

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
May 18, 2021
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:00 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, New Jersey on May 18, 2021.

Board President, Colette Southwick, called the meeting to order at 7 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
- | | | |
|-------------|----------------|-----------------|
| Mrs. Bowker | Mrs. Hoffacker | Mr. Schragger |
| Dr. Chung | Mrs. Linkewich | Mrs. Wasilewski |
| Ms. Hagler | Mrs. Raber | Mrs. Southwick |

ABSENT: None

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Chris Kelly, School Business Administrator/Board Secretary
Ms. Meghan Lee, Assistant BA
Mr. Anthony Sciarillo, Esq.
Ms. Shelley Smith, Tech Coordinator

5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack reported that there are 25 days left in the school year and thanked the Board of Education and community members for attending the meeting. He reported on Teacher Appreciation events and activities, congratulated 6th grade graduates, thanked the PTA for their support throughout the year, reported that 2nd grade students will visit the LBI Grade School, and reported on summer orientation, activities and programs. He noted that monthly Grade Level Happenings can be viewed on the website.
6. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on grade level events: PreK is working on a "Zoot" theme, lower case letters j-u and working at centers; Kindergarten is working on letter sound and sight words and Kindergarten graduation is scheduled for June 16th; 1st grade is working on phonics, money, and the solar system, and 2nd grade is working on measurement, persuasive essays. The EJ garden had a taste test and planted vegetables. Mr. Birney thanked the PTA for all of the planning and preparation for the Teacher Appreciation celebrations.

7. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked everyone for their support of the district, and thanked everyone for celebrating the teachers and staff during Appreciation Week. She reported that mask guidance from the state needs to be followed and all will be notified if the guidance changes. She noted that public comment is encouraged twice during the meeting, reported on Board Goals and the role of the BOE and that the focus this year has been to protect our students.
8. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:
 - Email: enrollment 2021-2022 school year and capacity of renovated new school: Mrs. Southwick said she will respond via email.
9. **BOARD CORRESPONDENCE:** Thank you from Ms. Aniski for BOE support of EJ Garden Program and renovation.
10. **APPROVAL OF MINUTES**

Motion by Marilyn Wasilewski, second by Brielle Hoffacker to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

April 27, 2021:	Regular and Closed Session
April 20, 2021:	Amended Regular Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Mr. Schragger asked when the executive session minutes from January will be given to Mr. Sciarillo for review. Mrs. Southwick responded that review will begin this month.

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

11. **COMMITTEE REPORTS**
 - Negotiations: Marilyn Wasilewski - no report
 - Personnel: Eileen Bowker - no report
 - Policy: Fred Schragger - no report
 - Building/Grounds/Transportation/Finance: Kristy Raber reported that the committee met on May 11th and discussed the following: food service/network administrator agreement with Stafford Twp., reserve motions, enrollment, facilities use, GovDeals, transition, and sale of property.
 - Curriculum: Brielle Hoffacker: Dr. Kopack gave an update on summer curriculum writing, programs and transportation, World Language, PEP, NJSLA canceled for spring - Start Strong testing in fall, social/emotional/mental health, after-school activities, 6th grade graduation committee and change of date (June 15 @ 6 p.m.), and 6th grade career readiness.
 - Public Relations: Peter Kopack - no report

- PTA Liaison: Kelly Linkewich thanked the more than 150 PTA members for their support this year and reported on Spiritwear sales, Yearbook (gifting to 6th grade students), thanked Mrs. Miller, Mrs. Scholey, and Mrs. Benjamin for help with the yearbook, thank you to Mrs. Addiego for planning for Field Day, and thanked the students for sending in notes of appreciation and How You Brewin and The Local for help with Teacher Appreciation.

12. PERSONNEL

Motion by Eileen Bowker, second by Kelly Linkewich to approve the following:

A. Anticipated Summer Positions

Motion to approve the anticipated stipend/XCOMP positions for summer 2021 as follows (Submission of approved timesheets required.):

- **Summer Arts Technology Academy (Tentative dates: August 16-19 and 23-26 from 8-12):** 3 teachers, 8 days at a stipend of \$1,120 each
- **Summer Bus Drivers (2) (Tentative dates: August 16-19 and 23-26 from 9-12) :** 2 drivers, 8 days, 4 hours each day at \$21/hr.
- **Summer Bus Drivers (2) ESY: Monday - Thursday (July 6 - July 29, 2021)** 4 hours each day: 8am - 10am & 11:00am - 1:00pm at \$21/hr.
- **Fitness Program (Tentative dates: August 16-19 and 23-26 from 8-12):** 2 teachers, 8 days at a stipend of \$1,120 each
- **Music Program (Tentative dates: August 16-19 and 23-26 from 8-12):** 1 teacher, 8 days at a stipend of \$1,120
- **Kindergarten Readiness:** 3 teachers, 8 days at a stipend of \$1,120 each
- **Extended School Year (ESY):** 4 teachers, Monday - Thursday (July 6 - July 29, 2021) 15 days, 8 a.m. - 12 p.m. for a total of \$2,100 each
- **Nurse (1):** July 6th - July 29th Monday - Thursday; August 16-19th and August 23rd - 26th 4 hours a day at \$35 an hour
- **Basic Skills:** 7 teachers, Monday - Thursday (July 6 - July 29, 2021) 8 a.m. - 12 p.m. for a total of \$2,100 each.
- **Summer Technology Positions:** 2 teachers, not to exceed a total of 215 hours /\$7,525
- **Summer Webmaster:** 1 teacher to update and maintain the district website, up to 15 hours for a total of \$525
- **Scheduling/Orientation:** 1 teacher, up to 35 hours for a total of \$1,225
- **Curriculum Review:** To review/write curriculum for a total of \$175 per subject/grade level/grade cluster

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

12. **BUILDING/GROUNDS/TRANSPORTATION**

Motion by Marilyn Wasilewski, second by Kristy Raber to approve the following:

A. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. Red Bulls Soccer, LBI Grade School field and bathroom access, weeks of July 12th & August 16th (8:30 - 12:00) at a fee of \$100/day.
2. LAX Kids Lacrosse, LBI Grade School field, Wednesdays July 7th, 14th, 21st, 28th & Aug. 4th (9:30-10:30) at a fee of \$50/day.

Mr. Schragger asked if there is a contract and if the certificate of insurance is reviewed. Ms. Kelly responded that the certificate of insurance is requested after BOE approval, and that there is a standard facilities usage form. Mr. Schragger stated that he would like to review the form. He also asked if Mr. Sciarillo reviews the insurance certificates. Ms. Kelly responded that the Board Office reviews the forms and certificates of insurance.

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mr. Schragger (subject to statements above), Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

13. **FINANCE**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of April 2021.

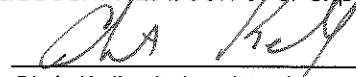
- a. Report of the Secretary dated April 30, 2021
- b. Report of the Treasurer dated April 30, 2021

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of April 2021 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of April 2021 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


Chris Kelly, School Business Administrator

6-15, 2021

B. Transfers

Motion to approve the April 2021 transfer report.

C. Bills List

Motion to approve the May 12, 2021 Bills List, totaling \$198,441.98

- D. Field Trip
Motion to approve the following field trips:

Date	Grade	Destination	Teacher in Charge	Trip Objective	Cost
5/27/21 (alt. 5/28/21)	5th grade Violin Student Assistants	20th Street Gazebo	Mr. Cotov	To reward 5th grade Violin Assistants.	None
6/14/21	6th grade Girls' Group	Surf Taco	Mrs. Oldham	Culmination of Girl's Group Counseling Group	None

Mr. Schragger asked if Mr. Sciarrillo's bills were paid. Ms. Kelly responded that they are paid up to the bill on the agenda. Mr. Schragger wanted it to be on the record that of \$3,400 in attorney fees, less than \$400 was related to correspondence he had with Mr. Sciarrillo. Mrs. Southwick also wanted it on the record that individual Board Members are not permitted to reach out to the attorney independently and further charges may not be paid. Mr. Sciarrillo stated that Board policy does not permit Board Members to contact the attorney without permission from the Board President.

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

14. **ANNUAL APPROVALS/CONTRACTS**

Motion by Marilyn Wasilewski, second by Eileen Bowker to approve the following:

A. Food Service Agreement

Motion to approve a Shared Services Agreement for the 2021-2022 school year for Food Services with Stafford Township Board of Education in the amount of \$45,000.

B. Shared Service Agreement - Network Administrator Services

Resolved that the Long Beach Island Board of Education enter into a shared services agreement with Stafford Township School District for the provision of Network Administrator Services for the Long Beach Island School District from July1, 2021 through June 30, 2022 in the amount of \$25,000. This agreement provides for an onsite Network Administrator 2 days a week.

Mr. Schragger asked if the contacts were reviewed by Mr. Sciarrillo. Ms. Kelly responded that the food service agreement is a state agreement and the network administrator agreement was prepared by Mr. Sciarrillo's office.

Upon a roll call vote, motion carried:

Item A

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mrs. Wasilewski, Mrs. Southwick

Nays: Mr. Schragger

Abstain: 0

Upon a roll call vote, motion carried:

Item B

Ayes(7): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Wasilewski,
Mrs. Southwick

Nays: Mr. Schragger

Abstain: Mrs. Hoffacker

15. **EDUCATIONAL**

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

A. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.

Dr. Kopack reported: No HIB incidents

B. Student Safety Data System Report Period 1

Motion to approve the Student Safety Data System (SSDS) 2020-2021 Report Period 1 as presented in Executive Session.

Dr. Kopack reported: one incident (not confirmed as HIB) and 18 trainings (5 EJ School, 11 LBI Grade School, 2 District-wide)

C. Out-of-District Summer Placements 2021

Motion to approve summer out-of-district placements for special education students as follows:

- 1 Student to Education Academy from July 12 – August 13, 2021

Tuition \$6,648.25 (cost included in previously approved annual tuition contract)

D. District Goals 2021-2022

Motion to approve goals for the Long Beach Island School District for the 2021-2022 school year as follows:

1. Facilitate the reopening and restarting of the school year for 2021-2022, while fully incorporating CDC and LBI Health Department health and safety guidelines.
2. Implementation of a Social-Emotional Learning (SEL) framework that includes school-wide practices, classroom instruction, and family and community outreach.
3. Maximize communication by providing meaningful feedback and input opportunities in order to strengthen family, school and community partnerships.
4. Continue to monitor student academic progress through the NJSLs assessment criteria and performance standards and administration of the Start Strong Assessment conducted in Fall 2021, to satisfy the federal statewide assessment, along with i-Ready comprehensive assessment and instruction program.

Upon a roll call vote, motion carried:

Items A and B:

Ayes(8): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mrs. Wasilewski, Mrs. Southwick

Nays: Mr. Schragger

Abstain: 0

Upon a roll call vote, motion carried:

Items C and D:

Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

16. **UNFINISHED/NEW BUSINESS**

The Board had a brief discussion about returning to an in-person format for the next meeting. A motion was made to approve the following:

Motion by Eileen Bowker, second by Brielle Hoffacker to approve the following:

June 2021 Meeting

Resolved that the Board of Education approves returning to an in-person format without a virtual option effective with the June meeting currently scheduled for June 14, 2021.

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

Motion by Eileen Bowker, second by Kristy Raber to approve the following:

A. Sale of Surplus / Obsolete Equipment

WHEREAS the following property is not needed for school purposes; there exists a need for all available space; and the NJ Public School Contracts Law, 18A: 18A-45 requires a resolution authorizing disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED that the Long Beach Island School District Board of Education authorizes the Business Administrator to dispose of this surplus property. The items will be listed on GovDeals. Items not sold within 15 days of listing may be removed from district premises at no cost to the district or sold to a third party.

- Miscellaneous Tech equipment
- Typewriters

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

- B. Board Goals 2021-2022: Dr. Kopack read four goals. The Board discussed suggested goals. Mrs. Southwick stated that the goals as presented will be on the June agenda for approval.

17. **ANNOUNCEMENTS**

A. Dates to Remember

May 20: EJ Field Day
May 21: LBI Field Day
May 28: Early dismissal (EJ School, 1:00/LBI School, 1:10)
May 31: School Closed - Memorial Day

- June 14: Board of Education Meeting (Change of Date), Long Beach Island Grade School gym, 7 p.m. (in-person only)
June 15: 6th Grade Graduation
June 16: Kindergarten Graduation
June 17: Early Dismissal (EJ School, 1:00/LBI School, 1:10)
June 18: Last day of school/Early dismissal (EJ School, 1:00/LBI School, 1:10)

18. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Summer programs: Dr. Kopack gave a review of summer programs.

19. **Motion by Eileen Bowker, second by Brielle Hoffacker to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on June 14, 2021 (**This is a change of date.**), at 6 p.m. in the gym of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m.

Upon a roll call vote, motion carried:

Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber,
Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick

Nays: 0

Abstain: 0

20. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

24. **ADJOURNMENT**

At 7:25 p.m., a motion was made by Brielle Hoffacker, second by Kelly Linkewich to adjourn. All in favor.

Respectfully Submitted,



Kathy Sheplin
Assistant to the Board Secretary