

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
September 21, 2021
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:30 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on September 21, 2021.

Board President, Colette Southwick, called the meeting to order at 7:01 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
- | | | |
|----------------|----------------|-----------------|
| Mrs. Hoffacker | Mr. Schragger | Mrs. Wasilewski |
| Dr. Chung | Mrs. Linkewich | Mrs. Southwick |
| Ms. Hagler | Mrs. Raber | |

ABSENT: Mrs. Bowker

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Chris Kelly, School Business Administrator/Board Secretary
Ms. Meghan Lee, Assistant BA
Mr. Anthony Sciarillo, Esq.

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for attending the meeting and reported that the school opening went exceptionally well, thanked the teachers for setting up their classrooms and updating their webpages, thanked the custodians for their hard work over the summer preparing the buildings for the opening of school, reported that Back-to-School Nights at EJ and LBI were well attended, and stated that he is looking forward to a great school year.
5. **REPORT OF THE PRINCIPAL:** Mr. Birney echoed Dr. Kopack's remarks and reported that the opening of school went well, and reported on grade level happenings: PreK - farm theme (numbers, letters, songs), Kindergarten - Boot Camp, 1st grade - Orton-Gillingham phonics, and 2nd grade - writing assignments and studying matter in science. He reported that Back-to-School Night and Orientations over the summer were well attended, reported on Patriot Day ceremonies, outdoor lessons and lunches, thanked the Board of Education for providing the tents for outdoor learning, reported on the EJ Garden harvest (acorn squash, kale, peas, tomatoes, basil, and peppers) and lunches prepared with the garden food (pizza and fajitas), and thanked Sodexo for their help with taste testing and preparing the meals.

6. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked everyone for their support of the district, and reported that the BOE is excited for the school year. She reported that there are FAQs on the website under The Way Forward tab, and reported that the resolution from the last meeting passed, and a letter was sent to Governor Murphy (The Board has not received a response.) She reported that air purifiers were put in the classrooms and more are on order, and thanked the administration and staff for working hard for the district.
7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None
8. **BOARD CORRESPONDENCE:** None
9. **APPROVAL OF MINUTES**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

August 17, 2021: Regular and Closed Session

Mr. Schragger asked when the August 17th closed session minutes would be released to the public. Mr. Sciarillo said that he pre-approved them, and that upon approval, they are ready for release. Ms. Hagler stated that members of the public should be directed to the district website to review the minutes.

Upon a roll call vote, motion carried:

Ayes(5): Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Wasilewski, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain(2): Dr. Chung, Mrs. Raber

10. **COMMITTEE REPORTS**
 - Negotiations: Marilyn Wasilewski - no report
 - Personnel: Eileen Bowker - no report
 - Policy: Fred Schragger reported that the committee met today, policies were reviewed and will be reported on later.
 - Building/Grounds/Transportation/Finance: Kristy Raber reported that the committee met today, and the following was discussed: finance, facilities, and transportation.
 - Curriculum: Brielle Hoffacker reported that the committee will meet October 6th.
 - Public Relations: Peter Kopack - no report
 - PTA Liaison: Kelly Linkewich reported that the first meeting will be next week, reported on picture day and the Book Fair during conferences.

11. **PERSONNEL**

Motion by Brielle Hoffacker, second by Danielle Hagler to approve the following:

A. **Substitute Personnel**

Motion to approve the employment of substitute personnel for the 2021-2022 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Nadine Rickards	School Nurse
Michelle Whalen	Teacher/Classroom Aide
Patrick Green	Teacher
Anne Jordan	Classroom Aide/Secretary

B. Stipend Positions

Motion to approve stipend/XCOMP positions for the 2021/2022 school year with approved timesheets:

- **Webmaster:** \$1,000: Bianca Aniski
- **Curriculum Committee:** 2 teachers, up to 5 hrs. @ \$35/hour: Lauren Rothstein, Jackie Ramilo
- **Choral Instructor:** 20 hours @ \$35/hour: Tim Cotov
- **STEAM Night (LBI School):** 2 teachers, 7 hours each @ \$35/hour: Shelley Smith, Cathy McBride
- **After-School STEM Instructor:** 25 hours @ \$35/hour: Cathy McBride
- **Art Night:** 2, teachers, 7 hours each @ \$35/hour: Lisa Benjamin, Rosa Warfel
- **After School Band Instructor:** 15 hours @ \$35/hour: Tim Cotov
- **Wind & Strings Ensemble Instructor:** 20 hours @ \$35/hour: Tim Cotov
- **EJ Family Curriculum Nights :** 3 teachers, 2 nights, 2 hours each @ \$35/hour: Sarah Esarey, Megan Melega, Katie Holloway
- **LBI Family Curriculum Nights:** 3 teachers, 2 nights, 2 hours each @ \$35/hour: Cathy McBride, Laura Daly
- **EJ Fun & Fitness:** 2 teachers, 4 nights, 1 hour (total of 8 hrs. each) @ \$35/hour: James LaMarco
- **Math League:** 2 teachers, 25 hours each @ \$35/hour: Kelly Scotto di Carlo, Lauren Rothstein, Laura Daly (alternate)
- **Student Assistant Interactive Leadership (SAIL) Advisor:** 25 hours @ \$35/hour: Janelle Gosline
- **Curriculum Writing:** \$175/subject/grade level or grade level cluster: Cathy McBride
- **EJ & LBI Detention Supervisors (as needed):** 10 hours @ \$35/hour: Matthew Brady, Laura Daly
- **After-School Academy (EJ):** 6 Teachers, up to 25 days, 1 hour/day @ \$35/hour: Mallory Mulcahy
- **After-School Academy (After School Homework LBI):** 6 Teachers, up to 25 days, 1 hour/day @ \$35/hour: Laura Daly

C. Leave of Absence

Motion to approve an unpaid leave of absence for employee #4166 on October 4-8 and 11-15, 2021.

D. Stipend Position

Motion to approve the following stipend/XCOMP position for the 2021/2022 school year with approved timesheets:

- **ScIP/DEAC Committee:** 4 teachers, 5 hrs. each @ \$35/hr.: Patti Gerety, Karen Beetel, Jackie Ramilo, Liz Messec

E. Additional Hours

Motion to approve an additional summer hours as follows:

- **Scheduling:** up to 27 hours for Julie Oldham at the XCOMP rate of \$35/hr. with approved timesheets (additional time to address McKinney-Vento Federal Audit questions for a former student and to revise class seating charts & respond to questions from parents).

F. Change of Hours and Salary

Motion to approve a change in hours for Paul Scholey, bus driver, from 4 to 5 per day and change in salary from \$17,290 to \$21,612.50. Benefits are not included.

- Additional hours to cover the mid-day bus run

Ms. Hagler asked Dr. Kopack for an explanation of some of the stipend positions (Item B).

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger,
Mrs. Wasilewski (with the exception of webmaster, item B), Mrs. Southwick

Nays: 0

Abstain: 0

12. **POLICY**

Motion by Marilyn Wasilewski, second by Brielle Hoffacker to approve the following:

A. Policy/Regulation Approval

Motion to approve the second reading and adopt the following new/revised policies and regulations:

1. Policy 1648.11 The Road Forward COVID-19 (M) New

B. Policy Approval

Motion to approve the first reading of the following new/revised policies and regulations:

1. Policy 1648.13 School Employee Vaccination Requirements (M) New
2. Policy 2422 Comprehensive Health and Physical Education (M) Revised
3. Policy 2467 Surrogate Parents and Resource Family Parents (M) Revised
4. Policy 5111 Eligibility of Resident/Nonresident Students (M) Revised
5. Policy 5116 Education of Homeless Children - Revised
6. Policy and Regulation 7432 Eye Protection (M) Revised
7. Policy 8420 Emergency and Crisis Situations (M) Revised
8. Regulation 8420.1 Fire and Fire Drills (M) Revised
9. Policy 8540 School Nutrition Programs (M) Revised
10. Policy 8550 Meal Charges/Outstanding Food Service Bill (M) Revised
11. Policy 8600 Student Transportation (M) Revised
12. Policy 6115.01 Federal Awards/Funds Internal Controls - Allowability of Costs (M)
New
13. Policy 6115.02 Federal Awards/Funds Internal Controls - Mandatory Disclosures (M)
New
14. Policy 6115.03 Federal Awards/Funds Internal Controls - Conflict of Interest (M) New
15. Policy 6311 Contracts for Goods or Services Funded by Federal Grants (M) Revised

C. Policy Abolishment

Motion to approve the abolishment of the following policies:

1. Policy 5114 Children Displaced by Domestic Violence (abolished)
2. Policy 8810 Religious Holidays (abolished)
3. Policy 1648 Restart and Recovery Plan (abolished)
4. Policy 1648.02 Remote Learning Options for Families (abolished)
5. Policy 1648.03 Restart and Recovery Plan - Full-time Remote Instruction (abolished)

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski,
Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

13. **BUILDING/GROUNDS/TRANSPORTATION/FINANCE**

Motion by Marilyn Wasilewski, second by Brielle Hoffacker to approve the following:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of August 2021.

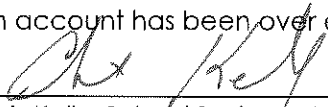
- a. Report of the Secretary dated August 31, 2021
- b. Report of the Treasurer dated August 31, 2021

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of August 2021 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of August 2021 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator 10-19-2021

B. Transfers

Motion to approve the August 2021 transfer report.

C. Bills List

Motion to approve the September 15, 2021 Bills List, totaling \$348,368.38

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
9/21/21 10/19/21 11/16/21 12/14/21 1/18/22 2/15/22 3/15/22 4/26/22 6/7/22	Frank Birney Or Peter Kopack	Principal Superintendent	Monthly County Curriculum/Super visor of Instruction (CSI) Meetings	Various locations in Ocean County	Mileage
9/24/21 10/22/21 11/19/21 12/17/21 1/21/22 2/25/22 3/25/22 4/29/22 5/20/22	Chris Kelly Or Meghan Lee	SBA Assistant BA	Ocean County Business Administrator Meetings	Various locations in Ocean County	Mileage

Date	Name	Position	Workshop	Location	Cost
10/21/21	Chris Kelly	SBA	NJASBO Pensions Workshop	Mt. Laurel	\$100 Registration and Mileage
11/18/21 3/22/22	Meghan Lee	Asst. SBA	NJASBO Maintaining School Buildings & Purchasing	Mt. Laurel	\$100 each Registration and Mileage
10/1/21 10/15/21 12/3/21 1/14/22 2/11/22 4/8/22 5/13/22	Julie Oldham	School Counselor	CIACC (Children's Interagency Coordinating Council) Workshops	Virtual at this time	Mileage if needed
10/20/21	Denise Lake	School Nurse	30th Annual School Health Conference	Virtual	\$150 registration
9/29/21 9/30/21 10/5/21 10/6/21	Julie Oldham	School Counselor	Disaster Response Crisis Counselor Training	Virtual	None

Upon a roll call vote, motion carried:

Item A

Ayes(6): Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain(1): Dr. Chung

Upon a roll call vote, motion carried:

Item B

Ayes(6): Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mr. Schragger, Mrs. Wasilewski,
Mrs. Southwick
Nays: 0
Abstain(2): Dr. Chung, Mrs. Raber

Upon a roll call vote, motion carried:

Item C

Ayes(6): Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain(1): Dr. Chung

Upon a roll call vote, motion carried:

Item D

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski,
Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

14. **ANNUAL APPROVALS/CONTRACTS**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

A. Sale of Surplus / Obsolete Equipment

WHEREAS the following property is not needed for school purposes; there exists a need for all available space; and the NJ Public School Contracts Law, 18A: 18A-45 requires a resolution authorizing disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED that the Long Beach Island School District Board of Education authorizes the Business Administrator to dispose of this surplus property. The items will be listed on GovDeals. Items not sold within 15 days of listing may be removed from district premises at no cost to the district or sold to a third party.

- Bus #7 (24 passenger)
- Computer chairs

B. Nonpublic Transportation

Motion to approve a contract with Southern Regional School District for nonpublic transportation for the 2021-2022 school year at the maximum rate of \$1,000 per student as follows:

- Lighthouse Christian Academy

C. Committees

Motion to approve committees for the 2021-2022 school year as follows:

- **Safety Committee**

Peter Kopack	Frank Birney	Chris Kelly
Julie Oldham	David Yates	Barbara Sargeant
Colette Southwick	Meghan Lee	Denise Lake
Police Department Representatives		

- **Wellness Committee**

Peter Kopack	Frank Birney	Denise Lake	James LaMarco
Sodexo Representatives		Parent Representatives	

- **I&RS Team**

Julie Oldham - Coordinator			
Heidi DeBiasi	Sarah Franka	Denise Lake	Suzanne D'Arcangelo
Jackie Ramilo	Chris Conrad	Patti Gerety	Frank Birney
Dr. Kopack			

- **School Climate Team**

Julie Oldham - Coordinator			
Heidi DeBiasi	Kim Maschi	Collette Southwick	Rosa Senos
Jackie Ramilo	Chris Conrad	Dr. Kopack	

- **ScIP/DEAC Committee**

Patti Gerety	Karen Beetel	Jackie Ramilo	Liz Messec
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D. Professional Development Plan and Mentoring Plan

Motion to adopt the Long Beach Island School District's Professional Development Plan and Mentoring Plan for the 2021-2022 school year as reviewed by members of the SciP Committee (see attached).

E. Special Education Services

Motion to approve the following Special Education Services for the 2021-2022 school year:

- School Psychologist, Theresa Strunk, \$425 per day
- Social Worker, SKF Social Work Services, LLC, \$485 per day

Mr. Schragger asked if Mr. Sciarillo reviewed the consulting contracts. Mr. Sciarillo stated that he has reviewed and approved both contracts.

Upon a roll call vote, motion carried:

Ayes(8): Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

15. **EDUCATIONAL**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

A. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session. Dr. Kopack reported that there were no HIB incidents.

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

16. **UNFINISHED/NEW BUSINESS - None**

17. **ANNOUNCEMENTS**

A. Dates to Remember

October 9: LBI FLY International Kite Festival Indoor Competition, LBI School Gym, 6 p.m.

October 18-22: PTA Scholastic Book Fair

October 19-21: Parent/Teacher Conferences - Early Dismissal

October 19: Board of Education Meeting, LBI Grade School, 7 p.m.

B. Donations

Thank you for the following donations to the Long Beach Island School District:

- BioRidge Pharma: two Epi-Pen and two Epi-Pen Jr. Auto-Injector packs through the EpiPen for Schools Program
- Spray Beach Yacht Club: 20 backpacks filled with school supplies (10 EJ/10 LBI)

18. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Mental health initiatives - grant monies

19. **Motion by Marilyn Wasilewski, second by Stephanie Chung to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on October 19, 2021, at 6 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes{8}: Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

20. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

21. **ADJOURNMENT**

At 7:18 p.m., a motion was made by Brielle Hoffacker, second by Kristy Raber to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary