LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
February 23, 2021
Long Beach Island Grade School Media Center
Executive (Closed) Session 6:30 PM – Regular (Public) Session 7:00 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship bottom, New Jersey on February 23, 2021.

Board President, Colette Southwick, called the meeting to order at 7:05 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City, Asbury Park Press,* and *The Sandpaper,* and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Mrs. Bowker	Mrs. Hoffacker	Mr. Schragger
Dr. Chung	Mrs. Linkewich	Mrs. Wasilewski
Ms. Hagler	Mrs. Raber	Mrs. Southwick

ABSENT: None

OTHERS PRESENT:
Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Chris Kelly, School Business Administrator/Board Secretary
Ms. Meghan Lee, Assistant BA
Mr. Anthony Sciarrillo, Esq. (left the meeting at 7:02/returned at 7:50)
Mr. Ryan Buckley, Technology

4. **SPECIAL PRESENTATIONS**

A. TIPP Presentation: Dr. Kopack gave an overview of "The Morning Show," a new video broadcast of morning announcements on Mondays and Fridays at the LBI Grade School, and showed a PowerPoint Presentation that was prepared by Mr. Brady, T.I.P.P. Teacher. Two students will host the show and Information included in the broadcast is as follows: date, National Day Calendar (ex. National Caregivers Day), local weather, general announcements, and quote of the day. In the future, Mr. Brady would like the program to help students take charge of their own experience with the broadcast, expand hosting from sixth grade to other grade levels, and he would like the program to instill a sense of responsibility and ownership of the students' scripts, preparation/punctuality for the broadcast on assigned days, leading their peers with school pride, and having fun. Dr. Kopack thanked Mr. Brady, Ms. Smith, and Ms. C. Sheplin for their assistance with the project/presentation.

B. Ethics Training - Mr. Anthony Sciarrilo, Esq.: Mr. Sciarrillo postponed the training until the March meeting.

5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked the PTA for their work within the district and encouraged all to become a member. Dr. Kopack reported on Parent/Teacher Conferences which are in progress, snow days and revised calendar and the motion on the agenda for approval, and thanked the teachers and parents of students both in-person and virtual for their support.

6. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on the 100th day of school and 100th day classroom activities, Mr. LaMarco and Kindergarten students planted seeds in the light garden which will be transferred to the EJ Garden, Preschool is working at centers, Kindergarten is working on sight words, 1st and 2nd grades are working on writing assignments: "100th Day and What Would I do if I was President." He reported on Parent/Teacher Conferences and thanked the PTA for all of their support during this difficult year.

7. **REPORT OF THE PRESIDENT:** Mrs. Southwick read a prepared statement which touched on the following topics:

- Thanked teachers, staff, and administration
- In-person learning
- The Morning Show
- Curriculum Committee
- Consolidation - one school model past and present
- District needs
- Public participation in the consolidation process: School and Community Reports, Architect/Engineer presentations, etc.
- Current plan for consolidation: EJ location, sale of LBI Grade School, BOE fiscal responsibility, sale of property advertised in the *Asbury Park Press* and *The Star Ledger*, Long Range Facility Plan--approved by the state, investigating open space, and Ship Bottom options
- Proceeds from sale of LBI School to fund EJ addition/renovations, no referendum
- Building maintenance/structural life-span of LBI Grade School, and past repairs

8. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Members of the public commented, asked questions on the following topics:

- Blue Acres and Green Acres Grants (email)

9. **BOARD CORRESPONDENCE:** Letter from James Binder, Surf City. Ms. Kelly will respond.

10. **APPROVAL OF MINUTES**

Motion by Marilyn Wasilewski, second by Kristy Raber to approve the following:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

January 26, 2021: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Mr. Schragger asked if the minutes of the January 26th closed session meeting will be made public. Mrs. Southwick responded that they will not be made public until they are no longer confidential.

Upon a roll call vote, motion carried:
Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick
Nays: 0
Abstain: 0

11. **COMMITTEE REPORTS**

- Negotiations: Marilyn Wasilewski - no report
- Personnel: Eileen Bowker reported that the committee met today and will bring items to the Board at the next meeting for approval.
- Policy: Fred Schragger - no report
- Building/Grounds/Transportation/Finance: Kristy Raber reported that the committee met on February 4th. Finance: Mrs. Raber reported on high-level items in the budget and waiting on revenue from the state, out of district tuition, replacement of bus, and expenses related to consolidation. Facilities: disposal of obsolete property, options related to property disposition, letter of interest sent to Ship Bottom Mayor requesting response by February 12th - no response to date, Blue Acres/Green Acres applications, property advertised in *The Asbury Park Press* and *The Star Ledger* - bids will be opened on March 2nd - committee also discussed next steps if no bids received, (rerun ad/send notice of sale builders/real estate agents, etc.), possible off-site locations, architect plans, architect fees and input from teachers on plans, project costs, and enrollment in-person and virtual.
- Curriculum: Brielle Hoffacker reported that the committee met on January 27th and February 17th and reported on: i-Ready Assessments, summer curriculum writing, report cards, curriculum, digital newsroom, career readiness (6th grade students will plan and budget a Kid's Guide to LBI trip for a family of four), world language (maintain Spanish and look to offer elective programs in more languages), essay writing, and 6th grade students will look to sponsor a cow at the Popcorn Park Zoo named Bella in order to culminate their novel studies and unit on Sudanese Refugees.
- Public Relations/Strategic Plan: Peter Kopack - no report
- PTA Liaison: Kelly Linkewich reported that the PTA met and discussed Spiritwear, yearbook, and extended their assistance to Dr. Kopack and the LBI School District.

12. **PERSONNEL**

Motion by Kristy Raber, second by Brielle Hoffacker to approve the following:

A. Substitute Personnel
Motion to approve the employment of substitute personnel for the 2020-2021 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Jacqueline Cusimano Teacher

Upon a roll call vote, motion carried:
Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick
Nays: 0
Abstain: 0

13. **FINANCE**

Motion by Eileen Bowker, second by Brielle Hoffacker to approve the following:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education
   Motion to approve financial reports for the month of January 2021.

   a. Report of the Secretary dated January 31, 2021
   b. Report of the Treasurer dated January 31, 2021

2. Statement of Cash Balances
   Motion to accept the Statement of Cash Balances for the month of January 2021 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification
   Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of January 2021 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).

   Chris Kelly, School Business Administrator — 3-18-, 2021

B. Transfers
Motion to approve the January 2021 transfer report.

C. Bills List
Motion to approve the February 2021 Bills List, totaling $206,621.72

D. Travel and Training
Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
2/23/21	Patti Gerety	Teacher	Dyslexia: Help Children Who Struggle	Online	$279 registration
2/23/21	Julie Oldham Shelley Smith	Counselor Teacher	Mandatory NJSLA Training	Online	None
3/4/21	Julie Oldham	Counselor	The Role of the School Climate Team	Online	None
3/17/21	Julie Oldham	Counselor	Social Emotional Character Development	Online	None
4/23/21	Kelly Scotto di Carlo	Teacher	ETTC - Coding With Google CS First	Online	2 ETTC Hours

Mr. Schragger asked for clarification of the bill that Mrs. Raber excluded from her vote. Ms. Kelly responded that it is related to an ethics charge for two former Board members. The Board is responsible to hold them harmless. There is a $5,000 insurance deductible, and with this payment of $1,300, the Board's responsibility for this claim is closed.

Upon a roll call vote, motion carried:
Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber (with the exception of PO #210444), Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick
Nays: 0
Abstain: 0

14. **ANNUAL APPROVALS/CONTRACTS**

Motion by Kelly Linkewich, second by Eileen Bowker to approve the following:

A. ESEA – Elementary and Secondary Education Act Carryover 2019-2020
Motion that upon the recommendation of the Superintendent, the Board of Education accept the carryover funds for the Elementary and Secondary Education Act, for the fiscal year 2019-2020 from the New Jersey State Department of Education in the amount of $6,942.

Title IA	$ 35
Title IIA	$6,907
Total	$6,942

B. Semi Waiver
Motion to approve submission of a waiver to the County Office of Education for participation in SEMI for the 2021-2022 school year. The waiver is for 40 students or fewer and the current projection of eligible students in the Long Beach Island School District is 12. SEMI is a federal reimbursement program through Medicaid for special education students who receive Medicaid. A waiver will protect against noncompliance for QSAC.

C. CARES Act Application Carryover 2019-2020
Motion that upon the recommendation of the Superintendent, the Board of Education accept the carryover funds for the Cares Act Grant, for the fiscal year 2019-2020 from the New Jersey State Department of Education in the amount of $2,424.

Upon a roll call vote, motion carried:
Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick
Nays: 0
Abstain: 0

15. **EDUCATIONAL**

Motion by Eileen Bowker, second by Brielle Hoffacker to approve the following:

A. HIB Report
Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session.

Dr. Kopack reported that there were no HIB incidents.

B. School Calendar Revision 2020 - 2021
Motion to approve adjusting the 2020-2021 school calendar due the snow days on February 1, 2, 11, and 18. April 7, 8, and 9 will become virtual instruction days for students, June 16th will become a full day and June 18th will become an early dismissal for students.

Mrs. Raber asked what would happen if teachers had plans during spring recess. Dr. Kopack responded that staff members would let administration know of their plans, and he noted that instruction on April 7-9 will be virtual for students and teachers. Mrs. Bowker asked if teachers do travel, will they be required to quarantine? Dr. Kopack said he will check with the state and county with regard to quarantine.

Upon a roll call vote, motion carried:
Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick
Nays: 0
Abstain: 0

16. **UNFINISHED/NEW BUSINESS**

Motion by Eileen Bowker, second by Kristy Raber to approve the following:

A. Application Submission
Motion to submit both Green Acres and Blue Acres applications to the New Jersey Department of Environmental Protection for the possible sale of the LBI property for recreation and conservation purposes (Blue Acres) or the preservation of environmentally sensitive open spaces, water resources or other natural and historic resources (Green Acres).

Mr. Schragger asked that authorization be given to Ms. Kelly in order to solicit quotes to demolish the LBI Grade School. Ms. Southwick asked that the request for a motion be held until after the votes on Unfinished/New Business Items.

Dr. Chung asked if there were application fees. Mrs. Southwick said that there are no fees to apply. Ms. Hagler asked if there was another application that the Board should consider. Mrs. Wasilewski suggested that an application be submitted to the county as well. Mrs. Southwick asked for a motion to amend the application submission.

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

Amendment to Item A - Application Submission
Motion to amend the application submission (Unfinished Business, Item A) to include the submission of an application to the Ocean County Natural Lands Trust Fund.

Upon a roll call vote, motion carried:
Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick
Nays: 0
Abstain: 0

Motion by Eileen Bowker, second by Kristy Raber to approve the following:

Amended Application Submission
Motion to submit both Green Acres and Blue Acres applications to the New Jersey Department of Environmental Protection for the possible sale of the LBI property for recreation and conservation purposes (Blue Acres) or the preservation of environmentally sensitive open spaces, water resources or other natural and historic resources (Green Acres), and to submit an application to the Ocean County Natural Lands Trust Fund which was established to acquire and maintain environmentally sensitive lands, natural areas or open spaces that would generally remain in their natural state and for the preservation of farmland.

Mrs. Bowker asked how long it would take to get the answer. Ms. Kelly said approximately one month.

Upon a roll call vote, motion carried:
Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick
Nays: 0
Abstain: 0

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

B. Architectural and Engineering Services
Motion to approve Spiezle Architects to provide the remaining architectural and engineering services related to the Renovations & Addition at the Ethel Jacobsen Elementary School as outlined in their August 10, 2020 proposal (attached).

Explanation: The Board previously approved the LRFP Update, Initial DOE Submission & Schematic Design portions of the proposal.

Mr. Schragger asked if the money is available to back up the architect's contract. Ms. Kelly said it is available in Capital Reserve.

Upon a roll call vote, motion carried:
Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick
Nays: 0
Abstain: 0

Motion by Kristy Raber, second by Eileen Bowker to approve the following:

C. Sale of Surplus / Obsolete Equipment
WHEREAS the following property is not needed for school purposes; there exists a need for all available space; and the NJ Public School Contracts Law, 18A: 18A-45 requires a resolution authorizing disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED that the Long Beach Island School District Board of Education authorizes the Business Administrator to dispose of this surplus property. The items will be listed on GovDeals. Items not sold within 15 days of listing may be removed from district premises at no cost to the district or sold to a third party.

- Spartan Luminaire High Bay Lights (24)
- 50" Dixie Chopper Lawn Mower - Parts Only

Upon a roll call vote, motion carried:
Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick
Nays: 0
Abstain: 0

Mr. Schragger proposed the following motion:

Motion to authorize Christine Kelly, School Business Administrator, to solicit estimates for the cost of demolition of the LBI Grade School and state lean (Tidelands Claim) resolution on the LBI Grade School property.

Ms. Kelly reported that the estimated cost to demolish the Long Beach Island Grade School at prevailing wage which the Board would be required to pay is estimated to be one million dollars. The cost would be less for a developer. Ms. Kelly stated that the BOE attorney estimated the cost to clear the Tidelands Claim at approximately $100,000. Mrs. Southwick noted that Mr. Sciarrillo advised the Board that public funds should not be used for these purposes.

Mrs. Southwick called for the motion to be moved. No Board members responded; therefore, the motion was not considered by the Board.

17. **ANNOUNCEMENTS**

A. Dates to Remember

February 23:	Parent/Teacher Conferences - Early dismissal EJ-1:00, LBI 1:10
February 24:	Parent/Teacher Conferences - Early dismissal EJ-1:00, LBI 1:10
February 25:	Parent/Teacher Conferences - Early dismissal EJ-1:00, LBI 1:10
March 16:	Board of Education Meeting, LBI School, 7 p.m. (Preliminary Budget Review)

B. Project Child Find

Required annual Project Child Find information is posted on our website for children between the ages of 3-14 who may have an educational, physical, mental, or emotional disability and may be in need of special education services. Project CHILD FIND develops and distributes information to the public about early intervention services and special education programs throughout New Jersey.

18. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Process for parents to be involved in Board Committee meetings

19. **Motion by Kristy Raber, second by Eileen Bowker to approve the following:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting on March 16, 2021, at 6 p.m. in the Media Center of the Long Beach Island Grade School, 201 20th Street, Ship Bottom, NJ in Executive Session for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 7 p.m. This meeting will be virtual for the public.

Mrs. Southwick noted that the time for Executive Session may be changed.

Upon a roll call vote, motion carried:
Ayes(9): Mrs. Bowker, Dr. Chung, Ms. Hagler, Mrs. Hoffacker, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Wasilewski, Mrs. Southwick
Nays: 0
Abstain: 0

20. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to executive session.

21. **ADJOURNMENT**

At 7:52 p.m., a motion was made by Fred Schragger, second by Brielle Hoffacker to adjourn. All in favor.

Respectfully Submitted,

Kathy Sheplin
Assistant to the Board Secretary