

Public Relations/Strategic Plan

Peter Kopack
Chris Kelly

Building/Grounds/Transportation

Kristy Raber - Chairperson
Marilyn Wasilewski
Fred Schragger
Colette Southwick

Finance

Kristy Raber - Chairperson
Marilyn Wasilewski
Fred Schragger
Colette Southwick

Curriculum

Eileen Bowker - Chairperson
Brielle Hoffacker
Fred Schragger
President/Vice President

PTA Delegate

Brielle Hoffacker

Board Members questioned the committee structure and rationale for committee distribution. Mrs. Southwick responded that they tried to combine some committees to expedite so the same members are on the Building/Grounds/Transportation and Finance committee. All other assignments are appointed by the Board President. She also explained why some members may be excluded from certain committee(s).

Upon a roll call vote, motion carried:

Ayes (6): Mrs. Bowker, Mrs. Hoffacker, Mrs. Raber, Mr. Schragger, Mrs. Southwick, Mrs. Wasilewski
Nays (2): Mr. Fenimore, Mrs. Hartmann
Abstain: 0

17. ANNOUNCEMENTS

A. Project Child Find

Required annual Project Child Find information is posted on our website for children between the ages of 3-14 who may have an educational, physical, mental, or emotional disability and may be in need special education services. Project CHILD FIND develops and distributes information to the public about early intervention services and special education programs throughout New Jersey.

B. Donations

Thank you for the following donation to the Long Beach Island School District:

- Story Pirates (PTA Assembly): 2 sets of books for the LBI School Media Center

C. Dates to Remember

Feb. 26: Early Dismissal – Parent/Teacher Conferences
EJ dismisses at 1:00, LBI dismisses at 1:15
LBI Afternoon Conferences – 1:30-3:00
EJ Evening Conferences – 5:00-7:00
Board of Education Meeting – LBI Grade School, 7 p.m.

Feb. 27: Early Dismissal – Parent/Teacher Conferences
EJ dismisses at 1:00, LBI dismisses at 1:15
EJ Afternoon Conferences – 1:15-3:00
LBI Evening Conferences – 6:00-8:00

March 2: Read Across America Day
After-School Math League (5th Grade)

March 3: 6R Swim
After-School ROV Club – LBI School

March 4: 5T Swim
After-School Homework Club – LBI School
EJ Fitness Night, (PreK and K), 6 p.m.

March 5: PTA Program, "Readasaurus" at EJ School
4M Swim
After-School ROV and Homework Clubs – LBI School

March 6: PTA Spring Dance, "Footloose," LBI Grade School, 6:30 – 8:30 p.m.

March 8: Daylight Savings Begins – Spring forward!

March 9: Be A Hero Leukemia & Lymphoma Pennies for Patients Collection (March 9-22)
After-School Math League (6th grade)

- March 10: 6R Swim
PTA Meeting, How You Brewin, 4:30 p.m.
After-School ROV Club – LBI School
LBI Fitness Night, 6 p.m.
- March 11: PTA Assembly, "Steam Museum," at LBI Grade School
5T Swim
After-School Homework Club – LBI School
EJ Fitness Night (Grades 1 & 2), 6 p.m.
- March 12: 3rd MP Progress Reports via Portal
O.C. Librarian visits 2F and 2H
4M Swim
After-School ROV and Homework Clubs – LBI School
- March 16: After-School Math League (5th Grade)
Board of Education Meeting – LBI Grade School, 7 p.m.

18. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- State of the Community Committee
- Strategic Planning
- Architect of Record
- Strategic Plan Meeting – February 13th
- Evaluation of Schools – Flood Elevation
- Public Comment Guidelines

19. **Motion by Eileen Bowker, second by Kristy Raber to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on March 16, 2020 (Monday), at 6 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes (8): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mrs. Raber, Mr. Schragger,
Mrs. Southwick, Mrs. Wasilewski

Nays: 0

Abstain: 0

20. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

21. **ADJOURNMENT**

At 7:51 p.m., a motion was made by Fred Schragger, second by Kristy Raber to adjourn. All in favor.

Respectfully Submitted,


Kathy Sheplin
Assistant to the Board Secretary