

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
October 19, 2021
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:30 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Gym of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on October 19, 2021.

Board President, Colette Southwick, called the meeting to order at 7:11 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
- | | | |
|-------------|----------------|-----------------|
| Mrs. Bowker | Mrs. Hoffacker | Mrs. Wasilewski |
| Dr. Chung | Mrs. Linkewich | Mrs. Southwick |
| Ms. Hagler | Mr. Schragger | |

ABSENT: Mrs. Raber

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Chris Kelly, School Business Administrator/Board Secretary
Ms. Meghan Lee, Assistant BA
Mr. Anthony Sciarillo, Esq.

4. **SPECIAL PRESENTATIONS:** EJ Garden - Ms. Boyd and Ms. Holloway gave a slide-show presentation on garden-based learning which included planting, harvesting, and preparing the vegetables grown in the EJ Garden for taste tests for students. The garden is also utilized for outdoor programs and excess produce is donated to the St. Francis Food Pantry. The Small Axe Pepper Company in the Bronx donated 6 serrano pepper plants to the EJ Garden, and in return, the EJ Garden supplied the company with 5 lbs of peppers for their hot sauce. Mr. LaMarco and the kindergarten students picked peppers, and packets of peppers and kale seeds were available for all in attendance at the meeting. Dr. Kopack thanked Mrs. Boyd and Mrs. Holloway for their presentation and thanked all that participate in the EJ Garden Program.
5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for attending the meeting. He reported on the fall NJSLA Start Strong Assessment and iReady assessment and is looking forward to working with the data results to increase student growth in learning. He thanked Lisa Willoughby and kite flyers for the kite flying demonstrations for LBI students, reported on Happy Feet sock collection sponsored by the LBI Kiwanis Club and reported on how to donate, thanked the Ship Bottom and Surf City Fire departments for fire prevention programs and vehicle demonstrations, encouraged everyone to become a member of the PTA, and reported on the upcoming Book Fair. Dr. Kopack congratulated Archie Coen and Brody Hansen winners in the Flocabulary contest and congratulated LBI Newsletter winner, Owen Vaughan.

6. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on grade level happening at the EJ School: PreK is working on a fall theme (pumpkin painting, etc.), alphabet and show and tell; Kindergarten - sight words, greater than, less than, equal to, and scientists (making predictions about an apple drop); First grade - phonics, compound words, glossy words, science (how sound travels); Second grade - taste test (salsa), reading information text, and writing a friendly letter. He reported that the EJ Garden plays a large role in instruction and reported on upcoming plantings and harvests. Mr. Birney thanked the Surf City and Ship Bottom Fire Departments for Fire Prevention assemblies and equipment demonstrations and thanked Lisa Willoughby for kite flying presentations. He also thanked the PTA for hosting picture day and the Book Fair.
7. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked everyone for attending the meeting and thanked all staff, administrators, and Board members for their support. Mrs. Southwick thanked the PTA for their programs and encouraged all to get involved.
8. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:
 - Expenditure on Bills List
9. **BOARD CORRESPONDENCE** - Email from Nancy Henderson: Consolidation Q & A Item #16
10. **APPROVAL OF MINUTES**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

September 21, 2021: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Mr. Schragger asked when the Closed Session Minutes can be posted. Mr. Sciarillo said that he reviewed them, and that upon approval, they are ready for release. Mrs. Southwick that the minutes can be viewed only on the website.

Upon a roll call vote, motion carried:

Ayes(6): Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain(1): Mrs. Bowker

11. **COMMITTEE REPORTS**
 - Negotiations: Marilyn Wasilewski - no report
 - Personnel: Eileen Bowker - Mrs. Southwick reported that the committee met today and discussed the following: minimum wage, COVID Coordinator stipend, bus driver, and replacement secretary position.
 - Policy: Fred Schragger - no report
 - Building/Grounds/Transportation/Finance: Kristy Raber - Mrs. Southwick reported that the committee met today and discussed the following: Comprehensive Maintenance Plan, COVID Testing for unvaccinated employees, Budget Calendar, Tidelands resolution proposal, air purifiers, lockers, snow removal, and bus evacuation drills.

- Curriculum: Brielle Hoffacker reported that the committee met on October 6th and discussed the following: After-school activities, Family Art Night, Virtual Plan (to be approved tonight), EJ Garden Presentation, NJ QSAC, i-Ready and NJSLA assessment (Start Strong), Parent/Teacher Conferences, Chromebooks (4-6), tennis program, new website, and summer curriculum writing.
- Public Relations: Peter Kopack - no report
- PTA Liaison: Kelly Linkewich reported that the Book Fair is going strong, and Auction and Spirit Wear will be discussed further at the next PTA meeting.

12. PERSONNEL

Motion by Brielle Hoffacker, second by Eileen Bowker to approve the following:

A. Salary Allocations

Motion to approve salary allocations from the FY 2022 ESSA Grant (Every Student Succeeds Act) as follows:

<u>Grant</u>	<u>Name & Position</u>	<u>Total Salary</u>	<u>Grant Allocation</u>	<u>%</u>
Title I	Heidi DeBiasi, BSI	\$93,104	\$32,400	35%
Title IV	Patti Gerety, BSI	\$94,894	\$6,800	7%

B. Stipend Positions

Motion to approve the following stipend/XCOMP positions for the 2021/2022 school year with approved timesheets:

- Math League: 1 teacher, 25 hours @ \$35/hour: Laura Daly
- LBI Fun & Fitness: 1 teacher, 3 nights, 2 hours (total of 6 hrs.) @ \$35/hour: Sal Colino

C. Substitute Personnel

Motion to approve the employment of substitute personnel for the 2021-2022 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Jacqueline Cusimano Teacher

Upon a roll call vote, motion carried:

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

13. **POLICY**

Motion by Eileen Bowker, second by Brielle Hoffacker to approve the following:

A. Policy Approval

Motion to approve the second reading and adopt following new/revised policies and regulations:

1. Policy 1648.13 School Employee Vaccination Requirements (M) New
2. Policy 2422 Comprehensive Health and Physical Education (M) Revised
3. Policy 2467 Surrogate Parents and Resource Family Parents (M) Revised
4. Policy 5111 Eligibility of Resident/Nonresident Students (M) Revised
5. Policy 5116 Education of Homeless Children - Revised
6. Policy and Regulation 7432 Eye Protection (M) Revised
7. Policy 8420 Emergency and Crisis Situations (M) Revised
8. Regulation 8420.1 Fire and Fire Drills (M) Revised
9. Policy 8540 School Nutrition Programs (M) Revised
10. Policy 8550 Meal Charges/Outstanding Food Service Bill (M) Revised
11. Policy 8600 Student Transportation (M) Revised
12. Policy 6115.01 Federal Awards/Funds Internal Controls - Allowability of Costs (M) New
13. Policy 6115.02 Federal Awards/Funds Internal Controls - Mandatory Disclosures (M) New
14. Policy 6115.03 Federal Awards/Funds Internal Controls - Conflict of Interest (M) New
15. Policy 6311 Contracts for Goods or Services Funded by Federal Grants (M) Revised

B. Policy Approval

Motion to approve the first reading of the following new policy:

1. Policy 2425 Emergency Virtual or Remote Instruction Program

Upon a roll call vote, motion carried:

Ayes(7): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

14. **BUILDING/GROUNDS/TRANSPORTATION**

Motion by Brielle Hoffacker, second by Eileen Bowker to approve the following:

A. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. Ship Bottom Police Department, LBI School, during November 1-5, 2021.

Upon a roll call vote, motion carried:

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

15. **FINANCE**

Motion by Marilyn Wasilewski, second by Brielle Hoffacker to approve the following:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of September 2021.

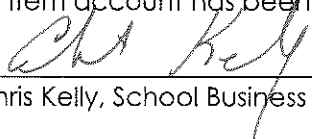
- a. Report of the Secretary dated September 30, 2021
- b. Report of the Treasurer dated September 30, 2021

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of September 2021 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of September 2021 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator

11-18-, 2021

B. Transfers

Motion to approve the September 2021 transfer report.

C. Bills List

Motion to approve the October 14, 2021 Bills List, totaling \$211,315.93

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
10/1/21	Julie Oldham Shelley Smith	Counselor/Testing Coordinator Technology Coordinator	OnCourse Multiple Measures & SDM Review	Virtual	None
10/26/21 (evening)	Denise Lake Bianca Aniski	School Nurse	Concussion Recovery in Your School	Virtual	\$25 each registration
11/30/21 2/1/22 3/1/22 4/5/22	Meghan Lee	Asst. BA	Purchasing, Budget, Payroll, and Board Basics	Robbinsville	\$200 registration

E. Field Trips

Motion to approve the following field trips:

Date	Grade	Destination	Teacher in Charge	Cost
3/8/22	6	Medieval Times	Gosline/Rothstein	\$1,876
3/24/22	PK4	Insectropolis	Mulcahy	\$291
5/12/22	3	Tuckerton Seaport	Freeman/Messec	\$1,237
5/19/22	5	LBI Marine Field Station	Townsend/McBride	\$370
5/20/22	PK3	Ship Bottom Park	Aurelio	\$62
5/25/22	2	Cape May Zoo	Ferrer/Holloway	\$201
5/26/22	K	Storybook Land	Ramilo/Leonard	\$821
6/1/22	1	Johnson's Corner Market	Esarey/Kraus	\$920
6/3/22	Music	20th Street Gazebo	Cotov	\$40
5/2022	4	Allaire State Park	Daly/Maschi	\$653

Mr. Schragger stated he is voting against item C-Bills list due to concerns. Dr. Chung asked if the Medieval Times trip replaces Bay Day. Dr. Kopacak said that it is in addition to Bay Day.

Upon a roll call vote, motion carried:

Items A-C

Ayes(6): Mrs. Bowker, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Southwick

Nays(2): Dr. Chung, Mr. Schragger

Abstain: 0

Upon a roll call vote, motion carried:

Items D and E

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

16. **ANNUAL APPROVALS/CONTRACTS**

Motion by Brielle Hoffacker, second by Danielle Hagler to approve the following:

A. Lead Testing Statement of Assurance

Motion to approve the annual submission of the Statement of Assurance for the Lead Testing Program for the 2021-2022 school year.

B. Appointment of Medical Inspector

Motion to appoint Dr. Harry Larkin, MD, as medical inspector at a rate of \$100 for less than 10 minutes, \$150 for more than 10 minutes and costs of vaccines for the fiscal year ending June 30, 2022. (see attached)

- C. **(Withdrawn) Nursing Services Plan**
Motion to approve the 2021-2022 Long Beach Island School District Nursing Services Plan as Presented. (see attached)
- D. **Annual Maintenance Worksheet M-1 and Comprehensive Maintenance Plan FY 21-22**
Motion to approve the Long Beach Island School District Annual Maintenance Budget Worksheet, M-1 and the District's Three-Year Comprehensive Maintenance Plan 2021-2022 as presented. (see attached)
- E. **Uniform Memorandum of Agreement**
Motion to approve the 2021/2022 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials. (see attached)
- F. **Bus Evacuation Drills 2021-2022**
Be it Resolved, upon the recommendation of the Superintendent, the Board of Education acknowledges the completion of the first of two of the required School Bus Evacuation Drills for the 2021-2022 school year on October 12, 2021. New Jersey Administrative Code 6:21-11.3 requires two school bus evacuation drills yearly.
- G. **QSAC (New Jersey Quality Single Accountability Continuum) District Performance Review**
Motion to approve submission of the District Performance (DPR) scores to the NJ Department of Education. (see attached)
- H. **NJQSAC Committee**
Motion to approve the NJQSAC (NJ Single Accountability Continuum) Committee for the 2021-22 school year as follows:
- | | | | |
|--------------|-------------------|-------------|--------------|
| Peter Kopack | Frank Birney | Chris Kelly | Julie Oldham |
| Patti Gerety | Colette Southwick | | |

Dr. Chung asked why Item C was being withdrawn. Ms. Kelly responded that changes need to be made to the plan. Mr. Schragger asked who developed the Comprehensive Maintenance Plan. Ms. Kelly responded that she and Ms. Lee developed the plan.

Upon a roll call vote, motion carried:

Items A, B, E, H

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

Upon a roll call vote, motion carried:

Items D, F, and G

Ayes(7): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Southwick

Nays(1): Mr. Schragger,

Abstain: 0

17. **EDUCATIONAL**

Motion by Danielle Hagler, second by Kelly Linkewich to approve the following:

- A. **HIB Report**
Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session. Dr. Kopack reported that there were no HIB incidents.

B. Student Safety Data System Report Period 2

Motion to approve the Student Safety Data System (SSDS) 2020-2021 Report Period 2 (January 1, 2021 to June 30, 2021) as presented in Executive Session. Dr. Kopack reported that there was 1 HIB Alleged, 3 Other Incidents Leading to Removal, and 3 trainings.

Upon a roll call vote, motion carried:

Items A

Ayes(7): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Southwick

Nays(1): Mr. Schragger,

Abstain: 0

Upon a roll call vote, motion carried:

Item B

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

18. **UNFINISHED/NEW BUSINESS**

Motion by Brielle Hoffacker, second by Marilyn Wasilewski to approve the following:

A. Virtual/Remote Plan 2021-2022

Motion to approve the Virtual/Remote Instruction Plan for the 2021-2022 school year for submission to the Executive County Superintendent. (see attached)

Mrs. Bowker asked if there were any big changes from prior plans. Dr. Kopack reported that there were no major changes.

Upon a roll call vote, motion carried:

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

B. Grant Application

Motion to approve submission of the following grant application. There will be no financial impact to the Board of Education from this grant:

- Karen Beetel: Teaching Gardens Network Grant Program: Teaching gardens work better when we all work together. We're proud to partner with CAULIPOWER to sponsor the American Heart Association's Teaching Garden Network. Together we will award \$2,500 grants to 50 organizations to help their garden space thrive.

Upon a roll call vote, motion carried:

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

19. **ANNOUNCEMENTS**

A. Thank You

Thank you to the following organizations and individuals for donating their time for the following presentations to Long Beach Island School District students:

- Fire Prevention Programs and equipment demonstrations: Surf City and Ship Bottom Fire Departments for Fire Prevention Week.
- Lisa Willoughby and Kite Flyers for kite flying demonstrations for students at the EJ and LBI Schools to kick-off the LBI FLY International Kite Festival.

B. Dates to Remember

October 18-22:	PTA Book Fair
October 19-21:	Early Dismissal – Parent/Teacher Conferences
October 19:	Board of Education Meeting – LBI Grade School, 7 p.m.
October 29:	Halloween Parades at EJ and LBI
October 31:	Happy Halloween
November 1-5:	School Closed
November 16:	Board of Education Meeting--LBI Grade School, 7 p.m.

20. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Thank you to Board Members for their service
- State of School Report/Long Range Facilities Plan/Capacity of schools
- EJ addition plan/alternate plans
- Ship Bottom litigation

21. **Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on November 16, 2021, at 6 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays(1): Mrs. Bowker

Abstain: 0

22. **At 7:55 p.m., a motion was made by Brielle Hoffacker, second by Eileen Bowker to return to Executive Session.**

EXECUTIVE SESSION #2 (If Needed)

Resolved by the Long Beach Island Board of Education to enter into a closed executive session for the purpose of discussing the matters checked below. Action may or may not be taken upon return to regular session. The matter will be disclosed to the public when the reason for the executive session no longer exists.

Mrs. Southwick stated that no action will be taken--discussion only.

(Check as applicable):

- ☐ Matters Involving Personnel
- ☐ Pending or anticipated contractual Matters
- ☒ Matters covered by attorney-client privilege
- ☐ Pending or anticipated Litigation
- ☐ Protection of the safety or property of the public
- ☐ Collective Negotiations and/or negotiations of terms/conditions of employees of BOE
- ☐ Matters rendered confidential by state or federal law
- ☐ Matters that would constitute an unwarranted Invasion of privacy
- ☐ Possible imposition of a civil penalty or suspension

Upon a roll call vote, motion carried:

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger,
Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

At 8:08 p.m. the Board returned to Public Session. **No action was taken.**

23. **ADJOURNMENT**

At 8:09 p.m., a motion was made by Brielle Hoffacker, second by Eileen Bowker to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary