

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
December 14, 2021
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:30 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on December 14, 2021.

Board President, Colette Southwick, called the meeting to order at 7:01 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
- | | | |
|-------------|----------------|----------------|
| Mrs. Bowker | Mrs. Hoffacker | Mr. Schragger |
| Dr. Chung | Mrs. Linkewich | Mrs. Southwick |
| Ms. Hagler | Mrs. Raber | |

ABSENT: Mrs. Wasilewski

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Chris Kelly, School Business Administrator/Board Secretary
Ms. Meghan Lee, Assistant BA
Mr. Anthony Sciarillo, Esq.

4. **SPECIAL PRESENTATION:** Hydroponic Garden - Ms. Rothstein: Dr. Kopack introduced Ms. Rothstein. Ms. Rothstein introduced herself, and explained the Hydroponic PEP (Personal Enrichment Program) class for grades 3-6 and the students' preparation for the video presentation. Ms. Rothstein is hoping to receive grant money to purchase a second hydroponic garden. Dr. Kopack thanked Ms. Rothstein and students for the presentation. The video will be posted on the district website.
5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for attending, wished everyone a Happy Holiday, thanked everyone for their hard work and support in 2021, and stated that he is looking forward to 2022. Dr. Kopack reported on the following: congratulated Ship Bottom Poetry Contest Winners—Paige Kingi, Kourtney Cleary, Archie Coen, Kaiden Mishkovsky, congratulated Macy Deakyne winner of the "2021 United States Postal Cancellation Stamp" contest, reported on the EJ winter concerts which were held today, LBI Grade School concerts scheduled for next week, after-school activities, and PTA Auction which was a huge success. He noted that all Grade Level Happenings for December can be found on the district website.

6. **REPORT OF THE PRINCIPAL:** Mr. Birney reported that PreK is studying letters H, I, J, K and counting to 10, Kindergarten continues working on sight words, letter sounds, and crafts, 1st grade is working on informative writing skills (reindeer), read the book "Duck for President" and voted in election on winner in book (farmer Brown or duck) and are studying holidays around the world, 2nd grade is working on literacy centers, "How To" writing assignments (How to Catch an Elf), science - changes in matter, PE and Health-fitness centers and goals, and EJ Garden - AtlantiCare winning recipe from parent, Margaret Nolan. He reported on the EJ Holiday show-thanked everyone for their hard work, and reported that the PTA Auction was a nice event.
7. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked everyone for their support of the school district, and thanked outgoing board member, Eileen Bowker, for her service. She wished all a Happy Holiday, and reported that the Board of Education Self-Evaluation is complete and was reviewed in Executive Session.
8. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:
 - Item #16B Special Counsel
9. **BOARD CORRESPONDENCE:** None
10. **APPROVAL OF MINUTES**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

November 16, 2021: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Mr. Schragger asked when the Closed Session Minutes can be posted. Mr. Sciarillo said that he reviewed them, and that upon approval, they are ready for release.

Upon a roll call vote, motion carried:

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mr. Schragger (subject to the attorney's comments), Mrs. Southwick

Nays: 0

Abstain: 0

11. **COMMITTEE REPORTS**
 - Negotiations: Marilyn Wasilewski - no report
 - Personnel: Eileen Bowker - no report
 - Policy: Fred Schragger - no report
 - Building/Grounds/Transportation/Finance: Kristy Raber reported on the budget update, budget calendar, tax levy, architect proposal, LBI Grade School heat, and 6th grade lockers.
 - Curriculum: Brielle Hoffacker - Dr. Kopack reported that the committee met on December 8th and discussed the following: 6th grade lockers, 6th grade graduation (tentative date-June 15th), SRMS instrumental demonstration in January, articulation sessions with SRMS and Stafford in Math, ELA, Science and Social Studies, after-school activities, winter concerts, curriculum 2022, student projects, EJ grading, professional development opportunities through SRI & ETTC, and February 18th professional development day.
 - Public Relations: Peter Kopack - no report
 - PTA Liaison: Kelly Linkewich reported that they do not have a report on the success of the PTA Auction but will be meeting soon, and gave an update on Spirit Wear.

12. **PERSONNEL**

Motion by Eileen Bowker, second by Kristy Raber to approve the following:

A. Stipend Positions

Motion to approve the following stipend/XCOMP positions for the 2021/2022 school year with approved timesheets:

- **Mathletics - Fitness and Math After School Program:** 4 days/week for 8 weeks, 32 hrs. @ \$35/hr.: James LaMarco
- **Mathletics- Fitness and Math After School Program Assistant:** 4 days/week for 8 weeks, 32 hrs. @ \$14.93/hr.: Jennifer Hendrickson
- **Spring NJSLA Technology Coordinator:** up to \$1,500: Shelley Smith
- **Spring NJSLA Testing Coordinator:** up to \$1,500: Julie Oldham
- **Pilot STEM Program (EJ School):** 2 teachers 1 day/week for 4 weeks, 4 hrs. each @ \$35/hr.: Sarah Esarey and Megan Kraus
- **Pilot Recycle Enrichment Program:** 3 teachers for 3 days, 3 hrs. each @ \$35/hr.: Lisa Boyd, Stephanie Ivancich, Katie Holloway

B. Substitute Personnel

Motion to approve the employment of substitute personnel for the 2021-2022 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Eve Lehrer	Teacher
Mallory Shtybel	Teacher

C. Leave of Absence

Motion to approve a leave of absence for employee #4515, beginning approximately April 7, 2022 through the end of the 2021-2022 school year. April 7, 2022 to May 25, 2022 will be paid leave, and May 26, 2022 through the end of the school year will be FMLA.

Ms. Hagler asked a question about the Mathletics - Fitness and Math After School Program.

Upon a roll call vote, motion carried:

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Southwick

Nays: 0

Abstain: 0

13. **POLICY**

Motion by Danielle Hagler, second by Kelly Linkewich to approve the following:

A. Policy/Regulation Approval

Motion to approve the first reading of the following new and revised policies and regulation:

1. Policy 1648.14 Safety Plan for Healthcare Settings in School Buildings - COVID-19 (M) (New)
2. Policy and Regulation 5751 Sexual Harassment of Students (M) (Revised)

Upon a roll call vote, motion carried:

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mr. Schragger (with the exception of item #2), Mrs. Southwick

Nays: 0

Abstain: 0

14. BUILDING/GROUNDS/TRANSPORTATION/FINANCE

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of November 2021.

a. Report of the Secretary dated November 30, 2021

b. Report of the Treasurer dated November 30, 2021

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of November 2021 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of November 2021 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator

1-27-22, 2021

B. Transfers

Motion to approve the November 2021 transfer report.

C. Bills List

Motion to approve the December 9, 2021 Bills List, totaling \$269,434.59

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
12/9/21	Liz Messec	Teacher	ETTC Workshop: Co Teaching Strategies for Success	Virtual	4 ETTC Hours
1/27/22	Peter Kopack	Superintendent	NJASA TECHSPO 22	Atlantic City	\$299 each registration and Mileage
	Shelley Smith	Teacher			

Upon a roll call vote, motion carried:

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mr. Schragger (with the exception of item C), Mrs. Southwick

Nays: 0

Abstain: 0

15. **EDUCATIONAL**

Motion by Eileen Bowker, second by Kristy Raber to approve the following:

- A. HIB Report
Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.
- B. Tuition Contract
Motion to approve a tuition contract with Stafford Township School District for the 2021-2022 school year (108 days) in an amount not to exceed \$22,628 per student, and \$21,330 for Related Services for a prorated total cost of \$34,938 (does not include transportation).

Upon a roll call vote, motion carried:

Ayes(7): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

16. **UNFINISHED/NEW BUSINESS**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

- A. Grant Applications
Motion to approve submission of the following grant applications. There will be no financial impact to the Board of Education from these grants:
- Bianca Aniski, Sarah Franka, and James LaMarco: AtlantiCare Building Resiliency and Innovation Grant to assist schools in developing youth resiliency through social-emotional competency and emotional wellbeing by supporting--Before/After School Clubs, an Empowerment or Support Group, Student Wellness Committee or Advocacy Board in the amount of \$3,500.
 - Lauren Rothstein: Atlanticare Nutrition Grant for Cafeteria enhancements/ equipment, Breakfast after the Bell resources/needs, Sustain existing edible garden, Supplement Fresh Fruit & Veggie state program in the amount of \$750.
 - Lauren Rothstein: Teaching Gardens Network Grant Program: Teaching gardens work better when we all work together. We're proud to partner with CAULIPOWER to sponsor the American Heart Association's Teaching Garden Network. Together we will award \$2,500 grants to 50 organizations to help their garden space thrive.

Mrs. Southwick thanked the teachers for applying for the grants.

Upon a roll call vote, motion carried:

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Southwick
Nays: 0
Abstain: 0

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

B. Appointment of Special Counsel

Whereas, there exists a need for Special Counsel and,

Whereas, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED, by the Long Beach Island Board of Education that, Carlin & Ward (or any successor firm), Licensed Legal firm for the state of New Jersey is hereby appointed to conduct legal services from December 15, 2021 through June 30, 2022 related to the Ship Bottom Property at a blended hourly rate of \$275.00.

Upon a roll call vote, motion carried:

Ayes(5): Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mrs. Southwick

Nays(3): Mrs. Bowker, Dr. Chung, Mr. Schragger

Abstain: 0

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

C. Architectural Services

Motion to approve a proposal from Spiegle Architects in the amount of \$24,850 to provide architectural services for HVAC replacement at the EJ School in the Gym and Media Center.

Explanation: The cost of the HVAC equipment and installation will be paid for utilizing Federal Grant Funds, architectural fees can not be included. The replacement will align with the proposed renovations to the EJ School.

Upon a roll call vote, motion carried:

Ayes(6): Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mrs. Southwick

Nays(2): Mrs. Bowker, Mr. Schragger

Abstain: 0

Motion by Eileen Bowker, second by Kristy Raber to approve the following:

D. NJSDA & NJDOE Grant Acceptance

Be It Resolved, that the Long Beach Island School District accepts the NJSDA & NJDOE Emergent & Capital Maintenance Grant in the amount of \$4,555 to address facility emergent and capital maintenance needs related to COVID-19.

Upon a roll call vote, motion carried:

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Southwick

Nays: 0

Abstain: 0

17. **ANNOUNCEMENTS**

A. Dates to Remember

December 15: After-School Violin Practice for Grades 5 & 6

December 20: After-School Chorus for Grades 4 & 6
After-School Math League for Grade 5

December 21: First Day of Winter

December 22:	Grade 1 to Southern Regional HS for Holiday Show LBI Holiday Concert, 6 p.m.
December 23:	Early Dismissals – Winter Break
December 24-31:	SCHOOL CLOSED – Winter Break
January 4, 2022:	Board of Education Reorganization Meeting, LBI Grade School, 7 p.m.

18. **PUBLIC COMMENT:** None

19. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

Mrs. Southwick announced that the next Board of Education meeting is the Reorganization Meeting scheduled for January 4, 2022, at 7 p.m. in the LBI Grade School Media Center.

20. **ADJOURNMENT**

At 7:24 p.m., a motion was made by Brielle Hoffacker, second by Eileen Bowker to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary