

LONG BEACH ISLAND BOARD OF EDUCATION

Long Beach Island, New Jersey

REGULAR MEETING

January 21, 2020

Ethel Jacobsen School Multipurpose Room

Executive (Closed) Session 6:00 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Multipurpose Room of the Ethel Jacobsen School, 200 South Barnegat Avenue, Surf City, New Jersey on January 21, 2020.

Board President, Colette Southwick, called the meeting to order at 7:01 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building. The notice was also mailed to *The Press of Atlantic City* and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Principal for a Day students at EJ: Lucas Placa, George Moran and Fisher Ventriello.

3. **ROLL CALL**

PRESENT:

Mrs. Bowker	Mrs. Hoffacker	Mrs. Southwick
Mr. Fenimore	Mr. McMenamin	
Mrs. Hartmann	Mrs. Raber	

ABSENT: Mr. Schragger, Mrs. Wasilewski

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Ms. Chris Kelly, School Business Administrator/Board Secretary
Mr. Anthony Sciarillo, Esq.
Ms. Kathy Winecoff, NJSBA Representative

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack reported on 6th grade Career Day and thanked the Career Day Team and volunteers and reported on the Strategic Planning kick-off.
5. **REPORT OF THE PRINCIPAL:** Mr. Birney thanked the students for assisting with the pledge and reported on the following EJ events: PK's Big Idea, "Is it Living," Kindergarten-reading groups and subtraction, First Grade-phonics and energy, and Second Grade-addition/subtraction of word problems.
6. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked everyone for the opportunity for her and Marilyn Wasilewski to serve as President and Vice President. She reported on Board goals, committees, Strategic Planning, architect RFP, maintenance of LBI School, school climate, facilities, and concerns from faculty.
7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:
 - Strategic Plan
 - Attorney fees

8. **BOARD CORRESPONDENCE:** None

9. **APPROVAL OF MINUTES**

Motion by Eileen Bowker, second by Kristy Raber to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

January 2, 2020: Reorganization/Regular and Closed Session

Mr. Fenimore questioned the validity of the committee motion from the January 2nd meeting because the proposed committee list was handed out by the Business Administrator and not the President. Mr. Sciarillo responded that there is no legal input into who prepares the list as long as the President supports the resolution.

Upon a roll call vote, motion carried:

Ayes (6): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: Mr. McMenamin

10. **COMMITTEE REPORTS**

- Negotiations: Marilyn Wasilewski: Mr. Sciarillo reported that fact finding is scheduled for January 27 and that communication continues with the UniServ representative.
- Personnel: Georgene Hartmann reported that the committee met on January 13 and discussed the following: leave of absence request, maternity leave replacement and substitute bus drivers
- Policy: Fred Schragger: No report
- Building/Grounds/Transportation/Finance: Colette Southwick: Ms. Kelly reported on committee structure and combining Building/Grounds/Transportation and Finance Committees, lighting—SMART Start rebate, architect RFP, capital reserve, LBI School heating, snow plowing, budget calendar, and PreK tuition increase, next meeting February 11th.
- Curriculum: Eileen Bowker reported that the committee met on January 13 and Dr. Kopack reported on the following: Gifted and Talented Curriculum, math pilot program, homework clubs, February 14 articulation, SRMS programs, workshop ideas, staff school visits, curriculum review, and EJ assessment tool.
- Public Relations/Strategic Plan: Pete Kopack – No report
- PTA Liaison: Brielle Hoffacker - Karen Vaughan, PTA President reported that PTA meetings are scheduled for February 11, March 10, April 2nd and May 8th.

11. **PERSONNEL**

Motion by Eileen Bowker, second by Kristy Raber to approve the following:

A. Leave of Absence

Motion to approve an unpaid leave of absence for employee #4274 from January 13, 2020 through at least March 6, 2020.

B. Leave of Absence

Motion to approve an unpaid leave of absence for employee #4166 from March 2, 2020 through March 11, 2020.

C. Leave Replacement Teacher

Motion to approve the employment of Erica Folwarski as a 6th Grade Leave Replacement Teacher beginning approximately February 3, 2020 through the end of the 2019-2020 school year at a salary of \$57,404 prorated (Step 1 on the BA Salary Guide). Final salary to be determined pending the outcome of the collective bargaining process.

D. Substitute Personnel

Motion to approve substitute personnel for the 2019-2020 school year as follows pending receipt of required paperwork and completion of required substitute orientation:

Katherine Shaw	Kids Care Aide Transportation Aide
Lauren Booth	Teacher

Upon a roll call vote, motion carried:

Ayes (7): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin (with the exception of C), Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

12. **BUILDING/GROUNDS/TRANSPORTATION/FINANCE**

Motion by Kristy Raber, second by Georgene Hartmann to approve the following:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of December 2019.

- a. Report of the Secretary dated December 31, 2019
- b. Report of the Treasurer dated December 31, 2019

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of December 2019 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of December 2019 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator 2.27.2020

B. Transfers

Motion to approve the December 2019 transfer report.

C. Bills List

Motion to approve the January 16, 2020 Bills List, totaling \$202,627.13

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
2/4/20	Cathy McBride	Teacher	Constructing Explanations Supported by Arguments	North Branch	\$125 registration And Mileage
2/27/20	Rosa Warfel	Teacher	Help ELLs Exit Your ELL Program: Accelerate Student Success	Cherry Hill	\$279 registration and Mileage
3/5/20	Shelley Smith Julie Oldham	Teacher Counselor	2020 Statewide Assessment: District Test Coordinator and Tech Coordinator Training	Atlantic City	Mileage
3/28/20	Denise Lake	School Nurse	NJSSNA Spring Conference	Princeton	\$199 registration and Mileage

E. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. Red Bulls New York Academy, LBI School field and bathroom access, for youth camp July 6-10, 2020 (week 1) and August 10-14, 2020 (week 2), 8:30 a.m. to 3 p.m. The Red Bulls will be charged a usage fee of \$100/day.

Upon a roll call vote, motion carried:

Ayes (7): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

13. **ANNUAL APPROVALS/CONTRACTS**

Motion by Georgene Hartmann, second by Brielle Hoffacker to approve the following:

A. ESEA – Elementary and Secondary Education Act Carryover 2018-2019

Motion that upon the recommendation of the Superintendent, the Board of Education accept the carryover funds for the Elementary and Secondary Education Act, for the fiscal year 2018-2019 from the New Jersey State Department of Education in the amount of \$4,495.

Title I Part A	\$ 1,548
Title II Part A	<u>\$ 2,947</u>
Total	\$ 4,495

Mrs. Hartmann asked if this was money that we did not spend. Ms. Kelly explained that the state reimburses the district after the funds are expended.

Upon a roll call vote, motion carried:

Ayes (7): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

14. **CURRICULUM/TECHNOLOGY**

Motion by Kristy Raber, second by Eileen Bowker to approve the following:

A. Gifted and Talented Curricula

Motion to adopt the Long Beach Island School District's Gifted and Talented Curricula and Program Guide as recommended by the Curriculum Committee.

Upon a roll call vote, motion carried:

Ayes (7): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain: 0

15. **EDUCATIONAL**

Motion by Georgene Hartmann, second by Kristy Raber to approve the following:

A. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.

B. Preschool Tuition

Motion to establish Preschool tuition rates for the 2020-2021 school year as follows:

Full-Day PreK: \$4,000 (Transportation may be provided for resident students only.)
Half-Day PreK: \$3,000 (Transportation is not provided.)

Explanation: These rates are an increase of \$1,000 & \$500 respectively from the 2019-2020 school year. This was discussed at the Finance Committee.

The Board had a brief discussion about preschool rates in surrounding districts.

Upon a roll call vote, motion carried:

Ayes (7): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber,
Mrs. Southwick

Nays: 0

Abstain: 0

16. **UNFINISHED/NEW BUSINESS**

Motion by Eileen Bowker, second by Georgene Hartmann to approve the following:

A. School Board Recognition Month in New Jersey

WHEREAS, The New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Long Beach Island Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Long Beach Island Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Long Beach Island Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2020 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Long Beach Island Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

Upon a roll call vote, motion carried:

Ayes (7): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

B. Abolishment of Board Committees

Motion to abolish the following Board Committees:

- Building/Grounds/Transportation Committee
- Finance Committee

Board Members discussed pros and cons of combining committees.

Upon a roll call vote, motion failed:

Ayes (2): Mrs. Hoffacker, Mrs. Raber

Nays (5): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mr. McMenamin, Mrs. Southwick

Abstain: 0

- C. **(WITHDRAWN)** Establishment of Board Committee
Motion to establish the following Board Committee:

- Building/Grounds/Transportation/Finance Committee

- D. **(WITHDRAWN)** Board Committee List 2020
Motion to approve the revised 2020 Board of Education Committee List as presented.

Motion by Kristy Raber, second by Eileen Bowker to approve the following:

- E. Grant Application
Motion to approve submission of the following grant application. There will be no financial impact to the Board of Education from this application:

1. 2020 Gro More Good Grassroots Grant, Karen Beetel. The 2020 Gro More Grassroots Grant presented by The Scotts Miracle-Gro Foundation and KidsGardening to bring the life-enhancing benefits of gardens to communities across the United States. Awards in an amount up to \$1,000 provide funding for the development of new and expansion of youth garden programs.

Mrs. Bowker acknowledged that the garden is a great program and asked if the Board could provide matching money.

Upon a roll call vote, motion carried:

Ayes (7): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenemy, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

Motion by Georgene Hartmann, second by Eileen Bowker to approve the following:

- F. Establishment of Annual Meeting Calendar
Resolved to establish the 2020 Annual Meeting Calendar. All public meetings will be held at 7 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ unless otherwise noted. Executive (closed) sessions will be held prior to the public meeting beginning at 6:00 p.m. The Long Beach Island Board of Education reserves the right to cancel, postpone, or change the meeting dates, times and places with proper notice according to law.

Month	Meeting
February	February 25, 2020
March	March 16, 2020 (amended date)
April	April 7, 2020 April 28, 2020 (Public Budget Hearing)

May	May 19, 2020
June	June 9, 2020
July	July 21, 2020
August	August 18, 2020
September	September 15, 2020
October	October 20, 2020
November	November 17, 2020
December	December 15, 2020
January 2021	January 5, 2021 (Reorganization)

Explanation: The purpose of this motion is to confirm monthly meeting locations will be at the LBI Grade School and to move the February meeting date so that it does not immediately follow the President's Day holiday.

Board Members discussed the calendar and changed the March date from March 17th to March 16th. This amendment was approved by Mrs. Hartmann and Mrs. Bowker. The calendar was approved as amended. Mrs. Southwick also announced that meetings will return to the LBI Grade School.

Upon a roll call vote, motion carried:

Ayes (7): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

The following motion was an addition to the agenda at the meeting:

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

G. Snow Removal Indemnification Agreement

Motion to approve an Indemnification Agreement between the Long Beach Island School District and the Borough of Surf City for snow removal services beginning January 15, 2020 through April 30, 2020.

Upon a roll call vote, motion carried:

Ayes (7): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

17. **SPECIAL PRESENTATION:** At 7:46 p.m. Kathy Winecoff from New Jersey School Boards Association kicked off the Strategic Planning process with a planning workshop. Ms. Winecoff discussed the following:

- Process
- Committee structure
- Participants
- Reports to be updated: State of the Schools and State of the Community
- Established the meeting calendar as follows:
 - February 13 – Information Committees
 - March 24 – Planning Meeting #1
 - April 6 – Planning Meeting #2
 - April 21 – Planning Meeting #3
 - May 11 – Action Plan Committee
 - May 11 - June 11 – Action Plan Committee Meetings
 - June 18 – Planning Council Meeting
 - August 11 – Strategic Plan Presented to Board of Education

The presentation concluded at 8:25 p.m.

Mr. Fenimore requested revisiting the calendar motion (Unfinished/New Business item F).

Motion by Mr. Fenimore, second by Georgene Hartmann to approve the following:

Board Meeting Calendar

Motion to approve moving the February 25th meeting to February 18th.

The Board discussed the calendar change.

Upon a roll call vote, motion carried:

Ayes (6): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenemy, Mrs. Raber

Nays (1): Mrs. Southwick

Abstain: 0

18. **ANNOUNCEMENTS**

A. Dates to Remember

January 22:	Grade 5K Swim Program at St. Francis
January 23:	Grade 6 Band to SRMS Grade 4D Swim Program at St. Francis
January 27:	After School 5 th Grade Math League
January 28:	Grade 6G Swim Program at St. Francis
January 29:	Grade 5K Swim Program at St. Francis
January 30:	Grade 4D Swim Program at St. Francis
January 31:	End of 2 nd Marking Period Super Bowl Pep Rally @ LBI School
February 25:	Board of Education Meeting, LBI School, 7 p.m.

19. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- LBI School piling repairs/inspection
- Teacher contract
- Strategic Plan goals
- Plan for consolidation

20. **Motion by Eileen Bowker, second by Georgene Hartmann to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on February 18, 2020, at 6 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes (7): Mrs. Bowker, Mr. Fenimore, Mrs. Hartmann, Mrs. Hoffacker, Mr. McMenamin, Mrs. Raber, Mrs. Southwick

Nays: 0

Abstain: 0

21. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

22. **ADJOURNMENT**

At 8:36 p.m., a motion was made by Eileen Bowker, second by Georgene Hartmann to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary